



# LATROBE CITY COUNCIL

## MINUTES FOR THE COUNCIL MEETING

**HELD IN MEETING ROOMS AT GIPPSLAND  
PERFORMING ARTS CENTRE AND VIA AUDIO-  
VISUAL LINK**

**AT 6:00PM ON 04 DECEMBER 2023  
CM599**

**PRESENT:**

<b>Councillors:</b>	Cr Darren Howe, Mayor	East Ward
	Cr Tracie Lund, Deputy Mayor	Central Ward
	Cr Graeme Middlemiss	Central Ward
	Cr Dan Clancey	East Ward
	Cr Dale Harriman	East Ward (Left meeting at 8.40pm)
	Cr Kellie O'Callaghan	East Ward
	Cr Brad Law	West Ward
	Cr Sharon Gibson	West Ward
<b>Officers:</b>	Steven Piasente	Chief Executive Officer
	Georgia Hills	General Manager Community Health & Wellbeing
	Jody Riordan	General Manager Regional City Planning & Assets
	Tim Ellis	General Manager Regional City Strategy & Transition
	Nathan Kearsley	General Manager Organisational Performance
	Zoe Speck	Manager Governance
	Peter Schulz	Coordinator Council Business
	Kaitlyn Boram	Governance Officer
<b>Apologies:</b>	Cr Melissa Ferguson	South Ward

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Resolutions in this minutes document should be read in conjunction with the published agenda for the 04 December 2023 Council Meeting.

**1. ACKNOWLEDGEMENT OF THE TRADITIONAL OWNERS OF THE LAND**

The Mayor read the acknowledgement of the traditional owners of the land.

**2. APOLOGIES AND LEAVE OF ABSENCE**

Cr Melissa Ferguson

**3. ADOPTION OF MINUTES**

**MOTION**

**Moved:** Cr Gibson

**Seconded:** Cr Law

**That Council confirm the minutes of the Council Meeting held on 06 November 2023 and 13 November 2023.**

**CARRIED UNANIMOUSLY**

**4. DECLARATION OF INTERESTS**

Cr Harriman declared a general interest in Item 6.5 – Youth Policy Review

Cr Harriman declared a general interest in Item 7.1 – Proposed Amendment C144 (Traralgon West Development Plan Overlay) – Authorisation

Cr O’Callaghan declared an interest with no conflict in Item 6.3 – Community Asset Committees – Members

Cr Lund declared a general interest in Item 15.1 – Australia Day Awards 2024

Cr Howe declared a general interest in Item 15.1 – Australia Day Awards 2024

## 5. PUBLIC PARTICIPATION TIME

### Public Questions on Notice

In Accordance with the Governance Rules, members of the public can lodge a question on notice before 12 noon on the Friday before the day of the Council meeting in order for the question to be answered at the meeting. There was one public question on notice.

#### Question 1:

**From:** Taylah Ling

**Topic:** Delegation to Japan

#### Question:

Can Council please provide an update in relation to the decision of 4 September 2023 related to the Delegation to Japan for Hydrogen Advocacy and Sister City Meetings.

Has this visit happened and, if so, what was the outcome of the visit?

#### Answer:

The delegation to Japan has taken place with the former Mayor and myself travelling to Japan between 21st and 29th October

Council was invited by J-Power, the lead Japanese business for the Hydrogen Energy Supply Chain (HESC) consortium, to visit their best practice Integrated Gasification Combined Cycle with Carbon Capture and Hydrogen fuel cell in Japan.

The Hydrogen Energy Supply Chain (HESC) project presents a major opportunity to manufacture hydrogen in the region and provide a pathway for Latrobe City to be a future manufacturing hub of hydrogen.

As well as meetings with J-Power we also met with

- Ministry of Economy, Trade and Industry,
- Kawasaki Heavy Industries,
- Kawasaki City,
- Japan Suiso Energy Ltd,
- Japan Oil, Gas and Metals Corporation (JOGMEC),
- Sumitomo,
- Mitsubishi Heavy Industries,
- Iwatani Reps (Advanced Hydrogen Technology Center)

All of these organisations have an involvement and interest in the Hydrogen economy and in particular the establishment of hydrogen production in Latrobe City.

The delegation to Japan also provided the opportunity to visit our Sister City, Takasago and further build on our 20 year relationship following the recent resigning of the Sister City Agreement.

