



LATROBE CITY COUNCIL

MINUTES FOR THE ORDINARY COUNCIL MEETING

HELD IN NAMBUR WARIGA MEETING ROOM
CORPORATE HEADQUARTERS, MORWELL
AT 6.00 PM ON
06 AUGUST 2018

CM520

PRESENT:

Councillors:	Cr Darrell White OAM, Mayor	South Ward
	Cr Dan Clancey, Deputy Mayor	East Ward
	Cr Graeme Middlemiss	Central Ward
	Cr Darren Howe	East Ward
	Cr Dale Harriman	East Ward
	Cr Kellie O'Callaghan	East Ward
	Cr Alan McFarlane	Central Ward
	Cr Brad Law	West Ward
	Cr Sharon Gibson	West Ward
Officers:	Gary Van Driel	Chief Executive Officer
	Sara Rhodes-Ward	General Manager Community Services
	Gail Gatt	Acting General Manager City Development
	Greg Drumm	General Manager Corporate Services
	Martin Teplik	Acting General Manager Infrastructure & Recreation
	Brett McCulley	Manager Governance
	Amy Phillips	Coordinator Governance
	Rebecca Haley	Acting Governance Officer

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1. OPENING PRAYER

The Mayor read the opening prayer.

2. ACKNOWLEDGEMENT OF THE TRADITIONAL OWNERS OF THE LAND

The Mayor read the acknowledgement of the traditional owners of the land.

The Mayor also introduced the Youth Council who were in attendance at the meeting.

3. APOLOGIES AND LEAVE OF ABSENCE

Nil.

4. DECLARATION OF INTERESTS

Nil.

5. ADOPTION OF MINUTES

MOTION

Moved: Cr O'Callaghan

Seconded: Cr Gibson

That Council confirm the minutes of the Ordinary Council Meeting held on 2 July 2018, Special Council Meeting held on 16 July 2018 and Special Council Meeting held on 30 July 2018.

CARRIED UNANIMOUSLY

6. ACKNOWLEDGEMENTS

6.1 CONDOLENCES FOR MR MAX WILLIAMSON

Cr Alan McFarlane and Cr Graeme Middlemiss provided condolences on behalf of Council on the passing of Mr Max Williamson.

6.2 CONDOLENCES FOR MRS ELLEN (BUDDY) GLEESON

Cr Alan McFarlane provided condolences on behalf of Council on the passing of Mrs Ellen Gleeson.

7. PUBLIC PARTICIPATION TIME

Public Questions on Notice

In accordance with the *Council Meeting Policy*, members of the public were able to lodge a question on notice before 12.00 Noon in order for the question to be answered at the meeting.

There were no Public Questions on Notice.

Public Speakers

Members of the public who registered before 12.00 Noon were invited to speak to an item on the agenda.

The following persons spoke on an item on the agenda:

9.1 2018/10 Animal Management

- Ms Katherine Quick

10.1 Use and Development of Land for Industry (Private Asbestos Disposal)

- Mr Barry Dungey
- Mr Merv Geddes
- Dr Christine Sindt

16.1 Adoption of Disability Action Plan 2018-2021

- Mr Tom Quinn

Extension of Time

Moved: Cr Gibson

Seconded: Cr Howe

That Council grants an extension of time to Dr Christine Sindt.

CARRIED

17.4 Provision of Resources and Support to Councillors Policy

- Dr Christine Sindt

8. ITEMS HELD OVER FOR REPORT AND/OR CONSIDERATION/QUESTIONS ON NOTICE

Date of Council Meeting	Item	Date of Future Council Meeting Report
Chief Executive Office		
13 November 2017	Memorandum of Understanding with the State of Victoria to develop a City Deal	<p>19 January 2018 A report will be scheduled in 2018</p> <p>06 April 2018 A further report is scheduled later in 2018.</p>
11 September 2017	2017/14 Morwell / Hazelwood Mine	<p>19 October 2017 A further report will be scheduled in 2018</p> <p>6 April 2018 Councillor workshop held 12/02/2018. External consultants to be engaged to provide advice on market opportunities for brown coal. This process has been initiated. A further report will be presented to Council once that advice is received.</p> <p>4 June 2018 A report was presented to Council Meeting.</p> <p>21 June 2018 A report, market opportunities for brown coal due at Councillor Briefing 17 September 2018 and a further report to Council Meeting 1 October 2018.</p>
4 June 2018	Strength Led Transition 2.0	<p>4 June 2018 A further report is scheduled for September 2018.</p>

Date of Council Meeting	Item	Date of Future Council Meeting Report
City Development		
06 November 2013	Latrobe Regional Motorsport Complex	<p>2015 A briefing report and Council report will be presented in April 2016.</p> <p>30 March 2016 A briefing report will be presented in May 2016.</p> <p>26 May 2016 A briefing report will be presented to Councillors at the 30 May 2016 Councillor Briefing.</p> <p>30 May 2016 A report was presented to the Councillor Briefing on 30 May 2016, and a further report will follow in September.</p> <p>20 September 2016 A tour of possible sites for the development of a Motorsport Complex will be organised for early in 2017.</p> <p>26 April 2017 A report to Council is tentatively scheduled for June 2017.</p> <p>05 June 2017 The report to Council has been rescheduled while the Committee's Terms of Reference are drafted.</p> <p>04 October 2017 New Terms of Reference have been adopted at the 2 October 2017 Council Meeting. A further report as required by this resolution is not expected to occur until March 2018.</p>

Date of Council Meeting	Item	Date of Future Council Meeting Report
		<p>13 November 2017</p> <p>Two EOI's received to conduct feasibility study. Motorsport Complex committee will meet in next two weeks to assess the EOI's</p> <p>06 March 2018</p> <p>Consultant appointed and feasibility study underway. First report (Situational Analysis) presented on 6 March 2018</p> <p>20 July 2018</p> <p>A report is anticipated for Council Meeting 1 October 2018.</p>
31 July 2017	<p>International Relations Advisory Committee Recruitment of Community Members</p> <p><i>Confidential under section 89(2)(a) personnel matters</i></p>	<p>09 August 2017</p> <p>A report will be prepared for Council by 30 September 2017.</p> <p>19 October 2017</p> <p>Report to be provided at Council Meeting 13 November 2017</p> <p>06 December 2017</p> <p>A further report will be presented to Council in 2018.</p> <p>09 March 2018</p> <p>The Community Members of the International Relations Advisory Committee were nominated and adopted in the August Council meeting. Successful and unsuccessful members have been advised.</p> <p>05 June 2018</p> <p>A report is anticipated in August 2018.</p> <p>20 July 2018</p> <p>A further report to be presented to Council in 2018</p>

Date of Council Meeting	Item	Date of Future Council Meeting Report
23 October 2017	<p>Development Proposal - Expression of Interest</p> <p><i>Confidential under Section 89(2) (d) (e) of the Local Government Act 1989, as it deals with contractual matters; AND proposed developments.</i></p>	<p>19 January 2018 A report will be scheduled as required.</p> <p>08 February 2018 A report is anticipated at 05 March 2018 Council Meeting.</p> <p>09 March 2018 Presentation to occur at a Councillor Briefing on 26 March 2018.</p> <p>24 May 2018 Workshop has been arranged for 1 June 2018.</p> <p>24 July 2018 Briefing report has been prepared for 30 July 2018.</p>
05 February 2018	Signage on Overhead Bridges on Freeway	<p>08 February 2018 A report is anticipated at 05 March 2018 Council Meeting.</p> <p>08 March 2018 A report to Council will be prepared for a future Council meeting once a response is received from Vic Roads.</p> <p>06 June 2018 A further report is due September 2018.</p>
3 April 2018	Future Use of the Visitor Information Centre Building	<p>04 April 2018 The resolution is noted. A report outlining options for the future use of the existing Visitor Information Centre building in Traralgon will be presented to Council closer to the transition of the service to the foyer of the new performing arts centre (Latrobe</p>

Date of Council Meeting	Item	Date of Future Council Meeting Report
		Creative Precinct). 20 July 2018 No further updates - Update to be provided as the opening of the LCP approaches.
02 July 2018	Use and Development of Land for Industry (Private Asbestos Disposal)	02 July 2018 A further report is scheduled for 2018 25 July 2018 A report is scheduled for presentation to Council 6 August 2018
23 October 2017	Gippsland Logistics Precinct Potential Business Opportunity <i>Confidential under Section 89(2) (e) of the Local Government Act 1989, as it deals with proposed developments.</i>	05 December 2017 A report will be presented to Council in 2018. 20 July 2018 A report will be presented to Council later in 2018
Community Services		
04 December 2017	Potential changes to Aged & Disability Services and their impact on Council	17 January 2018 A future report is required in March 2018 20 June 2018 Consultant undertaking review and consultation. A briefing will be provided to Council in August. Final report from consultant due December 2018
02 July 2018	Moe and District Social Infrastructure Plan Draft Report	02 July 2018 A further report is scheduled for 2018

Date of Council Meeting	Item	Date of Future Council Meeting Report
Corporate Services		
25 May 2015	MAV Workcare Self Insurance <i>Confidential under section 89(2)(d) contractual matters</i>	14 March 2017 A report to Council is scheduled for the end of the current financial year. 18 July 2017 A report will be presented to Council in 2020/2021 Financial Year.
14 September 2015	Long Term Lease Renewal Agreement – Moe Racing Club	19 January 2018 Still pending finalisation of negotiations with the Moe Racing Club before a final agreement is provided to Council for ratification. 25 June 2018 A report will be presented to Council in the second half of 2019.
11 September 2017	Proposed Road Renaming - Ashley Avenue, Morwell	20 September 2017 Pending further discussions before a report is rescheduled for decision. 27 October 2017 Councillor Middlemiss to discuss with resident the possibility of suggesting another name for the original Ashley Avenue, Morwell. 29 March 2018 No change 13 June 2018 No change
02 July 2018	Potential renaming of Yallourn North Recreation Reserve	02 July 2018 A further report is scheduled for 2018

Date of Council Meeting	Item	Date of Future Council Meeting Report
02 July 2018	Proposed Road Discontinuance-Verrey Lane, Morwell	<p>02 July 2018</p> <p>A further report is scheduled for 2018</p>
Infrastructure & Recreation		
05 March 2018	Suitable Street Tree Planting List 2018	<p>05 March 2018</p> <p>A further report will be scheduled in 2018.</p> <p>23 April 2018</p> <p>A briefing report will be prepared for Councillor Briefing 20 August with a Council report for consideration at the 3 September 2018 Council Meeting.</p> <p>13 July 2018</p> <p>A report is scheduled for Council Meeting in November 2018</p>
03 April 2018	Illegally Dumped Rubbish on HVP Plantations Land	<p>5 April 2018</p> <p>A further report will be prepared for 22 October 2018 Councillor Briefing.</p>
03 April 2018	2018/05 - MacPherson Road, Moe	<p>6 April 2018</p> <p>A briefing report will be prepared for 23 July Briefing 1 Session with a final report for decision presented to Council at the 6 August Council Meeting</p> <p>13 June 2018</p> <p>Report being reviewed after division check in</p> <p>05 July 2018</p> <p>A new report is being prepared for the 6 August Council meeting.</p> <p>24 July 2018</p> <p>A Briefing has been prepared for 30 July instead of a Council report for 6 August. The</p>

Date of Council Meeting	Item	Date of Future Council Meeting Report
		planned Council report has now been scheduled for September 2018.
03 April 2018	Petition For Change of Speed Limits on Latrobe Road and Old Melbourne Roads	<p>6 April 2018 A briefing report will be prepared for 23 July Briefing 1 Session with a final report for decision presented to Council at the 6 August Council Meeting</p> <p>13 June 2018 Survey period is now open until 30 June 2018</p> <p>24 July 2018 The consultation period is complete and the results are being analysed the week of 23 July. Following the analysis we will prepare a Briefing report for Council, and then correspond directly with VicRoads for both our road (Old Sale Road) and their road (Latrobe Road) and advise the head petitioner.</p>
03 April 2018	Partial closure of Fowler Street Service Road between Vale Street and South Street, Moe	<p>6 April 2018 Consultation is being prepared. A report to formally declare the "partial closure" is scheduled for September 2018</p> <p>17 May 2018 The preliminary works to declare the road closure is underway. Alternatives are still being explored.</p> <p>24 July 2018 Consultation has been moved to late July to coincide with the new Feedback Loop consultation that will be undertaken at the end of several projects each year.</p>
02 July 2018	Draft Path Asset management Plan for	<p>16 July 2018 A further report is scheduled for November</p>

Date of Council Meeting	Item	Date of Future Council Meeting Report
	Public Exhibition	2018

Any proposed timings of reports listed above advised up to 25 July 2018 have been included in the table. Items are removed only once a report has been tabled at Council and advised accordingly.

Any further updates after this time will be provided in the next Council Meeting Agenda.

NOTICES OF MOTION

9. NOTICES OF MOTION

9.1 2018/10 - ANIMAL MANAGEMENT

Cr Kellie O'Callaghan

I, Cr O'Callaghan, hereby give notice of my intention to move the following motion at the Council Meeting to be held on Monday, 6 August 2018:

That Council requests a report be provided outlining options for alternative service models for the provision of animal management specifically related to impounded animals and operations of the Latrobe City Council Pound to be tabled at the November 2018 Council Meeting, which includes, but is not limited to:

- 1. Options for a Pound operated by an external party, including exploration of services provided by Animal Aid & other rescue agencies at other Municipalities.**
- 2. Options for a Latrobe City Council operated Pound with a model that pro-actively engages, includes & welcomes volunteer support and involvement.**
- 3. Opportunities for Volunteers to be actively engaged at our current Pound.**
- 4. Consultation with our current local key volunteer partner agencies including Forever Friends Animal Rescue Latrobe, Grounded Paws & Kayas Mission.**
- 5. Consideration of the Animal Welfare Shelter proposal presented to Council by Mr Andrew Lewis.**
- 6. An outline of available Latrobe City Council owned land where a new Pound facility could potentially be located.**
- 7. Details of preliminary cost estimate for a range of options for the establishment of a new Pound facility that meets all of the legislative compliance guidelines, operates according to industry best practice; provides accommodation to meet future demand in the area; and provide shelter services in the most cost-effective way.**
- 8. Options for changes to current Pound operating procedures that would ensure that animals in the care of Latrobe City Council are provided with appropriate bedding within enclosures including blankets & other measures ensuring comfort.**

MOTION

Moved: Cr O'Callaghan

Seconded: Cr Gibson

That Council requests a report be provided outlining options for alternative service models for the provision of animal management specifically related to impounded animals and operations of the Latrobe City Council Pound to be tabled at the November 2018 Council Meeting, which includes, but is not limited to:

- 1. Options for a Pound operated by an external party, including exploration of services provided by Animal Aid & other rescue agencies at other Municipalities.**
- 2. Options for a Latrobe City Council operated Pound with a model that pro-actively engages, includes & welcomes volunteer support and involvement.**
- 3. Opportunities for Volunteers to be actively engaged at our current Pound.**
- 4. Consultation with our current local key volunteer partner agencies including Forever Friends Animal Rescue Latrobe, Grounded Paws & Kayas Mission.**
- 5. Consideration of the Animal Welfare Shelter proposal presented to Council by Mr Andrew Lewis.**
- 6. An outline of available Latrobe City Council owned land where a new Pound facility could potentially be located.**
- 7. Details of preliminary cost estimate for a range of options for the establishment of a new Pound facility that meets all of the legislative compliance guidelines, operates according to industry best practice; provides accommodation to meet future demand in the area; and provide shelter services in the most cost-effective way.**
- 8. Immediately change current Pound operating procedures to ensure that animals in the care of Latrobe City Council are provided with appropriate bedding within enclosures including blankets and other measures ensuring comfort.**

CARRIED UNANIMOUSLY

(Signed)
Cr O'Callaghan
31 July 2018

Attachments
Nil

ITEMS REFERRED BY THE COUNCIL TO THIS MEETING FOR CONSIDERATION

**10. ITEMS REFERRED BY THE COUNCIL TO THIS MEETING FOR
CONSIDERATION**

Agenda Item: 10.1

**Agenda Item: Use and Development of Land for Industry
(Private Asbestos Disposal)**

Sponsor: General Manager, City Development

**Council Plan Objective: Support job creation and industry diversification to
enable economic growth in Latrobe City.**

Status: For Decision

Proposed Resolution:

That Council:

**Issues a Notice of Decision to Grant a Permit for the Use and Development of
Land for Industry (Refuse Disposal – Private Asbestos Disposal) and
Alteration of Access to a Road Zone Category 1 in the Special Use Zone 1
and Environmental Significance Overlay 1 at 412 Commercial Road, Morwell
(Lot 2 on Plan of Subdivision 449983A), with the following conditions:**

Endorsed Plans Condition:

- 1. The use and development as shown on the endorsed plans must not be
altered without the written consent of the Responsible Authority.**

Amenity Conditions:

- 2. The use may operate only between the hours of 7.00am and 6.00pm
Monday to Friday, and 7.00am and 5.00pm Saturday, unless with the
written consent of the Responsible Authority.**
- 3. No waste materials other than those generated by the demolition works
at Lot 2 on Plan of Subdivision 449983A are to be disposed of on the
subject site.**
- 4. The use and development must be managed so that the amenity of the
area is not detrimentally affected, through the:**
 - a) transport of materials, goods or commodities to or from the land;**
 - b) appearance of any building, works or materials;**
 - c) emission of noise, artificial light, vibration, smell, fumes, smoke,
vapour, steam, soot, ash, dust, waste water, waste products, grit or
oil;**

d) presence of vermin;

or otherwise, to the satisfaction of the Responsible Authority.

5. All soil stockpiles and areas housing unburied waste materials must be maintained to avoid dust nuisance to any residential area to the satisfaction of the Responsible Authority. Measures to be implemented for the avoidance of dust amenity issues from the site must include:
- a) The provision of watercarts on site to be used to control dust during dry and windy conditions;
 - b) Regular watering of unsealed internal haul roads; and
 - c) Vegetation of final cap areas as soon as practical as per the landscaping conditions included in this permit.

Landscaping Conditions:

- 6. Prior to the commencement of any works, further landscape plans must be submitted to and approved by the Responsible Authority. The plan must be generally consistent with the landscaping plans submitted with the planning permit application, but updated to show landscaping of a similar nature for 'Landfill B (Secondary Cell)' as what is shown for 'Landfill A (Primary Cell)'.
- 7. Within three (3) months of each landfill cell being filled and capped, the component of the landscaping works identified on the endorsed landscaping plan that applies to that landfill cell area must be carried out and completed to the satisfaction of the Responsible Authority.
- 8. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the Responsible Authority, including that any dead, diseased or damaged plants are to be replaced.

Standard Industrial Conditions:

- 9. Once building works have commenced they must be completed to the satisfaction of the Responsible Authority.
- 10. All buildings and works must be maintained in good order and appearance to the satisfaction of the Responsible Authority.

Engineering Conditions:

- 11. Before the commencement of any land use hereby permitted, an environmental management plan shall be submitted to and approved by the Responsible Authority. The plan must detail how issues such as erosion prevention, temporary drainage, dust generation and sediment control will be managed for the stockpiling of soil on the site. Details of a contact person/site manager must also be provided, so that this person can be easily contacted should any issues arise.

12. Control measures in accordance with the approved environmental management plan, shall be employed throughout the construction and operation stages of the soil stockpile to the satisfaction of the Responsible Authority. The Responsible Authority must be kept informed in writing of any departures from the environmental management plan. If, in the opinion of the Responsible Authority, the departure from the approved plan is significant then an amended plan must be submitted to and approved by the Responsible Authority. The approved measures must be carried out continually and completed to the satisfaction of the Responsible Authority.

Environmental Health Conditions:

13. Prior to the commencement of works an EPA Works Approval is required for the proposal. All site activities must comply with the requirements of the relevant approved Works Approval to the satisfaction of the EPA.
14. The location of the landfill cells is to be GPS marked and recorded on both the EPA and Council waste databases.

Environmental Planning Condition:

15. Before works start, a fence must be erected around the tree to be retained on site. This tree is marked and identified in the documentation included in the Application for Planning Permit. This fence will protect the tree by demarcating the tree protection zone and must be erected at a radius of 12 × the diameter at a height of 1.3 metres to a maximum of 15 metres but no less than 2 metres from the base of the trunk of the tree. The fence must be constructed of star pickets/ chain mesh/ or similar to the satisfaction of the Latrobe City Council. The fence must remain in place until all works are completed to the satisfaction of the Latrobe City Council.
16. Except with the written consent of the Latrobe City Council, within the area of native vegetation to be retained and any tree protection zone associated with the permitted works, the following is prohibited:
- a) vehicular or pedestrian access
 - b) trenching or soil excavation
 - c) storage or dumping of any soils, materials, equipment, vehicles, machinery or waste products
 - d) entry and exit pits for underground services
 - e) any other actions or activities that may result in adverse impacts to retained native vegetation.

EPA Conditions:

17. Effective noise levels from the use of the premises must comply with
-

the requirements of the *State Environment Protection Policy (Control of Noise from Commerce, Industry and Trade) No. N-1*.

18. All development and use of the premises involving the emission of dust and other air quality indicators must comply with the *State Environment Protection Policy (Air Quality Management)*.
19. Nuisance dust and/or airborne particles must not be discharged beyond the boundaries of the premises.
20. Odours offensive to the senses of human beings must not be discharged, emitted or released beyond the boundaries of the premises.
21. Surface water discharged from the premises must not be contaminated with waste.

Permit Expiry Condition:

22. This permit will expire if one of the following circumstances applies:
 - a) The development is not started within two years of the date of this permit;
 - b) The development is not completed and the use has not commenced within four years of the date of this permit;

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires, or within six months of expiry of permit. An extension of time to complete the development or a stage of the development may be requested if -

the request for an extension of time is made within 12 months after the permit expires; and

the development or stage started lawfully before the permit expired.

MOTION

Moved: Cr Middlemiss
Seconded: Cr Howe

That Council defers making a decision on planning permit application 2017/242 for the use and development of land for industry (refuse disposal – private asbestos disposal) and alteration of access to a road zone category 1 at 412 Commercial Road, Morwell (Lot 2 on Plan of Subdivision 449983A) to allow further time for all parties to fully consider the use of the approved asbestos landfill cell associated with the proposed demolition of the Hazelwood Power Station, to be also used to landfill asbestos associated with the Morwell Power Station demolition.

CARRIED UNANIMOUSLY

Executive Summary:

The proposal seeks to use and develop land for industry (refuse disposal – private asbestos disposal) and to alter access to a Road Zone, Category 1. The asbestos waste to be disposed of on site will be restricted to the materials from the proposed demolition of the Morwell power station within the same allotment.

The application was last heard at the Ordinary Council Meeting on 2 July 2018 where it was resolved to defer making a decision on planning permit application 2017/242 for the use and development of land for industry (refuse disposal – private asbestos disposal) until the next Ordinary Council Meeting and alteration of access to a road zone category 1 at 412 Commercial Road, Morwell (Lot 2 on Plan of Subdivision 449983A) until the applicant seeks support from the appropriate Ministers and written confirmation from Engie as to whether Engie would be prepared to lease or sell land in the vicinity of the proposed Engie Asbestos Materials Landfill for use by HRL as an Asbestos Material Landfill.

Since the matter was first considered by Council all parties have been working together for an outcome. This has involved an onsite meeting held on 19 June with HRL Limited to discuss the proposed location of the asbestos disposal facility.

On 12 July 2018 a teleconference was held between the Chief Executive Officer, General Manager, Manager Planning Services and Executive Directors of relevant agencies to progress the matter.

A further meeting took place on 30 July to again discuss options in response to Council's resolution.

This meeting was attended by relevant Council officers from Council, EBAC, Engie, EPA, DELWP and Cr. Graeme Middlemiss, Cr. Alan McFarlane, and Cr. Darrell White (Mayor).

Discussion at this meeting was considered to be quite positive with all parties open to the consideration of the use of the asbestos cell associated with the proposed demolition of the Hazelwood Power Station, to be also used to store asbestos associated with the Morwell Power Station.

It is noted for this to be achieved a number of issues need to be worked through including financial, risk, liability and environmental considerations for Engie and EBAC to consider as well as government agencies. It will also require a variation to the status of the Engie licence associated with their approved asbestos landfill site from a private landfill to a commercial landfill licence if they are to take the asbestos waste associated with the Morwell Power Station. Council officers continue to work with all relevant departments and parties in relation to this matter to progress an alternative solution.

This being said however officers have considered the submissions and assessed the proposal against the relevant provisions of the Latrobe Planning Scheme (the Scheme), it is considered that the proposal is generally in accordance with the relevant objectives and decision guidelines of the Scheme.

It is therefore recommended that a Notice of Decision to Grant a Permit be issued.

Declaration of Interests:

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

Background:

Summary

Land: 412 Commercial Road, Morwell, known as Lot 2 on Plan of Subdivision 449983A

Proponent: Energy Brix Australia Corporation Pty Ltd C/- GHD Pty Ltd

Zoning: Special Use Zone, Schedule 1 (SUZ1), Industrial 1 Zone (IN1Z) and abuts a road in the Road Zone, Category 1 (RDZ1)

Overlay Environmental Significance Overlay, Schedule 1 (ESO1), Floodway Overlay (FO) and Land Subject to Inundation Overlay (LSIO)

A Planning Permit is required for:

- The use of land in the SUZ1 for a Section 2 use (industry - refuse disposal) in accordance with Clause 1.0 to the Special Use Zone;
- The construction of a building or construction or carrying out of works in the SUZ1 in accordance with Clause 37.01-4;
- The construction of a building or construction or carrying out of works in the ESO1 in accordance with Clause 42.01-2; and
- The alteration of access to a road in the Road Zone, Category 1, in accordance with Clause 52.29 of the Scheme.

Proposal

The application is for the use and development of land for industry (refuse disposal – private asbestos removal) and alteration of access to a Road Zone, Category 1, in the Special Use Zone 1 and Environmental Significance Overlay 1.

This application seeks to accommodate the disposal of asbestos from the Morwell Power Station which is proposed to be demolished. It should be noted that the proposed demolition of the Morwell Power Station is subject to a separate approval process through Heritage Victoria.

