



LATROBE CITY COUNCIL

**ATTACHMENTS FOR THE
COUNCIL MEETING**

04 DECEMBER 2023

CM599

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8.4

Review of Council Delegations

| | | |
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| 1 | S6 Instrument of Delegation - Members of Staff - November 2023 | 4 |
|---|---|---|

S6 Instrument of Delegation to Members of Staff



LATROBE CITY COUNCIL

INSTRUMENT OF DELEGATION
TO
MEMBERS OF STAFF

Instrument of Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
2. declares that:
 - 2.1 this Instrument of Delegation is authorised by a resolution of Council passed on 4 December 2023; and
 - 2.2 the delegation:
 - 2.2.1 comes into force immediately the common seal of Council is affixed to this Instrument of Delegation;
 - 2.2.2 remains in force until varied or revoked;
 - 2.2.3 is subject to any conditions and limitations set out in sub-paragraph 2.3, and the Schedule; and
 - 2.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
 - 2.3 the delegate must not determine the issue, take the action or do the act or thing:
 - 2.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
 - 2.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy; or
 - (b) strategy adopted by Council;
 - 2.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
 - 2.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.

The Common Seal of **Latrobe City Council** was affixed in accordance with
Local Law No. 1 on the day of 2023 in the
presence of:

Steven Piasente – Chief Executive Officer

Cr Darren Howe - Mayor

Delegation Sources

- Cemeteries and Crematoria Act 2003
- Domestic Animals Act 1994
- Food Act 1984
- Heritage Act 2017
- Local Government Act 1989
- Planning and Environment Act 1987
- Residential Tenancies Act 1997
- Road Management Act 2004
- Cemeteries and Crematoria Regulations 2015
- Planning and Environment Regulations 2015
- Planning and Environment (Fees) Regulations 2016
- Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020
- Road Management (General) Regulations 2016
- Road Management (Works and Infrastructure) Regulations 2015

Latrobe City Council

Schedule - S6 Instrument of Delegation - Members of Staff

| Cemeteries and Crematoria Act 2003 | | | |
|------------------------------------|---|---------------|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 8(1)(a)(ii) | Power to manage one or more public cemeteries | Not Delegated | Where Council is a Class B cemetery trust |
| s 12(1) | Function to properly and efficiently manage and maintain each public cemetery for which responsible and carry out any other function conferred under this Act | Not Delegated | Where Council is a Class B cemetery trust |
| s 12(2) | Duty to have regard to the matters set out in paragraphs (a) - (c) in exercising its functions | Not Delegated | Where Council is a Class B cemetery trust |
| s 12A(1) | Function to do the activities set out in paragraphs (a) - (n) | Not Delegated | Where Council is a Class A cemetery trust |
| s 12A(2) | Duty to have regard to matters set out in paragraphs (a) - (e) in exercising its functions | Not Delegated | Where Council is a Class A cemetery trust |

Latrobe City Council

| Cemeteries and Crematoria Act 2003 | | | |
|------------------------------------|--|---------------|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 13 | Duty to do anything necessary or convenient to enable it to carry out its functions | Not Delegated | |
| s 14 | Power to manage multiple public cemeteries as if they are one cemetery. | Not Delegated | |
| s 15(4) | Duty to keep records of delegations | Not Delegated | |
| s 17(1) | Power to employ any persons necessary | Not Delegated | |
| s 17(2) | Power to engage any professional, technical or other assistance considered necessary | Not Delegated | |
| s 17(3) | Power to determine the terms and conditions of employment or engagement | Not Delegated | Subject to any guidelines or directions of the Secretary |
| s 18(3) | Duty to comply with a direction from the Secretary | Not Delegated | |

Latrobe City Council

| Cemeteries and Crematoria Act 2003 | | | |
|------------------------------------|--|---------------|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 18B(1) & (2) | Duty to establish governance committees within 12 months of becoming a Class A cemetery trust and power to establish other governance committees from time to time | Not Delegated | Where Council is a Class A cemetery trust |
| s 18C | Power to determine the membership of the governance committee | Not Delegated | Where Council is a Class A cemetery trust |
| s 18D | Power to determine procedure of governance committee | Not Delegated | Where Council is a Class A cemetery trust |
| s 18D(1)(a) | Duty to appoint community advisory committee for the purpose of liaising with communities | Not Delegated | Where Council is a Class A cemetery trust |
| s 18D(1)(b) | Power to appoint any additional community advisory committees | Not Delegated | Where Council is a Class A cemetery trust |
| s 18D(2) | Duty to establish a community advisory committee under section 18D(1)(a) within 12 months of becoming a Class A cemetery trust. | Not Delegated | Where Council is a Class A cemetery trust |

Latrobe City Council

| Cemeteries and Crematoria Act 2003 | | | |
|------------------------------------|--|---------------|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 18D(3) | Duty to include a report on the activities of the community advisory committees in its report of operations under Part 7 of the Financial Management Act 1994 | Not Delegated | Where Council is a Class A cemetery trust |
| s 18F(2) | Duty to give preference to a person who is not a funeral director of a stonemason (or a similar position) when appointing a person to a community advisory committee | Not Delegated | Where Council is a Class A cemetery trust |
| s 18H(1) | Duty to hold an annual meeting before 30 December in each calendar year | Not Delegated | Where Council is a Class A cemetery trust |
| s 18I | Duty to publish a public notice of annual meeting in a newspaper, a reasonable time before the date of the annual meeting | Not Delegated | Where Council is a Class A cemetery trust |
| s.18J | Duty to provide leadership, assistance and advice in relation to operational and governance matters relating to cemeteries (including the matters set out in s 18J(2)) | Not Delegated | Where Council is a Class A cemetery trust |
| s 18L(1) | Duty to employ a person as the chief executive officer (by whatever title called) of the Class A cemetery trust | Not Delegated | Where Council is a Class A cemetery trust |

Latrobe City Council

| Cemeteries and Crematoria Act 2003 | | | |
|------------------------------------|--|---------------|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 18N(1) | Duty to prepare an annual plan for each financial year that specifies the items set out in paragraphs (a)-(d) | Not Delegated | Where Council is a Class A cemetery trust |
| s 18N(3) | Duty to give a copy of the proposed annual plan to the Secretary on or before 30 September each year for the Secretary's approval | Not Delegated | Where Council is a Class A cemetery trust |
| s 18N(5) | Duty to make amendments as required by the Secretary and deliver the completed plan to the Secretary within 3 months | Not Delegated | Where Council is a Class A cemetery trust |
| s 18N(7) | Duty to ensure that an approved annual plan is available to members of the public on request | Not Delegated | Where Council is a Class A cemetery trust |
| s 18O(1) | Duty to prepare a strategic plan and submit the plan to the Secretary for approval | Not Delegated | Where Council is a Class A cemetery trust |
| s 18O(4) | Duty to advise the Secretary if the trust wishes to exercise its functions in a manner inconsistent with its approved strategic plan | Not Delegated | Where Council is a Class A cemetery trust |

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| Cemeteries and Crematoria Act 2003 | | | |
|------------------------------------|--|---------------|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 18O(5) | Duty to ensure that an approved strategic plan is available to members of the public on request | Not Delegated | Where Council is a Class A cemetery trust |
| s 18Q(1) | Duty to pay an annual levy on gross earnings as reported in the annual financial statements for the previous financial year. | Not Delegated | Where Council is a Class A cemetery trust |
| s 19 | Power to carry out or permit the carrying out of works | Not Delegated | |
| s 20(1) | Duty to set aside areas for the interment of human remains | Not Delegated | |
| s 20(2) | Power to set aside areas for the purposes of managing a public cemetery | Not Delegated | |
| s 20(3) | Power to set aside areas for those things in paragraphs (a) - (e) | Not Delegated | |
| s 24(2) | Power to apply to the Secretary for approval to alter the existing distribution of land | Not Delegated | |

Latrobe City Council

| Cemeteries and Crematoria Act 2003 | | | |
|---|--|-----------------|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 36 | Power to grant licences to enter and use part of the land or building in a public cemetery in accordance with s 36 | Not Delegated | Subject to the approval of the Minister |
| s 37 | Power to grant leases over land in a public cemetery in accordance with s 37 | Not Delegated | Subject to the Minister approving the purpose |
| s 40 | Duty to notify Secretary of fees and charges fixed under s 39 | Not Delegated | |
| s 47 | Power to pay a contribution toward the cost of the construction and maintenance of any private street adjoining or abutting a cemetery | Not Delegated | Provided the street was constructed pursuant to the Local Government Act 1989 |
| s 52 | Duty to submit a report to the Secretary in relation to any public cemetery for which the cemetery trust is responsible for each financial year in respect of which it manages that cemetery | Not Delegated | |
| s 57(1) | Duty to submit a report to the Secretary every financial year in respect of powers and functions under the Act | Not Delegated | Report must contain the particulars listed in s 57(2) |

Latrobe City Council

| Cemeteries and Crematoria Act 2003 | | | |
|------------------------------------|---|---------------|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 59 | Duty to keep records for each public cemetery | Not Delegated | |
| s 60(1) | Duty to make information in records available to the public for historical or research purposes | Not Delegated | |
| s 60(2) | Power to charge fees for providing information | Not Delegated | |
| s 64(4) | Duty to comply with a direction from the Secretary under s 64(3) | Not Delegated | |
| s 64B(d) | Power to permit interments at a reopened cemetery | Not Delegated | |
| s 66(1) | Power to apply to the Minister for approval to convert the cemetery, or part of it, to a historic cemetery park | Not Delegated | The application must include the requirements listed in s 66(2)(a)-(d) |
| s 69 | Duty to take reasonable steps to notify of conversion to historic cemetery park | Not Delegated | |

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| Cemeteries and Crematoria Act 2003 | | | |
|------------------------------------|---|---------------|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | | |
| s 70(1) | Duty to prepare plan of existing places of interment and make a record of any inscriptions on memorials which are to be removed | Not Delegated | |
| s 70(2) | Duty to make plans of existing place of interment available to the public | Not Delegated | |
| s 71(1) | Power to remove any memorials or other structures in an area to which an approval to convert applies | Not Delegated | |
| s 71(2) | Power to dispose of any memorial or other structure removed | Not Delegated | |
| s 72(2) | Duty to comply with request received under s 72 | Not Delegated | |
| s 73(1) | Power to grant a right of interment | Not Delegated | |