In line with the Council resolution a full report will be presented at the February Council meeting.

Cr Harriman left the meeting at 6.12pm

### **Public Speakers**

Members of the public who registered before 12 noon were invited to speak to an item on the agenda. There were six public speakers.

- Taylah Ling spoke to Item 6.5
- Sean Mulcahy of Rainbow Local Government spoke to Item 6.5
- Ken Ludlow spoke to Item 7.1
- Ross Chapman of the Traralgon Golf Club spoke to Item 7.1
- Andrew Milbourne spoke to Item 7.1
- Damien de Bohun of Golf Australia spoke to Item 7.1

Cr Harriman returned to the meeting at 6.46pm

# **STRATEGIC ITEMS FOR DECISION**

## 6. STRATEGIC ITEMS FOR DECISION

Item Number 6.1 04 December 2023

Community Health and Wellbeing

# 2023/2024 COMMUNITY GRANTS & SPONSORSHIP PROGRAM REVIEW

### OFFICER'S RECOMMENDATION

#### That Council:

1. **Endorse the following Community Grant Program streams, as per Attachment 3, to be effective from Monday, 4 December 2023:**
  - **Community Essentials - Quick Response Grant**
  - **Capital Works Minor**
  - **Capital Works Major**
  - **Community Wellbeing**
  - **Community Events Minor**
  - **Community Events Major;**
2. **Adopt the Community Grant Governance Policy, as per Attachment 2, to be effective from Monday, 4 December 2023;**
3. **Note that with the adoption of the Community Grant Governance Policy that any previous versions are revoked; and**
4. **Make the Community Grant Governance Policy available on Council's website.**

### MOTION

**Moved:** Cr O'Callaghan

**Seconded:** Cr Middlemiss

#### That Council:

1. **Endorse the following Community Grant Program streams, as per Attachment 3, to be effective from Monday, 4 December 2023:**
  - **Community Essentials – Quick Response Grant**
  - **Capital Works Minor**
  - **Capital Works Major**
  - **Community Wellbeing**
  - **Community Events Minor**
  - **Community Events Major;**
2. **Adjust the Community Grant Governance Policy, as per Attachment 2, with an alteration to the eligibility criteria on page 20 of the Policy, allowing for Rural Country Fire Authority Brigades and State Emergency Service Units, to be eligible for the Community Essentials – Quick Response Grant.**



- 3. Adopt the Community Grant Governance Policy, as per Attachment 2, following the adjustment, to be effective from Monday, 4 December 2023;**
- 4. Note that with the adoption of the Community Grant Governance Policy that any previous versions are revoked; and**
- 5. Makes the Community Grant Governance Policy available on Council's website.**

**CARRIED UNANIMOUSLY**

**Attachments - Refer to Council Meeting Agenda**

1. Community Grant Governance Policy
2. Proposed Community Grant Program - Further Information
3. DRAFT - 2023-24 Community Grant Program Guidelines

The Mayor called for an adjournment of the meeting at 7.04pm

The meeting resumed at 7.16pm

## SUSTAINABILITY ACTION PLAN 2023-2033

### **MOTION**

**Moved:** Cr Middlemiss

**Seconded:** Cr Clancey

**That Council endorse the Sustainability Action Plan 2023-2033 and release it to the public.**

**CARRIED UNANIMOUSLY**

### **Attachments - Refer to Council Meeting Agenda**

1. SAP Community Feedback
2. Sustainability Action Plan 2023-2033

## COMMUNITY ASSET COMMITTEES - MEMBERS

### **MOTION**

**Moved:** Cr Gibson

**Seconded:** Cr Lund

**That Council:**

- 1. Appoint Todd Parnell and Peter Credlin as Community Representatives on the Baillie Reserve, Tyers, Community Asset Committee;**
- 2. Appoint Rohan Bounds and Russell Centre as Community Representatives on the George Bates Reserve, Yallourn North, Community Asset Committee;**
- 3. Appoint Peter Duncan as a Community Representative on the Callignee and Traralgon South Sporting Facilities Community Asset Committee;**
- 4. Appoint Bill Ypelaan, Andrew Webb, Reg Grisotto, Ruth Place, Faye Foley, Chris Foley and Richard Appleton as Community Representatives on the Mathison Park, Churchill, Community Asset Committee;**
- 5. Appoint Lyn Smith, Del Matthews, Deb Winterburn and Karen Cooper as Community Representatives on the Morwell Centenary Rose Garden Community Asset Committee;**
- 6. Appoint Gary Deane, John Langstaff, Georgina Haney, Kelly Alexander and Lorraine Ambrosini as Community Representatives on the Traralgon Railway Reservoir Conservation Reserve Community Asset Committee; and,**
- 7. Write to all nominees thanking them for expressing their interest in being involved in a Community Asset Committee.**