The design of the proposed refuse disposal facility sees the creation of five cells that are to collectively accept up to 15,000m³ of debris from the power station. The construction will be separated into 'Landfill A' and 'Landfill B'. The intent of 'Landfill A' is to contain the 10,000m³ of asbestos material that is estimated to be generated by the power station demolition. The four cells that make up 'Landfill A' will be combined to be approximately 100 metres long, 40 metres wide and 6 metres deep.

'Landfill B' is proposed to be constructed if more than the initially estimated 10,000m³ of asbestos material requires disposal. 'Landfill B' will have a capacity to accept 5,000m³ of waste materials if constructed. This fifth cell is proposed to be 71 metres long, 46 metres wide and 6 metres deep.

Once the cells are full, the waste materials are to be contained below ground level, with the soil cap protruding above ground level. The maximum capped height of the landfill will be 3.5 metres above natural ground level. These cap areas are to be landscaped upon completion of use of each cell so as to avoid erosion issues.

An earthen bund is proposed to be built around the perimeter of the landfill. This perimeter bund will prevent stormwater runoff from surrounding land entering the landfill. The final cap will be tied into this bund. Small earthen bunds would also be built to separate the cells to assist in the segregation of uncontaminated stormwater and leachate during the landfilling of a cell. A leachate collection system would be provided on the base of the landfill.

The outside perimeter of the bunds will be secured by temporary fencing whilst the cells are receiving waste materials. Once the operations are completed these security fences will be removed and replaced with more visually appropriate rural post and wire fencing.

The facility is proposed to operate between the hours of 7.00 am and 6.00 pm Monday to Friday, and 7.00 am and 5.00 pm on Saturdays.

Vehicle movements to and from the site will be via the existing access point to Commercial Road and are estimated to comprise of up to 10 semi-trailers arriving and leaving per month for the 3 month construction phase; up to one semi-trailer arriving and leaving two days per month for the 18 month operational phase; and no truck movements to and from the site upon the completion of the project.

A copy of the development plans are located at Attachment 2 of this report.

Subject Land:

The subject site comprises of Lot 2 on Plan of Subdivision 449983A, more commonly known as 412 Commercial Road, Morwell. The land is irregular in shape, with a total site area of 91.07 hectares. The site is located approximately 1 km south of the town centre of Morwell.

Access to the site is provided via an informal internal access road that connects to Commercial Road in the north-western portion of the site. This internal access road extends along a portion of the western site boundary leading to a car parking area and gated entrance to the Morwell Power Station. Native vegetation is scattered along the site boundary.

The land is relatively flat and currently contains a recently decommissioned power station, briquette factories and associated buildings and infrastructure. The balance of the site is largely undeveloped with the exception of a settlement pond collecting stormwater runoff. This settlement pond is located centrally within the site and discharges to Bennetts Creek.

A number of easements are located on site. The proposed works would not be located near the easements.

Surrounding Land Use:

To the north of the subject site beyond the Princess Freeway (RDZ1) is the interface of the industrial area with the established residential area of Morwell which is located in the General Residential Zone (GRZ). This interface is approximately 650 metres from the proposed landfill sites. Bennetts Creek which is located in the FO and the LSIO extends along the eastern site boundary. Industrial warehouses in the IN1Z are located further east across Monash Way (RDZ1). Two power stations, the gas fired Jeeralang A and B stations, the unoccupied Hazelwood Power Station and Hazelwood Cooling Pond are all located to the south in the SUZ1

An aerial image showing the context of the site is located at Attachment 3 of this report.

Reasons for Proposed Resolution:

The proposal is considered to be:

- Consistent with the strategic direction of the State and Local Planning Policy Frameworks;
- Consistent with the 'Purpose' and 'Decision Guidelines' of the Special Use Zone Schedule 1;
- Consistent with the 'Purpose' and 'Decision Guidelines' of the Environmental Significance Overlay Schedule 1;
- Consistent with the 'Purpose' and 'Decision Guidelines' of Clause 52.29 Land Adjacent to a Road Zone, Category 1;
- Consistent with Clause 65 (Decision Guidelines); and
- The objection received has been considered against the provisions of the Latrobe Planning Scheme and the relevant planning concerns have been considered, while noting that some concerns raised in the objections do not form planning grounds on which the application should be refused.

Issues:

Strategy Implications

The proposed use and development of the land is considered to align with Council's strategy to implement a town planning regime which facilitates appropriate urban growth, industry diversification, liveability and connectivity of Latrobe City. The use and development of the site for the disposal of asbestos will reduce the risk to the surrounding community from potential asbestos contamination by retaining and disposing of hazardous materials on site.

Communication

Notification:

The application was advertised pursuant to Sections 52(1)(a) and (d) of the Planning and Environment Act 1987 (the Act), with notices were sent to all adjoining and adjacent landowners and occupiers, one notice displayed on site for a minimum of 14 days, and publication of a notice in the Public Notices section of two issues of the Latrobe Valley Express.

At the completion of the advertising period, two submissions were received – one submission of support and one objection.

A copy of the submissions can be viewed at Attachment 4 of this report.

External:

Referrals were provided under Section 55 of the Act to:

- Department of Economic Development, Jobs, Transport and Resources who consented to the granting of a planning permit, with no conditions required.
- Environment Protection Authority who consented to the granting of a planning permit, subject to the inclusion of conditions.
- VicRoads who consented to the granting of a planning permit, with no conditions required.

Notice of the application was given under Section 52 of the Act to:

- Heritage Victoria who consented to the granting of a planning permit, with no conditions required.
- Worksafe Victoria who consented to the granting of a planning permit, with no conditions required.

Internal:

The application was referred to Council's Infrastructure, Environment, Strategic Planning and Health Services teams for consideration. There was no objection to the proposal subject to planning permit conditions from Infrastructure, Environment and Health Services.

Financial Implications

Additional resources or financial cost will only be incurred should the planning permit application require determination at the Victorian Civil and Administrative Tribunal (VCAT). The anticipated time required for a Council Officer to prepare a VCAT submission and collate all relevant documentation is 10 business days with an additional three days required to attend and present at the appeal, resulting in a total of 13 business days. This equates to an estimated financial cost in the order of \$5,200. This cost would be greater if a consultant and any expert witnesses were required to attend on Council's behalf and would likely be in excess of \$21,000.

Risk Analysis

There is a possible likelihood of risk to Council's reputation if the application is not approved due to one objection received from the community. In the event that approval is granted for the demolition of the power station buildings, the disposal of asbestos on site would provide the safest option for the disposal of the asbestos. To manage and limit any potential risk to Council, the recommendation has been considered against the relevant sections of the Latrobe Planning Scheme and advice from relevant referral authorities.

Legal and Compliance

Latrobe Planning Scheme

State Planning Policy Framework

- Clause 11.10 Gippsland
- Clause 11.10-1 A Diversified Economy
- Clause 13.03-1 Use of Contaminated and Potentially Contaminated Land
- Clause 13.04-1 Noise Abatement
- Clause 13.04-2 Air Quality
- Clause 14.02-2 Water Quality
- Clause 14.03 Resource Exploration and Extraction
- Clause 17.02-2 Design of Industrial Development

Local Planning Policy Framework

Municipal Strategic Statement (Clause 21)

- Clause 21.04-5 Mine Fire
- Clause 21.05-2 Water
- Clause 21.05-4 Coal Resources
- Clause 21.07-3 Industry

Zoning

Special Use Zone, Schedule 1 (Clause 37.01)

The proposal is considered to be consistent with the purpose and decision guidelines of the SUZ1. This will be further discussed in this report.

Industrial 1 Zone (Clause 33.01)

The need for a planning permit is not triggered under Clause 33.01 as the proposed development is not within the land area zoned Industrial 1. Assessment of the application against this land zoning is therefore not required.

Overlay

Environmental Significance Overlay, Schedule 1 (Clause 42.01)

The proposal is considered to be consistent with the decision guidelines at Schedule 1 to the Environmental Significance Overlay. This will be further discussed in this report.

Floodway Overlay (Clause 44.03) and Land Subject to Inundation Overlay (Clause 44.04)

As the proposed development site is located outside the area of the site affected by these overlays, the need for a planning permit is not triggered under this clause and assessment under these provisions of the Scheme is not required.

Particular Provisions

Clause 52.10 Uses with Adverse Amenity Potential:

The table to Clause 52.10 specifies that the proposed facility requires a threshold distance of 100 metres from land in a residential zone, land used for a hospital or an education centre or land in a public acquisition overlay to be acquired for a hospital or an education centre. These threshold distances are exceeded with the development site being over 800 metres from a residential zone thereby ensuring that the use will not cause offence or unacceptable risk to the neighbourhood.

Clause 52.29 Land Adjacent to a Road Zone, Category 1:

The proposal is considered to be generally consistent with the provisions of this particular provision as VicRoads is satisfied that the likely increase in vehicle movements to and from the site will not impact on the operation of the road or public safety.

Decision Guidelines (Clause 65):

Clause 65.01 sets out the decision guidelines to consider before deciding on an application or approval of a plan. The proposal is considered to be generally consistent with these decision guidelines, as will be discussed later in this report.

Incorporated Documents (Clause 81):

No Incorporated Documents are considered to be relevant to this proposal.

Strategic direction of the State and Local Planning Policy Frameworks:

The proposal is considered to be generally consistent with the provisions of the relevant clauses under the SPPF and LPPF. The establishment of an on-site refuse disposal facility capable of handling asbestos materials generated from the site will

assist in strengthening the economic resilience of the area as it would provide for the repurposing of the site through the safe demolition of the Morwell power station.

The applicant has demonstrated that the potential offsite amenity impacts from the facility such as air, soil and water contamination are able to be contained. This has been confirmed through referral responses from the relevant authorities including the EPA and internal departments subject to the inclusion of planning permit conditions. It is considered that the facility would be appropriately sited to minimise any off-site amenity impacts to the surrounding environment and the nearby Morwell urban area.

The site is located in the Gippsland Coalfields Policy Area. The establishment of the proposed facility will enable the continued productive use of the land while not unreasonably limiting the ability of the site to be accessed for brown coal resources in the future.

'Purpose' and 'Decision Guidelines' of the Special Use Zone 1:

The purpose of the Special Use Zone 1 is to provide for brown coal mining, electricity generation and non-urban uses that protect brown coal resources. The Decision Guidelines focus on the protection of the brown coal resource, and discouraging uses and developments that are at odds with the exploration of the resource and its processing.

The proposal is considered to be generally consistent with the purpose and decision guidelines of the zone as the proposed use and development would not impact on the ability for future mining of the broader area to occur. The application was referred to DEDJTR who had no objection to the proposal. As such the proposal should not have an effect on the brown coal resources in the area and is an acceptable use and development of the site.

'Purpose' and 'Decision Guidelines' of the Environmental Significance Overlay, Schedule 1:

The overlay provides an 'urban buffer' between urban settlements and coal mining and coal fired power stations. The proposal satisfies the environmental objectives of the overlay as it would allow for the continued economic productive use of the land while not impacting on the coal resource, and will involve a use and development that is compatible with the buffer area.

Council Resolution:

The application was last heard at the Ordinary Council Meeting on 2 July 2018 where it was resolved to defer making a decision on planning permit application 2017/242 for the use and development of land for industry (refuse disposal – private asbestos disposal) until the next Ordinary Council Meeting and alteration of access to a road zone category 1 at 412 Commercial Road, Morwell (Lot 2 on Plan of Subdivision 449983A) until the applicant seeks support from the appropriate Ministers and written confirmation from Engie as to whether Engie would be prepared to lease or sell land in the vicinity of the proposed Engie Asbestos Materials Landfill for use by HRL as an Asbestos Material Landfill.

On 12 July 2018 a teleconference was held between the CEO, GM, Manager Planning Services and Executive Directors of relevant agencies to progress the matter.

A subsequent meeting took place on 30 July to again discuss options in response to Council's resolution.

This meeting was attended by relevant Council officers from Council, EBAC, Engie, EPA, DELWP and Cr. Graeme Middlemiss, Cr. Alan McFarlane, and Cr. Darrell White (Mayor).

Discussion at this meeting was considered to be quite positive with all parties open to the consideration of the use of the asbestos cell associated with the proposed demolition of the Hazelwood Power Station, to be also used to store asbestos associated with the Morwell Power Station.

It is noted for this to be achieved a number of issues need to be worked through including financial, risk, liability and environmental considerations for Engie and EBAC to consider as well as government agencies. It will also require a variation to the status of the Engie licence associated with their approved asbestos landfill site from a private landfill to a commercial landfill licence if they are to take the asbestos waste associated with the Morwell Power Station. Council officers continue to work with all relevant departments and parties in relation to this matter to progress an alternative solution.

The application was initially heard at the Ordinary Council Meeting on 7 May 2018, where it was resolved:

- *That Council defers consideration of the use and development of land for industry (private asbestos disposal) to a future meeting of the Council to allow for other locations to be explored.*

In response to Council's resolution the applicant has submitted that the following site options were explored and the table below provides reasons why they were discounted:

Alternate sites	Response
Existing regional facilities	<p>Gippsland Waste and Resource Recovery Group (GWRRG) confirmed that regional facilities do not have capacity to accommodate material;</p> <p>GWRRG expressed concerns with the ability to safely dispose of material at off-site facilities; and</p> <p>Transporting asbestos is the riskiest option.</p>

<p>Shared facility with ENGIE Hazelwood</p>	<p>EPA informed both EBAC and ENGIE that their regulations do not permit one party to dispose of another party's waste without becoming a licensed landfill operator; and</p> <p>Neither EBAC nor ENGIE wished to become a licensed landfill operator due to the extent of regulation and risk involved in these activities.</p>
<p>On-site facility south of the power station buildings</p>	<p>Investigation including drilling of a bore indicated that the environmental design requirements stipulated by the EPA could not be met with groundwater depth of less than one metre below the natural surface.</p>

The response further details that the subject site was selected as a result of groundwater studies, where the groundwater depth approaches 20 metres and the clayey soil are of low permeability. Furthermore, the applicant details that the recommended EPA setback requirements for a landfill to residential area is 200 metres for this type of facility. The proposal landfill is setback approximately 600 metres to a residential zone. Other similar type landfills and their proximity to residential sites are also provided in the report.

In conclusion it is detailed that the responsibility of the landfill owner (and any subsequent landowners) is to ensure the operation, management and rehabilitation of a landfill complies with EPA's regulatory framework requirements and the relevant best practice guidelines. It is the applicant's consideration that the on-site disposal of asbestos provides the safest option for the community and workers as a whole.

A copy of the applicants' response can be viewed at Attachment 1 of this report.

Following the 7 May meeting, the application was heard at the Ordinary Council Meeting on 4 June 2018, where it was resolved to reconsider the matter at the next Council meeting in July. This has led to an onsite meeting being held on 19 June with HRL Limited to discuss the proposed location of the asbestos disposal facility and further meetings with all parties as outlined elsewhere in this report.

Clause 65 (Decision Guidelines):

The proposal is considered to be generally consistent with the Decision Guidelines at Clause 65.01. The proposal is considered to accord with the relevant provisions of the Scheme, Section 60 of the Act, and the orderly planning of the area.

Community Implications

The application received one submission in the form of an objection. The issues raised were:

1. Impact on waterways.

Groundwater and nearby waterways will not be contaminated by the proposed landfill. The proposed landfill cells are located approximately 600 metres away from any direct waterways and also significantly above any underlying groundwater catchment levels. The landfill cell will meet all relevant EPA requirements, including depths to groundwater. The design criteria for landfills are set by the EPA who has stringent requirements so as to ensure water quality is not impacted.

2. Exposure of people to asbestos at the site historically.

Whilst the previous activities conducted at the site are not a consideration in the assessment of the application, the applicant has advised that the input and feedback of the Asbestos Council of Victoria (GARDS) has been actively sought throughout the planning application process. GARDS has provided a submission to Council in support of the proposal stating that the proposal is the lowest risk option in removing and disposing of the asbestos from the power station.

3. Lack of consideration of alternative sites.

Alternative options were considered by the planning permit applicant, and details of these investigations were submitted with the planning permit application. The report details that consultation with ENGIE and the EPA occurred to potentially create a single asbestos landfill that would service both site needs. This option was not pursued as:

- EPA regulations do not allow one company to take another companies waste without registering themselves as a waste disposal agent;
- The requirements to achieve this level of licensing are long, expensive and arduous; and
- Both companies did not wish to become licensed waste operators as with it brings potential liabilities.

Hence both companies resolved to dispose of their asbestos waste on their own site.

Furthermore, a further alternative to dispose of the asbestos material off site has been deemed high risk by the applicant and therefore an option not pursued. The option for on-site disposal seeks to minimise the risk associated with handling and disposing of the asbestos material.

4. Inadequate community consultation.

Notification of the proposal was required to be given pursuant to Section 52 of the Act by notifying adjoining owners and occupiers by mail, erecting a sign on the site for 14 days, and publishing a notice in the public notices section of the Latrobe Valley Express for two issues. It is noted that the landowner also conducted its own independent community information session on 29 November 2017. Furthermore, EBAC has a dedicated website which aims to update the community on the status of the project.

5. Lack of sufficient detail provided in the submission of support from the Gippsland Waste and Resource Recovery Group.

The information provided within the submission of support from the Gippsland Waste and Resource Recovery Group has been noted. It provides additional information to be considered as part of the overall application submitted.

Environmental Implications

Negative impacts on the environment are considered unlikely, particularly with the Works Approval requirements of the EPA. The authority has the ability to monitor the site and ensure ongoing compliance.

Options

Council has the following options in regard to this application:

1. Issue a Notice of Decision to Grant a Permit.
2. Issue a Notice of Decision to Refuse to Grant a Permit.

Council's decision must be based on planning grounds, having regard to the provisions of the Latrobe Planning Scheme.

Supporting Documents:

Nil

Attachments

- 1 [↓](#). Attachment 1 - Response to deferral
- 2 [↓](#). Attachment 2 - Development Plans
- 3 [↓](#). Attachment 3 - Site Context
4. Attachment 4 - Submissions (Published Separately) (Confidential)

10.1

Use and Development of Land for Industry (Private Asbestos Disposal)

1. Attachment 1 - Response to deferral 35
2. Attachment 2 - Development Plans 43
3. Attachment 3 - Site Context 59



Memorandum

16 May 2018

To	Karen Egan, Coordinator Statutory Planning, Latrobe City Council (via email)		
Copy to	Barry Dungey (EBAC), Mark Koller (GHD) (via email)		
From	Alastair McKenzie	Tel	+61 3 8687 8282
Subject	Response to the outcome of Council Meeting for PP2017/24	Job no.	31-35300

Dear Karen

Response to the outcome of the Ordinary Council Meeting 07 May 2018 (CM515) for PP2017/242

We are advised that on 7 May 2018 at the Ordinary Council Meeting, Council made the following resolution:

That Council defers consideration of the use and development of land for industry (private asbestos disposal) to a future meeting of the Council to allow for other locations to be explored.

We understand that reference to 'other locations' refers to both on the subject site and other sites, with concerns raised about the proximity of the cells to existing residential development.

This memo responds to Council's request and additionally addresses the following matters:

1. Alternative sites and locations for the asbestos landfill
2. Comparable asbestos landfills in Victoria in relation to residential zoned land
3. Roles and responsibilities of the EPA, WorkSafe and the land owner.
4. Risk of an asbestos disposal cell to the public

1 Alternative sites

A number of different options were assessed to safely dispose of the asbestos prior to determining the current proposed position in front of the power station buildings along the western property boundary.

Regional facilities

Gippsland Waste and Resource Recovery Group (GWRRG) confirmed that regional facilities do not have the capacity to accommodate the hazardous material due to the large volumes predicted (approximately 15,000 cubic metres (m³)).

In GWRRG's letter of support for the proposed on-site asbestos landfill, GWRRG expressed concerns relating to the ability to safely dispose of the material at off-site facilities.

3135300-89252/313530002-Response to the outcome of Council Meeting_GHD

GHD
Level 8 180 Lonsdale Street Melbourne VIC 3000 Australia
T 61 3 8687 8000 F 61 3 8687 8522 E melmail@ghd.com W www.ghd.com



Memorandum

Transporting asbestos is the riskiest option as if the truck was involved in an accident during the transportation of the waste, it could create a significant transport and accident risk, and the public could be at risk of being exposed to the hazardous material.

Shared facility with ENGIE Hazelwood

Discussions were held with the EPA (March 2017) proposing the solution of sharing of an asbestos disposal facility by ENGIE Hazelwood and Energy Brix Australia.

EPA informed both EBAC and ENGIE that their regulations do not permit one party to dispose of another party's waste without becoming a licensed landfill operator. Neither EBAC nor ENGIE wished to become a licensed landfill operator due to the extent of regulation and risk involved in these activities.

On-site facility south of the power station buildings

Land to the south of the power station was originally considered for the establishment of the landfill. The advantage of this location was the distance to residential zoned land to the north and short haul distance from the demolition site.

This area was subsequently investigated by GHD including the drilling of a bore to classify soil types and identify the groundwater depth to ensure that the landfill would not potentially affect groundwater.

The outcome of the testing indicated that the environmental design requirements stipulated by the EPA could not be met with groundwater depth of less than one metre below the natural surface. Subsequently an alternative higher area was tested north west of the power station buildings which satisfied EPA guidelines.

Proposed location on-site north west of the power station buildings

The groundwater studies indicated that the preferred location for the landfill is to the north of the existing buildings in a large vacant area where the groundwater depth approaches 20 metres and the clayey soils are of low permeability.

The land on the western edge of the site was also considered, but contains an ash disposal dam which was capped by the SECV in the early 1990s and is not suitable for reuse.

The proposed landfill will be designed, constructed, operated and then rehabilitated in accordance with best practice requirements specified by EPA.

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GHD
Level 8 180 Lonsdale Street Melbourne VIC 3000 Australia
T 61 3 8687 8000 F 61 3 8687 8522 E melmail@ghd.com W www.ghd.com



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2 Comparable asbestos landfills to residential land

The proposed location of the asbestos landfill is approximately 650m to residential zoned land to the north of the proposed landfill.

The recommended EPA requirements for a landfill to residential development is 200 metres for Type 3 Landfill (asbestos, solid inert waste) and 500 metres for Type 2 Landfill (municipal waste). The proposed asbestos landfill is a Type 3 facility.

A comparison of several operating asbestos landfills to residential areas was conducted to determine how the current proposal compares with other existing established facilities.

The following parameters were used in the assessment:

- The residential zones used were as per the residential zones defined in the planning scheme:
 - Low Density Residential Zone (LDRZ)
 - Mixed Use Zone (MUZ)
 - Township Zone (TZ)
 - Residential Growth Zone (RGZ)
 - General Residential Zone (GRZ)
 - Neighbourhood Residential Zone (NRZ)
- The precise location of asbestos disposal at each facility is unknown. Each distance was measured from within the waste facility not the closest point.
- NB- This listing does not indicate these sites have the capacity to accept the quantity asbestos that EBAC is expected to produce, it only provides reference to several disposal facilities that are actually closer to residential land than that proposed at EBAC.

Refer to Table 1 (below) for the summary of comparable asbestos landfill sites.

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GHD
Level 8 180 Lonsdale Street Melbourne VIC 3000 Australia
T 61 3 8687 8000 F 61 3 8687 8522 E melmail@ghd.com W www.ghd.com



Memorandum

Table 1 **Comparable asbestos landfills to residential zoned land**

Facility	Planning Zones	Distance to Residential Zone
<p>Grantville Landfill and Transfer Station</p> <p>Address: 1684 Bass Highway (Access off Stanley Road), Grantville VIC 3984</p> <p>Asbestos waste accepted: Residential only</p> <p>Distance to residential zone: Less than 300m (Township Zone)</p>		

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 T 61 3 8687 8000 F 61 3 8687 8522 E melmail@ghd.com W www.ghd.com



Memorandum

Facility	Planning Zones	Distance to Residential Zone
<p>Fyansford Waste Disposal & Recycling Centre</p> <p>Address: 5-103 Hamilton Highway, Fyansford VIC 3221</p> <p>Asbestos waste accepted: Residential and commercial</p> <p>Distance to residential zone: Less than 200m (General Residential)</p>		

The Grantville Landfill and Transfer Station and Fyansford Waste Disposal & Recycling Centre are licensed asbestos landfills in close proximity to residential zoned land and significantly closer than the proposed asbestos landfill.

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 Level 8 180 Lonsdale Street Melbourne VIC 3000 Australia
 T 61 3 8687 8000 F 61 3 8687 8522 E melmail@ghd.com W www.ghd.com



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3 Responsibilities of stakeholders

Landfill sites are regulated through the *Environment Protection (EP) Act 1970*, and a range of policies, guidelines and regulatory tools, including licences and remedial notices that outline conditions that a landfill owner/operator must adhere to.

The Environment Protection Authority (EPA), WorkSafe and the land owner all have responsibilities in relation to the management of asbestos landfills, which are discussed below.

EPA

EPA administers the legislation, policies, best practice guidance, approval and licensing processes for landfills to protect the environment and human health. The disposal of waste asbestos is controlled by the EPA.

In order to ensure that the risks are appropriately quantified and managed, owners of closed landfill sites will be issued with pollution abatement notices that require the gathering of necessary information and data, the development of rehabilitation plans and aftercare management and monitoring programs.

EPA has published a range of guidelines concerning the temporary storage, packaging, transport and disposal of asbestos.

WorkSafe Victoria

The regulator for the *Occupational Health and Safety Act 2004 (Vic)* and *Occupational Health and Safety Regulations 2017 (Vic)* in Victoria is WorkSafe.

The Occupational Health and Safety (OHS) law requires employers and all other workplace parties to consult and cooperate in the management of workplace risks, in order to protect the health and safety of workers and others who might be at risk from the work.

Asbestos removal must be done by a licensed removalist. WorkSafe has developed a range of compliance Codes to provide guidance to those who have duties under the Occupational Health and Safety Act 2004 (the OHS Act) or the Occupational Health and Safety Regulations 2017 (the Regulations) on how to comply with those duties or obligations.

There are strict safety & training requirements for people who are employed to handle or remove asbestos. These include training, planning and using safe removal methods, the use of protective clothing and equipment, and cleaning and disposing of equipment and waste correctly.

