



LATROBE CITY COUNCIL

**AGENDA FOR THE
COUNCIL MEETING**

**TO BE HELD IN NAMBUR WARIGA MEETING ROOM
CORPORATE HEADQUARTERS, MORWELL AND
VIA AUDIO-VISUAL LINK
AT 6.00PM ON
07 NOVEMBER 2022
CM584**

Please note:

Opinions expressed or statements made by participants are the opinions or statements of those individuals and do not imply any form of endorsement by Council.

By attending a Council Meeting via audio-visual link those present will be recorded or their image captured. When participating in the meeting, consent is automatically given for those participating to be recorded and have images captured.

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COUNCILLOR AND PUBLIC ATTENDANCE

PLEASE NOTE

TO ENSURE LOCAL GOVERNMENT DECISION-MAKING CAN CONTINUE DURING THE CORONAVIRUS PANDEMIC, MECHANISMS FOR VIRTUAL COUNCIL MEETINGS HAVE BEEN INTRODUCED INTO THE LOCAL GOVERNMENT ACT 2020.

PURSUANT TO SECTION 394 OF THE LOCAL GOVERNMENT ACT 2020, A COUNCILLOR MAY ATTEND THIS COUNCIL MEETING REMOTELY BY ELECTRONIC MEANS OF COMMUNICATION; AND

PURSUANT TO SECTION 395 OF THE LOCAL GOVERNMENT ACT 2020 THIS COUNCIL MEETING MAY BE CLOSED TO IN PERSON ATTENDANCE BY MEMBERS OF THE PUBLIC PROVIDED THE MEETING IS AVAILABLE THROUGH LIVE STREAM ON COUNCIL'S INTERNET SITE.

1. ACKNOWLEDGEMENT OF THE TRADITIONAL OWNERS OF THE LAND

I would like to acknowledge that we are meeting here today on the traditional land of the Braiakaulung people of the Gunaikurnai nation and I pay respect to their elders past and present.

If there are other Elders present I would also like to acknowledge them.

2. THE PRAYER

Our Father who art in Heaven, hallowed be thy name. Thy kingdom come, thy will be done on earth as it is in Heaven. Give us this day our daily bread, and forgive us our trespasses, as we forgive those who trespass against us, and lead us not into temptation but deliver us from evil. For the kingdom, the power, and the glory are yours now and forever. Amen.

3. APOLOGIES AND LEAVE OF ABSENCE

4. ADOPTION OF MINUTES

Proposed Resolution:

That Council confirm the minutes of the Council Meeting held on 3 October 2022.

5. DECLARATION OF INTERESTS

6. PUBLIC PARTICIPATION TIME

Public Questions on Notice

In accordance with the Council Meeting Policy, members of the public can lodge a question on notice before 12noon on the Friday before the day of the Council meeting in order for the question to be answered at the meeting.

Public Speakers

An opportunity for members of the public to speak to an item on the agenda will be made available by necessary means. To participate, members of the public must have registered before 12noon on the day of the Council meeting.

STRATEGIC ITEMS FOR DECISION

7. STRATEGIC ITEMS FOR DECISION

Item Number 7.1

07 November 2022

Regional City Planning & Assets

AMENDMENT C131 (FLOOD MAPPING UPDATE) - PROGRESS OF AMENDMENT

PURPOSE

To update Council on the progress of Amendment C131 (Flood Mapping Update) and provide a process for progression of the Amendment.

EXECUTIVE SUMMARY

- Council previously considered Amendment C131 (Flood mapping update) at the 1 August 2022 Ordinary Council Meeting and resolved for officers to undertake further work and consultation with the West Gippsland Catchment Management Authority (WGCMA) on the submissions received.
- Following this direction, Council officers, in collaboration with the WGCMA, commenced reviewing outstanding submissions (objections).
- Due to the time required to comprehensively review the submissions, a holding report was presented to Council on 5 September 2022 advising that additional time was required to review submissions, and that the findings would be presented at the 7 November 2022 Council Meeting.
- Following this direction, flood overlay mapping has been reduced in some locations in Traralgon, and changes have been made to respond to this outstanding objection. The submissions response table has been undergoing further iterations to reflect these changes.
- Given the ongoing work around reviewing outstanding submissions, and determining next steps to progress the Amendment, officers are requesting that the report proceed to a future Council Meeting in early 2023.

OFFICER'S RECOMMENDATION

1. **That Council request officers to prepare an updated Council report for Amendment C131 detailing options on how to progress the Planning Scheme Amendment, and present this to Council at a future Ordinary Council Meeting in early 2023.**

BACKGROUND

Amendment C131 implements the recommendation of the West Gippsland Floodplain Management Strategy (2018-2027) to update flood mapping that is informed by two flood studies; the Latrobe River Flood Study (2015) and the Traralgon Flood Study (2016) at the request of the WGCMA. The studies prepared revised Floodway Overlay (FO) and Land Subject to Inundation Overlay (LSIO) mapping based on updated flood modelling. This includes the removal and addition of the LSIO / FO to areas across the municipality.

Amendment C131 was placed on exhibition from 3 February 2022 to 7 March 2022. During exhibition, a total of 66 written submissions were received, including 45 objections that remain outstanding.

At the 1 August 2022 Council Meeting, Council resolved:

That Council defer consideration of this item to the next Council meeting and seek further advice from the West Gippsland Catchment Management Authority in relation to objections raised and updated information on works that have taken place not included in their desktop study.

At the 5 September 2022 Council Meeting, Council resolved:

That Council request officers to prepare an updated Council report for Amendment C131 to consider submissions, and present this to Council at an Ordinary Council Meeting no later than 7 November 2022.

ANALYSIS

The specific analysis Council requested was the impact of information provided by objectors, such as works undertaken since the flood modelling was completed in 2015/2016, and what consideration occurred in the assessment of their submissions.

Following this review, Nixon Court and Comans Court, Traralgon have received updated mapping resulting in a reduction of the proposed Land Subject to Inundation Overlay (LSIO). The change was able to be accommodated within the confines of the 1% AEP modelling given the neighbourhoods are on the boundary of a council reserve which is designed to hold excess flood waters in the design event.

The submitter in Nixon Court has now withdrawn their objection. Further details regarding the progress of the Amendment are provided in Attachment 1.

To ensure officers provide a comprehensive update to Councillors, additional time is required before presenting the next steps to Councillors at a future Council Meeting in early 2023.

RISK ASSESSMENT

RISK	LIKELIHOOD	TREATMENT
<p>STRATEGIC</p> <p>Delay in finalisation of the Amendment may result in development in areas subject to flooding that is inconsistent with the flood hazard, resulting in long term and inconsistent planning outcomes in such areas.</p> <p>Any current LSIO / FO proposed to be removed by the overlay can continue to trigger planning permits for certain developments until such time that it is removed.</p>	4	<p>When a planning permit is required under a planning scheme trigger, those applications are to be forwarded to WGCMA for comment.</p> <p>Any area proposed to be removed from the current LSIO/FO will be taken into consideration. However, until the overlay is removed it will trigger a planning permit.</p> <p>Notification has occurred to all landowners of the amendment. Therefore, some knowledge of the proposed overlays is assumed.</p>
<p>STRATEGIC</p> <p>Submitters being aware of some submissions being resolved and not others.</p>	3	<p>Retain proposed flood overlays on properties where modelling clearly justifies that the land is subject to inundation or flooding and meets the criteria.</p> <p>These criteria are specified within <i>Planning Practice Note 12 (PPN12) – Applying the Flood Provisions in Planning Schemes</i>.</p>
<p>REPUTATION</p> <p>Submitters do not want the overlay to be applied to their land.</p>	4	<p>Ensure that each overlay is strategically justified for the amendment and appropriate to be placed on the property.</p> <p>Council has a responsibility that risk is mapped and overlays are placed on the land to ensure landowners are away of the potential risk.</p>

* Inherent likelihood ratings: 1 (rare); 2 (unlikely); 3 (possible); 4 (likely); 5 (almost certain)

CONSULTATION

Amendment C131 was placed on exhibition from 3 February 2022 to 7 March 2022. A detailed community consultation plan was developed, and included direct notices to landowners and occupiers, notices in the Latrobe Valley Express and social media posts and face to face sessions with the WGCMA and Engineering.

COMMUNICATION

Council Officers have engaged with WGCMA staff as part of the review of outstanding submissions, advising that further detail is required to address how submissions have been assessed. Council's Engineering Team have also contributed to this review, in particular addressing recent stormwater works and the impact on flood modelling.

Any changes proposed to the Amendment will be communicated with the submitters and an opportunity will be given to withdraw the submission if the changes made have satisfied their concerns.

DECLARATIONS OF INTEREST

Officers preparing this report have declared that they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

APPENDICES: IMPACT ASSESSMENT

Social

The provision of updated flooding information within the planning scheme will have a net community benefit by ensuring that the risk of flooding is properly considered in future planning and that risks from flooding may be managed and minimised.

Cultural

The amendment provides updated flood data and planning provisions to ensure ongoing protection of life, property, and community infrastructure in areas at risk of flooding. The amendment ensures that planning decisions will be made having regard to the most current and accurate flood information in considering development applications and in planning for new urban development, contributing towards the future social and cultural amenity of the community by increasing resilience towards the 1 % AEP flood event.

Health

The updated mapping will equip Council to plan for future growth in low-risk locations to minimise the impact of natural hazards on the community, development, and infrastructure.

Environmental

The amendment has considered environmental effects, provides for sustainable land use and development outcomes, and will allow Council to plan to minimise risk to life, property, the environment, and infrastructure from flood hazard.

Economic

Flooding can have significant economic impacts on municipalities and the community as a result of loss of life, damage to public and private assets, and property and agricultural losses. The amendment will ensure that new development is protected from the effects of flooding and that the flood plain is not adversely affected by inappropriate development. The amendment will discourage inappropriate new development that would be impacted by flooding or that may have adverse impacts on flood behaviour.

Financial

- The project has received \$30,000 funding from DELWP to support the progression of the Amendment. \$15,000 has been spent in preparing amendment documentation.
- The remaining funds are allocated to a Planning Panel. Depending on the number of hearing days and number of panel members additional funds may be required for the Planning Panel and requested as part of the budget process.
- If the Amendment does not progress to a Planning Panel in the future, then the remaining funding will be returned to DELWP.

Attachments

1. Progress of Amendment (Published Separately)

This attachment is designated as confidential under subsection (c) of the definition of confidential information contained in section 3(1) of the *Local Government Act 2020*, as it relates to land use planning information, being information that if prematurely released is likely to encourage speculation in land values. This information is of a sensitive nature and if released before Council has had time to fully consider options and risk could cause economic hardship on residents affected.

DRAINAGE EASEMENT ACQUISITION - BOWMANS ROAD, NEWBOROUGH (MONTANE ESTATE)

PURPOSE

To recommend that Council resolve to recommence the process to compulsorily acquire a drainage easement to address the previous flooding issues at the Montane Estate, Newborough.

EXECUTIVE SUMMARY

- Stormwater runoff from the farmland to the south of the Montane Park Estate has previously impacted residential properties within the Estate. To address this, an open drain is required to intercept the overland flow until such time as the farmland might be developed.
- Discussions with the landowner failed to provide a solution to construct the open drain and there was no other option available to Council to address the drainage issues at this location other than undertaking compulsory acquisition.
- Council previously resolved in 2016 to undertake a compulsory acquisition process to acquire the land required for the drainage easement and open drain. This process lapsed in 2020 under statutory time limitations, so a new resolution of Council is now required for officers to undertake this piece of work.
- The farmland is zoned for residential development however until development occurs the properties along the south boundary of the Montane Estate will remain subject to overland flow and flooding during significant rain events.
- In the intervening period, a Notice of Intention to Acquire an Interest in Land was filed and served but later allowed to lapse on assurances that a planning permit application was about to be lodged which would necessarily include drainage. The application was lodged several months later.
- During the development of this report, a further application for a planning permit to subdivide and develop the land was received. That application process remains ongoing, with the status being that officers are awaiting further information that has been requested from the applicant.
- To avoid any further uncertainties, it is recommended that Council recommences the process of compulsorily acquiring a 10-metre-wide drainage easement along the southern boundary of Montane Park Estate, utilising the provisions of the *Land Acquisition and Compensation Act 1986*.

OFFICER'S RECOMMENDATION

That Council:

- 1. Resolves that it intends to acquire an interest in part of the property in Bowmans Road, Newborough, being part of the land identified as CP169052 contained in Certificate of Title Volume 9974 Folio 189;**
- 2. Serves a Notice of Intention to Acquire an Interest in Land (the Notice) in accordance with section 6 of the Land Acquisition and Compensation Act 1986 (the Act);**
- 3. Lodges the Notice with the Registrar of Titles in accordance with sections 8(3)(b) and 10(1) of the Act; and**
- 4. Serves a copy of the Notice on the responsible authority in accordance with section 9 of the Act.**

BACKGROUND

Council previously resolved to undertake a process to compulsorily acquire the land at the Ordinary Council Meeting on 29 February 2016, which would allow the creation of a drainage easement and construction of a suitable open drain to provide overland flow protection to residences within Montane Estate.

The resolution was sought after negotiations with the landowner to construct the open drain were unsuccessful.

ANALYSIS

Approximately three years ago, officers engaged a law firm to proceed with the compulsory acquisition as per the resolution of 29 February 2016. Shortly after this the owner's representative advised that it was intended to lodge a planning permit application for subdivision with Council. The acquisition process was held in abeyance on that basis.

The planning permit application was received in late 2020 to commence the process for the subdivision and development of the land however it was subsequently withdrawn in mid-2022, leaving the matter of the overland flow from the farmland to the south of Montane Estate an active issue. Officers believe the application was withdrawn due to concerns the applicant held around some requirements of the West Gippsland Catchment Management Authority (WGCMA) in relation to waterway buffers.

At time of writing this report a new planning permit application has been received for the subdivision and development of the land however officers are of the opinion it is prudent to recommence the process to compulsorily acquire the land for the creation of the easement. This would enable the construction of the open drain and provide a level of protection for the aforementioned properties from overland flows, particularly due to the amount of time that has passed since the original resolution and the inability of the farmland owner to obtain a planning permit to date.

RISK ASSESSMENT

RISK	LIKELIHOOD	TREATMENT
FINANCIAL Claims against Council arising due to flooding damage as a result of appropriate protection not being in place to prevent flooding of the properties	2	Claims would likely be against the land owner to the south; however Council could be dragged into a dispute. Undertake compulsory acquisition process and establish drainage easement and open drain to convey flows away from previously affected properties.

STRATEGIC (INC REPUTATIONAL) Flooding occurring to the properties within Montane Estate adjacent to the farmlands	3	Undertake compulsory acquisition process and establish drainage easement and open drain to convey flows away from previously affected properties.
STRATEGIC (INC REPUTATIONAL) Acquisition process being seen in a negative light by the land owner and/or the public	2	Council is seeking to provide appropriate flood protection to the residents within Montane Estate.

* Inherent likelihood ratings: 1 (Rare); 2 (Unlikely); 3 (Possible); 4 (Likely); 5 (Almost Certain)

CONSULTATION

No consultation has been undertaken as a part of this Briefing report. Officers were unable to locate any record of contact with Council since 2016 relating to the flooding of the properties along the boundary within Montane Park Estate, indicating that the initial issues may have been related to under-developed ground surfaces either within the development or along the farm.

COMMUNICATION

Communication has historically been with the owner of Certificate of Title Volume 9974 Folio 189 (farmland south of Montane Estate) or their development representative however there has been no further communication since mid-2020.

DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the Local Government Act 2020.

APPENDIX 1 IMPACT ASSESSMENT

Social

There are no social implications associated with this report, however there could be impacts to those that live within the residences should appropriate measures not be put in place to provide protection from flooding due to overland flows.

Cultural

There are no cultural implications associated with this report however the construction of an open drain once the acquisition has taken place may trigger cultural heritage requirements which would be investigated as part of the pre-planning of the project.

Health

There are no health implications associated with this report however there could be impacts to those that live within the residences should appropriate measures not be put in place to provide protection from flooding due to overland flows. Potential flooding of dwellings could lead to health impacts on residents if not properly sanitised and managed.

Environmental

There are no environmental implications associated with this report.

Economic

Flood damage to dwellings can lead to property and asset damage requiring land owners and/or their insurers to cover these costs.

Financial

The proposed recommendation of the upcoming Council report would require Council fund the legal and processing fees of approximately \$10,000 plus a yet to be determined compensation for the easement. A rough order of measure estimate of the value of the easement is \$10,000. A more accurate estimate can be obtained should this be considered to impact a decision.

Attachments

Nil

LATROBE CITY COUNCIL DRAFT DISABILITY ACCESS AND INCLUSION PLAN 2022 - 2025

PURPOSE

To present the Latrobe City Council *draft* Disability Access and Inclusion Plan 2022-25 (DAIP) for endorsement by Council.

EXECUTIVE SUMMARY

- The *draft* DAIP (attachment 1) draws strategic direction from the Municipal Public Health and Wellbeing Plan 2022-25 (MPHWP) and sets the direction for Council to embed access, inclusion and equity principles across service delivery and the community to improve health and wellbeing outcomes for people with a disability.
- The aspirations of people with disability and their family, friends and carers were captured during the extensive consultation for the MPHWP.
- The *draft* DAIP has been reviewed by the Latrobe City Council Disability Access and Inclusion Community Engagement Group (DAICEG) in July and September 2022, and their feedback has been incorporated into the document.
- Over the course of the DAIP there will be a focus on young people through the VicHealth Local Government Partnership (which includes creating a reference group of younger people with disability), and older people through the Ageing Well Latrobe Action Plan 2022-26.
- The *draft* DAIP includes a wayfinding statement which refers community members to the Latrobe City Council Contact Centre.
- Additional annual priority actions will be developed and reviewed each year in consultation with community, partners and relevant stakeholders.
- The *draft* DAIP has been discussed and reviewed by the Municipal Public Health and Wellbeing Governance Group.
- Once endorsed, the DAIP (including an easy read version) will be promoted by the organisation and the DAICEG through various channels including hard copies and a promotional video.
- Reporting on actions will be incorporated into the MPHWP annual reporting process.

OFFICER'S RECOMMENDATION

That Council endorses the Latrobe City Council Disability Access and Inclusion Plan 2022-25 and releases it to the public.

BACKGROUND

The *draft* DAIP is a condensed version of the MPHWP with a focus on access and inclusion for people with disability. The priority areas align with the MPHWP.

- Safe
- Healthy and Active
- Resilient and Supported
- Natural and Built Environments.

In 2021, extensive consultation was undertaken to develop the MPHWP through a range of engagement activities to gather the community’s aspirations and assist Council to plan for the future. Those activities included a community survey with 1,450 responses, listening posts spread across multiple towns and locations, community group conversations and a community panel made up of 100 diverse community members representing a range of perspectives.

To ensure the aspirations of people with disability and their family, friends and carers were captured, the community survey was promoted directly to 70 known contacts of local disability service providers and peak bodies. In addition, targeted community group conversations were held with four disability peer advocacy groups.

- Traralgon Wheelchair Users Group (five members)
- Powerful Parents (four members)
- Moe Peer Action Group / Victorian Advocacy League for Individuals with Disability (seven members)
- New Wave Gippsland (12 members).

In consultation with community, partners and relevant stakeholder’s including the DAICEG yearly actions will be identified. Outcomes of these actions will be included in the MPHWP Implementation and Action Report.

The DAICEG has 12 members and is made up predominantly of people with disability, parents of children with disability, and two local agency representatives including Gippsland Disability Advocacy.

ANALYSIS

The *draft* DAIP aligns with the priority areas and strategic objectives of the MPHWP with a specific focus on improving health and wellbeing outcomes for people with disability as an identified priority population group.

RISK ASSESSMENT

RISK	LIKELIHOOD	TREATMENT
<p>COMPLIANCE (LEGAL, CONTRACTUAL, OHS AND SAFETY)</p> <p>Not meeting the Victorian Disability Act requirement to have a Disability Action Plan.</p>	1	By developing the plan Council is adhering to its legal responsibilities.

RISK	LIKELIHOOD	TREATMENT
SERVICE DELIVERY Inaccessible Council services.	2	Ongoing community engagement will ensure Council is aware of any barriers and access issues.
FINANCIAL Unexpected expenses not budgeted for.	2	Manage budgets diligently. Seek external funding opportunities where possible.
STRATEGIC (INC REPUTATIONAL) The DAIP is not reflective of the community's aspirations.	2	Extensive and ongoing engagement and consultation with the community.

* Inherent likelihood ratings: 1 (rare); 2 (unlikely); 3 (possible); 4 (likely); 5 (almost certain)

CONSULTATION

The *draft* DAIP has been developed based on the consultation and community engagement of the MPHWP and incorporates recent feedback from the DAICEG.

COMMUNICATION

Once endorsed, the DAIP (including an easy read version) will be added to the Latrobe City Council Website, alongside the annual actions and Community Disability Profile (currently in development). The DAIP will be shared through various channels and networks including the DAICEG, hard copies placed at Service Centres and a promotional video produced to enhance community reach.

DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

APPENDICES: IMPACT ASSESSMENT

Social

The DAIP aims to improve access, inclusion and social connectedness of people with a disability which will be implemented by the annual actions.

Cultural

Nil.

Health

The DAIP aims to improve the health and wellbeing of people with a disability which will be implemented by the annual actions.

Environmental

There are no environmental impacts.

Financial

Annual actions will be included in the organisation's allocated budget unless external funding has been received.

Attachments

1 [↓](#).  Latrobe City Council Disability Access and Inclusion Plan 2022-25

7.3

Latrobe City Council draft Disability Access and Inclusion Plan 2022 - 2025

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2022-25

Latrobe City Council

DISABILITY ACCESS & INCLUSION PLAN

Latrobe City Council acknowledges that it operates on the traditional land of the Brayakaulung people of the Gunaikurnai nation and pays respect to their Elders past and present.





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If you need help to find your way
accessing support or information
please call Latrobe City Council
on 1300 367 700

Mayor's Message

Latrobe City Council is committed to making our community a better place to live, work and visit for people with disability, their families, friends and carers.

The Disability Access and Inclusion Plan 2022 - 2025 has been developed as a result of our partnership with community in our extensive engagement for *Living Well Latrobe 2022-25 - Our Community's Municipal Public Health and Wellbeing Plan*. As we developed Living Well Latrobe we connected with a range of community members with lived experience of disability and relevant stakeholders to understand their specific needs and aspirations for the future in relation to improving health and wellbeing experiences and outcomes.

The Disability Access and Inclusion Plan 2022 - 2025 outlines how Latrobe City Council will work with the community and our partners to embed access, inclusion and equity principles across service delivery and the community under four priority areas - **Safe, Healthy and Active, Resilient and Supported, Natural and Built Environments**.

To ensure our work continues to reflect the needs and aspirations of our community, we will evaluate and review priority actions on an annual basis in consultation with our partners, stakeholders and most importantly people with lived experiences of disability.

We recognise intersectionality in our work and commit to focusing on older people through the Ageing Well Latrobe Action Plan, in addition to hearing the voices of young people with disability through the VicHealth Local Government Partnership.

I would like to thank everyone who has been involved in the development of this plan, particularly our Disability Access and Inclusion Community Engagement Group, who generously share their time, experience and insights with us.

Cr Kellie O'Callaghan
Mayor, Latrobe City Council



Cr Kellie O'Callaghan
Mayor of Latrobe City

Guiding principles to deliver this plan

Six principles for action support the objectives in this plan and should be front of mind when implementing any actions associated with this plan.



1

We are committed to evidence-based practice, which is informed by community input and evaluation.

2

We build on what we already have by celebrating our community and utilising our built and natural assets to enhance health and wellbeing.

3

We integrate health and wellbeing objectives across all aspects of Council planning and policy.

4

We ensure that our actions have a focus on affordability, accessibility and inclusivity.

5

We focus on prevention.

6

We acknowledge that some people will experience poorer health outcomes depending on their physical and social environments.



Latrobe City Council Disability Access & Inclusion Plan



Safe

Identifying and responding to key community safety priorities and needs



Living Well Latrobe 2022-25 Strategic Objectives that focus on people with disability

- 1.1 Promote, support and develop place-based programs and partnerships to support community safety, resilience and inclusion.
- 1.3 Deliver Council's Disability Action Plan and further embed access, inclusion and equity principles across service delivery and the community.
- 1.5 Work with the community and stakeholders to reduce the incidence of family violence, men's violence against women, elder abuse and all forms of violence and abuse.
- 1.8 Work to increase the safety of all road users by utilising a safe system approach and promoting active transport.



Healthy and active

Supporting everyone to achieve their best physical and mental health



Living Well Latrobe 2022-25 Strategic Objectives that focus on people with disability

- 2.2 Support a diverse range of opportunities for people to engage in sport, leisure, and recreation with a focus on affordability and accessibility. Strengthen partnerships between organised clubs/groups and Council to support delivery of programs related to physical activity and positive mental health.
- 2.3 Increase and promote incidental physical activity opportunities, active play and transport.
- 2.4 Support a diverse range of opportunities for people to engage in creative arts programs and events, with a focus on affordability and accessibility. Promote engagement with creative arts as a way to improve social inclusion and positive mental health.
- 2.5 Support and promote safe sexual and reproductive health.
- 2.6 Increase opportunities for a diverse range of community members to participate in the co-design of Council services, events or programs.
- 2.7 Build understanding of the key factors that influence a person's mental wellbeing and promote prevention initiatives that support positive mental health and wellbeing.



Resilient and supported

Working together to build a resilient,
connected and adaptive community



Living Well Latrobe 2022-25 Strategic Objectives that focus on people with disability

- 3.3 Encourage community-led initiatives, programs and events through the community grants program. The grants program supports groups and organisations to be inclusive, welcoming, encourage physical activity and positive mental health and wellbeing and support the principles within this plan.
- 3.7 Identify the barriers to social inclusion, including working within Council, with partners and in collaboration with the communities that are most affected.
- 3.9 Support initiatives that create positive employment opportunities for people of all ages and abilities.
- 3.11 Ensure Council services and events remain affordable, welcoming and accessible for all.



Natural and built environments

Considering the connection between health and our physical environments



Living Well Latrobe 2022-25 Strategic Objectives that focus on people with disability

- 4.2 Apply where possible Healthy Active by Design principles when planning open space and neighbourhoods.
- 4.3 Utilise universal design in the development and upgrade of community assets and open space.
- 4.4 Develop campaigns to improve community pride in our built and natural assets.
- 4.5 Encourage individuals and communities to plan for, create and maintain a healthy environment that fosters community connectedness.

**Latrobe City Council****Phone** 1300 367 700**Post** PO Box 264, Morwell, 3840**Email** latrobe@latrobe.vic.gov.au**Website** www.latrobe.vic.gov.au

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Date of publication: [October 2022].

To obtain this information in languages other than English, or in other formats, please contact Latrobe City Council on 1300 367 700.

STATUTORY PLANNING

8. STATUTORY PLANNING

Nil reports

CORPORATE ITEMS FOR DECISION

9. CORPORATE ITEMS FOR DECISION

Item Number 9.1

07 November 2022

Regional City Planning & Assets

REVISIONS TO KERBSIDE COLLECTION SERVICES POLICY

PURPOSE

To provide Council with details of proposed changes to the Kerbside Waste Collection Services Exemptions and Additions Policy for their consideration and adoption.

EXECUTIVE SUMMARY

The Kerbside Waste Collection Services – Exemptions and Additions Policy provides guidance for Council Officers when responding to requests for variations to the provision of kerbside waste collection services provided to the community.

The proposed revisions to the existing Kerbside Waste Collection Services Policy (“the Policy”) introduces:

- Changes to the new Hard Waste collection services previously directed by Council at the 23 August 2021 Council Briefing and subsequently approved by Council within the 2022/2023 Adopted Budget;
- Discretion for the Manager Sustainability and Environment beyond one year and up to six years, for the refunding of erroneous garbage service fees whereby a property has been erroneously charged for a garbage service;
- Reduction of the criteria from five or more to four or more people in a household to be eligible for a larger 240 litre garbage bin; and
- Reference to the provision of a Domestic Waste Card for residents outside the kerbside collection routes.

OFFICER'S RECOMMENDATION

That Council:

- 1. Adopt the Kerbside Collection Services Policy Version 13 POL- 6 with an effective date of 7 November 2022**
- 2. Notes that, with the adoption of this Policy, any previous versions are now revoked;**
- 3. Requests a copy of the final formatted Policy be provided to all Councillors; and**
- 4. Makes this Policy available on Council's website.**

BACKGROUND

The Policy provides direction to Council Officers and community as to how Latrobe City Council will provide Kerbside Collection Services.

The proposed changes to the policy respond to prior directions of Council, community feedback and other revisions identified by officers intended to improve service delivery for the community.

The primary change to the Policy is to introduce changes to Hard Waste collection services and remove the requirement for booked collections. The new service is expected to commence from December 2022.

ANALYSIS

Proposed changes to the policy are based on feedback from the community and aim to make hard waste collections more accessible and reduce illegal dumping. Dumped rubbish on our roadsides and bushland areas is unsightly; damaging to our environment and increases the risk of arson and bushfires.

Other revisions include minor changes that provide guidance to service delivery and decision making. Changes to the level of services or manner in which waste and recycling services are provided must align with the objectives and direction of the policy whilst also being responsive to regulatory and Victorian Government regulations.

Further discussion of proposed changes to the policy are provided below:

New Kerbside Hard Waste Collection Service

Council will commence a new service to replace the current booked hard waste collection in December 2022.

Any resident who currently receives a kerbside collection service will now be able to place acceptable hard waste items out for pick up during their locality's advertised collection time. These residents will also have the option of an additional paid hard waste collection at a time that suits them.

Details of hard waste collection days for each township will be published in the Latrobe Valley Express, on the Latrobe City website and on social media in November 2022, with collections expected to commence in December 2022.

Residents are still able to use the Hard and Green waste coupons issued with the 2022/2023 rates notice at any Latrobe City Council Transfer Stations in Moe, Morwell Traralgon and Yinnar South, with all green waste taken to PineGro Green Waste Recycling Facilities in Morwell, Moe and Traralgon. Each coupon allows the free disposal of up to one cubic metre of acceptable hard waste OR green waste.

Refunding of Erroneous Garbage Service Fees:

Historically, rates notices have not specifically itemised the rates payable for the kerbside garbage collection, leaving ratepayers to ascertain these charges by contacting the Council's Rates Department for the information. Bins have only been itemised for 2 years.

Incorrect charges are typically not discovered and continue to be charged until an enquiry is made. Once Council's Waste Services or Rates teams are made aware of the issue, a refund is provided according to the Policy. Further steps are taken to record the issue and ensure the data is amended accordingly. It should be noted at this point that neither the ratepayer nor Council were aware of any discrepancy.

To reduce the likelihood of such errors and associated liabilities to Council in the future, rates notices now itemise the applicable garbage charges.

The revised Policy directs that any rateable property that has been charged incorrectly for a garbage service is entitled to a refund. Where a refund is required beyond a single financial year, it is proposed that discretion to pay up to a maximum of 6 years can be changed from the Chief Executive Officer to the Manager Sustainability and Environment. It is noted that the maximum refunded amount is consistent with current procurement delegations. The maximum cost for a six-year refund would be approximately \$2,135.00 for the standard three bin system.

Domestic Waste Card

The Policy now includes reference to the availability of a Domestic Waste Card. This service has been in place for over a decade – however was not previously documented. The waste card allows residents who do not receive a weekly kerbside collection service to dispose of 2 x 240 litre garbage bins of household waste at any of Latrobe City Council’s transfer stations, per week. Recycling can be disposed of at no cost.

The cost is \$215.00 per year (pro-rata) and once payment is received, new cardholders will be supplied with 1 x 240 litre garbage bin and 1 x 240 litre recycle bin for private use.

The Domestic Waste Card requires the resident to renew their subscription yearly.

RISK ASSESSMENT

RISK	LIKELIHOOD	TREATMENT
<p>Service Delivery Risk</p> <p>Council officers require direction to the level and variation of waste and recycling services provided to the community</p>	1	Policy guidelines provide direction to the level of kerbside collection services provided to the community.
<p>Financial Risk</p> <p>The ability to forecast budget expenditure.</p>	2	Proposed changes to the Policy are not considered to result in significant financial impact to current and future operating budgets.
<p>Reputational Risk</p> <p>Consistency of advice and direction to members of the community.</p>	3	Proposed amendments to the Policy are considered to support equitable and fair assessment of requests for exemptions and additions associated with kerbside collection services.

RISK	LIKELIHOOD	TREATMENT
<p>Legal/Regulatory Risk</p> <p>Decision making is consistent with approved policy and legislative requirements.</p>	2	Proposed amendments provide concise guidance to support the provision of services in manner that is consistent with Local Government responsibilities for the provision of waste and recycling services.

* Inherent likelihood ratings: 1 (rare); 2 (unlikely); 3 (possible); 4 (likely); 5 (almost certain)

CONSULTATION

Proposed changes to the Policy have been prepared in response to community requests received by Council Officers for variations to kerbside collection services and align with prior directions of Council.

COMMUNICATION

Details of hard waste collection days for each township will be published in the Latrobe Valley Express, on the Latrobe City website and on social media in October 2022, with collections expected to commence in December 2022.

Subject to consideration and approval by Council, the revised policy will be published on Latrobe City Council's website.

DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

APPENDICES: IMPACT ASSESSMENT

Social

Council officers have had positive feedback on the communications regarding the new hard waste service and making it easier for residence to apply for larger bins will also only benefit the Community.

Cultural

No impacts on cultural values or belief systems

Health

The adjustments to the policy are expected to minimise dumped rubbish and hoarding of excess waste in the community, creating a better environment for residence.

Environmental

Proposed changes to the policy are based on feedback from the community and aim to make hard waste collections more accessible and reduce illegal dumping.

Dumped rubbish on roadsides and bushland areas is unsightly, damaging to the environment and increases the risk of arson and bushfires.

Economic

Currently the report template does not explicitly call for economic analysis as distinct from financial analysis. This section has been added in recognition of council's role as provider of enabling infrastructure supporting private and public investment and our more limited role in the social safety net system.

Financial

Changes to the Hard Waste Collection services and necessary funding have been included within the 2022/2023 Annual budget.

Future claims for the refunding of service fees that have been incorrectly charged over and above the Policy is capped to a maximum of six (6) years. This will include consideration of the budgetary impact, and in particular fairness and equity for all ratepayers. The maximum cost for a six-year refund would be approximately \$2,135.00 for the standard three bin system.

Any change to the bin types or numbers will be negligible and will be accounted for in the existing operational budget.

Attachments

1   Kerbside Collection Services Policy Version 13 POL- 6

9.1

Revisions to Kerbside Collection Services Policy

1	Kerbside Collection Services Policy Version 13 POL- 6	44
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Kerbside Collection Services Policy

Version 13 POL-6

Approval Date: 7 November 2022

Review Date: November 2026



Kerbside Collection Services Policy

DOCUMENT CONTROL

Responsible GM	Jody Riordan	
Division	Regional City Planning and Assets	
Last Updated (who & when)	<i>Approved by Council at the Ordinary Council Meeting held 4 May 2020</i>	2020
DOCUMENT HISTORY		
Authority	Date	Description of change
Council	<i>To insert</i>	Change to criteria for kerbside collection service exemptions, additions and refunds on garbage charges. Hard waste collection change/coupons. Application of the Domestic Waste Card.
References	Refer to Sections 16 and 17 of this Policy	
Next Review Date	November 2026	
Published on website	Yes	
Document Reference No	Version: 12 POL-6	

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Kerbside Collection Services Policy

1. Background

The Kerbside Collection Services Policy provides guidance to Latrobe City Council when responding to requests for variations to the provision of kerbside waste collection services to the community.

Changes to the level of services or manner in which they are provided must consider the objectives outlined by this Policy whilst also being responsive to Victorian government regulations.

2. Objectives

Latrobe City Council will provide kerbside collection services that:

- Are equitable for all rate payers;
- Environmentally and financially sustainable;
- Seek to reduce waste to landfill;
- Support increased re-use and or recycling, and
- Outline the Contamination Process.

The processes of developing levels of service, engaging contractors, developing business plans, setting fees and charges will be consistent with the objectives of this Policy.

3. Scope

This Policy provides direction as to how Latrobe City Council provides Kerbside Collection Services to the community. Changes to the level of services or manner in which they are provided must consider the objectives outlined by this Policy whilst being responsive to regulatory and Victorian Government regulations.

4. Principles of Management

In relation to exempting certain residential or business properties from the provision of Kerbside Collection Services (and/or fees and charges) or providing additional services, a range of historical practices have been applied. In addition, from time to time, new requests for exemptions or additions are received. These present challenges to officers, who must attempt to ascertain whether or not to accede to such requests or refer them to Council, including consideration of financial impacts on Council. In order to be fair to all parties (including staff and ratepayers who are not exempted), a clear framework is required against which officers can make decisions.

5. Exemptions from Kerbside Collection services

The full service provision for kerbside collection services includes a 120 litre waste Mobile Garbage Bin (MGB), a 240 litre recycling MGB and a 240 litre green waste MGB. The full service will be provided to all properties within the gazetted areas except as provided for below:

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Kerbside Collection Services Policy

- 5.1. Applications for exemptions from services may be made at any time.
- 5.2. Until such applications are made, resolved and given effect, services will continue to be provided on whatever circumstance pre-exists the application (for exemption) being made. Refer to Section 9 for further details.
- 5.3. Council Policy will be as follows:
- 5.3.1. Owners and tenants of all properties within Latrobe City must be able to demonstrate that they dispose of the waste produced or deposited at or near that property, and that an appropriate level of recycling is occurring, in alignment with the overall environmental goals of the City. Therefore, such persons must avail themselves of Council's full range of Kerbside Collection Services, except where exempted below:
- 5.3.2. Application of this Policy will be on the basis of the type of property. The relevant categories shall be as follows:
- Residential (including sub types of Medium/High density and Rural Residential lots up to four (4) hectares in size);
 - Commercial (shops etc);
 - Industrial (factories, warehouses), and
 - Rural properties > 4 hectares.

Except where specifically provided for in this Policy, this Policy framework shall be applied consistently to all land use category definitions as specified under the Victorian Planning Provisions (VPP) and the statutory guidelines of the Latrobe Planning Scheme.

The application of this Policy will be used for assessment and consideration of all proposals regardless of existing uses. The Policy guidelines as set out under the scheme must be complied with by all applicants to the satisfaction of the responsible authority.

Unusual situations such as home based businesses shall not constitute sufficient reason for consideration as another category.

Note: In addition to the above Policy standards, the responsible authority reserves the right to either approve or refuse the application in accordance with the statutory requirements and particular zoning provisions in order to ensure consistent and transparent planning advice throughout the municipality.

- 5.3.3. Residential properties may be exempted from the need for a 120 litre MGB and 240 litre recycling MGB where they are solely and permanently used for storage of goods or equipment. Council may inspect premises to establish the validity of applications for such exemptions.
- 5.3.4. Owners/occupiers of properties greater than 4 hectares and

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Kerbside Collection Services Policy

Commercial/ industrial properties who can provide evidence and/have demonstrated, that they have their own separate garbage and/or recycling collection contracts in place shall be exempted from being required to have the relevant services provided by Council.

- 5.3.5. Rural properties > 4 hectares in size, commercial and industrial properties are not required to have green waste bins, though can elect to.
- 5.3.6. Commercial businesses that occupy more than one premises may, where their premises are located in close proximity (e.g. directly opposite in an arcade, or on the same side of the street separated by another shop), be exempted from being required to have garbage and recycling bins for each of their premises. This shall be at the discretion of the assessing officer, and subject to analysis of the volumes and types of waste being generated by the businesses' activities.
- 5.3.7. Commercial properties that have been vacant for more than twelve months may apply for an exemption. Evidence of vacancy period shall be provided prior to cessation of applicable fees and charges. Any exemption granted shall be for a period ending in the current financial year. For each year thereafter an exemption form and statutory declaration will be required for the next financial year.
- 5.3.8. Owners or occupiers of properties outside collection areas (i.e. whose main property access is not to the road on a current collection route) are exempted from being required to avail themselves of Council's Kerbside Collection Services (except as provided for in any Policy on extensions to waste collection areas). However, if such persons request to have services provided, they will be granted subject to:
- 5.3.8.1. Fees and Charges being payable as per Section 8.
- 5.3.8.2. An obligation to avail themselves of the full service relevant to the land use (this includes green waste bins on all properties, unless > 4 hectares in size); and
- 5.3.8.3. An obligation to present bins for collection at the nearest point on the collection route.
- 5.3.9. Property owners or occupiers outside collection areas, who do not take up Council services are encouraged (as part of the alternative arrangements they put in place) to carry out similar practices to those who do, in order to assist council in its goals for waste management.
- 5.3.9.1. May apply for a "Domestic Waste Card" that permits the weekly disposal of 2 x 240 litre garbage bins of household waste at any of Latrobe City Council's transfer stations. Recycling can be disposed of at no cost.
- 5.3.9.2. Once payment is received, new cardholders will be supplied with 1 x 240 litre garbage bin and 1 x 240 litre recycle bin for private use.

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Kerbside Collection Services Policy

- 5.3.10. Land owners and occupiers of multiple dwelling sites (i.e. including single or multi-storey “flats” but excluding villa units or medium density housing developments):
- 5.3.10.1. May be granted an exemption from green waste services where the property owner/manager can demonstrate the existence of a commercial gardening service that removes all green waste not otherwise recycled at the site. This exemption will not apply if kitchen-based organic domestic waste is subsequently introduced to the Kerbside Collection of green waste.
- 5.3.10.2. May share garbage and/or recycling service and/or green waste service. This shall be at the discretion of the residents, subject to the property owner/body corporate not requiring other arrangements. Property owners may elect to require separate bins for each unit and/or have a specified number provided to the property.
- Maximum of two residential units share a 120 litre garbage bin;
 - Maximum of four residential units share a 240 litre recycle bin; and
 - Maximum of four residential units share a 240 litre green waste bin.
- 5.3.11. Properties with buildings, halls and meeting rooms used by community groups/churches/service clubs, sporting clubs etc. may be exempted from aspects of service provision as follows:
- 5.3.11.1. Where the organisation is providing all three aspects of Waste Collection (domestic, recyclable, green) via alternative arrangements to the satisfaction of the assessing officer, or

- 5.4. Where premises are used for small (up to 30 persons), infrequent Club meetings (intervals of a week or greater), involving activities that do not generate significant types and quantities of waste, the required services shall only be those assessed as relevant by the assessing officer. Undeveloped properties will be exempted from Kerbside Collection services, unless requested by the property owner where a kerbside service is available. After the issue of the original certificate of occupancy for a property, a property may be occupied and Kerbside Collection Services need to be available to occupants.

However, in order to minimise vandalism and thefts, initial services will not be provided until requested by the property owner/occupier. In the event that an occupier moves out, it is the obligation of the property owner to store the Council- provided bins securely until a subsequent tenant/occupier is secured. For the purpose of this Section, an undeveloped property includes properties where the only structures are non- habitable sheds, or dwellings

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that have been condemned (or otherwise certified) by a municipal building surveyor, engineer or environmental health officer as being unfit for human habitation.

- 5.5. All other requests for exemptions from services and/or fees and charges (including “appeals” from persons not satisfied with an officer’s response with regard to applying the Policy) not covered by this Policy will be referred to a meeting of Council on at least a quarterly basis. The report must detail:
- 5.5.1. The list of new, non-conforming requests presented since the last relevant Council meeting, including the financial and other impacts of granting the presented requests;
- 5.5.2. The number of non-conforming requests and financial impacts granted in the financial year to date;
- 5.5.3. The total number and annual financial impact of all requests granted previously that are still active (including requests approved by officers under this Policy); and
- 5.5.4. Any suggested amendments to this Policy that would result from setting any new precedents related to new non-conforming requests presented.
- 5.6. All requests that are received after the report (referred to in Section 5.5) is approved in Council’s report system but before the meeting itself is held, shall be referred to the next quarterly review process.
- 5.7. Council will approve or reject such applications individually or in total, based on their merits, alignment with this Policy, past decisions, financial or other impacts, competing priorities of Council and broader environmental or waste-related policies and strategies (such as the Sustainability Victoria ‘SV2020’ strategy). Council will also simultaneously resolve any suggested amendments to this Policy. A decision by Council to approve any case not previously covered by the Policy will form the basis of a revision to the Policy and will be applied by officers immediately as a precedent for any similar cases presented, without referral to Council.
- 5.8. Properties owned and/or occupied by elderly citizens may be exempt from any specific service, upon request (in accordance with the original Council resolution on provision of these services).
- 5.9. Households with special medical requirements may (on the basis of certification by a medical professional or an officer from either Council’s Aged and Disability team, Centrelink, the Department of Health and Human Services (DHHS) or other agency deemed relevant by the assessing Council officer) request the deletion of a particular bin type or types. This exemption shall only be allowed in situations where residents are likely to contaminate recyclables and/or green waste due to a relevant, verified disability. Such cases shall require the agency or individual making the submission to show appropriate consideration of alternative means of achieving Council’s recycling aims, and may also require assessment of the need for additional domestic waste disposal bins or recycle bins by the assessing Council officer

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in accordance with Sections 7.2 and 7.2.4.

5.10. In all other cases, exemptions will not be granted.

6. Exemptions from fees and charges

Exemption from a Council-provided service will generally correspond with exemption from being charged for that service. However:

- 6.1. Any property serviced during any part of a financial year will be charged on a pro-rata basis.
- 6.2. Except where corresponding to an exemption from service provision, exemptions from fees and charges will not be granted to:
 - 6.2.1. Developed but untenanted properties, except up until the initial occupancy (it being the obligation of the property owner to store Council-provided bins securely until a subsequent tenant/occupier is secured). Refer to Sections 5.3 and 5.4 "Undeveloped Properties".
 - 6.2.2. Charitable and/or religious organisations.
 - 6.2.3. Not for profit organisations/community groups.
 - 6.2.4. Service clubs.
 - 6.2.5. Sports clubs.
- 6.3. Exemptions from fees and charges will be granted to:
 - 6.3.1. Council owned and occupied properties.
 - 6.3.2. Any government department or other properties exempted by specific legislation from Council service fees and charges, such as those for Kerbside Collection Services.
 - 6.3.3. Any other property where Council has signed a contract, lease, management agreement or passed a resolution to the effect that service fees and charges are exempt until further notice or until a certain date. Payment of rent to Council (including "peppercorn" rents) shall not be interpreted as covering Kerbside Collection Service fees and charges unless agreed to in writing by Council in a relevant document.
- 6.4. Exemptions from fees and charges (where services, including additional services, are provided) may be granted via the quarterly process described in Sections 5.3, 5.5 – 5.7 to disadvantaged persons. The minimum requirement for consideration will be:
 - 6.4.1. A Commonwealth Government health care card or similar means-tested proof of low income, and
 - 6.4.2. Supporting documentation from a relevant professional that the person(s) affected require the exemption, setting out adequate reasons.

Any exemptions thus granted will require an annual re-submission of such

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supporting evidence, but will not require re-consideration by Council.

- 6.5. Although exemptions (to individuals or the types of groups listed in Sections 6.2 and 6.2.2 – 6.2.5 should generally not be granted where services are provided. Council may (at its discretion and subject to budget limitations) partially or wholly cover the cost of such services via its Community Grants scheme, or internal charging mechanisms involving funds overseen by Council teams providing community support services, but any such decisions shall be outside the scope of this Policy. Organisations exempted from rates and general municipal charges under section 154 of the Local Government Act are not exempted from fees and charges related to specific services.
- 6.6. Fees are payable on all required services even if the resident elects not to use the service.
- 6.7. At high/medium density housing units, fees will generally be charged in the same proportion as the sharing of services. Charging arrangements between property owners/body corporates and residents/tenants/members shall be a matter negotiated between the affected parties, and not a Council matter.

7. Additional Services

- 7.1. Any property owner or occupier may apply for an additional service, provided they are services that Council currently provides elsewhere in the municipality.
- 7.2. Such services will be granted, subject to being practically achievable and in line with Council's goals for Waste Management, and payment of corresponding fees and charges as per Section 8. In this regard:
- 7.2.1. Commercial and industrial property owners or occupiers may request a 240 litre waste MGB.
- 7.2.2. Large families (defined as households with six or more persons) may apply to have a 240 litre MGB substituted.
- 7.2.3. Households with:
- Two or more children in disposable nappies, OR
 - Four or more persons, one being a child in disposable nappies may apply to have a 240 litre MGB substituted.
- 7.2.4. Households with special medical requirements may (on the basis of certification by a medical professional or an officer from either Council's Aged and Disability team, Centrelink, the Department of Health and Human Services (DHHS) or other agency deemed relevant by the assessing Council officer) apply to have a 240 litre MGB substituted.

This may include situations where residents are likely to contaminate recyclables and/or green waste unless additional domestic waste disposal or recycling capacity is provided.

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8. Additional Fees and Charges

Additional fees and charges will be as follows:

- 8.1. Property owners or occupiers granted an additional service shall pay, in addition to any amounts payable for the standard services they receive, an amount which is at least the cost to Council for the additional service. The only circumstances in which this will vary are where the applicant is also granted an exemption from or reduction in fees and charges under Section 6 of this Policy.
- 8.2. A schedule of fees and charges for additional services shall be included with the fees and charges schedule for standard services published annually by Council.

9. Refund of Garbage Services Fees

Any rateable property that has been charged incorrectly for a garbage service is entitled to a refund. Such a refund shall be limited to only include the current financial year and in the case where the charge has occurred erroneously, then the previous year's fee shall also be included. Any decision to extend beyond the previous year's fee shall be at the discretion of the Manager Sustainability and Environment considering the objectives of this Policy including equity and fairness to all ratepayers. This shall be capped at a maximum of six years.

10. Historical Arrangements

All historical arrangements (in terms of additional or exempted services and/or fees) in place at the time of this Policy being adopted by Council shall continue until the end of the financial year in which the Policy is first adopted, after which they shall cease, except as listed in Section 6.3. It shall be the obligation of any affected persons to apply for consideration for exemptions/additions to services and/or fees.

11. Non-Collection Waste Services

The above Sections in this Policy relate to kerbside collection processes. In relation to other services such as Transfer Station, Material Recovery Facility and Green Waste Processing facilities and services, the following shall apply, even where Kerbside Collection Services have been exempted from charging:

- 11.1. Transfer Station and Landfill Fees shall generally still be payable as per the annually published schedule of fees and charges.
- 11.2. Separate approval is required for exemptions from Transfer Station and Landfill Fees and charges for individuals or organisations. However, applications for these may be submitted simultaneously with applications for exemptions from (or additions to) kerbside collections services and/or fees.
- 11.3. The principles applicable to kerbside services shall also be applied to Transfer Station/Landfill related services and fees.
- 11.4. Any exemptions granted by Council will be subject to monitoring of fair use by Council staff and contractors. Persons or organisations exploiting any

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fee/charge exemption will have their exemption rescinded by officers without requiring referral to Council, and such exploitation may affect eligibility for subsequent applications for re-exemption.

- 11.5. Exemptions shall not apply in relation to any services provided at or by a Materials Recovery Facility or Green Waste Processing facility owned, managed or contracted by Council.

12. Kerbside Collection Service Coupons

Rateable properties that are provided with the full service provision for kerbside collection services as noted in Section 5, shall be issued two Hard Waste/Green Waste Coupons for the disposal of up to 2 cubic metres of hard waste or green waste at any of Latrobe City Council's transfer stations or green waste processing facilities without charge.

Hard waste / green waste coupons are identified by the Property Assessment Number provided on the Rates Notice. Coupons are electronically recorded when used and cannot be reissued. Presentation of used coupons at any facility will be indicated by the records system as "Invalid" and therefore cannot be redeemed.

- 12.1. Lost or damaged coupons will not be reissued; however, residents can quote the Property Assessment Number at any of Latrobe City Council's transfer stations or green waste facilities for the disposal of materials.
- 12.2. The allocation of coupons to residents within DHHS or other community supported housing arrangements will be mailed to the property address for use by the DHHS tenant;
- 12.3. Tenants of privately owned properties who produce permission from their landlord to use the property allotted coupons will be issued with the Property Assessment Number to use as required.
- 12.4. Properties that have changed ownership after the issue of the property rates notice and prior to the coupon expiry date shall be permitted to use the Property Assessment Number at any Latrobe City Council facility if the previous property owner has not redeemed the coupons after the change of ownership.
- 12.5. Residents who currently receive a kerbside collection will also be able to place acceptable items out during their locality's advised collection period. Residents will also have the option of an additional paid hard waste collection at a time that suits them.

13. Accountability and Responsibility

Accountability and responsibility for this Policy is outlined below.

13.1. Council

- Responsibility to ensure this Policy is consistent with Latrobe City Council Strategic Direction and other Latrobe City Council Policy, and
- Responsibility for the decision to approve this Policy by Council

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Kerbside Collection Services Policy

Resolution.

13.2. Chief Executive Officer

- Overall responsibility for compliance with this Policy;
- Overall responsibility for enforcing accountability;
- Overall responsibility for providing resources, and
- Overall responsibility for performance monitoring.

13.3. General Manager

- Responsibility for compliance with this Policy;
- Responsibility for enforcing accountability;
- Responsibility for providing resources, and
- Responsibility for performance monitoring.