**CARRIED UNANIMOUSLY**

### **Attachments - Refer to Council Meeting Agenda**

1. Baillie Reserve EOI (Published Separately)

*This attachment is designated as confidential under subsection (f) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs. Nominee addresses included in EOI Nomination Form.*

2. George Bates EOI (Published Separately)

*This attachment is designated as confidential under subsection (f) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs. Nominee addresses included in EOI Nomination Form.*

3. Mathison Park EOI (Published Separately)

*This attachment is designated as confidential under subsection (f) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs. Nominee addresses included in EOI Nomination Form.*

4. Morwell Centenary Rose Garden EOI (Published Separately)

*This attachment is designated as confidential under subsection (f) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs. Nominee addresses included in EOI Nomination Form.*

5. Traralgon Railway Reservoir Conservation Reserve EOI (Published Separately)

*This attachment is designated as confidential under subsection (f) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs. Nominee addresses included in EOI Nomination Form.*

6. Callignee and Traralgon South EOI (Published Separately)

*This attachment is designated as confidential under subsection (f) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs. Nominee addresses included in EOI Nomination Form.*

# HENRY STREET, TRARALGON PARKING TRIAL EVALUATION

## OFFICER'S RECOMMENDATION

### That Council:

1. Remove parking restrictions on Henry Street, Traralgon; and
2. Implement line marking to improve safety and amenity of adjacent residents.

## **MOTION**

**Moved:** Cr Harriman

**Seconded:** Cr Gibson

### That Council:

1. Extend the Resident Exempt Parking Zone trial on Henry Street, Traralgon, between Breed Street and Albert Street, until the completion of the Car Parking Management Policy;
2. Receive a future report regarding the Car Parking Management Policy; and
3. Advise residents of the extension of the trial of Resident Exempt Parking Zone in writing.

**CARRIED UNANIMOUSLY**

## **Attachments - Refer to Council Meeting Agenda**

1. Parking Survey Results
2. Proposed Line Marking
3. Community Feedback

# YOUTH POLICY REVIEW

## **MOTION**

**Moved:** Cr Clancey

**Seconded:** Cr Lund

**That Council:**

- 1. Adopt the Youth Policy with an effective date of 4 December 2023, for a period of four years.**
- 2. Revoke the previous version of the Youth Policy adopted at the Council Meeting in October 2018.**
- 3. Make the Youth Policy publicly available.**

**For:** Crs Clancey, O'Callaghan, Law, Middlemiss, Howe and Lund

**Against:** Cr Gibson

**CARRIED**

## **Attachments - Refer to Council Meeting Agenda**

1. Youth Policy Update

Cr Harriman left the meeting at 7.39pm

Cr Harriman returned to the meeting at 7.59pm

# CULTURAL DIVERSITY ADVISORY COMMITTEE TERMS OF REFERENCE REVIEW

## **MOTION**

**Moved:** Cr Clancey

**Seconded:** Cr Gibson

### **That Council:**

- 1. Dissolve the Cultural Diversity Advisory Committee;**
- 2. Notify the current committee members and other stakeholders of the decision; and**
- 3. Note the development of a Cultural Diversity Community Engagement Group, in replacement of the Cultural Diversity Advisory Committee.**

**CARRIED UNANIMOUSLY**

### **Attachments - Refer to Council Meeting Agenda**

1. Draft Cultural Diversity Advisory Committee Terms of Reference

# STATE AND COMMONWEALTH GOVERNMENT BUDGET SUBMISSIONS

## **MOTION**

**Moved:** Cr Gibson

**Seconded:** Cr Middlemiss

**That Council endorse Latrobe City's draft 2024/2025 Victorian State and Commonwealth budget submissions.**

**CARRIED UNANIMOUSLY**

## **Attachments - Refer to Council Meeting Agenda**

1. Investment Prospectus Budget Submission Federal Government
2. Investment Prospectus Budget Submission State Government