Additional requirements are included in the Compliance Code for Removing Asbestos in workplaces (2008). Through the Code there are a range of protections in place for workers and the surrounding community to ensure that the risk associated with removing the asbestos is minimised.

The removal of the asbestos will be undertaken in accordance with all relevant parts of the Code including WorkSafe notification, preparation of control plans, decontamination units, air monitoring and other matters relevant to large-scale asbestos removal work.

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GHD
Level 8 180 Lonsdale Street Melbourne VIC 3000 Australia
T 61 3 8687 8000 F 61 3 8687 8522 E melmail@ghd.com W www.ghd.com



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Owner

It is the responsibility of the landfill owner (and any subsequent landowners) to ensure the operation, management and rehabilitation of a landfill site complies with EPA's regulatory framework requirements and the relevant best practice guidelines.

4 Disposal Cell Risks:

Under asbestos removal/disposal regulations all Class A (friable) and Class B asbestos (i.e. Asbestos sheeting) disposed into asbestos cells must be completely wrapped with two layers of approved plastic wrapping, Class A due to its friable nature must also be placed in either two layers of air tight plastic bags or sealed containers prior to disposal. These regulations ensure no asbestos fibres can be released during the disposal activities.

While not required under the disposal regulations, EBAC has also committed to undertaking background air monitoring in the prevailing wind direction during times of asbestos disposal into the cell. These results will be posted on its web site during demolition (as will be results from its sites asbestos removal activities) to provide an additional level of transparency that all safety procedures and processes are being strictly complied with. It is also noted that the Hazelwood Power site and the Yalloum power have operated asbestos disposal cells on their sites since the early 1970's. EBAC is not aware of public or EPA concerns in regards to the operation of these sites during their approx. 50 years of operation.

In addition to the ongoing discussions with the EPA & Worksafe on the lowest risk options for asbestos disposal, these options have also been discussed with Asbestos Victoria, an organisation that is well aware of the risks of asbestos within the local community. Asbestos Victoria have provided a letter of support to our proposed methodology of onsite disposal as the lowest risk option for asbestos disposal associated with this major removal program.

5 Conclusion

It is our firm view that the on-site disposal of asbestos provides the safest option for the community and workers as a whole.

We respectfully request that Council support this application, and trust that the above satisfies any concerns the council may have had in supporting the decision to grant a planning permit.

GHD and EBAC are always available to provide a detailed overview of the asbestos cell design and management procedures in person, if this is deemed necessary.

Regards,

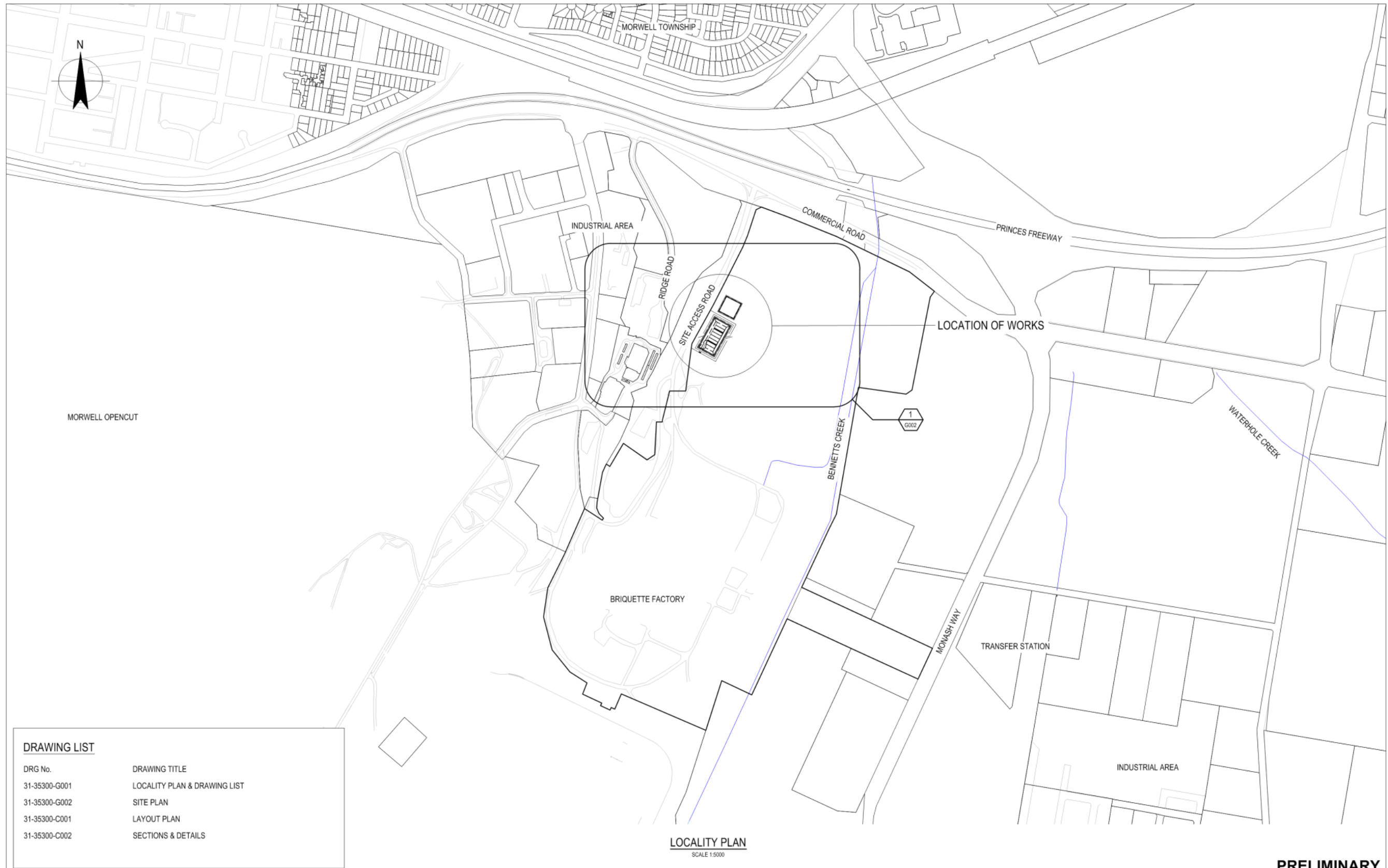
A handwritten signature in blue ink that reads 'A. McKenzie'.

Alastair McKenzie

Senior Planner

3135300-89252/313530002-Response to the outcome of Council Meeting_GHD

GHD
Level 8 180 Lonsdale Street Melbourne VIC 3000 Australia
T 61 3 8687 8000 F 61 3 8687 8522 E melmail@ghd.com W www.ghd.com



PRELIMINARY

DRAWING LIST

DRG No.	DRAWING TITLE
31-35300-G001	LOCALITY PLAN & DRAWING LIST
31-35300-G002	SITE PLAN
31-35300-C001	LAYOUT PLAN
31-35300-C002	SECTIONS & DETAILS

No	Revision	Note: * indicates signatures on original issue of drawing or last revision of drawing	Drawn	Job Manager	Project Director	Date
D	REVISED DRAWING		JR			30/01/18
C	UPDATED LANDFILL LEADERS		JR			16/01/17
B	AMENDED LOCALITY PLAN & ADDITIONAL CELL		JR			17/11/17
A	PRELIMINARY DRAWING ISSUED FOR REVIEW		JR			02/11/17



5 Church St Traralgon VIC 3844 Australia
 PO Box 1040 Traralgon VIC 3844
 T 61 3 5136 5800 F 61 3 5136 5888
 E traralgonmail@ghd.com W www.ghd.com

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Drawn	J.ROBERTS	Designer	M. KOLLER
Drafting Check		Design Check	
Approved (Project Director)		Date	
Scale	1:5000	This Drawing must not be used for Construction unless signed as Approved	

Client Project	ENERGY BRIX AUSTRALIA CORPORATION PROPOSED ASBESTOS LANDFILL
Title	LOCALITY PLAN & DRAWING LIST
Original Size	A1
Drawing No:	31-35300-G001
Rev:	D

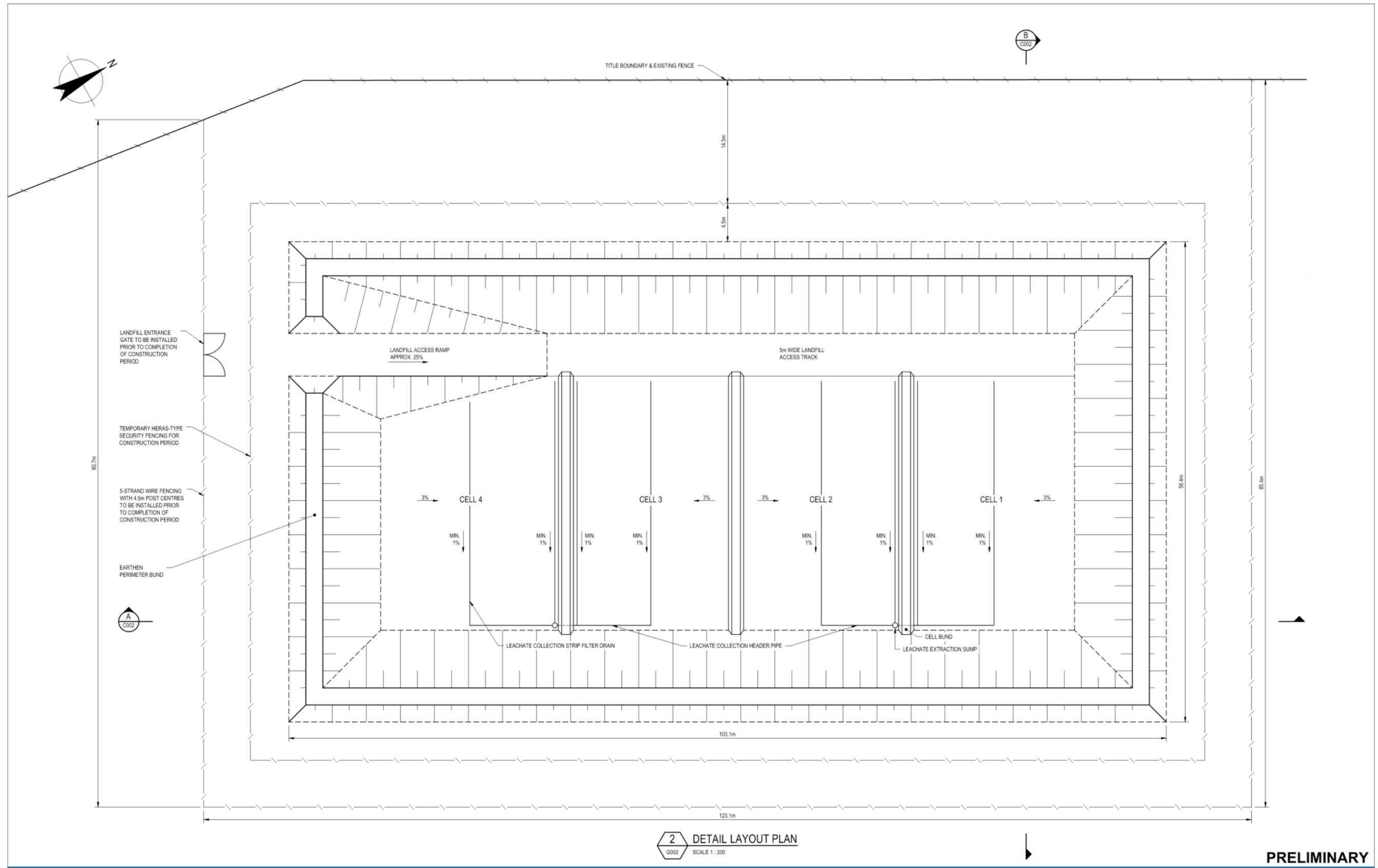


1 DETAIL SITE PLAN
G001 SCALE 1: 1000

PRELIMINARY

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Plot Date: 31 January 2018 - 12:45 PM Plotted by: John Roberts Cad File No: G:\3135300\CADD\Drawings\31-35300-G001_C001.dwg



2 DETAIL LAYOUT PLAN
G002 SCALE 1 : 200

PRELIMINARY

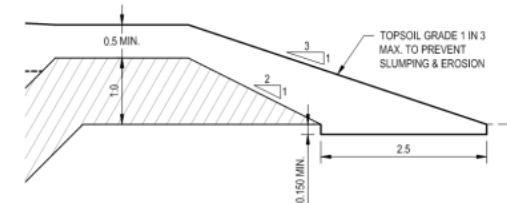
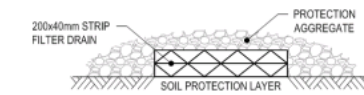
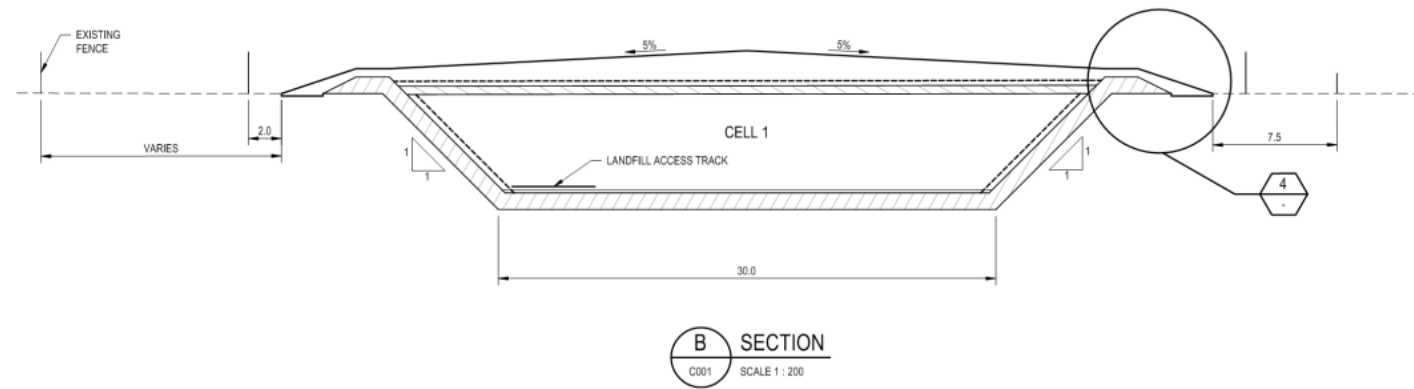
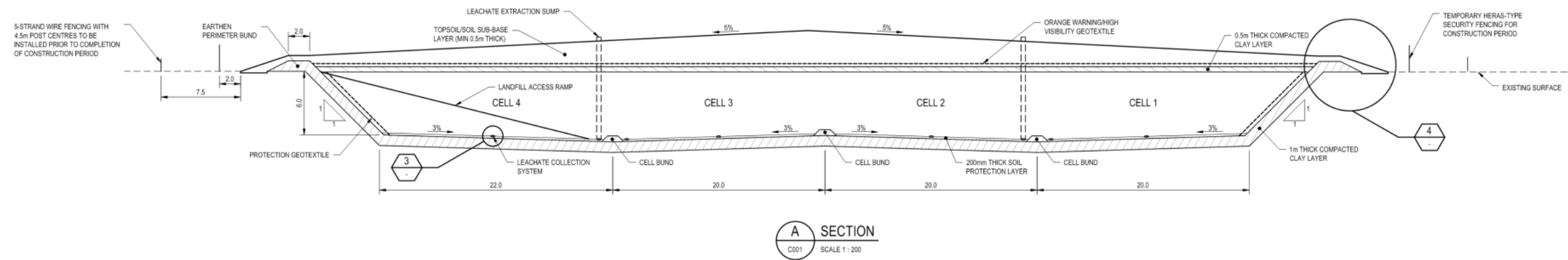
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C		ADDITION OF OVERALL DIMENSIONS	JR			30/01/18
B		UPDATED PROPOSED FENCING PLAN	JR			27/11/17
A		PRELIMINARY DRAWING ISSUED FOR REVIEW	JR			02/11/17



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Drawn	J.ROBERTS	Designer	M. KOLLER
Drafting Check		Design Check	
Approved (Project Director)		Date	
Scale	1:200	This Drawing must not be used for Construction unless signed as Approved	

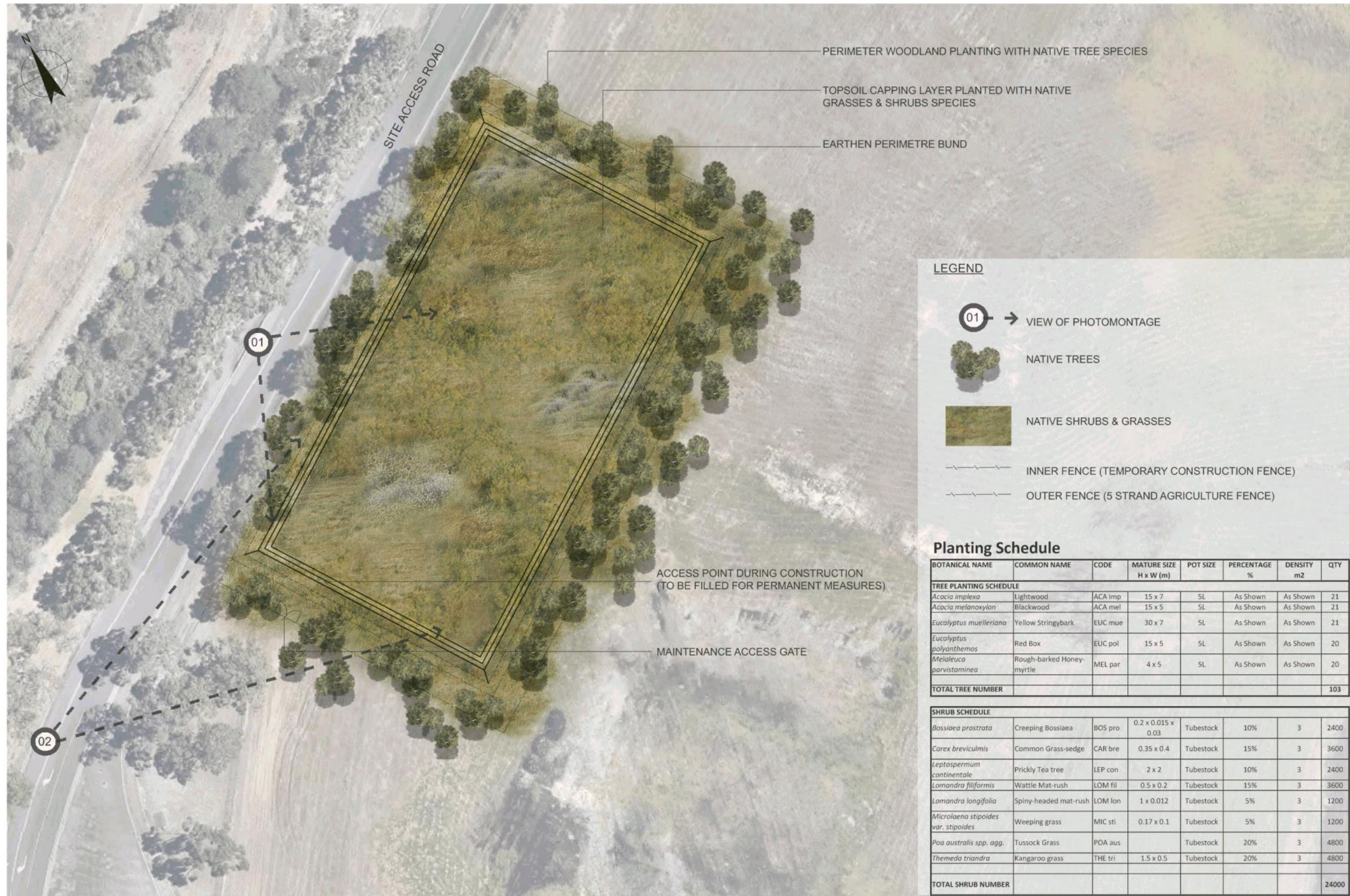
Client Project	ENERGY BRIX AUSTRALIA CORPORATION PROPOSED ASBESTOS LANDFILL
Title	LAYOUT PLAN
Original Size	A1
Drawing No:	31-35300-C001
Rev:	C



PRELIMINARY

C UPDATED DESIGN & ADDITIONAL DETAIL		JR	31/01/18				<p>DO NOT SCALE</p> <p>Conditions of Use: This document may only be used by GHD's client (and any other person who GHD has agreed can use this document) for the purpose for which it was prepared and must not be used by any other person or for any other purpose.</p>	Drawn J.ROBERTS Drafting Check Approved (Project Director) Date	Designer M. KOLLER Design Check	Client ENERGY BRIX AUSTRALIA CORPORATION Project PROPOSED ASBESTOS LANDFILL Title SECTIONS & DETAILS
B UPDATED PROPOSED FENCING PLAN		JR	27/11/17					Scale AS SHOWN This Drawing must not be used for construction unless signed as Approved	Original Size A1 Drawing No: 31-35300-C002	Rev: C
A PRELIMINARY DRAWING ISSUED FOR REVIEW		JR	02/11/17							

Plot Date: 31 January 2018 - 12:50 PM Plotted by: John Roberts Cad File No: G:\3135300\CADD\Drawings\31-35300-C002.dwg



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PROPOSED ASBESTOS LANDFILL - PLAN AND PLANTING SCHEDULE

date: NOV 2017
 job no: 31-35300
 drawing: SK001





KEY PLAN



VIEW 01 - EXISTING



VIEW 01 - PROPOSED

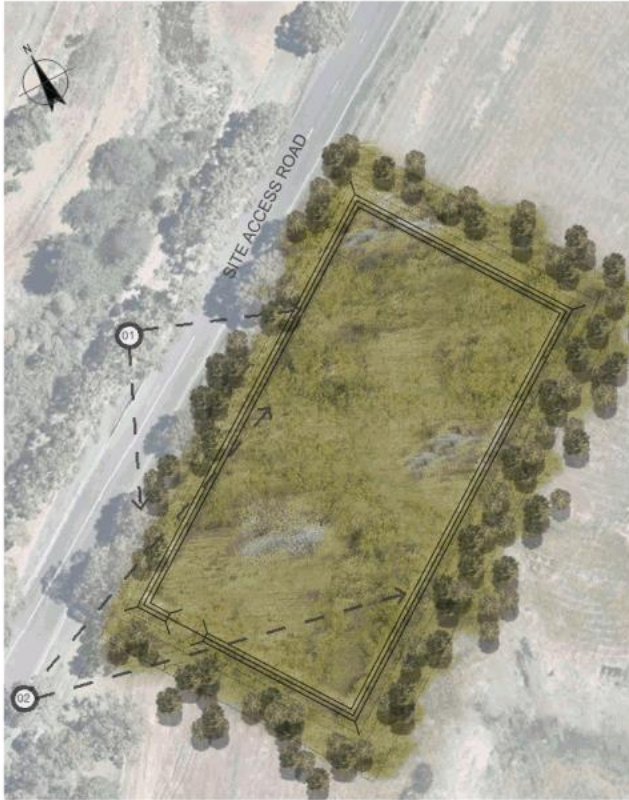


PROPOSED ASBESTOS LANDFILL - PHOTOMONTAGE 01

date: NOV 2017
job no: 31-35300
drawing: SK002



www.ghd.com



KEY PLAN



VIEW 02 - EXISTING



VIEW 02 - PROPOSED

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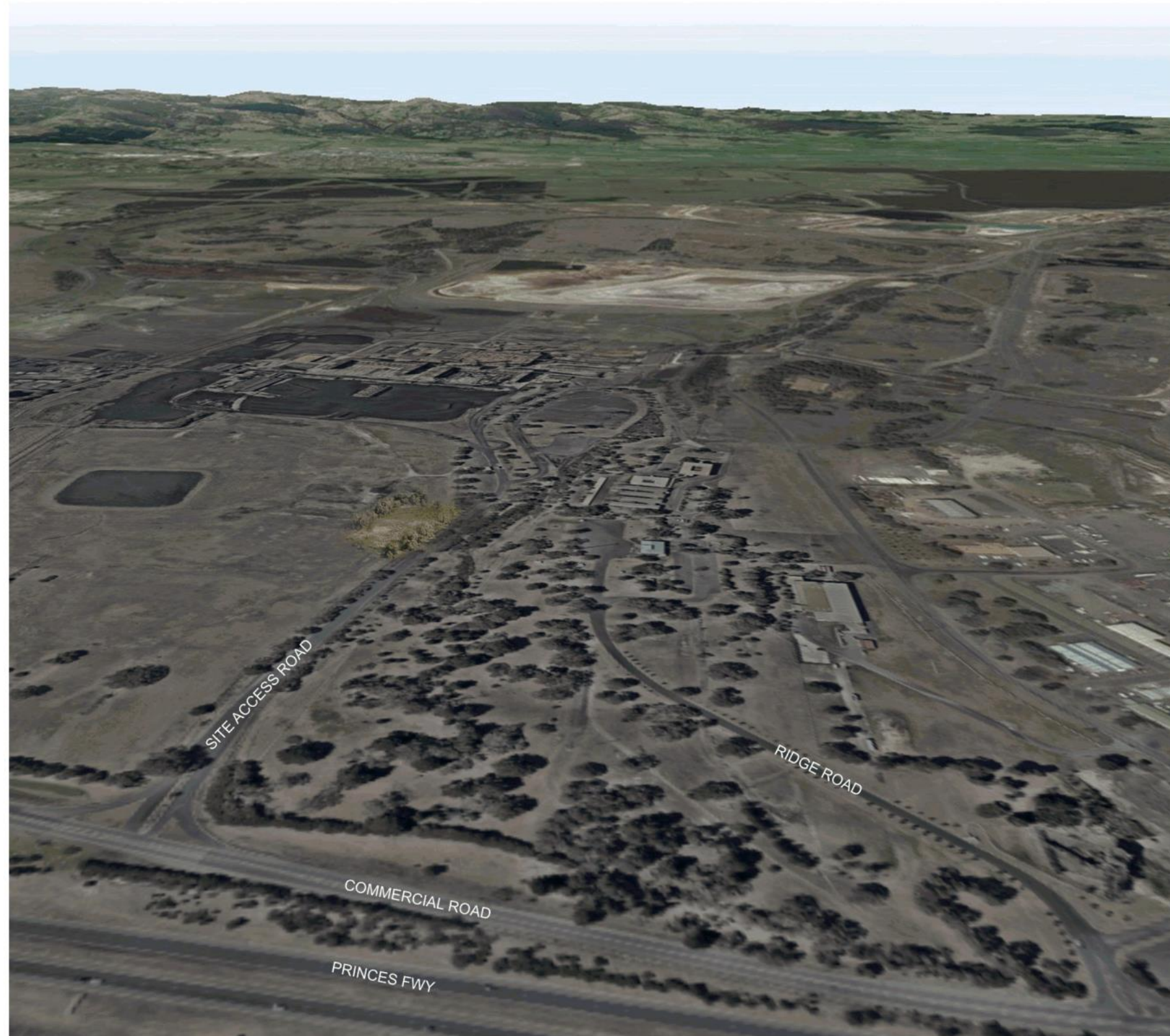
PROPOSED ASBESTOS LANDFILL - PHOTOMONTAGE 02