13.4. Manager

- Develop frameworks and procedures in compliance with this Policy;
- Enforce responsibilities to achieve compliance with frameworks and procedures, and
- Provide appropriate resources for the execution of the frameworks and procedures.

13.5. Employees, Contractors and Volunteers

- Participate where required in the development of frameworks and procedures in compliance with this Policy, and
- Comply with frameworks and procedures developed to achieve compliance with this Policy.

14. Evaluation and Review

This Policy will be reviewed on request of Council, in the event of significant change in the Executive team, significant changes to legislation applicable to the subject matter of the Policy or, in any other case, during each Council term (generally four years).

15. Definitions

In this Policy and in particular the Kerbside Collection Service Specifications, the following terms will, unless inconsistent with the context, have the meanings indicated:

'Alternative Collection Points' means an alternate location for customer placement of mobile bins for collection, determined by the Council, where for example there is no space at the kerb or for other reasons including safety.

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Latrobe City

Kerbside Collection Services Policy

‘Alternative Facility’ means a specified waste handling, processing or treatment facility, landfill, materials recovery facility or processing facility other than a “Nominated Facility”, which is approved by the Council for receiving materials under Contract.

‘Collection Schedule’ means the systematic scheme prepared pursuant to the Contract. Further details are available via the Latrobe City Council website: https://www.latrobe.vic.gov.au/sites/default/files/LCC_Waste_Calendar

‘Collection Vehicles’ means a vehicle or vehicles used by the Contractor to perform the Services.

‘Compostable Food Organics’ includes:

- Fruit and vegetable material;
- Bread, pastries and flours (including rice and corn flours);
- Food soiled paper products (hand towels, butter wrap etc.);
- Biodegradables (cutlery, bags, polymers).

‘Contamination’ means all materials which are not Recyclables as defined in the General Specification and materials deemed unacceptable in Clause D3, of Part 4 – Organics Specification.

‘Contractor’ means the organisation that undertakes the provision of all or any of the Services specified in this Policy.

‘Council’ means Latrobe City Council, including any of its authorised representatives or staff under the delegated authority of Council.

‘Coupon’ means Latrobe City Council provided hard waste / green waste coupons supplied to a property that incorporates the kerbside collection service.

‘Customer’ means an owner or occupier of Premises in the Service Area who uses any service provided under this Policy.

‘Early Starts’ means the commencement of services before the start times such as Christmas Day and ANZAC Day.

‘Excessive Weight’ means any mobile bin, which is unable to be physically moved by the collection vehicle lifting equipment or by the Contractor’s personnel or any Mobile Bin which is deemed to pose a significant risk of damage to any equipment or vehicle or injury to any person if collected, generally being a mobile bin together with its contents which weighs 80 kilograms or over.

‘Garbage’ is the residual fraction of the waste stream remaining after the removal of the more easily recyclable materials including recyclables, Garden organics and compostable food organics, includes refuse and rubbish, except building or construction wastes, hazardous waste and car parts.

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Responsible Division	Assets and Presentation	Approved Date	1 June 2020	Review Date	June 2026
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Kerbside Collection Services Policy

'Garbage Service-Entitled Premise' means any Premise entitled to a garbage collection service as specified under Clause D2 of Part 2 – Garbage Specification and Clauses D4.4.1, D6.1, D6.2 and D6.3 of the Kerbside Collection Contract.

'Garbage Collection Service' means collection of garbage from all Garbage Service-Entitled Premises specified by the Council from time to time.

'Garden Organics' includes:

- Pruning's, cuttings and branches no longer than 60 cm and less than 10 cm in diameter;
- Lawn clippings, leaves and cut flowers. weeds (free of soil)
- discarded plants and branches (including rose clippings)

'Gross Contamination' means all materials which are not recyclables as defined in the General Specification, where it is evident upon visual inspection that excessive amounts of these materials are present within the Mobile Bin.

'Infirm Household' means any Customary Premises that the Council has determined (on such evidence as Council deems appropriate) that by reason of ill health or other physical or mental incapacity, no Customer of such Premises is reasonably able to place a mobile bin out for collection.

'Kerbside' means the area adjacent to any road carriageway.

'Materials Recovery Facility' or **'MRF'** means a facility for the receipt, handling and sorting for marketing, of materials collected in the Recyclables Collection Service, including an **'Alternative Facility'**.

'Missed Service' means the failure by the Contractor to collect Waste from any Mobile Bin on the specified day of collection from any Premise within the Service Area.

'Mobile Bin(s)' means an appropriately designed container with wheels which may be used in connection with any of the Services, with 80, 120, or 240 litres capacity that meets all requirements and any additional requirements under the particular Service Specification.

'Nominated Facility' means a nominated waste handling, processing or treatment facility, landfill, materials recovery facility or processing facility approved by the Council for receiving materials from any particular service.

'Organics' means Garden Organics and Compostable Food Organics as defined and specifically excludes tree stumps, soil, plastic and material in plastic bags, non-organic material, treated, painted, stained or laminated timber, particleboard, plywood or wire contaminated material.

'Organics Collection Service' means the collection of organics from Organics Service-Entitled Premises as are specified in writing by the Council from time to time.

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Responsible Division	Assets and Presentation	Approved Date	1 June 2020	Review Date	June 2026
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Latrobe City

Kerbside Collection Services Policy

‘Organics Service-Entitled Premise’ means any Premise entitled to an organics collection service as specified under Clause D2 of Part 4 – Organics Specification and Clauses D4.4.1, D6.1, D6.2 and D6.3 of the Kerbside Collection Contract.

‘Other Complaint’ means any other reasonable complaint from a Customer about the Services that is not a Missed Service or a noise complaint about Early Starts.

‘Post Consumer’ means materials that have been used by consumers and recovered for use as raw materials to make new products.

‘Premise(s)’ means a building of any description and land, whether built on or not.

‘Processing Facility’ means the facility nominated for receipt and processing of materials collected in the Organics Collection service or an “Alternative Facility”.

‘Recyclables’ means the following containers, packaging and products emanating from Service-Entitled Premises:

- Recyclable Paper and Cardboard as defined below;
- Liquid paperboard cartons;
- Glass bottles and jars;
- Aluminium rigid and semi-rigid packaging;
- PET (1), HDPE (2) and PVC (3) rigid plastic packaging;
- Other rigid plastic packaging including LDPE (4), PP (5), PS (6), Other (7);
- Steel rigid packaging, including aerosol cans; and,
- Any other recyclables as agreed or determined by Victoria’s Circular Economy Policy.

‘Recyclable Paper and Cardboard’ means:

- Newspapers;
- Magazines;
- Junk mail;
- Stationery;
- Office paper;
- Envelopes;
- Telephone books;
- Cardboard.

‘Recyclables Collection Service’ means the collection of Recyclables from Recyclables Service-Entitled Premises as are specified by the Council from time to time.

‘Recyclables Service-Entitled Premise’ means any Premise entitled to a recyclables collection service as specified under Clause 2 of the Recyclables

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Kerbside Collection Services Policy

Specification and Clauses D4.4.1, D6.1, D6.2 and D6.3 of the Kerbside Collection Contract.

'Scheduled Service' means a Service-Entitled Premise.

'Schedule' means a schedule attached to a Section of these Specifications.

'Service(s)' means all or any of the services to be performed by the Contractor as described in the Contract Documents.

'Service Area' means the area indicated on maps, together with such additional Premises that Council may nominate during the term of the Contract providing such Premises are within Council's boundary.

'Service-Entitled Premises' means any Premise entitled to a collection service as specified under Clauses D4.4.1, D6.1 and D6.2 of the Kerbside Collection Contract.

'Special On-Property Collection' means any service that the Council has determined (on such evidence as Council deems appropriate) requires collection from within the property boundaries of the Premises. This may occur due to lack of kerb space, on-site storage issues or other reasons.

'Waste' means any material put out for collection as part of any of the Services provided as part this Contract, and includes garbage, recyclables, and organics.

16. Related Documents

Local Government Act, Sustainability Victoria 'SV2020' strategy, Provision of Kerbside Waste and Recyclables Collection Service, Contract Number 13501.

17. Reference Resources

Victorian Planning Provisions (VPP), Latrobe Planning Scheme.

Responsible Division	Assets and Presentation	Approved Date	1 June 2020	Review Date	June 2026
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PRESENTATION OF THE 2021/2022 ANNUAL REPORT

PURPOSE

To provide Council with the Latrobe City Council Annual Report 2021/2022.

EXECUTIVE SUMMARY

- The *Local Government Act 2020* (the Act) outlines the requirements of councils to prepare an Annual Report in respect of each financial year. Section 98(1) of the Act notes the requirements of councils to finalise the annual report, including the audited financial, standard and performance statements, within four months of the end of the financial year.
- The annual report must contain:
 - a report of operations of the Council;
 - an audited performance statement;
 - audited financial statements;
 - a copy of the auditor's report on the performance statement;
 - a copy of the auditor's report on the financial statements under Part 3 of the *Audit Act 1994*; and
 - any other matters prescribed by the regulations.
- The Annual Report must be presented to a Council Meeting, open to the public, by 31 October 2022.
- The Act requires Council to display a copy of the endorsed Annual Report on Council's website.
- The Act no longer requires Council to submit our annual budget or annual report to the Minister for Local Government.
- The Act no longer requires Council to give 14 days' notice of the meeting or make copies of the Annual Report available for public inspection.

OFFICER'S RECOMMENDATION

That Council receives and endorses the Latrobe City Council Annual Report 2021/22, in accordance with Section 134 of the Local Government Act 1989 (as it continues to apply under section 329 of the Local Government Act 2020).

BACKGROUND

The Latrobe City Council Annual Report 2021/22 includes the Local Government Performance Reporting Framework Key Performance Indicators, Governance and Management Checklist and Performance Statement in accordance with the *Local Government Amendment (Performance Reporting and Accountability) Act 2014* and the *Local Government (Planning and Reporting) Regulations 2020*.

A report of operations against the Council Plan 2021-2025 highlights the work that has been completed under the Plan's five strategic pillars. The introduction of an organisation wide reporting process will ensure the 2022/2023 Annual Report details a statement against each action. As reporting against the Council Plan, to comply with the report of operations, has only been implemented there is no data to support further details for the past financial year.

Stories which feature in the 'Our Direction' section, reflect the range of services and projects which Council have delivered and those which are aligned to the objectives within the Council Plan.

The Audit and Risk committee held a Special Meeting on 27 September 2022, to review and approve the Audited Performance Statement as provided by Council's auditors VAGO.

As the Annual Report is being presented to Council for endorsement post the 31 October 2022 deadline, as outlined in the Act, Officers have advised the Audit and Risk committee of our non-compliance in meeting the prescribed deadline.

There is no provision in the Act to extend the 31 October deadline and failure to do so may be treated as a breach of the Act.

ANALYSIS

Due to the timing of the monthly Ordinary Council meeting, combined with the receipt of the audited financials from the auditor it was not possible to present the Annual Report at the October Ordinary Council meeting.

The Audit and Risk committee approved the Audited Financial performance statement on 27 September 2022, noting there was outstanding information still to be provided before final approval and sign off by the delegated Councillors' on the Committee could be completed.

To complete the process, the Auditor has a requirement that the final designed document is submitted for the Auditors review to ensure the audited financial performance data has been transferred to the final designed report accurately.

The next available Council meeting to present the annual report is this meeting, 7 November. This is a week later than the required due date. Officers have advised the Audit and Risk committee that we will not meet the 31 October deadline, missing this timeframe by a week.

Calling a Special meeting of Council was considered however, the first available date falls a day before a public holiday.

RISK ASSESSMENT

RISK	LIKELIHOOD	TREATMENT
<p>COMPLIANCE</p> <p>The Annual Report is not endorsed by Council within four months of the end of the financial year, 31 October deadline.</p>	1	Officers will notify the Audit and Risk Committee that the report was not endorsed by 31 October 2022.
<p>COMPLIANCE</p> <p>Councillors do not receive and note the Annual Report.</p>	2	Councillors were provided with an overview of the Annual Report content, specifically the development of the stories section, to provide them with an understanding of the direction taken.
<p>STRATEGIC</p> <p>The Annual Report does not represent nor align with the objectives of Latrobe City's Council Plan.</p>	2	<p>A report of operations against the Council Plan 2021-2025 highlights the work that has been completed under the Plan's five strategic pillars.</p> <p>The development of the content, within the stories section of the Annual Report, demonstrates Council's activities which are aligned to the strategic pillars within the Council Plan.</p>

* Inherent likelihood ratings: 1 (rare); 2 (unlikely); 3 (possible); 4 (likely); 5 (almost certain)

CONSULTATION

The Annual Report has been developed in consultation with business units across the organisation to ensure a comprehensive overview of operations and strategic outcomes.

COMMUNICATION

While there is no longer a legislative requirement to advertise public inspection of Council's Annual Report nor inform the public that the Annual Report will be presented at an Ordinary Council Meeting, Officers provided advice to the public ahead of the Council Meeting via social media and on the website.

As required by legislation a copy of the endorsed Annual Report will be displayed on Council's website following Council endorsement.

DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

APPENDIX 1 IMPACT ASSESSMENT

Social

The Annual Report is provided as a transparent overview of council operations for community and stakeholders.

Cultural

Not applicable.

Health

Within the 'Our Direction' section of the Annual Report, a range of stories reflect the priority areas of the Living Well Latrobe, Municipal Health and Wellbeing Plan 2022-2025 which Council have delivered.

Environmental

The Annual Report will be printed locally using Australian Paper stock. Limited hard copies will be made available with a preference to electronic file.

Economic

Not applicable.

Financial

Not applicable.

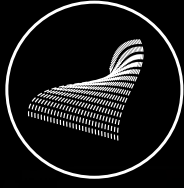
Attachments

1 [↓](#).  Latrobe City Council Annual Report 2021/2022

9.2

Presentation of the 2021/2022 Annual Report

1	Latrobe City Council Annual Report 2021/2022	66
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Latrobe City
Annual Report
2021–2022



Latrobe City Council acknowledges that it operates on the traditional land of the Brayakaulung people of the Gunaikurnai nation and pays respect to their Elders past and present.



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Why do we have an Annual Report?

Under the *Local Government Act 2020*, councils are required to report to the community on a variety of topics covering council operations, performance and finances.

How to obtain a copy of this report

A copy of this report can be found on the Latrobe City Council website www.latrobe.vic.gov.au/annualreport or a printed version can be viewed at any one of our libraries or service centres.

To obtain this information in languages other than English, or in other formats, phone Latrobe City Council on 1300 367 700.

Morwell

Council Offices
Morwell Corporate Headquarters
141 Commercial Road

Morwell Library
63-65 Elgin Street

Moe

Moe Service Centre and Frank Bartlett Memorial Library
1-29 George Street

Traralgon

Traralgon Service Centre and Library
34/38 Kay Street

Churchill

Churchill and District Community Hub
9/11 Philip Parade

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02

Latrobe City Council

Annual Report 2021-2022

01 Our Leadership

Our Leadership

Section 01

03

Message from the Mayor

Looking back on what we have achieved in the last year gives me the opportunity to reflect on the acts of kindness, support and connection that bring our community together.

In the past 12 months, our community spirit has continued to shine through. Despite significant and varying challenges, our community has remained focused and committed to looking out for each other. Our community has so very much to be proud of.

This year marks the first year of reporting for our 2021-2025 Council Plan and Community Vision. Underpinned by a process that deepened our understanding of the community's priorities, Council adopted its 10 year Community Vision, recognising our aspiration for being known as a smart, creative, healthy, sustainable and connected city and a representation of what our community values most. These aspirations translated to our 2021-2025 Council Plan, setting the scene for what we want to achieve in the next four years.

During the year, as we began to gather together once again, we continued our work in partnership with the Victorian Government, implementing the outdoor dining activations and other initiatives. This was an opportunity for Council to help guide local businesses through ongoing changes while encouraging the community to shop and spend time locally.

Latrobe City also supported the Victorian Government to establish COVID-19 vaccination sites throughout the municipality by making our community facilities available, providing advocacy regarding accessibility and encouraging participation. I am proud of the efforts sustained by healthcare, allied and broader industry support workers during the pandemic, this has been a clear demonstration of exceptional care by local people for local people in our community.

The warmer months saw opportunities to be outdoors and enjoy connecting with each other at community events including the International Rose Garden Festival Morwell. The AGL Night Light Installation was appreciated by many who enjoyed the opportunity to explore the garden and the festival offerings. I have had the pleasure of attending community events across our municipality, the majority of which were entirely volunteer run. We are very fortunate to have so many wonderful volunteers in Latrobe.

As the home of major events in the Gippsland Region, Latrobe City also hosted significant sporting events including an international-level tennis tournament, a pre-season AFL game, a national-level netball event and NBL and WNBL basketball games. Our local sporting organisations have also presented national and state level competitions, each bringing visitors to our region, supporting our local visitor economy at a time when it needed it the most.

I had the honour of joining Minister for Regional Development Mary-Anne Thomas, Member for Eastern Victoria Harriet Shing and Member for Gippsland Hon. Darren Chester MP to officially open the \$42.1 million Gippsland Performing Arts Centre in March 2022. In the days following we lifted the curtain and opened the facility to our community for a four-day festival of performances and activations featuring local performers and well-known acts. The festival was a chance for our community to explore the new centre and celebrate what it has to offer.

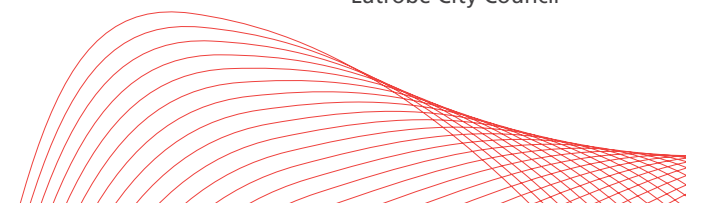
Council welcomed the Victorian Government's announcement that Gippsland would be a host region for the 2026 Commonwealth Games, which will be held across Regional Victoria. The Commonwealth Games presents an outstanding opportunity for our City to be featured on the world sporting stage, also creating visitor experiences and business participation opportunities while also leaving a legacy for our community through infrastructure investment.

Generating investment in our economy to support long-term employment outcomes continued to be the focus of our advocacy work. In the lead up to the May Federal Election, Council welcomed commitments from both the former and current government to progress local initiatives, including \$10 million towards furthering Stage Two of the Gippsland Logistics Precinct and Opal's Energy from Waste facility. Our work on our shared transition continues.

I extend my appreciation to our dedicated staff, led by the Chief Executive Officer, Steven Piasente, and to my fellow councillors for their commitment to strengthening Latrobe City and focus on getting things done. I remain grateful for the flexible and adaptive approach taken to ensure we stay connected and to taking a considered approach to supporting our Latrobe City community.

Council will continue to advocate for our community's goals and needs. Guided by your aspirations, the Council Plan and Community Vision, we will continue to build on our achievements in 2021-22 to enhance our regional city's liveability, economy and overall health and wellbeing.

Cr Kellie O'Callaghan
Mayor
Latrobe City Council



Message from the CEO

As eastern Victoria's regional city we have continued to demonstrate that as an organisation we can deliver valued services for our community, despite the ongoing challenges of a global crisis, coupled with the continued recovery from a significant flood and storm event.

The impact of the COVID-19 pandemic on Latrobe City's operations continued to be felt with lockdowns forcing the closure of facilities, at various times throughout the year, and staff again having to display resilience and adaptability in the face of ever-changing rules and restrictions.

I remain exceptionally proud of how well the organisation has continued to support our community, with our people displaying flexibility, creativity and compassion to adapt Council's services to the ever-changing environment.

We've found innovative and meaningful ways to support our community to navigate the stop-start impacts of this year. We continued to support local businesses through fee waivers, information and by providing outdoor dining spaces and activities funded by the Victorian Government. Throughout the year we visited businesses across the municipality to support them to operate COVID safely and offered advice and support through our COVID Business Support Officers.

We pushed on with key infrastructure capital works and delivered on some outstanding projects. This included rolling out the red carpet in March, with a four-day grand opening gala marking the opening of the \$42.1 million Gippsland Performing Arts Centre. A community aspiration, this priority piece of infrastructure will support the growth of our local arts and creative offerings, and importantly support the ongoing recovery of the arts industry who were significantly impacted by the COVID-19 pandemic.

The construction of the Gippsland Performing Arts Centre, Flynn Community Hall and other community-based facilities were carried out under strict COVID-19 restrictions including four lockdowns and the travel barrier between metropolitan and regional Victoria. The strong relationships formed between staff and contractors ensured works could continue, in turn stimulating the local economy through ongoing construction work and the use of local resources, businesses and suppliers, providing lasting benefits to the community during the peak of the pandemic.

To enable children to access three and four-year-old kindergarten programs, in line with the Victorian Government's announcement to support a funded kindergarten program for three-year-old children, we needed to explore a way in which we could offer this to the community. The introduction of the innovative four-year-old Alternate Kindergarten Program resulted in two preschool facilities becoming available on a weekly basis, allowing Latrobe City to offer two three-year-old kindergarten programs without impact.

Connecting the children to their communities, whilst creating a space for three-year-old children to begin their education journey, has led to the students participating in experiences they wouldn't necessarily have had the opportunity to do so while successfully resulting in the role out of three-year-old kindergarten programs.

In just over a year of operation, the Gippsland Regional Aquatic Centre has welcomed more than 140,000 visitors despite the challenges of the COVID-19 pandemic. The centre's Learn to Swim program has been well utilised ensuring that participants learn the lifelong skill, with fitness programs including water aerobics supporting our community's overall health and wellbeing.

In line with the new *Local Government Act 2020*, we worked with our community to create a new Community Vision through a deliberative engagement process. Community

engagement is an integral part of our planning and decision-making processes with over 1,500 community members participating in a series of engagement activities designed to help inform and shape our aspirations. This provided a solid foundation for the development of our Council and Financial Plans. Our 2021-2025 Council Plan is ambitious and will deliver on some historic major projects with a shift of focus to sustainability and the environment.

Our Community Vision identifies that Latrobe will be the most liveable regional city, at the forefront of innovation. A City which is known to be smart, creative, healthy, sustainable and connected.

Our community's desire to live healthy lives in a safe, diverse and resilient community is represented in Living Well Latrobe, Municipal Health and Wellbeing Plan which was finalised this year.

The Council Plan and Community Vision have been at the forefront of our advocacy asks with a focus on supporting economic and employment outcomes as our City transitions to new energy and industry diversification. We continue to work with all levels of government to develop a strategy and plan for transition.

Support continues to be provided to those areas of our municipality which were significantly impacted by the flood and storm event of June 2020. Remediation of landslips in areas within the south ward are ongoing, with Community-Led Recovery Committees in Traralgon and Yinnar supporting flood recovery. Council continues to advocate with Traralgon Recreation Reserve user groups for the Traralgon Flood Recovery Project, this shovel-ready project will develop a flood-proof multi-use pavilion at the Traralgon Recreation Reserve and a new community hub and events space at Glenview Park. Council acknowledges the Victorian Government's budget contribution of \$4.75 million towards the project.

The end of June marked Council's final day as a service provider of Aged Care and Home and Community Care Programs. After many years of Council providing these services, Council exited the Aged Care and Services sector following major Federal Government reforms. Council farewelled almost 120 staff, which equated to 11 percent of our overall workforce. We also farewelled nearly 100 aged care volunteers – our largest volunteering program in Council.

I would like to personally thank all of our wonderful aged care and HACC PYP team members for their dedicated service and valuable contribution to both Council and our broader community. I acknowledge and understand that this change has been challenging, and recognise the manner in which they continued to provide for those who are most vulnerable in our community with great empathy and respect until their final day of employment.

This Annual Report is a record of another year of achievement by everyone at Latrobe City Council, we are proud of what our staff and Councillors have been able to achieve. I would like to acknowledge and thank them for their dedication and commitment to ensuring that the community has remained front of mind — despite the challenges presented.

I look forward to continuing to work in partnership with Council and our community in the coming year as we continue to transform our vibrant City and deliver for our community.

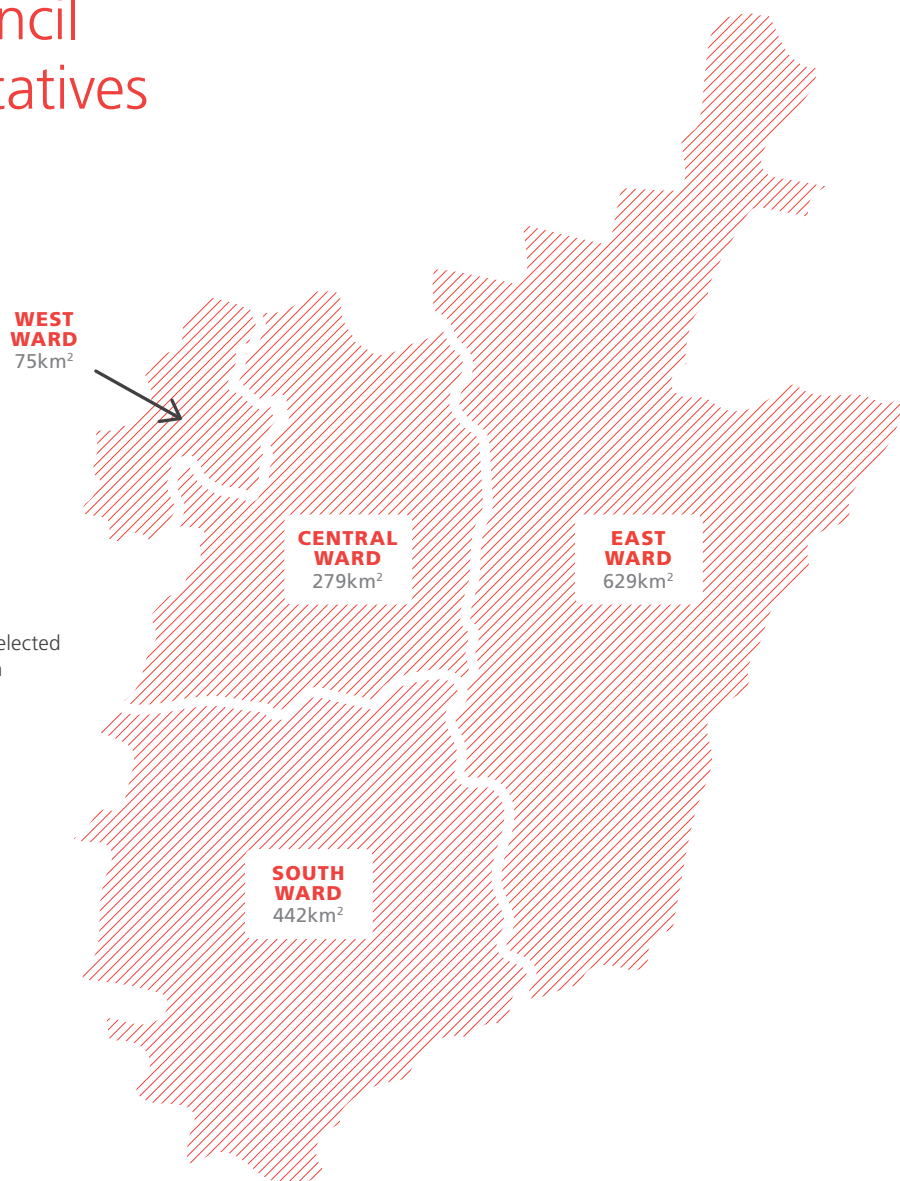


Steven Piasente

Chief Executive Officer
Latrobe City Council



Your Council Representatives



Latrobe City's Council was elected in 2020 for a four year term comprising nine councillors representing four wards.



Mayor
Kellie O'Callaghan
East Ward

P: 5128 6185
E: kellie.o'callaghan@latrobe.vic.gov.au

Cr Kellie O'Callaghan was first elected in 2008. Cr O'Callaghan is the current Mayor and was previously Mayor in 2010 and 2017.



Deputy Mayor
Dan Clancey
East Ward

P: 0428 664 968
E: dan.clancey@latrobe.vic.gov.au

Cr Dan Clancey was first elected in November 2016. Cr Clancey was Mayor in 2020.



Deputy Mayor
Darren Howe
East Ward

P: 0429 113 015
E: darren.howe@latrobe.vic.gov.au

Cr Darren Howe was first elected in November 2016.



Councillor
Dale Harriman
East Ward

P: 0419 399 093
E: dale.harriman@latrobe.vic.gov.au

Cr Dale Harriman was first elected in 2011 (following a resignation). Cr Harriman was Mayor in 2014.



Councillor
Graeme Middlemiss
Central Ward

P: 0417 379 059
E: graeme.middlemiss@latrobe.vic.gov.au

Cr Graeme Middlemiss was first elected in 1997 during the first Latrobe Shire Council elections. Cr Middlemiss has been on Council for 20 over years and was Mayor in 2003 and 2019.



Councillor
Tracie Lund
Central Ward

P: 0437 977 130
E: tracie.lund@latrobe.vic.gov.au

Cr Tracie Lund was first elected in November 2020.



Councillor
Bradley Law
West Ward

P: 0428 560 501
E: bradley.law@latrobe.vic.gov.au

Cr Bradley Law was first elected in November 2016.



Councillor
Sharon Gibson
West Ward

P: 0429 338 762
E: sharon.gibson@latrobe.vic.gov.au

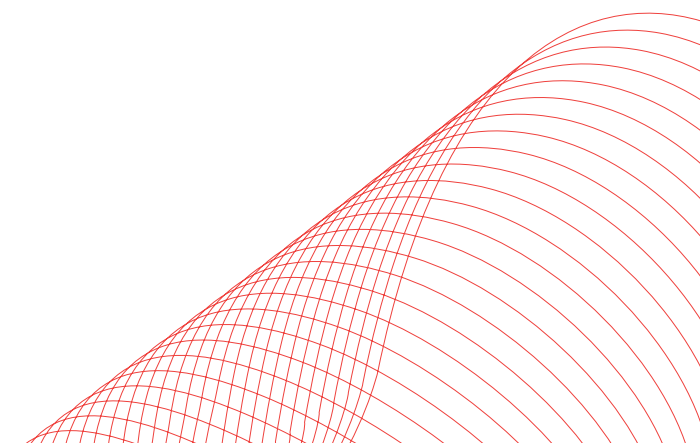
Cr Sharon Gibson was first elected in 2008. Cr Gibson was Mayor in 2013 and 2021.



Councillor
Melissa Ferguson
South Ward

P: 0437 744 491
E: melissa.ferguson@latrobe.vic.gov.au

Cr Melissa Ferguson was first elected in November 2020.



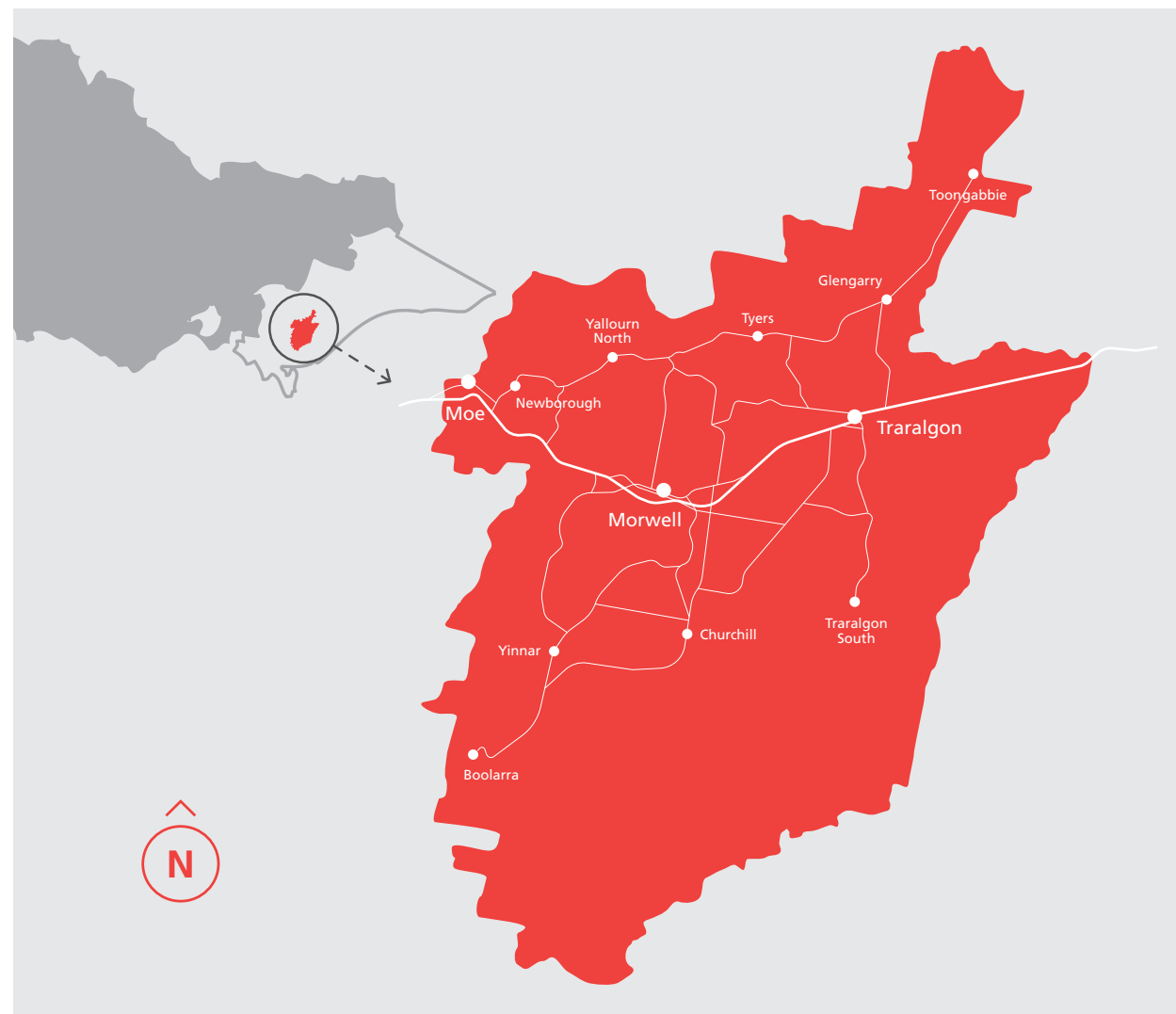
Latrobe City Snapshot & Profile

Latrobe City is Victoria's eastern Regional City and Gippsland's primary service centre and employment hub, providing retail, entertainment, education, government and health services to the region.

Latrobe City is located an hour and half drive east of Melbourne covering an area of 1,425 square kilometres situated between the Strzelecki Ranges to the south and the Great Dividing Range to the north.

The city is made up of four major towns; Churchill, Moe/Newborough, Morwell and Traralgon; and seven rural townships of Boolarra, Glengarry, Toongabbie, Tyers, Traralgon South, Yallourn North and Yinnar.

The rural landscape in between townships houses a large population of hard working farmers and residents who enjoy the peace and tranquillity that comes with country life.



Year in Review

36,444 meals on wheels delivered to people in need.

1,646,319 bin lifts as part of Council's kerbside waste collection.

80 sporting reserves. BMX tracks and skate parks maintained for recreation.

05 unfenced off-leash dog areas.

13,467 pets registered 10,402 dogs and 3,065 cats across the city.

27,966 hours of support delivered to home care clients.

72,361 calls answered by Council's Customer Service staff.

66,385 online visits to Council's tourism website, visitlatrobecity.com



34 supervised school crossings to ensure our children and families remain safe.

6,761 visitors to Council's Visitor Information Centre at Traralgon (closed during COVID lockdowns).

626ha open space parklands maintained across the city.

10 public swimming pools maintained across the city.

01 fenced off-leash dog area.

219,266 items borrowed from Latrobe City Council libraries.

4,947 vaccines administered at public, school and Council staff sessions.

821.58km footpaths maintained across the city.

0% keeping your rates low in-line with the rate cap.

50.2km roads resealed.

\$41.66m capital works completed.

1,448.9km roads maintained. combined total of sealed and un-sealed roads.

327 planning permits issued with a total value of \$496,051,881

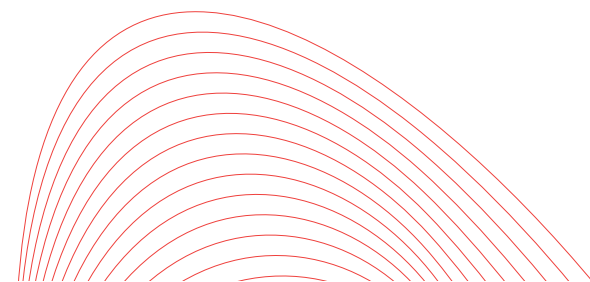
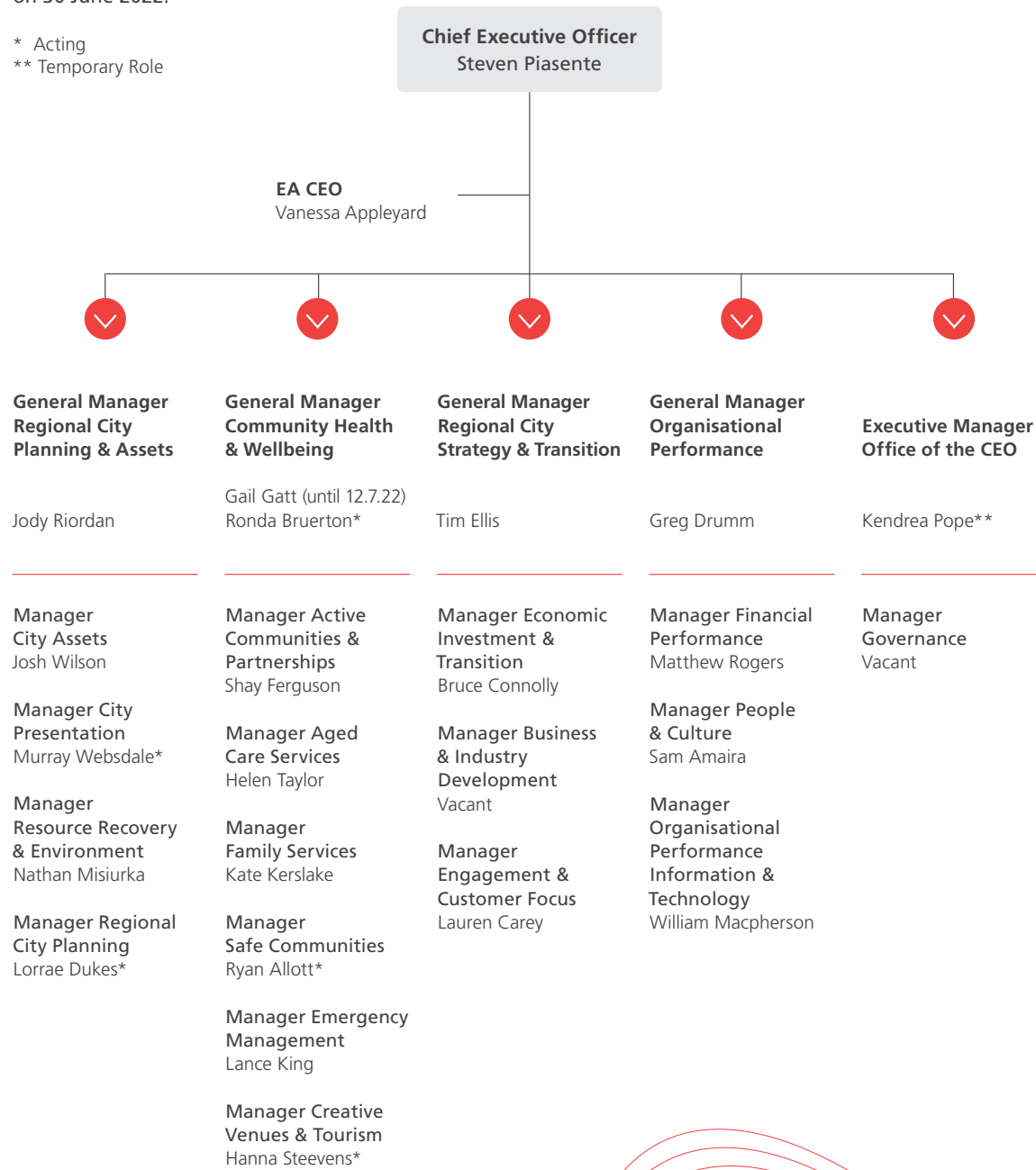


02 Our Organisation

Organisational Structure

We adopted this structure on 30 June 2022.

* Acting
** Temporary Role



Service Snapshot

BUSINESS DEVELOPMENT

- Investment attraction
- Manage, maintain and develop the Latrobe Regional Airport
- Support aviation-related employment at Latrobe Regional Airport
- Business development, support and training services
- Economic modelling and impact analysis
- New business support
- Startup ecosystem
- Pursue new business investment and employment growth
- Develop the Gippsland Logistics Precinct
- Centre for Australian Automotive Futures
- Concierge system to support people seeking permits and licences
- Business support programs and services to deal with the impact of the COVID pandemic
- Focus on transitioning workforce
- Net Zero future and what does this mean
- Main street revitalisation
- Advanced Air Mobility developments
- New Energy opportunities – hydrogen, off shore wind, batteries and solar

CULTURE, LEISURE AND RECREATION

- Four indoor leisure centres and three outdoor pools
- 18 indoor stadiums/courts across four facilities
- Traffic School
- Lake Narracan Caravan Park and Waterway
- Support community committees
- 60 sporting reserves, BMX tracks and skate parks
- Maintain 626 hectares of open space parks and 14 hectares of garden beds
- Maintain 15.6 hectares of wetlands and rain gardens
- Maintain 127 playgrounds
- Operate Council's Airlie Bank Nursery
- Kerbside spraying and tree planting
- Garden competition
- Recreation planning
- Open space planning
- Latrobe Regional Gallery
- Latrobe Performing Arts Centre
- Provide halls and minor venues for community hire

COMMUNITY INFORMATION AND DEVELOPMENT

- Operate Latrobe City Libraries and Service Centres
- Provide information about Council services
- Recording and processing customer requests
- Support the delivery of Council strategies, projects and programs to deliver improved health and wellbeing within our community
- Advocate on behalf of our community for better health and wellbeing outcomes
- Improve liveability for people with a disability within the community
- Support a more connected and engaged community across all ages
- Creation of training and employment opportunities for Indigenous people
- Promote Reconciliation



Service Snapshot (cont.)

ENVIRONMENT

- Council emissions reporting (water, electricity, gas and fuel)
- Approximately 400km of rural roadside weed management
- Vegetation removal permit assessments
- Vehicle emissions offsets (tree planting)
- Participate in industry and community environment committees and networks
- Bushland reserve management
- Forestry coup compliance reviews
- Initiate Carbon Offsets
- Environmental education services
- Trust for Nature property rate rebates
- Biodiversity protection incentive program grants
- Community tree planting
- Waterway management services

PLANNING

- Land use planning and permit application services
- Ensure adherence to the Planning and Environment Act 1987
- Land use planning research, policy and re-zoning
- Facilitate Council and community initiated planning scheme amendments and development plans
- Planning scheme reviews
- Coordination of new infrastructure and services to support new communities

EVENTS AND TOURISM

- Develop, attract and promote events
- Support the facilitation of community events
- Deliver Council civic events and festivals
- Support Latrobe City and broader Gippsland's tourism industry
- Operate an accredited Visitor Information Centre
- Produce tourism brochures to promote region, including maps and scenic drives
- Provide 'New Residents' Kits' to promote Latrobe City's liveability
- Represent Latrobe City on Regional Tourism Networks

LIBRARIES

- Operation of public libraries
- Provision of library education programs
- Resourcing the community, including fiction and non-fiction books, CDs and DVDs, audio books, and hard copy newspapers and magazines
- Digital library resources including eBooks, eMagazines, eAudiobooks, eMovies, eNewspapers, family history databases, research and learning tools for leisure, skills updates and employment prospects
- Community access to meeting rooms, learning spaces, public computers and free WiFi
- Author talks and guest speakers/presentations, including an annual literary festival
- Community outreach program
- Preschool Storytime, Baby Bounce, Wiggle and Jiggle, school holiday program and other children's activities
- Work experience placements
- COVID-19 response included: Click and Collect and home delivery, increase in digital titles

FAMILY AND CHILDREN

- 3 and 4 year old kindergarten programs delivered across 24 preschools
- Maternal and Child Health services provided throughout the municipality
- Enhanced Maternal and Child Health program
- Best Start program
- Early Years participation
- Preschool Field Officer program
- Long Day Care offered in three locations
- Supported Playgroups
- Parent education and new Parent groups
- Immunisation program
- Regional Assessment Service

INFRASTRUCTURE

- Design and deliver Council's capital works programs
- Engineering investigation and support
- Planning for Latrobe City's current and future civil infrastructure needs
- Ensure existing infrastructure is maintained and protected
- Asset management planning and traffic management
- After hours emergency works for buildings
- Fixed plant and equipment maintenance and upgrades
- Maintenance of buildings, roads and drainage
- Vegetation and other Council-owned assets
- Planning and supervision of development works
- 821.58km of paths maintained annually
- 1,448.90 km of roads maintained annually



RUNNING COUNCIL

- Communications and community engagement
- Organisational business planning and performance reporting
- Internal service review
- Facilitate Council meetings
- Office of the CEO
- Mayoral and Councillor support
- Facilitate Council elections
- Develop Latrobe City Council Plan and Annual Report
- Financial management and preparation of the Budget
- Information and technology solutions
- Corporate information management
- Facilitate compliance requirements including registers, policies and reporting
- Human resources services
- Risk management and insurance
- Legal services
- Occupational health and safety
- Facilitate internal audits
- Freedom of information requests
- Property and statutory services
- Recruitment
- Payroll

SAFE COMMUNITIES

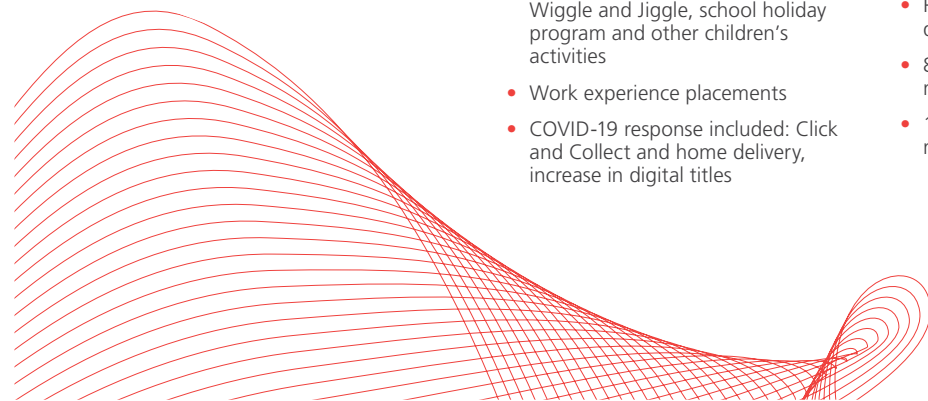
- Implementing Council local laws, environmental health and building standards, and relevant legislation
- Registration and monitoring of food and beauty premises
- Waste water management
- School crossing supervision
- Animal management services, including:
 - Pet registrations, collection of stray pets and managing pound operations
 - Cat cage hire, animal adoptions and microchipping
 - Pet care education and promotion
- Unsanitary/unsafe property inspections
- Road safety education and awareness
- Legal proceedings
- Building permit services
- Pool barriers audit program
- Ensure adherence to the Building Act 1993
- Building audits and education

EMERGENCY MANAGEMENT

- Fire risk preparedness and prevention property notices
- Plan and prepare communities for disasters
- Provide emergency support to disaster-affected communities

WASTE AND RECYCLING

- Management of kerbside garbage collections, processing of recyclables and organics, and transfer stations
- Hard Waste kerbside collection service
- Manage and monitor illegally dumped rubbish
- Manage and monitor landfill facilities
- Rehabilitation and after care of closed landfills
- Development of new landfill cells
- Lead initiatives to divert waste from landfill
- Implement biogas energy generation technology
- Management of Australian Carbon Credit Units (ACCU's) and Large-Scale Generation Certificates (LGC's)

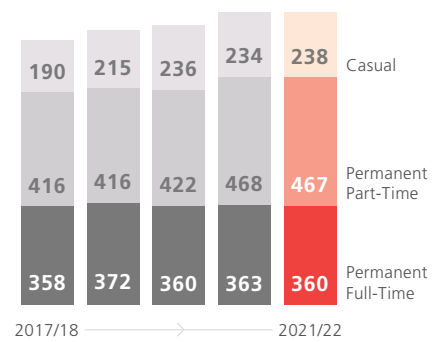


Our Employees

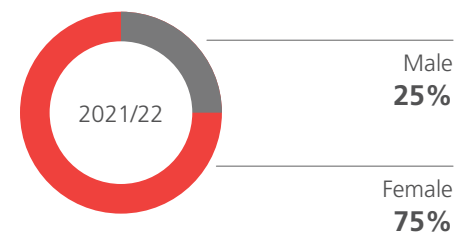
Latrobe City Council is committed to attracting, developing and retaining employees with a diverse range of qualifications, abilities and a passion for delivering quality services to the community.

Council values and celebrates the contribution of its people, working together in the spirit of honesty, teamwork and trust. As of 30 June 2022, Latrobe City Council employed 1065 people, comprising full-time, part-time and casual employees. The number of equivalent full-time positions (FTE) is 619.31.

Staffing Levels



Gender Profile

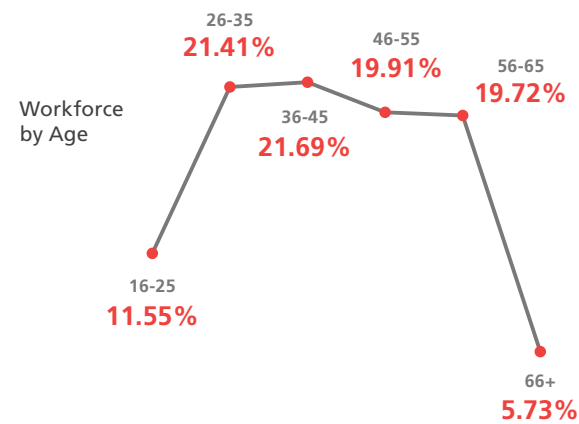


Year	Male	Female
2017/18	27%	73%
2018/19	28%	72%
2019/20	26%	74%
2020/21	25%	75%

1065
staff overall



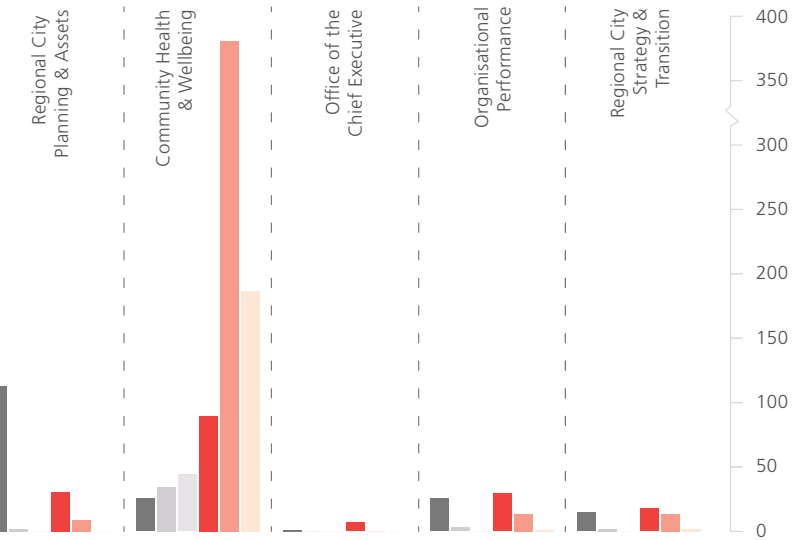
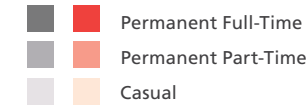
with a 10.5% increase since 2017/18.



Council Staff

A summary of the number of full-time equivalent (FTE) Council staff by organisational structure, employment type and gender.

