



# LATROBE CITY COUNCIL

**AGENDA FOR THE  
COUNCIL MEETING**

**TO BE HELD IN KERNOT HALL, MORWELL  
AT 7:00PM ON  
25 NOVEMBER 2024  
CM612**

***Please note:***

*Opinions expressed or statements made by participants are the opinions or statements of those individuals and do not imply any form of endorsement by Council.*

*By attending a Council Meeting via audio-visual link those present will be recorded or their image captured. When participating in the meeting, consent is automatically given for those participating to be recorded and have images captured.*

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**1. ACKNOWLEDGEMENT OF THE TRADITIONAL OWNERS OF THE LAND**

*I would like to acknowledge that we are meeting here today on the traditional land of the Brayakaulung people of the Gunaikurnai nation and I pay respect to their elders past and present.*

*If there are other Elders present I would also like to acknowledge them.*

**2. APOLOGIES AND LEAVE OF ABSENCE**

**3. DECLARATION OF INTERESTS**

# **ORDER OF EVENTS**

#### **4. ORDER OF EVENTS**

Item Number 4.1

25 November 2024

Regional City Strategy & Transition

## **OUTGOING MAYOR SPEECH**

An opportunity will be provided for the outgoing Mayor from the 2023/2024 Mayoral term to speak and reflect on their Mayoral term at the meeting.

### **Attachments**

Nil

## TERM OF OFFICE AND ELECTION OF THE MAYOR

Mayoral terms in Latrobe City Council have historically been for one year however, pursuant to subsection 26(3) of the *Local Government Act 2020*, Council must determine by resolution whether the Mayor is to be elected for a one- or two-year term.

In summary, the process for the election of the Mayor, in accordance with the Governance Rules and *Local Government Act 2020*, is as follows:

### Election of the Mayor

- The Chief Executive Officer (CEO) will preside during the election of the Mayor.
- The CEO must invite nominations for the office of Mayor and confirm acceptance of the nomination with the nominee.
- Councillors may nominate themselves, but each nomination must be seconded.
- If there is only one nomination, the candidate nominated is declared elected. If a Councillor nominates themselves and they are the only Councillor nominated, then that Councillor is elected even if the nomination is not seconded.
- If there is more than one nomination, the Councillors present at the meeting must vote for one of the candidates.
- The voting must be carried out in accordance with the procedure specified in the Governance Rules, having regard to the *Local Government Act 2020*.
- The newly elected Mayor then assumes the Chair for the remainder of the meeting.

Section 25 of the *Local Government Act 2020* stipulates that the Mayor must be elected by an absolute majority of the Councillors. An absolute majority, as defined by section 25(7), means the number of Councillors which is greater than half the total number of the Councillors of a Council. This means, for Latrobe City Council, the Mayor must receive five or more votes to be elected.

### RECOMMENDATION

#### **That Council:**

- a) Determines that the term for the Office of Mayor will be one year; and**
- b) Proceeds to elect the Mayor in accordance with the Governance Rules for one year to serve for the 2024/2025 Mayoral term.**

### DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

## **Attachments**

Nil

## TERM OF OFFICE AND ELECTION OF THE DEPUTY MAYOR

The role of a Deputy Mayor is not constituted in the same manner as that of the Mayor. Under the *Local Government Act 2020*, in order for an office of Deputy Mayor to be in place, Council must first resolve that there is to be that position on Council and whether the length of the term is to be one year or two years.

Historically, Latrobe City Council has appointed a Deputy Mayor and it is recommended that this arrangement continues as the position provides deputising functions to the Mayoral role and enhances the leadership of the Councillor group.

If Council resolves to elect a Deputy Mayor, the same procedure as outlined in the Governance Rules for the election of the Mayor is to occur except that:

- the Mayor is to chair the election of the Deputy Mayor; and
- any reference to the Mayor is to be taken as a reference to the Deputy Mayor.

### RECOMMENDATION

#### That Council:

- a) Establishes an office of Deputy Mayor for a one-year term; and**
- b) Proceeds to elect the Deputy Mayor in accordance with the Governance Rules for one year to serve for the 2024/2025 Deputy Mayoral term.**

### DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

### Attachments

Nil



## PRESENTATIONS

An opportunity will be provided for the newly elected Mayor and Deputy Mayor to make a ceremonial speech.

An opportunity for photos will be provided at the close of the meeting.

### **Attachments**

Nil

## PROPOSED CHANGE OF DATE FOR THE DECEMBER 2024 COUNCIL MEETING

### PURPOSE

To recommend that the December 2024 Council meeting be changed from 9 December 2024 to 16 December 2024.

### EXECUTIVE SUMMARY

- On 4 December 2023, Council adopted the proposed 2024 scheduled Council meeting dates.
- To allow the incoming Mayor and Councillors to be adequately prepared before the December Council meeting, officers propose to move the scheduled December Council Meeting from Monday, 9 December 2024 to Monday, 16 December 2024.

### OFFICER'S RECOMMENDATION

**That Council approve the change of date for the December Council Meeting from 9 December 2024 to 16 December 2024.**

## BACKGROUND

On 4 December 2023, Council Adopted the proposed 2024 scheduled Council Meeting Dates. The date adopted for the December Council Meeting was 9 December 2024.

## ANALYSIS

Officers are proposing to move the date of the December Council Meeting to Monday 16 December 2024 at 6pm at Kernot Hall.

The proposal is due to:

- changes to the Local Government Act 2020 and the *Local Government (Governance & Integrity) Regulations 2020* including the extended election period and increased induction requirements with reduced timeframes for Councillors, Mayor and Deputy Mayor
- consideration of the complexity of matters requiring Council decision at the meeting and the need to provide adequate briefing to Councillors and
- the Council being comprised of a majority of first term Councillors.

Delaying the Council Meeting would allow Councillor Briefing on items coming for decision to be spread over three weeks.

## RISK ASSESSMENT

RISK	RISK RATING	TREATMENT
<b>COMPLIANCE</b> Failure to comply with requirements to use Council processes to inform Councillors about matters which are subject to Council decisions	<b>Low</b> Unlikely x Minor	Adoption of the proposed date change at Council Meeting to be held on 25 November 2024.

## CONSULTATION

Not Applicable.

## COMMUNICATION

Not Applicable.

## DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

## APPENDIX 1 IMPACT ASSESSMENT

### **Social**

This report informs community of the change of the December 2024 Council meeting date, supporting transparency.

### **Cultural**

Not Applicable.

### **Health**

Not Applicable.

### **Environmental**

Not Applicable.

### **Economic**

Not Applicable.

### **Financial**

Not Applicable.

### **Attachments**

Nil

## MEETING CLOSE

At the close of the meeting, the newly elected Mayor will thank those present for attending, including those who viewed the live stream of the meeting.

### **Attachments**

Nil