



LATROBE CITY COUNCIL

**AGENDA FOR THE
SPECIAL COUNCIL MEETING**

**TO BE HELD IN NAMBUR WARIGA MEETING ROOM
CORPORATE HEADQUARTERS, MORWELL
AT 6.00PM ON
09 NOVEMBER 2015**

SM473



Latrobe Community **Vision**

"In 2026 the Latrobe Valley is a liveable and sustainable region with collaborative and inclusive community leadership."

Council **Mission**

Latrobe City continues to implement the values, corporate directions and partnerships necessary to bring reality to the Latrobe's 2026 community vision for a liveable and sustainable region with collaborative and inclusive community leadership.

Council **Values**

Latrobe City Council's values describe how it is committed to achieving the Latrobe 2026 community vision through:

- Providing responsive, sustainable and community focused services;
- Planning strategically and acting responsibly;
- Accountability, transparency and honesty;
- Listening to and working with the community; and
- Respect, fairness and equity.

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1. OPENING PRAYER

Our Father who art in Heaven, hallowed be thy name. Thy kingdom come, thy will be done on earth as it is in Heaven. Give us this day our daily bread, and forgive us our trespasses, as we forgive those who trespass against us, and lead us not into temptation but deliver us from evil. For the kingdom, the power, and the glory are yours now and forever. Amen.

2. ACKNOWLEDGEMENT OF THE TRADITIONAL OWNERS OF THE LAND

I would like to acknowledge the traditional owners upon whose land we are meeting on today, the Gunaikurnai people and pay my respects to their Elders past and present.

If there are other Aboriginal people/Elders present I would also acknowledge them.

3. APOLOGIES AND LEAVE OF ABSENCE

4. DECLARATION OF CONFLICT OF INTEREST

CHIEF EXECUTIVE OFFICE

5. CHIEF EXECUTIVE OFFICE**5.1 ELECTION OF MAYOR****General Manager****Corporate Services****For Decision****PURPOSE**

The purpose of this report is to assist Council in the election of the Mayor and Deputy Mayor.

EXECUTIVE SUMMARY

At the Special Council meeting on 10 November 2014, Council resolved to appoint the office of Mayor for a period of 12 months. Therefore Council is required to elect a Mayor for the 2015/16 term.

Due to the Local Government elections being held in 2016, the term of office will be limited to one year.

Attachment One outlines the procedure under Local Law No. 1 for the election of the Mayor and Deputy Mayor.

APPOINTMENT OF A TEMPORARY CHAIR

The Chief Executive Officer invites nominations for the appointment of a temporary Chair. The vote is counted as per the procedure for election of the Mayor.

The temporary Chair then takes the Chair and assumes the running of the meeting.

ELECTION OF THE MAYOR

The temporary Chair calls for nominations for the position of Mayor. Once nominations are received, voting commences if necessary.

The Chair confirms the incoming Mayor for the 2015/16 Mayoral Term.

The Mayor then assumes the Chair.

5.2 ELECTION OF DEPUTY MAYOR

Council must resolve that there be an office of Deputy Mayor.

RECOMMENDATION

That Council resolves to appoint a Deputy Mayor for the period of 12 months.

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The election of the Deputy Mayor then follows the same procedure as the Mayoral election.

5.3 PRESENTATIONS

The Mayor presents:

- Gavel, flowers and gift to the outgoing Mayor
- Flowers and a gift to the outgoing Deputy Mayor

There is then the opportunity for photos between the outgoing and incoming Mayors and Deputies.

MEETING CLOSE

The 2015/16 Mayor invites guests to enjoy light refreshments in the Nambur Wariga room.

DECLARATION OF INTEREST

No officer declared a conflict of interest under the *Local Government Act 1989* in the preparation of this report.

RISK IMPLICATIONS

Risk has been considered as part of this report and it is considered to be consistent with the Risk Management framework.

SUPPORTING DOCUMENTS

Local Law No. 1

Attachments

1. Election of Mayor and Deputy Mayor Instructions - extract from Local Law 1

5.1

Election of Mayor

- 1 Election of Mayor and Deputy Mayor Instructions -
extract from Local Law 1..... 9**



Election of the Mayor and Deputy Mayor

The election of Mayor and Deputy Mayor will take place on **Monday, 09 November 2015 at 6:00pm** to be held in Nambur Wariga, Corporate Headquarters, 141 Commercial Road Morwell. Councillors may invite their families for this occasion and light refreshments will be provided following the election.