Male | Female

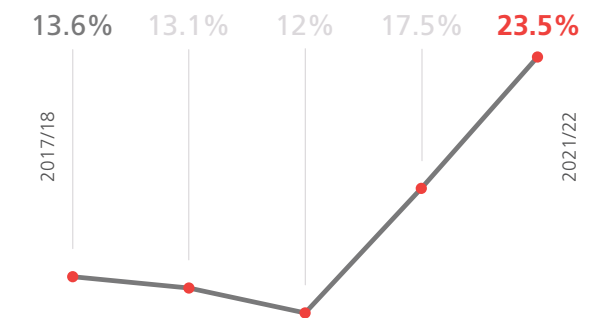


Salary Banding for 2021/22

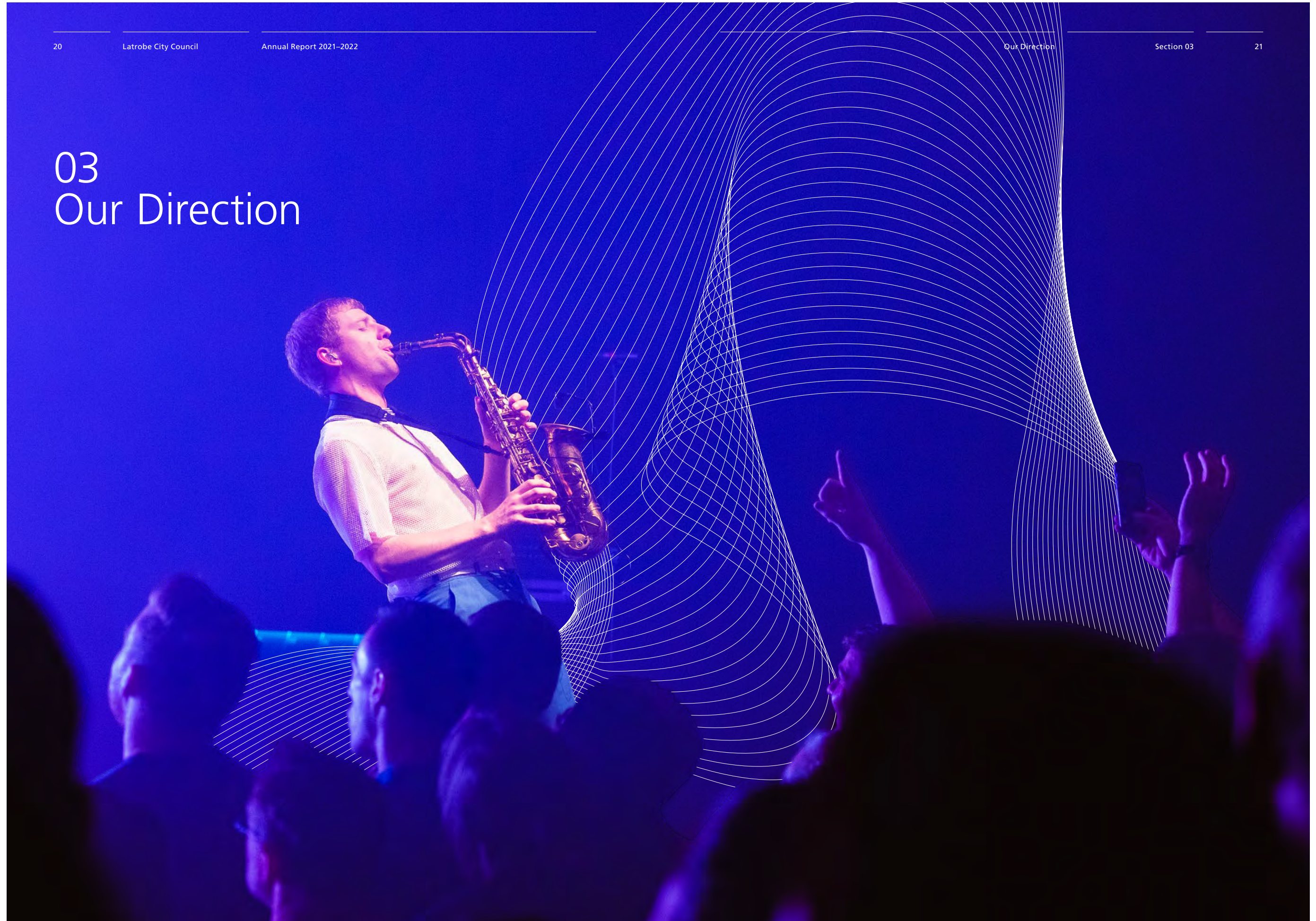
Male	1	2	3	4	5	6	7	8	Other
Permanent Full-Time	0	2	46	14	31	34	24	13	19
Permanent Part-Time	10	3	13	8	3	2	0	0	3
Casual	1	2	27	12	0	0	0	0	3
Female	1	2	3	4	5	6	7	8	Other
Permanent Full-Time	0	4	7	31	36	59	15	9	16
Permanent Part-Time	90	27	23	82	24	20	6	2	151
Casual	5	37	56	21	3	0	0	0	71

5.0%
increase in
staff turnover

Council carefully reviews feedback from exiting employees to identify any issues that led to their departure. These results include seasonal and casual staff.



03 Our Direction



Council Plan Objectives 2021-2025

OUR VISION

In 2031 Latrobe City will be known for being smart, creative, healthy, sustainable and connected. It will be the most liveable regional city and at the forefront of innovation.

Working together we are a diverse, connected and resilient community, supporting the equitable diversification of our economic base and transition towards a low emissions future.

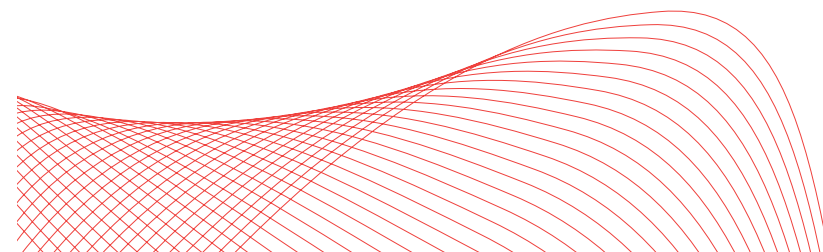
We are known as a community that is equitable, liveable and sustainable, with a continued focus on healthy lifestyles supported by high quality recreational and cultural facilities and a natural environment that is nurtured and respected.

OUR VISION AND COUNCIL PLAN 2021-2025

In early 2021 over 1,500 people across all ages put forward their ideas for Latrobe City's future. The Community Vision seeks to capture what our community values most. It draws upon the interests and broad identities of our diverse community and their sense of what Latrobe City means now and into the future. In Latrobe City everyone counts and we have endeavoured to tap into the voices of people from a variety of backgrounds to develop our plans.

The Community Vision sets out the challenge for the Council Plan and Municipal Public Health and Wellbeing Plan. Council has considered community input and survey results in settling on the final form of the Community Vision and Council Plan.

The strategic directions in this plan were drawn heavily from the work of the Community Panel and are drafted with reference to statements developed in the course of the Panel's work.



The Latrobe City Council Plan 2021-2025 sets out five strategic directions that Council aims to achieve through 62 strategies. Council's success is monitored by indicators.

The objectives are:



01
SMART



02
CREATIVE



03
HEALTHY



04
SUSTAINABLE



05
CONNECTED

REPORT OF OPERATIONS

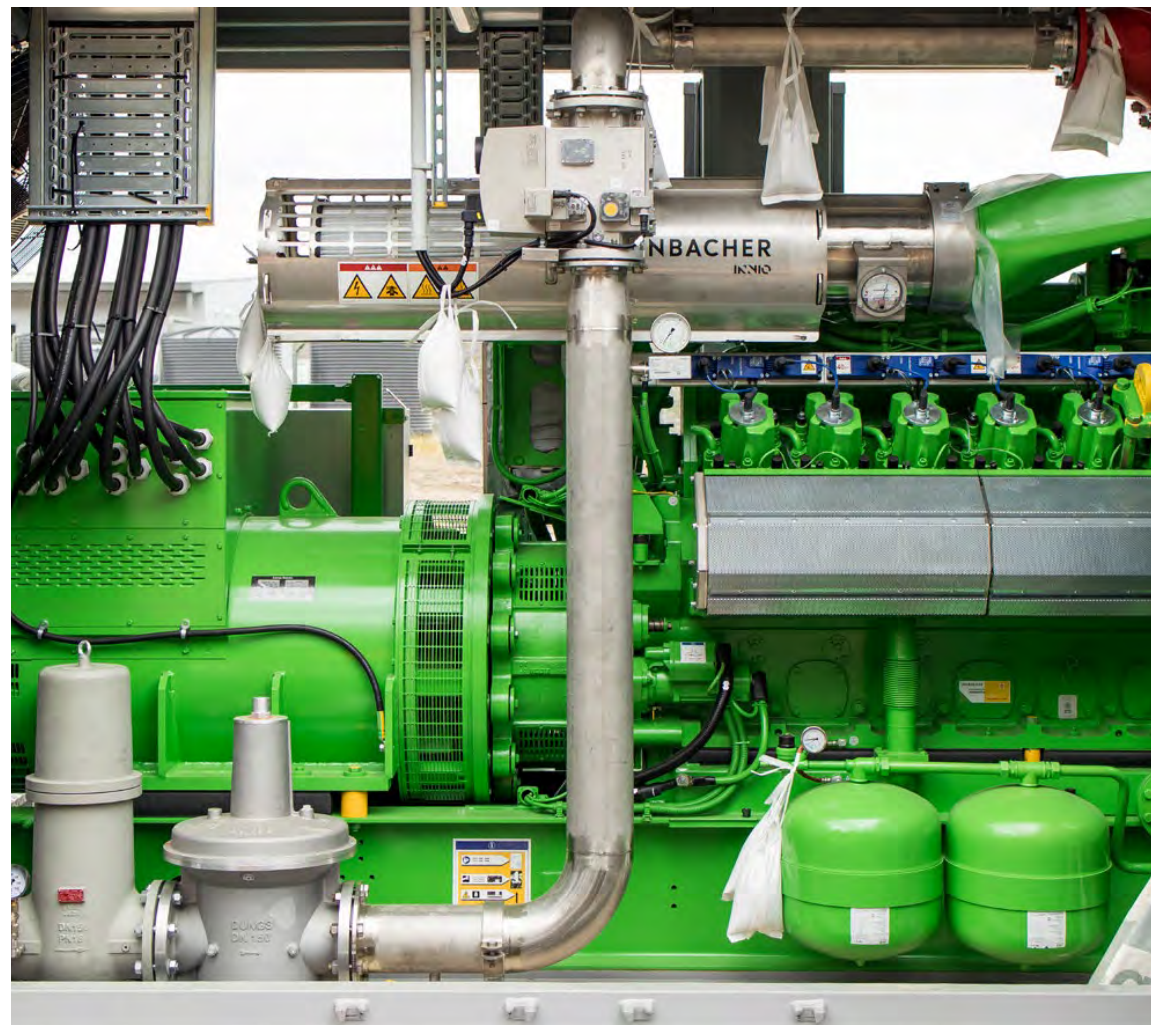
The report of operations is Council's statement of progress on the implementation of the Council Plan. The Council Plan is a four year plan with associated strategies and actions. This report reflects actions that have either been completed or progressed in the first year of the Council Plan and does not include a statement of progress on every action.

Smart

STRATEGIC DIRECTIONS

Latrobe City has a highly skilled workforce, access to education and training and we are invested in growing the capacity of our community, supporting innovation and invention.

We are focused on creating opportunities and exploring health innovation, digital industries, alternative energy and value-added advanced technology and manufacturing. We support diversification of our industrial base and the development of opportunities for highly skilled employment into the future.



Strategy	Action	Comment
Activate the Gippsland Logistics Precinct (GLP) with infrastructure and services to attract inward investment by industry and businesses.	Activate investment in the GLP.	Stage 1 of the GLP works have commenced with a planning permit issued. Works are underway on the Tramway Road and Enterprise Drive intersection upgrade. Approximately \$2.8 million of tenders have been awarded for the provision of internal services for the precincts lots. In addition, Council has secured a \$10 million election commitment from the Commonwealth Government to support Stage 2 of the GLP.
Continue to support our existing business community so they can prosper and grow.	Continue to deliver services to the business community.	Council's business concierge service supported 485 small business enquiries and business planning approvals. Council delivered small business training programs including online training covering social media, finance and marketing.
Support COVID-19 recovery priorities for the benefit of local businesses and community.	Continue to implement the Business and Community Recovery Support Package.	Council implemented the Business and Community Recovery Support Package worth \$1.7 million. This included a Gift Card Program which has resulted in over \$178,000 worth of gift cards sold of which \$106,839 has been redeemed in local businesses.
Attract investment in key industries including working towards net zero emissions energy generation, food and fibre, engineering, manufacturing, hydrogen, education and health services through the delivery of Council's investment roadmap.	Develop and implement investment attraction strategies for identified focus areas.	Council has assisted investors and developers in new energy projects in areas such as batteries, hydrogen, onshore and offshore wind, solar, geothermal and hydrogen.
Deliver a digitally connected city and support innovation.	Media platforms and communication channels- implement the agreed actions within the Plan within 12 months.	The \$1.3 million Latrobe City Public Wi-Fi project was funded by the Victorian Government's "Connecting Regional Communities Program". The project saw the implementation of approximately 200 additional access points throughout the Latrobe City municipality to provide an improved free public Wi-Fi network.
Advocate for timely delivery of infrastructure by servicing authorities to support the growth and the needs of our community for residential, commercial, retail, industrial, recreational, institutional and other community uses at a city-wide basis.	Commence a Planning Scheme Amendment to implement the recommendations and findings of the Social and Affordable Housing Strategy and update the Urban Design Guidelines.	Council adopted the Social and Affordable Housing Strategy in December 2021.
Support innovative and sustainable uses of our diverse natural resources.	Coordinate the delivery of the annual roadside weed management and Forestry Coupe audit programs.	The annual roadside weed program was delivered in accordance with Council's approved Roadside Weed and Pest Plan. Mapping from 2020/21 was used to identify target areas. In total 512 kilometres of roads (1,024 kms of roadsides) were treated for noxious and environmental weeds and follow-up mapping was undertaken to inform the 2022/23 program.
Support innovative and sustainable uses of our diverse natural resources.	Develop and deliver a utilities audit program to identify efficiencies and cost savings across Latrobe City Council facilities and services.	An audit of all Council electricity costs and usage was completed. Savings were implemented through changing network tariffs and loss codes.

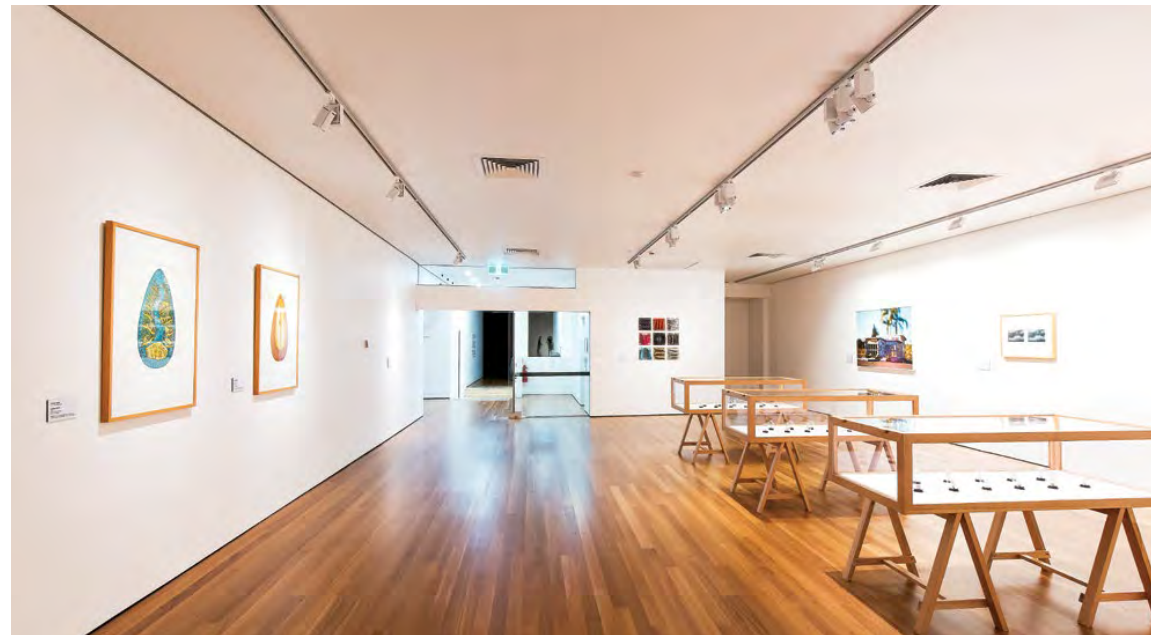
REPORT OF OPERATIONS

Creative

STRATEGIC DIRECTIONS

We have a vibrant and diverse community where there are various opportunities for arts, culture and tourism. Our City has a range of arts and creative opportunities for community to engage in creative expression and develop social connectedness.

We are invested in the exceptional presentation of our City through public works across our interconnected townships and enhancement of our distinctive landscape features.



Strategy	Action	Comment
Prioritise a range of public space improvements across the municipality.	Advocate, plan and deliver the Traralgon Flood Recovery Project.	Council led advocacy has secured \$4.75 million of Victorian Government funding to date with \$2 million committed by Council.
Improve the amenity and presentation of Latrobe City's town entrances, activity centres and public spaces through signage, art and plantings and greening of the City.	Improve appearance of town entrances.	A Memorandum of Understanding with Regional Roads Victoria (RRV) for Council to complete open space maintenance within RRV road reserves for town entrances was signed. A total of 884 trees have been planted in the annual program, with some 1,500 shrubs planted in public spaces.
Promote our role as Gippsland's Regional City to support economic growth and events programming, cultural events and recreation and sporting attractions.	Creative Venues Management & Activation Plan.	The completion of the Gippsland Performing Arts Centre - \$42.1 million build has facilitated and delivered community and commercial events including Amy Shark, Client Liaison, Sushi Mango and other performing acts and social community engagements at the facility.
Promote our role as Gippsland's Regional City to support economic growth and events programming, cultural events and recreation and sporting attractions.	Creative Venues Management & Activation Plan.	Latrobe City Council has attracted and supported a range of major events to the region. Events such as the Harlem Globe Trotters, South East Melbourne Phoenix NBL in season match, AFL Collingwood vs Hawthorn pre-season match and the international ATP Tennis Tournament.

REPORT OF OPERATIONS

Healthy

STRATEGIC DIRECTIONS

Our vision is that Latrobe has a culture and environment that promotes and supports health and wellbeing for all. We will work together to significantly improve health and wellbeing outcomes and reduce inequalities.

We will celebrate the places, people and cultures that make this a distinctive, vibrant and creative community. While we continue to build on our community's recognised and proven capacity for connection, social participation, volunteerism and care for one another.

Our community's health, wellbeing and safety will be assured with abundant green spaces that are accessible, inclusive and safe. We maintain our focus on preventative measures to promote positive health outcomes for all generations by ensuring Latrobe is a healthy place to live, learn and work.

We continue to prioritise opportunities to overcome shared barriers we face as we focus on achieving improved health outcomes for our community.



Strategy	Action	Comment
Support community groups and sporting clubs across the community, to increase engagement, participation and volunteerism, which will increase social connections within community.	Work with sports clubs and committees to facilitate community involvement.	Development and implementation of the Sporting Reserve Maintenance & Recreation Liaison review and strategy in support of sporting clubs, community asset committees and advisory committees.
Delivery of the objectives in Living Well Latrobe, our community's Municipal Public Health and Wellbeing Plan by promoting community safety, mental and physical health and activity, incorporating active design principles in open space, neighbourhood design and supporting community resilience.		Despite the impacts of COVID, the Gippsland Regional Aquatic Centre boasted over 188,000 attendances in the first year of operation. The facility supports people of all ages and abilities, and includes a warm water exercise pool to support community members with rehabilitation exercise programs.
Foster a positive cultural and health related behavioural change in Latrobe with our partners and other levels of government.	Undertake activities and programs to increase community cohesion and celebrate diversity.	Latrobe City has developed two new community groups to engage with our diverse community that have specific lived experience, to assist in informing critically important strategic plans, but also provide operational insight to Councils facilities and services. These groups are the Disability Engagement Community Group and Active Ageing Community Group.
We will ensure our shared work is measurable and accountable and will be informed by authentic community engagement, evidence based practice, and the understanding that 'social determinants of health', directly and indirectly influence the wellbeing of our community.	Prepare and adopt a revised Child Safe Policy.	The Child Safety and Wellbeing Operational Policy was approved by the Executive Team in June 2022.

REPORT OF OPERATIONS

Sustainable

STRATEGIC DIRECTIONS

Our City has natural features and liveable areas that are easy to access and our beautiful environment is our heart and pride. We have provided a healthy environment for our community and for future generations while supporting meaningful employment and lifelong opportunities.



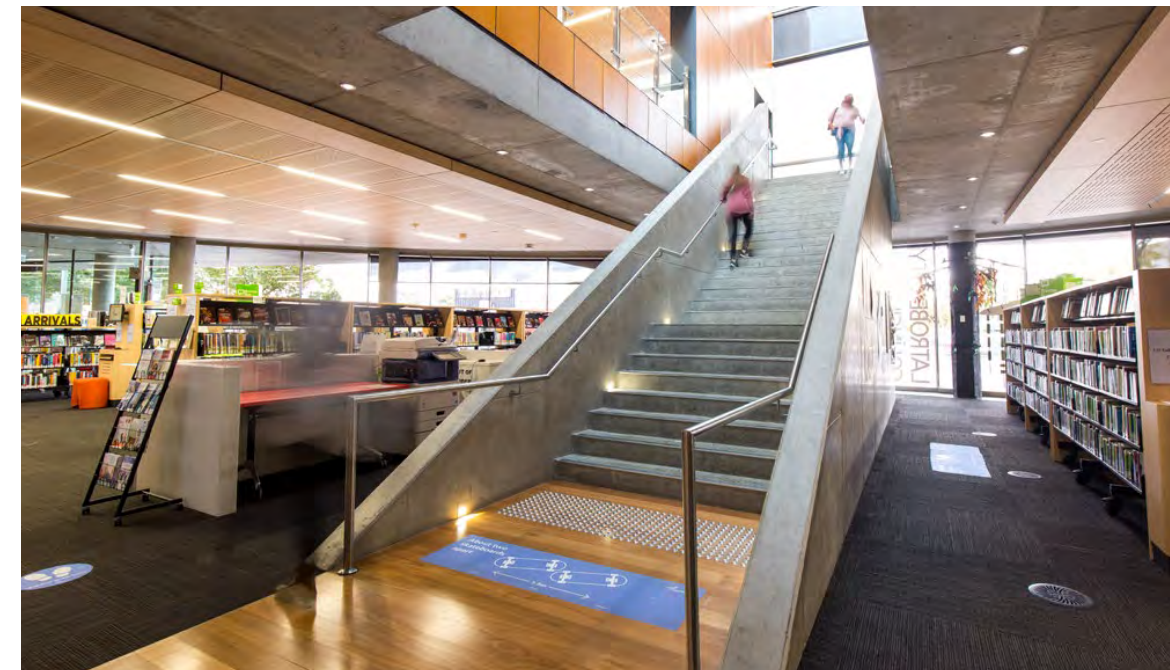
Strategy	Action	Comment
Work towards net zero energy emissions across Latrobe City Council operations through the delivery of new energy initiatives, efficiencies and offsets.	Coordinate the operation and function of the Hyland Highway Biogas Generator to maximise reliability and energy generation.	Operation of the Hyland Highway Biogas Generator has been maintained throughout the year, exporting approximately 4010 megawatts of electricity during the 2021/2022 financial year equating to approximately 45% of Latrobe City Council's energy needs in.
Work in partnership with indigenous custodians in sustainable land management and preservation and regeneration of our natural environment.	Support the development and delivery of joint projects as part of the GLaWAC natural resource management program.	Council is actively supporting GLaWAC with in-the-field supervision and training to aid skill development to build knowledge of Latrobe City Council sites. Joint projects include early works to establish the nursery operation, seed collection, maintenance and revegetation of river corridors, rail trails and wetland sites.
Invest in increased urban greening initiatives and increasing the City's tree canopy in appropriate sites using appropriate species in built up areas for improved amenity and reduced heat stress.	Support urban greening initiatives including the propagation of trees from the Airlie Bank Nursery and delivery of revegetation projects across Latrobe City Council Bushland Reserves, waterways and parklands.	Revegetation projects were undertaken at various bushland reserves, waterways and parks. Activities were undertaken in partnership with local schools, Committees of Management, Landcare and GLaWAC. In total 7,290 indigenous plants were installed.

REPORT OF OPERATIONS

Connected

STRATEGIC DIRECTIONS

A regional City which recognises the connectedness between our goals and towns and efficiently utilises the assets that we have for the benefit of our whole community while protecting the environment.



Strategy	Action	Comment
Facilitate appropriate urban growth, industry diversification, liveability and connectivity throughout Latrobe City.	Commence a Planning Scheme Amendment to implement the recommendations and findings of the Morwell Activity Centre Plan.	Council adopted the Morwell Activity Centre Plan in May 2022 and also resolved to seek authorisation to proceed with a Planning Scheme amendment, which will likely be completed in 2022/23.
Facilitate appropriate urban growth, industry diversification, liveability and connectivity throughout Latrobe City.		A total of 447 lots issued for Statement of Compliance for our residential growth fronts. 532 engineering planning permit referrals completed between November 2021 and June 2022, a 77% increase above the long-term average.
Promote our role as Gippsland's Regional City to support economic growth and events programming, cultural events and recreational sporting attractions.		Marketing and communication activities are central in promoting a range of events, cultural activities and sporting attractions. Marketing campaigns are developed for each event to ensure maximum promotion and exposure both within and outside of the municipality.
Connect people facing barriers to opportunities in education, recreation, sport, culture and the community.	Build the capacity of the Indigenous community in jobs creation and employment.	The Indigenous Employment program has trained, supported and employed 55 Indigenous people into the program; 43 under the TAEG funding program and 13 under VTEC program. To date the program is sitting at a 90% retention rate. The program currently has four people as finalists under the Wurreker Awards.

REPORT OF OPERATIONS

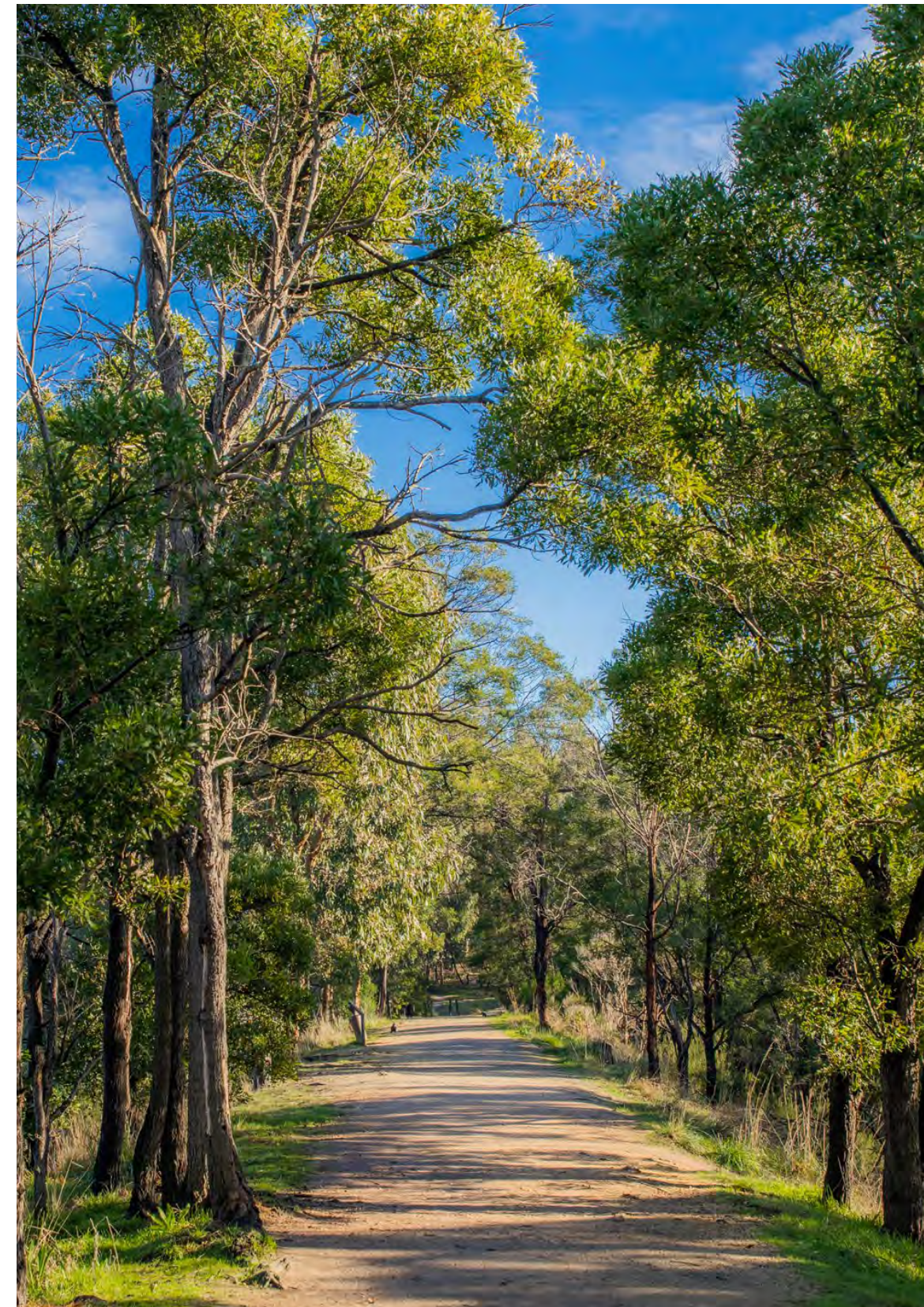
Council Capabilities

STRATEGIC DIRECTIONS

Council's service delivery is key to achieving the Community Vision and to supporting our community to thrive. All areas of council service delivery are focused on quality, efficiency and effectiveness consistent with the financial sustainability parameters determined by Council under the rate capping arrangements.



Strategy	Action	Comment
Demonstrate high levels of compliance with legislative requirements.		90.1% of planning applications were assessed in 60 statutory days in comparison to a regional city average of 66.8%. 97.9% percent of Vicsmart applications were assessed in 10 statutory days in comparison to a regional city average of 76%. 100% compliance with Ministerial Direction 15 for all Planning Scheme Amendments by either meeting timeframes stipulated or receiving exemptions from the Minister for Planning in meeting the timeframes.
Create a culture which celebrates excellence in customer service.	Develop and implement a Customer Experience Strategy.	The Customer Experience Strategy was approved by Council. Internal customer service training has been developed along with real time reporting tools for Councillors.
Delivery consistent and effective advocacy on community priorities.	Develop and implement an Advocacy Strategy.	Council adopted the Advocacy Strategy which informed Council's Federal Government advocacy campaign.
Deliver effective promotion and marketing of Latrobe City.	Develop a Social Media Strategy.	Council adopted the Social Media Strategy and action plan, in addition to the media policy.





Curtain rises for Performing Arts Centre

The long-anticipated Gippsland Performing Arts Centre (GPAC) made its debut in March 2022.

The \$42.1 million facility was officially opened by Federal Member for Gippsland Darren Chester, Minister for Regional Development Mary-Anne Thomas and Latrobe City Mayor Kellie O'Callaghan.

Latrobe City rolled out the red carpet in style with a four-day grand opening gala featuring: electronic indie-pop sensation Client Liaison, a comedy night headlined by some of Australia's favourite comedians, local performances, community workshops and other activities.

Gippslanders and visitors alike now have the chance to explore the state-of-the-art facility including a 750-seat auditorium, indoor and outdoor amphitheatre event spaces, box office, café precinct, conference rooms and much more.

"The Gippsland Performing Arts Centre has long been a community aspiration as a priority piece of infrastructure to support the growth of our local arts and creative offerings," Cr Kellie O'Callaghan said.

"Beyond bringing the stars of the stage to our doorstep, the new centre is a home for the local creative community and provides a forum for connection, wellbeing and collaboration."

Delivered by Becon Constructions, with a supporting cast of local contractors and tradespeople, GPAC has all the elements to support productions from major international performances through to local community use.

Latrobe City Director Creative Arts Bec Cole said the inclusion of features such as a fully-fledged fly tower meant the sky was the limit for prospective shows.

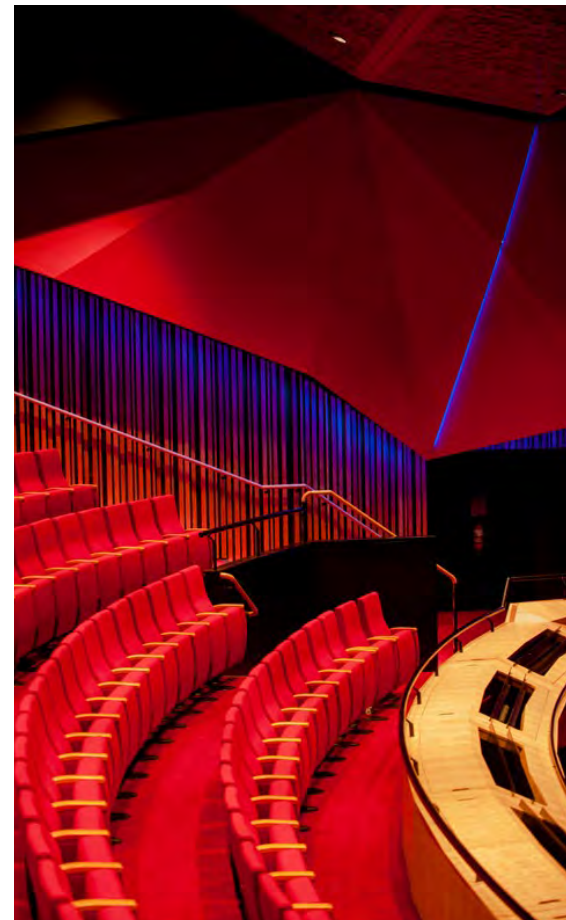
"A fly tower allows for a backdrop to come in and out which means we can stage the kinds of productions that need a full scale, full-sized production. It opens up the opportunity for people across Gippsland to see a range of programs a bit closer to home," Ms Cole said.

GPAC has a range of accessibility features and will incorporate the Latrobe City Visitor Information Centre.

The \$42.1 million project was funded by the Federal Government's Community Development Grants Programme (\$10 million), the Victorian Government's Regional Jobs and Infrastructure Fund (\$12 million) and Latrobe City Council.

OBJECTIVES MET: 01 02 05





Showtime for GPAC

The performances behind the scenes from a different kind of cast – contractors and community representatives – set the stage for the magnificent venue to take shape. From distinctive design details to locally-led accessibility features, GPAC is truly a venue for the whole community.

ACCESS ALL AREAS

All access at GPAC means a lot more than just a backstage pass. Designed with accessibility features in front of mind – and front of house – GPAC incorporates a Changing Places facility and Quiet Room.

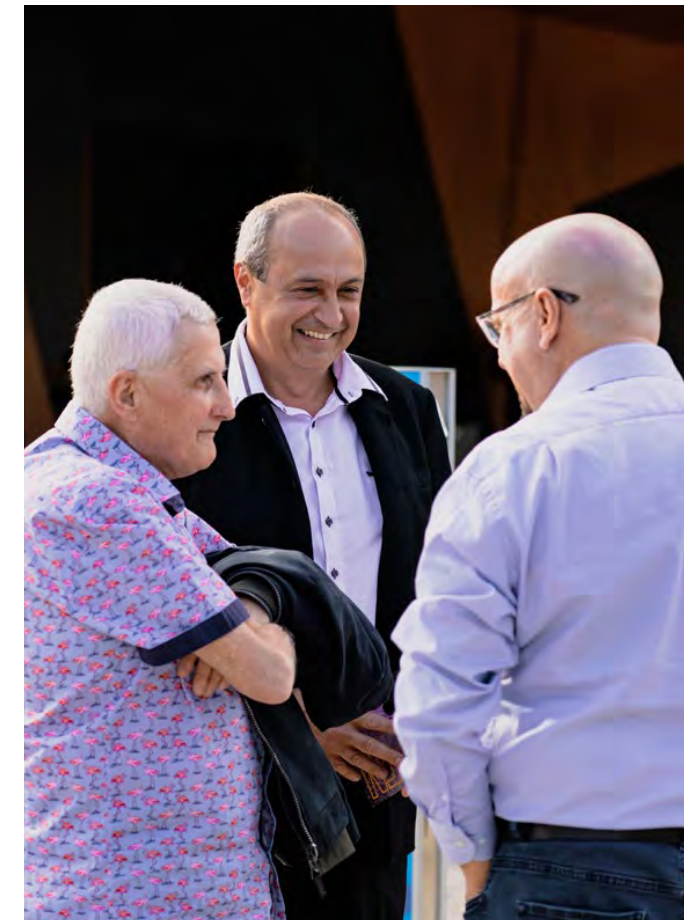
The Changing Places room includes an overhead hoist and adult change table to meet the needs of all abilities patrons and their carers.

People with sensory needs can enjoy performances from the comfort of the Quiet Room and the entire centre is equipped with hearing augmentation throughout.

Wheelchair seating is fitted throughout the auditorium, as well as a platform lift for access to the back stalls, the orchestra pit is fully accessible and there are low counters installed at the café and bar areas.

Our friendly staff are always available and ready to assist people of all needs. With accessible parking available and wheelchair friendly paths from the carpark overflow at the neighbouring Gippsland Regional Aquatic, GPAC is truly a facility for all.

\$42.1 MILLION PROJECT
62 CONTRACTORS & LOCAL SUPPLIERS
25 NEW CONSTRUCTION JOBS CREATED
750 SEAT AUDITORIUM
130 PROJECT WORK JOBS RETAINED DURING CONSTRUCTION



BRANCHING OUT WITH LOCAL TIMBER

GPAC visitors may have a hard time seeing the foyer for the trees. The tree-like columns that support the structure come from a pillar of the community, our local timber industry. Each of the 10 'trees' were lovingly crafted over 16 hours using Victorian Ash timber from Australian Sustainable Hardwoods (ASH) in Heyfield.

Sanded, polished and fitted with custom fabricated steel connections, the pieces of the columns were then glue-laminated together to produce significantly stronger beams.

The key design feature, dreamed up by Jackson Architecture and Katseiris Origami, embraces the innovation and sustainability of Gippsland timber.

Each and every 9.5 metre pylon uses about 60 metres of timber that will permanently store 21 tonnes of carbon.

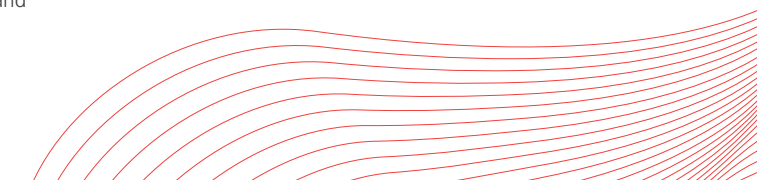
The timber itself was sourced from sustainable regrowth forests around Erica and Rawson, before being milled and machined at ASH and assembled by TGA Engineers.

GPAC'S LOCAL FLAVOUR

GPAC is a community facility created by local people, for local people. Some of the lead actors in the story of GPAC are local heroes in their own right, making their mark as members of the project reference group (PRG) which ensured the end product was in line with community expectations.

Familiar faces in the local arts and entertainment community – Simon Hemming, Frank Bezzina, Christine Skicko, Nathan Byrne and Dr Rick Chew, Federation University were among the PRG members helping guide Council's direction throughout the process from start to finish.

Their participation in the group to ensure the delivery of a fit-for-purpose centre was pivotal throughout the process, and Council congratulates the group on all its accomplishments.



Latrobe Visitor Information Centre opens at the GPAC

The Latrobe Visitor Information Centre is now open seven days a week at the Gippsland Performing Arts Centre.

The facility forms part of the Gippsland Performing Arts Centre project, offering visitors to the region the information they need to explore Latrobe City and the wider Gippsland region.

Centrally located in Kay Street, Traralgon the centre has nearby long vehicle parking and accessible toilet facilities, making it an ideal stop for visitors.

Latrobe City Council Mayor Kellie O'Callaghan said, "Our Visitor Information Centre is a valued touchpoint for people visiting our region and also to locals who might be planning a trip to other parts of the wider Gippsland region."

The Latrobe Visitor Information Centre operates daily 10.00am to 4.00pm at 32 Kay Street, Traralgon.



Volunteer promotes Latrobe City for 20 years

Latrobe City Council has commemorated the contribution of a volunteer who has given 20 years of service.

Robert Burns of Churchill has volunteered with Latrobe Visitor Information Centre at Traralgon since 2001.

Council staff and volunteers acknowledged his dedication with a celebratory cake during National Volunteer Week.

Robert is described as a dedicated, reliable and knowledgeable member of the team.

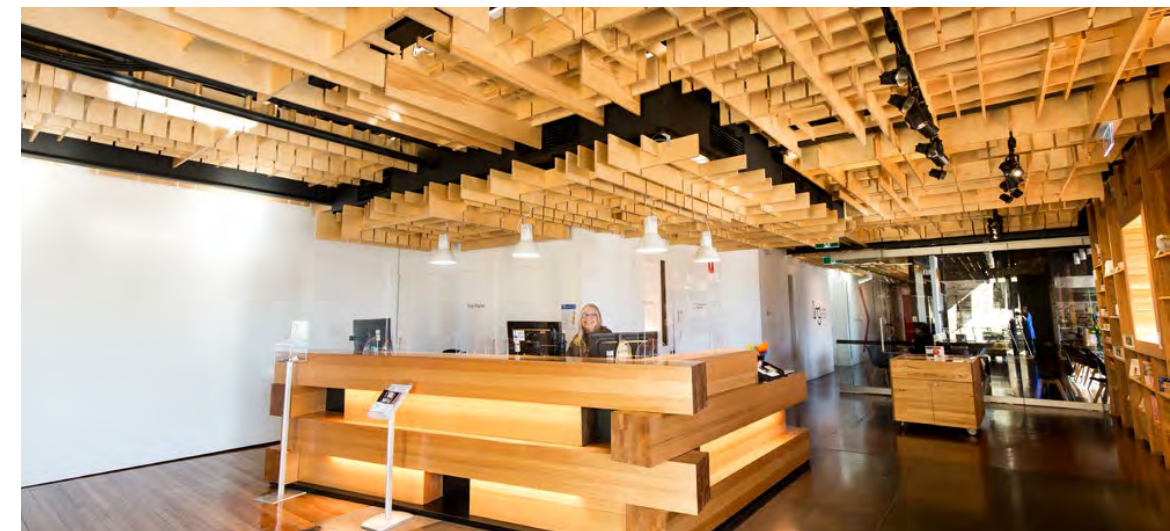
Staff believe Robert has helped 10,400 visitors and locals to explore Latrobe City and surrounds over the years.

Robert's favourite destination within Latrobe City is the Gippsland Immigration Park at Kernot Hall, Morwell for the inspirational stories told by signs around Morwell Lake.

"I enjoy reading about where the immigrants came from and how they've made a new life in Gippsland, as well as discovering stories about the region's indigenous history," he said.

As a volunteer, Robert has taken part in familiarisation tours of the region.

"I enjoy helping people and telling people about the area. I'm surprised how many people do not know about the area, even the locals," he said.



Latrobe Regional Gallery celebrates 50th birthday

One of Victoria's largest regional galleries, Latrobe Regional Gallery at Morwell, turned 50 in 2021.

To celebrate the milestone the Gallery hosted a large exhibition, drawn from its collection, borrowings and commissions.

OBJECTIVES MET: 02 05

Titled '50 Years, 50 Artists' the exhibition showcased a range of artists who are vital to the past and future of visual art in Latrobe City and the wider Gippsland region.

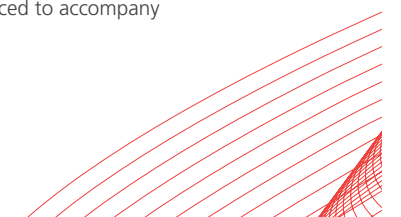
A fiftieth anniversary provides an opportunity to mark historical successes and cast eyes on the future; the exhibition '50 Years, 50 Artists' achieved both of these things with works on display by Rosalind Atkins, Rodney Forbes, Janina Green, Euan Heng, Nick Mount, Patrice Muthaymiles Mahoney, Jennifer Mullett, Heather Shimmen, Colin Suggett and Bill Young.

"Latrobe Regional Gallery presented this exhibition as an opportunity for locals and visitors to the gallery to connect with works that acknowledge the changing face of our region through the many interpretations from artists over the years," said David O'Halloran, Senior Curator Latrobe Regional Gallery.

Especially commissioned new work for the exhibition were created by artists Lesley Duxbury, Steaphan Paton, Louisa Waters and Kate Zizys. The new work addressing ideas relevant to life in central Gippsland.

A special calendar of public programs and events was tailored to complement the show and encouraged participation from all ages and skill levels.

A major publication was produced to accompany this important event.



Lost Dogs' Disco lights up Latrobe City

Gippsland Performing Arts Centre was home to the Lost Dogs' Disco, a large-scale illuminated inflatable sculpture in late June 2022.

Hosted by Latrobe City Council with funding from the Victorian Government's COVIDSafe Outdoor Activation Fund, the Lost Dogs' Disco delivered an immersive experience throughout the outdoor area.

A full program of fun was on offer alongside the sculpture installation, with late night sessions including live music, a bar and DJs across the ten-day festival.

Special activities for kids and families coincided with the winter school holidays, including disco dance parties, art sessions and even dog fortune telling hosted by Latrobe Libraries.

Latrobe City Council Mayor Kellie O'Callaghan said the event was a highlight for the community after two challenging years.

"The Lost Dogs' Disco was unlike anything we've ever seen before in Latrobe City, bringing art and entertainment to our community to brighten up the cold Gippsland winter days and nights," Cr O'Callaghan said.

"This family and dog-friendly event brought a range of free and accessible activities for everyone to enjoy across the ten-day festival."

The Lost Dogs' Disco is a temporary sculpture that celebrates the place of dogs in our lives. Visitors journey through an immersive installation of 16 dogs, some up to 5.5m tall: all in various states of repose – curled-up, standing, even touching noses.

As visitors' journey through the happy pack, the dogs' coats light up and they greet passers-by with happy grunts to celebrate each new person's arrival; for the Lost Dog's Disco is a hallowed place for dogs and every newcomer to the disco is greeted as a fellow disco dog.

The four distinct characters are inspired by three dog breeds: Poodles, Bull Terriers and Dachshunds.

The music of the Lost Dogs Disco is an experience in and of itself. With a custom sound design by ENESS, the electronic music captures the pathos and beauty of a dog's life and includes a chorus of barks, growls, howls and all kinds of doggie hullabaloo.

OBJECTIVES MET: 01 02 05





Eddie's Lil' Homies

Australian Football League (AFL) legend and anti-racism campaigner, Eddie Betts, met with hundreds of Latrobe City children as part of the 'Stay Local' June school holiday activities.

Retiring at the end of his 350-game career in 2021, Eddie has written two children's books MY KIND and MY PEOPLE aimed to motivate and inspire literacy and learning in children.

"I have always wanted to write a children's book because I wanted kids to read at a young age. I wanted kids to see themselves in that book and I wanted it to be diverse as well," said Eddie.

When Eddie entered the AFL at 17 years of age, he was unable to read or write and knows the challenges and disadvantage this can cause young people.

"I couldn't read properly until I was 18, 19 and that was probably one of the biggest regrets that I have had is not really going to school," he said.

The books also share important messages about aboriginal culture, community and resilience. Eddie read from the latest, MY PEOPLE, where he spoke about the importance of Aboriginal culture.

"The reason that I wrote that is that I kept getting racially abused when I played footy, and I have always wanted to educate young kids and I was trying to figure out how I could do that."

The event was hosted by Latrobe City Libraries who may not be renowned for their standing in the local sporting arena, but are experts in delivering events that kick literacy, learning and social goals.

OBJECTIVES MET: 01 05

"I really like him 'cause he is an indigenous player and he represents the community of AFL and aboriginal AFL players."

— YOUNG RICHMOND SUPPORTER

Traditional Owners and Latrobe City sign MoU

OBJECTIVE MET: 04

The Gunaikurnai Land and Waters Aboriginal Corporation and Latrobe City Council have formalised a partnership to create employment opportunities for the local Aboriginal community, and to heal Country through on-ground environmental works.

Both organisations signed a memorandum of understanding in late 2021 to deliver a natural resource management works program based at Latrobe City's Airlie Bank Nursery in Morwell.

The program will focus on creating employment opportunities for Aboriginal community members to reconnect with Country and develop and share their skills and knowledge.

GLaWAC and Council will work together to deliver the program, which will include revegetation works, waterway restoration, pest management, bushfire fuel reduction, seed collection and plant propagation.

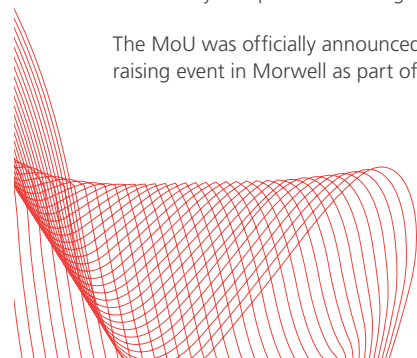
The MoU aligns with the Gunaikurnai Whole of Country Plan and supports the achievement of the Latrobe City Council Reconciliation Action Plan 2020-2022 (RAP).

Latrobe City Council Mayor Kellie O'Callaghan said the partnership acknowledged a shared commitment to respect and was an opportunity for Council to broaden its cross-cultural understanding.

"We are looking forward to working together to achieve the goals of this MoU, creating genuine employment outcomes for Aboriginal community members and protecting and enhancing waterways and bushland reserves within the Gunaikurnai Native Title area," said Cr O'Callaghan.

Chief Executive Officer GLaWAC, Daniel Miller said, "GLaWAC is committed to providing employment opportunities for the Traditional Owner and Aboriginal community right across our RAP area, and we are excited to work with LCC to grow this side of our business. Caring for Country and culture provides opportunities for community and personal healing."

The MoU was officially announced at a community flag raising event in Morwell as part of Reconciliation Week.



Latrobe City to host Commonwealth Games events



Latrobe City Council has welcomed Premier Daniel Andrew's announcement that regional Victoria will host the 2026 Commonwealth Games.

As Gippsland's regional city, Latrobe City is ready to host events, making the most of the range of sporting and cultural facilities available.

Latrobe City Council Mayor Kellie O'Callaghan acknowledged the Victorian Government's ongoing support of Latrobe City.

"This announcement means so much to Latrobe City and will provide a significant boost to our economy, raising the profile of Latrobe City, the wider Gippsland region and beyond," said Cr O'Callaghan.

"It will build on the Victorian Government's significant funding

support of major sport and recreation projects such as the Gippsland Regional Indoor Sports Stadium, which has set the stage for this international sporting event.

"Our community has the expertise, passion and enthusiasm for sport and major events and we can't wait to showcase Latrobe City to an international audience.

"Hosting the 2026 Commonwealth Games will build on our reputation as the home of major sporting events in eastern Victoria."

Cr O'Callaghan welcomed the opportunity for further investment by the Victorian Government with a focus on community infrastructure along with enhancements to modern sporting infrastructure.

Latrobe City will host Rugby Sevens, T20 Cricket, badminton and road

cycling, drawing thousands of visitors to Latrobe City and the broader region throughout the duration of the games.

As a Gippsland's regional hub, Latrobe City Council will work closely to support business to make the most of the opportunities that will present, through hosting the athletes, their support staff and visitors.

Victoria 2026 will be held across multiple regions, creating a new multi-city model for the Commonwealth Games.

Four regional hubs will be established in Geelong, Bendigo, Ballarat and Gippsland, each with their own athletes' village and sport program. The regional hubs will host athletes, officials and fans following an Opening Ceremony at the iconic Melbourne Cricket Ground, using Melbourne as the gateway to regional Victoria.

Changes to Aged Care delivery in Latrobe City

Councils services will undergo significant changes across Latrobe City with council transferring the Aged Care and Home and Community Care Program for Younger People services to new providers in July 2022.

In July 2019, Latrobe City Council endorsed exiting the Aged Care and Services sector in July 2022 following Federal Government reforms to the sector including home based aged care.

Latrobe City was among the last Gippsland councils to exit service delivery after working with the Federal and Victorian Governments to identify new providers.

The Federal Government selected Benetas as the new provider of Aged Care services within the Commonwealth Home Support Programme for people aged over 65 for the Latrobe City and Baw Baw Shires from 1 July 2022.

The Victorian Government appointed Uniting Vic. Tas as the new provider of Home and Community Care Program for Younger People.

In the lead up to transition, Council worked with both Benetas and Uniting Gippsland to ensure the effective transition of services for Commonwealth Home Support Programme clients and Home and Community Care Program for Younger People clients by 30 June, 2022.

While Council has transitioned out of Aged Care service provision, Council values the contribution of all members of our community and will continue to invest in services that meet and support the needs of older community members. Council will work with the community and key partners to ascertain council's future role, in line with our Council Plan, Municipal Health and Wellbeing Plan and Positive Ageing Strategy. A series of discussion groups enabling members of the community to have their say about what's important to them to ensure Latrobe City remains age and disability-friendly was hosted by Council to inform the development of an Ageing Well Latrobe Action Plan 2022-2026.

BACKGROUND

Latrobe City, like many other Victorian Councils, explored the changing service environment and reviewed their current Aged Care Services to determine the potential impacts on service delivery, including the community's ability to access quality aged services.

One of the changes being implemented by the Federal Government would require significantly higher ratepayer investment, and would not allow council to offer the suite of services expected as a funding package.

Council has taken a considered and responsible approach to changes in the Aged Care sector to ensure that the community has access to local services that are responsive, affordable and of a high quality to support and enable older members of our community to remain living at home.



Thank You



The end of June marked Council's final day as a service provider of Aged Care and Home and Community Care Program for Younger People (under 65's).

After many years of Council providing these services, under different local Council structures, from 1 July 2022 services including Domestic Care, Respite Care, Personal Care, Meals on Wheels, Social Support groups and individual support, Carer Support services, home maintenance and home modifications will be delivered by Benetas (for over 65's Aged Care clients) and Uniting Gippsland (for under 65's).