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| Cemeteries and Crematoria Act 2003 | | | |
|------------------------------------|--|---------------|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 73(2) | Power to impose conditions on the right of interment | Not Delegated | |
| s 74(3) | Duty to offer a perpetual right of interment | Not Delegated | |
| s 75 | Power to grant the rights of interment set out in s 75(a) and (b) | Not Delegated | |
| s 76(3) | Duty to allocate a piece of interment if an unallocated right is granted | Not Delegated | |
| s 77(4) | Power to authorise and impose terms and conditions on the removal of cremated human remains or body parts from the place of interment on application | Not Delegated | |
| s 80(1) | Function of receiving notification and payment of transfer of right of interment | Not Delegated | |
| s 80(2) | Function of recording transfer of right of interment | Not Delegated | |
| s 82(2) | Duty to pay refund on the surrender of an unexercised right of interment | Not Delegated | |

Latrobe City Council

| Cemeteries and Crematoria Act 2003 | | | |
|------------------------------------|--|---------------|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 83(2) | Duty to pay refund on the surrender of an unexercised right of interment | Not Delegated | |
| s 83(3) | Power to remove any memorial and grant another right of interment for a surrendered right of interment | Not Delegated | |
| s 84(1) | Function of receiving notice of surrendering an entitlement to a right of interment | Not Delegated | |
| s 84F(2)(d) | Function of receiving notice of decision to vary or force the surrender of a right of interment under s 84C(2), (3) or (5) | Not Delegated | |
| s 84H(4) | Power to exercise the rights of a holder of a right of interment | Not Delegated | |
| s 84I(4) | Power to exercise the rights of a holder of a right of interment | Not Delegated | |
| s 84I(5) | Duty to pay refund to the previous holder or holders of the right of interment | Not Delegated | |

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| Cemeteries and Crematoria Act 2003 | | | |
|------------------------------------|---|---------------|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 84(6)(a) | Power to remove any memorial on the place of interment | Not Delegated | |
| s 84(6)(b) | Power to grant right of interment under s 73 | Not Delegated | |
| s.85(1) | Duty to notify holder of 25 year right of interment of expiration at least 12 months before expiry | Not Delegated | The notice must be in writing and contain the requirements listed in s 85(2) |
| s 85(2)(b) | Duty to notify holder of 25 year right of interment of expiration of right at least 12 months before expiry | Not Delegated | Does not apply where right of interment relates to remains of a deceased veteran. |
| 85(2)(c) | Power to leave interred cremated remains undistributed in perpetuity and convert right of interment to perpetual right of interment or; remove interred remains and re-inter at another location within cemetery grounds and remove any memorial at that place and re-establish at new or equivalent location. | Not Delegated | May only be exercised where right of interment relates to cremated human remains of a deceased identified veteran, if right of interment is not extended or converted to a perpetual right of interment |

Latrobe City Council

| Cemeteries and Crematoria Act 2003 | | | |
|------------------------------------|---|---------------|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 86 | Power to remove and dispose of cremated human remains and remove any memorial if no action taken by right holder within time specified | Not Delegated | |
| s 86(2) | Power to leave interred cremated human remains undisturbed or convert the right of interment to a perpetual right of interment | Not Delegated | |
| s 86(3)(a) | Power to leave interred cremated human remains undisturbed in perpetuity and convert the right of interment to a perpetual right of interment | Not Delegated | |
| s 86(3)(b) | Power to remove interred cremated human remains and take further action in accordance with s 86(3)(b) | Not Delegated | |
| s.86(4) | power to take action under s.86(4) relating to removing and re-interring cremated human remains | Not Delegated | |
| s.86(5) | duty to provide notification before taking action under s.86(4) | Not Delegated | |
| s 86A | Duty to maintain place of interment and any memorial at place of interment, if action taken under s 86(3) | Not Delegated | |
| s 87(3) | Duty, if requested, to extend the right for a further 25 years or convert the right to a perpetual right of interment | Not Delegated | |

Latrobe City Council

| Cemeteries and Crematoria Act 2003 | | | |
|------------------------------------|---|---------------|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 88 | Function to receive applications to carry out a lift and re-position procedure at a place of interment | Not Delegated | |
| s 91(1) | Power to cancel a right of interment in accordance with s 91 | Not Delegated | |
| s 91(3) | Duty to publish notice of intention to cancel right of interment | Not Delegated | |
| s 92 | Power to pay refund or grant a right of interment in respect of another place of interment to the previous holder of the cancelled right of interment | Not Delegated | |
| s 98(1) | Function of receiving application to establish or alter a memorial or a place of interment | Not Delegated | |
| s 99 | Power to approve or refuse an application made under s 98, or to cancel an approval | Not Delegated | |

Latrobe City Council

| Cemeteries and Crematoria Act 2003 | | | |
|------------------------------------|---|---------------|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 99(4) | Duty to make a decision on an application under s 98 within 45 days after receipt of the application or within 45 days of receiving further information where requested | Not Delegated | |
| s 100(1) | Power to require a person to remove memorials or places of interment | Not Delegated | |
| s 100(2) | Power to remove and dispose a memorial or place of interment or remedy a person's failure to comply with s 100(1) | Not Delegated | |
| s 100(3) | Power to recover costs of taking action under s 100(2) | Not Delegated | |
| s 101 | Function of receiving applications to establish or alter a building for ceremonies in the cemetery | Not Delegated | |
| s 102(1) | Power to approve or refuse an application under section 101, if satisfied of the matters in (b) and (c) | Not Delegated | |

Latrobe City Council

| Cemeteries and Crematoria Act 2003 | | | |
|------------------------------------|--|---------------|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 102(2) & (3) | Power to set terms and conditions in respect of, or to cancel, an approval granted under s 102(1) | Not Delegated | |
| s 103(1) | Power to require a person to remove a building for ceremonies | Not Delegated | |
| s 103(2) | Power to remove and dispose of a building for ceremonies or remedy the failure to comply with s 103(1) | Not Delegated | |
| s 103(3) | Power to recover costs of taking action under s 103(2) | Not Delegated | |
| s 106(1) | Power to require the holder of the right of interment of the requirement to make the memorial or place of interment safe and proper or carry out specified repairs | Not Delegated | |
| s 106(2) | Power to require the holder of the right of interment to provide for an examination | Not Delegated | |
| s 106(3) | Power to open and examine the place of interment if s 106(2) not complied with | Not Delegated | |

Latrobe City Council

| Cemeteries and Crematoria Act 2003 | | | |
|------------------------------------|--|---------------|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 106(4) | Power to repair or - with the approval of the Secretary - take down, remove and dispose any memorial or place of interment if notice under s 106(1) is not complied with | Not Delegated | |
| s 107(1) | Power to require person responsible to make the building for ceremonies safe and proper or carry out specified repairs | Not Delegated | |
| s 107(2) | Power to repair or take down, remove and dispose any building for ceremonies if notice under s 107(1) is not complied with | Not Delegated | |
| s 108 | Power to recover costs and expenses | Not Delegated | |
| s 109(1)(a) | Power to open, examine and repair a place of interment | Not Delegated | Where the holder of right of interment or responsible person cannot be found |

Latrobe City Council

| Cemeteries and Crematoria Act 2003 | | | |
|------------------------------------|--|---------------|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 109(1)(b) | Power to repair a memorial or, with the Secretary's consent, take down, remove and dispose of a memorial | Not Delegated | Where the holder of right of interment or responsible person cannot be found |
| s 109(2) | Power to repair the building for ceremonies or, with the consent of the Secretary, take down, remove and dispose of a building for ceremonies | Not Delegated | Where the holder of right of interment or responsible person cannot be found |
| s 110(1) | Power to maintain, repair or restore a memorial or place of interment from other funds if unable to find right of interment holder. with consent of the Secretary | Not Delegated | |
| s 110(1A) | Power to maintain, repair or restore the place of interment if unable to find any of the other holders after diligent inquiries and with the consent of the Secretary | Not Delegated | |
| s 110(2) | Power to maintain, repair or restore any building for ceremonies from other funds if unable to find responsible person and with consent of the Secretary | Not Delegated | |
| s 110A | Power to use cemetery trust funds or other funds for the purposes of establishing, maintaining, repairing or restoring any memorial or place of interment of any deceased identified veteran | Not Delegated | |

Latrobe City Council

| Cemeteries and Crematoria Act 2003 | | | |
|------------------------------------|--|---------------|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 111 | Power to enter into agreement with a holder of the right of interment to maintain a memorial or place of interment | Not Delegated | |
| s 112 | Power to sell and supply memorials | Not Delegated | |
| s 116(4) | Duty to notify the Secretary of an interment authorisation granted | Not Delegated | |
| s 116(5) | Power to require an applicant to produce evidence of the right of interment holder's consent to application | Not Delegated | |
| s 118 | Power to grant an interment authorisation if satisfied that the requirements of Division 2 of Part 8 have been met | Not Delegated | |
| s 119 | Power to set terms and conditions for interment authorisations | Not Delegated | |
| s 131 | Function of receiving an application for cremation authorisation | Not Delegated | |

Latrobe City Council

| Cemeteries and Crematoria Act 2003 | | | |
|------------------------------------|---|---------------|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 133(1) | Duty not to grant a cremation authorisation unless satisfied that requirements of s 133 have been complied with | Not Delegated | Subject to s 133(2) |
| s 145 | Duty to comply with an order made by the Magistrates' Court or a coroner | Not Delegated | |
| s 146 | Power to dispose of bodily remains by a method other than interment or cremation | Not Delegated | Subject to the approval of the Secretary |
| s 147 | Power to apply to the Secretary for approval to dispose of bodily remains by a method other than interment or cremation | Not Delegated | |
| s 149 | Duty to cease using method of disposal if approval revoked by the Secretary | Not Delegated | |
| s 150 & 152(1) | Power to authorise the interment or cremation of body parts if the requirements of Division 1 of Part 11 are met | Not Delegated | |

Latrobe City Council

| Cemeteries and Crematoria Act 2003 | | | |
|------------------------------------|--|---------------|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 151 | Function of receiving applications to inter or cremate body parts | Not Delegated | |
| s 152(2) | Power to impose terms and conditions on authorisation granted under s 150 | Not Delegated | |
| sch 1 cl 8(3) | Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication | Not Delegated | |
| sch 1 cl 8(8) | Power to regulate own proceedings | Not Delegated | Subject to cl 8 |
| sch 1A cl 8(3) | Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication | Not Delegated | Where Council is a Class A cemetery trust |
| sch 1A cl 8(8) | Power to regulate own proceedings | Not Delegated | Where Council is a Class A cemetery trust Subject to cl 8 |