# **STATUTORY PLANNING**

## 7. STATUTORY PLANNING

Agenda Item: 7.1

Agenda Item: Proposed Amendment C144 (Traralgon West Development Plan Overlay) - Authorisation

Sponsor: General Manager, Regional City Planning and Assets

### OFFICER'S RECOMMENDATION

That Council:

1. Endorse the draft Traralgon West Issues, Opportunities and Options Report provided at Attachment 1 for public exhibition as part of Amendment C144;
2. Request authorisation from the Minister for Planning to prepare and exhibit Amendment C144 to the Latrobe Planning Scheme, in accordance with section 8A of the *Planning and Environment Act 1987*;
3. Prepare Amendment C144 to the Latrobe Planning Scheme to insert a Development Plan Overlay to the Traralgon West Precinct, subject to Ministerial Authorisation; and
4. Place Amendment C144 on exhibition in accordance with the requirements of section 19 of the *Planning and Environment Act 1987*, subject to Ministerial Authorisation.

### MOTION

Moved: Cr O'Callaghan

Seconded: Cr Law

That Council:

1. Endorse the draft Traralgon West Issues, Opportunities and Options Report provided at Attachment 1 for public exhibition as part of Amendment C144;
2. Request authorisation from the Minister for Planning to prepare and exhibit Amendment C144 to the Latrobe Planning Scheme, in accordance with section 8A of the *Planning and Environment Act 1987*;

3. Prepare Amendment C144 to the Latrobe Planning Scheme to insert a Development Plan Overlay to the Traralgon West Precinct, subject to Ministerial Authorisation; and
4. Place Amendment C144 on exhibition in accordance with the requirements of section 19 of the *Planning and Environment Act 1987*, subject to Ministerial Authorisation.
5. Receive a further report in relation to how the concerns raised by the Traralgon Golf Club could be addressed as part of the future strategic planning work to be undertaken for the Traralgon West Precinct.

**For:** Crs Clancey, O'Callaghan, Law, Middlemiss, Howe and Lund

**Against:** Cr Gibson

**CARRIED**

#### **Attachments - Refer to Council Meeting Agenda**

1. Traralgon West Issues, Opportunities and Options Report (Published Separately)

*This attachment is designated as confidential under subsection (c) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to land use planning information, being information that if prematurely released is likely to encourage speculation in land values. This report contains information that if prematurely released would affect land values and development outcomes.*

Cr Harriman left the meeting at 8.14pm

Cr Harriman returned to the meeting at 8.36pm

**Agenda Item:** 7.2  
**Agenda Item:** Proposed Proponent Led 96A Planning Scheme Amendment C141 (Philip Parade, Churchill) - Authorisation  
**Sponsor:** General Manager, Regional City Planning and Assets

### **MOTION**

**Moved:** Cr Middlemiss

**Seconded:** Cr Gibson

**That Council:**

- 1. Agree to consider Permit Application 2023/254, provided at Attachment 3, concurrently with the preparation of Amendment C141, having received a request pursuant to section 96A of the *Planning and Environment Act 1987*;**
- 2. Request authorisation from the Minister for Planning to prepare Amendment C141 to the Latrobe Planning Scheme and exhibit it with Permit Application 2023/254, in accordance with section 8A of the *Planning and Environment Act 1987*;**
- 3. Prepare Amendment C141 to the Latrobe Planning scheme to rezone 3.5 hectares of Commercial 1 Zone to Residential Growth Zone Schedule 4 and make minor changes to the Churchill Structure Plan, Town Centre Plan and Housing Framework Plan, generally in accordance with the documentation provided at Attachment 1 and 2, subject to Ministerial Authorisation;**
- 4. Prepare a proposed permit for Permit Application 2023/254 for a multi-lot subdivision and removal of native vegetation, generally in accordance with the document provided at Attachment 1 and 3; and**
- 5. Place combined Amendment C141 and Permit Application 2023/254 (including proposed permit) on exhibition in accordance with the requirements of section 96C of the *Planning and Environment Act 1987*.**

**CARRIED UNANIMOUSLY**

### **Attachments - Refer to Council Meeting Agenda**

1. Combined Application (Published Separately)

*This attachment is designated as confidential under subsection (c) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to land use planning information, being information that if prematurely released is likely to encourage speculation in land values. All*