The new service providers will service approximately 2,500 clients across Latrobe City.

Council farewelled almost 120 staff, which equated to 11 percent of our overall workforce. We also said goodbye to nearly 100 aged care volunteers – our largest volunteering program in Council.

Many of the staff and volunteers involved in the delivery of Aged Care programs had been with Council for many years, with over 20 exiting staff having more than two decades of

service, one with more than 30 years (Anna Winter) and one over 41 years (Dot Gauci). A significant commitment to the organisation and our community.

A number of staff have chosen to stay in the industry and have been offered roles with the new providers.

For many of our home care workers the end of the service also marks the end of a long and rewarding career, with around 30 percent choosing to see this period of change out and retire. Other staff have taken this opportunity to look for new careers or adventures with a handful picking up new roles within Council. Many of our volunteers will also go across to the new provider to continue their valued work as meals on wheels or program volunteers.

Council would like to acknowledge and thank all of our wonderful Aged Care, Home and Community Care Program for Younger People team members and volunteers for their dedicated service and valuable contribution to both Council and our broader community.



New Aussies welcomed

OBJECTIVE MET: 05

Latrobe City has welcomed 178 new citizens at local citizenship ceremonies held across the past year, in recognition of Australian Citizenship Day celebrations.

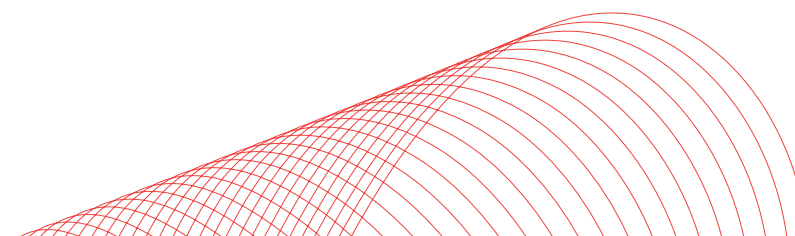
The new citizens have originated from across the world predominately from the Philippines, India, United Kingdom and New Zealand. Over 42 countries have been represented with conferees from Ukraine, Nigeria, Ghana and Canada.

Latrobe City Council Mayor Kellie O'Callaghan said the ceremonies were some of the hundreds of ceremonies that take place across Australia which welcomes thousands of people as new citizens.

Cr O'Callaghan was humbled by watching the joy on our newest citizens faces as they made their pledge to Australia, "It is a privilege to welcome all of our new Australians who will enhance the cultural fabric of our regional city."

The citizenship ceremony represents the final step in the journey for many new Australians.

Ceremonies were held at various venues across Latrobe City including the Kernot Hall Lake area followed by a picnic lunch on Australia Day, the Gippsland Performing Arts Centre and Nambur Wariga at Council's Headquarters in Morwell.



Community Champions Celebrated

Local legends, outstanding events and champion community services were acknowledged at the 2022 Latrobe City Australia Day Awards ceremony.

Glengarry Community Association President Dean Sutton was named citizen of the year for his commitment to innovative community service and event delivery throughout the pandemic.

As a founding member of the Glengarry Events Group, Mr Sutton facilitates a range of community activities including markets, Christmas celebrations, ANZAC Day and Remembrance Day services and more.

Mr Sutton is also a founding organiser of the Gippsland Pride Cup and is working to take the LGBTQIA+ positive concept nationally and across other sports.

Long-serving Moe and District Historical Society president Martin Dyt received the senior citizen of the year award for his strong leadership of the group and

his valuable work as Treasurer of the Moe Bowls Club.

Young citizen of the year award went to Bridie Byrne, an exceptional student, Girl Guide and volunteer. Ms Byrne pipped thousands of Victorian students to win the prestigious Kwong Lee Dow Young Scholars Award Scholarship from the University of Melbourne.

Bridie is a shining role model for local youth as a senior Girl Guide and has helped raise funds for the local CFA, Cancer Council, Ronald McDonald House and Wear it Purple Day for LGBTQIA+ awareness.

The 65th Latrobe Valley Eisteddfod took the award for event of the year as one of the few performing arts festivals able to take place across Australia in 2021.

The Eisteddfod offered artists and performers the opportunity to display their talents via a combination of online events and a limited live event held under COVID Safe protocols.

Rotary Club of Traralgon Central delivered the community service of the year with their 'Give a Damn, Give a Can' campaign, collecting canned foods in collaboration with St Vincent De Paul Food Bank.

This year, the club collected a record number of 15,000 plus cans, adding to an estimated total of 230,000 cans of food collected for distribution to needy families throughout the project's lifespan.

Latrobe City Council Mayor Kellie O'Callaghan congratulated all nominees and winners. "It's fantastic to recognise the important work you have all put in across our community to help make Latrobe City a special place to live," Cr O'Callaghan said.

All winners and Latrobe City recognition award recipients can be viewed by scanning the QR code above.



OBJECTIVES MET: 02 05

COVID Support – COVID Business Support Officers

OBJECTIVES MET: 01 03



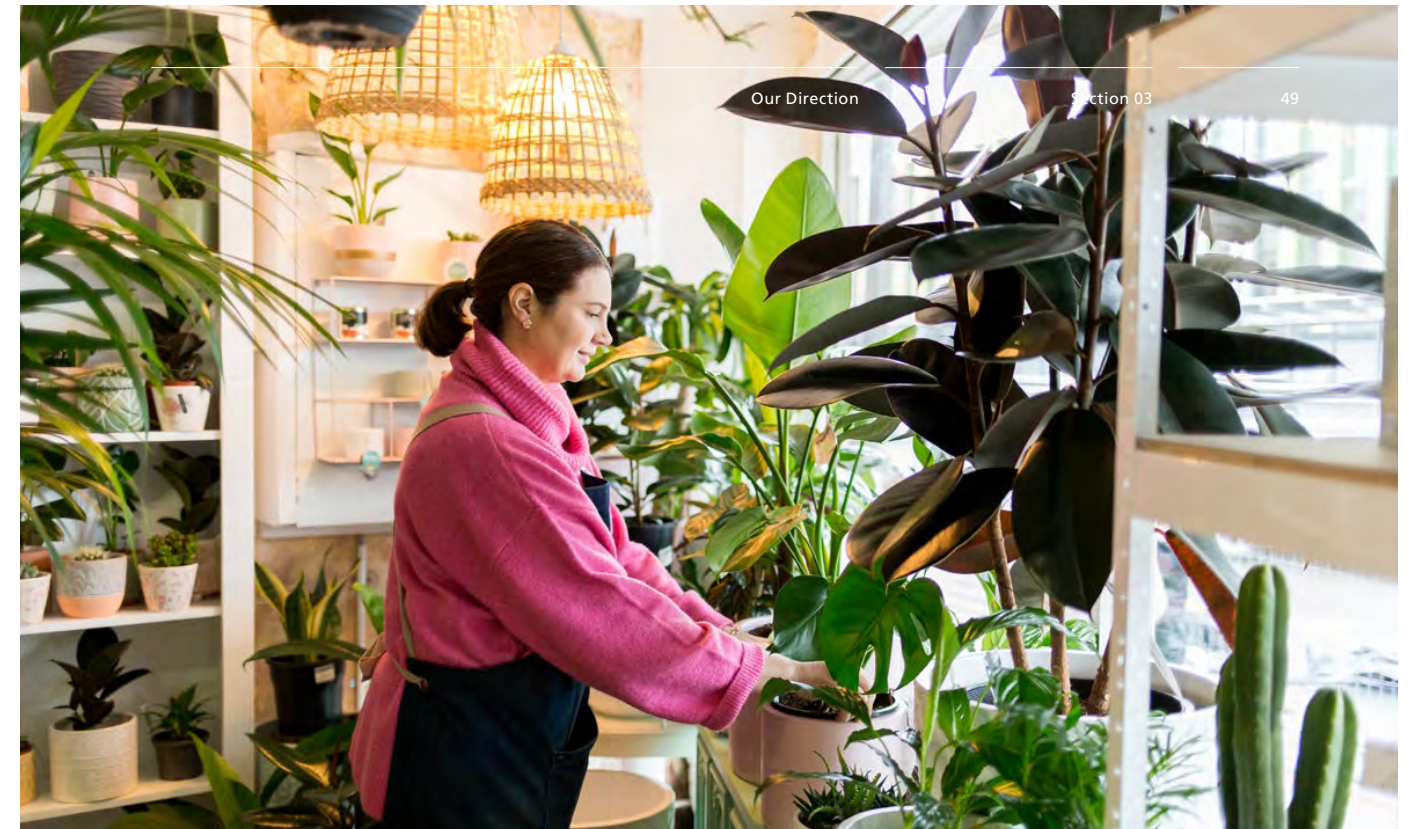
The COVID 19 Business Concierge & Hospitality Program was introduced by the Victorian Government to support businesses in Victoria to better understand COVID safe requirements as set by the Victorian Chief Health Officer.

Latrobe City Council employed three COVID Business Support Officers to support and guide businesses to understand business responsibilities and legal requirements in relation to COVID-19. The officers undertook one on one visits to businesses, meeting with business owners across the city to support them ensuring they were COVID compliant and playing their role in supporting the health and wellbeing of the community.

The program was highly successful with over a thousand businesses supported through the one on one educational visits and the provision of information and marketing materials. Businesses who faced ongoing restrictions such as those who provided personal services, beauticians and hairdressers, along with hospitality premises benefited greatly from the officer's support and advice.

THE BUSINESS SUPPORT OFFICERS PROVIDED ADVICE IN THE KEY FOLLOWING AREAS:

- COVID Safe Plans – ensuring that plans were up to date and onsite and being followed.
- Face masks – ensuring face masks were being worn at all times by staff and patrons.
- Density Limits – number of patrons allowed both inside and outside.
- Checking in process - to ensure that patrons were checking in and are being encouraged to check in by staff.
- Cleaning and sanitising.
- Staff understanding of requirements.
- Hand sanitiser available.
- Adequate signage – social distancing, checking in, hygiene.



Celebrating Main Streets of Australia Week in Latrobe City

OBJECTIVE MET: 01

Latrobe City Council celebrated Main Streets of Australia Week during May, which focused on encouraging the community to support small businesses by shopping local.

A national campaign Main Streets of Australia shines a light on the significant contribution that small businesses have on the fabric of their communities.

Council collaborated with local commercial radio station TRFM's street team to bring colour and life to the main streets of the municipality's large towns - Churchill, Moe, Morwell and Traralgon, with kids' activities and roving live local performers keeping shoppers entertained.

"Main Streets of Australia Week is an important reminder to us all to support businesses in our own backyard. Even before the impacts of COVID, our local businesses have faced competition from online shopping and larger retailers," said Latrobe City Council Mayor Kellie O'Callaghan.

"What many don't realise, however, is the enormous amount main streets and town centres bring to both the community and the nation as a whole. It is for this reason we need to ensure the success and survival of these precincts across Latrobe City.

"These businesses are the lifeblood of our community, collectively providing a huge number of jobs, especially to those that rely on local or flexible work, supporting local sporting groups and schools as well as building connections and providing safe spaces," said Cr O'Callaghan.

As part of the celebrations, Council provided the community with an opportunity to share in \$2,000 worth of Latrobe City Gift cards. Shoppers simply needed to make a purchase at participating businesses across Latrobe City and fill out the entry form.

The week-long celebration was coordinated by Mainstreet Australia, an organisation that works tirelessly to support our main streets and town centres, in partnership with Mainstreet SA and Town Team Movement, and with the support of Zeller as major sponsors.



Ongoing Flood & Storm Recovery

COMMUNITY SUPPORT

- 3,764 flood and storm related phone calls were taken by Council's Call Centre team.
- 994 cases (family groups – 1,863 individuals) were registered. This included the initial relief and recovery centre registrations, and people registering after the event. Either through Council's contact centre or via the secondary impact assessments conducted by an environmental health officer, building inspector and a member from the Victorian Council of Churches.
- During the 12 months since the event, case managers from Latrobe City Council (with funding from the Victoria Government) have supported 889 individuals.
- 215 of these cases remain open and have ongoing case support.
- A total of 2,250 needs were identified for impacted residents. This included temporary accommodation, fallen trees, fence repairs, hardship payments, insurance advice, livestock help and ongoing counselling.

BUILDINGS & PROPERTIES

- 138 sheds and other outbuildings were totally destroyed.
- Three residential properties were uninhabitable in Traralgon
- One property in Jeeralang was impacted by a landslip, leaving the home uninhabitable
- Other properties in our rural and remote areas had limited road access due to landslips. Council has worked with property owners to provide alternate access points.

TREES

- The Bushfire Recovery Victoria program cleared a number of large trees in Yinnar, Yinnar South, Boolarra, Jumbuk and Jeeralang Junction that met the program's eligibility requirements and were considered to be a danger to life or property.
- Many private properties remain impacted by trees that have come down and were not covered by Victorian Government funding. One property had 25 large trees down, for example.
- Council crews and their contractors removed trees from over 350km of roads
- Council assessed and remediated roads that were inaccessible or had limited access.

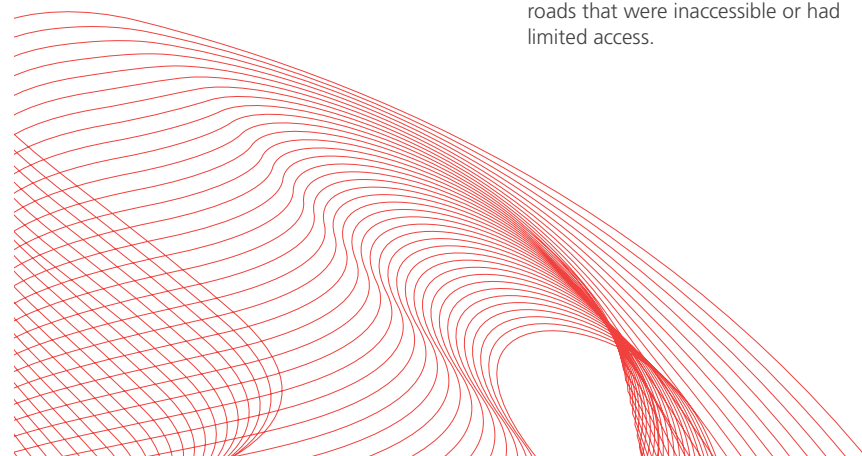
KEY STATISTICS: FLOOD AND STORM EVENT

TRARALGON REC RESERVE

- The Traralgon Recreation Reserve was hit hard by the flooding that impacted the town.
- Council is currently seeking a further \$3.25 million to complete the \$10 million project. This will complement the \$4.75 million Victorian Government investment through the 2022/23 State Budget and \$2 million from Latrobe City Council.

ROADS & LANDSLIPS

- The scale of the impact of the landslips is significant and evolving, which will require significant investment to reinstate the roads. These roads are vital for residents in our more rural and remote areas, particularly farming communities, while also being tourist routes.
- Council is managing 44 landslips due to the June storm event. These landslips are of medium risk or higher and require remediation to prevent further damage to the road or to restore the road to its original functionality.
- The recovery cost associated with the landslips is more than \$14.5 million.
- Reconstruction works have commenced with the total time frame for reconstruction estimated to be 24 months
- A dedicated engineering resource has developed the scope for these significant remediation works.



Federal Election Priorities

OBJECTIVE MET: **CC**

Council is the voice of our community, working to deliver projects in partnership with other levels of government to meet the current and long-term needs of our Regional City.

In the lead up to the Federal Election in May 2022, we advocated on behalf of our community on a range of priority projects to further enhance our regional city's liveability and economy.

These included:

LIVEABILITY AND CONNECTIVITY

Moe Revitalisation Project – Stage Three

Complete the Moe Revitalisation Project with the redevelopment of Moore Street Shared Zone and construction of a commuter car park to position Moe as an attractive place to live.

Latrobe City Flood Recovery

Future proof the Traralgon Recreation Reserve Pavilion from storm and flood events and provide social and community benefits to 19 user groups.

Traralgon Bypass

Finalise the Traralgon Bypass, including flood mitigation infrastructure, to improve road safety and connectivity, reduce congestion and improve liveability in Traralgon and enhance Gippsland's major transport route.

ECONOMY AND EMPLOYMENT

Gippsland Logistics Precinct

Continue the development of the Gippsland Logistics Precinct by developing key infrastructure, including internal road and utility infrastructure, and establishing the Gippsland Intermodal Freight Terminal.

Defence Manufacturing

Advance defence industry manufacturing opportunities and deliver significant employment opportunities for the region.

Latrobe Regional Airport Runway Duplication

Build a new runway at the Latrobe Regional Airport to build economic and employment opportunities, including generation of new business and investment opportunities in the manufacturing and food and fibre sector.

Hydrogen Industry

Establish a new billion-dollar industry in Latrobe City to support the region's economic transformation through the attraction of alternative and new energy research and technology investments.

Gippsland Material Recovery Facility

Build a 50,000-tonne capacity Material Recovery Facility in the Morwell Heavy Industry Precinct to improve recycling and local reprocessing of paper and cardboard, plastics and glass and the quality of materials for reprocessing and re-manufacturing.



OUR RESULTS

From January to May 2022 Council conducted a significant advocacy campaign, which included the official opening of the Gippsland Performing Arts Centre and 38 media opportunities relating to advocacy during this time frame.

Sharing a clear 'call to action' for Council's priorities was undertaken in local papers, radio, Council's website, and the development of a campaign video.

Gippsland Logistics Precinct

Council welcomed a \$10 million election promise to progress the Gippsland Logistics Precinct from the Labor Party ahead of the Federal election.

Andrew Giles MP visited Morwell in April to announce the commitment, which will be substantial contribution to Stage 2 of the project.

The funding will support the development of internal road and utility infrastructure and flood mitigation earthworks.

When fully operational, this project will directly create up to 500 jobs, with its state-of-the-art facilities acting as a catalyst to attract new industries and opportunities to the region.

LOCAL WINS

Commitments were also made by the Federal Government of the day towards local business Opal for their Aquaculture project, to farm local barramundi, and the Energy to Waste facility.

Similarly, a \$2.98 million commitment was made to the Latrobe Valley Blue Hydrogen project by Zero Degrees Rosella. The project will boost the region's profile as a low emissions technology hub and support Latrobe City's economic transformation.

Council proudly supported these investments and acknowledged the positive impact they would have on employment and the local economy.

Our partnership going forward

Council is ready to partner with the new Labor Federal Government following the results of the Federal election.

Council awaits the delivery of the Gippsland Logistics Precinct commitment and is ready to work with the Federal Government to progress the project which is crucial to the future success of the region.

Council looks forward to meeting with Ministers from the new Cabinet of Australia, particularly to progress Latrobe City's Strength Led Transition.



Latrobe City's eventful start to 2022

Latrobe City started the year in style with a baker's dozen of big events bringing in significant visitation and tourism dollars throughout the municipality.

A suite of major infrastructure upgrades was showcased across an eclectic mix of sporting and community events, highlighting the benefits of recent multi-million-dollar investments from all levels of government.

The upgraded Gippsland Regional Indoor Sports Stadium (GRISS) was in the spotlight with a near capacity 2,634 crowd on hand for the in-season NBL showdown between SEM Phoenix and Cairns Taipans.

In February a further 500 people packed the GRISS to watch the Melbourne Boomers play the Perth Lynx in an entertaining WNBL fixture, while 1,500 attended the Melbourne Vixens versus Adelaide Thunderbirds Super Netball double feature.

The sporting smorgasbord also included a special six-term AFL pre-season clash between Collingwood and Hawthorn in front of 4,500 fans at the new and improved Morwell Recreation Reserve.

January's ATP Challenger, ITF women's and ITF Junior tennis events at the recently upgraded Traralgon Tennis Centre brought in more than \$3 million in estimated economic impact, including substantial bed nights and local spending from athletes and their entourages.

"The quality and quantity of major events staged across Latrobe City in such a short span reflects our growth as a regional sporting and cultural hub of national significance," said Latrobe City Mayor Kellie O'Callaghan.

"We continue to gain momentum in this space, activating our world class infrastructure with increasing regularity and attracting a host of new events to our flourishing regional city."

Some new events also emerged on the Latrobe City calendar, including the debut of the AGL Loy Yang Gippsland Cup soccer tournament, featuring the likes of Melbourne Victory and Eastern Lions SC, as well as a Yinnar Food Truck Festival.

Annual Australia Day breakfasts and citizenship ceremonies were again a highlight across the region, as was the recurring Energy Australia Classic and Latrobe City Classic Pairs lawn bowls competitions, which drew a combined 1,400 people to Yallourn and Moe.

The events bonanza played as a precursor for upcoming major events, including Latrobe City's pending participation as a Commonwealth Games host hub.

OBJECTIVES MET: 02 03 CC

GRAC leads the way at LGPro Awards

OBJECTIVES MET: 03 05

The Gippsland Regional Aquatic Centre (GRAC) has been recognised as a leading community facility in Victoria at the 2022 Local Government Professionals awards.

Latrobe City Council took out the Community Assets and Infrastructure (over \$2.5 million) Initiative category for its delivery of the \$57 million aquatic centre.

The role of local community collaboration in the design and scope of GRAC contributed to the award.

A project reference group, including an eclectic cast of local stakeholders, was engaged to ensure GRAC aligned with community expectations and needs.

The result was a modern, inclusive facility that reflects the growing community's needs into the future, underpinned by improved health and wellbeing outcomes.

Accessibility features were recently bolstered by the creation of an 'Access Key' - a customised guide to the centre's programs and facilities tailored to people living with a disability.

Innovative design features, such as the implementation of geothermal energy throughout the facility, were also key to GRAC's recognition.

Harnessing geothermal energy has led to annual savings of about \$639,000 and a reduction in carbon emissions by some 840 tonnes per year.

In just over a year of operation, the aquatic centre has welcomed more than 188,000 visitors through the doors despite the challenges of the COVID-19 pandemic.

Latrobe City Council Mayor Kellie O'Callaghan said that the facility had made a significant contribution to the community in its first year of operation.

"The Gippsland Regional Aquatic Centre has been a point of great pride for the Latrobe City community since opening last March. It has made a significant contribution to our regional city's overall health, wellbeing and visitor economy," Cr O'Callaghan said.

"Being recognised by LGPro and our local government peers as a leading regional facility is a wonderful accolade and a tribute to the council staff, local community members, Victorian Government partners, contractors and many others who combined to deliver this exceptional project."

The facility was funded through the Latrobe Valley Authority's \$85 million Sports and Community Initiative, Sport and Recreation Victoria and Latrobe City Council.



Access Key opens GRAC doors to all

OBJECTIVES MET: 03 05

Everyone will be able to enjoy the Gippsland Regional Aquatic Centre (GRAC) in Traralgon, regardless of ability or language, with the introduction of an Access Key.

Latrobe City Council has delivered the Access Key, which is a customised accessibility guide that provides information about accessing GRAC programs and facilities.

It has been designed to assist people living with a disability and their friends, families and carers to enjoy the facility and all its inclusive features.

The Access Key includes navigational information such as how to get there, public transport and parking options, as well as access into and around GRAC, reception and services.

There is also information about how to identify staff, toilet location, features, layout, food and beverage options, programming and other offerings.

The Access Key contains photos, maps, a communication board and a sensory guide, and outlines the accessibility and safety features of the whole facility.

"GRAC's Access Key showcases the facility's offerings and provide improved visitor information, benefiting not only people with a disability but the wider community - local and those visiting from afar," Latrobe City Mayor Kellie O'Callaghan said.

"It promotes GRAC as a warm and welcoming venue for people of all abilities and provides information to help users determine whether the venue suits their needs before they attend.

"The key also reduces anxiety as people will know exactly what to expect before visiting, which is especially beneficial for people with autism or other sensory impairments."

The Access Key is available on the Latrobe City Council, GRAC and Access Ability Australia websites.

For people who are blind or live with low vision, the Access Key is available for free download in large print and formatted for use with assistive technology online: www.accessabilityaustralia.com/access-keys-2/

GRAC also has 'Social Stories' that provide an explanation of a social situation, including professional photographs and descriptive and co-operative sentences in a PDF form. These are available online at www.accessabilityaustralia.com/social-stories-library-page/ so that people can access them before they visit GRAC.

The Access Key and Social Story have been developed with the help of Access Ability Australia.





Lower speeds to improve CBD safety

OBJECTIVE MET: 03

Speed limits across the central business districts of Moe, Morwell, and Traralgon were reduced to 40 kilometres per hour to reduce road trauma and save lives.

The reduction from 50 km/h zones in high volume pedestrian and parking areas will improve safety for all road users, with the risk of death resulting from a collision decreasing by 60 per cent under the new limit.

Latrobe City Mayor Kellie O'Callaghan said it was an important change to keep our community safe.

"Travelling at slower speeds costs you mere seconds in travel time and saves lives," Cr O'Callaghan said.

"The life or person we save from injury by following these new limits could be your own or that of a loved one.

"Travelling slower gives drivers and pedestrians more time to watch out for each other and to react if a pedestrian suddenly steps onto the road or another driver enters the traffic way."

Moe's CBD was the first in line for the new speed limit, with 40 km/h roadside signs to be erected ahead of changes to speed limits in Morwell and Traralgon.

Council received funding from the Victorian Government's investment into the Safe Travel in Local Streets program in partnership with the Transport and Accident Commission (TAC) to implement this project.

The works reflect the 2050 Vision Zero statement adopted by the Federal and Victorian Governments – a commitment to zero road crash deaths and serious injuries by 2050.

Other regional Victorian cities including Geelong, Bendigo, Wodonga and Shepparton have also adopted the new speed limit.



New thrills at Haunted Hills

OBJECTIVE MET: 03

The Haunted Hills are home to a new breed of thrills following the official opening of a new mountain bike park on Saturday 18 December 2021.

Riders from near and far can enjoy 12 kilometres of single-track trails now the \$1 million Federal Government funded stage one of the Haunted Hills Bike Park has launched for public use.

The grand opening was the culmination of a decade's hard work by the Gippsland Mountain Bike Club, who have laid the groundwork to develop the Latrobe City Council owned former depot site between Morwell and Newborough.

Latrobe City Council Mayor Kellie O'Callaghan applauded the grassroots efforts of the club to transform the underutilised land into a recreation hotspot.

"Gippsland Mountain Bike Club and in particular Nick King have done an outstanding job to create a versatile community asset which will be enjoyed by locals and visitors for generations to come," Cr O'Callaghan said.

"Council is proud to have worked alongside the club to help realise their vision and will continue to support the expansion of trails and facilities at the site.

"The trails currently available cater to all skill levels so there are opportunities for people of all ages and abilities to enjoy the park.

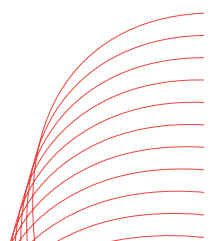
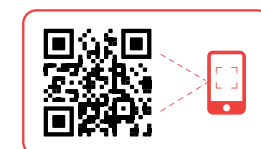
"There is also scope to attract major events to the site with interest already mounting from several parties."

The Haunted Hills park is one of seven sites set to form a Gippsland Mountain Bike Hub (G7), envisaged to become a nationally significant trail destination featuring over 250km of tracks.

Parks at Maryvale Pines, Glengarry's Somewhere Good, Blores Hill, Avon-Mt Hedrick, Erica, and Mt Baw Baw are earmarked for inclusion in the G7, encouraging tourism and visitation across Central Gippsland.

Haunted Hills has already attracted funding for Stage 2 development – including 15 km of new trails - through the Victorian Government's \$1 million Regional Tourism Investment Fund.

The Victorian Government will partner with Gippsland MTB, Latrobe City Council, Energy Australia, Destination Gippsland, Trailscapes, and locally based HCM Constructions to deliver this phase of works.



Apex Park reaches new heights



It's peak season at one of Latrobe City's most utilised sporting venues following the opening of a new pavilion at Traralgon's Apex Park.

The multi-use pavilion, featuring four change rooms, umpires' room, first-aid space and a drinking fountain, was opened by Latrobe City Council Mayor Kellie O'Callaghan and Latrobe Valley Authority CEO Chris Buckingham.

A full-scale refurbishment of the existing pavilion was also undertaken, including a new kitchen, carpets and security shutters, a fresh coat of paint and upgrades to the bathroom.

The works come as a boost for a large cast of user groups, including Pax Hill Junior Football Club, Police Boys Junior Football Club and the Centrals Cricket Club who call the ground home.

They will also improve facilities for game day preparation, attracting and hosting events and allow for canteen use at home games.

Latrobe City Council Mayor Kellie O'Callaghan welcomed the investment in grass roots sporting facilities.

"This new pavilion is a much-needed facility for Apex Park, which is now better equipped than ever to host a long list of sporting clubs and more than a thousand players, officials and juniors who call it home," Cr O'Callaghan said.

"These facilities will increase the capacity for events and carnivals to be held at the ground and ensure our community has access to the amenities they need to flourish."

Former Pax Hill JFC President Sefton Stoddart said the new amenities were already being put to good use.

"From a Police Boys JFC point of view, it is fantastic to have these great new facilities, upgrades and amenities at our disposal at Apex Park. They are a massive boost to all user groups' club profiles," he said.

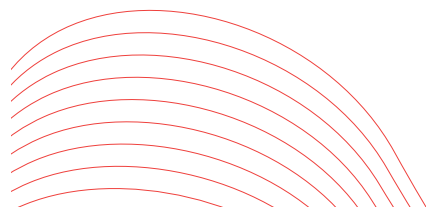
"The modern, versatile change room layout means that every team, both home and visiting, are well accommodated for, with male and female amenities catering for everyone.

"The new umpires change rooms and medical room mean we are now a fully equipped, stand-alone facility and new stadium lighting has given us greater flexibility to play and train. All in all, Apex Park is now a top-class junior sporting venue and one we are extremely proud to be a part of."

These projects created work for local contractors including Kingbuilt, which led the design and construction of the new pavilion, while Rebuild took the lead on the refurbishment of the existing pavilion.

The pavilion projects were co-funded by \$872,628 from the Victorian Government and Latrobe City Council, adding to a long list of recreation infrastructure upgrades delivered in tandem.

OBJECTIVES MET: 03 05



Courts in session at Traralgon South



After a brief construction adjournment, the courts are back in session at the Traralgon South Recreation Reserve.

Tennis players and netballers have returned to a suite of new and improved facilities at the popular sporting facility following a series of upgrades funded by the Victorian Government via the Latrobe Valley Authority and Latrobe City Council.

The project entailed a full reconstruction of courts one and two, while courts three and four were repaired and resurfaced, elevating the facility to modern standards.

A.S Lodge (Vic) Pty Ltd led the package of works, which were completed in June 2021.

Latrobe Valley Authority Chief Executive Officer, Chris Buckingham joined Latrobe City Council Mayor Kellie O'Callaghan and Traralgon South Tennis Club President Grady Just to officially open the upgraded facilities following pandemic related delays on the formalities.

Latrobe City Council Mayor Kellie O'Callaghan acknowledged the collaboration of key partners in delivering this improved facility for the community.

"It has long been identified that the multi-use courts at the Traralgon South Recreation Reserve were in need for some major works, and we are proud to have worked with the Victorian Government, LVA and local user groups to get the ball rolling," Cr O'Callaghan said.

"These upgrades will improve the experience for everyone participating in active recreation at this popular community sporting ground and we are delighted to support their ongoing enjoyment of the facility."

The courts were co-funded by \$340,584 from the Latrobe Valley Authority and \$312,202 from Latrobe City Council.

OBJECTIVES MET: 03 05

Full steam ahead at Railway Reserve

OBJECTIVES MET: 02 03



Over the past 30 years the Traralgon Railway Reservoir Conservation Reserve (TRRCR) has been transformed from a barren grazing paddock forgotten by time into an historic gem of Latrobe City.

The development of the former steam train supply site is the pride of the volunteers behind its restoration.

A series of upgrades delivered by Latrobe City Council included constructing a new assembly building – incorporating a meeting room, kitchenette, accessible toilet and storage space - and a new accessible toilet on the main trail.

The facilities come as a major enhancement for the stunning wetlands reserve and its steady stream of visitors, numbering more than 2,800 each week with a peak of 3,200 per week during COVID restrictions.

Latrobe City Council Mayor Kellie O’Callaghan said, “The Traralgon Railway Reservoir Conservation Reserve is a true gem of Latrobe City enjoyed by hundreds of local walkers and runners, nature lovers, photographers, school groups and visitors day in, day out.”

It also means a new home for the Friends of the TRRCR to maintain 32 hectares of native Australian bush park and deliver education programs to a range of groups from pre-schools through to universities and community groups such as U3A, Probus, Landcare, Lions, Rotary, photography and running clubs and more.

Committee member Gary Deane said the upgrade would hold the group in good stead for decades to come.

“The new facility has allowed us to securely store machinery and equipment as well as having a home base to set off for working bees, with tools and safety equipment to fulfil the duties allocated on the day,” Mr Deane said.

“The meeting room component is a real boon, allowing our committee to meet regularly as well as supply a base for educational visits from groups such as local schools throughout Gippsland.

“We assist with talks about the history of the reserve and supply relevant material relating to scientific surveys done on the flora and fauna and aquatic life throughout the reserve.” Cr O’Callaghan acknowledged the support of those who made it happen.

“Council is proud to partner with the LVA, Victorian Government and Friends of the Reserve to deliver another great outcome for local community groups and users of this beautiful space,” she said.

Local contractors Langden Constructions and Kingbuilt delivered the assembly building and accessible toilet respectively with \$435,000 in funding from Latrobe Valley Authority, Latrobe City Council and Friends of the TRRCR, including sponsorship from Alinta Loy Yang B.

New pavilion at Hazelwood South Reserve officially opened

OBJECTIVES MET: 03 05



A new accessible, multi-purpose pavilion at Hazelwood South Reserve has the Latrobe City sporting community and Churchill Rams revelling in their new facility.

Featuring four unisex accessible change rooms, referee rooms, first aid facilities and accessible public toilets, the pavilion’s completion is a fitting homage to one of the region’s forerunners of football diversity.

As a founding member of the inaugural local women’s league in 2008, Churchill United was a significant influence on the growth of the women’s game in Gippsland.

The club also enjoyed an extended period of on-field success, inspiring a new generation of girls and women to tackle the world game.

Minister for Community Sport Ros Spence and Member for Eastern Victoria Harriet Shing joined Latrobe City Council Mayor Kellie O’Callaghan to officially open the \$1.1 million facility.

Cr O’Callaghan said the pavilion was a timely addition ahead of Churchill United’s 50th anniversary of operation at the venue next year.

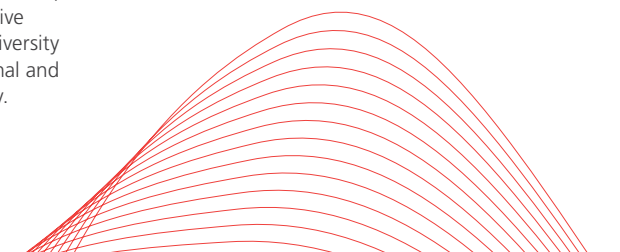
“Hazelwood South Reserve has been home to the Rams since 1973 and has become a bastion of the local sporting community over the past half-century,” Cr O’Callaghan said.

“Their support for female football, growing participation in active recreation and promoting diversity in sport has been inspirational and influential in our community.

“Council is proud to support the club with this significant upgrade to assist Churchill continue to flourish and foster football development for the next 50 years and beyond.”

Local builder Langden Constructions led the project, which was completed in June.

The project was funded by \$1.1 million through Round 2 of the Community Sports Infrastructure Stimulus Program administered through Sport & Recreation Victoria and \$100,000 from Latrobe City Council.



Live well in Latrobe City – Council’s Plan

Further enhancing the health and wellbeing of all Latrobe City residents is the focus of Council’s Living Well Latrobe Municipal Health and Wellbeing Plan.

Formally adopted by Council in March 2022, the plan identifies four priority areas for health and wellbeing based on extensive community engagement, discussions with external health partners and analysis of local health data.

Latrobe City Council Mayor Kellie O’Callaghan said Living Well Latrobe represents the community’s desire to live healthy lives in a safe, diverse and resilient community.

“In developing this plan, we have listened to the aspirations of our community, reviewed what the health and wellbeing data tells us and engaged with our partner agencies and stakeholders. This plan is a culmination of that engagement, as well as a continuation of the ongoing work of our community to improve our health and wellbeing.

“Our community has many strengths. We are rightfully proud of our strong and connected community and natural and built assets. This plan seeks to highlight how we can build on our strengths and the great work that is already happening to enhance health and wellbeing. We do not start this work from a blank canvas. We have existing programs, partnerships and participation that build on the work of this plan.

“We acknowledge the role of our partners in supporting our community’s health and wellbeing. Community groups, service providers, community organisations and all levels of government play an important part in our community.

“What we have heard loud and clear is that our community wants and deserves programs and services that are affordable, accessible and inclusive. Affordable because cost should not be a barrier to good health and wellbeing. Accessible because we each have individual needs that impact our access to programs and services. Inclusive because we are a diverse community that is stronger together.

“The plan highlights that some groups in our diverse community face particular challenges to good health and wellbeing. As we deliver on this plan, we are committed to focusing on health equity and inclusion. We also acknowledge the impacts of the COVID-19 pandemic and the effects of storms, floods and fires on our community.

“By listening to each other and working together, I am confident that through this plan we will improve the health and wellbeing of our community. I encourage you to join us on this journey,” said Cr O’Callaghan,

Increasing safety, active recreation opportunities, community resilience and connection with our environment were identified as the priority areas.

OBJECTIVES MET: 02 03 05

Improving fruit and vegetable consumption, physical activity and mental health were key ‘healthy and active’ themes, building on Latrobe City’s high participation rate in organised sport compared to Melbourne.

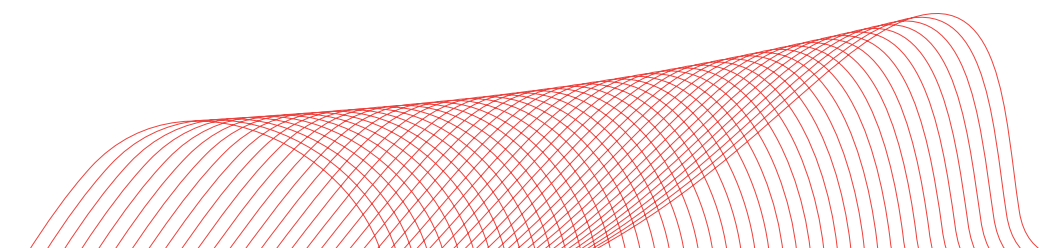
In terms of resilience and support there was a focus on increasing: secondary and tertiary education rates, digital connectivity with almost 20 per cent of households currently without internet, job opportunities and support for groups at risk of poor health in the face of climate change and warmer weather,

More walking and cycling paths and fostering a stronger connection between people and their natural and built environments were identified also identified as priorities.

We also remain committed to our community’s safety priorities and we remain focused on continuing our partnership work with our partner safety focused agencies and our community.

Council surveyed close to 1,500 community members as part of the engagement process and conducted co-design workshops to incorporate the perspective of local children and adolescents.

Council will implement a range of initiatives to address the priority areas and monitor the outcomes.



Living Well Latrobe – Our Community’s Health and Wellbeing Plan

COMMUNITY GRANTS & SPONSORSHIPS

Council invested \$877,524.32 in our community through grants and sponsorships with some 157 community groups, clubs and organisations successful recipients. The community grants program provides support to a wide variety of groups to assist in improving facilities, purchasing equipment, hosting events and bringing people together.

The Nigerian Society of Victoria (NSV) was able to hold a Cultural Day Celebration in 2022 made possible thanks to the support of a community grant. The celebration promoted the beauty of multiculturalism, aided in building connections between cultures and recognised the contribution of the Nigerian culture and tradition within the Latrobe City community. Among the activities on the day were performances from various cultural groups, exhibition of Nigerian food, a fashion parade and demonstration of traditions.

YOUTH COUNCIL

Ensuring that young people are valued, heard, and reflected in our work is of the utmost importance. The 2022 Youth Council have been representing and advocating for young people in their community by concentrating their efforts on two priority areas they co-designed together with Council:

- Mental health and wellbeing, and
- Community involvement.

The Youth Council built skills in inclusion, governance, leadership and networking in 2022 and will use these skills and their priority areas to run an event for the community with other young people. Investing in our young people is critical to a thriving future Latrobe.



Living Well Latrobe aims to support our community to be as healthy and well as possible. The plan aims to build on the strengths of our community and create opportunities for our community to be resilient and connected. These stories are a quick snapshot into some of the great work completed over the past year as part of Living Well Latrobe.

LIBRARIES

The Good Old Days offers those aged over 60 with a chance to meet monthly for a social chat on a variety of subjects, in the welcoming environment of the library. The program launched at Morwell and Churchill Libraries in 2022, and has been well received.

Our libraries offer the community with a range of activities aimed at bringing people together and building a resilient community. This year, the ‘Hand it Down, Pass it On’ course ran over eight weeks at the Moe Library. Participants learnt the basics of research and writing to put together a creative family history, autobiography or memoir.

Latrobe City Libraries, along with Latrobe Leisure, Performing Arts and Latrobe Regional Gallery, offer a wide range of low-cost and no-cost events and activities for all the family as part of the ‘Stay Local’ Program.

PICKLE BALL

Starting out with three participants using one net, the popularity of Pickle Ball quickly grew thanks to word of mouth which saw 16 participants a week, across three nets, participate in the new sport. The teams comprise of a mixture of community members and is proving very popular with some of our older residents.

Pickle Ball is a low-impact sport that is easy for participants to learn and can be played at almost any age. Pickle Ball is regularly described as the fastest growing sport worldwide.

Pickle Ball has become so popular that Latrobe Leisure now offer the sport two days a week at the Gippsland Regional Indoor Sports Stadium and one day at Latrobe Leisure Morwell.



ALL ABILITIES PROGRAMS

Every Monday basketball courts at Latrobe Leisure facilities turn into a place where anyone can give basketball a go – no matter your age, gender, or ability.

Walking Basketball has made basketball accessible for people living with a disability, people recovering from injury or those who want a social fun game at a slower pace.

Working in partnership with Basketball Victoria, Latrobe Leisure have brought this new game to the area. The team plans to expand the All-Abilities program to offer other activities such as soccer, sensory play and incorporating the use of bell balls in different sports to open up opportunities for greater inclusion.

SUPPORTED PLAYGROUPS

We know that it can ‘take a village’ to raise a child and Supported Playgroups are one of the ways that families can build their village.

The program provides participants with the opportunity to connect with other families while participating in fun activities in a supportive environment. Families had the opportunity to try new things, including a week of celebrations during National Playgroup Week in March 2022.

Outdoor playgroups have been designed to enhance awareness of nature and use resources that can easily be found outdoors or at home. These sessions have proved popular with participants and have been hosted at the Moe Botanic Gardens.

Families are supported by regular visits from a Paediatric Dietician, who offers advice about healthy food habits and provides opportunities for the children to explore and share different foods together.

“...Those stairs make me so proud to live here. Never thought I'd see that in Moe...”

— COMMUNITY MEMBER

INTERNATIONAL DAY AGAINST HOMOPHOBIA, BIPHOBIA, INTERSEXISM & TRANSPHOBIA (IDAHOBIT)

We know people from the LGBTIQ+ community experience poorer overall health, often a result of stigma, trauma and discrimination. We believe everyone in our community deserves safety and inclusion.

Our aim for IDAHOBIT day was to raise awareness, show support of inclusivity and promote Latrobe City as a welcoming safe community for LGBTIQ+ folk.

As part of a week of activity Council hosted jewellery making workshops, flew the rainbow flag at Council Headquarters, installed rainbow stairs at Council Headquarters and the Moe Library, completed a social media campaign and screened a film ‘Masked and Still Me’. Greater visibility and inspired conversation among the community was achieved following the activity.

Community sentiment from both the sessions and community show, noted that Council had created more welcoming spaces and social connection through the week long activities.

OBJECTIVE MET: 03



New lighting gives Moe Apex Park a glow up

Recently completed lighting upgrades will help to enhance the safety and amenity of Moe's Apex Park.

Member for Eastern Victoria Harriet Shing and Latrobe City Council Mayor Cr Kellie O'Callaghan visited Apex Park in Moe to celebrate the completion of the project.

The project was made possible by a \$60,000 Community Safety Infrastructure Grant from the Victorian Government's Community Crime Prevention Program. Council provided a further \$29,384 in funding, with in-kind support for civil works project management and community engagement.

Nineteen lights have been installed throughout the park's playground, picnic areas and nature play space, which features wooden animal carvings and a tree house.

Apex Park is frequently used by families and hosts large community events, including the annual Bonfire Night in November each year, attracting large numbers of visitors to the region.

"Improving safety and accessibility is a priority for Latrobe City Council, helping to enhance community spaces and increase liveability," Latrobe City Council Mayor Kellie O'Callaghan said.

"Thanks to the support of the Victorian Government, the Moe Apex Park Public Safety Lighting Project will deliver benefits to our community and visitors to the region at the park for years to come."



OBJECTIVES MET: 03 05

The upgrades will help increase confidence for community members using the space and make it more accessible heading into the end of daylight savings.

Minister for Crime Prevention Natalie Hutchins said, "Our outdoor spaces are more important than ever, so it is great to support the community to feel safe in their local parks and playgrounds."

The project also provided economic benefits to the local community through employment and the engagement of local contractors and suppliers.

Since 2015, the Victorian Government has provided more than \$2.6 million in grant funding for 27 crime prevention projects in Latrobe City to support safety and security upgrades across the community.

"It is important Victorian families can feel safe when spending time out in their community. Apex Park is a great place for picnics, playing and for the Bonfire Night celebrations," Member for Eastern Victoria Harriet Shing said.

"Upgrades like this help to improve community safety for locals and visitors to the area, so more people can enjoy Moe's great outdoor spaces."

Through its Building Safer Communities Program, the Government is continuing to provide grants for Victorian councils and community organisations to deliver innovative projects to address the causes of crime and improve community safety.

Healthy Food Keeps Benefiting Young People's Mood

OBJECTIVE MET: 03

The next stage of a health promotion campaign to benefit Latrobe City's young people has been unveiled.

A project by Latrobe City Youth Council encourages healthy eating to benefit one's physical and mental health.

The Youth Council launched the Fab Food, Marvellous Mood campaign in March to encourage young people to eat a diet rich in whole foods (fruits, vegetables and whole grains) and to eat less sugar, snack foods, take-away foods, high energy foods and highly processed foods, to feel better mentally and physically.

The first stage entailed colourful bus wrap-ups and the second stage has been launched, with new characters appearing in advertisements on Latrobe Valley buses and to also feature on Latrobe City Council's Facebook page. The characters were created by Luka Wild from Enable Design Studio.

The public will be able to see the campaign promoted on t-shirts worn by staff at Council's Early Learning Centres, Preschools, Supported Playgroups and Libraries.

The new cartoon characters include fruit, vegetables and a water bottle, and are designed to not only engage but draw attention to the advantages of consuming a healthy diet.

It is well known if we learn lessons about healthy eating at a young age, we are more likely to continue enjoying such a diet into the future reducing our risk of diet-related medical problems.

Latrobe City Youth Council Mayor Natasha Murcott said, "I am looking forward to the changes that this project makes to the community. I believe it is so important to educate young people about the benefits of healthy eating so they can grow to live happier and healthier lives."

Research shows that healthy diets have been linked to reduced risk of experiencing depression and that unhealthy diets, such as those high in processed foods, are associated with increased depression and anxiety.

In Latrobe City, 17% of people experience high or very high psychological distress, significantly higher than the Gippsland (14.3%) and Victorian state averages (12.6%).

More than half of people in Latrobe City do not meet the guidelines for the consumption of fruit and vegetables.

The first stage of the Fab Food, Marvellous Mood campaign included posters, magnets and stickers in the community, social media posts on Council's Facebook page and t-shirts for events.

Council received funding from the Latrobe Health Assembly, through Food For All Latrobe Valley, to deliver the campaign which aligns with the Living Well Latrobe Municipal Health and Wellbeing Plan. Council also contributed funding and in-kind support.

The campaign came about after Food For All Latrobe Valley facilitated community consultation workshops discussing how food security solutions could be implemented locally.

During these workshops, community members raised the issue of mental health as a barrier to people consuming a healthy diet and also a potential consequence of unhealthy diets over time.



Setting Our Direction

Each year, Latrobe City Council reviews its four-year business plans, setting out activities and objectives that align with the strategic directions of the Council Plan.

Delivering on the objectives of the Council Plan is measured against the achievement of identified actions and a number of performance indicators that form part of the performance reporting process.

This process is outlined in the following Planning and Reporting Framework.

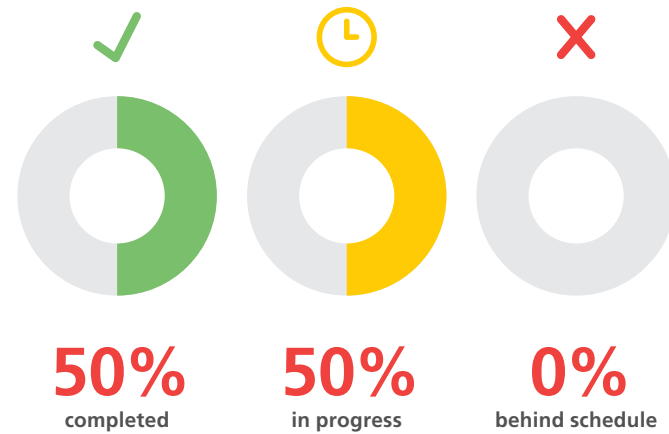


04 Our Performance

Council Report Card

MAJOR INITIATIVES

Most significant annual actions included within the Latrobe City Council Annual Budget 2021/22. Measured by the delivery of listed projects.



OF THE 6 MAJOR INITIATIVES THE FOLLOWING SUMMARY IS PROVIDED:

Action	2021/22 Result
MI.1 Implementation of 3 year old Kinder Victorian Government funded initiative.	✓
MI.2 Moe Rail Precinct Revitalisation Stage 2	🕒
MI.3 Gippsland Regional Aquatic Centre	✓
MI.4 Kernot Hall refurbishment	🕒
MI.5 COVID-19 Recovery	✓
MI.6 Gippsland Performing Arts Centre	🕒

✓ Completed 🕒 In Progress ✗ Behind Schedule

Total Societal Impact

Latrobe City Council is committed to developing our capability to measure Total Societal Impact (TSI) in relation to the services we provide to the community.

TSI assists in evaluating a service by measuring a large range of factors including social benefits, health benefits and economic benefits, which together represent the total value the service provides from the ratepayer money spent in providing the service.

Understanding the total value delivered to our community results in better informed decisions in regards to policy and investment in the service.

For example, Sport Victoria has reviewed TSI in relation to community sporting and active recreation infrastructure. In addition to the economic benefits, Sport Victoria quantified the health and social benefits such as reduced risk of chronic diseases, improved mental health, increased social connectedness and community pride and found that across Victoria, community sport and active recreation had a TSI of \$7.04 billion, which significantly exceeded the financial investment in this area.

Future development of TSI measures of Latrobe City services could include Leisure, Libraries, Performing Arts, Economic Development, Events and a range of other services.



Local Government Performance Reporting Framework Indicators

Standard performance indicators required across all Victorian Local Government Areas.