Latrobe City Council

| Domestic Animals Act 1994 | | | |
|---------------------------|---|--|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 41A(1) | Power to declare a dog to be a menacing dog | Manager Safe Communities, Coordinator Local Laws | Council may delegate this power to a Council authorised officer |

| Food Act 1984 | | | |
|---------------|---|---|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 19(2)(a) | Power to direct by written order that the food premises be put into a clean and sanitary condition | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | If s 19(1) applies |
| s 19(2)(b) | Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | If s 19(1) applies |
| s 19(3) | Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | If s 19(1) applies Only in relation to temporary food premises or mobile food premises |

Latrobe City Council

| Food Act 1984 | | | |
|---------------|--|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 19(4)(a) | Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, and (ii) inform the public by notice in a published newspaper or otherwise | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | If s 19(1) applies |
| s 19(6)(a) | Duty to revoke any order under section 19 if satisfied that an order has been complied with | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | If s 19(1) applies |
| s 19(6)(b) | Duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | If s 19(1) applies |
| s 19AA(2) | Power to direct, by written order, that a person must take any of the actions described in (a)-(c). | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 19AA(4)(c) | Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution |

Latrobe City Council

| Food Act 1984 | | | |
|---------------|---|---|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 19AA(7) | Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 19CB(4)(b) | Power to request copy of records | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 19E(1)(d) | Power to request a copy of the food safety program | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 19EA(3) | Function of receiving copy of revised food safety program | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 19GB | Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s19IA(1) | Power to form opinion that the food safety requirements or program are non-compliant. | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 19IA(2) | Duty to give written notice to the proprietor of the premises | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |

Latrobe City Council

| Food Act 1984 | | | |
|-------------------|---|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | | Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3)) |
| s 19M(4)(a) & (5) | Power to conduct a food safety audit and take actions where deficiencies are identified | Not Delegated | Where Council is the registration authority |
| s 19N(2) | Function of receiving notice from the auditor | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 19NA(1) | Power to request food safety audit reports | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 19U(3) | Power to waive and vary the costs of a food safety audit if there are special circumstances | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | |
| s 19UA | Power to charge fees for conducting a food safety assessment or inspection | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39. |

Latrobe City Council

| Food Act 1984 | | | |
|---------------|--|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 19W | Power to direct a proprietor of a food premises to comply with any requirement under Part III B | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 19W(3)(a) | Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 19W(3)(b) | Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| | Power to register or renew the registration of a food premises | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2)) |
| s 36A | Power to accept an application for registration or notification using online portal | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |

Latrobe City Council

| Food Act 1984 | | | |
|---------------|--|---|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 36B | Duty to pay the charge for use of online portal | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 38AA(5) | Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 38AB(4) | Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1) | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 38A(4) | Power to request a copy of a completed food safety program template | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 38B(1)(a) | Duty to assess the application and determine which class of food premises under s 19C the food premises belongs | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 38B(1)(b) | Duty to ensure proprietor has complied with requirements of s 38A | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |

Latrobe City Council

| Food Act 1984 | | | |
|---------------|--|---|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 38B(2) | Duty to be satisfied of the matters in s 38B(2)(a)-(b) | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 38D(1) | Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39 | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 38D(2) | Duty to be satisfied of the matters in s 38D(2)(a)-(d) | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 38D(3) | Power to request copies of any audit reports | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 38E(2) | Power to register the food premises on a conditional basis | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority not exceeding the prescribed time limit defined under s 38E(5) |

Latrobe City Council

| Food Act 1984 | | | |
|---------------|---|---|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 38E(4) | Duty to register the food premises when conditions are satisfied | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 38F(3)(b) | Power to require proprietor to comply with requirements of this Act | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 38G(1) | Power to require notification of change of the food safety program type used for the food premises | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 38G(2) | Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 38G(4) | Power to require the proprietor of the food premises to comply with any requirement of the Act | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 39(2) | Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | |
| s 39A | Power to register, or renew the registration of a food premises despite minor defects | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |

Latrobe City Council

| Food Act 1984 | | | |
|---------------|--|---|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | | Only if satisfied of matters in s 39A(2)(a)-(c) |
| s 39A (6) | Duty to comply with a direction of the Secretary | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | |
| s 40(1) | Duty to give the person in whose name the premises is to be registered a certificate of registration | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 40(2) | Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008 | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | |
| s 40C(2) | Power to grant or renew the registration of food premises for a period of less than 1 year | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 40D(1) | Power to suspend or revoke the registration of food premises | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 40E | Duty to comply with direction of the Secretary | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | |

Latrobe City Council

| Food Act 1984 | | | |
|---------------|---|--|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 40F | Power to cancel registration of food premises | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 43 | Duty to maintain records of registration | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 43F(6) | Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 43F(7) | Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements | Coordinator Health Services, Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |
| s 45AC | Power to bring proceedings | Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer, Environmental Health Technical Officer | |
| s 46(5) | Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged | Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer, Environmental Health Technical Officer | Where Council is the registration authority |

Latrobe City Council

| Heritage Act 2017 | | | |
|-------------------|--|---------------|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 116 | Power to sub-delegate Executive Director's functions, duties or powers | Not Delegated | Must first obtain Executive Director's written consent Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation |

| Local Government Act 1989 | | | |
|---------------------------|---|-------------------------|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 185L(4) | Power to declare and levy a cladding rectification charge | Chief Executive Officer | |

| Planning and Environment Act 1987 | | | |
|-----------------------------------|--|--|-------------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 4B | Power to prepare an amendment to the Victorian Planning Provisions | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Strategic | If authorised by the Minister |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|--|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 4G | Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | |
| s 4H | Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements | Manager Regional City Planning, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | |
| s 4I(2) | Duty to make and copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 8A(2) | Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|---|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 8A(3) | Power to apply to Minister to prepare an amendment to the planning scheme | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 8A(5) | Function of receiving notice of the Minister's decision | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 8A(7) | Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 8B(2) | Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Strategic Planner, Principal Urban Growth Planner | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|--|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 12(3) | Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Planning Compliance Officer, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 12B(1) | Duty to review planning scheme | Manager Regional City Planning, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Principal Strategic Planner | |
| s 12B(2) | Duty to review planning scheme at direction of Minister | Manager Regional City Planning, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Principal Strategic Planner | |
| s.12B(5) | Duty to report findings of review of planning scheme to Minister without delay | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 14 | Duties of a Responsible Authority as set out in s 14(a) to (d) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|--|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Growth Project Officer, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 17(1) | Duty of giving copy amendment to the planning scheme | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 17(2) | Duty of giving copy s 173 agreement | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 17(3) | Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 18 | Duty to make amendment etc. available in accordance with public availability requirements | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban | Until the proposed amendment is approved or lapsed |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|---|--|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Growth Project Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 19 | Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planner, Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 19 | Function of receiving notice of preparation of an amendment to a planning scheme | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority. |
| s 20(1) | Power to apply to Minister for exemption from the requirements of s 19 | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, | Where Council is a planning authority |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|--|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 21(2) | Duty to make submissions available in accordance with public availability requirements | Manager Regional City Planning, Coordinator Strategic Planning, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | Until the end of 2 months after the amendment comes into operation or lapses |
| s 21A(4) | Duty to publish notice | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | |
| s 22(1) | Duty to consider all submissions received before the date specified in the notice | Manager Regional City Planning, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | Except submissions which request a change to the items in s 22(5)(a) and (b) |
| s 22(2) | Power to consider a late submission Duty to consider a late submission, if directed by the Minister | Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|--|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 23(1)(b) | Duty to refer submissions which request a change to the amendment to a panel | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 23(2) | Power to refer to a panel submissions which do not require a change to the amendment | Manager Regional City Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 24 | Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Planning Compliance Officer, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 26(1) | Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|--|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 26(2) | Duty to keep report of panel available in accordance with public availability requirements | Manager Regional City Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | During the inspection period |
| s 27(2) | Power to apply for exemption if panel's report not received | General Manager Regional City Planning and Assets | |
| s 28(1) | Duty to notify the Minister if abandoning an amendment | Manager Regional City Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planner, Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner | Note: the power to make a decision to abandon an amendment cannot be delegated |
| s 28(2) | Duty to publish notice of the decision on Internet site | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Strategic Planning Administrator, Urban Growth Officer, Senior Urban Growth Officer, Principal Statutory Planner, Principal Strategic Planner | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|--|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 28(4) | Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Strategic Planning Administrator, Urban Growth Officer, Senior Urban Growth Officer, Principal Statutory Planner, Principal Strategic Planner | |
| s 30(4)(a) | Duty to say if amendment has lapsed | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planner, Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 30(4)(b) | Duty to provide information in writing upon request | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planner, Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 32(2) | Duty to give more notice if required | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|---|--|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Strategic Planning, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 33(1) | Duty to give more notice of changes to an amendment | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 36(2) | Duty to give notice of approval of amendment | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 38(5) | Duty to give notice of revocation of an amendment | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|---|--|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 39 | Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Senior Urban Growth Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 40(1) | Function of lodging copy of approved amendment | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 41(1) | Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 41(2) | Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|---|--|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 42(2) | Duty to make copy of planning scheme available in accordance with the public availability requirements | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 46AAA | Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity | Not Delegated | Where Council is a responsible public entity and is a planning authority Note: this provision is not yet in force, and will commence on the day on which the initial Yarra Strategic Plan comes into operation. It will affect a limited number of councils |
| s 46AW | Function of being consulted by the Minister | Manager Regional City Planning, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | Where Council is a responsible public entity |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|--|---|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 46AX | Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning Policy | Manager Regional City Planning, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | Where Council is a responsible public entity |
| s 46AZC(2) | Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is a responsible public entity |
| s 46AZK | Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is a responsible public entity |
| s 46GI(2)(b)(i) | Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|---|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 46GJ(1) | Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | |
| s 46GK | Duty to comply with a Minister's direction that applies to Council as the planning authority | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Senior Urban Growth Officer, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 46GN(1) | Duty to arrange for estimates of values of inner public purpose land | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 46GO(1) | Duty to give notice to owners of certain inner public purpose land | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|--|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Growth Project Officer, Strategic Planning Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 46GP | Function of receiving a notice under s 46GO | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the collecting agency |
| s 46GQ | Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planner, Urban Growth Officer, Principal Strategic Planner | |
| s 46GR(1) | Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 46GR(2) | Power to consider a late submission | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|--|--|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | Duty to consider a late submission if directed to do so by the Minister | Strategic Planning, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 46GS(1) | Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ | Manager Regional City Planning, General Manager Regional City Planning and Assets | |
| s 46GS(2) | Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | |
| s 46GT(2) | Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference | Manager Regional City Planning, General Manager Regional City Planning and Assets | |
| s 46GT(4) | Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Senior Urban Growth Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 46GT(6) | Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 46GU | Duty not to adopt an amendment under s.29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met | Manager Regional City Planning, General Manager Regional City Planning and Assets | |
| s 46GV(3) | Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution Power to specify the manner in which the payment is to be made | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | Where Council is the collecting agency |
| s 46GV(3)(b) | Power to enter into an agreement with the applicant | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | Where Council is the collecting agency |
| s 46GV(4)(a) | Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Team Leader Development, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban | Where Council is the development agency |