*amendment documents will be formally exhibited as part of a future Planning Scheme Amendment and any land speculation should be discouraged until such time as documentation may change.*

2. Amendment Documents (Published Separately)

*This attachment is designated as confidential under subsection (c) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to land use planning information, being information that if prematurely released is likely to encourage speculation in land values. All amendment documents will be formally exhibited as part of a future Planning Scheme Amendment and any land speculation should be discouraged until such time as documentation may change.*

3. Draft Planning Permit Conditions (Published Separately)

*This attachment is designated as confidential under subsection (c) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to land use planning information, being information that if prematurely released is likely to encourage speculation in land values. All amendment documents will be formally exhibited as part of a future Planning Scheme Amendment and any land speculation should be discouraged until such time as documentation may change.*

**Agenda Item: 7.3**

**Agenda Item: Amendment C132 (Technical Corrections) -  
Authorisation**

**Sponsor: General Manager, Regional City Planning and Assets**

**MOTION**

**Moved:** Cr Middlemiss

**Seconded:** Cr Gibson

**That Council:**

- 1. Request authorisation from the Minister for Planning to prepare and exhibit Amendment C132 to the Latrobe Planning Scheme, in accordance with section 8A of the *Planning and Environment Act 1987*;**
- 2. Prepare Planning Scheme Amendment C132 to correct anomalies contained in the Latrobe Planning Scheme, generally in accordance with the documentation provided at Attachment 1 and 2, subject to Ministerial Authorisation; and**
- 3. Place Amendment C132 on exhibition in accordance with the requirements of section 19 of the *Planning and Environment Act 1987*, subject to Ministerial Authorisation.**

**CARRIED UNANIMOUSLY**

**Attachments - Refer to Council Meeting Agenda**

1. Authorisation Documents (Published Separately)

*This attachment is designated as confidential under subsection (c) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to land use planning information, being information that if prematurely released is likely to encourage speculation in land values. Proposed zone and overlays changes may incur land value changes.*

2. Combined Site Assessments (Published Separately)

*This attachment is designated as confidential under subsection (c) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to land use planning information, being information that if prematurely released is likely to encourage speculation in land values. Proposed zone and overlays changes may incur land value changes.*

The Mayor called for an adjournment of the meeting at 8.40pm

Cr Harriman left the meeting at 8.40pm

The meeting resumed at 8.56pm

**MOTION**

**Moved:** Cr O'Callaghan

**Seconded:** Cr Gibson

**That Council, in accordance with Rule 9.9 of the Governance Rules, continues the proceedings of the meeting until all items have been dealt with.**

**CARRIED UNANIMOUSLY**

# **CORPORATE ITEMS FOR DECISION**



## 8. CORPORATE ITEMS FOR DECISION

Item Number 8.1 04 December 2023

Regional City Planning and Assets

# SPORTS LIGHTING REPLACEMENT

### **MOTION**

**Moved:** Cr Gibson

**Seconded:** Cr Middlemiss

**That Council:**

- 1. Endorse the replacement of all sports lighting at the Yinnar Recreation Reserve (Main Oval), Boolarra Recreation Reserve (Main Oval), Glengarry Recreation Reserve (Main Oval) and Harold Preston Reserve (West Pitch 1) with compliant training lighting for each surfaces primary sport; and**
- 2. Allocate \$998,000 (plus GST) from existing cash reserve accounts to deliver the projects.**

**CARRIED UNANIMOUSLY**

### **Attachments - Refer to Council Meeting Agenda**

1. Structural Engineer Assessments (Published Separately)

*This attachment is designated as confidential under subsection (g) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to private commercial information, being information provided by a business, commercial or financial undertaking that—*

*(i) relates to trade secrets; or*

*(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage. Information withing could impact the procurement process.*

2. Detailed Analysis of Options available (Published Separately)

*This attachment is designated as confidential under subsection (g) of the definition of confidential information contained in section 3(1) of the Local Government Act 2020, as it relates to private commercial information, being information provided by a business, commercial or financial undertaking that—*

*(i) relates to trade secrets; or*

*(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage. Information withing could impact the procurement process.*