Measured by the expected range. Example shown to the right. Further commentary, on the results, of key performance indicators (KPI) can be viewed at www.knowyourcouncil.vic.gov.au

KPI	Measure	2021/22	2020/21	2019/20	2018/19	2017/18
AF2	Health inspections of aquatic facilities	0.60	1.00	1.00	2.00	1.83
AF6	Utilisation of aquatic facilities	3.17	2.39	3.59	4.92	4.91
AF7	Cost of aquatic facilities	9.10	10.46	7.19	-	-
AM1	Time taken to action animal management requests	1.92	1.49	2.27	2.69	2.07
AM2	Animals reclaimed	40.05%	44%	42%	40%	31%
AM5	Animals re-homed	28.25%	29.28%	10.72%	-	-
AM6	Cost of animal management service per population	\$10.70	\$10.67	\$9.65	\$7.54	\$5.04
AM7	Animals management prosecutions	100%	100%	100%	-	-
C1	Expenses per head of municipal population	2,018.54	1,844.30	1,804.54	1,812.98	1,890.50
C2	Infrastructure per head of municipal population	14,342.36	14,243.89	13,865.12	13,210.02	13,086.30
C3	Population density per length of road	52.53	52.46	45.66	45.92	45.75
C4	Own-source revenue per head of municipal population	1,349.74	1,279.87	1,356.27	1,325.92	1,288.25
C5	Recurrent grants per head of municipal population	445.60	361.42	375.31	352.82	377.74
C6	Relative socio-economic disadvantage	1.0	1.00	1.00	1.00	1.00
C7	Staff turnover rate	26.60%	17.24%	10.70%	12.46%	9.77%
E2	Expenses per property assessment	\$3,896.48	\$3,612.97	\$3,518.91	\$3,534.00	\$3,689.81
E4	Average rate per property assessment	\$1,600.58	\$1,556.02	\$1,541.57	-	-
FS1	Time taken to action food complaints	2.24	3.14	2.18	1.64	1.78
FS2	Food safety assessments	93.05%	118.67%	75.38%	130%	83%
FS3	Cost of food safety service	\$488.02	\$403.48	\$383.59	\$343.00	\$335.19
FS4	Critical and major non-compliance outcome notifications	39.79%	75.33%	63.12%	88.54%	93.44%
G1	Council decisions made at meetings closed to the public	13.38%	14.36%	20.09%	21.90%	20.78%
G2	Satisfaction with community consultation and engagement	55.00	58.00	55.00	57.00	57.00
G3	Councillor attendance at Council meetings	93.16%	97.78%	97.04%	94.15%	97.04%
G4	Cost of governance	\$41,213.89	\$36,960.36	\$41,516.42	\$39,306.84	\$39,164.29
G5	Satisfaction with Council decisions	52.00	56.00	53.00	54.00	52.00
L1	Current assets compared to current liabilities	259.47%	253.01%	267.49%	324.70%	321.71%
L2	Unrestricted cash compared to current liabilities	7.62%	29.26%	25.13%	-71.18%	-4.55%
LB1	Library collection usage	1.87	1.62	2.54	2.36	2.46



KPI	Measure	2021/22	2020/21	2019/20	2018/19	2017/18
LB2	Standard of library collection	34.92%	48.01%	49.94%	45.56%	49.36%
LB4	Active library members	9.06%	9.76%	10.31%	10.34%	10.28%
LB5	Cost of library service per population	\$37.59	\$34.27	\$36.32	\$36.72	\$28.78
MC2	Infant enrolments in the MCH service	101.11%	100.11%	101.15%	100.98%	100.65%
MC3	Cost of the MCH service	\$98.52	\$79.39	\$80.56	\$80.39	\$77.44
MC4	Participation in the MCH service	71.51%	74.51%	72.59%	70.48%	72.58%
MC5	Participation in the MCH service by Aboriginal children	82.45%	86.68%	76.04%	69.14%	70.86%
MC6	Participation in first MCH home visit	95.46%	92.23%	93.67%	-	-
O2	Loans and borrowings compared to rates	17.90%	20.39%	12.72%	19.31%	22.08%
O3	Loans and borrowings repayments compared to rates	2.07%	1.24%	11.98%	2.91%	3.47%
O4	Non-current liabilities compared to own source revenue	25.97%	32.34%	24.74%	26.91%	39.01%
O5	Asset renewal and upgrade compared to depreciation	84.97%	82.71%	152.23%	-	-
OP1	Adjusted underlying surplus (or deficit)	-4.02%	-5.00%	-1.47%	-5.01%	-11.21%
R1	Sealed local road requests	114.30	76.68	37.85	34.56	33.29
R2	Sealed local roads maintained to condition standards	99.69%	99.70%	99.98%	99.71%	99.88%
R3	Cost of sealed local road reconstruction	\$79.13	\$132.18	\$155.75	\$104.92	\$153.43
R4	Cost of sealed local road resealing	\$14.98	\$13.00	\$11.25	\$11.68	\$10.36
R5	Satisfaction with sealed local roads	57.00	61.00	57.00	60.00	56.00
S1	Rates compared to adjusted underlying revenue	57.53%	61.32%	60.11%	60.08%	59.41%
S2	Rates compared to property values	0.61%	0.66%	0.69%	0.69%	0.70%
SP1	Time taken to decide planning applications (days)	76.00	63.00	52.00	56.00	52.00
SP2	Planning applications decided within required time-frames	91.92%	95.04%	96.30%	95.57%	95.45%
SP3	Cost of statutory planning service	\$2,080.37	\$1,991.09	\$2,514.72	\$2,477.90	\$2,469.20
SP4	Council planning decisions upheld at VCAT	0%	0%	40.00%	40.00%	60.00%
WC1	Kerbside bin collection requests	142.41	146.11	148.12	126.63	153.51
WC2	Kerbside collection bins missed	2.58	2.90	3.16	2.80	3.23
WC3	Cost of kerbside garbage bin collection service	\$121.07	\$108.84	\$106.57	\$103.97	\$101.27
WC4	Cost of kerbside recyclables collection service	\$27.69	\$26.06	\$26.34	\$26.20	\$24.70
WC5	Kerbside collection waste diverted from landfill	50.15%	49.17%	51.43%	52.08%	53.95%



05 Financial Report

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Certification of the Financial Statements

In my opinion the accompanying financial statements have been prepared in accordance with the *Local Government Act 2020*, the *Local Government (Planning and Reporting) Regulations 2020*, Australian Accounting Standards and other mandatory professional reporting requirements.



Matthew Rogers CPA
Principal Accounting Officer
Dated: 04/10/2022

In our opinion the accompanying financial statements present fairly the financial transactions of Latrobe City Council for the year ended 30 June 2022 and the financial position of the Council as at the date.

As at the date of signing, we are not aware of any circumstances which would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2020* to certify the financial statements in their final form.



Cr Melissa Ferguson
Councillor
Dated: 04/10/2022



Cr Sharon Gibson
Councillor
Dated: 04/10/2022



Steven Piasente
Chief Executive Officer
Dated: 04/10/2022

Auditor-General's Report on Financial Report

Independent Auditor's Report

To the Councillors of Latrobe City Council



Opinion	<p>I have audited the financial report of Latrobe City Council (the council) which comprises the:</p> <ul style="list-style-type: none"> • balance sheet as at 30 June 2022 • comprehensive income statement for the year then ended • statement of changes in equity for the year then ended • statement of cash flows for the year then ended • statement of capital works for the year then ended • notes to the financial statements, including significant accounting policies • certification of the financial statements. <p>In my opinion the financial report presents fairly, in all material respects, the financial position of the council as at 30 June 2022 and their financial performance and cash flows for the year then ended in accordance with the financial reporting requirements of Part 4 of the <i>Local Government Act 2020</i>, the <i>Local Government (Planning and Reporting) Regulations 2020</i> and applicable Australian Accounting Standards.</p>
Basis for Opinion	<p>I have conducted my audit in accordance with the <i>Audit Act 1994</i> which incorporates the Australian Auditing Standards. I further describe my responsibilities under that Act and those standards in the <i>Auditor's Responsibilities for the Audit of the Financial Report</i> section of my report.</p> <p>My independence is established by the <i>Constitution Act 1975</i>. My staff and I are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 <i>Code of Ethics for Professional Accountants</i> (the Code) that are relevant to my audit of the financial report in Victoria. My staff and I have also fulfilled our other ethical responsibilities in accordance with the Code.</p> <p>I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.</p>
Councillors' responsibilities for the financial report	<p>The Councillors of the council are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards, the <i>Local Government Act 2020</i> and the <i>Local Government (Planning and Reporting) Regulations 2020</i>, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.</p> <p>In preparing the financial report, the Councillors are responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless it is inappropriate to do so.</p>

Auditor's responsibilities for the audit of the financial report	<p>As required by the <i>Audit Act 1994</i>, my responsibility is to express an opinion on the financial report based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.</p> <p>As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:</p> <ul style="list-style-type: none"> • identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. • obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control • evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Councillors • conclude on the appropriateness of the Councillors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern. • evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation. <p>I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.</p>
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MELBOURNE
17 October 2022


Travis Derricott
as delegate for the Auditor-General of Victoria

Comprehensive Income Statement

For the year ended
30 June 2022

	Note	2022 \$'000	2021 \$'000
Income			
Rates and charges	3.1	85,023	81,757
Statutory fees and fines	3.2	2,872	2,429
User fees	3.3	11,257	9,497
Grants - operating	3.4	43,292	33,627
Grants - capital	3.4	13,101	26,999
Contributions - monetary	3.5	872	696
Contributions - non monetary	3.5	16,080	6,766
Other income	3.6	3,639	3,478
Total income		176,136	165,249
Expenses			
Employee costs	4.1	(62,516)	(58,305)
Materials and services	4.2	(46,196)	(40,703)
Depreciation	4.3	(29,087)	(28,166)
Amortisation - intangible assets	4.4	(93)	(630)
Amortisation - right of use assets	4.5	(40)	(39)
Bad and doubtful debts	4.6	(62)	(9)
Borrowing costs	4.7	(305)	(289)
Finance costs - leases	4.8	(29)	(29)
Net loss on disposal of property, infrastructure, plant and equipment	4.9	(9,645)	(3,869)
Landfill rehabilitation provision movement	5.5	(1,166)	(1,409)
Other expenses	4.10	(4,585)	(6,562)
Total expenses		(153,724)	(140,010)
Surplus/ (deficit) for the year		22,412	25,239
Other Comprehensive Income			
Items that will not be reclassified to surplus or deficit in future periods			
Net asset revaluation increment/(decrement)	6.1	54,147	20,408
Total other comprehensive result		54,147	20,408
Total comprehensive result		76,559	45,647

The above comprehensive income statement should be read in conjunction with the accompanying notes.

Balance Sheet

As at 30 June 2022

	Note	2022 \$'000	2021 \$'000
Assets			
Current Assets			
Cash and cash equivalents	5.1	27,825	39,905
Trade and other receivables	5.1	5,913	5,536
Other financial assets	5.1	80,000	70,800
Other assets	5.2	6,804	6,451
Total current assets		120,542	122,692
Non-Current Assets			
Trade and other receivables	5.1	10	5
Other financial assets	5.1	2	2
Property, infrastructure, plant and equipment	6.1	1,347,937	1,275,923
Right-of-use assets	5.8	700	684
Intangible assets	5.2	-	93
Total non-current assets		1,348,649	1,276,707
Total assets		1,469,191	1,399,399
Liabilities			
Current Liabilities			
Trade and other payables	5.3	10,436	13,345
Trust funds and deposits	5.3	5,182	3,779
Unearned income/revenue	5.3	13,174	14,245
Provisions	5.5	16,076	15,638
Interest-bearing liabilities	5.4	1,570	1,459
Lease liabilities	5.8	19	27
Total current liabilities		46,457	48,493
Non-Current Liabilities			
Provisions	5.5	12,334	15,531
Interest-bearing liabilities	5.4	13,645	15,215
Lease liabilities	5.8	713	677
Total non-current liabilities		26,692	31,423
Total liabilities		73,149	79,916
Net assets		1,396,042	1,319,483
Equity			
Accumulated surplus		831,565	810,012
Reserves	9.1	564,477	509,471
Total equity		1,396,042	1,319,483

The above balance sheet should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

For the year ended
30 June 2022

	Note	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2022					
Balance at beginning of the financial year		1,319,483	810,012	504,846	4,625
Surplus for the year		22,412	22,412	-	-
Net asset revaluation increment	6.1	54,147	-	54,147	-
Transfers to other reserves	9.1	-	(871)	-	871
Transfers from other reserves	9.1	-	12	-	(12)
Balance at end of the financial year		1,396,042	831,565	558,993	5,484
2021					
Balance at beginning of the financial year		1,273,835	784,822	484,437	4,576
Surplus for the year		25,239	25,239	-	-
Net asset revaluation decrement	6.1	20,409	-	20,409	-
Transfers to other reserves	9.1	-	(695)	-	695
Transfers from other reserves	9.1	-	646	-	(646)
Balance at end of the financial year		1,319,483	810,012	504,846	4,625

The above statement of changes in equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows

For the year ended
30 June 2022

	Note	2022 \$'000	2021 \$'000
Cash Flows from Operating Activities			
Rates and charges		83,503	83,753
Statutory fees and fines		2,896	2,427
User fees		12,276	9,518
Grants - operating		41,227	36,690
Grants - capital		14,975	27,980
Contributions - monetary		872	698
Interest received		1,001	1,467
Trust funds and deposits taken		14,147	12,687
Other receipts		2,841	2,186
Net GST refund/ (payment)		3,697	3,137
Employee costs		(61,617)	(59,466)
Materials and services		(55,857)	(45,915)
Short-term, low value and variable lease payments		(97)	(159)
Trust funds and deposits repaid		(12,744)	(12,155)
Other payments		(3,830)	(3,909)
Net cash provided by operating activities	9.2	43,290	58,939
Cash Flows from Investing Activities			
Payments for property, infrastructure, plant and equipment		(44,681)	(63,355)
Proceeds from sale of property, infrastructure, plant and equipment		336	165
Payments for investments		(165,000)	(210,800)
Proceeds from sale of investments		155,800	210,169
Loans and advances made		(11)	-
Payments of loans and advances		5	4
Net cash used in investing activities		(53,551)	(63,817)
Cash Flows from Financing Activities			
Finance costs		(303)	(288)
Proceeds from borrowings		-	7,125
Repayment of borrowings		(1,459)	(727)
Interest paid - lease liabilities		(29)	(29)
Repayment of lease liabilities		(28)	(29)
Net cash used in financing activities		(1,819)	6,052
Net increase/ (decrease) in cash and cash equivalents		(12,080)	1,174
Cash and cash equivalents at the beginning of the financial year		39,905	38,731
Cash and cash equivalents at the end of the financial year		27,825	39,905
Financing arrangements	5.6		
Restrictions on cash assets	5.1		

The above statement of cash flows should be read in conjunction with the accompanying notes.

Statement of Capital Works

For the year ended
30 June 2022

	Note	2022 \$'000	2021 \$'000
Property			
Land		234	-
Total land		234	-
Buildings		16,990	34,822
Heritage buildings		-	-
Total buildings		16,990	34,822
Total property		17,224	34,822
Plant and Equipment			
Plant, machinery and equipment		1,584	1,776
Fixtures, fittings and furniture		358	71
Computers and telecommunications		305	653
Art collection		24	9
Total plant and equipment		2,271	2,509
Infrastructure			
Roads		13,219	13,962
Bridges		857	914
Footpaths and cycleways		1,617	1,967
Drainage		615	398
Recreational, leisure and community facilities		30	3,552
Waste management		3,457	1,381
Parks, open space and streetscapes		866	807
Off street car parks		180	233
Other infrastructure		1,325	525
Total infrastructure		22,166	23,739
Total capital works expenditure		41,661	61,070
Represented by:			
New asset expenditure		16,945	37,775
Asset renewal expenditure		22,272	19,335
Asset expansion expenditure		-	-
Asset upgrade expenditure		2,444	3,960
Total capital works expenditure	1.2	41,661	61,070

The above Statement of Capital Works should be read in conjunction with the accompanying notes.

Notes to the Financial Statement

For the year ended
30 June 2022

Note 1: Overview

The Latrobe City Council was established by an Order of the Governor in Council on 2 December 1994 and is a body corporate. The Council's main office is located at 141 Commercial Road Morwell 3840.

Statement of Compliance

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and Notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board (AASB), the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

The Council is a not-for-profit entity and therefore applies the additional AUS paragraphs applicable to a not-for-profit entity under the Australian Accounting Standards.

Significant Accounting Policies

(a) Basis of Accounting

The accrual basis of accounting has been used in the preparation of these financial statements, except for the cash flow information, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

The financial statements are based on the historical cost convention unless a different measurement basis is specifically disclosed in the notes to the financial statements.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

The financial statements have been prepared on a going concern basis. The financial statements are in Australian dollars. The amounts presented in the financial statements have been rounded to the nearest thousand dollars unless otherwise specified. Minor discrepancies in tables between totals and the sum of components are due to rounding.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- The fair value of land, buildings, infrastructure, plant and equipment (refer to Note 6.2)
- The determination of depreciation for buildings, infrastructure, plant and equipment (refer to note 6.2)
- The determination of employee provisions (refer to note 5.5)
- The determination of landfill provisions (refer to note 5.5)
- The determination of whether performance obligations are sufficiently specific so as to determine whether an arrangement is within the scope of *AASB 15 Revenue from Contracts with Customers* or *AASB 1058 Income of Not-for-Profit Entities* (refer to Note 3)

- The determination, in accordance with *AASB 16 Leases*, of the lease term, the estimation of the discount rate when not implicit in the lease and whether an arrangement is substance shot-term or low value (refer to Note 5.8)
- Whether or not AASB 1059 Service Concession Arrangements: Grantors is applicable.
- Other areas requiring judgements.

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation and disclosure has been made of any material changes to comparatives.

(b) Impact of Covid-19

During 2021-22 the COVID-19 pandemic continued to impact on Council's operations. Council has noted the following significant impacts on its financial operations:

- Revenue reductions – Across council's services there has been a reduction in user fees and charges because of service closures, restrictions on attendances and decreased demand. These reductions have primarily impacted the areas of leisure, performing arts and aged care services and has resulted in decreased revenue of \$2,027K relative to budget (2020/21 \$2,148K). In addition, there has also been a decrease in statutory fees and fines, namely parking fine revenue of \$197K (2020/21 \$328K). There has also been decreased associated expenses in these areas all linked to Covid of \$1,009K (2020/21 \$2,452K).
- Additional costs – Council incurred \$374K of expenditure directly related to Covid responses including additional advertising, OH&S supplies and protective clothing, cleaning, signage and employee costs (2020/21 \$1,285K).
- Financial hardship provisions continued for ratepayers experiencing Financial hardship which included in the deferral of rates revenue and waiver of penalty interest.

Note 2.1: Performance Against Budget

The performance against budget notes compare Council's financial plan, expressed through its annual budget, with actual performance. The *Local Government (Planning and Reporting) Regulations 2020* requires explanation of any material variances. Council has adopted a materiality threshold of the lower of 10 percent or \$250,000 where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 7 June 2021. The Budget was based on assumptions that were relevant at the time of adoption of the Budget. Council sets guidelines and parameters for revenue and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

	Budget 2022 \$'000	Actual 2022 \$'000	Variance \$'000	Variance %	Ref
2.1.1 Income and Expenditure					
Income					
Rates and charges	83,713	85,023	1,310	2%	1
Statutory fees and fines	2,545	2,872	327	13%	2
User fees	11,666	11,257	(409)	(4%)	3
Grants - operating	26,630	43,292	16,662	63%	4
Grants - capital	1,700	13,101	11,401	671%	5
Contributions - monetary	90	872	782	869%	6
Contributions - non monetary	4,000	16,080	12,080	302%	7
Other income	3,074	3,639	565	18%	8
Total income	133,418	176,136	42,718	32%	
Expenses					
Employee costs	66,645	62,516	4,129	6%	9
Materials and services	36,188	46,196	(10,008)	(28%)	10
Bad and doubtful debts	11	62	(51)	(464%)	11
Depreciation	30,226	29,087	1,139	4%	12
Amortisation - Intangible assets	93	93	-	0%	
Amortisation - Right of use assets	38	40	(2)	(5%)	
Borrowing costs	562	305	257	46%	13
Finance Costs - Leases	28	29	(1)	(4%)	
Net loss on disposal of property, infrastructure, plant and equipment	-	9,645	(9,645)	100%	14
Other expenses	3,607	4,585	(978)	(27%)	15
Landfill provision movement	-	1,166	(1,166)	100%	16
Total expenses	137,398	153,724	(16,326)	(12%)	
Surplus/ (deficit) for the year	(3,980)	22,412	26,392	(663%)	

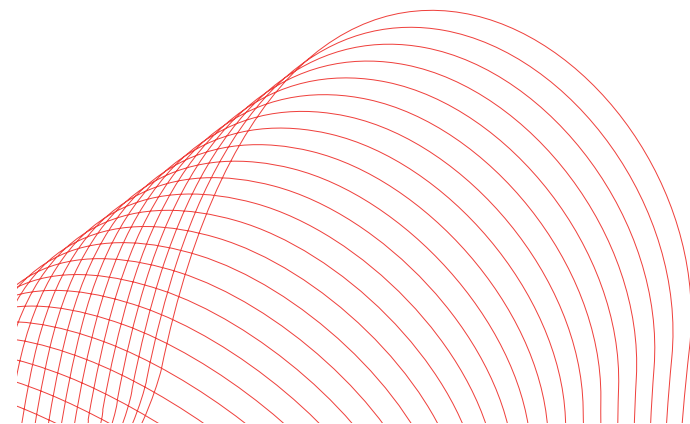
(i) Explanation of material variations - Income and Expenditure

Ref	Item	Explanation		
1	Rates and charges	Outcome: Favourable	\$1.31 million	2%
		Higher than expected growth in Council's rates revenue is primarily a result of additional revenue from supplementary valuations associated with new subdivisions, property improvements and additional waste services. This represents an increase from the previous year of \$1.15M.		
2	Statutory fees and fines	Outcome: Favourable	\$0.33 million	13%
		Higher than expected income for planning permits \$0.31M, building services fees \$0.12M and works permits \$0.11M, together with the receipt of unbudgeted election fines \$0.10M. This has been partially offset by unfavourable parking fines income substantially due to the COVID-19 pandemic.		
3	User fees	Outcome: Unfavourable	\$0.41 million	4%
		Lower than expected fees & charges mainly due to COVID shutdowns and restrictions on council services. These include Latrobe Leisure programs \$0.68M and Creative Arts and Venues programs \$0.14M, together with a reduction due to the ceasing of services to third party aged care clients at the end of March \$0.22M and debt collection fee recovery \$0.17M. These variances have been partially offset by favourable landfill gate fees \$0.32M, subdivision fees \$0.31M and Child care fees \$0.17M.		
4	Grants - operating	Outcome: Favourable	\$16.66 million	63%
		The favourable variance is mainly due to the early receipt of 75% of the 2022/23 Victorian Grants Commission Financial Assistance Grants (FAGS)\$6.40M compared to a 50% advance received in 2020/21, this variance also incorporates an increase in overall funding of \$1.0M. Additionally unbudgeted/increased grants were received for emergency management & recovery \$2.29M and pre school programs \$1.11M. Funding budgeted in previous years was recognised in the reporting year for Drought communities funding \$1.77M, sports lighting projects \$1.24M and Traralgon South tennis/netball courts \$0.34M.		
5	Grants - capital	Outcome: Favourable	\$11.40 million	671%
		The favourable variance is largely due to timing variances mainly related to funding for the Gippsland Performing Arts Centre (GPAC) \$2.55M, Hazelwood South Reserve Pavilion \$0.98M, Safe Travel in Local Streets program \$0.73M, Nation Building Blackspot program \$0.68M, Gippsland Logistics Precinct \$0.53M, Latrobe Leisure Moe Newborough multi purpose facility \$0.35M. In addition unbudgeted grants were received for Local Roads and Community Infrastructure (LRCI) projects \$3.65M and Free Public WiFi \$0.71M together with a number of other smaller grants.		
6	Contributions - monetary	Outcome: Favourable	\$0.78 million	869%
		The favourable variance is mainly due to the higher than expected receipt of contributions for public open space \$0.26M, future infrastructure \$0.21M and other works associated with new property subdivision development.		
7	Contributions - non monetary	Outcome: Favourable	\$12.08 million	302%
		Council receives non-monetary contributions of land and infrastructure from property developers. It is difficult to predict the annual level of contributions as they are realised at the time the subdivision statement of compliance is received. This year saw a higher than expected level of development activity which resulted in higher contributions.		
8	Other income	Outcome: Favourable	\$0.57 million	18%
		The favourable variance is primarily due to unbudgeted non-capital sundry contributions e.g. Glengarry Mechanics Hall floor \$0.16M and One Gippsland contributions \$0.11M, and higher than expected interest on investments \$0.26M and rates & charges \$0.16M. These have been partially offset by reduced Kiosk Sales across leisure facilities largely as a result of COVID related closures \$0.22M.		
9	Employee costs	Outcome: Favourable	\$4.13 million	6%
		The favourable variance is mainly due to reduced long service leave accruals as a result of higher discount rates applied to calculate the present value of leave liabilities \$1.84M, lower than expected costs of the Aged Care services transition \$0.87M, higher than expected capitalisation of wages associated with works carried forward and government funding \$0.57M, lower than expected workcover premium \$0.31M and other savings related to positions that were vacant for part of the year.		

Note 2.1: Performance Against Budget (cont.)

(i) Explanation of material variations - Income and Expenditure (continued)

Ref	Item	Explanation		
10	Materials and services	Outcome: Unfavourable The variance is predominantly a result of expenditure associated with the clean-up after the June 2021 storm and flood event \$3.63M, increased costs associated with the management and operations of GRAC \$0.83M, costs that were budgeted as capital but have been expensed as a result of not meeting the criteria required to be capitalised \$0.92M, together with expenditure funded from unbudgeted government grants and income received in previous financial years.	\$10.01 million	28%
11	Bad and doubtful debts	Outcome: Unfavourable Larger than expected increase in provision for doubtful debts due to calculations based on historic debt write-off profile in sundry debtors.	\$0.05 million	464%
12	Depreciation	Outcome: Favourable The favourable variance is mainly in the Buildings category (\$2.23M) due to the later than anticipated timing of completion of major projects such as the Gippsland Regional Aquatic Facility and Gippsland Performing Arts Centre. Partially offsetting this are higher levels of infrastructure depreciation largely as a result of unbudgeted gifted assets and new and upgraded infrastructure funded from government grants increasing the depreciable value of assets over the past two years.	\$1.14 million	4%
13	Borrowing costs	Outcome: Favourable Lower loan repayments due to a lower than expected interest rate received and the delay in drawdown of loan funds for the Moe Revitalisation Project Stage 2 and Kernot Hall Refurbishment works.	\$0.26 million	46%
14	Net loss on disposal of property, infrastructure, plant and equipment	Outcome: Unfavourable The variation is associated with the write down of the residual value of assets renewed as part of the capital works program. This process was not allowed for in the 2021/22 budget due to the uncertainty in identifying the values and relates mainly to asset classes of infrastructure (\$5.82M) and buildings (\$2.73M). This has been partially offset by a gain on disposal of plant and fleet (\$0.19M).	\$9.65 million	100%
15	Other expenses	Outcome: Unfavourable The unfavourable variance is mainly due to the expensing of items from opening Capital Works in Progress (\$0.81M) due to them not meeting Council's capitalisation criteria together with higher than expected Victorian Government landfill levies associated with increased levels of waste to landfill during the year (\$0.18M).	\$0.98 million	27%
16	Landfill provision movement	Outcome: Unfavourable An internal annual review of the expected costs to rehabilitate Council's existing and legacy landfill sites has resulted in an increase in the required provision. The main factors are increasing costs and additional works required as a result of EPA notices and audits undertaken. At the time the 2021/22 budget was formulated it was not anticipated that there would be a movement in this provision.	\$1.17 million	100%



2.1.2 Capital Works

	Budget 2022 \$'000	Actual 2022 \$'000	Variance \$'000	Variance %	Ref
Property					
Land	-	234	(234)	100%	1
Total land	-	234	(234)	100%	
Buildings	4,771	16,990	(12,219)	(256%)	2
Total buildings	4,771	16,990	(12,219)	(256%)	
Total property	4,771	17,224	(12,453)	(261%)	
Plant and Equipment					
Plant, machinery and equipment	2,605	1,584	1,021	39%	3
Fixtures, fittings and furniture	10	358	(348)	(3480%)	4
Computers and telecommunications	600	305	295	49%	5
Art collection	15	24	(9)	(60%)	6
Total plant and equipment	3,230	2,271	959	30%	
Infrastructure					
Roads	10,206	13,219	(3,013)	(30%)	7
Bridges	445	857	(412)	(93%)	8
Footpaths and cycleways	1,208	1,617	(409)	(34%)	9
Drainage	503	615	(112)	(22%)	10
Recreational, leisure and community facilities	-	30	(30)	100%	11
Waste management	2,530	3,457	(927)	(37%)	12
Parks, open space and streetscapes	8,170	866	7,304	89%	13
Off street car parks	243	180	63	26%	14
Other infrastructure	-	1,325	(1,325)	100%	15
Total infrastructure	23,305	22,166	1,139	5%	
Total capital works expenditure	31,306	41,661	(10,355)	(33%)	
Represented by:					
New asset expenditure	7,945	16,945	(9,000)	(113%)	16
Asset renewal expenditure	20,801	22,272	(1,471)	(7%)	17
Asset upgrade expenditure	2,560	2,444	116	5%	
Total capital works expenditure	31,306	41,661	(10,355)	(33%)	

(i) Explanation of material variations - Capital Works

Ref	Item	Explanation		
1	Land	Outcome: Overspend Final settlement of land parcels relating to Churchill Central Activity Centre Plan funded from prior year budgets carried forward.	\$0.23 million	100%
2	Buildings	Outcome: Overspend Completion of the Gippsland Performing Arts Centre (GPAC) project. Completed March '22 (\$12M), budgeted for completion in 2020/21 with funding carried forward to 2021/22.	\$12.2 million	256%
3	Plant, machinery and equipment	Outcome: Underspend Delays in fleet replacement (\$0.64M) and plant replacement (\$0.56M) due to COVID supply chain delays.	\$1.021 million	39%
4	Fixtures, fittings and furniture	Outcome: Overspend Primarily relates to GPAC furniture acquisitions (\$0.2M), funded within the project budget.	\$0.35 million	3480%

Note 2.1: Performance Against Budget (cont.)

(i) Explanation of material variations - Capital Works (continued)

Ref	Item	Explanation		
5	Computers and telecommunications	Outcome: Underspend Underspend (\$0.27M) driven by current requirements of computer and telecommunications equipment, the budget is prepared on the basis of an average annual requirement with surplus funds in one year transferred to a discretionary reserve to be drawdown in future years that exceed the average annual requirement.	\$0.295 million	49%
6	Art collection	Outcome: Overspend New artworks funded from unspent budgets carried forward from prior years.	\$0.009 million	60%
7	Roads	Outcome: Overspend Landslip Repairs (Strzelecki Ranges Road) funded from Local Road and Community Infrastructure (LRCI) funding (\$1.7M). Safe Traffic in Local Streets Program funded by Regional Roads Victoria (\$0.75M), these government funding programs were not included in the budget.	\$3.01 million	30%
8	Bridges	Outcome: Overspend Downies Lane bridge construction completion. A jointly funded with the Commonwealth government project funded from grants together with unspent budget funds carried forward from the prior year (\$0.42M).	\$0.41 million	93%
9	Footpaths and cycleways	Outcome: Overspend Footpath projects funded from LRCI grants (\$0.41M) not included in the budget.	\$0.41 million	34%
10	Drainage	Outcome: Overspend Gross Pollutant Traps funded from LRCI funding (\$0.3M) not included in the budget.	\$0.11 million	22%
11	Recreational, leisure and community facilities	Outcome: Overspend Completion of works at Gippsland Regional Aquatics Centre (\$0.012M) and Morwell Recreation Reserve (\$0.017M). These projects were substantially completed and funded in prior years as part of the suite of Major Recreation Projects.	\$0.03 million	100%
12	Waste management	Outcome: Overspend Hyland Hwy Landfill Cell 6 Construction Landfill (\$0.9M) spanning multiple financial years. Prior year underspend now caught up as the project nears completion.	\$0.93 million	37%
13	Parks, open space and streetscapes	Outcome: Underspend Moe Revitalisation Project Stage 2 (\$7.36M). Project was budgeted in 2021/22 however delayed until 2022/23 as project design was completed with community input.	\$7.3 million	89%
14	Off street car parks	Outcome: Underspend Gippsland Performing Arts Centre on street parking capitalised as roads (budgeted in off street car parking) \$0.23M, partially offset by expenditure related to unbudgeted government grant for the Regional CarParks project \$0.17M.	\$0.06 million	26%
15	Other infrastructure	Outcome: Overspend Unbudgeted government funded project - Free Public WiFi Services Latrobe Valley (\$0.6M). On going works on funded project - Gippsland Logistics Precinct and Intermodal Freight Terminal (\$0.56M).	\$1.33 million	100%
16	New asset expenditure	Outcome: Overspend Funded works carried over from previous financial year include the GPAC (\$12M), offset by delayed works for the Moe Revitalisation Project Stage 2 (\$7.36M) to the 22/23 financial year.	\$9 million	113%
17	Asset renewal expenditure	Outcome: Overspend Landslip Repairs (Strzelecki Ranges Road) funded from LRCI funding (\$1.7M) not included in budget.	\$1.47 million	7%

2.2 Analysis of Council Results by Program

Council delivers its functions and activities through the following programs.

2.2.1

OFFICE OF THE CHIEF EXECUTIVE

- Office of the Chief Executive
- Mayoral and Council Support and Operations

REGIONAL CITY STRATEGY AND TRANSITION

- Engagement and Customer Focus
- Regional City Strategy & Transition Management
- Business Development
- Economic Investment and Transition
- Advocacy and Transition
- Governance

ORGANISATIONAL PERFORMANCE

- Financial Support
- People and Culture
- Organisational Performance Management
- Business Improvement
- Property and Commercial

REGIONAL CITY PLANNING AND ASSETS

- City Assets (Infrastructure Design, Infrastructure Planning, Civil Works, Major Projects & Building Maintenance and Recreation & Open Space Planning)

- City Presentation (includes Infrastructure Maintenance, Open Space Maintenance and Recreation Liaison)

- Environment

- Regional City Planning

COMMUNITY HEALTH AND WELLBEING

- Active Communities & Partnerships (includes Community Strengthening, Safe & Inclusive Communities, Community Resilience, Libraries and Leisure Facilities)

- Safe Communities (includes Building Services, Health Services, Local Laws and Legal Proceedings)

- Aged Care Services

- Family Services

- Emergency Management

SUSTAINABILITY

- Landfill Services
- Waste and Recycling
- Litter Bins

- Sustainability Rates and Charges

MAJOR RECREATION PROJECTS

- Latrobe Valley Sports and Community Initiative Project Director's Office

OTHER OPERATING

- Other unattributable items e.g. Loan interest, unattributable cash and investments and sundry receivables. A surplus is expected to be generated to fund repayment of loan principal.

CAPITAL WORKS PROGRAM

- Capital Works Program (includes items not capitalised, excludes Latrobe Valley Sports and Community Initiative and Waste & Landfill capital works)

2.2.2 Summary of Income, Expenses, Assets and Capital Expenses by Program

	Income	Expenses	Surplus/ (Deficit)	Grants incl. in income	Total Assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2022					
Office of the Chief Executive	1,591	(1,986)	(395)	256	38
Regional City Strategy & Transition	10,529	(11,328)	(799)	2,318	28,674
Organisational Performance	14,522	(16,403)	(1,881)	3,058	6,039
Regional City Planning & Assets	65,700	(56,210)	9,490	13,019	1,053,032
Community Health & Wellbeing	49,793	(49,077)	716	20,918	241,415
Sustainability	17,042	(13,534)	3,508	179	31,459
Major Recreation Projects	169	3	172	-	118
Other Operating	(17)	205	188	-	74,502
Capital Works Program	16,807	(5,394)	11,413	16,645	33,914
	176,136	(153,724)	22,412	56,393	1,469,191
2021					
Office of the Chief Executive	1,464	(1,565)	(101)	150	49
Regional City Strategy & Transition	11,107	(9,527)	1,580	1,965	34,174
Organisational Performance	14,234	(15,004)	(770)	3,323	6,682
Regional City Planning & Assets	46,331	(48,931)	(2,600)	6,776	1,009,089
Community Health & Wellbeing	45,805	(42,381)	3,424	18,924	182,061
Sustainability	16,583	(13,810)	2,773	135	26,729
Major Recreation Projects	7,753	(3)	7,750	1,165	2,255
Other Operating	332	310	642	-	78,704
Capital Works Program	21,640	(9,099)	12,541	28,188	59,656
	165,249	(140,010)	25,239	60,626	1,399,399

Note 3: Funding for the Delivery of Our Services

3.1 Rates and Charges

Council uses Capital Improved Value (CIV) as the basis of valuation of all properties within the municipal district. The CIV of a property is the value of its land and all its improvements.

This valuation base was used to calculate general rates, excluding valuations for power generation companies and Australian Paper.

The valuation base used to calculate general rates for 2021/22 was \$13.836 billion (2020/21 was \$12.305 billion).

	2022 \$'000	2021 \$'000
General rates	56,104	54,504
Municipal charge	5,515	5,415
Garbage charge	12,865	12,607
EPA Victoria landfill levy	890	821
Supplementary rates and rates adjustments	1,527	380
Cultural and recreational	80	92
Revenue in lieu of rates	8,042	7,938
Total rates and charges	85,023	81,757

The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2021, and the valuation was first applied in the rating year commencing 1 July 2021.

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

3.2 Statutory Fees and Fines

	2022 \$'000	2021 \$'000
Infringement and costs	486	453
Town planning fees	17	18
Land information certificates	89	107
Permits	1,031	965
Pool and Spa Registrations	24	114
Health registrations	411	(25)
Animal registrations	592	572
Other	222	225
Total Statutory fees and fines	2,872	2,429

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

3.3 User Fees

	2022 \$'000	2021 \$'000
Aged and health services	1,833	1,931
Leisure centre and recreation	1,927	1,335
Child care/children's programs	3,759	3,481
Waste management services	2,552	1,988
Other fees and charges	1,186	762
Total user fees	11,257	9,497
User fees by timing of revenue recognition		
User fees recognised over time	-	-
User fees recognised at a point in time	11,257	9,497
Total user fees	11,257	9,497

User fees are recognised as revenue at a point in time, when (or as) the performance obligation is satisfied. Recognition is based on the underlying contractual terms.

3.4 Funding from Other Levels of Government

Grants were received in respect of the following:

Summary of Grants	2022 \$'000	2021 \$'000
Commonwealth funded grants	31,091	26,592
State funded grants	25,302	34,034
Total grants received	56,393	60,626

(a) Operating Grants

Recurrent – Commonwealth Government		
Financial assistance grant	18,719	11,436
Aged and disability programs	2,283	3,035
Employment facilitation	486	226
Family and children programs	56	98
Recurrent – Victorian Government		
Preschools	5,286	5,802
Family and children programs	2,131	2,283
Maternal and child health	830	779
Aged and disability programs	1,507	319
Libraries	552	534
School crossing supervision	194	187
Arts programs	155	155
Environment sustainability	36	33
Total recurrent operating grants	32,235	24,887

Non-Recurrent – Commonwealth Government

Family and children programs	-	415
Recreational, Leisure & Community Facilities	1,769	231
Economic development	40	160
Aged and disability programs	-	46
Events And International Relations	66	21
Other	23	72

Non-Recurrent – Victorian Government

Working for Victoria COVID19 Response	289	1,773
Recreational, Leisure & Community Facilities	1,577	1,560
Pre Schools	651	875
Economic development	846	838
Community support and development programs	119	752
Natural disaster recovery	5,009	685
Employment Facilitation Programs	75	-
Infrastructure Planning	35	350
Family and children programs	245	344
Strategic Planning	-	245
Public Lighting	-	120
Events & International Relations	5	25
Arts program	-	25
Other	308	203
Total non-recurrent operating grants	11,057	8,740

Total operating grants	43,292	33,627
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Note 3: Funding for the Delivery of Our Services (cont.)

	2022 \$'000	2021 \$'000
(b) Capital Grants		
Recurrent – Commonwealth Government		
Roads to recovery program	1,700	2,550
Total recurrent capital grants	1,700	2,550
Non-Recurrent – Commonwealth Government		
Buildings	5,029	5,395
Roads	586	1,114
Recreation, leisure and community facilities	101	1,045
Parks, Open Spaces And Streetscapes	23	628
Bridges	210	120
Non-Recurrent – Victorian Government		
Buildings	2,453	12,502
Recreation, leisure and community facilities	19	1,533
Parks, Open Spaces And Streetscapes	724	292
Roads	1,536	1,490
Footpath & Cycleways	16	41
Offstreet Carparks	170	-
Other Infrastructure	534	289
Total non-recurrent capital grants	11,401	24,449
Total capital grants	13,101	26,999
Total grants	56,393	60,626
(c) Unspent Grants Received on Condition That They be Spent in a Specific Manner		
Operating		
Balance at start of year	3,948	2,956
Received during the financial year and remained unspent at balance date	6,037	3,605
Received in prior years and spent during the financial year	(3,459)	(2,613)
Balance at year end	6,526	3,948

(d) Recognition of Grant Income

Before recognising funding from government grants as revenue the Council assesses whether there is a contract that is enforceable and has sufficiently specific performance obligations in accordance with AASB 15 Revenue from Contracts with Customers. When both these conditions are satisfied, the Council:

- identifies each performance obligation relating to revenue under the contract/agreement
- determines the transaction price
- recognises a contract liability for its obligations under the agreement
- recognises revenue as it satisfies its performance obligations, at the time or over time when services are rendered.

Where the contract is not enforceable and/or does not have sufficiently specific performance obligations, the Council applies AASB 1058 Income for Not-for-Profit Entities.

Grant revenue with sufficiently specific performance obligations is recognised over time as the performance obligations specified in the underlying agreement are met. Where performance obligations are not sufficiently specific, grants are recognised on the earlier of receipt or when an unconditional right to receipt has been established. Grants relating to capital projects are generally recognised progressively as the capital project is completed. The following table provides a summary of the accounting framework under which grants are recognised.

	2022 \$'000	2021 \$'000
Income Recognised Under AASB 1058 Income of Not-for-Profit Entities		
General purpose	18,719	11,436
Specific purpose grants to acquire non-financial assets	13,101	26,999
Other specific purpose grants	15,486	18,114
Revenue Recognised Under AASB 15 Revenue from Contracts with Customers		
Specific purpose grants	9,087	4,077
	56,393	60,626

3.5 Contributions

	2022 \$'000	2021 \$'000
Monetary	872	696
Non-monetary	16,080	6,766
Total contributions	16,952	7,462
Contributions of non-monetary assets were received in relation to the following asset classes		
Roads	3,012	3,089
Drainage	2,065	1,711
Land	7,985	1,045
Buildings	1,967	-
Footpaths	1,038	878
Other	13	43
Total non-monetary contributions	16,080	6,766

Monetary and non-monetary contributions are recognised as revenue at their fair value when Council obtains control over the contributed asset.

3.6 Other Income

	2022 \$'000	2021 \$'000
Interest	1,170	1,190
Other Rent	683	689
Sales	322	443
Contributions other	1,315	794
Rebates	96	358
Other	53	4
Total other income	3,639	3,478

Interest is recognised as it is earned.

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

Note 4: The Cost of Delivering Services

	2022 \$'000	2021 \$'000
4.1 (a) Employee Costs		
Salaries and wages	53,781	50,091
Workcover	1,054	1,423
Superannuation	5,210	4,947
Fringe benefits tax	250	285
Other	2,221	1,559
Total employee costs	62,516	58,305

Note 4: The cost of delivering services (cont.)

(b) Superannuation

Council made contributions to the following funds:

	2022 \$'000	2021 \$'000
Defined Benefit Fund		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	263	309
Employer contributions payable at reporting date	-	-
	263	309
Accumulation Funds		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	4,352	4,079
Employer contributions payable at reporting date	595	559
	4,947	4,638

Refer to note 9.3 for further information relating to Council's superannuation obligations.

4.2 Materials and Services

	2022 \$'000	2021 \$'000
Cleaning	993	861
Family Day Care Educators	-	47
Vehicle Expenses	1,046	865
Management and Operation of Gippsland Regional Aquatic Centre	1,384	806
Parks and Reserves	164	714
Sporting Grounds & Facilities	623	1,850
Domestic Rubbish Collection	3,636	3,370
Transfer Stations	1,202	997
Materials Recovery Facility	1,400	1,442
Green Waste Processing	796	679
Litter Bins	443	426
Street Sweeping	557	523
Other Contracts	10,613	6,028
Building maintenance	1,901	2,157
General maintenance	4,215	3,423
Utilities	3,466	3,210
Office administration	2,213	1,955
Information technology	2,601	2,426
Insurance	1,285	1,109
Consultants	3,105	3,415
Other	4,553	4,400
Total materials and services	46,196	40,703

Expenses are recognised as they are incurred and reported in the financial year to which they relate.

4.3 Depreciation

	2022 \$'000	2021 \$'000
Property	6,692	6,055
Plant, furniture and equipment	2,581	2,331
Infrastructure	19,814	19,780
Total depreciation and amortisation	29,087	28,166

Refer to note 5.2(b) and 6.2 for a more detailed breakdown of depreciation and amortisation charges.

4.4 Amortisation - Intangible Assets

	2022 \$'000	2021 \$'000
Software	4	18
Landfill	89	612
Total amortisation - intangible assets	93	630

4.5 Amortisation - Right of Use Assets

	2022 \$'000	2021 \$'000
Property	26	23
Vehicles	14	16
Total amortisation - right of use assets	40	39

4.6 Bad and Doubtful Debts

	2022 \$'000	2021 \$'000
Other debtors	62	9
Total bad and doubtful debts	62	9

Movement in provision for doubtful debts

Balance at the beginning of the year	15	20
New Provisions recognised during the year	66	5
Amounts already provided for and written off as uncollectible	(29)	(10)
Amounts provided for but recovered during the year	-	-
Balance at the end of the year	52	15

Provision for doubtful debts is recognised based on an expected credit loss model. This model considers both historic and forward looking information in determining the level of impairment.

4.7 Borrowing Costs

	2022 \$'000	2021 \$'000
Interest on borrowings	305	289
Total borrowing costs	305	289

Borrowing costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council.

4.8 Finance Costs - Leases

	2022 \$'000	2021 \$'000
Interest - Lease liabilities	29	29
Total finance costs	29	29

4.9 Net Gain/(Loss) on Disposal of Property, Infrastructure, Plant and Equipment

	2022 \$'000	2021 \$'000
Proceeds of sale	336	164
Write down value of assets disposed (sold/written off)	(1,428)	(92)
Write down value of assets disposed (asset renewal)	(8,553)	(3,941)
Total net gain/(loss) on disposal of property, infrastructure, plant and equipment	(9,645)	(3,869)

The profit or loss on sale of an asset is determined when control of the asset has passed to the buyer.

4.10 Other Expenses

	2022 \$'000	2021 \$'000
Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	85	62
Auditors' remuneration - Internal Audit	87	118
Audit other	78	45
Councillors' allowances	339	309
Operating lease rentals	88	145
Grants	1,156	1,890
Levies	1,944	1,274
Assets written-off / impaired	808	2,719
Total other expenses	4,585	6,562

Note 5: Our Financial Position

5.1 Financial Assets

(a) Cash and Cash Equivalents

	2022 \$'000	2021 \$'000
Current		
Cash on hand	11	11
Cash at bank	27,814	39,894
Term Deposits	-	-
Total cash and cash equivalents	27,825	39,905

(b) Other Financial Assets

	2022 \$'000	2021 \$'000
Term Deposits - current	80,000	70,800
MAPS Group Ltd. Shares - non-current	2	2
Total other financial assets	80,002	70,802

(c) Restrictions Over Cash and Cash Equivalents

Council's cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use. These include:

	2022 \$'000	2021 \$'000
Trust funds and deposits (Note 5.3 (b))	5,182	3,779
Total restricted funds	5,182	3,779
Total unrestricted cash and cash equivalents	22,643	36,126

Intended Allocations

Although not externally restricted the following amounts have been allocated for specific future purposes by Council:

	2022 \$'000	2021 \$'000
Reserve funds allocated for specific future purposes (Note 9.1 (b))	5,484	4,625
Cash held to fund carried forward capital works	7,090	13,366
Unspent grants (Note 3.4)	6,527	3,947
Funds held to rehabilitate previous landfill cells and fund future landfill cell construction	21,965	21,953
Funds held to repay principal for "Interest Only" loan facility	1,340	670
Defined Benefits Superannuation calls	1,500	1,500
Funds held to meet future Information Technology capital investment requirements	3,661	4,101
Funds held to meet future Developer Contribution Plan (DCP) infrastructure requirements	1,154	1,166
Total funds subject to intended allocations	48,721	51,328

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.

Other financial assets are valued at fair value, being market value, at balance date. Term deposits are measured at amortised cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

Other financial assets include term deposits and those with original maturity dates of three to 12 months are classified as current, whilst term deposits with maturity dates greater than 12 months are classified as non-current.

	2022 \$'000	2021 \$'000
(d) Trade and Other Receivables		
Current		
Statutory receivables		
Rates debtors*	4,108	2,628
Health Registrations	1	(50)
Net GST receivable	1,167	1,048
Non-statutory receivables		
Loans and advances to community organisations	5	3
Other debtors	684	1,922
Provision for doubtful debts - other debtors	(52)	(15)
Total current trade and other receivables	5,913	5,536
Non-Current		
Non-statutory receivables		
Loans and advances to community organisations	10	5
Total non-current trade and other receivables	10	5
Total trade and other receivables	5,923	5,541

*Rates are payable by four instalments during the year or by lump sum in February. Arrears attract interest, currently at the rate of 10.0% per annum.

Short term receivables are carried at invoice amount as amortised cost using the effective interest rate method would not impact the carrying value. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred. Long term receivables are carried at amortised cost using the effective interest rate method.

(e) Ageing of Receivables

The ageing of the Council's trade & other receivables (excluding statutory receivables) that are not impaired was:

	2022 \$'000	2021 \$'000
Current (not yet due)	350	607
Past due by up to 30 days	163	581
Past due between 31 and 60 days	53	380
Past due between 61 and 90 days	55	141
Past due by more than 90 days	26	206
Total trade and other receivables	647	1,915

(f) Ageing of Individually Impaired Receivables

At balance date, other debtors representing financial assets with a nominal value of \$52K (2021 \$15K) were impaired. The amount of the provision raised against these debtors was \$52K (2021 \$15K). They individually have been impaired as a result of their doubtful collection. Many of the long outstanding past due amounts have been lodged with Council's debt collectors or are on payment arrangements.

	2022 \$'000	2021 \$'000
Current (not yet due)	-	-
Past due by up to 30 days	-	-
Past due between 31 and 60 days	-	-
Past due between 61 and 90 days	-	-
Past due by more than 90 days	52	15
Total trade and other receivables	52	15

Note 5: Our Financial Position (cont.)

5.2 Non-Financial Assets

	2022 \$'000	2021 \$'000
(a) Other Assets		
Current		
Prepayments	1,154	1,142
Accrued income	5,650	5,309
Total other assets	6,804	6,451

(b) Intangible Assets

	2022 \$'000	2021 \$'000
Non-Current		
Software	-	4
Landfill Air Space	-	89
Total intangible assets	-	93

	Software \$'000	Landfill Air Space \$'000	Total \$'000
Gross Carrying Amount			
Balance at 1 July 2021	1,147	18,422	19,569
Additions from internal developments	-	-	-
Other additions	-	-	-
Balance at 30 June 2022	1,147	18,422	19,569
Accumulated Amortisation and Impairment			
Balance at 1 July 2021	(1,143)	(18,333)	(19,476)
Amortisation Expense	(4)	(89)	(93)
Balance at 30 June 2022	(1,147)	(18,422)	(19,569)
Net Book Value at 30 June 2021	4	89	93
Net book value at 30 June 2022	-	-	-

Intangible assets with finite lives are amortised as an expense on a systematic basis over the asset's useful life. Amortisation is generally calculated on a straight line basis, at a rate that allocates the asset value, less any estimated residual value over its estimated useful life. Estimates of the remaining useful lives and amortisation method are reviewed at least annually, and adjustments made where appropriate.

5.3 Payables, Trust Funds and Deposits and Unearned Income/Revenue

	2022 \$'000	2021 \$'000
(a) Trade and Other Payables		
Current		
Non-statutory Payables		
Trade Payables	5,927	11,617
Accrued Expenses	4,509	1,728
Total other assets	10,436	13,345

(b) Trust Funds and Deposits

	2022 \$'000	2021 \$'000
Current		
Refundable deposits	3,729	2,777
Fire Service Levy	811	828
Retention amounts	95	95
Other refundable deposits	547	79
Total trust funds and deposits	5,182	3,779

	2022 \$'000	2021 \$'000
(c) Unearned Income		
Current		
Grants received in advance - operating	3,819	5,916
Grants received in advance - capital	9,355	8,299
Other	-	30
Total unearned income	13,174	14,245

Unearned income/revenue represents contract liabilities and reflect consideration received in advance from customers in respect of government grants. Unearned income/revenue are derecognised and recorded as revenue when promised goods and services are transferred to the customer. Refer to Note 3.

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in council gaining control of the funds, are to be recognised as revenue at the time of the forfeit.

Purpose and Nature of Items

Refundable deposits – Deposits are taken by Council as a form of surety in a number of circumstances, including in relation to contracts, asset protection, planning permit works and the use of civic facilities.

Fire Service Levy – Council is the collection agent for fire services levy on behalf of the Victorian Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the Victorian Government in line with that process.

Retention amounts - Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect period has elapsed. Subject to the satisfactory completion of the contractual obligations, or the elapsing of time, these amounts will be paid to the relevant contractor in line with Council's contractual obligations.

5.4 Interest-Bearing Liabilities

	2022 \$'000	2021 \$'000
Current		
Treasury Corporation of Victoria Borrowings – Secured	967	876
Borrowings – Secured	603	583
Total current	1,570	1,459
Non-Current		
Treasury Corporation of Victoria Borrowings – Secured	7,082	8,048
Borrowings – Secured	6,563	7,167
Total non-current	13,645	15,215
Total interest-bearing loans and borrowings	15,215	16,674

All borrowings are secured over Council's Rate Revenue.

The maturity profile for Council's borrowings is:

	2022 \$'000	2021 \$'000
Not later than one year	1,570	1,459
Later than one year and not later than five years	9,405	9,424
Later than five years	4,240	5,791
	15,215	16,674

Borrowings are initially measured at fair value, being the cost of the interest bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in net result over the period of the borrowing using the effective interest method.

The classification depends on the nature and purpose of the interest bearing liabilities. The Council determines the classification of its interest bearing liabilities at initial recognition.

Note 5: Our Financial Position (cont.)