date: NOV 2017
job no: 31-35300
drawing: SK003





KEY PLAN



VIEW 03 - AERIAL PHOTOMONTAGE LOOKING SOUTH

www.ghd.com



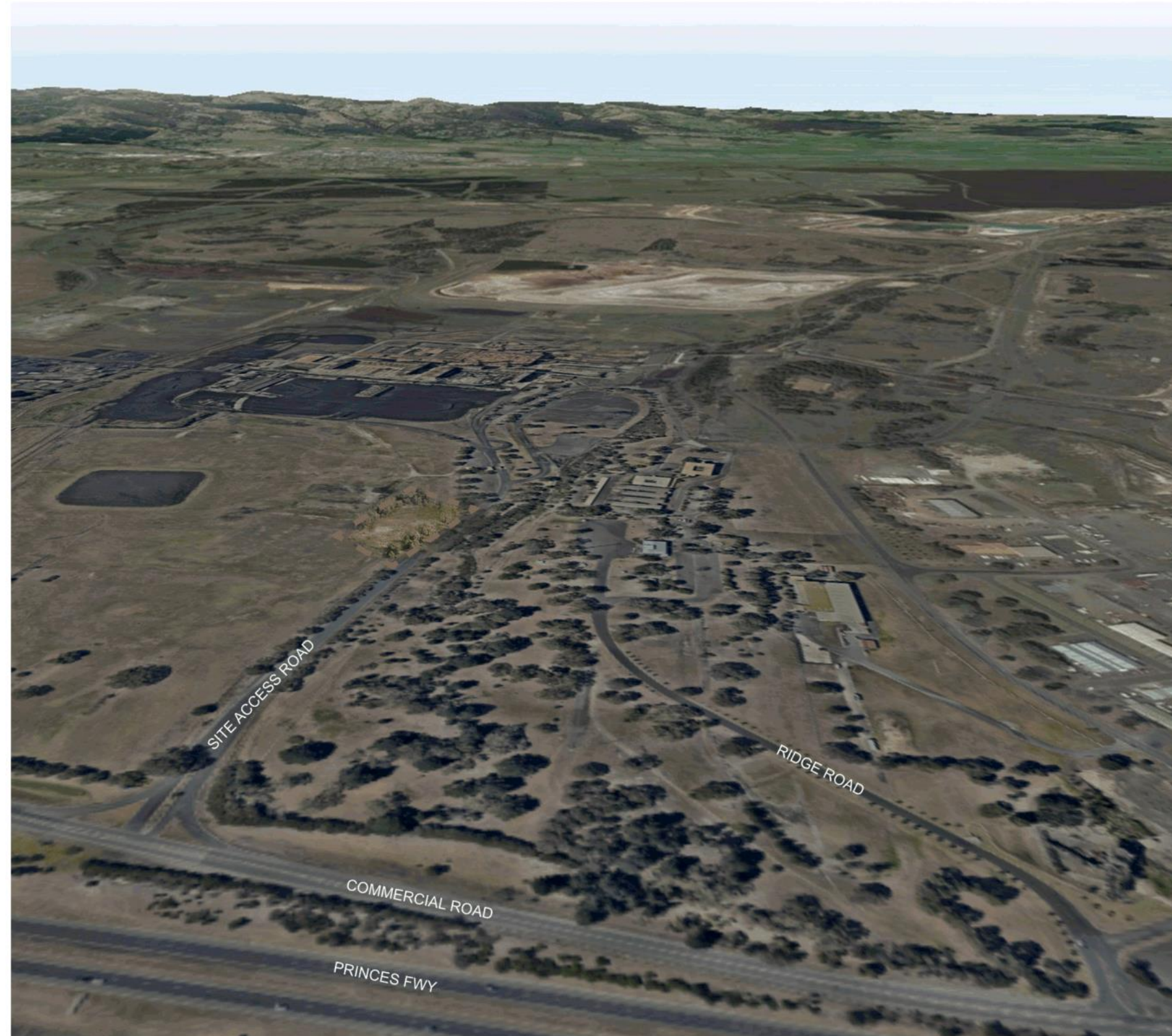
PROPOSED ASBESTOS LANDFILL - AERIAL IMAGE OPTION 01

date: NOV 2017
job no: 31-35300
drawing: SK004





KEY PLAN



VIEW 03 - AERIAL PHOTOMONTAGE LOOKING SOUTH

www.ghd.com



PROPOSED ASBESTOS LANDFILL - AERIAL IMAGE OPTION 01

date: NOV 2017
job no: 31-35300
drawing: SK004A





KEY PLAN



VIEW 04 - AERIAL ZOOM IN DETAIL VIEW

www.ghd.com



PROPOSED ASBESTOS LANDFILL - AERIAL IMAGE OPTION 03

date: NOV 2017
job no: 31-35300
drawing: SK005





Drawing List	
Drawing number	Drawing Title
31-35300-L001	COVER SHEET, LOCALITY PLAN AND DRAWING LIST
31-35300-L002	PLANTING SCHEDULE
31-35300-L003	LANDSCAPE PLAN
31-35300-L004	LANDSCAPE SECTIONS
31-35300-L005	LANDSCAPE DETAILS

LANDSCAPE LOCALITY PLAN
SCALE 1:1000

PRELIMINARY

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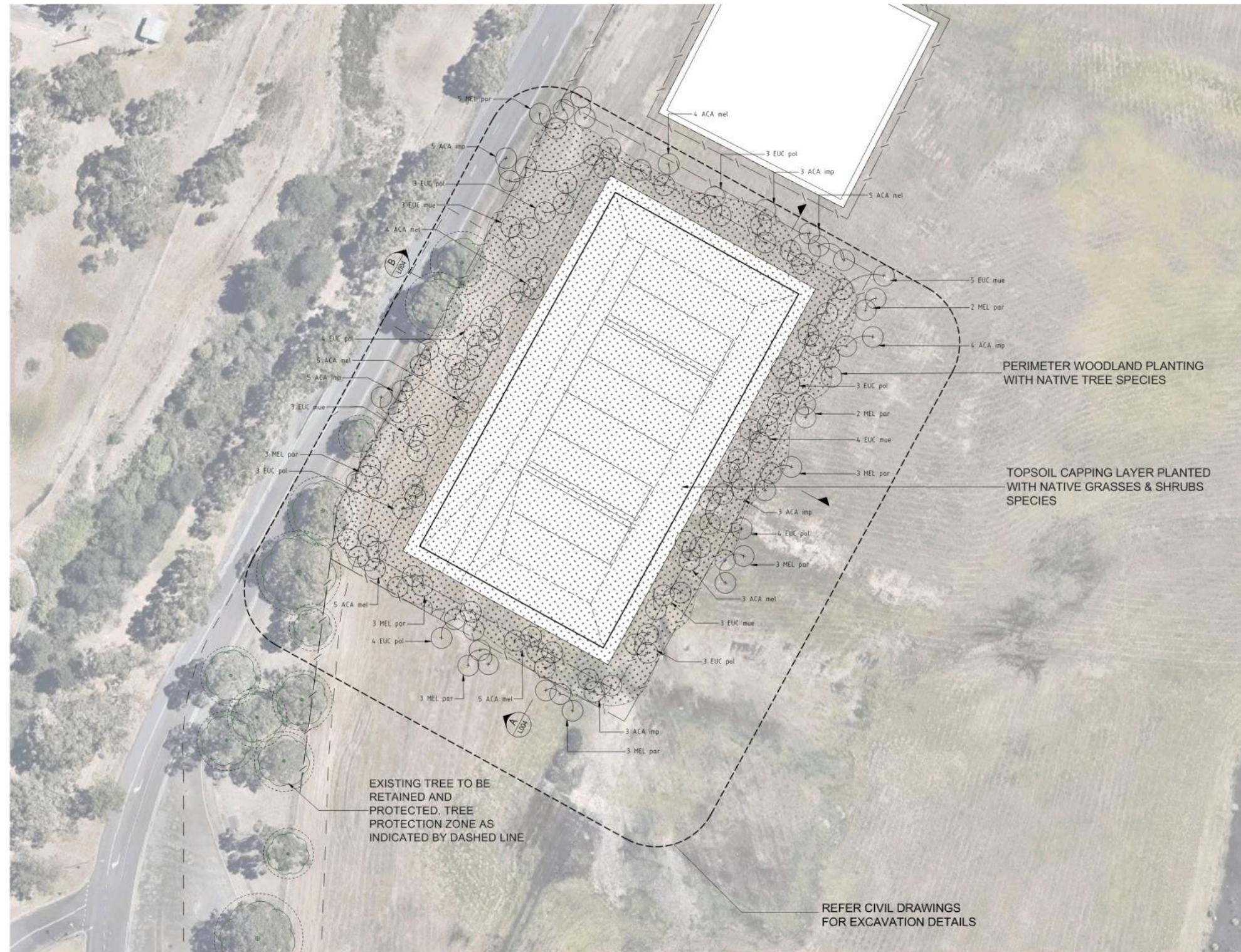
Plot Date: 2 February 2018 - 9:14 AM Plotted by: Helen Baek

Cad File No: G:\3135300\Tech\Urban Design\CAD\Planting Plan v8.dwg







Planting Schedule							
BOTANICAL NAME	COMMON NAME	CODE	"MATURE SIZE H x W (m)"	POT SIZE	"PERCENTAGE %"	"DENSITY m2"	QTY
TREE PLANTING SCHEDULE							
<i>Acacia implexa</i>	Lightwood	ACA imp	15 x 7	5L	As Shown	As Shown	23
<i>Acacia melanoxylon</i>	Blackwood	ACA mel	15 x 5	5L	As Shown	As Shown	31
<i>Eucalyptus muelleriana</i>	Yellow Stringybark	EUC mue	30 x 7	5L	As Shown	As Shown	18
<i>Eucalyptus polyanthemos</i>	Red Box	EUC pol	15 x 5	5L	As Shown	As Shown	27
<i>Melaleuca parvistaminea</i>	"Rough-barked Honey-Myrtle"	MEL par	4 x 5	5L	As Shown	As Shown	27
TOTAL TREE NUMBER							126
SHRUB SCHEDULE							
<i>Bossiaea prostrata</i>	Creeping Bossiaea	BOS pro	0.2 x 0.3	Tubestock	10%	2	2063
<i>Carex breviculmis</i>	Common Grass-sedge	CAR bre	0.35 x 0.4	Tubestock	15%	2	3095
<i>Leptospermum continentale</i>	Prickly Tea Tree	LEP con	2 x 2	Tubestock	10%	2	2063
<i>Lomandra filiformis</i>	Wattle Mat-rush	LOM fil	0.5 x 0.2	Tubestock	15%	2	3095
<i>Lomandra longifolia</i>	Spiny-headed Mat-rush	LOM lon	1 x 0.5	Tubestock	5%	2	1032
<i>Microlaena stipoides var. stipoides</i>	Weeping grass	MIC sti	0.2 x 0.1	Tubestock	5%	2	1032
<i>Poa australis spp. agg.</i>	Tussock Grass	POA aus	0.4 x 0.2	Tubestock	20%	2	4126
<i>Themeda triandra</i>	Kangaroo grass	THE tri	1.5 x 0.5	Tubestock	20%	2	4126
TOTAL SHRUB NUMBER							20632

PRELIMINARY

						<p>DO NOT SCALE</p> <p>Conditions of Use: This document may only be used by GHD's client (and any other person who GHD has agreed can use this document) for the purpose for which it was prepared and must not be used by any other person or for any other purpose.</p>		<p>Drawn: H.BAEK</p> <p>Designer: M.COYLE</p> <p>Drafting Check:</p> <p>Design Check:</p> <p>Approved (Project Director):</p> <p>Date:</p> <p>Scale: 1:500</p> <p>This Drawing must not be used for Construction unless signed as Approved</p>		<p>Client: ENERGY BRIX AUSTRALIA CORPORATION</p> <p>Project: PROPOSED ASBESTOS LANDFILL</p> <p>Title: PLANTING SCHEDULE</p> <p>Original Size: A1 Drawing No: 31-35300-L002 Rev: A</p>	
<p>A FOR PLANNING PURPOSES</p> <p>No. Revision Note: * indicates signatures on original issue of drawing or last revision of drawing</p> <p>Drawn: HB Job Manager</p> <p>MC Project Director</p> <p>MK Date</p>				<p>Level 8, 180 Lonsdale Street, Melbourne VIC 3000 Australia</p> <p>T 61 3 8687 8000 F 61 3 8687 8111</p> <p>E mel@mail@ghd.com.au W www.ghd.com</p>		<p>Plot Date: 2 February 2018 - 9:15 AM Plotted by: Helen Beak</p> <p>Cad File No: G:\3135300\Tech\Urban Design\CAD\Planting Plan v8.dwg</p>					



GENERAL ARRANGEMENT LEGEND

-  SHRUB/ GROUND COVER PLANTING
-  EXISTING TREE TO BE RETAINED AND PROTECTED. TREE PROTECTION ZONE AS INDICATED BY DASHED LINE
-  PROPOSED TREE
-  FENCE (TEMPORARY CONSTRUCTION FENCE)
-  PERMANENT 5-STRAND FENCE
-  EXISTING FENCE

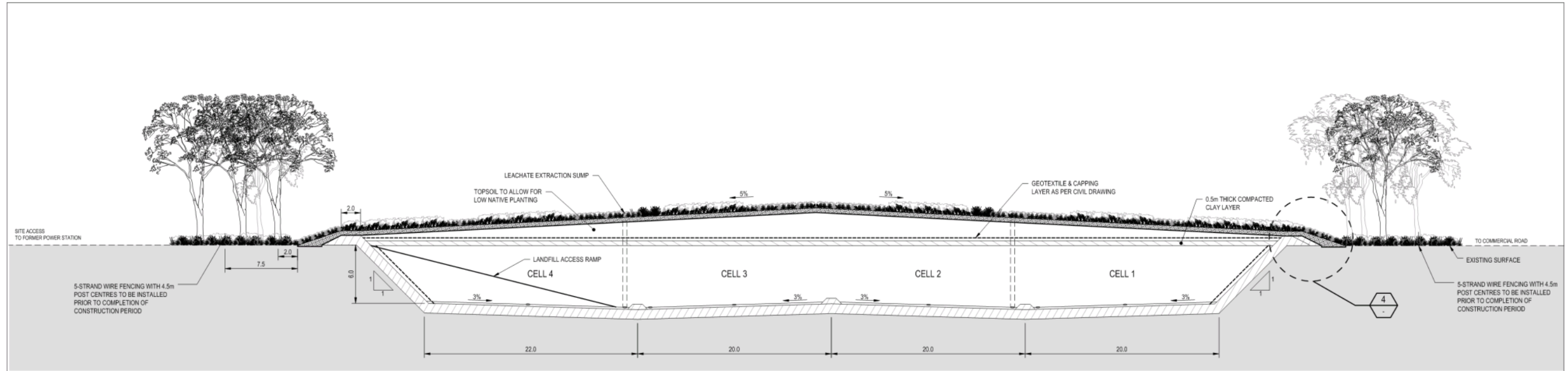
1 DETAIL LANDSCAPE PLAN
SCALE 1:500

PRELIMINARY

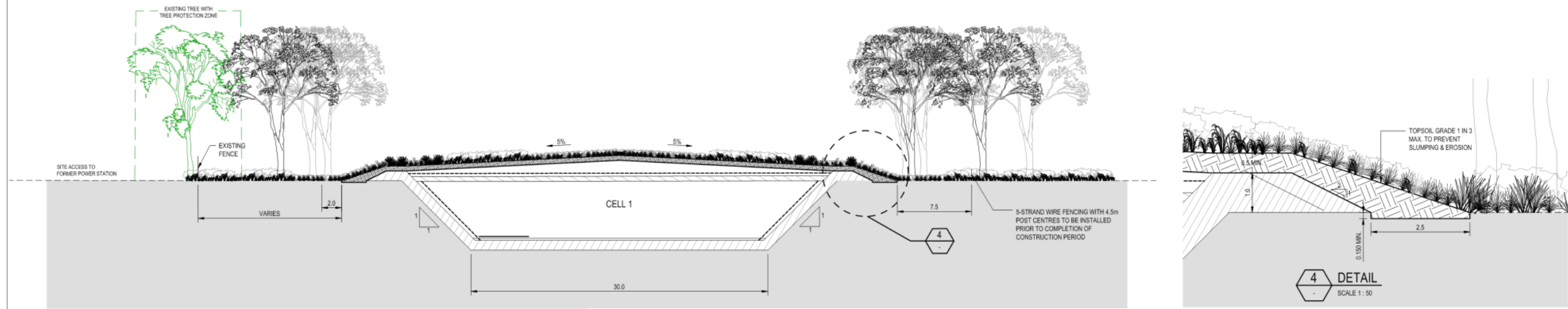
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<p>No. Revision Note: * indicates signatures on original issue of drawing or last revision of drawing</p> <p>Drawn Job Manager Project Director Date</p>		<p>ENERGY BRIX AUSTRALIA CORPORATION 180 Lonsdale Street, Melbourne VIC 3000 Australia T 61 3 8687 3000 F 61 3 8687 8111 E mel@mail@ghd.com.au W www.ghd.com</p>		<p>Rev: A</p>

Plot Date: 2 February 2018 - 9:52 AM Plotted by: Helen Baek

Cad File No: G:\3135300\Tech\Urban Design\CAD\Planting Plan v8.dwg



A SECTION
SCALE 1 : 200



B SECTION
SCALE 1 : 200

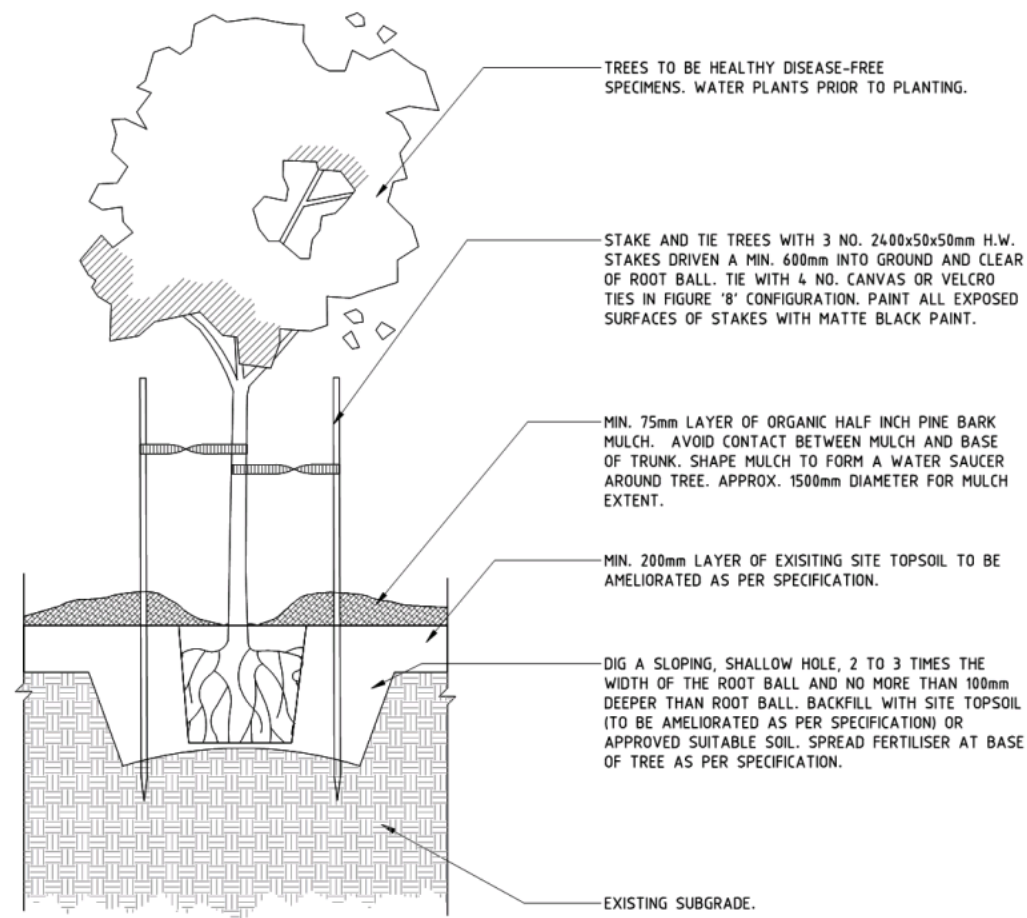
4 DETAIL
SCALE 1 : 50

PRELIMINARY

<p>A FOR PLANNING PURPOSES</p>		<p>HB MC MK</p> <p>Drawn Job Manager Project Director</p>	<p>0 0.5 1.0 1.5 2.0 2.5m</p> <p>SCALE 1:50 AT ORIGINAL SIZE</p>	<p>0 0.05 0.1 0.15 0.2 0.25m</p> <p>SCALE 1:5 AT ORIGINAL SIZE</p>	<p>0 2 4 6 8 10m</p> <p>SCALE 1:200 AT ORIGINAL SIZE</p>	<p>ENERGY BRIX AUSTRALIA CORPORATION PTY LTD A/NZ 078 020</p>	<p>Level 8, 180 Lonsdale Street, Melbourne VIC 3000 Australia T 61 3 8687 9000 F 61 3 8687 8111 E mel@mail@ghd.com.au W www.ghd.com</p>	<p>DO NOT SCALE</p> <p>Conditions of Use: This document may only be used by GHD's client (and any other person who GHD has agreed can use this document) for the purpose for which it was prepared and must not be used by any other person or for any other purpose.</p>	<p>Drawn H.BAEK Designer M.COYLE</p> <p>Drafting Check Design Check</p> <p>Approved (Project Director) Date</p> <p>Scale AS SHOWN</p>	<p>Client ENERGY BRIX AUSTRALIA CORPORATION</p> <p>Project PROPOSED ASBESTOS LANDFILL</p> <p>Title LANDSCAPE SECTIONS</p> <p>Original Size A1 Drawing No: 31-35300-L004 Rev: A</p>
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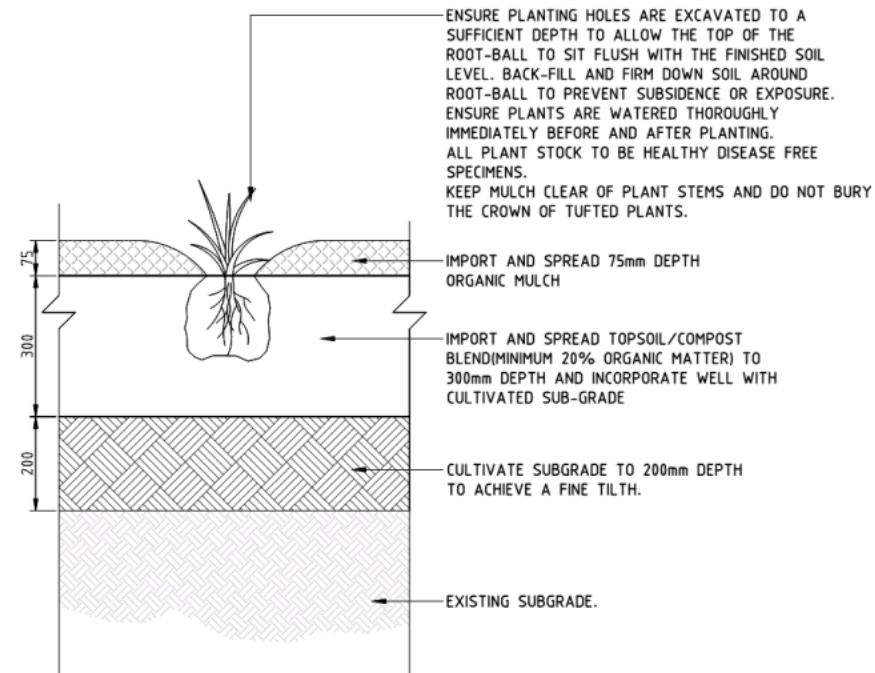
Plot Date: 2 February 2016 - 9:15 AM Plotted by: Helen Baek

Cad File No: G:\3135300\Tech\Urban Design\CAD\Planting section v4.dwg



TYPICAL TREE PLANTING DETAIL WITH STAKES

DETAIL 1
1:20



TYPICAL PLANTING IN ORGANIC MULCH

DETAIL 2
1:10

PRELIMINARY

<p>0 0.1 0.2 0.3 0.4 0.5m</p> <p>SCALE 1:10 AT ORIGINAL SIZE</p> <p>0 0.2 0.4 0.6 0.8 1.0m</p> <p>SCALE 1:20 AT ORIGINAL SIZE</p>		<p>ENERGY BRIX AUSTRALIA CORPORATION PTY LTD 425-574 784 554</p>	<p>Level 8, 180 Lonsdale Street, Melbourne VIC 3000 Australia T 61 3 8687 8000 F 61 3 8687 8111 E melmsk@ghd.com.au W www.ghd.com</p>	<p>DO NOT SCALE</p> <p>Conditions of Use: This document may only be used by GHD's client (and any other person who GHD has agreed can use this document) for the purpose for which it was prepared and must not be used by any other person or for any other purpose.</p>	<table border="1"> <tr> <td>Drawn H.BAEK</td> <td>Designer M.COYLE</td> </tr> <tr> <td>Drafting Check</td> <td>Design Check</td> </tr> <tr> <td>Approved (Project Director)</td> <td>Date</td> </tr> <tr> <td>Scale AS SHOWN</td> <td>This Drawing must not be used for Construction unless signed as Approved</td> </tr> </table>	Drawn H.BAEK	Designer M.COYLE	Drafting Check	Design Check	Approved (Project Director)	Date	Scale AS SHOWN	This Drawing must not be used for Construction unless signed as Approved	<table border="1"> <tr> <td>Client</td> <td>ENERGY BRIX AUSTRALIA CORPORATION</td> </tr> <tr> <td>Project</td> <td>PROPOSED ASBESTOS LANDFILL</td> </tr> <tr> <td>Title</td> <td>LANDSCAPE DETAILS</td> </tr> <tr> <td>Original Size</td> <td>A1</td> </tr> <tr> <td>Drawing No:</td> <td>31-35300-L005</td> </tr> <tr> <td>Rev:</td> <td>A</td> </tr> </table>	Client	ENERGY BRIX AUSTRALIA CORPORATION	Project	PROPOSED ASBESTOS LANDFILL	Title	LANDSCAPE DETAILS	Original Size	A1	Drawing No:	31-35300-L005	Rev:	A
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Note
 The information shown on this map is derived from a variety of sources including, but not limited to, Vicmap Data, other State and Local Government Agencies data and Latrobe City Data.