## LOCAL SPORTS INFRASTRUCTURE FUND APPLICATIONS

### **MOTION**

**Moved:** Cr Middlemiss

**Seconded:** Cr Gibson

**That Council:**

- 1. Endorse applications being made by the CEO to the 2023-24 Local Sports Infrastructure Fund for new sports field lighting at Toners Lane Reserve (main baseball pitch), and updating the Recreation Reserve Masterplans; and**
- 2. Allocate \$278,930 (plus GST) from the existing cash reserve accounts as Council's contribution to new sports field lighting at Toners Lane Reserve (main baseball pitch) and updating the Recreation Reserve Masterplans.**

**CARRIED UNANIMOUSLY**

**Attachments - Refer to Council Meeting Agenda**

1. 2023-24 Local Sports Infrastructure Fund Guidelines

## PROPOSED 2024 SCHEDULED COUNCIL MEETING DATES

### **MOTION**

**Moved:** Cr Gibson

**Seconded:** Cr Clancey

**That Council adopts and gives public notice of the following Council Meetings for 2024, commencing at 6.00p.m. at Kernot Hall, 50-70 Princes Drive, Morwell, in a hybrid format or, where permissible and appropriate, by means of audio-visual link:**

- |                    |                     |                                     |
|--------------------|---------------------|-------------------------------------|
| ○ 05 February 2024 | ○ 03 June 2024      | ○ 07 October 2024                   |
| ○ 04 March 2024    | ○ 01 July 2024      | ○ 21 October 2024                   |
| ○ 08 April 2024    | ○ 05 August 2024    | (Presentation of the Annual Report) |
| ○ 06 May 2024      | ○ 02 September 2024 | ○ 09 December 2024                  |

**CARRIED UNANIMOUSLY**

### **Attachments - Refer to Council Meeting Agenda**

1. Council Meeting Cycle Calendar 2024

# REVIEW OF COUNCIL DELEGATIONS

## **MOTION**

**Moved:** Cr Gibson

**Seconded:** Cr Middlemiss

**That Council:**

1. **In the exercise of the powers conferred by the legislation referred to in the Instrument of Delegation at Attachment 1, resolve that:**
  - a) **there be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached *Instrument of Delegation to Members of Council staff*, the powers, duties and functions set out in that Instrument, subject to the conditions and limitations specified in that Instrument;**
  - b) **the Instrument comes into force immediately after the common seal of Council is affixed to the instrument;**
  - c) **on the coming into force of the Instrument all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked; and**
  - d) **the duties and functions set out in the Instrument must be performed, and the powers set out in the Instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**

**CARRIED UNANIMOUSLY**

## **Attachments - Refer to Council Meeting Agenda**

1. S6 Instrument of Delegation - Members of Staff - November 2023 (Published Separately)

## 2024 APPOINTMENT OF COUNCILLORS TO COMMITTEES

### OFFICER'S RECOMMENDATION

#### That Council:

1. **Appoint Councillors to the committees identified in the Councillor Committees Appointment List in Attachment 1 for 2024 other than for the:**
  - a) **Latrobe City Trust due to its separate legal status**
  - b) **Brayakaulung Advisory Committee due to the ongoing review of its Terms of Reference**
2. **Notify the committees of those appointments.**

### MOTION

**Moved:** Cr Clancey

**Seconded:** Cr O'Callaghan

#### That Council:

1. **Appoints Councillors to the committees identified in the Councillor Committees Appointment List in Attachment 1 for 2024 other than for the:**
  - a) **Latrobe City Trust due to its separate legal status**
  - b) **Brayakaulung Advisory Committee due to the ongoing review of its Terms of Reference**
2. **Appoints the following Councillors to the CEO Employment Matters Committee in addition to the Mayor and Deputy Mayor:**
  - a) **Immediate Past Mayor Councillor Kellie O'Callaghan**
  - b) **Councillor Sharon Gibson**
3. **Notify the committees of those appointments.**

**For:** Crs Clancey, O'Callaghan, Law, Howe and Gibson

**Against:** Crs Middlemiss and Lund

### **CARRIED**

#### **Attachments - Refer to Council Meeting Agenda**

1. Draft Committee Appointments and Information 2024
2. Draft Individual Councillor Committee Appointments 2024

## SOCIAL MEDIA POLICY

### **MOTION**

**Moved:** Cr Clancey

**Seconded:** Cr Gibson

**That Council adopt the Social Media Policy 2023, with any previous versions now superseded, and make the Policy available on Council's website.**