	Annual Leave \$'000	Long Service Leave \$'000	Landfill Rehab \$'000	Total \$'000
2022				
Balance at Beginning of the Financial Year	5,199	9,118	16,852	31,169
Additional/(Reduced) Provisions	4,465	522	1,563	6,550
Amounts Used	(4,440)	(1,421)	(2,354)	(8,215)
Increase/ (Decrease) in the discounted amount arising because of time and effect of any change in the discount rate	(11)	(688)	(397)	(1,096)
Balance at the end of the financial year	5,214	7,531	15,664	28,410
2021				
Balance at Beginning of the Financial Year	4,854	10,792	18,099	33,745
Additional/(Reduced) Provisions	4,466	(51)	1,978	6,393
Amounts Used	(4,109)	(1,111)	(2,656)	(7,876)
Increase/ (Decrease) in the discounted amount arising because of time and effect of any change in the discount rate	(12)	(512)	(569)	(1,093)
Balance at the end of the financial year	5,199	9,118	16,852	31,169
			2022 \$'000	2021 \$'000
(a) Employee Provisions				
Current Provisions Expected to be Wholly Settled Within 12 months				
Annual leave			4,848	4,830
Long service leave			2,219	2,495
			7,067	7,326
Current Provisions Expected to be Wholly settled After 12 months				
Annual leave			366	369
Long service leave			4,453	5,511
			4,819	5,880
Total current employee provisions			11,886	13,206
Non-Current				
Long service leave			859	1,111
Total non-current employee provisions			859	1,111
Aggregate Carrying Amount of Employee Provisions				
Current			11,886	13,206
Non-Current			859	1,111
			12,745	14,317

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.

Annual Leave

A liability for annual leave is recognised in the provision for employee benefits as a current liability because the Council does not have an unconditional right to defer settlement of the liability. Liabilities for annual leave are measured at:

- nominal value if the Council expects to wholly settle the liability within 12 months
- present value if the Council does not expect to wholly settle within 12 months

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at the present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

Long Service Leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits. Unconditional LSL is disclosed as a current liability as the Council does not have an unconditional right to defer settlement. Unconditional LSL is measured at nominal value if expected to be settled within 12 months or at present value if not expected to be settled within 12 months. Conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability and measured at present value.

	2022 \$'000	2021 \$'000
Key assumptions:		
• discount rate	2.38%	1.09%
• wage inflation rate	2.70%	1.50%
• settlement period	25 years	25 years
(b) Landfill restoration	2022 \$'000	2021 \$'000
Current	4,190	2,432
Non-Current	11,475	14,420
	15,665	16,852

Council is obligated to restore the current Highland Highway landfill site and legacy sites at Moe, Morwell, Traralgon and Yinnar to a particular standard. The forecast life of the Highland Highway landfill site is based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill rehabilitation has been calculated based on the present value of the expected cost of works to be undertaken. The expected cost of works has been estimated based on current understanding of work required to restore the sites to a suitable standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

	2022 \$'000	2021 \$'000
Key assumptions:		
• discount rate	3.05%	0.98%
• inflation rate	4.00%	2.00%
• settlement period	9.7 years	10.1 years

5.6 Financing Arrangements

The Council has the following funding arrangements in place. As at 30 June 2022.

	2022 \$'000	2021 \$'000
Bank overdraft	1,000	1,000
Credit card facilities	500	500
Treasury Corporation of Victoria facilities	18,048	8,925
Other facilities	7,167	7,749
Total facilities	26,715	18,174
Used facilities	15,290	16,749
Unused facilities	11,425	1,425

Note 5: Our Financial Position (cont.)

5.7 Commitments

The Council has entered into the following commitments. Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value and presented inclusive of the GST payable.

	Not later than 1yr \$'000	Later than 1yr and not later than 2yrs \$'000	Later than 2yrs and not later than 5yrs \$'000	Later than 5yrs \$'000	Total \$'000
(a) Commitments for Expenditure					
2022					
Operating					
Recycling	2,754	-	-	-	2,754
Garbage Collection	3,868	1,934	-	-	5,802
Processing of Organic Waste	957	-	-	-	957
Cleaning contracts for council amenities/streets	1,147	139	-	-	1,286
Cleaning contracts for council buildings	990	-	-	-	990
Landfill	677	550	-	-	1,227
Software	10	-	-	-	10
Management and Operation of GRAC	1,166	-	-	-	1,166
Building Assets Condition Assessment	72	-	-	-	72
Total	11,641	2,623	-	-	14,264
Capital construction					
Buildings	796	-	-	-	796
Landfill	186	-	-	-	186
Other Infrastructure	21	-	-	-	21
Logistics Precinct and Intermodal Freight Terminal	3,787	-	-	-	3,787
Car Parks	1,156	-	-	-	1,156
Roads	733	-	-	-	733
Total	6,679	-	-	-	6,679
2021					
Operating					
Recycling	2,993	-	-	-	2,993
Garbage collection	3,900	1,950	-	-	5,850
Processing of Organic Waste	857	-	-	-	857
Cleaning contracts for council amenities/streets	1,738	377	-	-	2,115
Cleaning contracts for council buildings	961	-	-	-	961
Meals for Delivery	265	-	-	-	265
Landfill	2,452	525	673	-	3,650
Software	70	-	-	-	70
Management and Operation of GRAC	1,399	1,399	-	-	2,798
Business Development Program	143	99	-	-	242
Total	14,778	4,350	673	-	19,801
Capital construction					
Buildings	12,091	-	-	-	12,091
Other Infrastructure	145	-	-	-	145
Total	12,236	-	-	-	12,236

5.8 Leases

At inception of a contract, all entities would assess whether a contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. To identify whether a contract conveys the right to control the use of an identified asset, it is necessary to assess whether:

- The contract involves the use of an identified asset;
- The customer has the right to obtain substantially all of the economic benefits from use of the asset throughout the period of use; and
- The customer has the right to direct the use of the asset.

This policy is applied to contracts entered into, or changed, on or after 1 July 2019.

As a lessee, Council recognises a right-of-use asset and a lease liability at the lease commencement date. The right-of-use asset is initially measured at cost which comprises the initial amount of the lease liability adjusted for:

- any lease payments made at or before the commencement date less any lease incentives received; plus
- any initial direct costs incurred; and
- an estimate of costs to dismantle and remove the underlying asset or to restore the underlying asset or the site on which it is located.

The right-of-use asset is subsequently depreciated using the straight-line method from the commencement date to the earlier of the end of the useful life of the right-of-use asset or the end of the lease term. The estimated useful lives of right-of-use assets are determined on the same basis as those of property, plant and equipment. In addition, the right-of-use asset is periodically reduced by impairment losses, if any, and adjusted for certain measurements of the lease liability.

The lease liability is initially measured at the present value of the lease payments that are not paid at the commencement date, discounted using the interest rate implicit in the lease or, if that rate cannot be readily determined, an appropriate incremental borrowing rate. Generally, Council uses an appropriate incremental borrowing rate as the discount rate.

Lease payments included in the measurement of the lease liability comprise the following:

- Fixed payments
- Variable lease payments that depend on an index or a rate, initially measured using the index or rate as at the commencement date;
- Amounts expected to be payable under a residual value guarantee; and
- The exercise price under a purchase option that Council is reasonably certain to exercise, lease payments in an optional renewal period if Council is reasonably certain to exercise an extension option, and penalties for early termination of a lease unless Council is reasonably certain not to terminate early.

When the lease liability is remeasured in this way, a corresponding adjustment is made to the carrying amount of the right-of-use asset, or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

Council has elected to apply the temporary option available under AASB 16 Leases which allows not-for-profit entities to not measure right-of-use assets at initial recognition at fair value in respect of leases that have significantly below-market terms.

Right-of-Use Assets	Property \$'000	Vehicles \$'000	Total \$'000
Balance at 1 July 2021	670	14	684
Additions	56	-	56
Amortisation charge	(26)	(14)	(40)
Balance at 30 June 2022	700	-	700
Balance at 1 July 2020	693	30	723
Additions	-	-	-
Amortisation charge	(23)	(16)	(39)
Balance at 30 June 2021	670	14	684

Note 5: Our Financial Position (cont.)

Lease Liabilities	2022 \$'000	2021 \$'000
Maturity analysis - contractual undiscounted cash flows		
Less than one year	22	56
One to five years	112	206
More than five years	1,118	973
Total undiscounted lease liabilities as at 30 June	1,252	1,235
Lease liabilities included in the Balance Sheet at 30 June		
Current	19	27
Non-Current	713	677
Total lease liabilities	732	704

Short-Term and Low Value Leases

Council has elected not to recognise right-of-use assets and lease liabilities for short-term leases of machinery that have a lease term of 12 months or less and leases of low-value assets (individual assets worth less than existing capitalisation thresholds for a like asset up to a maximum of \$10,000), including IT equipment. Council recognises the lease payments associated with these leases as an expense on a straight-line basis over the lease term.

Expenses relating to:	2022 \$'000	2021 \$'000
Short-term leases	88	145
Leases of low value assets	-	-
Total	88	145
Variable lease payments (not included in measurement of lease liabilities)		
Non-cancellable lease commitments - Short-term and low-value leases		
Commitments for minimum lease payments for short-term and low-value leases are payable as follows:		
Payable:		
Within one year	3	4
Later than one year but not later than five years	1	1
Later than 5 years	4	4
Total lease commitments	8	9

Note 6: Assets We Manage

6.1 Property, Infrastructure, Plant and Equipment

Summary of Property, Infrastructure, Plant and Equipment	Carrying amount 30 June 2021 \$'000	Acquisitions \$'000	Contributions \$'000	Revaluation \$'000	Depreciation \$'000	Disposal \$'000	Transfers \$'000	Carrying amount 30 June 2022 \$'000
Land	194,598	234	7,985	54,147	-	(1,285)	-	255,680
Buildings	255,188	12,957	1,967	-	(6,692)	(2,728)	33,099	293,791
Plant & equipment	12,809	2,271	13	-	(2,581)	(143)	1,929	14,298
Infrastructure	767,283	8,837	6,115	-	(19,814)	(5,825)	8,597	765,192
Work in progress	46,045	17,362	-	-	-	(808)	(43,625)	18,976
Total	1,275,923	41,661	16,080	54,147	(29,087)	(10,789)	-	1,347,937

Summary of Works in Progress	Opening WIP \$'000	Additions \$'000	Transfers \$'000	Write offs \$'000	Closing WIP \$'000
Buildings	33,592	4,033	(33,419)	(73)	4,133
Infrastructure	12,453	13,329	(10,205)	(735)	14,843
Total	46,045	17,362	(43,624)	(808)	18,976

	Land specialised (incl. land under roads) \$'000	Land-non specialised \$'000	Total land \$'000	Buildings specialised \$'000	Total buildings \$'000	Work in progress \$'000	Total property \$'000
(a) Property							
At fair value 1 July 2021	143,067	51,531	194,598	335,763	335,763	33,592	563,953
Accumulated depreciation at 1 July 2021	-	-	-	(80,575)	(80,575)	-	(80,575)
	143,067	51,531	194,598	255,188	255,188	33,592	483,378

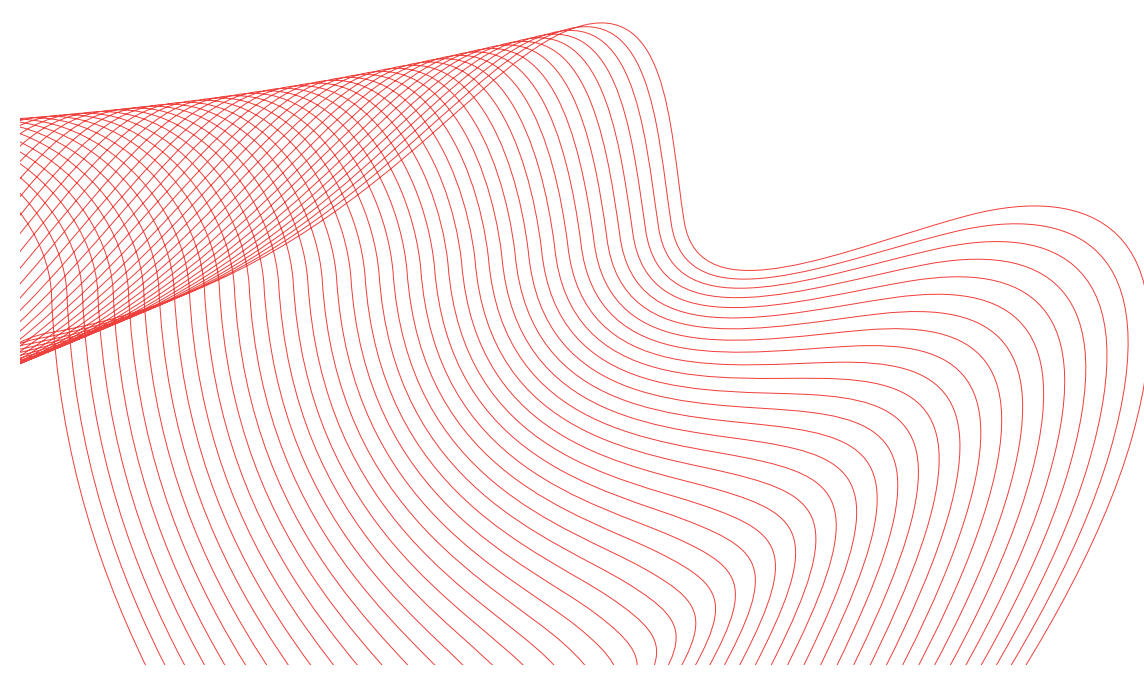
Movements in Fair Value	Land specialised (incl. land under roads) \$'000	Land-non specialised \$'000	Total land \$'000	Buildings specialised \$'000	Total buildings \$'000	Work in progress \$'000	Total property \$'000
Additions	234	-	234	12,957	12,957	4,033	17,224
Contributions	6,156	1,830	7,986	1,967	1,967	-	9,953
Revaluation	27,223	26,924	54,147	-	-	-	54,147
Disposal	-	-	-	(3,915)	(3,915)	-	(3,915)
Write-off	(1,285)	-	(1,285)	-	-	(73)	(1,358)
Transfers	(2,712)	2,712	-	33,099	33,099	(33,419)	(320)
	29,616	31,466	61,082	44,108	44,108	(29,459)	75,731

Movements in Accumulated Depreciation	Land specialised (incl. land under roads) \$'000	Land-non specialised \$'000	Total land \$'000	Buildings specialised \$'000	Total buildings \$'000	Work in progress \$'000	Total property \$'000
Depreciation and amortisation	-	-	-	(6,692)	(6,692)	-	(6,692)
Accumulated depreciation of disposals	-	-	-	1,187	1,187	-	1,187
	-	-	-	(5,505)	(5,505)	-	(5,505)

At fair value 30 June 2022	172,683	82,997	255,680	379,871	379,871	4,133	639,684
Accumulated depreciation at 30 June 2022	-	-	-	(86,080)	(86,080)	-	(86,080)
Carrying amount	172,683	82,997	255,680	293,791	293,791	4,133	553,604

Note 6: Assets We Manage (cont.)

	Plant machinery and equipment \$'000	Fixtures, fittings and furniture \$'000	Computers and telecomms \$'000	Art collection \$'000	Total plant and equipment \$'000
(b) Plant and Equipment					
At fair value 1 July 2021	17,720	1,854	7,140	3,901	30,615
Accumulated depreciation at 1 July 2021	(10,387)	(1,531)	(5,888)	-	(17,806)
	7,333	323	1,252	3,901	12,809
Movements in Fair Value					
Additions	1,584	358	305	24	2,271
Contributions	-	-	-	13	13
Disposal	(1,129)	(16)	(3)	-	(1,148)
Transfers	1,929	-	-	-	1,929
	2,384	342	302	37	3,065
Movements in Accumulated Depreciation					
Depreciation and amortisation	(1,972)	(72)	(537)	-	(2,581)
Accumulated depreciation of disposals	986	16	3	-	1,005
	(986)	(56)	(534)	-	(1,576)
At fair value 30 June 2022	20,104	2,196	7,442	3,938	33,680
Accumulated depreciation at 30 June 2022	(11,373)	(1,587)	(6,422)	-	(19,382)
Carrying amount	8,731	609	1,020	3,938	14,298



	Roads \$'000	Bridges \$'000	Footpaths and cycleways \$'000	Drainage \$'000	Waste management \$'000	Parks open spaces and streetscapes \$'000	Aerodromes \$'000	Off street car parks \$'000	Recreation, leisure and community facilities \$'000	Work in progress \$'000	Total infrastructure \$'000
(c) Infrastructure											
At fair value 1 July 2021	737,087	51,799	97,658	234,930	10,251	9,885	4,928	10,672	23,325	12,453	1,192,988
Accumulated depreciation at 1 July 2021	(238,649)	(18,663)	(39,884)	(96,565)	(10,015)	(3,719)	(1,370)	(3,129)	(1,258)	-	(413,252)
	498,438	33,136	57,774	138,365	236	6,166	3,558	7,543	22,067	12,453	779,736
Movements in Fair value											
Additions	6,660	579	931	321	-	307	-	9	30	13,330	22,167
Contributions	3,012	-	1,038	2,065	-	-	-	-	-	-	6,115
Disposal	(9,020)	(728)	(818)	(18)	-	(407)	-	(188)	-	(735)	(11,914)
Transfers	5,313	889	1,452	104	-	651	-	181	7	(10,205)	(1,608)
	5,965	740	2,603	2,472	-	551	-	2	37	2,390	14,760
Movement in Accumulated Depreciation											
Depreciation and amortisation	(13,298)	(596)	(1,770)	(2,361)	(236)	(449)	(226)	(222)	(657)	-	(19,815)
Accumulated depreciation of disposals	4,294	463	367	1	-	192	-	38	-	-	5,355
	(9,004)	(133)	(1,403)	(2,360)	(236)	(257)	(226)	(184)	(657)	-	(14,460)
At fair value 30 June 2022	743,052	52,539	100,261	237,401	10,251	10,436	4,928	10,674	23,362	14,843	1,207,747
Accumulated depreciation at 30 June 2022	(247,653)	(18,796)	(41,287)	(98,925)	(10,251)	(3,976)	(1,596)	(3,313)	(1,915)	-	(427,712)
Carrying amount	495,399	33,743	58,974	138,476	-	6,460	3,332	7,361	21,447	14,843	780,035

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Note 6: Assets We Manage (cont.)

Asset Category	Depreciation period	Threshold limit \$'000
Property		
land	na	Nil
buildings	10-100 years	10
Plant and Equipment		
plant, machinery and equipment	3 - 12 years	1
fixtures, fittings and furniture	5 - 10 years	1
computers and telecommunications	3 - 7 years	1
art works collection	na	1
Infrastructure		
road pavements and seals	14 - 87 years	10
road formation and earthworks	na	10
road kerb and channel	77 years	10
bridges deck	100 years	10
bridges substructure	100 years	10
footpaths and cycleways	15 - 60 years	10
drainage	100 years	10
waste management	2 - 20 years	10
parks, open space and streetscapes	20-40 years	5
recreation, leisure and community facilities	40 years	10
off street car parks	14 - 87 years	10
Intangible Assets		
software	5 years	5
landfill air space	2 years	10

Land Under Roads

Council recognises land under roads it controls at fair value.

Depreciation and Amortisation

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.

Depreciation periods used are listed below and are consistent with the prior year unless otherwise stated.

Repairs and Maintenance

Routine maintenance, repair costs and minor renewal costs are expensed as incurred. Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Valuation of Land and Buildings

Valuation of land and buildings were undertaken by a qualified independent valuers Gippsland Property Valuations (Registration number: 71139) for land and Assetic Pty Ltd for buildings. The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services.

This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

The date of the current valuation for land assets is June 2022 and for buildings June 2018.

The real estate market is being impacted by the uncertainty that the COVID-19 outbreak has caused. Market conditions are changing daily at present. As at the date of the valuation we consider that there is significant market uncertainty.

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2022 are as follows:

	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000
Land – Non specialised	-	82,997	-
Land – Specialised	-	-	172,683
Buildings – Specialised	-	-	293,791
Total	-	82,997	466,474

Valuation of Infrastructure

Valuation of infrastructure assets has been determined in accordance with an independent valuation undertaken by Assetic Pty Ltd MIE(Aust) CPEng, NPER : Membership 1102199.

The valuation is at fair value based on current replacement cost less accumulated depreciation as at the date of valuation.

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2022 are as follows:

	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	Date of valuation
Roads	-	-	495,399	Jun-2020
Bridges	-	-	33,743	Jun-2021
Footpaths and cycleways	-	-	58,974	Jun-2020
Drainage	-	-	138,476	Jun-2020
Recreational, Leisure and community facilities	-	-	-	Jun-2019
Waste management	-	-	6,460	n/a
Parks, open space and streetscapes	-	-	3,332	Jun-2019
Aerodromes	-	-	7,361	Jun-2015
Off street car parks	-	-	21,447	Jun-2020
Total	-	-	765,192	

Description of Significant Unobservable Inputs into Level 3 Valuations

Specialised land and land under roads is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 5% and 95%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently land values range between \$0 and \$951 per square metre.

Specialised buildings are valued using a current replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs are calculated on a square metre basis and ranges from \$84 to \$5,480 per square metre. The remaining useful lives of buildings are determined on the basis of the current condition of buildings and vary

from 10 years to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Infrastructure assets are valued based on the current replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 0 to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

Note 6: Assets we manage (cont.)

	2022 \$'000	2021 \$'000
Reconciliation of Specialised Land		
Land under roads	31,143	19,714
Parks, reserves and other specialised land	141,540	123,353
Total specialised land	172,683	143,067

6.2 Investments in Associates, Joint Arrangements and Subsidiaries

(a) Associates and Joint Arrangements

Council had no investments in associates or joint arrangements in 2021/22 (2020/21 nil).

(b) Subsidiaries

Council had no subsidiaries in the 2021/22 financial year (2020/21 nil).

(c) Community Asset Committee

All entities controlled by Council that have material income, expenses, assets or liabilities, such as committees of management, have been included in this financial report. Any transactions between these entities and Council have been eliminated in full. The Yallourn North Community Housing Committee is not included in this financial report based on their materiality.

Note 7: People and Relationships

7.1 Council and Key Management Remuneration

(a) Related Parties

Parent entity
Latrobe City Council

(b) Key Management Personnel

Key management personnel (KMP) are those people with the authority and responsibility for planning, directing and controlling the activities of Latrobe City Council. The Councillors, Chief Executive Officer and General Managers are deemed KMP.

Details of KMP at any time during the year are:

Councillors	Other KMP
Councillor S Gibson (Mayor from 1/07/2021 to 15/11/2021)	Chief Executive Officer
Councillor K O'Callaghan (Mayor from 16/11/2021 to 30/06/2022)	General Manager Regional City Planning and Assets
Councillor D Harriman	General Manager Community Health and Wellbeing*
Councillor D Howe	General Manager Regional City Strategy and Transition
Councillor B Law	General Manager Organisational Performance
Councillor T Lund	Executive Manager Office of the CEO
Councillor D Clancey	
Councillor G Middlemiss	
Councillor M Ferguson	

* Note: Two employees occupied the role of General Manager Community Health and Wellbeing during 2021-22.

	2022 No.	2021 No.
Total Number of Councillors	9	11
Chief Executive Officer and other Key Management Personnel	7	6
Total key management personnel	16	17

(c) Remuneration of Key Management Personnel

Total remuneration of key management personnel was as follows:

	2022 \$'000	2021 \$'000
Short-term benefits	1,474	1,455
Long-term benefits	32	11
Post employment benefits	108	102
Termination benefits	14	-
Total	1,628	1,568

The numbers of key management personnel whose total remuneration from Council and any related entities, fall within the following bands:

	2022 No.	2021 No.
\$0 - \$9,999	-	2
\$10,000 - \$19,999	-	3
\$20,000 - \$29,999	6	5
\$30,000 - \$39,999	2	-
\$40,000 - \$49,999	-	1
\$50,000 - \$59,999	1	-
\$60,000 - \$69,999	-	1
\$70,000 - \$79,999	1	-
\$90,000 - \$99,999	2	-
\$200,000 - \$209,999	-	1
\$230,000 - \$239,999	-	2
\$240,000 - \$249,999	3	1
\$320,000 - \$329,999	-	1
\$340,000 - \$349,999	1	-
Total	16	17

(d) Senior Officer Remuneration

A Senior Officer is an officer of Council, other than Key Management Personnel, who:

- has management responsibilities and reports directly to the Chief Executive; or
- whose total annual remuneration exceeds \$151,000

The number of Senior Officers are shown below in their relevant income bands:

Income Range	2022 No.	2021 No.
\$151,000 - \$159,999	8	9
\$160,000 - \$169,999	6	7
\$170,000 - \$179,999	4	3
Total	18	19

Total remuneration for the reporting year for Senior Officers included above, amounted to (,000) **\$2,939** **\$2,585**

7.2 Related Party Disclosure

(a) Transactions with Related Parties

During the period Council entered into the following transactions with related parties:

	2022 \$'000	2021 \$'000
Employee expenses for close family members of key personnel *	-	3
Purchase of materials & services from related parties of key management personnel	33	37
Total	33	40

* All close family members of key management personnel were employed through an arm's length process. They are paid in accordance with the Award for the job they perform. The council employs in excess of 1000 staff of whom only one is a close family member of key management personnel.

Note 7: People and Relationships (cont.)

(b) Outstanding Balances with Related Parties

Council has no outstanding balances to/from any related parties.

No expense has been recognised in the current year or prior year for bad or doubtful debts in respect of amounts owed by related parties.

(c) Loans To/From Related Parties

No loans have been made, guaranteed or secured by the council to a key management person, or a related party of a key management person during the reporting period.

(d) Commitments To/From Related Parties

The following commitments were in place at the end of the reporting period in relation to related parties.

	2022 \$'000	2021 \$'000
Employee commitments for close family members of key personnel	-	5
Total	-	5

Note 8: Managing Uncertainties

8.1 Contingent Assets and Liabilities

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed and if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable, respectively.

(a) Contingent Assets

Contingent assets are possible assets that arise from past events, whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Council.

Construction of infrastructure assets by developers in the course of creating new subdivisions results in the infrastructure assets being vested in Council when Council issues a Statement of Compliance. These assets are brought to account as revenue and capitalised. At reporting date, developers had commenced construction of assets that will eventually be transferred to Council contingent upon Council issuing a Statement of Compliance. Due to the nature of the arrangements in place and the assets involved, a contingent asset cannot be reliably measured prior to completion.

(b) Contingent Liabilities

Contingent liabilities are:

- possible obligations that arise from past events, whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Council; or
- present obligations that arise from past events but are not recognised because:
- it is not probable that an outflow of resources embodying economic benefits will be required to settle the obligation; or
- the amount of the obligation cannot be measured with sufficient reliability.

Superannuation

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined below. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists.

Future Superannuation Contributions

In addition to the disclosed contribution, there were no contributions outstanding at the 30 June 2022.

Latrobe City Council has paid unfunded liability payments to Vision Super totalling \$nil (2020/21 \$nil). There were \$nil contributions outstanding and \$nil loans issued from or to the above schemes as at 30 June 2022. The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2023 are \$0.3 million.

Landfill

Council has set aside a provision for the rehabilitation of landfill sites. The amounts provisioned are management's best estimates of the cost to rehabilitate these sites however until the rehabilitation plans have been designed and approved by the Environment Protection Authority Victoria (EPA) there is a possibility that Council's obligations could further increase in respect to these sites.

In addition Council has provided bank guarantees to the value of \$2.9 million to Environment Protection Authority Victoria (EPA) for performance obligations in relation to the rehabilitation of these landfill sites.

Liability Mutual Insurance

Council is a participant of the MAV Liability Mutual Insurance (LMI) Scheme. The LMI scheme provides public liability and professional indemnity insurance cover. The LMI scheme states that each participant will remain liable to make further contributions to the scheme in respect of any insurance year in which it was a participant to the extent of its participant's share of any shortfall in the provision set aside in respect of that insurance year, and such liability will continue whether or not the participant remains a participant in future insurance years.

Gippsland Regional Aquatic Centre site

Latrobe City Council has been issued with a clean-up notice from the Environmental Protection Authority (EPA) in relation to the site located at the corner of Breed Street and Kay Street Traralgon. The location is the former site of the Traralgon Gasworks and the current site of the Gippsland Regional Aquatic Centre. Extensive clean up and remediation of the site has been undertaken by Latrobe City Council and council is working with an EPA approved Environmental Consultant to ensure that the contamination on site has been cleaned up to the satisfaction of the EPA.

Council has until 30 September 2022 to produce an environmental audit report, prepared in accordance with section 53X of the *Environment Protection Act 1970* and in accordance with the approved EPA audit scope along with either a Certificate of Environmental Audit in accordance with section 53Y of the Act; or a Statement of Environmental Audit in accordance with section 53Z of the Act, demonstrating that that site has been cleaned to the EPA's satisfaction. The EPA has sole discretion as to whether the works undertaken have been sufficiently undertaken or whether further works are required to be completed.

(c) Guarantees for Loans to Other Entities

Council has not provided any guarantees for loans to other entities as at the balance date.

Financial guarantee contracts are not recognised as a liability in the balance sheet unless the lender has exercised their right to call on the guarantee or Council has other reasons to believe that it is probable that the right will be exercised.

8.2 Change in Accounting Standards

Certain new Australian Accounting Standards and interpretations have been published that are not mandatory for the 30 June 2022 reporting period. Council assesses the impact of these new standards. As at 30 June 2022 there were no new accounting standards or interpretations issued by the AASB which are applicable for the year ending 30 June 2023 that are expected to impact Council.

8.3 Financial Instruments

(a) Objectives and Policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables), bank and/or TCV borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class

of financial asset, financial liability and equity instrument is disclosed in the Notes of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market Risk

Market risk is the risk that the fair value or future cash flows of council financial instruments will fluctuate because of changes in market prices. The Council's exposure to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest Rate Risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Council does not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rates.

Investment of surplus funds is made with approved financial institutions under the *Local Government Act 2020*. Council manages interest rate risk by adopting an investment policy that ensures:

- diversification of investment product;
- monitoring of return on investment; and
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

(c) Credit Risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council have exposure to credit risk on some financial assets included in the balance sheet. Particularly significant areas of credit risk exist in relation to outstanding fees and fines as well as loans and receivables from sporting clubs and associations. To help manage this risk:

- council have a policy for establishing credit limits for the entities Council deal with;
- council may require collateral where appropriate; and
- council only invest surplus funds with financial institutions which have a recognised credit rating specified in council's investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

Note 8: Managing uncertainties (cont.)

There are no material financial assets which are individually determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the balance sheet, such as when Council provide a guarantee for another party. Details of our contingent liabilities are disclosed in Note 8.1(b).

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

(d) Liquidity Risk

Liquidity risk includes the risk that, as a result of council's operational liquidity requirements it will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- have a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- have readily accessible standby facilities and other funding arrangements in place;
- have a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitor budget to actual performance on a regular basis; and
- set limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed on the face of the balance sheet and the amounts related to financial guarantees disclosed in Note 8.1(c), and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at Note 5.4.

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair value.

(e) Sensitivity Disclosure Analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of +1% and -1% in market interest rates (AUD) from year-end rates of 0.85%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

8.4 Fair Value Measurement

Fair Value Hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair value measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use of an asset result in changes to the permissible or practical highest and best use of the asset. In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from 3 to 5 years. The valuation is performed either by experienced council officers or independent experts.

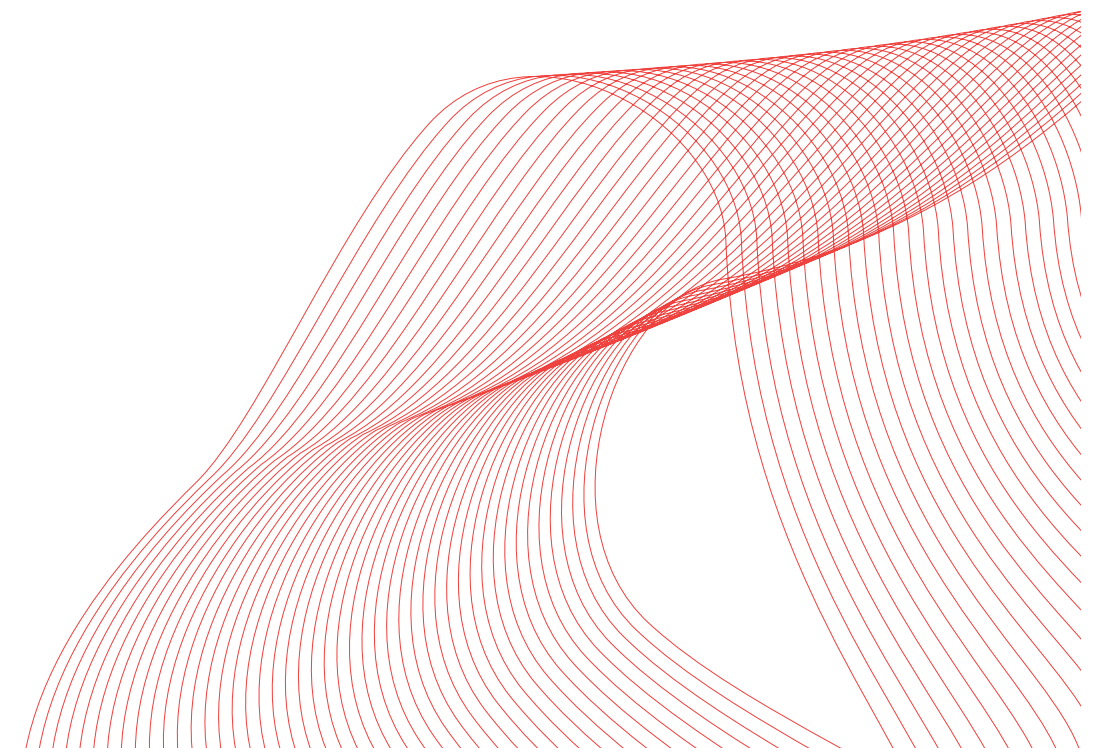
Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Impairment of Assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

8.5 Events Occurring After Balance Date

No other matters have occurred after balance date that requires disclosure in the financial report.



Note 9: Other Matters

9.1 Reserves

(a) Asset Revaluation Reserves

	Balance at beginning of reporting period	Increment/ (Decrement)	Balance at end of reporting period
	\$'000	\$'000	\$'000
2022			
Property			
Land	135,217	54,147	189,364
Buildings	110,489	-	110,489
	245,706	54,147	299,853
Infrastructure			
Roads	117,377	-	117,377
Bridges	30,575	-	30,575
Footpaths and cycleways	18,205	-	18,205
Off street carparks	8,282	-	8,282
Drainage	79,047	-	79,047
Recreation, leisure and community facilities	1,159	-	1,159
Parks, open space and streetscapes	3,387	-	3,387
	258,032	-	258,032
Other			
Artworks	1,095	-	1,095
Other	13	-	13
	1,108	-	1,108
Total asset revaluation reserves	504,846	54,147	558,993
2021			
Property			
Land	116,600	18,617	135,217
Buildings	110,489	-	110,489
	227,089	18,617	245,706
Infrastructure			
Roads	117,377	-	117,377
Bridges	28,982	1,593	30,575
Footpaths and cycleways	18,205	-	18,205
Off street carparks	8,282	-	8,282
Drainage	79,047	-	79,047
Recreation, leisure and community facilities	1,159	-	1,159
Parks, open space and streetscapes	3,387	-	3,387
	256,439	1,593	258,032
Other			
Artworks	895	200	1,095
Other	13	-	13
	908	200	1,108
Total asset revaluation reserves	484,436	20,410	504,846

The asset revaluation reserve is used to record the increased (net) value of Council's assets over time.

	Balance at beginning of reporting period	Transfer from accumulated surplus	Transfer to accumulated surplus	Balance at end of reporting period
	\$'000	\$'000	\$'000	\$'000
(b) Other Reserves				
2022				
Developer Contributions	4,625	871	(12)	5,484
Total other reserves	4,625	871	(12)	5,484
2021				
Developer Contributions	4,576	695	(646)	4,625
Total other reserves	4,576	695	(646)	4,625

Purpose and Nature of Other Reserves

Developer Contributions – The development contribution reserve is maintained to account for funds held by the Council for specific development purposes include off street parking, drainage, playgrounds and public open spaces and tree planting development.

9.2 Reconciliation of Cash Flows from Operating Activities to Surplus (Deficit)

	2022 \$'000	2021 \$'000
Surplus/(Deficit) for the Year	22,412	25,239
Depreciation and amortisation	29,220	28,835
Net (gain)/loss on disposal of property, infrastructure, plant and equipment	9,645	3,869
Contributions non-monetary assets	(16,080)	(6,766)
Finance costs	334	318
Impairment losses/ Work in progress written off	808	2,719
Changes in Assets and Liabilities		
(Increase)/ decrease in trade and other receivables	(380)	1,144
(Increase)/ decrease in prepayments	(12)	(323)
(Increase)/ decrease in accrued income	(336)	(1,725)
Increase/ (decrease) in trade and other payables	106	2,302
Increase/ (decrease) in unearned income/revenue	(1,071)	5,371
Increase/ (decrease) in trust funds and deposits	1,403	532
Increase/ (decrease) in provisions	(2,759)	(2,576)
Net cash provided by operating activities	43,290	58,939

9.3 Superannuation

Latrobe City Council makes some of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. Obligations for contributions to the Fund are recognised as an expense in Comprehensive Operating Statement when they are made or due.

Accumulation

The Fund's accumulation categories, Vision MySuper/ Vision Super Saver, receive both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2022, this was 10.0% as required under Superannuation Guarantee legislation (2021: 9.5%)).

Defined Benefit

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of [Employer name] in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119 Employee Benefits.

Note 9: Other matters (cont.)

Funding Arrangements

Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary.

As at 30 June 2021, an interim actuarial investigation was held as the Fund provides lifetime pensions in the Defined Benefit Category.

The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 109.8%. The financial assumptions used to calculate the VBI were:

- Net investment returns 4.75% pa
- Salary inflation 2.75% pa
- Price inflation (CPI) 2.25% pa

As at 30 June 2022, an interim actuarial investigation is underway as the Fund provides lifetime pensions in the Defined Benefit category. It is expected to be completed by 31 October 2022.

Vision Super has advised that the VBI at 30 June 2022 was 102.2%. Council was notified of the 30 June 2022 VBI during August 2022 (2021: August 2021). The financial assumptions used to calculate this VBI were:

- Net investment returns 5.5% pa
- Salary information 2.5% pa to 30 June 2023, and 3.5%pa thereafter
- Price inflation (CPI)3.0% pa.

The VBI is used as the primary funding indicator. Because the VBI was above 100%, the 30 June 2021 actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

Employer Contributions

REGULAR CONTRIBUTIONS

On the basis of the results of the 2021 triennial actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2022, this rate was 10.0% of members' salaries (9.5% in 2020/2021). This rate is expected to increase in line with any increases in the SG contribution rate and was reviewed as part of the 30 June 2020 triennial valuation.

In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

Funding Calls

If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Latrobe City Council are required to make an employer contribution to cover the shortfall.

Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's Defined Benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up.

If there is a surplus in the Fund, the surplus cannot be returned to the participating employers.

In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

The 2021 Triennial Actuarial Investigation Surplus Amounts

An actuarial investigation is conducted annually for the Defined Benefit category of which Council is a contributing employer. Generally, a full actuarial investigation is conducted every three years and interim actuarial investigations are conducted for each intervening year. An interim investigation was conducted as at 30 June 2021 and the last full investigation was conducted as at 30 June 2020.

The Fund's actuarial investigations identified the following for the Defined Benefit category of which Council is a contributing employer:

	2021 (interim)	2020 (triennial)
	\$m	\$m
A VBI surplus	214.7	100
A total service liability surplus	270.3	200
A discounted accrued benefits surplus	285.2	217.8

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2021.

The total service liability surplus means that the current value of the assets in the Fund's Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses as at 30 June 2021.

The discounted accrued benefit surplus means that the current value of the assets in the Fund's Defined Benefit category exceeds the value of benefits payable in the future but accrued in respect of service to 30 June 2021.

Council was notified of the 30 June 2021 VBI during August 2021 (2020: August 2020).

The 2022 Interim Actuarial Investigation

An interim actuarial investigation is being conducted for the Fund's position as at 30 June 2022 as the Fund provides lifetime pensions in the Defined Benefit category. It is anticipated that this actuarial investigation will be completed by October 2022. Council was notified of the 30 June 2022 VBI during August 2022 (2021: August 2021).

Superannuation Contributions

Contributions by Latrobe City Council (excluding any unfunded liability payments) to the above superannuation plans for the financial year ended 30 June 2022 are detailed below:

Scheme	Type of Scheme	Rate	2022 \$'000	2021 \$'000
Vision Super	Defined Benefits	10.0%	263	309
Various	Accumulation	10.0%	4,352	4,079

In addition to the above contributions, Latrobe City Council has paid unfunded liability payments to Vision Super totalling \$nil (2020/21 \$nil).

There were \$595K contributions outstanding (2020/21 \$559K) and \$nil loans issued (2020/21 \$nil) from or to the above schemes as at 30 June 2022.

The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2023 is \$263K.

Note 10: Change in Accounting Policy

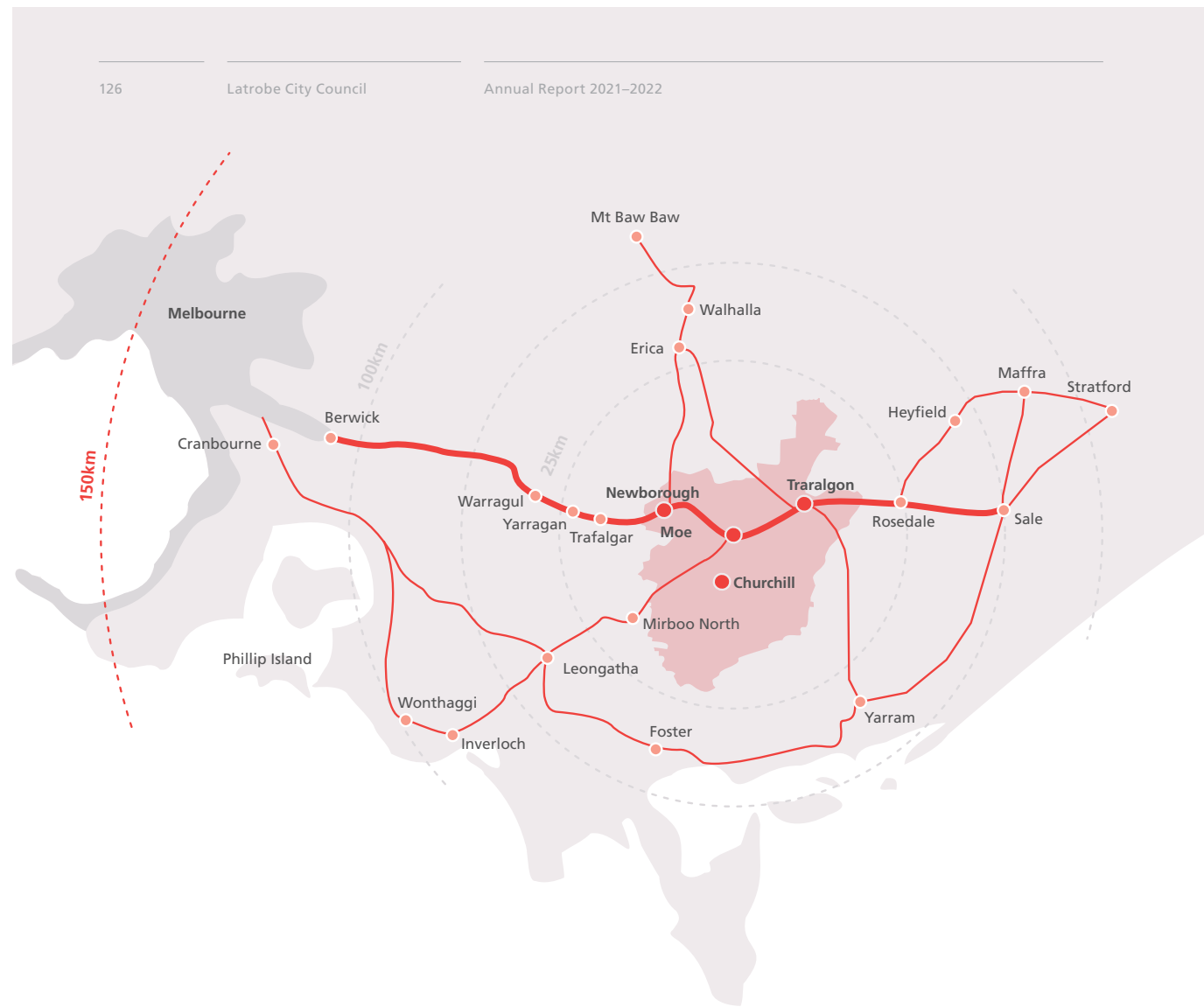
There have been no changes to accounting policies in the 2021-22 year.

There are no pending accounting standards that are likely to have a material impact on council.



06 Performance Statement

FOR THE YEAR ENDED
30 JUNE 2022



Description of Municipality

Description of Municipality

Latrobe City is Victoria's eastern Regional City and Gippsland's primary service centre and employment hub, providing retail, entertainment, education, government and health services to the region with a population of 76,1561.

Latrobe City is located an hour and half drive east of Melbourne covering an area of 1,425 square kilometres situated between the Strzelecki Ranges to the south and the Great Dividing Range to the north. The city is made up of four major towns; Churchill, Moe/Newborough, Morwell and Traralgon; and seven rural townships of Boolarra, Glengarry, Toongabbie, Tyers, Traralgon South, Yallourn North and Yinnar. The rural landscape in between townships houses a large population of hard working farmers and residents who enjoy the peace and tranquillity that comes with country life.

1 Australian Bureau of Statistics Regional Population, 2020-21 Australia, 29 March 2022 ERP 2021

Certification of the Performance Statement

In my opinion, the accompanying performance statement has been prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

Matthew Rogers CPA
Principal Accounting Officer
Dated: 04/10/2022

In our opinion, the accompanying performance statement of the Latrobe City Council for the year ended 30 June 2022 presents fairly the results of council's performance in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

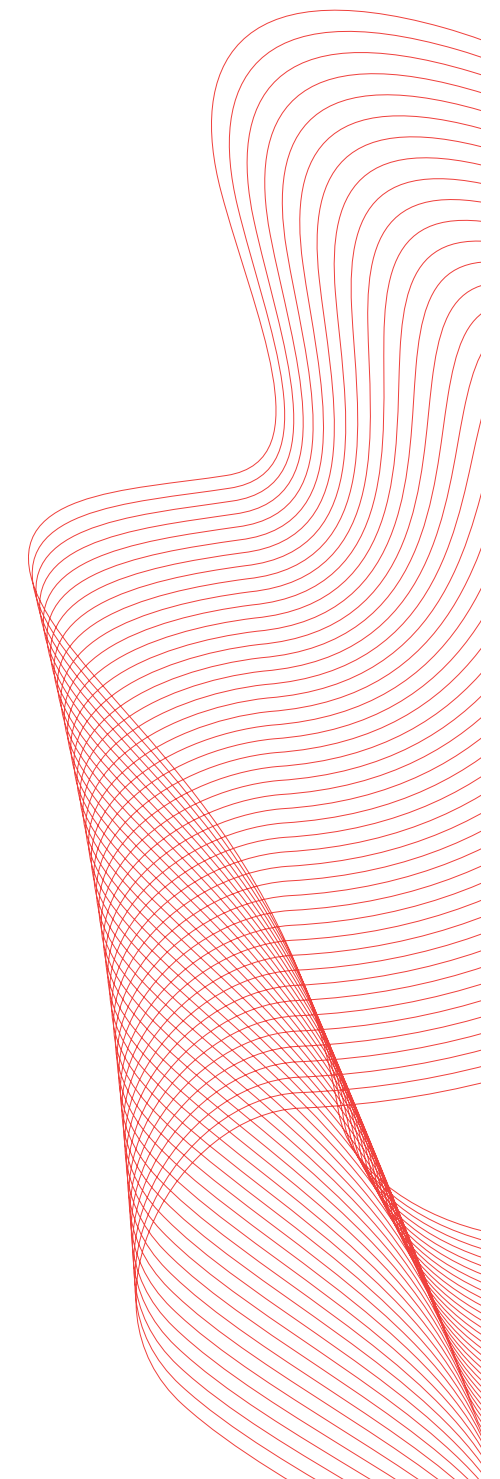
At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the council and by the *Local Government (Planning and Reporting) Regulations 2020* to certify this performance statement in its final form.

Cr Melissa Ferguson
Councillor
Dated: 04/10/2022

Cr Sharon Gibson
Councillor
Dated: 04/10/2022

Steven Piasente
Chief Executive Officer
Dated: 04/10/2022



Auditor-General's Report on Performance Statement

Independent Auditor's Report

To the Councillors of Latrobe City Council

Opinion	<p>I have audited the accompanying performance statement of Latrobe City Council (the council) which comprises the:</p> <ul style="list-style-type: none"> • description of municipality for the year ended 30 June 2022 • sustainable capacity indicators for the year ended 30 June 2022 • service performance indicators for the year ended 30 June 2022 • financial performance indicators for the year ended 30 June 2022 • other information • certification of the performance statement. <p>In my opinion, the performance statement of Latrobe City Council in respect of the year ended 30 June 2022 presents fairly, in all material respects, in accordance with the performance reporting requirements of Part 4 of the <i>Local Government Act 2020 and Local Government (Planning and Reporting) Regulations 2020</i>.</p>
Basis for Opinion	<p>I have conducted my audit in accordance with the <i>Audit Act 1994</i> which incorporates the Australian Standards on Assurance Engagements. I further describe my responsibilities under that Act and those standards in the <i>Auditor's Responsibilities for the Audit of the performance statement</i> section of my report.</p> <p>My independence is established by the <i>Constitution Act 1975</i>. My staff and I are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 <i>Code of Ethics for Professional Accountants</i> (the Code) that are relevant to my audit of the performance statement in Victoria. My staff and I have also fulfilled our other ethical responsibilities in accordance with the Code.</p> <p>I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.</p>
Councillors' responsibilities for the performance statement	<p>The Councillors are responsible for the preparation and fair presentation of the performance statement in accordance with the performance reporting requirements of the <i>Local Government Act 2020</i> and the <i>Local Government (Planning and Reporting) Regulations 2020</i> and for such internal control as the Councillors determines is necessary to enable the preparation and fair presentation of a performance statement that is free from material misstatement, whether due to fraud or error.</p>



Auditor's responsibilities for the audit of the performance statement

As required by the *Audit Act 1994*, my responsibility is to express an opinion on the performance statement based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the performance statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Standards on Assurance Engagements will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance statement. As part of an audit in accordance with the Australian Standards on Assurance Engagements, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the performance statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the overall presentation, structure and content of the performance statement, including the disclosures, and whether performance statement represents the underlying events and results in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

MELBOURNE
17 October 2022

Travis Derricott
as delegate for the Auditor-General of Victoria

Sustainable Capacity Indicators

Indicator/Measure	Results 2019	Results 2020	Results 2021	Results 2022	Material Variations
Population	\$1,813	\$1,805	\$1,844	\$2,019	The result for this measure has increased by \$174 over the year. This is largely attributed to price increases, together with one -off expenditure items e.g. costs incurred in the clean-up after the June 2021 storm and flood event and the transition of the Commonwealth Home Support Program and Community Care Program for Young People (HACC PYP) services to other service providers within the community.
Expenses per head of municipal population [Total expenses / Municipal population]					
Infrastructure per head of municipal population [Value of infrastructure / Municipal population]	\$13,210	\$13,865	\$14,244	\$14,342	
Population density per length of road [Municipal population / Kilometres of local roads]	46	46	52	53	Minor movement in 2022. The large increase in 2021 was the result of a review of Council's asset database which found on-street parking had previously been included in road length data, this has been revised to give the true length of the road.
Own-source Revenue	\$1,326	\$1,356	\$1,280	\$1,350	The increase experienced in 2022 is directly related to increased user fees and charges revenue, as a result of services reopening following the COVID-19 pandemic together with higher than expected growth in rates and charges revenue.
Own-source revenue per head of municipal population [Own-source revenue / Municipal population]					
Recurrent Grants	\$353	\$375	\$361	\$446	The result for this measure has increased by \$85 per capita from the 2021 year. This is mainly related to 2022/2023 Commonwealth Financial Assistance Grants funding, received in advance in 2022 exceeding the equivalent advance in 2021 by \$71 per capita.
Recurrent grants per head of municipal population [Recurrent grants / Municipal population]					
Disadvantage	1	1	1	1	The result for this measure has remained unchanged over the four year period.
Relative socio-economic disadvantage [Index of Relative Socio-economic Disadvantage by decile]					
Workforce Turnover	12.5%	10.7%	17.2%	26.5%	The increase in turnover rate over the past 12 months can be attributed to the cessation of the Aged and Disability program. In addition to this, the volatility of the labour market resulted in increased staff movements and departures from Council. This was reflective of the Local Government sector as a whole, with increased opportunities to work remote opening up a broader range of employment opportunities for people in regional areas.
Percentage of staff turnover [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100					

Definitions

Adjusted Underlying Revenue

Total income other than:

- non-recurrent grants used to fund capital expenditure; and
- non-monetary asset contributions; and
- contributions to fund capital expenditure from sources other than those referred to above.