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| Planning and Environment Act 1987 | | | |
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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Growth Project Officer, Coordinator Recreation and Open Spaces, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 46GV(4)(b) | Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the collecting agency |
| s 46GV(7) | Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 46GV(9) | Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the collecting agency |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 46GX(1) | Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the collecting agency |
| s 46GX(2) | Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the collecting agency |
| s 46GY(1) | Duty to keep proper and separate accounts and records | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the collecting agency |
| s 46GY(2) | Duty to keep the accounts and records in accordance with the Local Government Act 2020 | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior | Where Council is the collecting agency |

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| Planning and Environment Act 1987 | | | |
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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 46GZ(2)(a) | Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is that planning authority |
| s 46GZ(2)(a) | Function of receiving the monetary component | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where the Council is the planning authority This duty does not apply where Council is also the collecting agency |
| s 46GZ(2)(b) | Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan, as responsible for those works, services or facilities | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General | Where Council is the collecting agency under an approved |

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| Planning and Environment Act 1987 | | | |
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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | infrastructure contributions plan This provision does not apply where Council is also the relevant development agency |
| s 46GZ(2)(b) | Function of receiving the monetary component | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the development agency under an approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency |
| s 46GZ(4) | Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal | Where Council is the collecting agency under an approved infrastructure contributions plan |

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| Planning and Environment Act 1987 | | | |
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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 46GZ(5) | Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency |
| s 46GZ(5) | Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency |

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| Planning and Environment Act 1987 | | | |
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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 46GZ(7) | Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the collecting agency under an approved infrastructure contributions plan |
| s 46GZ(9) | Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | <p>If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s 46GV(4)</p> <p>Where Council is the collecting agency under an approved infrastructure contributions plan</p> <p>This duty does not apply where Council is also the development agency</p> |

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| Planning and Environment Act 1987 | | | |
|-----------------------------------|--|---|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 46GZ(9) | Function of receiving the fee simple in the land | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency |
| s 46GZA(1) | Duty to keep proper and separate accounts and records | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the development agency under an approved infrastructure contributions plan |
| s 46GZA(2) | Duty to keep the accounts and records in accordance with the Local Government Act 2020 | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is a development agency under an approved infrastructure contributions plan |

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| Planning and Environment Act 1987 | | | |
|-----------------------------------|--|--|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 46GZB(3) | Duty to follow the steps set out in s 46GZB(3)(a) – (c) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Organisational Performance, Manager Financial Support, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is a development agency under an approved infrastructure contributions plan |
| s 46GZB(4) | Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | If the VPA is the collecting agency under an approved infrastructure contributions plan Where Council is a development agency under an approved infrastructure contributions plan |
| s 46GZD(2) | Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the development agency under an approved infrastructure contributions plan |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 46GZD(3) | Duty to follow the steps set out in s 46GZD(3)(a) and (b) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the collecting agency under an approved infrastructure contributions plan |
| s 46GZD(5) | Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the collecting agency under an approved infrastructure contributions plan |
| s 46GZE(2) | Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency |

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|-----------------------------------|---|---|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 46GZE(2) | Function of receiving the unexpended land equalisation amount | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency |
| s 46GZE(3) | Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the collecting agency under an approved infrastructure contributions plan |
| s 46GZF(2) | Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the development agency under an approved infrastructure contributions plan |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s.46GZF(3) | Duty, if land is sold under s.46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the development agency under an approved infrastructure contributions plan |
| s 46GZF(3) | Function of receiving proceeds of sale | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the collection agency under an approved infrastructure contributions plan This provision does not apply where Council is also the development agency |
| s 46GZF(4) | Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the collecting agency under an approved infrastructure contributions plan |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 46GZF(6) | Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the collecting agency under an approved infrastructure contributions plan |
| s 46GZH | Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the collecting agency under an approved infrastructure contributions plan |
| s 46GZI | Duty to prepare and give a report to the Minister at the times required by the Minister | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is a collecting agency or development agency |
| s 46GZK | Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior | Where Council is a collecting agency or development agency |

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|-----------------------------------|--|--|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 46LB(3) | Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 46N(1) | Duty to include condition in permit regarding payment of development infrastructure levy | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 46N(2)(c) | Function of determining time and manner for receipt of development contributions levy | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 46N(2)(d) | Power to enter into an agreement with the applicant regarding payment of development infrastructure levy | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Urban Growth Project Officer, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 46O(1)(a) & (2)(a) | Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit | Manager Regional City Planning, Manager Safe Communities, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Municipal Building Surveyor, General Manager Regional City Planning and Assets, Deputy Municipal Building Surveyor | |
| s 46O(1)(d) & (2)(d) | Power to enter into agreement with the applicant regarding payment of community infrastructure levy | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | |
| s 46P(1) | Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | |
| s 46P(2) | Power to accept provision of land, works, services or facilities in part or full payment of levy payable | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Strategic Planning, General Manager Regional City Planning and Assets | |
| s 46Q(1) | Duty to keep proper accounts of levies paid | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | |
| s 46Q(1A) | Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | |
| s 46Q(2) | Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | |
| s 46Q(3) | Power to refund any amount of levy paid if it is satisfied the development is not to proceed | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | Only applies when levy is paid to Council as a 'development agency' |
| s 46Q(4)(c) | Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator | Must be done within six months of the end of the |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a) | Strategic Planning, General Manager Regional City Planning and Assets | period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister |
| s 46Q(4)(d) | Duty to submit to the Minister an amendment to the approved development contributions plan | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | Must be done in accordance with Part 3 |
| s46Q(4)(e) | Duty to expend that amount on other works etc. | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | With the consent of, and in the manner approved by, the Minister |
| s 46QC | Power to recover any amount of levy payable under Part 3B | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | |
| s 46QD | Duty to prepare report and give a report to the Minister | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City | Where Council is a collecting agency or development agency |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Planning and Assets, Senior Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 46V(3) | Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period | Not Delegated | |
| s 46V(4) | Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period | Not Delegated | |
| s 46V(5) | Duty to keep a copy of the approved strategy plan incorporating all amendments to it | Not Delegated | |
| s 46V(6) | Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements | Not Delegated | |
| s 46Y | Duty to carry out works in conformity with the approved strategy plan | Not Delegated | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 47 | Power to decide that an application for a planning permit does not comply with that Act | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 49(1) | Duty to keep a register of all applications for permits and determinations relating to permits | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 49(2) | Duty to make register available for inspection in accordance with the public availability requirements | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 50(4) | Duty to amend application | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, Statutory Planning Enforcement Officer, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 50(5) | Power to refuse to amend application | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 50(6) | Duty to make note of amendment to application in register | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, Senior Strategic Planner, Strategic Planning Officer, Strategic Planner, Statutory Planning Officer, | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 50A(1) | Power to make amendment to application | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 50A(3) | Power to require applicant to notify owner and make a declaration that notice has been given | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 50A(4) | Duty to note amendment to application in register | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 51 | Duty to make copy of application available for inspection in accordance with the public availability requirements | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Statutory Planning Officer, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 52(1)(a) | Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, | |

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|-----------------------------------|---|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Principal Strategic Planner, Principal Urban Growth Planner | |
| s 52(1)(b) | Duty to give notice of the application to other municipal council where appropriate | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 52(1)(c) | Duty to give notice of the application to all persons required by the planning scheme | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 52(1)(ca) | Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban | |

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|-----------------------------------|--|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 52(1)(cb) | Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 52(1)(d) | Duty to give notice of the application to other persons who may be detrimentally effected | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s.52(1AA) | Duty to give notice of an application to remove or vary a registered restrictive covenant | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 52(3) | Power to give any further notice of an application where appropriate | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 53(1) | Power to require the applicant to give notice under s 52(1) to persons specified by it | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance | |

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|-----------------------------------|--|--|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 53(1A) | Power to require the applicant to give the notice under s 52(1AA) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Senior Urban Growth Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 54(1) | Power to require the applicant to provide more information | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 54(1A) | Duty to give notice in writing of information required under s 54(1) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator | |

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|-----------------------------------|--|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 54(1B) | Duty to specify the lapse date for an application | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 54A(3) | Power to decide to extend time or refuse to extend time to give required information | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Principal Strategic Planner, Principal Urban Growth Planner | |
| s 54A(4) | Duty to give written notice of decision to extend or refuse to extend time under s 54A(3) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 55(1) | Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 57(2A) | Power to reject objections considered made primarily for commercial advantage for the objector | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Senior | |

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|-----------------------------------|---|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 57(3) | Function of receiving name and address of persons to whom notice of decision is to go | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Senior Urban Growth Officer, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 57(5) | Duty to make a copy of all objections available in accordance with the public availability requirements | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Senior Urban Growth Officer, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner | |

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|-----------------------------------|---|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 57A(4) | Duty to amend application in accordance with applicant's request, subject to s 57A(5) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 57A(5) | Power to refuse to amend application | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 57A(6) | Duty to note amendments to application in register | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance | |

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|-----------------------------------|--|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 57B(1) | Duty to determine whether and to whom notice should be given | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 57B(2) | Duty to consider certain matters in determining whether notice should be given | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 57C(1) | Duty to give copy of amended application to referral authority | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator | |

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|-----------------------------------|---|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 58 | Duty to consider every application for a permit | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 58A | Power to request advice from the Planning Application Committee | Manager Regional City Planning, General Manager Regional City Planning and Assets | |
| s 60 | Duty to consider certain matters | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban | |

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|-----------------------------------|--|--|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Senior Planning Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 60(1A) | Duty to consider certain matters | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Senior Planning Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 60(1B) | Duty to consider number of objectors in considering whether use or development may have significant social effect | Manager Regional City Planning, General Manager Regional City Planning and Assets | |
| s 61(1) | Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Senior Planning Officer, Graduate Planner, Principal Statutory | The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006 |