**CARRIED UNANIMOUSLY**

### **Attachments - Refer to Council Meeting Agenda**

1. Social Media Policy 2023-2027

# **URGENT BUSINESS**

**9. URGENT BUSINESS**

Nil reports



# REPORTS FOR NOTING

## 10. REPORTS FOR NOTING

Item Number 10.1 04 December 2023

Organisational Performance

# CONTRACT VARIATIONS FOR THE PERIOD 1 JANUARY 2020 TO 30 JUNE 2023

### **MOTION**

**Moved:** Cr Clancey

**Seconded:** Cr Middlemiss

**That Council receive and note the report on contract variations for the period 1 January 2020 to 30 June 2023.**

**For:** Crs Clancey, O'Callaghan, Law, Middlemiss, Howe and Lund

**Against:** Cr Gibson

**CARRIED**

### **Attachments - Refer to Council Meeting Agenda**

1. Contract Variations - Summary
2. Contract Variations - Details
3. Contract Variations - Additional Information (exceeding 25%)

## CONTRACT VARIATIONS FOR THE PERIOD 1 JULY 2023 TO 30 SEPTEMBER 2023

### **MOTION**

**Moved:** Cr Clancey

**Seconded:** Cr Middlemiss

**That Council receive and note the report on contract variations for the period 1 July 2023 to 30 September 2023.**

**For:** Crs Clancey, O'Callaghan, Law, Middlemiss, Howe and Lund

**Against:** Cr Gibson

**CARRIED**

### **Attachments - Refer to Council Meeting Agenda**

1. Contract Variations - Summary
2. Contract Variations - Detailed
3. Contract Variations > 25%

**11. QUESTIONS ON NOTICE**

Nil reports

# **NOTICES OF MOTION**

**12. NOTICES OF MOTION**

Nil reports

# ITEMS FOR TABLING

**13. ITEMS FOR TABLING**

Nil reports



## **14. ACKNOWLEDGEMENTS**

Cr Gibson extended her condolences to Cr Ferguson on the recent passing of her mother.

Cr Law extended his condolences to Cr Howe on the recent passing of his mother-in-law.

**MEETING CLOSED TO  
THE PUBLIC TO  
CONSIDER  
CONFIDENTIAL  
INFORMATION**

## 15. MEETING CLOSED TO THE PUBLIC TO CONSIDER CONFIDENTIAL INFORMATION

Section 66 of the *Local Government Act 2020* enables Council to close the meeting to the public to consider *confidential information* as defined in that Act.

### **MOTION**

**Moved:** Cr Gibson

**Seconded:** Cr Law

**That Council pursuant to section 66(1) and 66(2)(a) of the *Local Government Act 2020* (the Act) close the Council Meeting to the public to consider the following items containing confidential information as defined in section 3(1) of the Act:**

#### **15.1 Australia Day Awards 2024**

**This item is confidential as it contains confidential meeting information, being the records of meetings closed to the public under section 66(2)(a) (section 3(1)(h)). This ground applies because awards are embargoed until announced on Australia Day 2024.**

#### **15.2 LCC-811 Provision of Mechanical Heating and Cooling Maintenance**

**This item is confidential as it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released (section 3(1)(a)) and private commercial information, being information provided by a business, commercial or financial undertaking that—**

- (i) relates to trade secrets; or**
- (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage (section 3(1)(g)). These grounds apply because releasing this information publicly and/or prematurely may prejudice the undertaking of this process and would release private commercial information of the tenderers that may cause disadvantage.**

**15.3 LCC-798 Gippsland Logistics Precinct Industrial Estate Development**

**This item is confidential as it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released (section 3(1)(a)) and private commercial information, being information provided by a business, commercial or financial undertaking that—**

**(i) relates to trade secrets; or**

**(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage (section 3(1)(g)). These grounds apply because releasing this information publicly and/or prematurely may prejudice the undertaking of this process and would release private commercial information of the tenderers that may cause disadvantage.**

**15.4 Chief Executive Officer Employment Matters Committee - Annual Review**

**This item is confidential as it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released (section 3(1)(a)) and personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (section 3(1)(f)). These grounds apply because the information relates to the CEO's annual performance and remuneration review process.**

**CARRIED UNANIMOUSLY**

**The Meeting closed to the public at 9.26pm.**

**There being no further business the meeting was declared closed at 9.40pm.**

**I certify that these minutes have been confirmed.**

**Mayor:** \_\_\_\_\_

**Date:** \_\_\_\_\_