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 The location of features shown on this map is indicative only. The underground infrastructure location shown is not to be used as a substitute for 'Dig Before You Dig'.
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Site Context

23/04/2018

Scale 1:10000



Agenda Item: 10.2

Agenda Item: Traralgon Skate Park - Petition for the relocation of the park

Sponsor: General Manager, Infrastructure and Recreation

Council Plan Objective: Improve the liveability and connectedness of Latrobe City.

Status: For Decision

Proposed Resolution:

That Council:

- 1. Consider allocating \$25,000, from the unallocated cash surplus reserve, towards the development of a feasibility study for a Youth Activity Precinct in Traralgon.**
- 2. Subject to confirmation of the funding through the budget review process the Mayor write to the Victorian State Government seeking a contribution of \$75,000 toward a feasibility study**
- 3. Write to the head petitioner advising of this decision.**

MOTION

Moved: Cr Clancey

Seconded: Cr Harriman

That Council:

- 1. Once project funding is secured, develop a feasibility study for a Youth Activity Precinct in Traralgon which will:
 - a. Develop a site selection criteria for a Youth Precinct;**
 - b. Undertake an investigation into suitable sites within Traralgon that meet the site selection criteria;**
 - c. Undertake an assessment of all identified sites;**
 - d. Based upon the investigation and assessment, provide a recommendation on preferred sites for the Youth Precinct;**
 - e. Undertake a comprehensive consultation and engagement plan with the community of Traralgon;**
 - f. Following endorsed by Council of an agreed site, develop a site****

specific concept plan for a Youth Precinct.

2. Consider allocating \$25,000, from the unallocated cash surplus reserve, towards the development of the feasibility study for a Youth Activity Precinct in Traralgon.
3. The Mayor writes to the Victorian State Government and the Latrobe Valley Authority, seeking a contribution of \$75,000 toward a feasibility study for a Youth Activity Precinct in Traralgon.
4. Write to the head petitioner advising of this decision.

CARRIED UNANIMOUSLY

Executive Summary:

On 4 June 2018, Latrobe City Council was presented with a petition (Attachment 1) containing 1752 signatures requesting support for the relocation and upgrade to the Traralgon Skate Park.

At the 2 July 2018 Ordinary Council Meeting Council resolved the following:

That Council:

In accordance with Clause 63 of the Meeting Procedure Local Law, agrees to lay the petition requesting Support for relocation and upgrade to the Traralgon Skate Park on the table until the Ordinary Council Meeting to be held on 6 August 2018; and

Advises the head petitioner of this decision in relation to the petition.

- The existing Traralgon Skate Park and Traralgon BMX track have been assessed through regular inspections as being in poor condition, and providing a poor experience for the community and users.
- A feasibility study will provide the most appropriate level of planning for the relocation of both facilities.
- The study will identify possible site options, assess the suitability of all sites, develop a communication and engagement plan to engage with potential user groups, key stakeholders and the general community.
- The study will develop a site specific concept plan to inform both the level and requirement for infrastructure in the precinct.
- In order to attract state funding for the project it is recommended that Council consider allocating \$25,000 towards the feasibility study. Subject to an allocation of \$25,000 a contribution of \$75,000 would be sought from the state government.

Declaration of Interests:

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

Background:

On 4 June 2018, Latrobe City Council was presented with a petition (Attachment 1) containing 1752 signatures requesting support for the relocation and upgrade to the Traralgon Skate Park. The petition states *"We, the undersigned concerned members & users of the Traralgon Skate Park wish to inform the Latrobe City Council of the need to relocate and upgrade the current Traralgon Skate Park. The current facilities are isolated in location and are outdated and unsafe for community use."*

At the 2 July 2018 Ordinary Council Meeting Council resolved the following:

That Council:

- 1. In accordance with Clause 63 of the Meeting Procedure Local Law, agrees to lay the petition requesting Support for relocation and upgrade to the Traralgon Skate Park on the table until the Ordinary Council Meeting to be held on 6 August 2018; and*
- 2. Advises the head petitioner of this decision in relation to the petition.*

The Traralgon Skate Park was constructed in the late 1990's. In the early 2000's the steel ramps were added to the existing concrete bowl. No other significant upgrades have occurred to the skate park since this time.

The Skate Park is classified as a local level park. At the time the Traralgon Skate Park was developed there was supporting infrastructure such as public toilets and seats and shelters for the skate park. Over the intervening years the skate park infrastructure has been demolished due to wear and tear and vandalism.

In 2009, the Skate & BMX Plan assessed the condition of the Traralgon Skate Park as fair.

The Traralgon Skate Park is located at the western end of Harold Preston Reserve in Traralgon, between the Traralgon Creek and the Traralgon Tennis Complex. The skate park is in poor condition has very poor passive surveillance and poor accessibility. Monthly audits are undertaken by Latrobe City Council for all skate parks and BMX tracks and any urgent maintenance is responded to as soon as possible.

With the recent re-development of the Traralgon Tennis Show Court, the skate park is even more secluded than it previously was. The skate park suffers from constant vandalism and users experience bullying and anti-social behaviour at the facility. Anecdotal reports state the community and especially parents of young children feel unsafe using the skate park.

In June 2017, Latrobe City Council submitted a funding application to the Victorian government's 2018/19 Community Sports Infrastructure Fund – Planning funding

program for funding to support a feasibility study for the development of a Youth Precinct in Traralgon which included the relocation of both the existing Traralgon Skate Park and Traralgon BMX Track. Unfortunately, this funding application was not successful.

The Head Petitioner states in her covering letter containing 1752 signatures, that the petition was created out of concern for the current isolated location and outdated and dangerous facilities at Traralgon's current skate park.

Further to this, the Head Petitioner states that:

The vision of the Traralgon Skate Park Group is to relocate the current Traralgon Skate Park to a more open community space which would allow for a family youth precinct that would include:

- *A skate park that would cater for different abilities, allowing younger children to enjoy the facility without being in danger of colliding with more experienced older users;*
- *Lighting to allow more use of the facility all year round;*
- *Toilets*
- *Drinking fountains*
- *BBQ area;*
- *Sheltered seating;*
- *Playground*
- *Half Basketball Court*

The Head Petitioner states that "the Traralgon Skate Park Group" is prepared to continue to work alongside Council and other such groups until the project is complete.

Both the Traralgon Skate Park and BMX track (on Shakespeare Street within the Traralgon Recreation Reserve & Showgrounds) have reached the end of their useful asset life in terms of maintenance and relevance to the community. The Traralgon Recreation Reserve & Showgrounds master plan has recommended that the existing BMX track be relocated due its unsightly and unsuitable amenity.

Recently, Latrobe City Council has received a number of requests from community members to address the poor facilities provided at the BMX track at the Traralgon Recreation Reserve & Showgrounds.

This track is in very poor condition, and has not received any significant improvements for 20 years. Current funding provided for the maintenance of Council's BMX track is used for predominantly reactive and urgent maintenance issues identified at all seven BMX tracks across the municipality, and is insufficient for funding any major upgrades.

The Traralgon Recreation Reserve & Showgrounds master plan has recommended that the BMX track be relocated to a more suitable location.

Youth Activity Precinct

There is an opportunity to investigate other options for the development a 'Youth Activity Precinct' in Traralgon potentially integrating skate or BMX type activities, but also other youth focused infrastructure such as age appropriate play spaces, informal courts and spaces that encourage positive and appropriate activation.

The co-location of informal and formal recreation and leisure opportunities provides for the activation of an entire open space, providing broader participation opportunities to meet the aspirations and needs of the entire community, especially those in our community who are disengaged or not interested in participating in formal organised sport and leisure opportunities.

Latrobe City Council has provided and managed skate parks and BMX tracks in most towns; however in the past there has not been consideration for a holistic approach to catering for informal youth participation. The majority of Council's funding or investment in recreation infrastructure has typically been made for organised or formal sporting infrastructure and facilities. The Skate & BMX plan developed in 2009 is no longer current and makes no recommendations in relation to youth activity precincts.

Youth activity precincts are spaces within public open spaces which provide an area for youth participation. These spaces support typical youth activities including hanging out, socialising, ball sports and wheel sports (skateboarding, bike riding, scooters etc.).

Best practice recommends that a youth space should be located close to public transport, close to the town centres and close to other public open space infrastructure to prevent a feeling or sense of isolation from the rest of a park or reserve. Other considerations to be considered are access to public toilets, local shops or business to purchase food and beverages and CPTED Principles (Crime Prevention through Environmental Design) to ensure that the site is open, easily accessed and provides easy surveillance by passing traffic and/or pedestrians.

A recent example of this is the site chosen for the Morwell Skate Park in Alexandra Park in Morwell. The users of this skate park have experienced minimal anti-social behaviour because of its central and open location. The site is within 100 metres of public transport, close to local shops and business so that users have easy access to food and beverages.

The benefits of a Youth Activity Precinct include:

- Prevention of anti-social behaviour
- Removal of social isolation
- Natural surveillance of infrastructure
- Attracting a wider breadth of young people to public spaces

- Social connection with other park users
- Opportunities for children to learn and develop
- A great variety of activities in sport, for a wider variety of community members
- Long term cost effectiveness for facility provision.

In the past Latrobe City Council facility provision for young people has focused on the development of Skate Park and BMX tracks only and usually at totally separate sites, with no integration. These spaces are limited in their appeal, typically males aged between 10 – 25 years of age, only accessed by a small proportion of youth and excluding individuals if they do not participate in either skate or BMX type activities.

There are many examples of youth activity precincts that have integrated skate and BMX type activities with passive open space, half-court basketball courts, community facilities such as bbqs and shelters, along with age appropriate play spaces. Some excellent examples of this include the youth precinct in Sale, the youth precinct in Geelong and the skate, BMX and community facilities located on the lake in Shepparton.

It is clear from the information provided by the Head Petitioner that the community's aspiration is for more than just a new skate park. The petition highlights the additional infrastructure requirements consistent with the development of a youth activity precinct.

Feasibility Study

The purpose of a feasibility study would be to determine a suitable and appropriate site for the development of a Youth Activity Precinct in Traralgon. This task will be challenging, given the community angst about youth focused recreation infrastructure.

The key to this feasibility study is to establish clear objectives or outcomes for the project. These would include:

- Identify land owned or managed by Council that may be suitable for the development of a Youth Activity Precinct (the precinct) in Traralgon.
- Develop a set of criteria or an assessment matrix to analyse the suitability of possible sites for the development of the precinct.
- Undertake an analysis of possible site options, using the criteria or assessment matrix developed for the staged construction of the precinct.
- Determine through stakeholder engagement, best practice and industry standards the level of infrastructure required for the development of a concept plan for the precinct.
- Following the identification of a suitable site, develop a concept plan, staging plan and the costs associated with development of the precinct.
- Following the development of a concept plan, undertake public exhibition of the plan and site options.
- Recommend and develop a draft management plan for the ongoing use and management of the precinct.

- Determine the ongoing maintenance and replacement cost for the precinct.

The cost of a feasibility study will be approximately \$100,000, given the extensive community engagement required for this project and the concept plans required for the design of the precinct.

The estimated cost of the construction of a youth activity precinct is difficult to ascertain at this stage without a detailed design, and not knowing the exact infrastructure elements which are to be included; but given that the cost of the construction of the Morwell Skate Park was approximately \$425,000 in 2013, the cost of constructing the skate park was approximately \$350,000, with an additional \$75,000 for the construction of the shared path, lighting, bbqs and shelters provided by Regional Development Victoria.

This is why a feasibility study, which includes a concept plan and estimated costs is required to be completed.

Reasons for Proposed Resolution:

A feasibility study will provide the most appropriate level of planning for the relocation of the Traralgon Skate Park & BMX Track. The feasibility study will identify and assess all suitable sites for the precinct, develop a detailed engagement and communications plan and assist with the development of a site specific concept plan, which can then be used to attract funding for the construction of the precinct.

Issues:

Strategy Implications

This report relates directly to Objective 12 of the Council Plan (2017-2021) to provide community infrastructure that supports recreation and connectedness including sporting facilities, pathways and community gardens.

Communication

Latrobe City Council is currently engaging with the Head Petitioner in relation to this report. However, if funding is provided for the feasibility study, a detailed communications and engagement plan will be required due to the complexity of the issue.

The site selection and assessment for the potential relocation of the Traralgon Skate Park and BMX track will be complex and likely cause angst amount sections of the community. Further detail regarding these plans will be provided once the feasibility study is funded.

Financial Implications

As detailed in the background section of this report, a feasibility study will cost approximately \$100,000 given the significant community engagement and consultation required for this project, in addition the site specific concept plan.

It is proposed that Council provide funding of \$25,000 from the unallocated cash surplus reserve towards the development of the feasibility study and seek the remainder of the funding of \$75,000 from the State Government.

Once the feasibility study is complete, with a site specific site concept plan for the precinct, the estimated construction costs will also be known.

Risk Analysis

Identified risk	Risk likelihood*	Controls to manage risk
Community dissatisfaction with selected sites	Likely	<ul style="list-style-type: none"> • Communication & Engagement plan • Information & education relating to the benefits and positive outcomes of a youth precinct
Community dissatisfaction with the concept design for a youth precinct	Likely	<ul style="list-style-type: none"> • Communication & Engagement plan • Information & education relating to the benefits and positive outcomes of a youth precinct

* For example, likelihood ratings: 1 (Rare); 2 (Unlikely); 3 (Possible); 4 (Likely); 5 (Almost Certain)

A risk analysis has identified that there is a likely dissatisfaction with the potential site identification process and the assessment of the sites for their suitability for a youth precinct. This has been identified as a risk as all sites that are likely to be identified as suitable for a youth precinct will be likely to be high profile, easily identifiable and within the town centre of Traralgon.

A robust communication and engagement plan will be required to inform and educate the community regarding the positive nature and potential benefits of a youth precinct.

Community Implications

As identified in the risk analysis section of this report above, there is a likely potential for dissatisfaction from the community about this project. Anecdotally, the community have a poor opinion of youth infrastructure (skate and BMX facilities), largely due to them being very poorly planned and sited in the past.

The site selection and assessment will be challenging, given that the selected sites that are suitable for a youth precinct need to be highly visible, linked to public transport hubs, close to business and shops and large enough to cater for the infrastructure.

A robust communication and engagement plan will be required to inform and educate the community regarding the positive nature and potential benefits of a youth precinct.

Consultation

Significant community engagement and consultation will be undertaken as part of the feasibility study, including the initial site selection and assessment and the site specific concept plan for the planned infrastructure.

A Communication and Engagement Plan will be developed to identify the key stakeholders for the project, including the broader community of Traralgon.

Supporting Documents:

Skate and BMX Plan (2009)

Attachments

Nil

CORRESPONDENCE

11. CORRESPONDENCE

Nil reports

PRESENTATION OF PETITIONS

12. PRESENTATION OF PETITIONS

Agenda Item: 12.1

Agenda Item: **2017/2018 Inappropriate Street Tree Removal
Replacement Program - Staff Street Moe**

Sponsor: **General Manager, Infrastructure and Recreation**

Council Plan Objective: **Improve the liveability and connectedness of Latrobe City.**

Status: **For Information**

MOTION

Moved: Cr Gibson

Seconded: Cr Law

That Council:

1. In accordance with Clause 63 of the *Meeting Procedure Local Law*, agrees to lay the petition requesting “We, the undersigned, hereby state that we oppose the cutting down of the healthy trees, in particular, the mature Melaleuca trees, on Staff Street, Moe”, on the table until the Ordinary Council Meeting to be held on 6 September 2018; and
2. Advises the head petitioner of this decision in relation to the petition.

CARRIED UNANIMOUSLY

Executive Summary:

On 6 July 2018, Latrobe City Council was presented with a petition (Attachment 1) containing 46 signatures from residents of Staff Street and other residents not living in Staff Street, but from other addresses within Latrobe City. The petition request that Council not remove the remaining street trees in Staff Street Moe.

This report is being presented to Council in accordance with Clause 63 of Council’s Local Law No. 1, requesting that the petition lay on the table while a report to Council is prepared regarding the petition.

Declaration of Interests:

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

Background:

The Inappropriate Street Tree Removal Replacement Program was first adopted by Council in 2005/2006. This was to be an approximate 15 year rolling program to complete the tree removals and replacement street trees as identified in the report. The final stage of the on-going planned program will be completed in 2018/2019 financial year.

Residents of Staff Street Moe received their first letter on 18 December 2017 (82 letters in total were sent), this included an outline of the program, ten most frequently asked questions, possible replacement tree species, a questionnaire response letter and return envelope.

Council received ten returned letters, eight were in favour for the proposed program, two objections for the proposed program and 72 non returned letters. The consultation letters indicated as follows, "Please note that if you do not reply to our letter we will determine that you support Latrobe City Council's proposal".

Residents of Staff Street Moe received their second letters on 4 April 2018. This letter highlighted that the program will continue and included timeframes for the works.

Contractors commenced tree removal works in Staff Street in early July.

A resident of Staff Street has requested the trees to remain and advised they would provide a petition from the residents of Staff Street about the removals.

Council received this petition on the 6 July 2018.

Reasons for Proposed Resolution:

There is insufficient time to prepare a detailed report in response to the petition for the 6 August 2018 Ordinary Council meeting. In accordance with Clause 63 of Local Law No. 1 it is recommended that the petition lay on the table until a report can be prepared for the 3 September Ordinary Council meeting that addresses the issues raised in the petition.

Issues:

Strategy, Financial, Community, Environmental, Community Engagement and Risk Analysis Implications

All implications of the petition will be considered as part of the upcoming Council report to be presented at the 3 September 2018 Ordinary Council meeting.

Communication

The head petitioner has been notified of the petition process and advised of the intention to lay the petition on the table at the 6 August 2018 Ordinary Council meeting. They have also been notified that a further report will be presented to the Ordinary Council meeting to be held on 3 September 2018 for Council's consideration of the matter.

Financial Implications

This annual program is budgeted from the Council's proactive tree maintenance recurrent budget.

Attachments

1. Petition opposing cutting down of trees in Staff St, Moe (Published Separately)
(Confidential)

CHIEF EXECUTIVE OFFICE

13. CHIEF EXECUTIVE OFFICE

Nil reports

CITY DEVELOPMENT

14. CITY DEVELOPMENT

Nil reports

INFRASTRUCTURE AND RECREATION

15. INFRASTRUCTURE AND RECREATION

Nil reports

COMMUNITY SERVICES

16. COMMUNITY SERVICES

Agenda Item: 16.1

Agenda Item: Adoption of Disability Action Plan 2018-2021

Sponsor: General Manager, Community Services

Council Plan Objective: Improve the liveability and connectedness of Latrobe City.

Status: For Decision

MOTION

Moved: Cr O'Callaghan

Seconded: Cr McFarlane

That Council adopts the Latrobe City Council Disability Action Plan 2018 - 2021.

CARRIED UNANIMOUSLY

Executive Summary:

- A Disability Action Plan (DAP) aims to support people with a disability to have equitable access to infrastructure, services and opportunities within a Local Government Area. The DAP recognises that people with disability have the right to participate fully in society and documents actions that can assist to reduce barriers and improve access and inclusion.
- The DAP seeks to eliminate discrimination for people with disability and their carers who use services, facilities and infrastructure provided by Council, or are current or prospective employees of Council.
- As a community leader, Latrobe City Council commits to recognising, valuing and supporting people with disability through raising awareness and promoting inclusion within the business and community sector.

- Community consultation for the draft DAP occurred from 8 May 2018 to 10 June 2018. One submission was received regarding access to Latrobe City Leisure Centres. Following internal discussions, an action has been added to the DAP to conduct Access Audits on all Latrobe City Leisure Centres and prioritise urgent actions as part of a building renewal program. The audit is currently under way and will be completed by the end of August.
- The front cover has been updated to showcase local community members in valued roles using positive imagery.
- An easy English version of the DAP will be produced and be available alongside the full version for viewing by the wider community.

Declaration of Interests:

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

Background:

- Latrobe City Council first developed and adopted a DAP in 1996. Between 2006 and 2016 the DAP has been reviewed bi-annually and continues to drive improvements to community facilities, increase disability awareness and reduce barriers to inclusion within the Latrobe municipality. Since 2006 all actions from the DAP have been integrated into Departmental Business Plans, ensuring the needs of people with a disability are included in all aspects of Council's services as well as existing and future infrastructure.
- Development of the draft Latrobe City Council DAP 2018-2021 commenced in late 2017. Consultation for the development of the document began in January 2018 and involved a range of stakeholders, including people with disability, their carers and local service providers. Discussions centred around the six strategic areas of the Municipal Public Health and Wellbeing Plan 2017-2021 focusing on access, awareness and inclusion and the capacity these areas have to improve lives for people with disability in Latrobe City. Engagement opportunities included an online survey, two focus groups and a Community Forum convened on Wednesday 28 February 2018.
- Following the Council Meeting on 7 May 2018, the draft DAP was released for community consultation from 8 May 2018 to 10 June 2018. One submission was received and the feedback has been incorporated into the final DAP version that is being presented to Council for its consideration.

Reasons for Proposed Resolution:

It is recognised that the disability community require in-depth consultation as a particularly vulnerable group who continue to face barriers to full participation.

In the past Council had a Disability Reference Committee to oversee the development of previous DAP's. It was dissolved in 2016 in favour of a new network to include representation from community members and stakeholders. This network

will continue to convene twice annually through community forums to identify local issues and seek local solutions.

Issues:

Strategy Implications

The Council Plan 2017-2021 reflects the clear understanding that Latrobe City is in significant economic and social transition. The focus of the DAP is around four Council Plan objectives:

- Encourage improved education & training outcomes in Latrobe City
- Improved liveability and connectedness to Latrobe City
- Improve the amenity and accessibility of Council Services
- Provide a connected, engaged and safe community environment which improves the wellbeing of all Latrobe City citizens

The DAP also aligns to the six strategic areas of the Municipal Public Health and Wellbeing Plan 2017-2021.

Communication

Once adopted, the Latrobe City Council DAP 2018-2021 will be widely distributed to community stakeholders and actions integrated into Latrobe City's Departmental Business Plans for implementation. Actions will be reviewed and reported to Council annually.

Financial Implications

There are minimal financial implications in adopting the DAP. Any required works identified as a result of the access audits will be prioritised, costed and presented to Council for its consideration at a future meeting.

Risk Analysis

Identified risk	Risk likelihood*	Controls to manage risk
Unable to meet community expectation due to financial cost	4	Communicate with community on strategies for prioritising outcomes
Rural Access funding to cease in 2019	5	Integrate Disability Action Plan responsibilities to all business units within Council
Access and inclusion being prioritised internally i.e. council buildings and facilities upgrades / maintenance	3	Support required from management within all divisions

* For example, likelihood ratings: 1 (Rare); 2 (Unlikely); 3 (Possible); 4 (Likely); 5 (Almost Certain)

Legal and Compliance

The Disability Discrimination Act 1992 (DDA) requires that appropriate anti-discrimination standards be met where possible and reasonable, and applies to all local governments in Australia. The DDA encourages organisations to develop a DAP to eliminate discriminatory practices.

Community Implications

To eliminate discrimination for people with disability who use services, facilities and infrastructure provided by Council, or are current or prospective employees of Council.

Environmental Implications

Nil.

Consultation

The community consultation process occurred from 8 May 2018 to 10 June 2018. The draft DAP was available on the Latrobe City website, advertised via the Council Noticeboard in the Latrobe Valley Express, the Community Sounding Board and was available at all Latrobe City Service Centres. The draft DAP was sent directly to the stakeholders and community members who indicated interest during the development process.

Supporting Documents:

Nil

Attachments

- 1 [↓](#). Latrobe City Disability Action Plan 2018-2021
2. Community members submission (confidential) (Published Separately)
(Confidential)

16.1

Adoption of Disability Action Plan 2018-2021

- 1. Latrobe City Disability Action Plan 2018-2021 87**



**Latrobe City Council
Disability Action Plan
2018-2021**





Mayor's message

Latrobe City Council is committed to creating environments that support health and wellbeing within our communities, and recognises that inclusion for all people is a basic human right. Council acknowledges that disability is far reaching and can occur at any time in life. People are born with a disability, acquire a disability through injury and some disabilities are episodic, others are temporary, some disabilities are obvious, others are hidden.

Disability is a continuum of different levels of capacity and to acknowledge this Council has a Disability Action Plan (DAP) which is a document that requires Council to implement actions that reflect our desire to strive for continuous improvement in access and inclusion issues for people with disabilities within Latrobe City.

The Living Well Latrobe and Positive Aging Strategy support the principles of inclusion and access which is at the heart of the Disability Action Plan (DAP). Planning is the key, if we plan for inclusion in all events, activities, services and facilities we provide all residents an equal opportunity to participate.

I would like to commend the many community members who have generously given their time by completing the survey or attending the workshop to help ensure Latrobe City Council's Disability Action Plan is responsive to local needs and aspirations. This plan will be lodged with the Australian Human Rights Commission. Implementation of the plan will be reported annually to the Council.