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|-----------------------------------|--|--|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 61(2) | Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Trainee Planner, Statutory Planning Officer, Planning Officer, Graduate Planner, Principal Statutory Planner | |
| s 61(2A) | Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Senior Planning Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 61(3)(a) | Duty not to decide to grant a permit to use coastal Crown land without Minister's consent | Not Delegated | |
| s 61(3)(b) | Duty to refuse to grant the permit without the Minister's consent | Not Delegated | |

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|-----------------------------------|---|--|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 61(4) | Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant | Not Delegated | |
| s 62(1) | Duty to include certain conditions in deciding to grant a permit | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Senior Planning Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 62(2) | Power to include other conditions | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Statutory Planning Officer, Planning Compliance Officer, Senior Planning Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |

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|-----------------------------------|--|--|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 62(4) | Duty to ensure conditions are consistent with paragraphs (a),(b) and (c) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Statutory Planning Officer, Planning Compliance Officer, Senior Planning Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 62(5)(a) | Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Statutory Planning Officer, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 62(5)(b) | Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Senior Urban Growth Officer, Graduate Planner, Principal | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 62(5)(c) | Power to include a permit condition that specified works be provided or paid for by the applicant | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Senior Urban Growth Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 62(6)(a) | Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Senior Urban Growth Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 62(6)(b) | Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Senior Urban Growth Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 63 | Duty to issue the permit where made a decision in favour of the application (if no one has objected) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Senior Urban Growth Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 64(1) | Duty to give notice of decision to grant a permit to applicant and objectors | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Senior Urban Growth Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | This provision applies also to a decision to grant an amendment to a permit - see s 75 |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 64(3) | Duty not to issue a permit until after the specified period | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Senior Urban Growth Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | This provision applies also to a decision to grant an amendment to a permit - see s 75 |
| s 64(5) | Duty to give each objector a copy of an exempt decision | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Senior Urban Growth Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | This provision applies also to a decision to grant an amendment to a permit - see s 75 |
| s 64A | Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planner, Planning Officer, | This provision applies also to a decision to grant an amendment to a permit - see s 75A |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 65(1) | Duty to give notice of refusal to grant permit to applicant and person who objected under s 57 | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 66(1) | Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Compliance Officer, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 66(2) | Duty to give a recommending referral authority notice of its decision to grant a permit | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory | If the recommending referral authority objected to the grant of the permit or the responsible |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Planner, General Manager Regional City Planning and Assets, Compliance Officer, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner | authority decided not to include a condition on the permit recommended by the recommending referral authority |
| s 66(4) | Duty to give a recommending referral authority notice of its decision to refuse a permit | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Compliance Officer, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner | If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit |
| s 66(6) | Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65 | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Compliance Officer, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Graduate Planner, Principal Statutory | If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 69(1) | Function of receiving application for extension of time of permit | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Compliance Officer, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 69(1A) | Function of receiving application for extension of time to complete development | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Urban Growth Project Officer, Senior Urban Growth Officer, Principal Statutory Planner, Principal Urban Growth Planner | |
| s 69(2) | Power to extend time | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 70 | Duty to make copy permit available for inspection in accordance with the public availability requirements | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 71(1) | Power to correct certain mistakes | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 71(2) | Duty to note corrections in register | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 73 | Power to decide to grant amendment subject to conditions | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 74 | Duty to issue amended permit to applicant if no objectors | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 76 | Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 76A(1) | Duty to give relevant determining referral authorities copy of amended permit and copy of notice | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 76A(2) | Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator | If the recommending referral authority objected to the |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority |
| s 76A(4) | Duty to give a recommending referral authority notice of its decision to refuse a permit | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit |
| s 76A(6) | Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76 | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate | If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 76D | Duty to comply with direction of Minister to issue amended permit | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | |
| s 83 | Function of being respondent to an appeal | Not Delegated | |
| s 83B | Duty to give or publish notice of application for review | Not Delegated | |
| s 84(1) | Power to decide on an application at any time after an appeal is lodged against failure to grant a permit | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | |
| s 84(2) | Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 84(3) | Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 84(6) | Duty to issue permit on receipt of advice within 3 business days | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 84AB | Power to agree to confining a review by the Tribunal | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | |
| s 86 | Duty to issue a permit at order of Tribunal within 3 business days | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 87(3) | Power to apply to VCAT for the cancellation or amendment of a permit | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 90(1) | Function of being heard at hearing of request for cancellation or amendment of a permit | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 91(2) | Duty to comply with the directions of VCAT | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 91(2A) | Duty to issue amended permit to owner if Tribunal so directs | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 92 | Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90 | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 93(2) | Duty to give notice of VCAT order to stop development | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 95(3) | Function of referring certain applications to the Minister | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 95(4) | Duty to comply with an order or direction | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 96(1) | Duty to obtain a permit from the Minister to use and develop its land | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 96(2) | Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 96A(2) | Power to agree to consider an application for permit concurrently with preparation of proposed amendment | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 96C | Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 96F | Duty to consider the panel's report under s 96E | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 96G(1) | Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the Planning and Environment (Planning Schemes) Act 1996 | Not Delegated | |
| s 96H(3) | Power to give notice in compliance with Minister's direction | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 96J | Duty to issue permit as directed by the Minister | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 96K | Duty to comply with direction of the Minister to give notice of refusal | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 96Z | Duty to keep levy certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 97C | Power to request Minister to decide the application | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 97D(1) | Duty to comply with directions of Minister to supply any document or assistance relating to application | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, Senior Strategic Planner, Trainee Planner, Planning Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 97G(3) | Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Planning Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 97G(6) | Duty to make a copy of permits issued under s 97F available in accordance with the public availability requirements | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 97L | Duty to include Ministerial decisions in a register kept under s 49 | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 97MH | Duty to provide information or assistance to the Planning Application Committee | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 97MI | Duty to contribute to the costs of the Planning Application Committee or subcommittee | General Manager Regional City Planning and Assets | |
| s 97O | Duty to consider application and issue or refuse to issue certificate of compliance | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 97P(3) | Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 97Q(2) | Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 97Q(4) | Duty to comply with directions of VCAT | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 97R | Duty to keep register of all applications for certificate of compliance and related decisions | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 98(1)&(2) | Function of receiving claim for compensation in certain circumstances | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | |
| s 98(4) | Duty to inform any person of the name of the person from whom compensation can be claimed | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 101 | Function of receiving claim for expenses in conjunction with claim | Manager Regional City Planning, General Manager Regional City Planning and Assets | |
| s 103 | Power to reject a claim for compensation in certain circumstances | Manager Regional City Planning, General Manager Regional City Planning and Assets | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s.107(1) | function of receiving claim for compensation | Manager Regional City Planning, General Manager Regional City Planning and Assets | |
| s 107(3) | Power to agree to extend time for making claim | General Manager Regional City Planning and Assets | |
| s 113(2) | Power to request a declaration for land to be proposed to be reserved for public purposes | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Urban Growth Project Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner | |
| s 114(1) | Power to apply to the VCAT for an enforcement order | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Planning Officer, Planning Compliance Officer, Senior Urban Growth Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 117(1)(a) | Function of making a submission to the VCAT where objections are received | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 120(1) | Power to apply for an interim enforcement order where s 114 application has been made | Manager Regional City Planning, General Manager Regional City Planning and Assets | |
| s 123(1) | Power to carry out work required by enforcement order and recover costs | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner | |
| s 123(2) | Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1) | Not Delegated | Except Crown Land |
| s 129 | Function of recovering penalties | Manager Regional City Planning, General Manager Regional City Planning and Assets | |
| s 130(5) | Power to allow person served with an infringement notice further time | Manager Regional City Planning, Coordinator Statutory Planning, General Manager Regional City Planning and Assets | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 149A(1) | Power to refer a matter to the VCAT for determination | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Senior Statutory Planner, General Manager Regional City Planning and Assets, Urban Growth Project Officer, Principal Statutory Planner | |
| s 149A(1A) | Power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Senior Statutory Planner, General Manager Regional City Planning and Assets, Urban Growth Project Officer, Principal Statutory Planner | |
| s 156 | Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B)power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the relevant planning authority |
| s 171(2)(f) | Power to carry out studies and commission reports | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | |
| s 171(2)(g) | Power to grant and reserve easements | Not Delegated | |