Procedure for Election of Mayor and Deputy Mayor

Local Law No. 1 Part B

Election of Mayor

7.	<i>The Chief Executive Officer or a member of Council staff nominated by the Chief Executive Officer must facilitate the election of the Mayor in accordance with the provisions of the Act</i>
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Method of Voting

8.	<i>The election of the Mayor or temporary Chair must be carried out by a show of hands.</i>
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Determining the Election of the Mayor

9.1	<i>The Chief Executive Officer or a member of Council staff nominated by the Chief Executive Officer must open the meeting at which the Mayor is to be elected, and call for nominations for the election of a Councillor as a temporary Chair.</i>
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Any Councillor may nominate for this position. A show of hands is required when asked who is in favour of the appointment.

9.2	<i>Upon the meeting electing a temporary Chair;</i>
9.2.1	<i>The temporary Chair takes the Chair</i>

The Temporary Chair's Role and Procedure for Election of Mayor

9.2.2	<i>The temporary Chair must invite nominations for the office of Mayor; Councillors may nominate themselves but each nomination must be seconded.</i> <i>If there is only one nomination, the candidate nominated is deemed to be elected; and in the event that a Councillor nominates themselves and they are the only Councillor who is nominated, then that Councillor is elected even if the nomination is not seconded;</i>
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Voting

9.2.3	<i>If there is more than one nomination, the Councillors present at the meeting must vote for one of the candidates;</i>
9.2.4	<i>In the event of a candidate receiving an absolute majority of the votes, the candidate is declared to have been elected;</i>
9.2.5	<i>In the event that no candidate receives an absolute majority of the votes, the candidate with the fewest number of votes is declared to be a defeated candidate. The Councillors present at the meeting must then vote for one of the remaining candidates;</i>
9.2.6	<i>If one of the remaining candidates receives an absolute majority of the votes, he or she is duly elected. If none of the remaining candidates receives an absolute majority of the votes, the process of declaring the candidates with the fewest number of votes a defeated candidate and voting for the remaining candidates must be repeated until one of the candidates receives an absolute majority of the votes. That candidate must then be declared to have been duly elected;</i>
9.2.7	<i>In the event of two or more candidates having an equality of votes and one of them having to be declared:</i> <div style="margin-left: 20px;"> <p>9.2.7.1 <i>a defeated candidate; or</i></p> <p>9.2.7.2 <i>a candidate or candidates being declared a defeated candidate and the other duly elected,</i></p> </div> <i>the declaration will be determined by lot.</i>

Determination by Lot

9.2.8	<i>If a lot is conducted, the Chief Executive Officer or a member of Council staff nominated by the Chief Executive Officer will have the conduct of the lot and the following provisions will apply:</i> <div style="margin-left: 20px;"> <p>9.2.8.1 <i>each candidate will draw one lot;</i></p> <p>9.2.8.2 <i>the order of drawing lots will be determined by the alphabetical order of the surnames of the Councillors who received an equal number of votes except that if two or more such Councillors' surnames are identical, the order will be determined by the alphabetical order of the Councillors' first names; and</i></p> <p>9.2.8.3 <i>as many identical pieces of paper as there are Councillors who received an equal number of votes must be placed in a receptacle. If the lot is being conducted to determine which is a defeated candidate, the word "Defeated" shall be written on one of the pieces of paper, and the Councillor who draws the paper with the word "Defeated" written on it must be declared the defeated candidate (in which event a further vote must be taken on the remaining candidates). Where there are only 2 candidates remaining and the lot is being conducted to determine which candidate is to be duly elected, the word "Elected" must be written on one of the pieces of paper, and the Councillor who draws the paper with the word "Elected" written on it must be declared to have been duly elected.</i></p> </div>
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	9.2.9 <i>The procedure provided for in this clause 9.2 also applies to the election of a temporary Chair and Chair of a Special Committee.</i>
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Election of Deputy Mayor

9.3	<i>Immediately following the election, the Mayor is to take the chair</i>
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10.	<i>If Council resolves that there be an office of Deputy Mayor, the Deputy Mayor is to be elected in the manner provided for in clause 9.2 except that any reference in that sub-clause to:</i> <i>10.1 a temporary Chair is to be taken as a reference to the Mayor; and</i> <i>10.2 the Mayor is to be taken as a reference to the Deputy Mayor.</i>
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If the Mayor is unable to attend a Council meeting for any reason, the Deputy Mayor will be acting Chair.

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Meeting closed at