CR DARRELL WHITE OAM



Disability Action Plan (DAP)

The Disability Action Plan sets out how we will work together to facilitate people with a disability having equality, inclusion and participate in our community. This plan has been developed with consultation with people with disability, carers of people with disability, service providers for people with disability and interested Latrobe City residents through forums, focus groups, individual interviews and survey responses. We are committed to investigating all reasonable requests made by community members in relation to access of the built environment and continue to work towards a fully inclusive community.

The DAP reflects that people with a disability represent all age groups at different stages of life. It acknowledges that people with a disability have different abilities, lifestyles, knowledge, experiences and confront barriers and inequalities.



The Council Plan 2017-2021 reflects the clear understanding that Latrobe City's community is in significant economic and social transition. Council focus will be on the seven objectives:

1. Support job creation and industry diversification to enable economic growth in Latrobe City
2. Encourage improved education & training outcomes in Latrobe City
3. Improved the liveability and connectedness of Latrobe City
4. Improve the amenity and accessibility of Council services
5. Provide a connected, engaged and safe community environment which is improving the wellbeing of all Latrobe Citizens
6. Ensure Council operates openly, transparently and responsibly
7. Grow civic pride of our municipality and solidify Latrobe City's image as a key regional city

The Municipal Public Health and Wellbeing Plan 2017-2021

Living Well Latrobe – A healthy, safe, vibrant and connected community

Focusing on:

- *Lifelong learning and opportunities*
- *Social and community connectedness*
- *Safe at home*
- *Safe in our community*
- *Active living*
- *Healthy living*

Latrobe City Council has had a Disability Action Plan (DAP) in place since 1996. Over this period, Council services, information and facilities have become more accessible and inclusive for the whole community. **This plan** brings a new opportunity to change the way we think about disability. We want a community that is inclusive. To achieve this Council will work in partnership with local business and the community to change attitudes and behaviours to remove barriers that inhibit people with disability going about their daily life.



The Disability Discrimination Act

The Commonwealth Disability Discrimination Act 1992 (DDA) was developed to protect everyone in Australia from discrimination based on their disability. Under the DDA, 'disability' is broadly defined to offer protection to everyone with a disability, and includes:

- Physical disabilities
- Intellectual disabilities
- Psychiatric disabilities
- Neurological disabilities
- Sensory disabilities
- Learning disabilities
- Physical disfigurement
- The presence in the body of disease-causing organisms

The definition also includes:

- People who currently have a disability
- People who have had a disability in the past
- People who may have a disability in the future
- People who are believed to have a disability
- People who have assistance for a disability

The Act seeks to:

- Ensure that people with disability have the same rights to equality before the law as the rest of the community
- Promote recognition and acceptance within the community of the principle that people with disabilities have the same fundamental rights as the rest of the community and



- Where possible, eliminate discrimination against people based on disability in the areas of employment, education, access to premises, provision of goods, services and facilities

The DDA requires that appropriate anti-discrimination standards be met where possible and reasonable, no matter how many people are involved. It applies to all local governments in Australia.

Latrobe City Council's commitment to people with disability is consistent with four guiding principles below for inclusion, as reflected in the *Disability Act 2006*. *The Act requires Victorian public sector bodies to prepare a Disability Action Plan for the purposes of:*

1. Reducing barriers to persons with a disability accessing goods, services and facilities
2. Reducing barriers to persons with a disability obtaining and maintaining employment
3. Promoting inclusion and participation in the community of persons with a disability
4. Achieving tangible changes in attitudes and practices which discriminate against persons with a disability

Goal of the Latrobe City Disability Action Plan

To produce an Action Plan to ensure people with a disability have equitable access to infrastructure and services provided by Latrobe City Council, in accordance with the Disability Discrimination Act 1992.

To eliminate discrimination for people with disability who use services, facilities and infrastructure provided by Council, or are current or prospective employees of Council.



Focus	Vision	Goal	Action	Outcome	Responsibilities
Social and community connectedness	Our neighbourhoods are informed, connected and supportive	Promote community participation and inclusion of people with disability	Create awareness through community events	Promote International Day of people with Disability	Community Development
				Promote Social Inclusion week	Community Development
				Investigate different mechanisms for advertising events	Events / Communications
			Council Service centres have access to up to date communication boards	Staff have updated communication resources available	Community Development
			Educate local business on the benefits of being inclusive	<i>Good Access is Good Business</i> grants program	Community Development
			Ensure Council information is accessible	Council website meets accessibility guidelines WCAG 2. AA level	Communications
			Auslan interpreters and hearing augmentation is available at meetings when requested	Inclusive and accessible meetings	All Departments
		Update Latrobe City Council <i>Events Planner Guide</i>	Ensure the Council events permit process includes information on access and inclusion	Equitable access to Council venues, events and celebrations	Community Development / Events



Focus	Vision	Goal	Action	Outcome	Responsibilities
Active living	An environment and community that cultivates and enjoys active living	Improve access to transport, goods and services	Promote to the community opportunities for people with disabilities to participate in recreation, arts and community programs	Increased membership of people with disability in sporting, recreation, arts, cultural and leisure groups	Community Development / Infrastructure & Recreation
				Advocate for an increase of accessible parking spaces	Infrastructure & Recreation / Community Development
			Council website reflects best practise access requirements. Investigate options for assistive technology	Improved access to events and facilities	Communications
			Council meetings, community forums and workshops run by Council are held in accessible venues	Reviewed accessibility of venues	All departments
				Advocate for continued improvements to accessibility in new and existing buildings	Community Development / Infrastructure & Recreation
			Liaise with Public Transport Victoria to increase transport options	Build on transport connections	Community Development
		Improved information provision to the community on accessible facilities	Develop a flyer regarding 'Changing Places' facilities within the municipality	Increased community participation by people with disability	Community Development



Focus	Vision	Goal	Action	Outcome	Responsibilities
Safety at home and in the community	Our people feel safe in their homes, schools, workplaces, environment and community and can access appropriate support and services when needed	Safe sustainable environment	Continue to upgrade accessible parking	Improved access for people with disability	Infrastructure & Recreation
			Continue to upgrade footpaths to provide accessible travel	Increased accessible footpaths within the community	Infrastructure & Recreation
			Continue to improve pedestrian access & lighting	Increased accessible paths between transport and businesses	Infrastructure & Recreation
			Review accessibility criteria for Council events and facilities	Clearly identify the safety needs of people with disability	Events / Community Development
		Improve access to events and facilities for people with disabilities, their families, carers and service providers	Work with community groups to development awareness of access issues	Promote available grants to support upgrades	Community Development / Grants
			Ensure Council uses the principle of Universal Design for all new / upgraded Council facilities Conduct Access Audits on Latrobe City Leisure Centres and prioritise urgent actions as part of building renewal program	Council facilities are as accessible and as inclusive as possible	Infrastructure & Recreation



Focus	Vision	Goal	Action	Outcome	Responsibilities
Healthy living	Our community has the knowledge and opportunities to make healthy choices and access appropriate responsive support services	Work with internal and external partners including community organisations, clubs and networks	Promote neighbourhood wellbeing through connection and engagement	Stronger neighbourhood communities that are more inclusive	Community Development /Community Resilience / Infrastructure & Recreation
		Increase information to support people with disability attend events and access local supports	Targeted promotion of events, and services and supports available within the community	Building inclusive neighbourhoods	Events / Communications / Community Development
		Latrobe Leisure staff will have an increased awareness of access and inclusion for people with a disability	Conduct a disability awareness session for Latrobe Leisure staff	Increase staff and community awareness about the needs of people with disability	Human Resources
		Information Service teams will have an increased awareness of access and inclusion for people with a disability	Conduct a disability awareness session for the Information Services teams	Increase staff and community awareness about the needs of people with disability	Human Resources
		Investigate options for an online Disability Awareness Program as part of new staff induction	Increase awareness of the barriers to inclusion for people with disability to all Council staff	Increase staff and community awareness about the needs of people with disability	Human Resources



Focus	Vision	Goal	Action	Outcome	Responsibilities
Lifelong learning and opportunities	Our community has the skills and opportunities to be financially secure and participate fully in community life	Ensure Council has employment policies and practices to eliminate discrimination	Investigate opportunities for employment within Council for people with a disability	Increased numbers of people with disability employed within Council	Human Resources
			Provide support to current workers who acquire a disability	Promotion of an inclusive workforce	Human Resources
		Increase focus on access and inclusion at community forums & workshops	Promote skills training / leadership programs for people with disability and support them to participate	People with disability represented on working groups	Community Resilience / Community Development
		Provide information to new and current residents	Develop a <i>Welcome Pack</i> for new residents which includes information regarding local disability services and facilities	People with disability are able to participate fully in community life	Community Development / Community Resilience
			Promote and facilitate information on NDIS and My Aged Care to the community	Increased community awareness of services and information available	Community Development / Aged & Disability Services
		Develop a more inclusive community	Provide training, information and support to organisations, clubs and groups to improve access to community events	Increased opportunities for people with disability to participate within their community	Community Development

CORPORATE SERVICES

17. CORPORATE SERVICES

Agenda Item: 17.1

Agenda Item: Public Highway Declaration - Miners Way Morwell

Sponsor: General Manager, Corporate Services

Council Plan Objective: Ensure Council operates openly, transparently and responsibly.

Status: For Decision

MOTION

Moved: Cr Middlemiss

Seconded: Cr McFarlane

That Council:

1. Pursuant to Section 204 of the *Local Government Act 1989* resolves to give public notice of its intention to declare the closed section of Miners Way, Morwell, a public highway as it is reasonably required for public use and be open to public traffic and invite written submissions.
2. If submissions are received, Council authorises the Chief Executive Officer:
 - i) to fix the date of the Ordinary Council Meeting to consider submissions in accordance with Section 223 of the *Local Government Act 1989*, and
 - ii) notify all submitters of the time and place of the Ordinary Council Meeting that Council will consider the submissions and invite them to speak in support of their submission, or
3. If no submissions are received in relation to Council's intention to declare Miners Way, Morwell, a public highway, that Council authorises the Chief Executive Officer to:
 - i) publish a notice in the Government Gazette formally declaring the closed section of Miners Way, Morwell, a public highway, that the section of road is reasonably required for public use and it be open to public traffic, and
 - ii) update the Latrobe City Council Public Road Register to record that the section of Miners Way, Morwell, previously closed is a declared public highway, is reasonably required for public use and is open to public traffic.

CARRIED UNANIMOUSLY

Executive Summary:

- In December 2002 Council resolved to close a section of Miners Way, Morwell, adjacent to Drouin West Timber (DWT) to through traffic. This was to allow safe and unrestricted loader movements transporting sawmill logs from the log dump across Miners Way to the sawmill for processing.
- Chain mesh fencing and locked gates were erected by DWT to restrict through traffic.
- The sawmill has been closed for some time and a new processing business will be setting up on the former storage yard/log dump that requires unrestricted access to/from Miners Way.
- This will necessitate opening Miners Way up to through traffic and Council undertaking the statutory process to declare the closed section of Miners Way a public highway that is reasonably required for public use and to be open to public traffic.

Declaration of Interests:

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

Background:

Miners Way, Morwell, is a sealed service road in the former State Electricity Commission (SEC) works area. It links Hazelwood Drive through to the Melbourne bound freeway onramp as shown on the attached aerial image.

Drouin West Timber (DWT) operated a sawmill on the site of the former SEC stores building and used the vacant land to the west on the opposite side of Miners Way as a timber storage yard/log dump. Logs and sawn stacked timber were transported by loaders between the sawmill and the storage yard/log dump opposite.

DWT had concerns for the safety of employees and other road users by the transportation of timber across Miners Way. This prompted DWT to request Council to consider permanently restricting vehicle access to the section of Miners Way.

Council completed the required statutory process and subsequently resolved at its meeting held on 2 December 2002 to close the section of Miners Way adjacent to DWT to through traffic and allow barriers (fence and gates) to be erected on Miners Way.

In October 2009, DWT sold their operation to McCormack Demby Timber (MDT) who operated the plant to mid 2011. In September 2012, Pinegro Products purchased the site and have since used it in limited capacity.

Reasons for Proposed Resolution:

Since MDT vacated the site and Pinegro establishing its operation at the Miners Way location a new steel product manufacturer has been established nearby and a new industrial processing plant will commence operating on the former log dump site opposite Pinegro in the near future. This business has approached Council and enquired if it is possible for the section of Miners Way adjacent to the Pinegro site to be reopened to traffic as the existing access to this property is via the closed section of Miners Way.

To achieve this, it will be necessary for Council to commence the statutory process and give notice of its intention to consider declaring Miners Way a public highway that is reasonably required for public use and be open to public traffic.

Issues:

Strategy Implications

2017/2021 Council Plan:

Objective 6: *Ensure Council operates openly, transparently and responsibly.*

Strategy 7: *Enhance Council's engagement with the community to better understand the community's priorities.*

Communication

The process to declare a road a public highway required for public use is defined in the *Local Government Act 1989*. This process requires Council to communicate its intended action to the general public and invite written submissions.

If written submissions are received following the community consultation, a further report will be prepared for Council's consideration.

Financial Implications

Costs associated with this process are:

1. Officer resources in preparation of Council reports;
2. Public notice in the Latrobe Valley Express inviting submissions;
3. Officer resources in preparation and the cost of publishing a notice in the Government Gazette should Council resolve to declare Miners Way a public highway;
4. Removal of the chain mesh fencing gate;
5. The road will require some initial repair work and then ongoing maintenance;
6. Installation of directional signage.

The above costs are within existing budget allocations.

Risk Analysis

The new industrial processing plant will commence operating on the former log dump site opposite Pinegro in the near future. This business has approached Council and enquired if it is possible for the section of Miners Way adjacent to the Pinegro site to be reopened to traffic.

If Council resolves not to declare Miners Way a public highway and reopen to traffic, there is a risk that this new business may relocate its operations to an alternative site.

Legal and Compliance

Pursuant to Section 204 of the *Local Government Act 1989* Council is empowered to declare a road within the municipality to be a public highway. In addition, Council can by resolution 'declare a road that is reasonably required for public use to be open to public traffic'.

As mentioned above, this statutory process requires Council give public notice of its intention to consider declaring a road to be a public highway and invite written submissions.

Should any submissions be received regarding this matter they will be considered in accordance with Section 223 of the *Local Government Act 1989* at a future Council Meeting.

Community Implications

It is expected that reopening Miners Way to through traffic will have a positive impact, as it will provide a more direct route to access the Melbourne bound freeway entry ramp and also reduce the number of traffic movements at the Commercial Road / Hazelwood Drive roundabout.

Environmental Implications

Not applicable

Consultation

Council could seek public submissions via the following methods:

- Public notice in the Latrobe Valley Express;
- Notice displayed at Council's Corporate Headquarters and Library;
- Details placed on the Latrobe City Council website and Facebook page;
- Letters to adjoining property owners/occupiers; and
- Letter to VicRoads.

Other

Council may resolve to either commence the statutory process to declare Miners Way, Morwell a public highway by giving public notice of its intention and seek public comment or, alternatively, resolve not to continue with the process which will require no further action.

Supporting Documents:

Nil

Attachments

1 [↓](#). Aerial Image

17.1

Public Highway Declaration - Miners Way Morwell

1. Aerial Image 105



Agenda Item: 17.2

Agenda Item: Broadcasting of Council Meetings Trial

Sponsor: General Manager, Corporate Services

Council Plan Objective: Ensure Council operates openly, transparently and responsibly.

Status: For Decision

MOTION

Moved: Cr Clancey

Seconded: Cr Howe

That Council authorises the Chief Executive Officer to:

- 1. Continue to record and broadcast the Council meetings on an ongoing basis; and**
- 2. Implement alternative methods of broadcasting to enhance the viewer's experience of the broadcasting of Council meetings.**

CARRIED UNANIMOUSLY

Executive Summary:

Council has been trialling the broadcasting of Council meetings via Facebook for the last twelve months. Overall, the trial has proven to be a success, particularly in the way that it has enabled the community to have better access to Council decision making.

However, it is recommended some enhancements be made to Council's current live streaming protocol directed at risk minimisation, better ensuring consistent compliance with the *Meeting Procedure Local Law 1* (Local Law) and improvements to the customer experience. These include:

- Changing the method of broadcasting so it is shown via our website, and maintaining a link from our Facebook page to improve accessibility;
- Further investigation into options that will minimise interruptions to the broadcast;
- The use of graphics during points in a Meeting when the streamed image represents a mostly static Chamber, for example, while public submissions are being heard by Councillors during a Special Council Meeting. Use of a Latrobe City Council graphic overlay at such times is preferable, representing a higher quality presentation.

Declaration of Interests:

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

Background:

In December 2016, the Victorian Ombudsman's report, '*Investigation into the transparency of local government decision making*', was released. The report encouraged Council's to consider broadcasting Council meetings in order to improve transparency as well as increase public accessibility into Council decision making processes.

In July 2017, Council commenced trialling the broadcast of Council meetings via Facebook. In the twelve months of the trial, adjustments have been made to the equipment used and support provided to ensure the best possible experience for the customer was provided.

Reasons for Proposed Resolution:

The Council Meeting broadcasting trial is considered successful and therefore recommended to continue on an ongoing basis. As technology improves and to minimise internet or Facebook outages, it may be more appropriate to move the broadcasting to our website, thereby enabling more of our community to be able to watch the meetings, and improve our management of archiving recordings more efficiently.

Issues:

Strategy Implications

The broadcast of Council meetings is one governance component that will assist Council to meet the Council Plan Objective '*Ensure Council operates openly, transparently and responsibly*'.

Communication

The broadcasting provides a communication link to the Council meetings for the community; however, explanatory notes on how the meeting operates or what restrictions on rebroadcasting of the meeting are limited presently with the current Facebook operation.

Facebook is one way that Council directly communicates with the community, and it has allowed for Council meetings to be accessible to the community. The broadcast is accessible to the community regardless of whether they hold a Facebook account, however unless you are aware of how to access the page, it is difficult for a non-Facebook user to be aware of how to watch the broadcast. Feedback has also been received during the trial that a preference would be to access the broadcast via our website as an alternative.

Drop outs of the broadcast have also been identified as a consistent issue throughout the trial. These can occur due to internet outages, or signal strength/capacity of Facebook at the time. An alternative would be to delay publishing the broadcasted meeting until the end of the meeting, as the internet capacity is not relied upon to keep a live signal, however, a delay (of five minutes for example) would still rely on the internet capacity to prevent outages.

Financial Implications

The trial has seen a slight increase in staff costs for managing the Council meetings, as an additional two staff are required to attend to manage the broadcasting. This will be an ongoing cost associated with the live broadcasting of Council meetings.

The total cost of obtaining equipment necessary and appropriate for the live streaming of Council meetings has been \$17,960. This equipment can also be utilised for other events and meetings. The equipment cost is broken down as follows:

Item	Cost
Additional TV screen to monitor the stream	\$335
Fixed Camera	\$2,075
Mixer	\$2,099
Upgrade to Microphones and leads	\$6,596
Hire of equipment	\$2,130
Vision switcher box	\$4,724
Total	\$17,960

Risk Analysis

At the commencement of the trial, a full risk assessment was conducted. In summary, the risk assessment confirmed that live broadcasting of meetings carried a number of risks to Council. Most of these risks were minimised during the course of the trial however through improved processes and management.

Nevertheless, despite adhering to the refined and comprehensive processes and management controls currently in place, there will remain an inherent element of risk on account of the fact that Council is unable to maintain full control over (or have complete knowledge of) the rebroadcasting or sharing of footage, despite the Local Law's clear stipulation that, in order to do so, the permission of Council must first be obtained.

The broadcasting method and platform decided upon by Council and utilised throughout the trial period, namely, broadcasting the Council meeting live directly to Facebook, does not provide Council with an option or opportunity to alert viewers to Council's terms and conditions relating to the broadcast including those restrictions around rebroadcasting and improper use of broadcast footage contained in the Local Law.

A risk issue also exists in relation to archiving incorrect or duplicate recordings on Facebook. The Facebook platform has proven unreliable for effective archiving broadcast footage.

Additional control measures are available which, if agreed by Council, are likely to mitigate, although not entirely eliminate, the risk issues identified above.

Council may decide to broadcast the meeting to Council's website, ideally in place of, but at least in addition to, broadcasting it directly to Facebook. This would allow for the placement of appropriate communications on the broadcast page reflecting Council's terms around use and rebroadcasting of broadcast footage as set out in the Local Law.

Broadcasting to Council's website would also allow for proper archiving of Council meeting footage in a reliable and consistent manner unable to be achieved through Facebook's platform.

Legal and Compliance

Council has adopted a new Local Law and *Council Meeting Policy* which now allows for a member of staff authorised by the Chief Executive Officer to record and broadcast a Council meeting. However, any other person is still excluded from broadcasting or recording any part of the meeting unless permission is obtained.

At the commencement of each Council meeting the Mayor reads a prepared statement, notifying all in attendance that the meeting is being broadcast live to Facebook and addressing potential privacy related concerns.

Community Implications

The implications for the community are primarily beneficial as it can:

- Encourage a greater number of community members to become involved in the Council decision making processes
- Promote openness, transparency and accountability
- Eliminate time and geographical barriers for community members wishing to attend Council meetings
- Increase communication from Council to the community
- Allow the community to watch the meetings and follow debate and decision
- Generate interest in Council meeting involvement by allowing people to follow what happens at a Council meeting without being nervous about attending

Key data from Facebook shows the reach per meeting as detailed below:

Meeting Date	Video Views	Peak Live Viewers	People Reached
16 July 2018	1,976	49	7,110
2 July 2018	1,808	52	6,311
4 June 2018	2,211	51	5,257

15 May 2018	1,088	19	3,235
7 May 2018	657	25	1,933
3 April 2018	1,746	36	4,597
5 March 2018	Data not available		
5 February 2018	2,216	32	10,828
4 December 2017	1,896	49	9,171
13 November 2017	1,325	32	3,230
2 November 2017	2,100	54	5,420
23 October 2017	1,547	32	7,313
2 October 2017	1,433	27	4,127
11 September 2017	1,769	31	3,982
21 August 2017	2,222	36	5,988
31 July 2017	2,288	46	19,954
10 July 2017	3,647	56	25,283

Traditionally, Council may expect up to twenty persons on average to attend and watch from the gallery a Council meeting. The broadcast has allowed for more persons who are interested in the proceedings to observe from wherever they may be. With restrictions on the number of persons able to be present in the meeting room (due to the size and accessibility of the room), the broadcasting appears to be a suitable alternative.

Environmental Implications

There are no known environmental implications.

Consultation

Through benchmarking with other Councils and regular feedback obtained throughout the trial on Facebook from members of the public and staff, adjustments were made to the systems used to improve the experience.

Other

Not applicable

Supporting Documents:

Council Meeting Policy

Meeting Procedure Local Law 2017

Attachments
Nil

Agenda Item: 17.3

Agenda Item: Delegation to the CEO to Authorise Electronic Surveillance at Council Owned or Managed Sites

Sponsor: General Manager, Corporate Services

Council Plan Objective: Provide a connected, engaged and safe community environment, which is improving the well-being of all Latrobe City citizens.

Status: For Decision

MOTION

Moved: Cr Gibson

Seconded: Cr Harriman

- 1. That Council delegate to the Chief Executive Officer the power to approve the installation of CCTV for electronic surveillance and security purposes on Council owned or managed sites or land.**
- 2. All approvals for the installation of CCTV for electronic surveillance and security purposes granted by the Chief Executive Officer shall be reported to Council within six months of such approvals having been made.**

CARRIED UNANIMOUSLY

Executive Summary:

In order to make the process of managing requests under Council's *Electronic Surveillance Policy* (Policy) more efficient, it is recommended that Council delegates to the Chief Executive Officer power to approve the installation of electronic surveillance and security equipment (such as CCTV) on Council owned or managed sites or land where reasonably required for detection of or protection from illegal or unlawful activities.

The Policy is currently undergoing a comprehensive review. The updates required include incorporation of recent legal developments across this complex area of law and an overall redraft to reflect present day attitudes towards the use and presence of CCTV cameras. Relative to when the Policy was drafted, the community overall is much more aware (and also appreciative) of CCTV use in helping to improve personal safety and asset security along with the ability to collect video evidence often used to bring those responsible to justice.

At the outset of the Policy review, one matter was identified as particularly outdated and in need of change in order for the Policy to permit Council to act in a manner consistent with today's community expectations and properly meet Council's safety security requirements. Included in the policy is an historic procedural step requiring a resolution of Council to first be obtained before any start can be made on installing CCTV cameras, including in response to any immediate threats, such as spates of criminal damage being caused to Council owned or managed property and buildings.

The delegation of powers proposed here is consistent with the previous decision of Council made on 14 November 2016, where Council provided delegation to the Chief Executive Officer to '*authorise the future use of Electronic Surveillance equipment at Council managed public open spaces, where regular unlawful activities are being experienced*'.

The proposed delegation is an extension of the existing delegation, bringing in to scope Council owned or managed sites and land.

Experience has shown the proposed delegation is needed for the organisation to efficiently, practically and appropriately manage its own safety and security needs, particularly in relation to issues of criminal damage to Council buildings and other Council assets, where the installation of electronic surveillance equipment is identified as an appropriate or necessary security measure.

Council may decide that no further powers are to be delegated until the review of the Policy is finalised or, as is recommended, delegate powers to the Chief Executive Officer now for all Council owned or managed sites or land.

Council will retain oversight of any new installation of CCTV within the municipality. All approvals for installation of CCTV for surveillance and security purposes granted by the Chief Executive Officer will be reported to Council within six months of the approval date. A routine six month reporting cycle for this delegation has been deemed inefficient as it is foreseeable there will be six month periods during which no approvals have been made.

Declaration of Interests:

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

Background:

The *Electronic Surveillance Policy* (Policy) was originally adopted by Council on 07 February 2011. The use of Closed Circuit Television (CCTV) is one strategy to minimise and address the incidence of unlawful activity on Council owned or controlled property. The Policy was established to ensure Council complied with the associated privacy and surveillance legislation.

The Policy states, '*No electronic surveillance is to be undertaken without a resolution of the Council. As a general principle the Council will only authorise the use of electronic surveillance when all other reasonable measures have proved ineffective*

in solving the problem or unlawful activity. The operators of any electronic surveillance system authorised by the Council are accountable for their conduct to the Council'.