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| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 172C | Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan | Manager Regional City Planning, General Manager Regional City Planning and Assets | Where Council is a development agency specified in an approved infrastructure contributions plan |
| s 172D(1) | Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4) | Manager Regional City Planning, General Manager Regional City Planning and Assets | Where Council is a collecting agency specified in an approved infrastructure contributions plan |
| s 172D(2) | Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4) | Manager Regional City Planning, General Manager Regional City Planning and Assets | Where Council is the development agency specified in an approved infrastructure contributions plan |
| s 173(1) | Power to enter into agreement covering matters set out in s 174 | Manager Regional City Planning, Manager Safe Communities, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Municipal Building Surveyor, General Manager Regional City Planning and Assets, Senior Strategic Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Deputy Municipal Building Surveyor | |
| s 173(1A) | Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing | Manager Regional City Planning, General Manager Regional City Planning and Assets | Where Council is the relevant responsible authority |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|--|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | | |
| | Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires something to be to the satisfaction of Council or Responsible Authority | Manager Regional City Planning, Manager Safe Communities, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Municipal Building Surveyor, Senior Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Statutory Planning Officer, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Deputy Municipal Building Surveyor | |
| | Power to give consent on behalf of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires that something may not be done without the consent of Council or Responsible Authority | Manager Regional City Planning, General Manager Regional City Planning and Assets | |
| s 177(2) | Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9 | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|--|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 178 | Power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9 | Manager Regional City Planning, Manager Safe Communities, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Municipal Building Surveyor, General Manager Regional City Planning and Assets, Deputy Municipal Building Surveyor | |
| s 178A(1) | Function of receiving application to amend or end an agreement | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 178A(3) | Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|--|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 178A(4) | Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 178A(5) | Power to propose to amend or end an agreement | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 178B(1) | Duty to consider certain matters when considering proposal to amend an agreement | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|---|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 178B(2) | Duty to consider certain matters when considering proposal to end an agreement | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 178C(2) | Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 178C(4) | Function of determining how to give notice under s 178C(2) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|---|---|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 178E(1) | Duty not to make decision until after 14 days after notice has been given | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s.178E(2)(a) | Power to amend or end the agreement in accordance with the proposal | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, | If no objections are made under s 178D Must consider matters in s 178B |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|---|---|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Principal Strategic Planner, Principal Urban Growth Planner | |
| s 178E(2)(b) | Power to amend or end the agreement in a manner that is not substantively different from the proposal | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | If no objections are made under s 178D Must consider matters in s 178B |
| s 178E(2)(c) | Power to refuse to amend or end the agreement | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | If no objections are made under s 178D Must consider matters in s 178B |
| s 178E(3)(a) | Power to amend or end the agreement in accordance with the proposal | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory | After considering objections, submissions and matters in s 178B |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|---|---|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 178E(3)(b) | Power to amend or end the agreement in a manner that is not substantively different from the proposal | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | After considering objections, submissions and matters in s 178B |
| s.178E(3)(c) | power to amend or end the agreement in a manner that is substantively different from the proposal | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | After considering objections, submissions and matters in s.178B |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|--|---|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 178E(3)(d) | Power to refuse to amend or end the agreement | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | After considering objections, submissions and matters in s 178B |
| s 178F(1) | Duty to give notice of its decision under s 178E(3)(a) or (b) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 178F(2) | Duty to give notice of its decision under s 178E(2)(c) or (3)(d) | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|--|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 178F(4) | Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 178G | Duty to sign amended agreement and give copy to each other party to the agreement | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 178H | Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|---|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 178I(3) | Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 179(2) | Duty to make copy of each agreement available in accordance with the public availability requirements | Manager Regional City Planning, Manager Safe Communities, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Council Solicitor, Municipal Building Surveyor, Senior Statutory Planner, Statutory Planner, Coordinator Property Operations, Property Officer, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Coordinator Audit, Risk & Compliance, Urban Growth Project Officer, Strategic Planning Officer, | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|---|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Strategic Planner, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Deputy Municipal Building Surveyor | |
| s 181 | Duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General | Manager Regional City Planning, Manager Safe Communities, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Council Solicitor, Municipal Building Surveyor, Senior Statutory Planner, Statutory Planner, Coordinator Property Operations, Property Officer, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Coordinator Audit, Risk & Compliance, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Deputy Municipal Building Surveyor | |
| s 181(1A)(a) | Power to apply to the Registrar of Titles to record the agreement | Not Delegated | |
| s 181(1A)(b) | Duty to apply to the Registrar of Titles, without delay, to record the agreement | Not Delegated | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|---|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 182 | Power to enforce an agreement | Manager Regional City Planning, Manager Safe Communities, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Council Solicitor, Municipal Building Surveyor, Senior Statutory Planner, Statutory Planner, Coordinator Property Operations, Property Officer, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Coordinator Audit, Risk & Compliance, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner, Deputy Municipal Building Surveyor | |
| s 183 | Duty to tell Registrar of Titles of ending/amendment of agreement | Manager Regional City Planning, Manager Safe Communities, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Municipal Building Surveyor, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner, Deputy Municipal Building Surveyor | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|---|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 184F(1) | Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision | General Manager Regional City Planning and Assets | |
| s 184F(2) | Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement | General Manager Regional City Planning and Assets | |
| s 184F(3) | Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement | General Manager Regional City Planning and Assets | |
| s 184F(5) | Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision | General Manager Regional City Planning and Assets | |
| s 184G(2) | Duty to comply with a direction of the Tribunal | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets | |
| s 184G(3) | Duty to give notice as directed by the Tribunal | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|---|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Strategic Planning, General Manager Regional City Planning and Assets | |
| s 185B(1) | Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner | |
| s 198(1) | Function to receive application for planning certificate | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 199(1) | Duty to give planning certificate to applicant | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|--|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 201(1) | Function of receiving application for declaration of underlying zoning | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Statutory Planning Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 201(3) | Duty to make declaration | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner, Statutory Planning | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|--|--|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | Administration Officer, Principal Strategic Planner, Principal Urban Growth Planner | |
| | Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| | Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| | Power to approve any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Trainee Planner | |

Latrobe City Council

| Planning and Environment Act 1987 | | | |
|-----------------------------------|---|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | Power to give written authorisation in accordance with a provision of a planning scheme | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Strategic Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 201UAB(1) | Function of providing the Victoria Planning Authority with information relating to any land within municipal district | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Planning Administration Officer, Planning Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| s 201UAB(2) | Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Urban Growth Project Officer, Strategic Planning Officer, Strategic Planner, Senior Urban Growth Officer | |

Latrobe City Council

| Residential Tenancies Act 1997 | | | |
|--------------------------------|---|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 518F | Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Coordinator Emergency Management, Senior Environmental Health Officer, Manager Emergency Management | |
| s 522(1) | Power to give a compliance notice to a person | Coordinator Statutory Planning, General Manager Organisational Performance, Coordinator Health Services, Environmental Health Officer, Senior Statutory Planner, Statutory Planner, Senior Environmental Health Officer, Manager Sustainability & Environment, Coordinator Property Operations, General Manager Regional City Planning and Assets, Trainee Planner, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner | |
| s 525(2) | Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case) | Coordinator Statutory Planning, General Manager Organisational Performance, Coordinator Health Services, Environmental Health Officer, Senior Statutory Planner, Statutory Planner, Senior Environmental Health Officer, Coordinator Property Operations, General Manager Regional City Planning and Assets, Trainee Planner, Planning Administration Officer, Planning Officer, Planning Compliance Officer, Graduate Planner, Principal Statutory Planner | |

Latrobe City Council

| Residential Tenancies Act 1997 | | | |
|---------------------------------------|---|--|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 525(4) | Duty to issue identity card to authorised officers | Coordinator Human Resources, Governance Officer, Compliance Officer, Human Resources Officer, Human Resources Business Partner | |
| s 526(5) | Duty to keep record of entry by authorised officer under s 526 | Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| s 526A(3) | Function of receiving report of inspection | Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| s 527 | Power to authorise a person to institute proceedings (either generally or in a particular case) | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| Road Management Act 2004 | | | |
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 11(1) | Power to declare a road by publishing a notice in the Government Gazette | Manager City Presentation, Coordinator Property Operations, Manager City Assets | Obtain consent in circumstances specified in s 11(2) |

Latrobe City Council

| Road Management Act 2004 | | | |
|--------------------------|---|--|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 11(8) | Power to name a road or change the name of a road by publishing notice in Government Gazette | General Manager Regional City Strategy and Transition, Manager Governance, Manager City Presentation, Manager City Assets, Coordinator Council Business | |
| s 11(9)(b) | Duty to advise Registrar | General Manager Regional City Strategy and Transition, General Manager Regional City Planning and Assets, Manager City Assets | |
| s 11(10) | Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc. | Manager City Presentation, General Manager Regional City Planning and Assets | Subject to s 11(10A) |
| s 11(10A) | Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the coordinating road authority |
| s 12(2) | Power to discontinue road or part of a road | General Manager Organisational Performance, Manager City Presentation, Coordinator Property Operations, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the coordinating road authority |
| s 12(4) | Duty to publish, and provide copy, notice of proposed discontinuance | General Manager Organisational Performance, Manager City Presentation, Coordinator Property Operations, | Power of coordinating road authority where it is the discontinuing body |

Latrobe City Council

| Road Management Act 2004 | | | |
|--------------------------|---|---|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | General Manager Regional City Planning and Assets, Manager City Assets | Unless s 12(11) applies |
| s 12(5) | Duty to consider written submissions received within 28 days of notice | General Manager Organisational Performance, Manager City Presentation, Coordinator Property Operations, General Manager Regional City Planning and Assets, Manager City Assets | Duty of coordinating road authority where it is the discontinuing body Unless s 12(11) applies |
| s 12(6) | Function of hearing a person in support of their written submission | General Manager Organisational Performance, Manager City Presentation, Coordinator Property Operations, General Manager Regional City Planning and Assets, Manager City Assets | Function of coordinating road authority where it is the discontinuing body Unless s 12(11) applies |
| s 12(7) | Duty to fix day, time and place of meeting under s 12(6) and to give notice | General Manager Organisational Performance, Manager City Presentation, Coordinator Property Operations, General Manager Regional City Planning and Assets, Manager City Assets | Duty of coordinating road authority where it is the discontinuing body Unless s 12(11) applies |
| s 12(10) | Duty to notify of decision made | General Manager Organisational Performance, Manager City Presentation, Coordinator Property Operations, | Duty of coordinating road authority where it is the discontinuing body |

Latrobe City Council

| Road Management Act 2004 | | | |
|--------------------------|--|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | | General Manager Regional City Planning and Assets, Manager City Assets | Does not apply where an exemption is specified by the regulations or given by the Minister |
| s 13(1) | Power to fix a boundary of a road by publishing notice in Government Gazette | Manager City Presentation, Coordinator Property Operations, Manager City Assets | Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate |
| s 14(4) | Function of receiving notice from the Head, Transport for Victoria | General Manager Regional City Planning and Assets | |
| s 14(7) | Power to appeal against decision of the Head, Transport for Victoria | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |
| s 15(1) | Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |
| s 15(1A) | Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |

Latrobe City Council

| Road Management Act 2004 | | | |
|--------------------------|---|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 15(2) | Duty to include details of arrangement in public roads register | Coordinator Asset Planning, Coordinator Engineering Services | |
| s 16(7) | Power to enter into an arrangement under s 15 | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |
| s 16(8) | Duty to enter details of determination in public roads register | Coordinator Asset Planning, Coordinator Engineering Services | |
| s 17(2) | Duty to register public road in public roads register | Coordinator Asset Planning, Coordinator Engineering Services | Where Council is the coordinating road authority |
| s 17(3) | Power to decide that a road is reasonably required for general public use | Coordinator Asset Planning, Coordinator Engineering Services | Where Council is the coordinating road authority |
| s 17(3) | Duty to register a road reasonably required for general public use in public roads register | Coordinator Asset Planning, Coordinator Engineering Services | Where Council is the coordinating road authority |

Latrobe City Council

| Road Management Act 2004 | | | |
|--------------------------|---|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 17(4) | Power to decide that a road is no longer reasonably required for general public use | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the coordinating road authority |
| s 17(4) | Duty to remove road no longer reasonably required for general public use from public roads register | Coordinator Asset Planning, Coordinator Engineering Services | Where Council is the coordinating road authority |
| s 18(1) | Power to designate ancillary area | Coordinator Asset Planning, Coordinator Engineering Services | Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2) |
| s 18(3) | Duty to record designation in public roads register | Coordinator Asset Planning, Coordinator Engineering Services | Where Council is the coordinating road authority |
| s 19(1) | Duty to keep register of public roads in respect of which it is the coordinating road authority | Coordinator Asset Planning, Coordinator Engineering Services | |
| s 19(4) | Duty to specify details of discontinuance in public roads register | Coordinator Asset Planning, Coordinator Engineering Services | |