Infrastructure

Non-current property, plant and equipment excluding land.

Local Road

A sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*.

Population

The resident population estimated by council.

Own-source Revenue

Adjusted underlying revenue other than revenue that is not under the control of council (including government grants).

Relative Socio-economic Disadvantage

In relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA.

SEIFA

Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website.

Unrestricted Cash

All cash and cash equivalents other than restricted cash.

Service Performance Indicators

Service/Indicator/Measure	Results 2019	Results 2020	Results 2021	Results 2022	Material Variations
Aquatic Facilities	4.9	3.6	2.4	3.2	Utilisation of aquatic centres continues to rebound from the impacts of COVID-19 pandemic restrictions. Attendance numbers continue to increase as a result of the return of Learn to Swim programs.
Utilisation of aquatic facilities [Number of visits to aquatic facilities / Municipal population]					
Animal Management	New in 2020	100%	100%	100%	While recording 100% successful prosecutions, it should be noted that the number of cases put forward was significantly less due to the impacts of COVID-19 on non-urgent criminal matters before the Court. This resulted in a substantial reduction in the number of matters lodged and an increase in the number of adjournments moved to the 2022/2023 year.
HEALTH AND SAFETY Animal management prosecutions [Number of successful animal management prosecutions/ Number of animal management prosecutions]x100					
Food Safety	88.5%	63.1%	75.3%	39.8%	The 2022 results indicate a decrease in the number of follow up visits, this was primarily as a result of resourcing being reallocated to assist with issues associated with the major flooding event in June 2021 and the requirement to provide assistance to families isolating due to COVID-19.
HEALTH AND SAFETY Critical and major non-compliance notifications [Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about a food premises] x100					
Governance	54	53	56	52	Satisfaction with Council decisions has decreased from 56 out of 100 in 2021 to 52 in 2022.
SATISFACTION Satisfaction with council decisions [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]					

Service Performance Indicators (cont.)

Service/Indicator/Measure	Results 2019	Results 2020	Results 2021	Results 2022	Material Variations
Libraries PARTICIPATION Active library members [Number of active library borrowers in the last 3 years / The sum of the population for the last three years] x100	10.3%	10.3%	9.8%	9.1%	Participation at libraries continued to be impacted by COVID-19 restrictions, which saw facilities closed to the public during periods, however a click and collect service continued during this period.
Maternal and Child Health (MCH) PARTICIPATION Participation in the MCH service [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	70.3%	72.6%	74.5%	71.5%	During the year, 3,631 children were enrolled in the Maternal and Child Health (MCH) service with 2,597 of those children having attended the service at least once during the year. This is a slight decrease from the previous year due to COVID-19 restrictions and a decrease in MCH nurses.
Participation in the MCH service by Aboriginal children [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	69.1%	76.0%	86.7%	82.5%	During the year, 208 Aboriginal children were enrolled in the Maternal and Child Health (MCH) service, and of those, 171 children attended the service at least once during the year. This has slightly decreased from the previous year measure which can be attributed to COVID-19 restrictions and a decrease in MCH nurses.
Roads SATISFACTION Satisfaction with sealed local roads [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	60	57	61	57	The annual Community Satisfaction Survey assesses the community's satisfaction with Council's performance. Satisfaction with sealed local roads has decreased to a rating of 57%. Council's understanding of the sealed local road network, gained through customer service requests and the ongoing inspection program, indicates the network is generally in good condition. There may be instances of confusion between Council maintained and Department of Transport maintained roads.
Statutory Planning DECISION MAKING Council planning decisions upheld at VCAT [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	40.0%	40.0%	0.0%	0.0%	In the 2021/2022 financial year two applications were reviewed at VCAT, with VCAT not upholding Council's decision in both matters.
Waste Collection WASTE DIVERSION Kerbside collection waste diverted from landfill [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	52.1%	51.4%	49.2%	50.2%	Council has seen a decrease in the percentage of waste diverted from landfill over the last four years, it is suspected that this is partly due to a higher level of contaminated recycle material being diverted to landfill and the impact of more people working from home due to COVID-19 restrictions.

Definitions

Aboriginal Child

A child who is an Aboriginal person.

Aboriginal Person

has the same meaning as in the *Aboriginal Heritage Act 2006*.

Active Library Member

A member of a library who has borrowed a book from the library.

Annual Report

An annual report prepared by a council under sections 98 of the Act.

Class 1 Food Premises

Food premises, within the meaning of the *Food Act 1984*, that have been declared as class 1 food premises under section 19C of that Act.

Class 2 Food Premises

Food premises, within the meaning of the *Food Act 1984*, that have been declared as class 2 food premises under section 19C of that Act.

Critical Non-compliance Outcome Notification

A notification received by council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health.

Food Premises

Has the same meaning as in the *Food Act 1984*.

Local Road

A sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*.

Major Non-compliance Outcome Notification

Means a notification received by a council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken.

MCH

The Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age.

Population

The resident population estimated by council.

Financial Performance Indicators

Service/Indicator/Measure	Results 2019	Results 2020	Results 2021	Results 2022	Forecasts 2023	Forecasts 2024	Forecasts 2025	Forecasts 2026	Material Variations
Efficiency EXPENDITURE LEVEL Expenses per property assessment [Total expenses / Number of property assessments]	\$3,534	\$3,519	\$3,613	\$3,896	\$3,409	\$3,429	\$3,466	\$3,507	The result for this measure has increased by \$283 over the year. This is largely due to one -off items expenditure items e.g. costs incurred in the clean-up after the June 2021 storm and flood event and the transition of the Commonwealth Home Support Program and Community Care Program for Young People (HACC PYP) services to other service providers within the community. A reduction is forecasted in 2023 aligned to Council no longer being the providers of these HACC PYP services.
REVENUE LEVEL Average rate per property assessment [Total rate revenue (General rates and Municipal charges) / Number of property assessments]	New in 2020	\$1,542	\$1,556	\$1,601	\$1,613	\$1,646	\$1,678	\$1,712	The average rate per property assessment is expected to increase in line with expected Rate Cap amounts of 1.75% in 2023 and are currently estimated at 2% per annum from 2024 to 2026.
Liquidity WORKING CAPITAL Current assets compared to current liabilities [Current assets / Current liabilities] x100	324.7%	267.5%	253.0%	259.5%	190.0%	212.4%	205.5%	223.3%	The result for this measure has had a minor favourable increase in 2022, it is expected to fall in 2023 as Council expends carry forward capital works and unspent grants reducing the levels of cash and investments.

Financial Performance Indicators (cont.)

Service/Indicator/ Measure	Results 2019	Results 2020	Results 2021	Results 2022	Forecasts 2023	Forecasts 2024	Forecasts 2025	Forecasts 2026	Material Variations
Liquidity UNRESTRICTED CASH Unrestricted cash compared to current liabilities [Unrestricted cash / Current liabilities] x100	(71.2%)	25.1%	29.3%	7.6%	38.0%	41.0%	42.1%	54.3%	The reduced ratio of 7.6% is mainly due to lower cash holdings at 30 June 2022 and higher levels of monies held in investments in Term Deposits. This ratio is forecasted to remain in a positive position due to assumptions of lower restrictions on cash as current capital works projects are completed and unspent grants are expected to reduce. As indicated, this ratio is influenced by the timing and level of investments not classified as cash which are timed to mature to meet current liabilities as they fall due.
Obligations LOANS AND BORROWINGS Loans and borrowings compared to rates [Interest bearing loans and borrowings / Rate revenue] x100	19.3%	12.7%	20.4%	17.9%	23.2%	19.7%	16.5%	9.8%	The result for this measure has decreased to 17.9% in 2022 due to the repayment of borrowings during the year. The ratio is forecasted to increase to 23.2% in 2023 as Council draws down a further \$7.8 million of new borrowings for the Moe Rail Precinct Revitalisation Stage 2 and Kernot Hall Refurbishment projects. The ratio is then forecasted to decrease with no further borrowings currently planned across the remaining three year period.
Loans and borrowings repayments compared to rates [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100	2.9%	12.0%	1.2%	2.1%	3.3%	3.3%	3.2%	6.6%	The result for this measure increased to 2.1% in 2022 due to an increase in repayments from the final drawdown on the loan for the Gippsland Regional Aquatic Facility in June 2021. The measure is forecasted to increase to 3.3% in 2023, with the expected drawdown of a further \$7.8 million new borrowings for the Moe Rail Precinct Revitalisation Stage 2 and Kernot Hall Refurbishment projects. The 6.6% ratio forecasted in 2026 is due to the principal repayment of an interest only loan falling due in that year.
INDEBTEDNESS Non-current liabilities compared to own source revenue [Non-current liabilities / Own source revenue] x100	26.9%	24.7%	32.3%	26.0%	27.4%	24.7%	18.5%	16.1%	The decreased ratio in 2022 was mainly due to increases in own source revenue as a result of the impact of the COVID-19 pandemic on user fees such as leisure, performing arts and parking fines being lesser than in the previous year, together with higher than expected growth in rates and charges. The ratio is forecasted to remain relatively steady for the next two years and then decrease in 2025 as an interest only loan moves into current liabilities for repayment in 2026.

Service/Indicator/ Measure	Results 2019	Results 2020	Results 2021	Results 2022	Forecasts 2023	Forecasts 2024	Forecasts 2025	Forecasts 2026	Material Variations
ASSET RENEWAL AND UPGRADE Asset renewal and upgrade compared to depreciation [Asset renewal and upgrade expense / Asset depreciation] x100	New in 2020	152.2%	82.7%	85.0%	88.2%	65.8%	69.1%	63.9%	The ratio has had a minor improvement in 2022 largely supported from external grant funding. The reduction in the ratio in future years is symbolic of the increased depreciation costs associated with over \$100M of new infrastructure assets predominately funded by State and Commonwealth Government grants. Council's largest asset class, roads, is expected to be maintained around 100%, however other classes such as drainage, which is renewed only on a reactive basis, and buildings which are often reliant on government funding for major renewal and upgrade works are forecasted to remain below 100%.
Operating Position ADJUSTED UNDERLYING RESULT Adjusted underlying surplus (or deficit) [Adjusted underlying surplus (deficit) / Adjusted underlying revenue] x100	(5.0%)	(1.5%)	(5.0%)	(4.0%)	(3.5%)	(2.6%)	(2.3%)	(2.1%)	Council's underlying deficit reduced by a further 1.0% compared to 2021. The results are forecasted to remain in deficit mainly due to restrictions on Council's ability to increase revenue and uplifts in depreciation expenses resulting from the recent construction of major new infrastructure. e.g. Gippsland Regional Aquatic Facility (GRAC) and the Gippsland Performing Arts Centre (GPAC).
Stability RATES CONCENTRATION Rates compared to adjusted underlying revenue [Rate revenue / Adjusted underlying revenue] x100	60.1%	60.1%	61.3%	57.5%	67.4%	67.6%	67.9%	68.1%	The ratio reduced to 57.5% in 2022 largely as a result of a large advance received for the Victoria Grants Commission Finance Assistance grants for 2023 together with improved receipt of User Charges linked to COVID-19 recovery. Council's reliance on rates revenue is expected to continue to rise into the future primarily based on moderate estimates of future levels of recurrent government funding and user fees and charges.
RATES EFFORT Rates compared to property values [Rate revenue / Capital improved value of rateable properties] x100	0.7%	0.7%	0.7%	0.6%	0.5%	0.5%	0.5%	0.5%	The result for this measure has remained stable over the past four year period. A small decrease occurred in 2022, and a further decrease is forecast in 2023 as a result of increasing property valuations across the municipality.

Financial Performance Indicators (cont.)

Definitions

Adjusted Underlying Revenue

Total income other than:

- non-recurrent grants used to fund capital expenditure; and
- non-monetary asset contributions; and
- contributions to fund capital expenditure from sources other than those referred to above.

Adjusted Underlying Surplus (or Deficit)

Adjusted underlying revenue less total expenditure.

Asset Renewal Expenditure

Expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability.

Current Assets

All assets other than current assets.

Current Liabilities

The same meaning as in the AAS.

Non-current Assets

All assets other than current assets.

Non-current Liabilities

All liabilities other than current liabilities.

Non-recurrent Grant

A grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan.

Own-source Revenue

Adjusted underlying revenue other than revenue that is not under the control of council (including government grants).

Population

The resident population estimated by council.

Rate Revenue

Revenue from general rates, municipal charges, service rates and service charges.

Recurrent Grant

A grant other than a non-recurrent grant.

Residential Rates

Revenue from general rates, municipal charges, service rates and service charges levied on residential properties.

Restricted Cash

Cash and cash equivalents and financial assets, within the meaning of the AAS that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year.

Unrestricted Cash

All cash and cash equivalents other than restricted cash.

Other Information

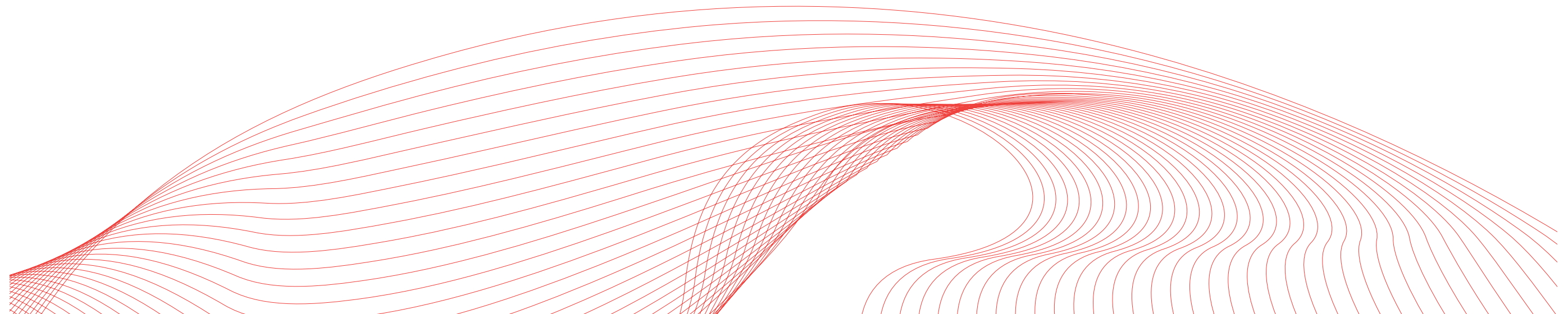
1. Basis of Preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the *Local Government Act 2020* and *Local Government (Planning and Reporting) Regulations 2020*.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the council's strategic resource plan. The *Local Government (Planning and Reporting) Regulations 2020* requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and detailed explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by council in its budget on 6 June 2022. The budget includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The budget can be obtained by contacting council.





07 Governance, Management and Other Information

FOR THE YEAR ENDED
30 JUNE 2022

Statutory Information

What Council Does and How Council Works

Councils are representative governments elected by the community to manage local issues and to establish and plan for the community's needs.

Latrobe City Council is a public statutory body which operates under the legislative requirements of the *Local Government Act 1989 and Local Government Act 2020*.

These Acts set out the role of the elected Council that is responsible for the leadership and good governance of the municipal district and local community.

Council approves the annual budget, long-term financial plan, development and implementation of strategies and plans and establishes local policies in response to local needs and priorities.

Management of the day-to-day operational matters is the role of the Chief Executive Officer, under delegation of the Council and in accordance with the *Local Government Act 2020*.

Audit and Risk Committee

The Audit and Risk Committee is appointed by Council under Section 53 of the *Local Government Act 2020*.

The Audit and Risk Committee Charter describes the authorities and scope of the Committee, which includes assisting Council in the discharge of its oversight of:

- Corporate reporting processes, including financial and performance reporting processes and internal control
- Risk management
- Fraud prevention systems and controls
- Business continuity
- External audit
- Internal audit
- Compliance with laws, regulations, internal policies and industry standards

The Audit and Risk Committee consists of two Councillors and three independent external members as outlined below.

Remuneration is currently set at \$1500 per meeting for the Chair and \$1000 per meeting for the other independent members.

The Committee currently consists of:

INDEPENDENT CHAIR: MS BEVERLEY EXCELL

Reappointed by Council as Chair on 2 March 2020 for an additional two year period (until 1 August 2023)

INDEPENDENT MEMBER: MS DAVID KORTUM

Appointed by Council on 6 June 2022 for a three-year period (until 6 June 2025)

INDEPENDENT MEMBER: MR JOHN PURCELL

Appointed by Council on 6 June 2022 for a two and a half year period (until 6 December 2024)

INDEPENDENT MEMBER: MS JOANNE BOOTH

(concluded on 1 August 2022)

INDEPENDENT MEMBER: MR TERRY RICHARDS

(concluded on 2 June 2022)

COUNCIL REPRESENTATIVE:

Cr Melissa Ferguson (commenced 07 December 2020)

Cr Bradley Law (commenced on 3 March 2022)

Cr Graeme Middlemiss (concluded 02 December 2021)

The Audit and Risk Committee held four meetings in the 2021/2022 financial year. All independent members attended each of the meetings in 2021/2022. Cr Melissa Ferguson was an apology for each of the meetings in 2021/2022. All other councillors attended meetings scheduled during their term of appointment.

Councillors not appointed to the Committee are also invited to attend to observe proceedings, and members of management are present to respond to questions from the Committee.

The Committee has regular reports relating to:

- External audit process and outcomes
- Internal audit planning, reports and action implementation
- Risk management
- Performance reporting
- Awareness of VAGO, IBAC and Ombudsman reports tabled in state parliament (relating to local and Victorian Government agencies)
- Key policies that have been reviewed that relate to internal controls.

These reports assist the Committee to provide the oversight and input as required under its Charter.

Internal audits that were reported to the Audit and Risk Committee in the 2021/2022 financial year included:

- Three-year internal audit plan
- Management of Waste and Landfill Operations
- Budget Development and Management
- Cybersecurity
- Review of Community Consultations and Engagement
- Data Analytics (Accounts Payable, Procurement, Payroll and Accounts Receivable)

Council Meetings and Decisions

Prior to the COVID-19 pandemic Council meetings were held at Latrobe City Council Corporate Headquarters in Morwell from 6pm once a month. Since the pandemic Council Meeting have been held via Video Conferencing of in a way that allows for hybrid (remote and physical) attendance. Each Council meeting includes a public question time as a standard agenda item, designed to encourage community participation in the overall affairs of Council, in a way that complies with the relevant COVID-19 directions at the time.

A Council Meeting is where Councillors are able to make formal decisions on items presented to them. Council Meetings include scheduled meetings (the regular meetings scheduled for a full calendar year), unscheduled meetings (additional meetings arranged as needed throughout the year) and statutory meetings which are all open to the public (unless Council resolves to close the meeting in accordance with guidelines of the *Local Government Act 2020*).

All Council Meeting dates are advertised in the Latrobe Valley Express newspaper and detailed on the Latrobe City Council website, as well as on its corporate Facebook page.

The Council Meetings are also live streamed on YouTube to foster openness and accessibility.

Councillors also meet for closed briefing meetings. At these meetings, Councillors have the opportunity to be briefed on strategic items in relation to Council business and on matters of interest within the community.

The Council Meeting schedule, agendas and minutes are available on the Latrobe City Council website: www.latrobe.vic.gov.au

Council Meeting Attendance 2020/21

During 2021/2022, there were 12 Scheduled Council Meetings and three Unscheduled Council Meetings held.

Councillor attendance at these meetings is shown in the adjacent table

Councillor		Scheduled Council Meeting	Unscheduled Council Meeting
Cr Dan Clancey	East Ward	12	2
Cr Melissa Ferguson	South Ward	9	1
Cr Sharon Gibson	West Ward	11	2
Cr Dale Harriman	East Ward	12	3
Cr Darren Howe	East Ward	12	3
Cr Bradley Law	West Ward	12	3
Cr Tracie Lund	Central Ward	11	1
Cr Graeme Middlemiss	Central Ward	12	3
Cr Kellie O'Callaghan	East Ward	12	3

12

Scheduled Council Meetings

03

Unscheduled Council Meetings

Councillor Code of Conduct

After a Council election, every Victorian Council is required to undertake a process of reviewing and amending its Councillor Code of Conduct within four months. Latrobe City Council reviewed the Councillor Code and adopted an updated version on Monday 08 February 2021.

The Councillor Code of Conduct is designed to :

- Assist councillors to maintain the highest standards of conduct and behaviour as well as provide a means to deal with problems they may encounter
- Attract the highest level of confidence from Council's stakeholders
- Assist the mayor and councillors to discharge the responsibilities of their public office appropriately.

In addition to setting out the Councillor Conduct Principles, the Code also outlines:

- Other conduct definitions under the Act, such as those relating to misuse of position, improper direction, breach of confidentiality and conflict of interest
- Roles and relationships
- Dispute resolution procedures.

Latrobe City Council's Councillor Code of Conduct is available at www.latrobe.vic.gov.au

Statutory Information (cont.)

Councillor Remuneration

The Mayor, Deputy Mayor and Councillors are entitled to receive from the Council an allowance as determined by the Victorian Independent Remuneration Tribunal.

Effective from the 18 December 2021 the Victorian Independent Remuneration Tribunal issued Determination No 01/2022 – Allowance payable to Mayors, Deputy Mayors and Councillors (Victoria) which set the level of annual allowances for a category 2 Council as follows: Mayor \$96,470, Deputy Mayor \$48,235 and Councillors \$30,024. The allowance is inclusive of any Superannuation Guarantee Contribution amount, or equivalent, that may be payable under Commonwealth law to the Council member with respect to their service.

In addition to the Mayor, Deputy Mayor and Councillor allowances, Councillors are also provided with a number of resources and support to assist them in undertaking their duties. This includes office administration and support, professional development support, and equipment such as mobile phones, computers, tablets and printers. Councillors are also entitled to seek reimbursement for expenses such as travel and childcare.

In addition to the above, the Mayor also receives use of a fully maintained motor vehicle, a dedicated office, and support from an assistant. These expenses and resources are specified in the Councillors and Delegated Committee Members Expenses, Resources and Support Policy, a copy of which is available from the Latrobe City Council website: www.latrobe.vic.gov.au

Councillor Expenses

Councillor	Elected	Ward	Councillor Allowance	Travel Expenses	Professional Development	Expenses to support the role	Total
Cr Brad Law	24/10/2020	West	\$29,490.19	\$-	\$-	\$879.86	\$30,370.05
Cr Dale Harriman	24/10/2020	East	\$29,490.19	\$7,128.36	\$-	\$3,400.69	\$40,019.24
Cr Dan Clancey*	24/10/2020	East	\$39,281.03	\$-	\$-	\$2,982.55	\$42,263.58
Cr Darren Howe%	24/10/2020	East	\$29,490.19	\$1,149.63	\$833.34	\$1,374.95	\$32,848.11
Cr Graeme Middlemiss	24/10/2020	Central	\$29,490.19	\$-	\$-	\$1,246.91	\$30,737.10
Cr Kellie O'Callaghan#	24/10/2020	East	\$70,495.55	\$953.18	\$-	\$3,444.80	\$74,893.53
Cr Melissa Ferguson	24/10/2020	South	\$29,490.19	\$-	\$-	\$344.96	\$29,835.15
Cr Sharon Gibson^	24/10/2020	West	\$52,160.79	\$956.18	\$-	\$7,040.36	\$60,157.33
Cr Tracie Lund	24/10/2020	Central	\$29,490.19	\$-	\$-	\$581.71	\$30,071.90
			\$338,878.51	\$10,187.35	\$833.34	\$21,296.79	\$371,195.99

^ Cr Sharon Gibson: Mayor 01/06/2021 to 15/11/2021

Cr Kellie O'Callaghan: Mayor 16/11/2021 to 30/06/2022

% Cr Darren Howe: Deputy Mayor 01/06/2021 to 15/11/2021

* Cr Dan Clancey: Deputy Mayor 16/11/2021 to 30/06/2022

Councillor representation on Committees

To assist Council in the delivery of a range of complex tasks, committees are constituted to undertake specific delegated functions (delegated committees and community asset committees) or to provide expert advice on specific topics or projects (for example advisory committees or project reference groups).

These committees provide insight and information that Council may not otherwise receive either internally or externally. The role of a committee is to inform and enhance, not replace the role or responsibilities of Council and individual Councillors.

As at 30 June 2022, Latrobe City Council had 40 committees which Councillors are appointed to.

These are as follows:

- Community Asset Committees (8)
- Statutory Committees (2)
- Advisory Committees (27)
- Other Council Committees and Groups (3)

These committees are governed under the Establishment of Council Committee Policy, which defines the types of committees that Council currently has.

In addition to Latrobe City Council Committees, Councillors or Officers represent Council on 15 external committees and associations.

Statutory Information (cont.)

Council Membership Prior to 24 October 2020 as per 2019/2020 Annual Report Council Membership After 24 October 2020

Committees	Cr Brad Law	Cr Dale Harriman	Cr Dan Clancey	Cr Darren Howe	Cr Graeme Middlemiss	Cr Kellie O'Callaghan	Cr Melissa Ferguson	Cr Sharon Gibson	Cr Tracie Lund
Community Asset Committees									
Latrobe Regional Airport Committee				○	●				○
Yallourn North Community Housing Committee					●				○
Morwell Centenary Rose Garden Committee					○				●
Callignee and Traralgon South Sporting Facilities Committee				●					
Traralgon Railway Reservoir Conservation Reserve Committee		●	●	●					
George Bates Reserve Committee					●				●
Baillie Reserve Tyers Committee		○		●					
Mathison Park Committee							●		
Statutory Committees									
Audit and Risk Committee	●						●		
Municipal Emergency Management Planning Committee								●	●
Other Council Committees and User Groups									
Australia Day Advisory Committee			●	●					
Animal Welfare Advisory Committee						●		●	○
Braiakaulung Advisory Committee						●			
CEO Recruitment, Performance and Remuneration Review Advisory Committee			DM		●	M		●	
Churchill and District Community Hub Advisory Committee							●		
Cultural Diversity Advisory Committee			●	●					
Early Years Reference Committee			●			●			
Economic Development Advisory Committee			DM			M			
Latrobe City Hyland Highway Municipal Landfill Consultative Committee		●		●					
Latrobe City International Relations Committee		●	●					●	
Latrobe City Lake Narracan Advisory Committee	●							●	
Latrobe City Transition Taskforce			DM			M			
Latrobe City Tourism and Major Events Advisory Committee		●		●				●	
Latrobe Creative Precinct PRG		●	●	●					
Latrobe Regional Gallery Advisory Committee			●						●
Moe Rail Project (Stage 2) PRG	●							●	
Moe Southside Community Precinct Advisory Committee	●							●	
Motorsports Complex Advisory Committee				●	●			●	
Rail Freight Working Group	●				●			○	

● Member ○ Alternate ▲ Chair
M Member as Mayor DM Member as Deputy Mayor M Alternate as Mayor DM Alternate as Deputy Mayor

Committees

Other Council Committees and User Groups

Committees	Cr Brad Law	Cr Dale Harriman	Cr Dan Clancey	Cr Darren Howe	Cr Graeme Middlemiss	Cr Kellie O'Callaghan	Cr Melissa Ferguson	Cr Sharon Gibson	Cr Tracie Lund
Road and Place Name Advisory Committee		●	●			M			
Social Planning for Wellbeing Committee / Municipal Public Health and Wellbeing Reference Group			●			▲	●	●	●
South Ward Community Disaster Recovery Committee							●		
Latrobe City Community Safety Committee	●			●					
Traralgon Recreation Reserve and Showgrounds Advisory Committee		○		●					
Victorian Farmers Federation Working Group		●		●			▲		
Victory Park Precinct Advisory Committee		●	●						
War Memorials Advisory Committee						M			

Committees of Management

Committees	Cr Brad Law	Cr Dale Harriman	Cr Dan Clancey	Cr Darren Howe	Cr Graeme Middlemiss	Cr Kellie O'Callaghan	Cr Melissa Ferguson	Cr Sharon Gibson	Cr Tracie Lund
Crinigan Bushland Reserve Committee					●				
Edward Hunter Heritage Bush Reserve Committee	●							●	
Ollerton Avenue Bushland Reserve Committee	●							●	

External Committees and Associations

Committees	Cr Brad Law	Cr Dale Harriman	Cr Dan Clancey	Cr Darren Howe	Cr Graeme Middlemiss	Cr Kellie O'Callaghan	Cr Melissa Ferguson	Cr Sharon Gibson	Cr Tracie Lund
Alliance of Councils for Rail Freight Development	●				●				
Gippsland Climate Change Network Board			○						●
Gippsland Local Government Waste Forum					●				○
Gippsdown Reserve Committee of Management Inc. (by Invitation)	●							○	
Latrobe City Trust			DM		●	M	●	●	
Latrobe Valley Mine Rehabilitation Advisory Committee					●				
Moe Yallourn Rail Trail Committee Inc.	●							●	
Municipal Association of Victoria (MAV)							○	●	
National Timber Councils Association		●						●	
One Gippsland (formerly GLGN)						M			
Regional Cities Victoria						M			
Roadsafe Gippsland Community Road Safety Council				●				●	
South East Australia Transport Strategy (SEATS)	○				●				
Timber Towns Victoria		●						●	

● Member ○ Alternate ▲ Chair
M Member as Mayor DM Member as Deputy Mayor M Alternate as Mayor DM Alternate as Deputy Mayor

Information Management

Council Delegations

Many of the elected Council's powers under the *Local Government Act 1989*, the *Local Government Act 2020* or any other act may be delegated by an instrument of delegation to a Delegated Committee of Council, to the Chief Executive Officer or to an individual Council Officer. Council generally delegates powers, duties and functions to the Chief Executive Officer who is empowered to further delegate some or all of those powers to other officers and to Community Asset Committees. Delegation is a vital element in assisting Council administration to function effectively and efficiently.

Delegation facilitates the achievement of good governance for the community by empowering appropriate members of staff or committees to make decisions on behalf of Council. When enacting on a delegated power, the staff member or committee is acting on behalf of Council.

Council's delegation document also provides that only certain officers are allowed to make decisions of a financial nature, and the limit of their authority is carefully specified to ensure prudent financial management. Decisions under delegations are sometimes restricted by limitations imposed by Council or the Chief Executive Officer, including numerous requirements to report back on the decisions that have been made under that delegation. Decisions made under a delegation must always adhere to existing Council policy or directions.

Council delegations are reviewed and updated twice a year using the Maddocks Authorisation and Delegation service

Freedom of Information

Where documents are not available for public inspection or available on Latrobe City Council's website, then access to them may be sought pursuant to the *Freedom of Information Act 1982* (FOI Act). The FOI Act grants the public the right to seek access to all Latrobe City Council documents. This general right of access is limited by a number of exceptions and exemptions, which have been prescribed to protect public interests and the private and business affairs of people about whom Latrobe City Council holds information. Local governments are required to publish information about the documents they hold, particularly those which affect members of the public in their dealings with Council. Each person has a legally enforceable right to access information, limited only by exemptions necessary for the protection of the public interest and the private and business affairs of persons from whom information is collected by Latrobe City Council. People may request inaccurate, incomplete, out-of-date or misleading information in their personal records be amended. People may also appeal against a decision not to give access to information or not to amend a personal record.

Latrobe City Council received 15 valid requests to access information under the *Freedom of Information Act 1982*, in the 2021/2022 financial year. This was an increase of 2 compared to the previous year. Freedom of Information requests must be made in writing and accompanied with a \$30.10 application fee. A total of 7 requests was made under the hardship provisions of the Act and no fee was charged.

Requests for access to information should be addressed to:

Freedom of Information Officer
Latrobe City Council
PO Box 264
MORWELL VIC 3840

In accordance with the *Freedom of Information Act 1982*, Latrobe City Council must decide if this information will be provided within 28 days. Of the 15 valid requests received, all were processed within the statutory timeframe.

Information Privacy

Latrobe City Council is obliged to ensure the personal privacy of all residents and ratepayers in accordance with the *Privacy & Data Protection Act 2014* and *Health Records Act 2001*.

Latrobe City Council will only collect, use or disclose personal information where it is necessary to perform Latrobe City Council functions or where required by law. Latrobe City Council has an adopted Citizen Confidentiality and Privacy policy which can be viewed on Council's website.

Protected Disclosures

The *Public Interest Disclosures Act 2012* aims to ensure openness and accountability in government by encouraging people to disclose improper conduct within the public sector and provide protection for people who make disclosures. The *Public Interest Disclosures Act 2012* relates to behaviours and actions of Councillors and Council Officers.

Procedures on how to make a disclosure are available on Council's website.

Latrobe City Council supports the aims and objectives of the *Public Interest Disclosures Act 2012* and has implemented the Public Interest Disclosure Procedure in accordance with it.

During 2021/22 one disclosure was notified to the Independent Broad-based Anti-Corruption Commission.

Documents for Public Inspection

Under legislation, certain information held within Latrobe City Council is available for viewing by the public during normal office hours or by prior arrangement at Latrobe City Council's Corporate Headquarters, 141 Commercial Road, Morwell.

Summarised below is a list of documents that are available for public inspection in accordance with section 12 of the *Local Government (General) Regulations 2015*.

In accordance with section 222 of the *Local Government Act 1989*, inspection of these documents can be arranged by phoning Latrobe City Council on 1300 367 700.

- Details of overseas or interstate travel taken in an official capacity by Councillors or Council officers in the previous 12 months (with the exception of interstate travel by land for less than three days).

Contracts

Contracts entered into in 2020/21 valued at \$150,000 or more for services, or \$200,000 or more for works of a kind specified in section 186(5) and (c) of the *Local Government Act 1989* are listed below.

- Construction of New Footpaths
- Provision of Footpath Grinding Services
- Hyland Highway Landfill - Construction of Landfill Cell 6 & Access Road
- Provision of Third-Party Quality Assurance Services for Construction of Hyland Highway Landfill Cell 6
- Glengarry Mechanics Institute – Refurbishment
- Provision of Urban Street Tree Pruning 2021-2022
- Provision of Arboriculture Maintenance Services
- Hyland Highway Landfill - Leachate Management
- Pedestrian Operated Signalised Crossing Breed Street Traralgon
- Provision of Courier Services
- Hazelwood South Reserve Change Pavilion
- Design, Manufacture and Installation of a Gross Pollutant Trap at Brisbane Street, Morwell
- Reconstruction of Nuttalls Road and Speargrass Road, Yinnar
- Reconstruction of Switchback Road, Hazelwood
- Road Rehabilitation, Kerb and Vehicle Crossing Replacement at Ethel Street, Traralgon
- Reconstruction of Enterprise Drive and Tramway Road, Morwell
- Safety Improvement works at Airfield Road, Traralgon
- Construction and Sealing of Shoulders at Flynn's Creek Road
- Construction of At-Grade Car Park - George Street Moe
- Grass Cutting and Weed Spraying of Morwell to Traralgon Highway and Gippsland Mountain Bike Park
- Kerb and Channel Replacement Program
- Supply and Delivery of Kiosk Products and Fresh Produce
- Intersection upgrade at Haunted Hills Road and Bill Schultz Drive, Newborough
- Gippsland Logistics Precinct Stage 1A - Water supply and wastewater construction
- Gippsland Logistics Precinct Stage 1A - Sewer pump station construction

- Agendas and minutes for Ordinary and Special Council Meetings held in the previous 12 months, kept under section 93 of the *Local Government Act 1989* or Council's
- Governance Rules, except where such minutes relate to parts of meetings which have been closed to members of the public under section 89 of the *Local Government Act 1989* or section 66 of the *Local Government Act 2020*
- Minutes of Special Committees established under section 86 of the *Local Government Act 1989* and held in the previous 12 months, except if the minutes relate to parts of meetings which have been closed to members of the public under section 89 of the *Local Government Act 1989* or section 66 of the *Local Government Act 2020*
- A register of delegations made pursuant to the *Local Government Act 1989* or the *Local Government Act 2020*
- Details of all leases involving land which were entered into by Council as lessor
- Register maintained under section 224 (1A) of the *Local Government Act 1989* of authorised officers appointed under that section
- A list of donations and grants made by Latrobe City Council during the financial year

Other Information Available to the Public

- The Councillor Reimbursement Policy (known as Councillors and Delegated Committee Members Expenses, Resources and Support Policy)
- Councillor Code of Conduct
- Summary of Personal Interests
- Council policies
- Local Laws 1, 2 and 3
- The Council Plan
- The Strategic Resource Plan
- The Annual Budget
- The Annual Report including the Auditor's Report
- All adopted Council policies

A number of these documents are also available on Latrobe City Council's website.

Information Management (cont.)

Development Contributions Plan

Section 46QD of the *Planning and Environment Act 1987* require Councils to provide a report on development contributions.

Total DCP Levies received in 2021/22 financial year

DCP name and year approved	Levies received in 2019/20 financial year (\$)
Lake Narracan DCP - 2015	N/A
	\$0.00

DCP Land, Works, Services or Facilities Accepted as Works-in-kind in 2021/22 financial year

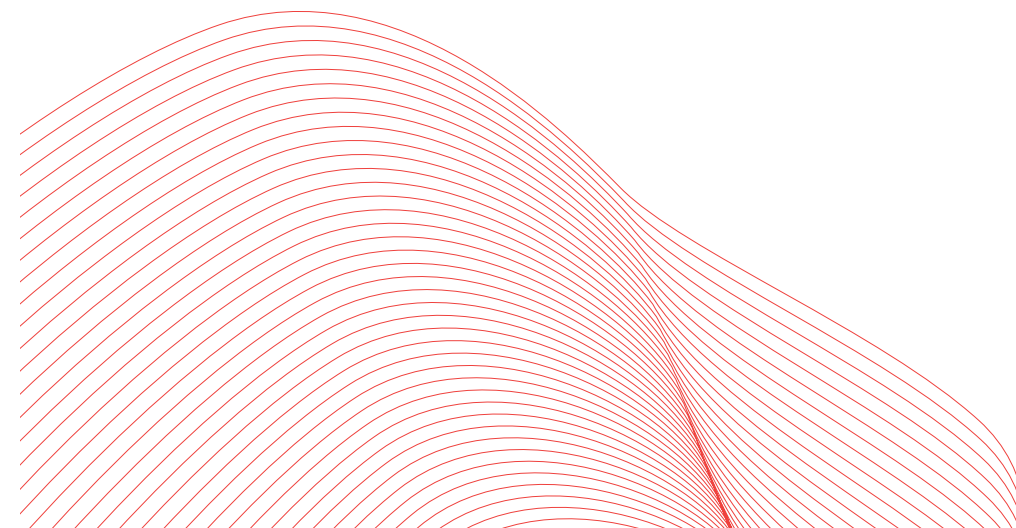
DCP name and year approved	Project ID	Project description	Item purpose	Project value (\$)
Lake Narracan DCP - 2015	N/A	N/A	N/A	N/A
				\$0.00

Total DCP Contributions Received and Expended to Date (for DCPs approved after 1 June 2016)

DCP name and year approved	Total levies received (\$)	Total levies expended (\$)	Total works-in-kind accepted (\$)	Total DCP contributions received (levies and works-in-kind) (\$)
Lake Narracan DCP - 2015	N/A	N/A	N/A	N/A
	\$0.00	\$0.00	\$0.00	\$0.00

Land, Works, Services or Facilities Delivered in 2021/22 financial year from DCP Levies Collected

Project description	Project ID	DCP name and year approved	DCP fund expended (\$)	Works-in-kind accepted (\$)	Council's contribution (\$)	Other contributions (\$)	Total project expenditure (\$)	Percentage of item delivered
N/A	N/A	Lake Narracan DCP - 2015	N/A	N/A	N/A	N/A	N/A	N/A
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	



Local Government Performance Reporting Framework

Governance and Management Checklist

The checklist provides an indication of Council's governance frameworks including community engagement, planning, monitoring and decision-making.

Theme	Checklist Item	Definitions	Yes/No	Date of operation and expiry date/strategy	If no policy/strategy - insert explanation
COMMUNITY ENGAGEMENT	Community Engagement Policy	Policy under section 55 of the <i>Local Government Act 2020</i> outlining Council's commitment to engaging with the community on matters of public interest	Yes	Community Engagement Policy Date of operation: 12 April 2021	
	Community Engagement Guidelines	Guidelines to assist staff to determine when and how to engage with the community	Yes	Community Engagement Strategy 2015-2019 Date of operation: 14 September 2015 Community Engagement Action Plan 2015-2019 Date of operation: 14 September 2015	
PLANNING	Financial Plan	Plan under section 91 of the Act outlining the financial and non-financial resources required for at least the next 10 financial years	Yes	Financial Plan 2021-2031 Date of operation: 25 October 2021	
	Asset Plan	Plan under Section 130 of the Act setting out the services to be provided and initiatives to be undertaken over the next 12 months and the funding and other resources required	Yes	Asset Plan 2022-2032 Date of operation: 25 October 2021	
	Revenue and Rating Plan	Plan setting out the rating structure of Council to levy rates and charges	Yes	Revenue and Rating Plan 2021-2025 Adopted in accordance with Section 93 of the Act Adopted: 7 June 2021	
	Annual Budget	Plan setting out the services to be provided and initiatives to be undertaken over the next 12 months and the funding and other resources required	Yes	Budget 2022/2023 Date of operation: 6 June 2022	

Local Government Performance Reporting Framework (cont.)

PLANNING (CONTINUED)	Risk Policy	Policy outlining Council's commitment and approach to minimising the risks to Council's operations	Yes	Risk Management Policy Updated and adopted: 2 August 2021
	Fraud Policy	Policy outlining Council's commitment and approach to minimising the risk of fraud	Yes	Fraud and Corruption Control Policy Updated and adopted: 7 February 2022
	Municipal Emergency Management Plan	Plan under section 20 of the <i>Emergency Management Act 1986</i> for emergency prevention, response and recovery	Yes	Latrobe City Municipal Emergency Management Plan (LCMEMP) Date of operation: 11 November 2021
	Procurement Policy	Policy outlining the principles, processes and procedures that will apply to all purchases of goods and services by the Council	Yes	Procurement Policy Version 22-POL-14 Date of operation: 7 December 2021
	Business Continuity Plan	Plan setting out the actions that will be taken to ensure that key services continue to operate in the event of a disaster	Yes	Latrobe City Council Business Continuity Plan Date of operation: 2 March 2020
	Disaster Recovery Plan	Plan setting out the actions that will be undertaken to recover and restore business capability in the event of a disaster	Yes	The disaster recovery plan is incorporated as part of our Business Continuity Plan
MONITORING	Risk Management Framework	Framework outlining Council's approach to managing risks to the Council's operations	Yes	Risk Management Plan 2021-2023 Date of Operation: 11 August 2021
	Audit and Risk Committee	Advisory committee of Council under section 53 and 54 of the Act	Yes	Established in accordance with Section 53 of the <i>Local Government Act 2020</i> Audit and Risk Committee Charter Updated and adopted: 3 August 2020
	Internal Audit	Independent accounting professionals engaged by the Council to provide analyses and recommendations aimed at improving Council's governance, risk and management controls	Yes	The Audit and Risk Committee approved the 2022/23 Internal Audit Program on the 09 June 2022
	Performance Reporting Framework	A set of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 131 of the <i>Local Government Act 1989</i>	Yes	Integrated Planning Framework Date of operation: December 2016

REPORTING	Council Plan Report	Report reviewing the performance of the Council against the Council Plan, including the results in relation to the strategic indicators, for the first six months of the financial year	Yes	Quarterly Organisation Report - includes Strategic Indicators Quarterly Performance Report - includes Council Plan Action progress reporting Both reports are provided for September, December, March and June every year.
	Financial Reporting	Quarterly statements to Council under section 138(1) of the <i>Local Government Act 1989</i> comparing budgeted revenue and expenditure with actual revenue and expenditure	Yes	Statements presented to Council in accordance with section 138(1) of the Act. Finance Report presented to Council quarterly. Dates of reports: 08 November 2021 07 February 2022 02 May 2022
	Risk Reporting	Six-monthly reports of strategic risks to Council's operations, their likelihood and consequences of occurring and risk minimisation strategies	Yes	Risk reports are provided to Audit and Risk Committee and Executive Risk Management Committee (ERMC) on a quarterly basis. Dates of reports: Audit and Risk Committee 2 September 2021 2 December 2021 3 March 2022 9 June 2022 Executive Risk Management Committee (ERMC) 10 August 2021 15 February 2022 12 May 2022
	Performance Reporting	Six-monthly reports of indicators measuring the results against financial and non-financial performance, including performance indicators referred to in section 131 of the 1989 Act	Yes	Quarterly Performance Report - includes Council Plan Action progress reporting Both reports are provided for September, December, March and June every year
	Annual Report	Annual report under sections 131, 132 and 133 of the <i>Local Government Act 1989</i> containing a report of operations and audited financial performance statements	Yes	Considered at meeting of the Council in accordance with Section 134 of the Act Date of consideration: 18 October 2021
MONITORING	Councillor Code of Conduct	Code setting out the standards of conduct to be followed by Councillors and other matters	Yes	Reviewed in accordance with Section 139 of the Act. Date of operation: 08/02/2021 Future review: November 2024
	Delegations	Documents setting out the powers, duties and functions of Council and the Chief Executive Officer that have been delegated to members of staff	Yes	Reviewed in accordance with relevant legislation S5 - Council to CEO, Under Review expected authorisation 01/09/22 S6 - Council to Staff, Under Review expected authorisation 01/09/22 S7 - CEO to Staff, Under Review expected authorisation 01/09/22
	Meeting Procedures	Governance Rules governing the conduct of meetings of Council and delegated committees	Yes	Council has adopted Governance Rules in accordance with section 60 of the Act on 2 August 2021.

Glossary

Latrobe City Council's adopted strategies and plans are available on the website. www.latrobe.vic.gov.au/CouncilDocuments

Advisory Committee

Specialist appointees who form a committee that provides advice to Latrobe City Council on matters relating to the delivery of strategies, services and activities.

Advocacy

To provide support to a cause or to make public recommendation.

Annual Action

Significant actions for Latrobe City Council to be delivered during the next year which are linked to a strategic direction of the Council Plan. Annual Actions are strategic in nature e.g. strategy/plan, major capital projects, significant community interest, key risk control, council resolutions or legislative requirements.

Annual Business Plan

The Annual Business Plan, together with the Annual Budget, is Latrobe City Council's short-term planning document. The Annual Business Plan consists of actions which support the delivery of the Council Plan and Organisational Excellence at Latrobe. The Annual Budget identifies the financial and non-financial resources required to support the Plan.

Annual Report

The Annual Report is an annual reporting tool to provide an update to Latrobe City Council stakeholders and the Minister for Local Government on how Latrobe City Council has achieved against commitments made in the Council Plan and Strategic Resources Plan. In accordance with section 98 of the *Local Government Act 2020*, it includes a report of Latrobe City Council's operations, audited standard and financial statements, performance statement (section 132) and a report on the performance statement (section 133).

Asset

Property that is owned by Latrobe City Council.

Building Act 1993

The primary purpose of this Victorian Government legislation is the regulation of building work and building standards, accreditation of building products and construction methods, and the provision of building and occupancy permit systems and dispute resolution mechanisms.

Capital Works

Projects undertaken to either renew, upgrade or construct assets owned by Latrobe City Council.

Council

The collective group of nine Councillors who set the strategic direction for Latrobe City Council, monitor organisational performance, liaise with stakeholders and ensure operational compliance.

Council Plan

A rolling plan that contains four-year strategies and indicators of outcomes, together with a Strategic Resources Plan that contributes to achieving the key objectives of the Latrobe community vision.

Councillor

A member of the community elected in accordance with the *Local Government Act 2020* to represent the residents of a ward within the municipality as a member of Council.

Development Plan

A plan that aims to coordinate the layout of new subdivisions and is particularly useful to ensure the integrated development of land where there are several properties in separate ownership. The plan may also provide certainty about the nature and staging of new subdivision developments over a period of time. A development plan can provide direction and coordination of infrastructure networks, public open space and housing types.

Freedom of Information Act 1982

The purpose of this act is to give members of the public rights of access to official documents of the Government, the Commonwealth and of its agencies.

Gippsland Logistics Precinct

A Latrobe City Council-owned 64 hectare precinct adjacent to the existing rail line in Morwell to be developed as a centre for the efficient and cost effective movement of freight to and from the Gippsland region.

Governance

How Council operates as a decision-making body.

Full-time equivalent

The unit that measures a worker's involvement in a project, or to track cost reductions in an organisation. An FTE of 1.0 is equivalent to a full-time worker or student, while an FTE of 0.5 signals half of a full work load.

Indicators

Performance measures that provide a range of economic, environmental and social indicators, identifying the extent to which an objective has been achieved.

Indigenous

Originating in a particular geographic region or environment and native to the area and/or relating to Aboriginal and Torres Strait Islander people.

Information Privacy Act 2001

The purpose of this act is to create a scheme for the responsible collection and handling of personal information across the Victorian public sector.

Infrastructure

Basic community facilities such as roads, drains, footpaths and public buildings, etc.

Landfill

Engineered containment facility licensed by the Environment Protection Authority to accept specific solid waste.

Latrobe 2026: The Community Vision for Latrobe City

The Community Vision was generated after identifying three broad concepts shared by the Latrobe City community: Sustainability, Liveability and Leadership. A further nine strategic objectives were identified to take Latrobe City forward: Economy, Natural Environment, Built Environment, Our Community, Culture, Recreation, Governance, Advocacy and Partnerships, and Regulation and Accountability. Development of the community vision was facilitated by Latrobe City Council in consultation with many organisations, agencies, groups and individuals. The Latrobe 2026 Community Vision is an important long-term strategic document for Latrobe City Council which provides the principal direction to the Council Plan.

Latrobe Planning Scheme

The planning scheme that sets out policies and requirements for the use, development and protection of land located in Latrobe City.

Latrobe Valley Authority

A Victorian Government agency established to bring together local people, councils, industry, education providers and government to secure the economic future of the Latrobe Valley region after the closure of the Hazelwood power station.

Local Government Act 1989 and Local Government Act 2020

This Victorian Government legislation outlines the intention for councils to provide a democratic and efficient system of local government in Victoria. It also gives councils the power to meet the needs of their communities, and provides the basis for an accountable system of governance in Victoria.

Local Government Performance Reporting Framework

A set of Victorian Government mandated key performance indicators common to all local councils measuring their performance.

Local Laws

Laws under the jurisdiction of Latrobe City Council and enforced by Latrobe City Council employees and/or Victoria Police.

Local Planning Policy Framework

The framework provides the strategic basis for land use planning as controlled by the Latrobe Planning Scheme. The framework consists of the Municipal Strategic Statement together with the Local Planning Policy.

Major Initiative

Most significant actions for delivery over the current twelve month period and are linked to a strategic direction of the Council Plan.

Mission

The overall corporate philosophy that articulates how the Latrobe community vision will be achieved.

Municipality

A geographical area that is delineated for the purpose of local government.

One Gippsland

An alliance of the six municipal councils located in Gippsland. The Mayor and Chief Executive Officer of each council meet regularly, with the primary objective to work collaboratively on a range of issues and projects of mutual interest.

Performance Indicator

Measures used to monitor the performance of Latrobe City Council in achieving the objectives of the Council Plan.

Plan

Focused and structured detail of action to be undertaken, involving a series of specific steps, to implement the objectives and goals of an overarching strategic direction.

Planning and Environment Act 1987

This Victorian Government legislation establishes a framework for planning the use, development and protection of land in Victoria in the present and long-term interests of all Victorians.

Policy

A set of principles intended to influence and provide direction for council decisions, actions, programs and activities.

Quarterly Report

A three-monthly report to Councillors on how the organisation is progressing against the commitments made in the Council Plan as well as operational, financial and statutory information.

Regional Cities Victoria

An organisation representing the 10 largest provincial centres in Victoria, comprising the municipalities of Ballarat, Bendigo, Geelong, Horsham, Latrobe City, Mildura, Shepparton, Wangaratta, Warrnambool and Wodonga. The Mayor and Chief Executive Officer of each council meet regularly, with the primary objective to expand the population of regional Victoria through promoting business and government investment and skilled migration to regional centres.

Service

A service identified by Latrobe City Council to be provided to the community during the four-year period of the Council Plan.

Strategic Direction

Under each strategic objective of the Council Plan are Strategic Directions. Strategic Directions further detail the key areas Latrobe City Council will focus on achieving over the next four years.

Strategic Resources Plan

A component of the Latrobe City Council Plan and is prepared in accordance with section 126 of the *Local Government Act 1989*. It identifies the financial and non-financial resources required by Latrobe City Council over the next four years to implement the Council Plan.

Strategy

A long term systematic plan of action to achieve defined outcomes in an area of council activity or responsibility. A series of objectives is set out to meet these goals and specific actions are determined to meet these objectives.

Structure Plans

A document that provides direction for planning and development of a defined precinct. Structure plans are subject to community consultation and may be incorporated into the Latrobe Planning Scheme.

Values

Represent underlying attitudes and beliefs within the organisation that are demonstrated through organisational practices, processes, and behaviours

Victorian Auditor General's Office

A public sector audit organisation providing auditing services to the Victorian Parliament and Victorian public sector agencies and authorities.

Vision

A statement of direction that defines the aspirations of Latrobe City Council, and serves to guide all organisational objectives.

Ward

An area of the municipality identified for the purpose of representation. Latrobe City Council has four wards with a total of nine councillors.