Since the adoption of the policy, advances in technology, the availability and use of surveillance equipment and it appears, expectations of that use in the community's mind have increased. The use of cameras has been recognised within Council as an effective tool for monitoring areas where unlawful activities may occur, and as such, it is becoming more a core consideration.

An issue has been identified with the current Policy as it prevents an immediate response when presented with regular unlawful activities at a Council venue or site. This delay may prevent Council and Victoria Police successfully prosecuting.

At the 14 November 2016 meeting as part of a decision on the *Electronic Surveillance of the Traralgon Railway Reservoir Conservation Reserve and Crinigan Bushland Reserve*, Council delegated the authority to the Chief Executive Officer to *'authorise the future use of Electronic Surveillance equipment at Council managed public open spaces, where regular unlawful activities are being experienced'*.

This now allows the Chief Executive Officer to approve (in accordance with the Policy) on behalf of Council, for installation at public open space managed by Council, however, for any other Council owned or managed properties/assets, it is still a requirement for Council to determine.

It is now proposed that the delegation to the Chief Executive Officer is expanded to include all Council owned or managed land in order to efficiently manage any further requests that may be received and to better provide for a more timely and effective response to these such requests.

Reasons for Proposed Resolution:

Delegating the power to the Chief Executive Officer is expected to bring a more immediate response for requests when Council faces illegal or unlawful threats or activity at properties or sites on Council owned or managed land.

Council will retain oversight and if necessary can review any exercise of the delegation or revoke the delegation.

Issues:

Strategy Implications

The implementation of this decision will assist Council with achieving the Council Plan objective *'Provide a connected, engaged and safe community environment, which is improving the well-being of all Latrobe City citizens'*.

Communication

There is an obligation to inform people of the presence of recording equipment. The current Policy requires that signage is displayed where surveillance is being used.

Financial Implications

There are no financial implications to Council with the proposed recommendation.

Risk Analysis

Electronic Surveillance is a tool that can be used to obtain evidence when a public safety issue has been identified.

There is a perceived risk that if a request is made under the Policy, that the timeliness of making the decision to install surveillance equipment is not efficient enough to adequately address those public safety concerns.

Legal and Compliance

Whilst it is being recommended that the Chief Executive Officer should be delegated authority to approve the installation of cameras, the operation and installation must still occur in accordance with the Policy.

The Policy is being reviewed as the evolution of technology, guidelines and availability of surveillance equipment has grown. Whilst it would be practice to wait for the review of the Policy to be finalised before determining delegation of powers, the review has already identified that it is a complex matter and will take some time to complete. This being the case, it is appropriate for the delegation of powers to be determined now for the current Policy whilst this review is underway.

Community Implications

It is envisaged that the proposed recommendation will improve the timeliness of responses of installing cameras to monitor public safety concerns in accordance with the Policy.

Environmental Implications

There are no known environmental implications with the proposed recommendation.

Consultation

During the review of the Policy, it is anticipated that key stakeholders (such as Victoria Police) will be consulted.

Other

Not applicable.

Supporting Documents:

[Electronic Surveillance Policy](#)

Attachments
Nil

Agenda Item: 17.4

Agenda Item: Provision of Resources and Support to Councillors
Policy Review

Sponsor: General Manager, Corporate Services

Council Plan Objective: Ensure Council operates openly, transparently and responsibly.

Status: For Decision

Proposed Resolution:

That Council:

1. Authorises the Chief Executive Officer to amend the *Provision of Resources and Support to Councillors Council Policy* by extending the periods of authorised Councillor access to Council Headquarters to include the hours of 8.00 a.m. to 8.00 p.m. each Saturday and Sunday; and
2. Receives from Officers an updated draft *Provision of Resources and Support to Councillors Council Policy* for Councillor consideration and discussion at an upcoming Councillor Briefing.

MOTION

Moved: Cr Clancey

Seconded: Cr Gibson

That Council:

1. Authorises the Chief Executive Officer to amend the *Provision of Resources and Support to Councillors Council Policy* by extending the periods of authorised Councillor access to Council Headquarters and Service Centres to include the hours of 8.00 a.m. to 8.00 p.m. each Saturday and Sunday; and
2. Receives from Officers an updated draft *Provision of Resources and Support to Councillors Council Policy* for Councillor consideration and discussion at an upcoming Councillor Briefing.

CARRIED UNANIMOUSLY

Executive Summary:

- **The Local Government Act 1989 requires that Councils operate a lawful, up to date Council Policy (Policy) for Councillor resources and support.**
- **Council's Policy is due for review. Officers are currently undertaking this review process.**
- **A reviewed and updated draft Policy will be submitted for Councillor consideration and discussion at a future Councillor Briefing.**
- **Officers understand the times for out-of-hours Councillor access to Council Headquarters contained in the Policy do not properly reflect the days and times Councillors currently required. That provision can be appropriately updated in order to take immediate effect, rather than waiting for the fully updated Policy to be finalised and adopted by Council.**

Declaration of Interests:

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

Background:

Section 75B of the *Local Government Act 1989* (the Act) requires that Councils adopt and maintain a Policy in relation Councillor resources and support.

The Provision of Resources and Support to Councillors Policy was approved by Council in February 2016.

Under the current Policy, 24/7 access to Headquarters (HQ) is only available to the Mayor. Councillor access to HQ is available from Monday to Friday between 7.00 am and 11.00 pm. There is a concern that the current specified hours do not properly reflect the Councillors' current range of duties and responsibilities which increasingly involve out-of-hours Council and Councillor related functions, particularly on weekends.

Accordingly, it is recommended Councillors authorised out-of-hours access to HQ currently provided for under the Policy is expanded to also include Councillor access to HQ between 8.00 am and 8.00 pm on weekends.

The current Provision of Resources and Support to Councillors Policy is due for review. It is proposed that a revised Provision of Resources and Support to Councillors Policy will be submitted to a future Councillor Briefing for consideration and discussion.

Reasons for Proposed Resolution:

The extension of Councillor access on weekends to HQ is essentially an administrative matter. It makes sense that Council authorise the CEO to make the

administrative amendment to the Provision of Resources and Support to Councillors Policy to more accurately reflect how Councillors currently carry out their functions.

Issues:

Strategy Implications

Enabling Councillors to undertake their functions is consistent with facilitating the achievement of all of Council's objectives in the Council Plan.

Communication

This is an internal administrative matter that does not require any external communications.

Financial Implications

No financial implications have been identified.

Risk Analysis

No risks have been identified.

Legal and Compliance

Increasing the capacity of a Councillor to undertake their functions for and on behalf of the community is consistent with the Local Government Charter in the Act.

Community Implications

Not applicable.

Environmental Implications

Not applicable.

Consultation

Not applicable.

Other

No other relevant considerations have been identified.

Supporting Documents:

Nil

Attachments
Nil

Agenda Item: 17.5

Agenda Item: Tabling of 'Assembly of Councillors' Records

Sponsor: General Manager, Corporate Services

Council Plan Objective: Ensure Council operates openly, transparently and responsibly.

Status: For Information

MOTION

Moved: Cr Gibson

Seconded: Cr Howe

That Council receives and notes the Assembly of Councillors records tabled for the period 14 February 2018 – 24 July 2018.

CARRIED UNANIMOUSLY

Executive Summary:

The following Assembly of Councillor records have been submitted for tabling since the last ordinary Council meeting:

Date	Assembly Details	In Attendance	Confidential	Declarations of Interest
14 February 2018	Lake Narracan User Group Committee	Councillors Cr B Law Cr S Gibson Officers Gail Gatt Angie Robertson	No	Nil
18 April 2018	Lake Narracan User Group Committee	Councillors Cr B Law Cr S Gibson Officers Gail Gatt Angie Robertson	No	Nil
24 April 2018	Traralgon Railway Reservoir Conservation Reserve Special Committee	Councillor Cr D Howe Officer Simon Clark	No	Nil

Date	Assembly Details	In Attendance	Confidential	Declarations of Interest
17 May 2018	Morwell Recreation Reserve Project Reference Group	Councillor Cr A McFarlane Officers Steve Piasente Josh Wilson Janine Alexander	No	Nil
31 May 2018	Latrobe Convention Centre Business Case Precinct Project Reference Group	Councillors Cr A McFarlane Cr G Middlemiss Officers Michael Bloyce Andrea Stanlake	No	Nil
4 June 2018	CEO Recruitment, Performance and Remuneration Review Advisory Committee	Councillors Cr A McFarlane Cr D Clancey Cr D White Cr S Gibson Officer Amy Phillips	Yes Under Section (2) (a) personnel matters	Nil
6 June 2018	Tourism Advisory Committee	Councillors Cr D Clancey Cr D White Cr D Howe Officers Linda Brock Jo De Jong	No	Cr D Clancey
07 June 2018	Latrobe Regional Gallery Advisory Committee meeting	Councillors Cr D White Cr D Clancey Officer Mark Themann	Yes Under Section (2) (c) industrial matters	No
12 June 2018	Churchill & District Community Hib Advisory Committee	Councillor Cr D White Officers Edith Heiberg Carole Ayres Karen Egan Michelle Callaway	No	Edith Heiberg

Date	Assembly Details	In Attendance	Confidential	Declarations of Interest
13 June 2018	Lake Narracan User Group Committee	Councillors Cr B Law Cr S Gibson Officer Shay Ferguson	No	Nil
19 June 2018	Callignee and Traralgon South Sporting Facilities Special Committee	Councillor Cr D Howe Officer Simon Clark	No	Nil
19 June 2018	Latrobe City Sports & Entertainment Stadium – PRG meeting	Councillors Cr A McFarlane Cr G Middlemiss Officers Steve Piasente Larry Sengstock Josh Wilson Lauren Dinsdale	Yes Under Section (2) (e) proposed developments	Nil
19 June 2018	Latrobe City International Relations Advisory Committee	Councillors Cr D White Cr D Harriman Cr D Clancey Officers Bruce Connolly Jo DeJong Kelly Nilo	No	Nil
20 June 2018	Victory Park Precinct Advisory Committee	Councillor Cr D Clancey Officer Simon Clark	No	Nil
20 June 2018	Traralgon Recreation Reserve and Showgrounds Advisory Committee	Councillor Cr D Howe Officer Simon Clark	No	Nil
21 June 2018	Morwell Recreation Reserve Project Reference Group	Councillors Cr A McFarlane Cr G Middlemiss Officers Steve Piasente Josh Wilson Lauren Dinsdale	Yes Under Section (2) (e) proposed developments	Nil

Date	Assembly Details	In Attendance	Confidential	Declarations of Interest
21 June 2018	Traralgon CBD Safety Committee	Councillor Cr D Howe Officer Andrew Legge	No	Nil
22 June 2018	Chief Executive Officer Recruitment, Performance and Remuneration Review Advisory Committee	Councillors Cr A McFarlane Cr D Clancey Cr D White Cr S Gibson Officers Brett McCulley Vince Haining	Yes Under Section (2)(a) personnel matters and (d) contractual matters	Nil
25 June 2018	Councillor Only Briefing-Confidential Briefing Report 1.0	Councillors Cr A McFarlane Cr D Harriman Cr D Clancey Cr G Middlemiss Cr K O'Callaghan Cr B Law Cr D White Cr D Howe Officers Greg Drumm Brett McCulley Vince Haining	Yes Under Section 89(2)(a)(d) personnel matters and contractual matters	Nil

Date	Assembly Details	In Attendance	Confidential	Declarations of Interest
25 June 2018	Councillor Briefing	Councillors Cr A McFarlane Cr D Harriman Cr D Clancey Cr G Middlemiss Cr K O'Callaghan Cr B Law Cr D White Cr D Howe Officers Gary Van Driel Steve Piasente Sara Rhodes-Ward Greg Drumm Brett McCulley Amy Phillips Jody Riordan Bruce Connolly Bruce Graham Nathan Misiurka	Yes Under Section (2) (d) contractual matters and (e) proposed developments	Cr Law
26 June 2018	Ted Summerton Reserve Project Reference Group	Councillor Cr B Law Officers Larry Sengstock Josh Wilson Lauren Dinsdale	Yes Under Section (2) (e) proposed developments	Nil
26 June 2018	Traralgon Railway Reservoir Conservation Reserve Special Committee	Councillors Cr D Clancey Cr D Howe Officer Simon Clark	No	Nil
27 June 2018	Gippsland Regional Aquatic Centre Project Reference Group	Councillors Cr B Law Cr D Howe Officers Steven Piasente Larry Sengstock Luke McGrath Janine Alexander	Yes Under Section (2) (e) proposed developments	Nil

Date	Assembly Details	In Attendance	Confidential	Declarations of Interest
02 July 2018	Draft Moe and District Social Infrastructure Plan Out of Session Consultants Presentation	Councillors Cr A McFarlane Cr D Clancey Cr G Middlemiss Cr B Law Cr D White Cr D Howe Officers Gary Van Driel Steven Piasente Sara Rhodes-Ward Jody Riordan Heather Farley Teresa Pugliese	No	Nil
04 July 2018	Tourism Advisory Committee	Councillors Cr D Clancey Cr D White Cr D Howe Officers Linda Brock Jo De Jong	No	Cr D Clancey
04 July 2018	Planning in the Economic Growth Zone - Planning Process and Delegations Project	Councillors Cr A McFarlane Cr D Clancey Cr G Middlemiss Cr D White Cr D Howe Officers Gary Van Driel Jody Riordan	No	Nil
05 July 2018	Latrobe City Sports & Entertainment Stadium-PRG meeting	Councillors Cr A McFarlane Cr G Middlemiss Officers Steven Piasente Larry Sengstock Josh Wilson Lauren Dinsdale	Yes Under Section (2) (e) proposed developments	Nil

Date	Assembly Details	In Attendance	Confidential	Declarations of Interest
10 July 2018	Churchill and District Community Hib Advisory Committee	Councillor Cr D White Officers Edith Heiberg Carole Ayres	No	Edith Heiberg
11 July 2018	Latrobe Convention Centre Business Case Project Reference Group	Councillors Cr A McFarlane Cr G Middlemiss Officers Gail Gatt Michael Bloyce Andrea Stanlake	No	Nil
11 July 2018	Latrobe City International Relations Advisory Committee	Councillors Cr D White Cr D Harriman Cr D Clancey Officers Bruce Connolly Jo DeJong Kelly Nilo	No	Nil
18 July 2018	Morwell Recreation Reserve Project Reference Group	Councillors Cr A McFarlane Cr G Middlemiss Officers Larry Sengstock Josh Wilson Lauren Dinsdale	Yes Under Section (2) (e) proposed developments	Nil

Date	Assembly Details	In Attendance	Confidential	Declarations of Interest
23 July 2018	Councillor Briefing	Councillors Cr D White Cr D Clancey Cr A McFarlane Cr G Middlemiss Cr K O'Callaghan Cr B Law Cr D Howe Officers Gary Van Driel Sara Rhodes-Ward Gail Gatt Steve Piasente Greg Drumm Brett McCulley Amy Phillips Larry Sengstock	Yes Under Section (2) (d) contractual matters and (e) proposed developments (h) considers would prejudice the Council or any person	Nil
24 July 2018	Traralgon Railway Reservoir Conservation Reservoir Special Committee	Councillors Cr D Clancey Cr D Howe Officer Simon Clark	No	Nil
24 July 2018	Ted Summerton Reserve Project Reference Group	Councillor Cr B Law Officers Steve Piasente Larry Sengstock Josh Wilson Lauren Dinsdale	Yes Under Section (2) (e) proposed developments	Nil

Declaration of Interests:

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

Reasons for Proposed Resolution:

The attached *Assembly of Councillors* records have been submitted for tabling.

Section 80(A)2 of the *Local Government Act 1989* states 'The Chief Executive Officer must ensure that the written record of an assembly of Councillors is, as soon as is practicable - (a) reported at an ordinary meeting of the Council; and (b) incorporated in the minutes of that Council meeting'.

Attachments

- 1 [1](#). Lake Narracan User Group Committee 14 February 2018
- 2 [2](#). Lake Narracan User Group Committee 18 April 2018
- 3 [3](#). Traralgon Railway Reservoir Conservation Reserve Special Committee
- 4 [4](#). Morwell Recreation Reserve Project Reference Group
- 5 [5](#). Latrobe Convention Centre Business Case Precinct Project Reference Group
- 6 [6](#). CEO Recruitment, Performance and Remuneration Review Advisory Committee
- 7 [7](#). Tourism Advisory Committee
- 8 [8](#). Latrobe Regional Gallery Advisory Committee meeting
- 9 [9](#). Churchill & District Community Hub Advisory Committee
- 10 [10](#). Lake Narracan User Group Committee 13 June 2018
- 11 [11](#). Callignee and Traralgon South Sporting Facilities Special Committee
- 12 [12](#). Latrobe City Sports & Entertainment Stadium-PRG meeting
- 13 [13](#). Latrobe City International Relations Advisory Committee
- 14 [14](#). Victory Park Precinct Advisory Committee
- 15 [15](#). Traralgon Recreation Reserve and Showgrounds Advisory Committee
- 16 [16](#). Morwell Recreation Reserve Project Reference Group
- 17 [17](#). Traralgon CBD Safety Committee
- 18 [18](#). Chief Executive Officer Recruitment, Performance and Remuneration Review Advisory Committee
- 19 [19](#). Councillor Briefing 25 June 2018
- 20 [20](#). Councillor Only Briefing-Confidential Briefing Report Item 1.0
- 21 [21](#). Ted Summerton Reserve Project Reference Group
- 22 [22](#). Traralgon Railway Reservoir Conservation Reserve Special Committee
- 23 [23](#). Gippsland Regional Aquatic Centre Project Reference Group
- 24 [24](#). Draft Moe and District Social Infrastructure Plan Out of Session Consultants Presentation
- 25 [25](#). Tourism Advisory Committee
- 26 [26](#). Planning in the Economic Growth Zone - Planning Processes and Delegations Project
- 27 [27](#). Latrobe City Sports & Entertainment Stadium-PRG meeting
- 28 [28](#). Churchill & District Community Hub Advisory Committee
- 29 [29](#). Latrobe Convention Centre Business Case Project Reference Group
- 30 [30](#). Latrobe City International Relations Advisory Committee
- 31 [31](#). Morwell Recreation Reserve Project Reference Group
- 32 [32](#). Councillor Briefing
- 33 [33](#). Traralgon Railway Reservoir Conservation Reservoir Special Committee
- 34 [34](#). Ted Summerton Reserve Project Reference Group

17.5

Tabling of 'Assembly of Councillors' Records

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20	Councillor Only Briefing-Confidential Briefing Report Item 1.0	165
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Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Lake Narracan User Group Committee
Date:	14 February 2018
Time:	6 pm -7 pm
Assembly Location:	Latrobe Leisure Moe Newborough

In Attendance

Councillors: Arrival / Departure Time:	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input type="checkbox"/> Cr Dan Clancey	<input checked="" type="checkbox"/> Cr Brad Law	<input checked="" type="checkbox"/> Cr Sharon Gibson
Officer/s:	Gail Gatt, Manager Recreation Angie Robertson, Leisure Waterways and Caravan Parks Admin Officer		
Matters discussed:	Signage Installation. Changes to laws regarding children operating personal watercraft. Update on weeds in the west end of the lake. Boating Safety Grants Fencing and cows Hovercraft Club Site Cutting of grass along lease area south shore Problem camping south shore Picnic area needs cleaning up		
Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?			
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Conflict Of Interest Disclosures: Nil Councillor / Officer making disclosure		Left Meeting: Yes / No	

Record Completed by: Angie Robertson





Assembly of Councillors Record

Assembly details:	Lake Narracan User Group Committee
Date:	18 April 2018
Time:	6pm -7:10pm
Assembly Location:	Latrobe Leisure Moe Newborough

In Attendance

Councillors:	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input type="checkbox"/> Cr Dan Clancey	<input checked="" type="checkbox"/> Cr Bradley Law	<input checked="" type="checkbox"/> Cr Sharon Gibson
Arrival / Departure Time:			
Officer/s:	Gail Gatt & Angie Robertson		
Matters discussed:	Locked gates security Signage Update Camping around Foreshore Erosion Yallourn North Community Group discussion on eco-tourism potential Hovercraft Club repaired fences and raise disuue of wasps Assess condition of road for grading south shore lease area Water ski club researching grants for events Agenda items to be submitted prior to meeting		
Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i> ? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

Conflict Of Interest Disclosures: Nil

Councillor / Officer making disclosure	Left Meeting: No
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Record Completed by: Angie Robertson





Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Traralgon Railway Reservoir Conservation Reserve Special Committee
Date:	24 April 2018
Time:	7:30pm
Assembly Location:	Kath Teychenne Centre

In Attendance

Councillors: Arrival / Departure Time:	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input checked="" type="checkbox"/> Cr Darren Howe
	<input type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Simon Clark		
Matters discussed:	<p>Committee resolved to sell raffle tickets for the Lions Club of Traralgon as a fund raising exercise.</p> <p>Committee discussed Special Committee status and Instrument of Delegation operating document.</p> <p>Committee to provide list of Personal Protective Equipment to Simon Clark for consideration.</p>		
<p>Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?</p> <p>No</p> <p>Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.</p>			

Conflict Of Interest Disclosures: Nil

Councillor / Officer making disclosure	Left Meeting: No

Record Completed by: Simon Clark





Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Morwell Recreation Reserve Project Reference Group
Date:	Thursday 17 May 2018
Time:	5.30 pm - 6.25 pm
Assembly Location:	Meeting Room at the Rose Garden, Maryvale Crescent, Morwell

In Attendance

Councillors: Arrival / Departure Time:	<input checked="" type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Steven Piasente, Josh Wilson, Janine Alexander		
Matters discussed:	1. Governance/Terms of Reference 2. Project Background 3. Project Status update		
Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.			

Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No
Nil	No

Record Completed by: Janine Alexander





Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Latrobe Convention Centre Business Case Project Reference Group
Date:	Thursday, 31 May 2018
Time:	4.30 pm
Assembly Location:	Meeting Room 6, Latrobe City Council Headquarters

In Attendance

Councillors: Arrival / Departure Time:	<input checked="" type="checkbox"/> Cr Alan McFarlane	<input checked="" type="checkbox"/> Cr Graeme Middlemiss	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Michael Bloyce, Andrea Stanlake		
Matters discussed:	1. Project Status 2. General Market Overview 3. Preliminary Considerations 4. Upcoming Activity		
Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.			

Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No
Nil	No

Record Completed by: Andrea Stanlake





Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	CEO Recruitment, Performance and Remuneration Review Advisory Committee
Date:	4 June 2018
Time:	2:40pm - 3:45pm
Assembly Location:	Meeting Room 4, Latrobe City Council Headquarters, Morwell.

In Attendance

Councillors: Arrival / Departure Time:	<input checked="" type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input checked="" type="checkbox"/> Cr Darrell White From 3:00pm
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input checked="" type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input checked="" type="checkbox"/> Cr Sharon Gibson
Officer/s:	Amy Phillips		
Matters discussed:	CEO Performance Review process including timelines, KPIs, guidance material - confidential (a) personnel matters		
<p>Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.</p>			

Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No
Nil.	

Record Completed by: Amy Phillips, Coordinator Governance



Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Tourism Advisory Committee
Date:	6 June 2018
Time:	5.45pm
Assembly Location:	Nambur Wariga Meeting Room, HQ Morwell

In Attendance

Councillors: Arrival / Departure Time:	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input checked="" type="checkbox"/> Cr Darrell White 5.30pm - 6.35pm
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input checked="" type="checkbox"/> Cr Darren Howe 5.35pm - 7.30pm
	<input checked="" type="checkbox"/> Cr Dan Clancey 5.40pm - 7.30pm	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Linda Brock, Jo De Jong		
Matters discussed:	Events and Tourism Strategy, Vacant position on the Committee Closure of Hazelwood Pondage, Love Latrobe campaign Cr Clancey declared a conflict of interest: Engaged by the LCBTA to do some work for the People's Choice Awards on 17th July 2018. Cr Clancey stepped out 6.58pm returned 7.07pm		
Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.			

Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No
Cr Dan Clancy	Yes

Record Completed by: Linda Brock, Tourism Coordinator





Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Latrobe Regional Gallery Advisory Committee Meeting
Date:	7 June 2018
Time:	5.00 – 6.15pm
Assembly Location:	Latrobe Regional Gallery

In Attendance

Councillors: Arrival / Departure Time:	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input checked="" type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input checked="" type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Brad Law	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Mark Themann		
Matters discussed:	<ul style="list-style-type: none"> • Alcohol Service at LRG • Update on planned exhibitions and programs (Industrial matters) • Art work acquisitions (Industrial matters) • Budgets and External Funding Applications (industrial matters) 		
<p>Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.</p>			

Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No
N/A	N/A

Record Completed by: Mark Themann





Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Churchill & District Community Hub Advisory Committee
Date:	Tuesday 12 June, 2018
Time:	4.50pm to 6.10pm
Assembly Location:	Meeting room, Churchill & District Community Hub

In Attendance

Councillors: Arrival / Departure Time:	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input checked="" type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Edith Heiberg - Manager Communications & Customer Relations (LCC Executive Officer) Carole Ayres - Executive Assistant Community Services Karen Egan - Coordinator Strategic Planning Michelle Callaway - a/g Grants Officer		
Matters discussed:	Air lock door for front entry Hub expansion opportunities & funding discussions Antisocial behaviour & subsequent challenges		
Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?			
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No
Edith Heiberg	No

Record Completed by: Carole Ayres





Assembly of Councillors Record

Assembly details:	Lake Narracan User Group Committee
Date:	13 June 2018
Time:	6pm -6.52pm
Assembly Location:	Latrobe Leisure Moe Newborough

In Attendance

Councillors: Arrival / Departure Time:	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input type="checkbox"/> Cr Dan Clancey	<input checked="" type="checkbox"/> Cr Bradley Law	<input checked="" type="checkbox"/> Cr Sharon Gibson
Officer/s:	Shay Ferguson		
Matters discussed:	Condolences to family on the passing of a long term community member of the group Terms of Reference Road Grading South Shore Road Patrolling of North Shore in peak periods LVWSC and Hovercraft Club attempted breakins Groups encouraged to report issues to Police New Signage North Shore Erosion reporting.		
Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>? No			

Conflict Of Interest Disclosures: Nil

Councillor / Officer making disclosure	Left Meeting: Yes / No
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Record Completed by: Angie Robertson





Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Callignee and Traralgon South Sporting Facilities Special Committee
Date:	19 June 2018
Time:	7:33pm
Assembly Location:	Traralgon South Recreation Reserve Pavilion

In Attendance

Councillors:	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input checked="" type="checkbox"/> Cr Darren Howe
	<input type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Arrival / Departure Time:			
Officer/s:	Simon Clark		
Matters discussed:	<p>Simon reported that following the advertising period for the formation of the Special Committee, Council had received one nomination for a Community Representative position from Tony Harrup. Simon also received nominations from all but the Netball Club for the User Groups' representative positions. Simon invited further nominations. Council will be presented with the nominations at their August 2018 Ordinary meeting with the final stage of the formation at the October Special Committee meeting with the election of the executive positions.</p> <p>Simon will check with Council's Arborist if the few big trees near the cricket nets can just be trimmed back as they are not considered in a condition which requires their removal.</p> <p>Simon informed the meeting that he had received advice that the committee could seek to obtain its own Australian Business Number and be registered for Goods and Services Tax. Simon will have Council's Finance team inform the Committee of how to undertake this.</p>		
<p>Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Please list the confidentiality reasoning next to the matter discussed, as per the example in the</p>			



guidance notes.