Latrobe City Council

| Road Management Act 2004 | | | |
|--------------------------|--|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 19(5) | Duty to ensure public roads register is available for public inspection | Coordinator Asset Planning, Coordinator Engineering Services | |
| s 21 | Function of replying to request for information or advice | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Obtain consent in circumstances specified in s 11(2) |
| s 22(2) | Function of commenting on proposed direction | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |
| s 22(4) | Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report. | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |
| s 22(5) | Duty to give effect to a direction under s 22 | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |
| s 40(1) | Duty to inspect, maintain and repair a public road. | Manager City Presentation, General Manager Regional City Planning and Assets | |
| s 40(5) | Power to inspect, maintain and repair a road which is not a public road | Manager City Presentation, General Manager Regional City Planning and Assets | |

Latrobe City Council

| Road Management Act 2004 | | | |
|--------------------------|--|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 41(1) | Power to determine the standard of construction, inspection, maintenance and repair | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |
| s 42(1) | Power to declare a public road as a controlled access road | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Power of coordinating road authority and sch 2 also applies |
| s 42(2) | Power to amend or revoke declaration by notice published in Government Gazette | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Power of coordinating road authority and sch 2 also applies |
| s 42A(3) | Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the coordinating road authority If road is a municipal road or part thereof |
| s 42A(4) | Power to approve Minister's decision to specify a road as a specified freight road | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the coordinating road authority If road is a municipal road or part thereof and where road is to be specified a freight road |

Latrobe City Council

| Road Management Act 2004 | | | |
|--------------------------|--|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 48EA | Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport) | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the responsible road authority, infrastructure manager or works manager |
| s 48M(3) | Function of consulting with the relevant authority for purposes of developing guidelines under s 48M | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |
| s 49 | Power to develop and publish a road management plan | General Manager Regional City Planning and Assets, Manager City Assets | |
| s 51 | Power to determine standards by incorporating the standards in a road management plan | General Manager Regional City Planning and Assets, Manager City Assets | |
| s 53(2) | Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan | General Manager Regional City Planning and Assets, Manager City Assets | |
| s 54(2) | Duty to give notice of proposal to make a road management plan | General Manager Regional City Planning and Assets | |

Latrobe City Council

| Road Management Act 2004 | | | |
|--------------------------|--|--|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 54(5) | Duty to conduct a review of road management plan at prescribed intervals | General Manager Regional City Planning and Assets, Manager City Assets | |
| s 54(6) | Power to amend road management plan | General Manager Regional City Planning and Assets, Manager City Assets | |
| s 54(7) | Duty to incorporate the amendments into the road management plan | General Manager Regional City Planning and Assets, Manager City Assets | |
| s 55(1) | Duty to cause notice of road management plan to be published in Government Gazette and newspaper | General Manager Regional City Planning and Assets, Manager City Assets | |
| s 63(1) | Power to consent to conduct of works on road | Coordinator Capital Works, Asset Protection Officer, Coordinator Engineering Services | Where Council is the coordinating road authority |
| s 63(2)(e) | Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency | Coordinator Infrastructure Maintenance, General Manager Regional City Planning and Assets | Where Council is the infrastructure manager |

Latrobe City Council

| Road Management Act 2004 | | | |
|--------------------------|--|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 64(1) | Duty to comply with cl 13 of sch 7 | Manager City Presentation, General Manager Regional City Planning and Assets | Where Council is the infrastructure manager or works manager |
| s 66(1) | Power to consent to structure etc | Manager City Presentation, General Manager Regional City Planning and Assets | Where Council is the coordinating road authority |
| s 67(2) | Function of receiving the name & address of the person responsible for distributing the sign or bill | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the coordinating road authority |
| s 67(3) | Power to request information | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the coordinating road authority |
| s 68(2) | Power to request information | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the coordinating road authority |
| s 71(3) | Power to appoint an authorised officer | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |

Latrobe City Council

| Road Management Act 2004 | | | |
|--------------------------|--|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 72 | Duty to issue an identity card to each authorised officer | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |
| s 85 | Function of receiving report from authorised officer | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |
| s 86 | Duty to keep register re s 85 matters | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |
| s 87(1) | Function of receiving complaints | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |
| s 87(2) | Duty to investigate complaint and provide report | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |
| s 96 | Power to authorise a person for the purpose of instituting legal proceedings | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |
| s 112(2) | Power to recover damages in court | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |

Latrobe City Council

| Road Management Act 2004 | | | |
|--------------------------|--|--|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 116 | Power to cause or carry out inspection | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |
| s 119(2) | Function of consulting with the Head, Transport for Victoria | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |
| s 120(1) | Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria) | Manager City Presentation, General Manager Regional City Planning and Assets | |
| s 120(2) | Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1) | Manager City Presentation, General Manager Regional City Planning and Assets | |
| s 121(1) | Power to enter into an agreement in respect of works | General Manager Organisational Performance, Manager City Presentation, Coordinator Property Operations, General Manager Regional City Planning and Assets, Manager City Assets | |
| s 122(1) | Power to charge and recover fees | General Manager Organisational Performance, Manager City Presentation, Coordinator Property Operations, General Manager Regional City Planning and Assets, Manager City Assets | |

Latrobe City Council

| Road Management Act 2004 | | | |
|--------------------------|---|--|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| s 123(1) | Power to charge for any service | General Manager Organisational Performance, Manager City Presentation, Coordinator Property Operations, General Manager Regional City Planning and Assets, Manager City Assets | |
| sch 2 cl 2(1) | Power to make a decision in respect of controlled access roads | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |
| sch 2 cl 3(1) | Duty to make policy about controlled access roads | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |
| sch 2 cl 3(2) | Power to amend, revoke or substitute policy about controlled access roads | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |
| sch 2 cl 4 | Function of receiving details of proposal from the Head, Transport for Victoria | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |
| sch 2 cl 5 | Duty to publish notice of declaration | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | |

Latrobe City Council

| Road Management Act 2004 | | | |
|--------------------------|--|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| sch 7 cl 7(1) | Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the infrastructure manager or works manager |
| sch 7 cl 8(1) | Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the infrastructure manager or works manager |
| sch 7 cl 9(1) | Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the infrastructure manager or works manager responsible for non-road infrastructure |
| sch 7 cl 9(2) | Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the infrastructure manager or works manager |
| sch 7 cl 10(2) | Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the infrastructure manager or works manager |

Latrobe City Council

| Road Management Act 2004 | | | |
|--------------------------|---|--|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| sch 7 cl 12(2) | Power to direct infrastructure manager or works manager to conduct reinstatement works | Coordinator Capital Works, Asset Protection Officer, Coordinator Engineering Services | Where Council is the coordinating road authority |
| sch 7 cl 12(3) | Power to take measures to ensure reinstatement works are completed | Asset Protection Officer | Where Council is the coordinating road authority |
| sch 7 cl 12(4) | Duty to ensure that works are conducted by an appropriately qualified person | Coordinator Capital Works, Coordinator Infrastructure Maintenance, General Manager Regional City Planning and Assets | Where Council is the coordinating road authority |
| sch 7 cl 12(5) | Power to recover costs | Asset Protection Officer | Where Council is the coordinating road authority |
| sch 7 cl 13(1) | Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2) | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the works manager |
| sch 7 cl 13(2) | Power to vary notice period | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the coordinating road authority |

Latrobe City Council

| Road Management Act 2004 | | | |
|--------------------------|---|---|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| sch 7 cl 13(3) | Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1) | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the infrastructure manager |
| sch 7 cl 16(1) | Power to consent to proposed works | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the coordinating road authority |
| sch 7 cl 16(4) | Duty to consult | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the coordinating road authority, responsible authority or infrastructure manager |
| sch 7 cl 16(5) | Power to consent to proposed works | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the coordinating road authority |
| sch 7 cl 16(6) | Power to set reasonable conditions on consent | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the coordinating road authority |
| sch 7 cl 16(8) | Power to include consents and conditions | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the coordinating road authority |

Latrobe City Council

| Road Management Act 2004 | | | |
|--------------------------|--|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| sch 7 cl 17(2) | Power to refuse to give consent and duty to give reasons for refusal | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the coordinating road authority |
| sch 7 cl18(1) | Power to enter into an agreement | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the coordinating road authority |
| sch7 cl 19(1) | Power to give notice requiring rectification of works | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the coordinating road authority |
| sch 7 cl 19(2) & (3) | Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the coordinating road authority |
| sch 7 cl 20(1) | Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure | Manager City Presentation, General Manager Regional City Planning and Assets, Manager City Assets | Where Council is the coordinating road authority |
| sch 7A cl 2 | Power to cause street lights to be installed on roads | Coordinator Capital Works, General Manager Regional City Planning and Assets, Manager City Assets, Coordinator Engineering Services | Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road |

Latrobe City Council

| Road Management Act 2004 | | | |
|---|---|---|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| sch 7 cl 3(1)(d) | Duty to pay installation and operation costs of street lighting - where road is not an arterial road | Coordinator Capital Works, General Manager Regional City Planning and Assets, Manager City Assets, Coordinator Engineering Services | Where Council is the responsible road authority |
| sch 7A cl 3(1)(e) | Duty to pay installation and operation costs of street lighting - where road is a service road on an arterial road and adjacent areas | Manager City Presentation, General Manager Regional City Planning and Assets, Coordinator Engineering Services | Where Council is the responsible road authority |
| sch 7A cl (3)(1)(f) | Duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with cls 3(2) and 4 | Coordinator Capital Works, General Manager Regional City Planning and Assets, Manager City Assets, Coordinator Engineering Services | Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs) |
| Cemeteries and Crematoria Regulations 2015 | | | |
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| r 24 | Duty to ensure that cemetery complies with depth of burial requirements | Not Delegated | |

Latrobe City Council

| Cemeteries and Crematoria Regulations 2015 | | | |
|--|---|---------------|---------------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| r 25 | Duty to ensure that the cemetery complies with the requirements for interment in concrete-lined graves | Not Delegated | |
| r 27 | Power to inspect any coffin, container or other receptacle if satisfied of the matters in paragraphs (a) and (b) | Not Delegated | |
| r 28(1) | Power to remove any fittings on any coffin, container or other receptacle if the fittings may impede the cremation process or damage the cremator | Not Delegated | |
| r 28(2) | Duty to ensure any fittings removed of are disposed in an appropriate manner | Not Delegated | |
| r 29 | Power to dispose of any metal substance or non-human substance recovered from a cremator | Not Delegated | |
| r 30(2) | Power to release cremated human remains to certain persons | Not Delegated | Subject to any order of a court |
| r 31(1) | Duty to make cremated human remains available for collection within 2 working days after the cremation | Not Delegated | |
| r 31(2) | Duty to hold cremated human remains for at least 12 months from the date of cremation | Not Delegated | |