Latrobe City Council

Phone 1300 367 700

Post PO Box 264, Morwell, 3840

Email latrobe@latrobe.vic.gov.au

Website www.latrobe.vic.gov.au

Service Centres & Libraries

Morwell

Corporate Headquarters
141 Commercial Road, Morwell

Morwell Library
63-65 Elgin Street, Morwell

Moe

Moe Service Centre and Library
1-29 George Street, Moe

Traralgon

Traralgon Service Centre and Library
34-38 Kay Street, Traralgon

Churchill

Churchill Community Hub
9-11 Philip Parade, Churchill

To obtain this information in languages other than English, or in other formats, please contact Latrobe City Council on 1300 367 700.



URGENT BUSINESS

10. URGENT BUSINESS

Business may be admitted to the meeting as urgent business in accordance with clause 17 of the Governance Rules, by resolution of the Council and only then if it:

- 17.1 Relates to or arises out of a matter which has arisen since distribution of the agenda; and
- 17.2 Cannot reasonably or conveniently be deferred until the next Council meeting.

REPORTS FOR NOTING

11. REPORTS FOR NOTING

Item Number 11.1

07 November 2022

Organisational Performance

QUARTERLY BUDGET REPORT - SEPTEMBER 2022

PURPOSE

To provide Council with the financial results for the first quarter of the 2022/23 financial year in accordance with the provisions of the *Local Government Act 2020* Section 97(1).

EXECUTIVE SUMMARY

- This report meets the requirements of the *Local Government Act 2020* (the Act) to present a quarterly budget report to Council as soon as practicable after the end of each quarter of the financial year.
- The report shows that Council overall is operating within the parameters of its adopted budget with most variances relating to carry forward funds from the previous year and the timing of revenue and expenditure within the current financial year.
- The report forecasts a deficit result for the full financial year of \$4.2M which is an unfavourable variance of \$7.4M to the original budget.
- The forecasted deficit result in 2022/23 is largely generated by expenses related to funds carried forward from the previous financial year together with the estimated impact of retirement of the residual value of assets renewed as part of the capital works program.
- It should be noted that, at the time of preparation, a comprehensive forecast has not been completed for all line items. The forecasted figures used in the report are mainly based on amounts carried forward from 2021/22, changes in government funding since the budget was adopted and some changes around asset related items that occurred as part of the end of year processing in 2021/22.
- The report is provided for Council's information.

OFFICER'S RECOMMENDATION

That Council receives and notes the Quarterly Budget Report for the three months ended 30 September 2022, prepared in accordance with the requirements of the Local Government Act 2020.

BACKGROUND

Under Section 97 (1) of the Act, as soon as practicable after the end of each quarter of the financial year, the Chief Executive Officer must ensure that a quarterly budget report is presented to the Council at a Council meeting which is open to the public. This report ensures compliance with this legislative requirement.

ANALYSIS

The attached report as at 30 September 2022 is provided for the information of Council and the community. The financial report compares budgeted income and expenditure with actual results as at the end of the first quarter of the financial year. The key issues of note are:

- The “Comprehensive Income Statement” which currently forecasts a deficit result for the full financial year of \$4.2M which is an unfavourable variance of \$7.4M to the original budget. This result is due to a number of variances with a forecast increase in income of \$10.8M and additional expenses of \$18.2M. The increased income is mainly a result of capital grants largely due to unbudgeted grants announced after the budget was developed together with timing variances related to the recognition of funds that were budgeted in the 2021/22 financial year. The forecasted additional expenditure is primarily a result of funding carried forward relating to works funded but not completed in 2021/22 together with the matching expense related to unbudgeted government grants to be received in 2022/23. Also adding to this is the forecast retirement of the residual value of assets renewed as part of the capital works program (\$5.0M). This process was not allowed for in to the 2022/23 budget due to the uncertainty in identifying the values, however a loss has been forecasted in line with historical results to make some allowance for this occurring again in the current year.
- It should be noted that at the time of preparation a comprehensive forecast has not been completed for all line items. The forecast figures used in the report are mainly based on amounts carried forward from 2021/22, changes in government funding since the budget was adopted and some changes around asset related items that occurred as part of the end of year processing in 2021/22.
- The “Balance Sheet” shows that Council maintains a strong liquidity position with \$179.7M in current assets compared to \$28.2M current liabilities (a liquidity ratio of 6.4:1).
- The “Statement of Cash Flows” shows that Council has \$100.4M in Cash and Financial assets (i.e. investments). The level is higher than anticipated due to carry forward funds from previous financial years including capital works, reserves funds and government grants advanced earlier than expected.
- The “Capital Works Statement” shows a forecast expenditure of \$60.5M compared to the budget of \$40.0M. The increase is mainly due to funds carried forward from 2021/22 and additional government funding received for various programs e.g., Regional Car Parks Fund and Local Roads and Community Infrastructure program.
- The “Financial Performance Ratios’ indicate that Council remains within the industry expected ranges.

Further details on these and other items are provided in the attached report including year to date and full year forecast income and expenditure variances and explanations, balance sheet and cash flow movements to date, capital works expenditure to date and full year forecasts, and the financial performance ratios as per the Local Government Performance Reporting Framework (LGPRF).

RISK ASSESSMENT

RISK	LIKELIHOOD	TREATMENT
COMPLIANCE (LEGAL, CONTRACTUAL, OHS AND SAFETY)	3	Timely presentation of report

* Inherent likelihood ratings: 1 (rare); 2 (unlikely); 3 (possible); 4 (likely); 5 (almost certain)

CONSULTATION

No consultation is required.

COMMUNICATION

Not applicable.

DECLARATIONS OF INTEREST

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 2020*.

APPENDIX 1 IMPACT ASSESSMENT

Social

N/A

Cultural

N/A

Health

N/A

Environmental

N/A


Economic

N/A

Financial

N/A

Attachments

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Quarterly Budget Report - September 2022

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Quarterly Budget Report

September 2022



In 2026 the Latrobe Valley is a liveable and sustainable region with collaborative and inclusive community leadership.

Quarterly Budget Report

September 2022



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September 2022 Quarterly Budget Report Summary

KEY ISSUES

The attached report provides the overall outcomes to the end of the first quarter of the 2022/23 financial year together with forecasted year end results compared to budget. The key issues of note are:

- The "Income Statement" report forecasts a deficit result for the full financial year of \$4.2M which is an unfavourable variance of \$7.4M to the original budget.
- The "Balance Sheet" shows that Council maintains a strong liquidity position with \$179.7M in current assets compared to \$28.2M current liabilities (a liquidity ratio of 6.4:1).
- The "Statement of Cash Flows" shows that Council has \$100.4M in Cash and Financial assets (i.e. investments). The level is higher than anticipated due to carry forward funds from previous financial years including capital works, reserves funds and government grants advanced earlier than expected.
- The "Capital Works Statement" shows a forecast expenditure of \$60.5M compared to the budget of \$40.0M. The increase is mainly due to funds carried forward from 2021/22 and additional government funding received for various programs e.g. Regional Car Parks Fund and Local Roads and Community Infrastructure program.
- The "Financial Performance Ratios" indicate that Council remains within the industry expected ranges.

BACKGROUND

Under the provisions of the *Local Government Act 2020 Section 97 (1) (the Act)*, As soon as practicable after the end of each quarter of the financial year, the Chief Executive Officer must ensure that a quarterly budget report is presented to the Council at a Council meeting which is open to the public.

INCOME STATEMENT ANALYSIS

Overview

The surplus and deficit amounts shown in the budgeted Income Statement are largely a result of capital grants and non-cash items, with depreciation expense increasing as a result of major new assets being commissioned and revaluation of existing assets. Ideally a surplus result would be generated to enable Council to invest in new assets, upgrade and expand existing assets, and repay borrowings. On a cash basis Council budgets for a break even result, with any cash remaining at year end required to meet current and future liabilities together with current commitments. Therefore any variances to budget in the operating result are generally caused by changes in levels of grants and monetary contributions for capital works, and expenditure that is funded from revenue that has been received in a previous financial year together with variances in non-cash items (e.g. depreciation). At the end of the 2021/22 financial year Council held \$107.8M in cash and other financial assets (i.e. cash based investments with a maturity term greater than 90 days) which was \$42.2M favourable to budget largely due to funds generated/received that had not yet been spent for ongoing projects and commitments.

The "Comprehensive Income Statement" report forecasts a deficit result for the full financial year of \$4.2M which is an unfavourable variance of \$7.4M to the original budget. This result is due to a number of variances with a forecast increase in income of \$10.8M and additional expenses of \$18.2M. The increased income is mainly a result of capital grants largely due to unbudgeted grants announced after the budget was developed together with timing variances related to the recognition of funds that were budgeted in the 2021/22 financial year. The forecasted additional expenses are primarily a result of funding carried forward relating to works funded but not completed in 2021/22 together with unbudgeted government grants to be received in 2022/23 and recognition of loss on disposal of assets, which relates to residual infrastructure asset balances retired as part of the asset renewal program.

Year to date

The year to date result shows an operating position of \$75.4M surplus which is \$8.4M favourable to budget. The key items that make up this variance are as follows;

- Grants - Capital - (\$5.4M favourable) mainly due to a number of unbudgeted capital grants as a result of the timing of recognition of grants received in previous financial years and funding that was not known when the budget was developed. e.g. Regional Car Parks Fund \$2.009M, Local Roads and Community Infrastructure Program \$1.700M, Free Public Wi-Fi Services program \$0.637M, Traralgon Railway Conservation Reserve Large Dam rehabilitation \$0.553M and Flynn Creek Road Stage 3 \$0.350M.
- Grants - Operating - (\$0.8M favourable) mainly due to unbudgeted grants for Flood & Storm recovery \$0.462M together with the earlier than expected receipt of annual Libraries funding \$0.282M.

September 2022 Quarterly Budget Report Summary

- Other Income - (\$0.9M favourable) mainly due to unbudgeted insurance claim proceeds from the 2021 Flood & Storm event \$0.575M together with higher than expected, interest on investments \$0.397M as a result of increased interest rates yields that were not anticipated when the budget was developed.
- Depreciation - (\$0.5M favourable) mainly due to later than expected capitalisation of some new facilities e.g. Landfill Cell 6 \$0.300M.
- Employee costs - (\$0.5M favourable) mainly due to a lower than expected workcover premium \$0.772M as a result of low workcover claims against industry averages in recent years.

Full year forecast

The full year forecasted result shows an operating deficit of \$4.2M which is a \$7.4M unfavourable variance to the adopted budget. The key items that make up this variance are as follows;

- Grants – Capital (\$12.0M favourable) due to a number of unbudgeted capital grants as a result of the timing of recognition of grants received in previous financial years and funding that was not known when the budget was developed. e.g. Regional Car Parks Fund \$4.188M, Local Roads and Community Infrastructure Program \$3.442M, Nation Building Blackspot Program \$1.644M, Free Public Wi-Fi Services program \$0.637M, Traralgon Railway Conservation Reserve Large Dam rehabilitation \$0.553M, Parklands PreSchool Refurbishment \$0.454M, Flynn Creek Road Stage 3 \$0.350M and other various recreational facility grants \$0.456M.
- Grants – Operating (\$1.4M unfavourable) resulting from the timing of receipt of the 2022/23 annual Victoria Grants Commission Financial Assistance Grants (FAGS) advanced to Council in the 2021/22 financial year \$2.387M. This advanced amount was 75% of the total allocation which was higher than the previous advances of 50%. The forecast reflects the assumption that Council will only receive a 50% advance of the 2023/24 FAGS allocation in the current year. The overall FAGS allocation for 2022/23 has increased by \$1.0M on the previous year's allocation and there has been a one off back payment of \$0.289M in addition to this amount. This has been partially offset by favourable variances for unbudgeted grants for flood and storm recovery \$0.875M and a Vic Landcare Facilitator program grant \$0.088M.
- Employee costs - (\$2.7M unfavourable) mainly as a result of funding carried over from previous years and unbudgeted funding to be received in the current year e.g. Family Services programs \$1.165M and Emergency Management/June 2021 Flood/Storm event response programs \$0.650M, together with a number of other smaller projects & programs.
- Materials and Services (\$10.3M unfavourable) mainly due to unbudgeted expenditure incurred as a result of internal and external funding carried over from previous years and 2022/23 government grants not known when the budget was developed e.g. Local Roads and Community Infrastructure (LRCI) funded projects \$2.212M, COVID Safe Funding Outdoor Activation programs \$0.297M and June 2021 flood/storm recovery \$0.394M.
- Net loss on disposal of property, infrastructure, plant and equipment (\$5.0M unfavourable) associated with the retirement of the residual value of assets renewed as part of the capital works program. This process was not allowed for in to the 2022/23 budget due to the uncertainty in identifying the values, however a loss has been forecast in line with historical results to make some allowance for this occurring again in the current year.

BALANCE SHEET

The significant movements in the balance sheet over the first quarter were as follows;

- Cash and Cash Equivalents together with Other Financial Assets (i.e. investments). The overall reduction of \$7.4M is mainly due to expenditure of funds carried over from prior financial years.
- Trade and Other receivables (\$71.5M increase) this is primarily due to the annual rates notices being raised in the first quarter and is part of the normal pattern. This amount will continue to reduce as rate payments are received over the remainder of the year in line with the quarterly instalment due dates.
- Other Assets (\$5.0M decrease) is primarily due to prepayments and accrued revenue as at 30 June 2022 having now been reversed/received in the current financial year.
- Property, Infrastructure, Plant and Equipment (\$2.0M decrease) total depreciation has exceeded capital expenditure to date.
- Payables (\$9.6M decrease) is primarily due to amounts that were outstanding to suppliers as at 30 June 2022. These amounts have now been paid/recognised in the current financial year.

September 2022 Quarterly Budget Report Summary

- Unearned income (\$9.5M decrease) is primarily due to amounts that were received in advance as at 30 June 2022. These amounts have now been recognised in the current financial year.
- Trust funds and deposits (\$2.5M increase) relates to the collection of first quarterly instalments of the Fire Services Property Levy which will be passed on to the State Revenue Office in October.
- Provisions - Employee Benefits (\$1.2M decrease) mainly relates to the payment of leave entitlements to employees who ceased employment as a result of Council no longer being the service provider to the Commonwealth and State governments for aged & disability care services.

STATEMENT OF CASH FLOWS

The budgeted cash & cash equivalent investments at the beginning of the year was \$65.6 million, the actual opening balance was \$107.8 million. The additional \$42.2 million was largely the result of higher than anticipated surplus funds and carry forward funding for capital and operational projects and programs. This included \$11.3M of Victorian Grants Commission FAGS funding that was advanced to Council in the 2021/22 financial year, this advance was not factored into the budget calculations. Total Cash and financial assets (investments) as at the end of September stand at \$100.4M which represents a net outflow cash movement of \$7.4M from the start of the financial year.

STATEMENT OF CAPITAL WORKS

The statement of capital works includes all expenditure that is expected to be capitalised during the financial year. It excludes some amounts which for "Accounting" purposes are not capitalised e.g. Landfill Rehabilitation which is a reduction in a provision liability and other items which are included in operating expenditure.

As at the 30 September 2022 Council had spent \$5.8M on capital works mostly on Infrastructure projects \$3.7M (including Roads projects \$2.9M), Plant & Equipment \$1.2M and Property (land & buildings) \$0.9M. Full year forecasted capital expenditure is \$60.5M compared to the budget of \$40.0M. This increase is mainly due to funds carried forward from 2021/22 and additional government funding received for various programs e.g Regional Car Parks Fund \$4.2M and Local Roads and Community Infrastructure program \$2.1M.

FINANCIAL PERFORMANCE RATIOS

The final part of the report is the Financial Performance Ratios as per the *Local Government Performance Reporting Framework (LGPRF)*. The results of the financial year to date show that Council is expected to remain within the expected ranges by the end of the financial year. Some of the ratios when measured part way through the year will fall outside the ranges in the year to date figures purely because they are designed to look at an annual result.

COMPREHENSIVE INCOME STATEMENT

For The Quarter Ended 30 September 2022

	NOTE	YTD Actual \$'000	YTD Budget \$'000	Variance YTD Act/Bud \$'000	Variance Type (P)ermanent/ (T)iming	Full Year Forecast \$'000	Annual Budget \$'000	Variance Annual Budget /Forecast \$'000
INCOME								
Rates and charges	1	88,450	88,189	262	T	88,619	88,619	0
Statutory fees and fines	2	519	450	69	T	2,710	2,710	0
User fees	3	2,566	2,387	178	T	10,712	10,712	0
Grants - operating	4	4,998	4,167	831	T	23,039	24,462	(1,424)
Grants - capital	5	8,953	3,600	5,353	P	17,323	5,300	12,023
Contributions - monetary	6	90	15	75	T	90	90	0
Contributions - non monetary	7	0	0	0	P	4,070	4,070	0
Other income	8	1,655	805	850	T	3,577	3,349	228
TOTAL INCOME		107,232	99,613	7,618		150,140	139,313	10,827
EXPENSES								
Employee costs	9	13,505	13,956	451	T	61,980	59,303	(2,677)
Materials and services	10	9,979	9,741	(239)	P	49,972	39,708	(10,264)
Bad and doubtful debts	11	0	0	0	T	4	4	0
Depreciation	12	7,467	7,946	479	T	31,782	31,782	0
Amortisation - intangible assets	13	0	183	183	P	550	733	183
Amortisation - right of use assets	14	12	9	(2)	P	46	38	(8)
Borrowing costs	15	73	107	34	T	421	421	0
Finance costs - leases	16	12	16	4	T	27	27	0
Net gain (loss) on disposal of property, infrastructure, plant and equipment	17	112	0	(112)	P	5,000	0	(5,000)
Other expenses	18	671	630	(41)	P	4,600	4,090	(510)
TOTAL EXPENSES		31,830	32,588	757		154,381	136,106	(18,276)
SURPLUS (DEFICIT) FOR THE YEAR		75,401	67,026	8,376		(4,241)	3,207	(7,448)

NOTES TO THE COMPREHENSIVE INCOME STATEMENT - Year to Date and Full Year Variances

1. Rates and charges

Year to Date - \$0.262M Favourable

Higher than expected rates revenue to date is primarily a result of earlier than expected processing of supplementary valuations associated with new subdivisions, property improvements and additional waste services

Full Year - \$0.000M Nil Variance

No variance identified to date, to be further assessed in next quarter.

2. Statutory fees and fines

Year to Date - \$0.069M Favourable

Favourable variances to date for planning permits \$0.078M and Works Permits \$0.041M, partially offset by lower than expected parking fines income \$0.062M.

Full Year - \$0.000M Nil Variance

No variance identified to date, to be assessed in next quarter.

3. User fees

Year to Date - \$0.178M Favourable

Favourable variances to date are mainly due to child care \$0.099M and Latrobe Leisure facilities \$0.086M.

Full Year - \$0.000M Nil Variance

No variance identified to date, to be assessed in next quarter.

4. Grants - operating

Year to Date - \$0.831M Favourable

The favourable variance is mainly due to unbudgeted grants for Flood & Storm recovery \$0.462M together with the earlier than expected receipt of annual Libraries funding \$0.282M.

Full Year - (\$1.424M) Unfavourable

The current forecast reduction in operating grants is as a result of the timing of receipt of the 2022/23 annual Victoria Grants Commission Financial Assistance Grants (FAGS) advanced to Council in the 2021/22 financial year (\$2.387M unfav). This advanced amount was 75% of the total allocation which was higher than the previous advances of around 50%. The forecast reflects the assumption that Council will receive a 50% advance of the 2023/24 FAGS allocation in the current year. The overall FAGS allocation for 2022/23 is \$1.0M favourable to budget, and in addition there has also been a one off back payment of \$0.289M on top of this amount. The overall unfavourable impact of FAGS being paid early has been partially offset by favourable variances for unbudgeted grants for flood and storm recovery \$0.875M and a Vic Landcare Facilitator program grant \$0.088M.

NOTES TO THE INCOME STATEMENT - Year to Date and Full Year Variances**5. Grants - capital****Year to Date - \$5.353M Favourable**

The favourable variance is due to a number of unbudgeted capital grants as a result of the timing of recognition of grants received in previous financial years and funding that was not known when the budget was developed. e.g. Regional Car Parks Fund \$2.009M, Local Roads and Community Infrastructure Program \$1.700M, Free Public Wi-Fi Services program \$0.637M, Traralgon Railway Conservation Reserve Large Dam rehabilitation \$0.553M and Flynn Creek Road Stage 3 \$0.350M.

Full Year - \$12.023M Favourable

The favourable variance is due to a number of unbudgeted capital grants as a result of the timing of recognition of grants received in previous financial years and funding that was not known when the budget was developed. e.g. Regional Car Parks Fund \$4.188M, Local Roads and Community Infrastructure Program \$3.442M, Nation Building Blackspot Program \$1.644M, Free Public Wi-Fi Services program \$0.637M, Traralgon Railway Conservation Reserve Large Dam rehabilitation \$0.553M, Parklands PreSchool Refurbishment \$0.454M, Flynn Creek Road Stage 3 \$0.350M and other various recreational facility grants \$0.456M.

6. Contributions - monetary**Year to Date - \$0.075M Favourable**

The favourable variance is mainly due to the higher than expected receipt of contributions for open space and street trees from property developers.

Full Year - \$0.000M Nil Variance

No variance identified to date, to be assessed in next quarter.

7. Contributions - non monetary**Year to Date - \$0.000M Nil Variance**

No variance.

Full Year - \$0.000M Nil Variance

No variance identified to date.

8. Other income**Year to Date - \$0.850M Favourable**

The favourable variance is primarily due to unbudgeted insurance claims from the 2021 Flood & Storm event \$0.575M together with higher than expected interest on investments \$0.397M as a result of increases in interest rate yields that were not anticipated when the budget was developed.

Full Year - \$0.228M Favourable

The favourable variance is primarily due to unbudgeted insurance claims from the 2021 Flood & Storm event \$0.575M together with higher than expected interest on investments, these have been partially offset by the reclassification of savings from the landfill electricity generation that was budgeted as income but is actually treated as reduced expenditure.

NOTES TO THE INCOME STATEMENT - Year to Date and Full Year Variances**9. Employee costs****Year to Date - \$0.451M Favourable**

The variance to date is mainly due to a lower than expected workcover premium \$0.772M as a result of low workcover claims against industry averages in recent years.

Full Year - (\$2.677M) Unfavourable

The additional expenditure is mainly as a result of funding carried over from previous years and unbudgeted funding to be received in the current year e.g. Family Services programs \$1.165M, Emergency Management/June 2021 Flood/Storm event response programs \$0.650M, and a number of other smaller projects & programs.

10. Materials and services**Year to Date - (\$0.239M) Unfavourable**

The unfavourable variance is mainly due to unbudgeted expenditure incurred as a result of funds carried over from previous years and government grants not known when the budget was developed e.g. COVID Safe Funding Outdoor Activation program \$0.102M, June 2021 flood/storm recovery \$0.081M together with other mainly timing variances.

Full Year - (\$10.264M) Unfavourable

The unfavourable variance is mainly due to unbudgeted expenditure incurred as a result of internal and external funding carried over from previous years and 2022/23 government grants not known when the budget was developed e.g. Local Roads and Community Infrastructure (LRCI) funded projects \$2.212M, COVID Safe Funding Outdoor Activation programs \$0.297M and June 2021 flood/storm recovery \$0.394M.

11. Bad and doubtful debts**Year to Date - \$0.000M Nil Variance**

Minor variance.

Full Year - \$0.000M Nil Variance

No variance identified to date.

12. Depreciation**Year to Date - \$0.479M Favourable**

Variance mainly due to later than expected capitalisation of some new facilities e.g. Landfill Cell 6 \$0.300M.

Full Year - \$0.000M Nil Variance

No variance identified to date, to be assessed in next quarter.

13. Amortisation - intangible assets**Year to Date - \$0.183M Favourable**

Variance mainly due to the later than expected opening of Landfill cell 6 as a result of cell 5 still having unused capacity and pending final EPA approval.

Full Year - \$0.183M Favourable

Variance mainly due to the later than expected opening of Landfill cell 6 as a result of cell 5 still having unused capacity and pending final EPA approval.

14. Amortisation - right of use assets**Year to Date - (\$0.002M) Unfavourable**

Minor variance as the result of new vehicle leased assets acquired in July, which were not known at the time of preparing the budget.

Full Year - (\$0.008M) Unfavourable

Minor variance as the result of new vehicle leased assets acquired in July, which were not known at the time of preparing the budget.

NOTES TO THE INCOME STATEMENT - Year to Date and Full Year Variances**15. Borrowing costs****Year to Date - \$0.034M Favourable**

Reduced loan repayments due to later than expected and reduced drawdown of loan funds for major projects.

Full Year - \$0.000M Nil Variance

No variance identified to date, to be assessed in next quarter.

16. Finance costs - leases**Year to Date - \$0.004M Favourable**

Minor variance.

Full Year - \$0.000M Nil Variance

No variance identified to date, to be assessed in next quarter.

17. Net gain (loss) on disposal of property, infrastructure, plant and equipment**Year to Date - (\$0.112M) Unfavourable**

Losses to date on disposal of plant and vehicles.

Full Year - (\$5.000M) Unfavourable

The forecast variation is associated with the retirement of the residual value of assets renewed as part of the capital works program. This process was not allowed for in the 2022/23 budget due to the uncertainty in identifying the values, however a loss has been forecasted in line with historical results to make some allowance for this occurring again in the current year.

18. Other expenses**Year to Date - (\$0.041M) Unfavourable**

The unfavourable variance is mainly due to Kindergarten Inclusion Support grants paid that were funded from grants carried forward from the previous financial year.

Full Year - (\$0.510M) Unfavourable

The unfavourable variance is mainly due to unexpended community grants funds carried over from the 2021/22 financial year to be paid out in 2022/23 e.g. Small Town grants \$0.219M.

COMPARISON TO PREVIOUS FINANCIAL YEAR
For the corresponding September quarter

	2022/23			2021/22		
	YTD Actuals	YTD Budgets	Variance YTD Act/Bud	YTD Actuals	YTD Budgets	Variance YTD Act/Bud
INCOME						
Rates and charges	88,450	88,189	262	84,431	83,713	718
Statutory fees and fines	519	450	69	619	417	202
User fees	2,566	2,387	178	2,440	2,666	(226)
Grants - operating	4,998	4,167	831	10,532	6,446	4,086
Grants - capital	8,953	3,600	5,353	9,554	0	9,554
Contributions - monetary	90	15	75	173	15	158
Contributions - non monetary	0	0	0	0	0	0
Other income	1,655	805	850	450	570	(120)
TOTAL INCOME	107,232	99,613	7,618	108,200	93,827	14,372
EXPENSES						
Employee costs	13,505	13,956	451	14,730	14,976	246
Materials and services	9,979	9,741	(239)	12,756	8,836	(3,920)
Bad and doubtful debts	0	0	0	1	1	1
Depreciation	7,467	7,946	479	7,472	7,557	84
Amortisation - intangible assets	0	183	183	92	90	(2)
Amortisation - right of use assets	12	9	(2)	10	9	(0)
Borrowing costs	73	107	34	79	146	67
Finance costs - leases	12	16	4	11	7	(4)
Net gain (loss) on disposal of property, infrastructure, plant and equipment	112	0	(112)	1,113	45	(1,068)
Other expenses	671	631	(41)	475	470	(5)
TOTAL EXPENSES	31,830	32,588	758	36,738	32,137	(4,601)
SURPLUS (DEFICIT) FOR THE YEAR	75,401	67,025	8,376	71,462	61,690	9,772

BALANCE SHEET

As at 30 September 2022

	Current Balance \$'000s	Opening Balance 01/07/22 \$'000s	Movement for Year to Date \$'000s	Balance as at 30/09/21 \$'000s
CURRENT ASSETS				
Cash and Cash Equivalents	10,449	27,825	(17,376)	24,630
Other Financial Assets	90,000	80,000	10,000	65,800
Other Assets	1,836	6,803	(4,968)	4,247
Trade and Other Receivables	77,419	5,913	71,506	76,784
Total Current Assets	179,703	120,542	59,161	171,460
NON CURRENT ASSETS				
Property, Infrastructure, Plant and Equipment	1,345,912	1,347,937	(2,025)	1,276,435
Intangible Assets	0	0	0	1
Right-of-use assets	712	700	12	674
Trade and Other Receivables	10	10	0	5
Financial Assets	2	2	0	2
Total Non-Current Assets	1,346,636	1,348,649	(2,013)	1,277,118
TOTAL ASSETS	1,526,339	1,469,191	57,149	1,448,578
CURRENT LIABILITIES				
Payables	831	10,435	(9,604)	856
Unearned income	3,648	13,174	(9,526)	2,715
Interest-bearing Liabilities	1,256	1,570	(314)	1,157
Provisions - Employee Benefits	10,678	11,886	(1,208)	12,827
Provisions - Landfill	4,079	4,190	(111)	2,366
Trust Funds and Deposits	7,684	5,182	2,502	6,276
Lease Liabilities	22	19	3	16
Total Current Liabilities	28,198	46,456	(18,258)	26,212
NON CURRENT LIABILITIES				
Interest-bearing Liabilities	13,645	13,645	0	15,215
Provisions - Employee Benefits	859	859	0	1,111
Provisions - Landfill	11,475	11,475	0	14,421
Lease Liabilities	733	714	19	677
Total Non-Current Liabilities	26,711	26,692	19	31,424
TOTAL LIABILITIES	54,910	73,148	(18,239)	57,636
NET ASSETS	1,471,430	1,396,042	75,388	1,390,942
EQUITY				
Current Year Surplus/(Deficit)	75,388	22,412	52,976	71,462
Accumulated Surplus	831,475	809,153	22,322	809,836
Reserves	564,567	564,478	90	509,645
TOTAL EQUITY	1,471,430	1,396,042	75,388	1,390,942

STATEMENT OF CASH FLOWS

For the Quarter ended 30 September 2022

NOTE	YTD Cash Flow \$'000s	Adopted Budget Annual Cashflow \$'000s	Cash Flow 2021/22 \$'000s
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
CASH FLOWS FROM OPERATING ACTIVITIES			
Rates and charges	20,808	88,499	83,503
Statutory fees & fines	519	2,800	2,896
User fees	2,659	10,622	12,276
Grants - operating	5,027	24,463	41,227
Grants - capital	3,205	5,300	14,975
Contributions - monetary	90	90	872
Interest received	331	250	1,001
Trust funds and deposits taken/(repaid)	2,502	(300)	1,403
Other receipts	(3,204)	3,098	2,841
Net GST refund/(payment)	583	3,500	3,697
Employee costs	(19,222)	(59,046)	(61,617)
Materials & services	(13,812)	(46,586)	(55,857)
Short-term, low value and variable lease payments	(35)	(60)	(97)
Other payments	(637)	(4,090)	(3,830)
Net cash from operating activities	(1,186)	28,540	43,290
CASH FLOWS FROM INVESTING ACTIVITIES			
Proceeds from sale of property, plant & equipment	214	490	336
Proceeds from sale of investments	35,000	88,000	155,800
Payments for property, infrastructure, plant & equipment	(6,025)	(40,041)	(44,680)
Payments for investments	(45,000)	(80,000)	(165,000)
Loans and advances made	0	0	(11)
Payments of loans and advances	1	0	5
Net Cash Flows used in investing activities	(15,809)	(31,551)	(53,551)
CASH FLOWS FROM FINANCING ACTIVITIES			
Finance costs	(39)	(422)	(303)
Proceeds from borrowings	75	7,800	0
Repayment of borrowings	(389)	(2,481)	(1,459)
Interest paid - lease liability	(12)	(27)	(29)
Repayment of lease liabilities	(15)	(14)	(28)
Net Cash Flows from Financing Activities	(381)	4,856	(1,819)
Net Increase/(Decrease) in cash held	(17,376)	1,845	(12,080)
Cash & cash equivalents at beginning of year	27,825	15,785	39,905
Cash & cash equivalents at end of period	10,449	17,630	27,825
Summary of Cash & Investments			
	Current Balance	Current year Movement	Opening Balance
Cash & Cash Equivalents	10,449	(17,376)	27,825
Other Financial Assets (Investments)	90,000	10,000	80,000
Total Cash & Investments	100,449	(7,376)	107,825
Budgeted Opening Balance of Cash & Investments			65,585
Variance in Opening Balance			42,240

NOTES

1. The budgeted cash & investments at the beginning of the year was \$65.6 million, the actual opening balance was \$107.8 million. The additional \$42.2 million was largely the result of higher than anticipated surplus funds and carry forward funding for capital and operational projects and programs. This included \$11.3M of Victorian Grants Commission FAGS funding that was advanced to Council in the 2021/22 financial year, this advance was not factored into the budget calculations.

STATEMENT OF CAPITAL WORKS

For The Quarter Ended 30 September 2022

		YTD Actuals	Full Year Forecast	Annual Budget	Variance Annual Budget /Forecast \$'000
	NOTE	\$'000	\$'000	\$'000	\$'000
Property					
Land	1	0	0	0	0
Buildings	2	936	11,045	5,563	(5,482)
Heritage buildings	3	7	319	0	(319)
Total Property		943	11,364	5,563	(5,801)
Plant and Equipment					
Plant, machinery & equipment	4	828	4,416	2,391	(2,025)
Fixtures, fittings & furniture	5	58	104	70	(34)
Computers & telecommunications	6	259	1,237	600	(637)
Artwork collection	7	9	18	15	(3)
Total Plant and Equipment		1,154	5,774	3,076	(2,698)
Infrastructure					
Roads	8	2,882	19,631	15,440	(4,191)
Bridges & culverts	9	0	588	415	(173)
Footpaths & cycleways	10	15	1,607	1,155	(452)
Drainage	11	75	2,791	1,784	(1,007)
Waste management	12	96	990	550	(440)
Parks, open space and streetscapes	13	160	9,066	7,930	(1,136)
Recreational, leisure & community facilities	14	2	0	73	73
Aerodromes	15	0	0	0	0
Offstreet carparks	16	411	4,674	455	(4,219)
Other infrastructure	17	31	4,008	3,600	(408)
Total Infrastructure		3,671	43,354	31,402	(11,952)
Total Capital Works expenditure		5,768	60,492	40,041	(20,451)
REPRESENTED BY;					
New asset expenditure	18	1,111	18,457	12,020	(6,437)
Asset renewal expenditure	19	4,290	28,981	20,098	(8,883)
Asset expansion expenditure	20	0	19	0	(19)
Asset upgrade expenditure	21	367	13,036	7,924	(5,113)
Total Capital Works expenditure		5,768	60,492	40,041	(20,451)

NOTES TO THE CAPITAL WORKS STATEMENT - Full Year Forecast Variances

1. Land

\$0.000M Nil Variance

No current year projects.

2. Buildings

(\$5.482M) Increased Expenditure

Primarily due to expenditure that has carried over from budget allocations and grant funding received in previous financial years together with unbudgeted grants announced since the budget was developed e.g. Building & Roof Renewal Programs \$1.328M, Twin City Archery Club extension \$0.997M, Gippsland Performing Arts Centre \$0.970M, Parklands Preschool refurbishment \$0.719M, Latrobe City Sports and Entertainment Stadium Change Room upgrade \$0.533M.

3. Heritage buildings

(\$0.319M) Increased Expenditure

Reflects funds carried forward from 2021/22 associated with the Traralgon Courthouse upgrades.

NOTES TO THE CAPITAL WORKS STATEMENT - Full Year Forecast Variances

- 4. Plant, machinery & equipment** **(\$2.025M) Increased Expenditure**
Mainly due to items of fleet and large plant that were budgeted in the previous year but as a result of delays in delivery times are not able to be received until the 2022/23 financial year. Funds have been carried forward to pay for these items.
- 5. Fixtures, fittings & furniture** **(\$0.034M) Increased Expenditure**
Relates to funding carried forward from the previous financial year to replace office furniture.
- 6. Computers & telecommunications** **(\$0.637M) Increased Expenditure**
Additional expenditure is funded from an unbudgeted government grant to upgrade free public WiFi services in the Latrobe Valley.
- 7. Artwork Collection** **(\$0.003M) Increased Expenditure**
Minor variance reflecting funding carried over from the 2021/22 financial year.
- 8. Roads** **(\$4.191M) Increased Expenditure**
Mainly relates to unbudgeted government funding e.g. National Blackspot program (\$1.667M), Flynn's Creek Road Stage 3 (Agrilinks) \$0.431M and Landslip Natural Disaster funding \$0.248M together with funds carried forward from 2021/22 to complete projects e.g. Road Rehabilitation program \$1.468M.
- 9. Bridges & culverts** **(\$0.173M) Increased Expenditure**
Primarily due to funds carried forward from 2021/22 for bridge and major culvert works.
- 10. Footpaths & cycleways** **(\$0.452M) Increased Expenditure**
Mainly due to unbudgeted government grant funding for new footpaths under the Local Roads and Community Infrastructure program (\$0.310M), together with other funding carried forward from the 2021/22 financial year to complete ongoing projects.
- 11. Drainage** **(\$1.007M) Increased Expenditure**
Mainly due to unbudgeted government grant funding and funds carried forward for Gross Pollutant traps \$0.315M and rehabilitation of the Traralgon Railway Reserve dam \$0.607M.
- 12. Waste management** **(\$0.440M) Increased Expenditure**
Mainly due to funds carried forward from 2021/22 to complete cell 6 at the Highland Highway landfill.
- 13. Parks, open space and streetscapes** **(\$1.136M) Increased Expenditure**
Mainly relates to unbudgeted LRCI government grants \$0.683M together with funds carried forward from 2021/22 to complete projects e.g. Playgrounds \$0.258M and retaining walls \$0.165M.
- 14. Recreational, leisure & community facilities** **\$0.073M Decreased Expenditure**
Due to a reclassification of expenditure that was budgeted as capital expenditure that is now expected to be expensed through the Comprehensive Income Statement.
- 15. Aerodromes** **\$0.000M Nil Variance**
No current year projects.
- 16. Offstreet carparks** **(\$4.219M) Increased Expenditure**
Mainly related to unbudgeted government grants for the Regional Car Parks fund \$4.188M.
- 17. Other infrastructure** **(\$0.408M) Increased Expenditure**
Due to funds carried forward for the Gippsland Logistics Precinct and Intermodal Freight Terminal.

NOTES TO THE CAPITAL WORKS STATEMENT - Full Year Forecast Variances**18. New asset expenditure (\$6.437M) Increased Expenditure**

Primarily due to unbudgeted government grants for the Regional Car Parks Fund \$4.188M and Free Public WiFi services \$0.637M together with funds carried forward for Gippsland Performing Arts Centre \$0.970M and the Gippsland Logistics Precinct and Intermodal Freight Terminal \$0.408M.

19. Asset renewal expenditure (\$8.883M) Increased Expenditure

Primarily due to funds carried forward from the 2021/22 financial year and additional unbudgeted government grants e.g. road rehabilitation program \$1.468M, building and roof renewal programs \$1.328M, Fleet and large plant replacement programs \$1.964M, Parklands preschool \$0.719M, Landfill Cell 6 \$0.630M, Traralgon Railway Reserve Large Dam \$0.607M, Flynn's Creek Road Stage 3 (Agrilinks) \$0.431M, LRCI grant funded projects \$0.301M, Playgrounds \$0.258M and retaining walls \$0.165M.

20. Asset expansion expenditure (\$0.019M) Increased Expenditure

Due to unexpended funds carried over from the 2021/22 financial year for the Traralgon Sports Stadium & Catterick Crescent Pavilion.

21. Asset upgrade expenditure (\$5.113M) Increased Expenditure

Mainly due to unexpended funds carried over from the 2021/22 financial year and unbudgeted government grants e.g. National Blackspot program \$1.667M, LRCI funded projects \$1.832M, Latrobe City Sports and Entertainment Stadium Change Room upgrade \$0.533M, Traralgon Courthouse upgrades \$0.319M and Gross Pollutant Trap de-watering facility \$0.315M.

LGPRF FINANCIAL PERFORMANCE RATIOS

As at 30 September 2022

	Year to Date Ratios				Expected Range
	\$'000s	Ratio at 30/09/22	Ratio at 30/09/21	Forecast at 30/06/23	
OPERATING POSITION					
Adjusted Underlying Result Indicator					
(Indicator of the broad objective that an adjusted underlying surplus should be generated in the ordinary course of business. A surplus or increasing surplus suggests an improvement in the operating position)					
Adjusted underlying surplus (or deficit)					
<u>Adjusted net Surplus/(Deficit)</u>	66,358				
Adjusted underlying revenue	98,189	67.6%	63.9%	(18.4%)	(3.5%)
-20% - +20%					
The ratio takes out the effect of once off capital grants & developer contributions.					
Note: The forecasted lower ratio of (18.4%) is mainly due to additional expenditure as a result of unspent 2021/2022 recurrent project and program expenditure which led to a greater than expected 'cash' surplus result at the end of the financial year together with government funding advanced to Council in 2021/22 that was budgeted in 2022/23.					
LIQUIDITY					
Working Capital Indicator					
(Indicator of the broad objective that sufficient working capital is available to pay bills as and when they fall due. High or increasing level of working capital suggests an improvement in liquidity)					
Current assets compared to current liabilities					
<u>Current Assets</u>	179,703				
Current Liabilities	28,198	637.3%	654.5%	190.0%	190.0%
100% - 300%					
Unrestricted Cash Indicator					
(Indicator that sufficient cash which is free of restrictions is available to pay bills as and when they fall due. High or increasing level of cash suggests an improvement in liquidity)					
<u>Unrestricted Cash</u>	2,765				
Current Liabilities	28,198	9.8%	70.1%	38.0%	38.0%
0.0% - 200%					
Note: Unrestricted cash does not include funds held in term deposits with a maturity term of greater than 90 days. These deposits are managed to ensure they mature in time for payment runs and are available to meet liabilities when they fall due. Council had a greater percentage of funds invested in term deposits than at the same time last year.					

	Year to Date Ratios			Forecast at 30/06/23	Budget at 30/06/23	Expected Range
	\$'000s	Ratio at 30/09/22	Ratio at 30/09/21			
OBLIGATIONS						
Loans and borrowings Indicator						
(Indicator of the broad objective that the level of interest bearing loans and borrowings should be appropriate to the size and nature of a council's activities. Low or decreasing level of loans and borrowings suggests an improvement in the capacity to meet long term obligations)						
Loans and borrowings compared to rates						
<u>Interest Bearing loans and borrowings</u>	14,900	16.8%	19.4%	23.2%	23.2%	0% - 50%
Rate Revenue	88,450					
Loans and borrowings repayments compared to rates						
<u>Interest & principal repayments</u>	462	0.5%	0.5%	3.3%	3.3%	0% - 10%
Rate Revenue	88,450					
Indebtedness Indicator						
(Indicator of the broad objective that the level of long term liabilities should be appropriate to the size and nature of a Council's activities. Low or decreasing level of long term liabilities suggests an improvement in the capacity to meet long term obligations)						
Non-current liabilities compared to own source revenue						
(to ensure Council has the ability to pay its long term debts & provisions)						
<u>Non Current Liabilities</u>	26,711	28.7%	35.7%	27.4%	27.4%	0% - 50%
Own Source Revenue	93,190					
Own Source Revenue is adjusted underlying revenue which excludes revenue which is not under the control of council (including government grants)						
Asset Renewal Indicator						
(Indicator of the broad objective that assets should be renewed as planned. High or increasing level of planned asset renewal being met suggests an improvement in the capacity to meet long term obligations)						
<u>Asset Renewal & Upgrade Expenditure</u>	4,657	62.4%	63.1%	132.2%	88.2%	50%-100%
Depreciation	7,467					
Note: The forecast increase in this ratio is a result of renewal works carried forward from the previous financial year and funded from unbudgeted government grants.						

	Year to Date Ratios				Forecast at 30/06/23	Budget at 30/06/23	Expected Range
	\$'000s	Ratio at 30/09/22	Ratio at 30/09/21				
STABILITY							
Rates Concentration Indicator							
(Indicator of the broad objective that revenue should be generated from a range of sources. High or increasing range of revenue sources suggests an improvement in stability)							
Rates compared to adjusted underlying revenue							
	<u>Rate Revenue</u>	88,450					
	Adjusted underlying revenue	98,189	90.1%	85.6%	68.0%	67.4%	40% - 80%
Rates Effort Indicator							
(Indicator of the broad objective that the rating level should be set based on the community's capacity to pay. Low or decreasing level of rates suggests an improvement in the rating burden)							
Rates compared to property values							
	<u>Rate Revenue</u>	88,450					
	property values (CIV)	18,570,113	0.5%	0.6%	0.5%	0.5%	0.2% to 0.7%
EFFICIENCY							
Expenditure Level Indicator							
(Indicator of the broad objective that resources should be used efficiently in the delivery of services. Low or decreasing level of expenditure suggests an improvement in organisational efficiency)							
Expenses per property assessment							
	<u>Total expenses</u>	31,830	\$ 797	\$ 903	\$ 3,866	\$ 3,409	\$2000 - \$4000
	Number of property assessments	40					
Note: The forecast increase in expenses per assessment is mainly related to employee costs and materials and services expenditure funded from additional government funding and carry forward funds.							
Revenue Level Indicator							
(Indicator of the broad objective that resources should be used efficiently in the delivery of services. Low or decreasing level of rates suggests an improvement in organisational efficiency)							
Average general rate & municipal charge per property assessment							
	<u>Total General Rates and Municipal Charges</u>	64,419	\$ 1,613	\$ 1,564	\$ 1,613	\$ 1,613	\$800 - \$1,800
	Number of property assessments	40					

12. QUESTIONS ON NOTICE

Nil reports

NOTICES OF MOTION

13. NOTICES OF MOTION

13.1 2022/10 BUSINESS RECOGNITION AWARD

Cr Melissa Ferguson

I, Cr Ferguson, hereby give notice of my intention to move the following motion at the Council Meeting to be held on Monday, 07 November 2022:

That Council receive a report at a future meeting in relation to the establishment of an annual Latrobe City Small to Mid-Size Business Recognition Award program based around the following criteria:

- 1. That these awards would recognise the milestones of 10, 20, 40 and 50+ years of successful business operation within Latrobe City.**
- 2. That the definition of a small business would be one with less than 20 employees and a mid-size business no more than 100 employees.**
- 3. Businesses that are identified must not be owned or managed by a larger corporation.**
- 4. That franchises or chain restaurants are not eligible for these awards.**
- 5. That publicity of these awards would be aimed at demonstrating that Latrobe City provides an economy in which small and mid-sized business enterprises grow.**
- 6. That the awards would be granted based upon the years of business operation achieved, and not via a nomination process, in order to honour the silent, yet proven, pillars of the community.**

Signed

Cr Melissa Ferguson

27 October 2022

Attachments

Nil

13.2 2022/11 BANKING SERVICES IN LATROBE CITY

Cr Melissa Ferguson

I, Cr Ferguson, hereby give notice of my intention to move the following motion at the Council Meeting to be held on Monday, 07 November 2022:

That Council calls on members of the Federal Parliament to pass the Commonwealth Postal Savings Bank Bill to establish a post office people's bank, fully guaranteed by the Commonwealth, as a dedicated postal savings bank operating exclusively through Australia Post's corporate and licensed post offices, which will ensure basic banking services – including deposit-taking, business and personal lending and access to cash – are available to all Australians and will contribute to Australia's national economic development.

Signed

Cr Melissa Ferguson

27 October 2022

Attachments

Nil

ITEMS FOR TABLING

14. ITEMS FOR TABLING

Agenda Item: 14.1

Agenda Item: **Petition regarding the review of Latrobe City Council's Position on Climate Change and it's Impacts**

Sponsor: **General Manager, Regional City Planning and Assets**

Executive Summary:

- Latrobe City Council (Council) has been presented with a petition (see Attachments 1 and 2) containing 333 submissions requesting information on the review of Latrobe City Council's Position on Climate Change and it's Impacts.
- This report is being presented to Council in accordance with Section 4.5 of the Council Meetings Policy, requesting that the petition lay on the table.
- The purpose of laying the petition on the table is to bring to the Council's attention the petition, the terms of the petition and to allow time for a detailed report to be prepared for the consideration of Council.
- No debate or discussion will be entered into when the petition is tabled, however it can occur when the petition is brought back to Council in a further report.

Proposed Resolution:

That Council:

1. **In accordance with the *Council Meetings Policy*, agrees to lay the petition requesting information on the review of Latrobe City Council's Position on Climate Change and it's Impacts on the table until the Ordinary Council Meeting to be held 5 December 2022; and**
2. **Advises the head petitioner of this decision in relation to the petition.**

Background:

Latrobe City Council (Council) has been presented with a petition (Attachment 1 and 2) containing 333 signatures requesting information in relation to the review of Latrobe City Council's Position on Climate Change and it's Impacts.

The petition statement is provided below:

Petition Statement: At the 2nd March 2020 LCC meeting a motion was passed to review the 2010 LCC Position on Climate Change and it's Impacts. Since 2010, climate change impacts are increasingly evident across Latrobe Valley and Gippsland, as seen in several bushfires, prolonged drought, several extreme storm events leaving residents isolated for days and repeated flood inundations of Traralgon CBD.

Climate science is abundantly clear, and the IPCC 6th report, released in February 2022, stresses that human-induced climate change is causing dangerous and widespread disruption, while UN Sustainable Development Goal 13 highlights that urgent climate action is necessary. The Victorian Climate Act 2017 and Local Govt Act 2020 place statutory requirements on councils to reduce their emissions and provide leadership to their community.

We, the undersigned wish to inform the Latrobe City Council that Many surveys have shown that the majority of people want action on climate change. However, residents and other interested persons are unclear about the current LCC policies and actions on climate, as we are still waiting for the review which was promised over two years ago.

We ask Latrobe City Council to publish their review of the policy, or at least indicate when this lengthy procedure will be completed.

In accordance with Council's *Council Meetings Policy*, a petition is required to lie on the table unless it is an item of urgent business.

A report for decision on this petition will be presented at the 5 December 2022 Council Meeting.

Declaration of Interests:

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

Supporting Documents:

Nil

Attachments

1. Petition requesting information regarding Latrobe City Council's review of its position on Climate Change and Impacts - Part A (Published Separately)

This attachment is designated as confidential under subsection (f) of the definition of confidential information contained in section 3(1) of the *Local Government Act 2020*, as it relates to personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs. .

2. Petition requesting information regarding Latrobe City Council's review of its position on Climate Change and Impacts - Part B (Published Separately)

This attachment is designated as confidential under subsection (f) of the definition of confidential information contained in section 3(1) of the *Local Government Act 2020*, as it relates to personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs. .

15. ACKNOWLEDGEMENTS

Councillors may raise any formal acknowledgements that need to be made at this time, including congratulatory or condolences.

**MEETING CLOSED TO
THE PUBLIC TO
CONSIDER
CONFIDENTIAL
INFORMATION**

16. MEETING CLOSED TO THE PUBLIC TO CONSIDER CONFIDENTIAL INFORMATION

Section 66 of the Local Government Act 2020 enables Council to close the meeting to the public to consider confidential information as defined in that Act.

Proposed Resolution:

That Council pursuant to section 66(1) and 66(2)(a) of the Local Government Act 2020 (the Act) close the Council Meeting to the public to consider the following items containing confidential information as defined in section 3(1) of the Act:

- 16.1 **Community Appointments to the Sporting Hall of Fame Committee**
Agenda item 19.1 *Community Appointments to the Sporting Hall of Fame Committee* is designated as confidential under subsection (f) of the definition of confidential information contained in section 3(1) of the *Local Government Act 2020*, as it relates to personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs. The report contains personal information about the applicants
- 16.2 **Latrobe Valley Racing Club and the Glenview Park Master Plan**
Agenda item 19.2 *Latrobe Valley Racing Club and the Glenview Park Master Plan* is designated as confidential under subsection (g) of the definition of confidential information contained in section 3(1) of the *Local Government Act 2020*, as it relates to private commercial information, being information provided by a business, commercial or financial undertaking that—
(i) relates to trade secrets; or
(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage. The report includes confidential information about Council's lease with the Latrobe Valley Racing Club

- 16.3 Kernot Hall Upgrade - Funding requirements**
Agenda item 19.3 *Kernot Hall Upgrade - Funding requirements* is designated as confidential under subsection (g) of the definition of confidential information contained in section 3(1) of the *Local Government Act 2020*, as it relates to private commercial information, being information provided by a business, commercial or financial undertaking that—
(i) relates to trade secrets; or
(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage. This report contains confidential information relating to a tender
- 16.4 Gippswide Kerbside Collaborative Tender - Mixed Glass and Recycling Processing**
Agenda item 19.4 *Gippswide Kerbside Collaborative Tender - Mixed Glass and Recycling Processing* is designated as confidential under subsection (h) of the definition of confidential information contained in section 3(1) of the *Local Government Act 2020*, as it relates to confidential meeting information, being the records of meetings closed to the public under section 66(2)(a). Procurement Report regarding tender information not to be released until the tendering process is completed.
- 16.5 LCC-771 Provision of Kerbside Collection of Hard Waste**
Agenda item 19.5 *LCC-771 Provision of Kerbside Collection of Hard Waste* is designated as confidential under subsection (g) of the definition of confidential information contained in section 3(1) of the *Local Government Act 2020*, as it relates to private commercial information, being information provided by a business, commercial or financial undertaking that—
(i) relates to trade secrets; or
(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage. Releasing this information publicly and/or prematurely may prejudice the undertaking of this process.