Conflict Of Interest Disclosures: Nil

Councillor / Officer making disclosure	Left Meeting: Yes / No
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Record Completed by: Simon Clark



Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Latrobe City Sports & Entertainment Stadium - PRG meeting
Date:	Tuesday 19 June 2018
Time:	5.36pm - 6:40pm
Assembly Location:	Function Room, Latrobe City Sports & Entertainment Stadium, Crinigan Road, Morwell

In Attendance

Councillors: Arrival / Departure Time:	<input checked="" type="checkbox"/> Cr Alan McFarlane 5.30pm - 7.10pm	<input checked="" type="checkbox"/> Cr Graeme Middlemiss 5.30pm - 7.10pm	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Steven Piasente, Larry Sengstock, Josh Wilson, Lauren Dinsdale		
Matters discussed:	1. Project Status update 2. Concepts and options from draft LCSES Masterplan for consideration and feedback - Confidential under section 89(2)(e) proposed developments.		
Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.			

Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No
Nil	N/A

Record Completed by: Lauren Dinsdale





Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Latrobe City International Relations Advisory Committee
Date:	19 June 2018
Time:	5.00 pm - 7.15 pm
Assembly Location:	Nambur Wariga Meeting Large Room

In Attendance

Councillors: Arrival / Departure Time:	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input checked="" type="checkbox"/> Cr Darrell White 5.00 pm - 7.15 pm
	<input checked="" type="checkbox"/> Cr Dale Harriman 5.00 pm - 6.30 pm	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input checked="" type="checkbox"/> Cr Dan Clancey 5.00 pm - 6.00 pm	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Bruce Connolly, Jie Liu, Jo DeJong, Kelly Nilo		
Matters discussed:	2018 Sister Cities Festival 2018 International Business Delegation International Engagement and Investment Strategy Business Delegation (Sumitomo and JCOAL) Taizhou Government Visit STEM Sister Exchange to Sister Cities		
<p>Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.</p>			

Conflict Of Interest Disclosures: Nil

Councillor / Officer making disclosure	Left Meeting: Yes / No

Record Completed by: Jie Liu





Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Victory Park Precinct Advisory Committee
Date:	20 June 2018
Time:	5:33pm
Assembly Location:	Macfarlane Burnet Room, Traralgon Service Centre

In Attendance

Councillors: Arrival / Departure Time:	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input checked="" type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Simon Clark		
Matters discussed:	<p>Simon reported that following the advertising period for the formation of the Advisory Committee, Council had received one nomination for the Community Representative positions. Simon will follow up with several stakeholder groups regarding their User Groups' representative nominations. Council will be presented with the nominations at their August 2018 Ordinary meeting.</p> <p>The meeting said that the proposed refurbishment of the Map of Australia had commenced. David asked for clarification of whether the map was to be a grass surface bordered by flowers. Simon to inform the Committee via email.</p> <p>Simon and Lorrel spoke of the altar with Lorrel reading from Scout history books that stated all the history of the memorial Altar. The Altar is a Scout item and Simon passed on a quote to refurbish to Lorrel for the Scouts to consider.</p>		
<p>Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>			



Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.

Conflict Of Interest Disclosures: Nil

Councillor / Officer making disclosure	Left Meeting: Yes / No

Record Completed by: Simon Clark



Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Traralgon Recreation Reserve and Showgrounds Advisory Committee
Date:	20 June 2018
Time:	7:00pm
Assembly Location:	Traralgon Recreation Reserve and Showgrounds - Traralgon Urban Fire Brigade Building

In Attendance

Councillors: Arrival / Departure Time:	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input checked="" type="checkbox"/> Cr Darren Howe
	<input type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Simon Clark		
Matters discussed:	<p>Simon reported that following the advertising period for the formation of the Advisory Committee, Council had received two nominations for the Community Representative positions. Simon will follow up with several user groups regarding their User Groups' representative nominations. Council will be presented with the nominations at their August 2018 Ordinary meeting.</p> <p>Cr Howe informed the meeting that he had been advised that the old light towers around the main oval are unable to be re-located to Old Trafford Oval as they do not comply with regulations. The Committee resolved that the lights were going to stay where they are for the foreseeable future. Cr Howe also stated that TEDAS were considering possible funding avenues for new light towers on the Old Trafford Oval.</p> <p>David asked Council to consider that works on the turf wicket bench were required both at the end of the cricket season and just prior to the commencement of the football season. Simon will pass David's comments onto management.</p>		





Are any of the matters discussed, considered confidential under the *Local Government Act 1989*?

Yes No

Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.

Conflict Of Interest Disclosures: Nil

Councillor / Officer making disclosure	Left Meeting: Yes / No

Record Completed by: Simon Clark



Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Morwell Recreation Reserve Project Reference Group
Date:	Thursday 21 June 2018
Time:	5:31pm - 6:32pm
Assembly Location:	Meeting Room, Morwell Croquet Club - Morwell Recreation Reserve Travers Street, Morwell VIC 3840

In Attendance

Councillors: Arrival / Departure Time:	<input checked="" type="checkbox"/> Cr Alan McFarlane 5.25pm - 6.53pm	<input checked="" type="checkbox"/> Cr Graeme Middlemiss 5.35pm - 6.53pm	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Steven Piasente, Josh Wilson, Lauren Dinsdale		
Matters discussed:	1. Project Status update 2. Updates on construction of new shared sports pavilion and concept designs of Morwell Recreation Reserve user group facilities upgrades for consideration and feedback - Confidential under section 89(2)(e) proposed developments.		
Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.			

Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No
Nil	N/A

Record Completed by: Lauren Dinsdale





Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Traralgon CBD Safety Committee
Date:	Tuesday 21 June 2018
Time:	7.45 am - 9.00 am
Assembly Location:	Dal Mondo Café Traralgon

In Attendance

Councillors: Arrival / Departure Time:	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input checked="" type="checkbox"/> Cr Darren Howe 7.45 am - 9.00 am
	<input type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Andrew Legge		
Matters discussed:	Adoption of Minutes Anti-Social Issues in and around the Stockland Plaza Traralgon Traralgon Taxis Report LV Bus Lines Report Victoria Police Report Traralgon Liquor Accord Report Traralgon Chamber of Commerce Report		
Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?			
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.			

Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No
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Record Completed by: Andrew Legge 28/06/2018





Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Chief Executive Officer Recruitment, Performance and Remuneration Review Advisory Committee
Date:	22 June 2018
Time:	11.00 am
Assembly Location:	Meeting Room 6, Corporate Headquarters

In Attendance

Councillors: Arrival / Departure Time:	<input checked="" type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input checked="" type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input checked="" type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Brad Law	<input checked="" type="checkbox"/> Cr Sharon Gibson
Officer/s:	Brett McCulley – Governance Manager Mr Vince Haining – Independent Person		
Matters discussed:	Establishing CEO KPI's 2018/2019 – Section 89 (2) (a) (d) Review of the CEO's Remuneration - Section 89 (2) (a) (d)		
<p>Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.</p>			

Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No
Nil	N/A

Record Completed by: Brett McCulley, Manager Governance.



Assembly of Councillors Record

Assembly details:	Councillor Briefing
Date:	25 June 2018
Time:	6:35 pm – 9:40pm
Assembly Location:	Nambur Wariga Meeting Room, Corporate Headquarters Morwell

In Attendance

Councillors:	<input checked="" type="checkbox"/> Cr Alan McFarlane	<input checked="" type="checkbox"/> Cr Graeme Middlemiss	<input checked="" type="checkbox"/> Cr Darrell White
	<input checked="" type="checkbox"/> Cr Dale Harriman	<input checked="" type="checkbox"/> Cr Kellie O'Callaghan	<input checked="" type="checkbox"/> Cr Darren Howe
	<input checked="" type="checkbox"/> Cr Dan Clancey	<input checked="" type="checkbox"/> Cr Brad Law	<input type="checkbox"/> Cr Sharon Gibson
Arrival / Departure Time:	until 9.12pm		
Officer/s:	Gary Van Driel, Steve Piasente, Sara Rhodes-Ward (from 6:45pm), Greg Drumm (from 6:45pm), Brett McCulley (from 6:40pm-7:00pm), Amy Phillips, Jody Riordan, Bruce Connolly (from 6:35pm-7:35pm), Bruce Graham (from 6:35pm-7:35pm), Nathan Misiurka (from 7.40pm-9.32pm)		
Matters discussed:	Tonight's Presentations Future Presentations – Confidential Section 89(2) (d) contractual matters Matters Arising from Presentations Upcoming Council Meeting Mayor's Update General Update Transition Briefing – Confidential Section 89(2) (e) proposed developments Greater City of Dandenong Request for Advocacy Amendment C105 to the Latrobe Planning Scheme - Consideration of Submissions Moe and District Social Infrastructure Plan Outstanding Issues Strategic Issues for Future Briefings		
Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.			





Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No
Cr Law	Yes

Record Completed by: Amy Phillips, Coordinator Governance





Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Councillor Only Briefing - Confidential Briefing Report Item 1.0
Date:	25 June 2018
Time:	5:30pm - 6:30pm
Assembly Location:	Nambur Wariga Room, Corporate HQ, 141 Commercial Road Morwell

In Attendance

Councillors: Arrival / Departure Time:	<input checked="" type="checkbox"/> Cr Alan McFarlane	<input checked="" type="checkbox"/> Cr Graeme Middlemiss	<input checked="" type="checkbox"/> Cr Darrell White
	<input checked="" type="checkbox"/> Cr Dale Harriman	<input checked="" type="checkbox"/> Cr Kellie O'Callaghan	<input checked="" type="checkbox"/> Cr Darren Howe
	<input checked="" type="checkbox"/> Cr Dan Clancey	<input checked="" type="checkbox"/> Cr Brad Law	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Greg Drumm - General Manager Corporate Services Brett McCulley - Manager Governance Vince Haining - Independent Person		
Matters discussed:	Recommendations from the CEO Recruitment, Performance and Remuneration Review Advisory Committee Meeting on 22 June 2018 – Confidential Section 89(2)(a)(d) personnel matters, and contractual matters.		
<p>Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.</p>			

Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No
Nil	N/A

Record Completed by: Brett McCulley – Manager Governance





Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Ted Summerton Reserve Project Reference Group
Date:	Tuesday 26 June 2018
Time:	12:pm - 1.43:pm
Assembly Location:	Ted Summerton Reserve Pavilion - First Floor Meeting Room, Vale Street MOE 3825

In Attendance

Councillors: Arrival / Departure Time:	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input type="checkbox"/> Cr Dan Clancey	<input checked="" type="checkbox"/> Cr Bradley Law 12:pm - 1.43:pm	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Larry Sengstock, Josh Wilson, Lauren Dinsdale		
Matters discussed:	1. Discussion on concept design details of the Ted Summerton Reserve Cricket facility redevelopment for consideration and feedback - Confidential under section 89(2)(e) proposed developments.		
<p>Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.</p>			

Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No
Nil	N/A

Record Completed by: Lauren Dinsdale



Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Traralgon Railway Reservoir Conservation Reserve Special Committee
Date:	26 June 2018
Time:	7:30pm
Assembly Location:	Kath Teychenne Centre

In Attendance

Councillors: Arrival / Departure Time:	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input checked="" type="checkbox"/> Cr Darren Howe
	<input checked="" type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Simon Clark		
Matters discussed:	Shay Ferguson presented proposed Place of Assembly and Public Toilets project. Committee asked questions and sought clarification however comments were positive. Committee planned July working bee. Discussion was held regarding ongoing funding of the reserve.		
Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?			
No Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.			

Conflict Of Interest Disclosures: Nil

Councillor / Officer making disclosure	Left Meeting: Yes / No

Record Completed by: Simon Clark



Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Gippsland Regional Aquatic Centre Project Reference Group
Date:	Wednesday 27 June 2018
Time:	5:35 pm - 7:10 pm
Assembly Location:	Macfarlane Burnet Room, Traralgon Service Centre, Kay Street, Traralgon.

In Attendance

Councillors: Arrival / Departure Time:	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input checked="" type="checkbox"/> Cr Darren Howe 5.28pm - 7.10pm
	<input type="checkbox"/> Cr Dan Clancey	<input checked="" type="checkbox"/> Cr Bradley Law 5.23pm - 7.10pm	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Steven Piasente, Larry Sengstock, Luke McGrath, Janine Alexander		
Matters discussed:	1. Project Manager update 2. Business Plan update - Confidential under section 89(2)(e) proposed developments. 3. Update on Tender process		
Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.			

Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No
Nil	N/A

Record Completed by: Janine Alexander



Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Draft Moe and District Social Infrastructure Plan Out of Session Consultants Presentation
Date:	2 July 2018
Time:	4.30 pm - 5.00 pm
Assembly Location:	Nambur Wariga, Latrobe City Corporate Headquarters

In Attendance

Councillors:	<input checked="" type="checkbox"/> Cr Alan McFarlane	<input checked="" type="checkbox"/> Cr Graeme Middlemiss	<input checked="" type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input checked="" type="checkbox"/> Cr Darren Howe
	<input checked="" type="checkbox"/> Cr Dan Clancey	<input checked="" type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Arrival / Departure Time:			
Officer/s:	Gary Van Driel, Steve Piasente, Sara Rhodes-Ward, Jody Riordan, Heather Farley, Teresa Pugliese		
Matters discussed:	Presentation to Council regarding the development of Draft Moe and District Social Infrastructure Plan		
<p>Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.</p>			

Conflict Of Interest Disclosures: Nil

Councillor / Officer making disclosure	Left Meeting: Yes / No

Record Completed by: Teresa Pugliese



Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Tourism Advisory Committee
Date:	4 July 2018
Time:	5.45pm
Assembly Location:	Nambur Wariga Meeting Room, HQ Morwell

In Attendance

Councillors: Arrival / Departure Time:	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input checked="" type="checkbox"/> Cr Darrell White 5.44pm - 7.17pm
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input checked="" type="checkbox"/> Cr Darren Howe 5.35pm - 7.17pm
	<input checked="" type="checkbox"/> Cr Dan Clancey 5.40pm - 7.17pm	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Linda Brock, Jo De Jong		
Matters discussed:	Events and Tourism Strategy, Vacant position on the Committee Committee Agenda Review, Rural Small Business Tourism Course update		
<p>Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.</p>			

Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No
Cr Clancey advised that he is engaged by the LCBTA, however, it was not necessary that he leave the meeting.	No

Record Completed by: Linda Brock, Tourism Coordinator



Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Planning in the Economic Growth Zone- Planning Processes and Delegations Project
Date:	4 July 2018
Time:	4.30pm
Assembly Location:	Latrobe City Council Headquarters - Meeting Room 6

In Attendance

Councillors:	<input checked="" type="checkbox"/> Cr Alan McFarlane	<input checked="" type="checkbox"/> Cr Graeme Middlemiss	<input checked="" type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input checked="" type="checkbox"/> Cr Darren Howe
	<input checked="" type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Arrival / Departure Time:			
Officer/s:	Gary Van Driel and Jody Riordan		
Matters discussed:	Planning in the Economic Growth Zone- Planning Processes and Delegations Project		
<p>Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.</p>			

Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No
N/a	

Record Completed by: Caitlan Ponton





Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Latrobe City Sports & Entertainment Stadium - PRG meeting
Date:	Thursday 05 July 2018
Time:	6.34pm - 7:43pm
Assembly Location:	Nambur Wariga – First floor meeting room, Latrobe City Council Headquarters, 141 Commercial Road, MORWELL 3840

In Attendance

Councillors: Arrival / Departure Time:	<input checked="" type="checkbox"/> Cr Alan McFarlane 6:30pm-7:30pm-	<input checked="" type="checkbox"/> Cr Graeme Middlemiss 6:30pm-8:00pm	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Steven Piasente, Larry Sengstock, Josh Wilson, Lauren Dinsdale		
Matters discussed:	1. Discussion and priorities discussed from draft LCSES Masterplan with discussion with Masterplan consultant who was present - Confidential under section 89(2)(e) proposed developments.		
Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?			
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.			

Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No
NIL	N/A

Record Completed by: Lauren Dinsdale



Assembly of Councillors Record

Assembly details:	Churchill & District Community Hub Advisory Committee
Date:	Tuesday 10 July, 2018
Time:	4.42 pm to 5.27 pm
Assembly Location:	Meeting room, Churchill & District Community Hub

In Attendance

Councillors: Arrival / Departure Time:	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input checked="" type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Edith Heiberg - Manager Communications & Customer Relations (LCC Executive Officer) Carole Ayres - Executive Assistant Community Services		
Matters discussed:	Air lock door for front entry Potential Upgrade to solar system Hub expansion opportunities & funding discussions Site visit to Churchill Town Hall Antisocial behaviour & subsequent challenges User Group Survey development		
Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?			
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.			

Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No
Edith Heiberg	No
LCC Executive Officer	

Record Completed by: Carole Ayres



Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Latrobe Convention Centre Business Case Project Reference Group
Date:	Wednesday 11 July 2018
Time:	4.30 pm
Assembly Location:	Meeting Room 6, Latrobe City Council Headquarters

In Attendance

Councillors: Arrival / Departure Time:	<input checked="" type="checkbox"/> Cr Alan McFarlane	<input checked="" type="checkbox"/> Cr Graeme Middlemiss	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Gail Gatt, Michael Bloyce, Andrea Stanlake		
Matters discussed:	1. Consultation Sessions Feedback 2. Interim Report Summary 3. Recommendations / Options for discussion 4. Request for guidance on forward action		
Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.			

Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No
Nil	No

Record Completed by: Andrea Stanlake





Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Latrobe City International Relations Advisory Committee
Date:	11 July 2018
Time:	5.00 pm - 6.30 pm
Assembly Location:	Nambur Wariga Meeting Large Room

In Attendance

Councillors: Arrival / Departure Time:	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input checked="" type="checkbox"/> Cr Darrell White 5.00 pm - 6.30 pm
	<input checked="" type="checkbox"/> Cr Dale Harriman 5.00 pm - 6.00 pm	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input checked="" type="checkbox"/> Cr Dan Clancey 5.00 pm - 6.30 pm	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Bruce Connolly, Jo DeJong and Kelly Nilo		
Matters discussed:	2018 Sister Cities Festival 2018 International Business Delegation 2018/19 International Exchange Program General Business		
<p>Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.</p>			

Conflict Of Interest Disclosures: Nil

Councillor / Officer making disclosure	Left Meeting: Yes / No

Record Completed by: Bruce Connolly



Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Morwell Recreation Reserve Project Reference Group
Date:	Wednesday 18 July 2018
Time:	5:32pm - 6:18pm
Assembly Location:	Nambur Wariga - Large Meeting Room, Latrobe City Council Headquarters, 141 Commercial Road, MORWELL 3840

In Attendance

Councillors: Arrival / Departure Time:	<input checked="" type="checkbox"/> Cr Alan McFarlane 5.30pm - 6.27pm	<input checked="" type="checkbox"/> Cr Graeme Middlemiss 5.30pm - 6.22pm	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Larry Sengstock, Josh Wilson, Lauren Dinsdale		
Matters discussed:	1. Project Status update 2. Updates on construction of new shared sports pavilion and concept designs of Morwell Recreation Reserve user group facilities upgrades for consideration and feedback - Confidential under section 89(2)(e) proposed developments.		
Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.			

Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No
Nil	N/A

Record Completed by: Lauren Dinsdale





Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Councillor Briefing
Date:	23 July 2018
Time:	6:00pm - 9:42pm
Assembly Location:	Nambur Wariga Room

In Attendance

Councillors: Arrival / Departure Time:	<input checked="" type="checkbox"/> Cr Alan McFarlane	<input checked="" type="checkbox"/> Cr Graeme Middlemiss	<input checked="" type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input checked="" type="checkbox"/> Cr Kellie O'Callaghan	<input checked="" type="checkbox"/> Cr Darren Howe
	<input checked="" type="checkbox"/> Cr Dan Clancey	<input checked="" type="checkbox"/> Cr Brad Law	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Gary Van Driel, Sara Rhodes-Ward, Gail Gatt, Greg Drumm, Steve Piasente, Brett McCulley, Amy Phillips, Larry Sengstock (6.50pm-8.00pm)		
Matters discussed:	<p>Tonight's Presentations-Confidential under Section 89(2) (d) contractual matters</p> <p>Future Presentations-Confidential under Section 89(2)(e) proposed developments</p> <p>Mayor's Update</p> <p>General Update</p> <p>Transition Briefing-Confidential under Section 89(2)(e) proposed developments</p> <p>Major Project Reference Group Update</p> <p>Municipal Road Safety Strategy - Status and presenting the Road Trauma Report</p> <p>Buildings with Aluminium Composite Panelling (ACP) in Latrobe City</p> <p>Narrow Road Review - Status</p> <p>Review of the 2006 Domestic Wastewater Management Plan</p> <p>Agnes Brereton Netball Court surface condition review</p> <p>Format of the Glengarry East Development Plan Community Information Session</p>		



	<p>Outstanding Issues-Confidential under Section 89(2)(h) considers would prejudice the Council or any person</p> <p>Strategic Issues for Future Briefings</p>
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Are any of the matters discussed, considered confidential under the *Local Government Act 1989*?

Yes **No**

Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.

Conflict Of Interest Disclosures: Nil

Councillor / Officer making disclosure	Left Meeting: Yes / No
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Record Completed by: Amy Phillips





Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Traralgon Railway Reservoir Conservation Reservoir Special Committee
Date:	24 July 2018
Time:	7:30pm
Assembly Location:	Kath Teychenne Centre

In Attendance

Councillors:	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input checked="" type="checkbox"/> Cr Darren Howe
	<input checked="" type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
Arrival / Departure Time:			
Officer/s:	Simon Clark		
Matters discussed:	<p>Council officers presented proposed location for Public Toilet and Meeting space and requested comments. Committee provided direction to officers including proposing to join the existing information shelter and the proposed new building. Officers will present further information in due course.</p> <p>Committee decided to conduct the first special Committee Annual General Meeting on September 25 2018. Simon to publicise the meeting.</p> <p>Simon Clark informed the meeting that a budget surplus bid had been lodged for the replacement of the south boundary fence. Simon will have a decision on the application at the August meeting.</p> <p>The committee decided to investigate the removal of the domestic duck that have found their way to the reservoir. It is believed that the ducks can go to a local bush resident who is happy to care for them.</p> <p>Simon Clark informed the meeting that a decision had been taken by Council management to have the Council officer position on the Committee replaced. Council's Acting Coordinator Environment Sustainability, Sean-Paul Smith will be replacing Simon from the January 2019 meeting. Simon will be appointed to other committees currently being established by Council.</p>		



Are any of the matters discussed, considered confidential under the *Local Government Act 1989*?

Yes No

Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.

Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: No

Record Completed by: Simon Clark



Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

Assembly details:	Ted Summerton Reserve Project Reference Group
Date:	Tuesday 24 July 2018
Time:	5:34 pm - 6.28 pm
Assembly Location:	Meeting Room 3, Moe Service Centre, George Street, MOE 3825

In Attendance

Councillors: Arrival / Departure Time:	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input type="checkbox"/> Cr Dan Clancey	<input checked="" type="checkbox"/> Cr Bradley Law 5:25 pm - 6:42 pm	<input type="checkbox"/> Cr Sharon Gibson
Officer/s:	Larry Sengstock, Josh Wilson, Lauren Dinsdale, Steve Piasente		
Matters discussed:	1. Discussion on concept design details of the Ted Summerton Reserve Cricket facility redevelopment for consideration and feedback - Confidential under section 89(2)(e) proposed developments.		
<p>Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.</p>			

Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No
Nil	N/A

Record Completed by: Lauren Dinsdale

URGENT BUSINESS

18. URGENT BUSINESS

MEETING CLOSED TO THE PUBLIC

19. MEETING CLOSED TO THE PUBLIC

Section 89(2) of the *Local Government Act 1989* enables the Council to close the meeting to the public if the meeting is discussing any of the following:

- (a) Personnel matters;
- (b) The personal hardship of any resident or ratepayer;
- (c) Industrial matters;
- (d) Contractual matters;
- (e) Proposed developments;
- (f) Legal advice;
- (g) Matters affecting the security of Council property;
- (h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) A resolution to close the meeting to members of the public.

MOTION

Moved: Cr Middlemiss

Seconded: Cr Gibson

That Council closes this Ordinary Meeting of Council to the public to consider the following items which are of a confidential nature, pursuant to section 89(2) of the *Local Government Act 1989* for the reasons indicated:

19.1 LCC-501 Construction of Traralgon Croquet Club
Agenda item 19.1 *LCC-501 Construction of Traralgon Croquet Club* is designated as confidential as it relates to contractual matters (s89 2d)

19.2 Community Sporting Infrastructure Funding Scheme
Agenda item 19.2 *Community Sporting Infrastructure Funding Scheme* is designated as confidential as it relates to contractual matters (s89 2d)

CARRIED UNANIMOUSLY

The Meeting closed to the public at 7:24pm.

The meeting re-opened to the public at 7:43pm.

There being no further business the meeting was declared closed at 7:43pm.

I certify that these minutes have been confirmed.

Mayor: _____

Date: _____