Latrobe City Council

| Cemeteries and Crematoria Regulations 2015 | | | |
|--|--|---------------|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| r 31(3) | Power to dispose of cremated human remains if no person gives a direction within 12 months of the date of cremation | Not Delegated | |
| r 31(4) | Duty to take reasonable steps notify relevant people of intention to dispose of remains at expiry of 12 month period | Not Delegated | |
| r 32 | Duty to ensure a mausoleum is constructed in accordance with paragraphs (a)-(d) | Not Delegated | |
| r 33(1) | Duty to ensure that remains are interred in a coffin, container or receptacle in accordance with paragraphs (a)-(c) | Not Delegated | |
| r 33(2) | Duty to ensure that remains are interred in accordance with paragraphs (a)-(b) | Not Delegated | |
| r 34 | Duty to ensure that a crypt space in a mausolea is sealed in accordance with paragraphs (a)-(b) | Not Delegated | |
| r 36 | Duty to provide statement that alternative vendors or supplier of monuments exist | Not Delegated | |
| r 40 | Power to approve a person to play sport within a public cemetery | Not Delegated | |
| r 41(1) | Power to approve fishing and bathing within a public cemetery | Not Delegated | |

Latrobe City Council

| Cemeteries and Crematoria Regulations 2015 | | | |
|---|---|-----------------|--------------------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| r 42(1) | Power to approve hunting within a public cemetery | Not Delegated | |
| r 43 | Power to approve camping within a public cemetery | Not Delegated | |
| r 45(1) | Power to approve the removal of plants within a public cemetery | Not Delegated | |
| r 46 | Power to approve certain activities under the Regulations if satisfied of regulation (1)(a)-(c) | Not Delegated | |
| r 47(3) | Power to approve the use of fire in a public cemetery | Not Delegated | |
| r 48(2) | Power to approve a person to drive, ride or use a vehicle on any surface other than a road, track or parking area | Not Delegated | |
| Note: Schedule 2 contains Model Rules – only applicable if the cemetery trust has not made its own cemetery trust rules | | | |
| sch 2 cl 4 | Power to approve the carrying out of an activity referred to in rules 8, 16, 17 and 18 of sch 2 | Not Delegated | See note above regarding model rules |
| sch 2 cl 5(1) | Duty to display the hours during which pedestrian access is available to the cemetery | Not Delegated | See note above regarding model rules |

Latrobe City Council

| Cemeteries and Crematoria Regulations 2015 | | | |
|---|--|-----------------|--------------------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| sch 2 cl 5(2) | Duty to notify the Secretary of, (a) the hours during which pedestrian access is available to the cemetery; and (b) any changes to those hours | Not Delegated | See note above regarding model rules |
| sch 2 cl 6(1) | Power to give directions regarding the manner in which a funeral is to be conducted | Not Delegated | See note above regarding model rules |
| sch 2 cl 7(1) | Power to give directions regarding the dressing of places of interment and memorials | Not Delegated | See note above regarding model rules |
| sch 2 cl 8 | Power to approve certain mementos on a memorial | Not Delegated | See note above regarding model rules |
| sch 2 cl 11(1) | Power to remove objects from a memorial or place of interment | Not Delegated | See note above regarding model rules |
| sch 2 cl 11(2) | Duty to ensure objects removed under sub rule (1) are disposed of in an appropriate manner | Not Delegated | See note above regarding model rules |
| sch 2 cl 12 | Power to inspect any work being carried out on memorials, places of interment and buildings for ceremonies | Not Delegated | See note above regarding model rules |
| sch 2 cl 14 | Power to approve an animal to enter into or remain in a cemetery | Not Delegated | See note above regarding model rules |

Latrobe City Council

| Cemeteries and Crematoria Regulations 2015 | | | |
|--|---|---------------|--------------------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| sch 2 cl 16(1) | Power to approve construction and building within a cemetery | Not Delegated | See note above regarding model rules |
| sch 2 cl 17(1) | Power to approve action to disturb or demolish property of the cemetery trust | Not Delegated | See note above regarding model rules |
| sch 2 cl 18(1) | Power to approve digging or planting within a cemetery | Not Delegated | See note above regarding model rules |

| Planning and Environment Regulations 2015 | | | |
|---|--|---|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| r.6 | function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, General Manager Regional City Planning and Assets, Senior Strategic Planner, Senior Urban Growth Officer, Principal Strategic Planner, Principal Urban Growth Planner | where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority. |
| r.21 | power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator | |

Latrobe City Council

| Planning and Environment Regulations 2015 | | | |
|---|--|---|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| | authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act | Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Planning Administration Officer, Senior Urban Growth Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | |
| r.25(a) | Duty to make copy of matter considered under section 60(1A)(g) in accordance with the public availability requirements | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Planning Administration Officer, Senior Urban Growth Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is the responsible authority |
| r.25(b) | Function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Planning Administration Officer, Senior Urban Growth Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | Where Council is not the responsible authority but the relevant land is within Council's municipal district |

Latrobe City Council

| Planning and Environment Regulations 2015 | | | |
|---|---|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| r.42 | function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application | Manager Regional City Planning, Coordinator Statutory Planning, Coordinator Urban Growth, Coordinator Strategic Planning, Senior Statutory Planner, Statutory Planner, General Manager Regional City Planning and Assets, Senior Strategic Planner, Trainee Planner, Planning Administration Officer, Senior Urban Growth Officer, Graduate Planner, Principal Statutory Planner, Principal Strategic Planner, Principal Urban Growth Planner | where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority. |

| Planning and Environment (Fees) Regulations 2016 | | | |
|--|--|---|----------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| r 19 | Power to waive or rebate a fee relating to an amendment of a planning scheme | General Manager Regional City Planning and Assets | |
| r 20 | Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme | General Manager Regional City Planning and Assets | |
| r 21 | Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20 | General Manager Regional City Planning and Assets | |

Latrobe City Council

| Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | | | |
|--|--|--|-----------------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| r 7 | Function of entering into a written agreement with a caravan park owner | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 10 | Function of receiving application for registration | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 11 | Function of receiving application for renewal of registration | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 12(1) | Duty to grant the registration if satisfied that the caravan park complies with these regulations | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 12(1) | Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 12(2) | Duty to renew the registration if satisfied that the caravan park complies with these regulations | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |

Latrobe City Council

| Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | | | |
|--|---|--|-----------------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| r 12(2) | Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 12(3) | Duty to have regard to matters in determining an application for registration or an application for renewal of registration | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 12(4) & (5) | Duty to issue certificate of registration | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 14(1) | Function of receiving notice of transfer of ownership | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 14(3) | Power to determine where notice of transfer is displayed | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 15(1) | Duty to transfer registration to new caravan park owner | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |

Latrobe City Council

| Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | | | |
|--|--|--|-----------------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| r 15(2) | Duty to issue a certificate of transfer of registration | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 16(1) | Power to determine the fee to accompany applications for registration or applications for renewal of registration | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 17 | Duty to keep register of caravan parks | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 18(4) | Power to determine where the emergency contact person's details are displayed | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 18(6) | Power to determine where certain information is displayed | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 22(1) | Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |

Latrobe City Council

| Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | | | |
|--|---|--|-----------------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| r 22(2) | Duty to consult with relevant emergency services agencies | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 23 | Power to determine places in which caravan park owner must display a copy of emergency procedures | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 24 | Power to determine places in which caravan park owner must display copy of public emergency warnings | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 25(3) | Duty to consult with relevant floodplain management authority | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 26 | Duty to have regard to any report of the relevant fire authority | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 28(c) | Power to approve system for the collection, removal and disposal of sewage and wastewater from a movable dwelling | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |

Latrobe City Council

| Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | | | |
|--|---|--|-----------------------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| r 40 | Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 40(b) | Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 41(4) | Function of receiving installation certificate | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| r 43 | Power to approve use of a non-habitable structure as a dwelling or part of a dwelling | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |
| sch 3 cl 4(3) | Power to approve the removal of wheels and axles from unregistrable movable dwelling | Manager Safe Communities, Coordinator Health Services, Environmental Health Officer, Senior Environmental Health Officer | |

Latrobe City Council

| Road Management (General) Regulations 2016 | | | |
|--|--|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| r 8(1) | Duty to conduct reviews of road management plan | Manager City Assets | |
| r 9(2) | Duty to produce written report of review of road management plan and make report available | Manager City Assets | |
| r 9(3) | Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required) | General Manager Regional City Planning and Assets | Where Council is the coordinating road authority |
| r.10 | Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act | General Manager Regional City Planning and Assets | |
| r 13(1) | Duty to publish notice of amendments to road management plan | General Manager Regional City Planning and Assets | where Council is the coordinating road authority |
| r 13(3) | Duty to record on road management plan the substance and date of effect of amendment | Manager City Assets, Coordinator Asset Planning | |
| r 16(3) | Power to issue permit | Manager City Assets, Asset Protection Officer, Coordinator Asset Planning | Where Council is the coordinating road authority |

Latrobe City Council

| Road Management (General) Regulations 2016 | | | |
|--|--|---|--|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| r 18(1) | Power to give written consent re damage to road | Manager City Assets, Asset Protection Officer, Coordinator Asset Planning | Where Council is the coordinating road authority |
| r 23(2) | Power to make submission to Tribunal | Manager City Presentation, Manager City Assets | Where Council is the coordinating road authority |
| r 23(4) | Power to charge a fee for application under s 66(1) Road Management Act | Asset Protection Officer | Where Council is the coordinating road authority |
| r 25(1) | Power to remove objects, refuse, rubbish or other material deposited or left on road | Coordinator Capital Works, Coordinator Open Space Maintenance, Manager Sustainability & Environment, Coordinator Infrastructure Maintenance, Senior Design Engineer, Project Engineer | Where Council is the responsible road authority |
| r 25(2) | Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3)) | Manager Safe Communities | Where Council is the responsible road authority |
| r 25(5) | Power to recover in the Magistrates' Court, expenses from person responsible | Manager Safe Communities | |

Latrobe City Council

| Road Management (Works and Infrastructure) Regulations 2015 | | | |
|---|---|---|---|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations |
| r 15 | Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works | General Manager Regional City Planning and Assets | Where Council is the coordinating road authority and where consent given under s 63(1) of the Act |
| r 22(2) | Power to waive whole or part of fee in certain circumstances | General Manager Regional City Planning and Assets | Where Council is the coordinating road authority |