



# LATROBE CITY COUNCIL

## MINUTES FOR THE ORDINARY COUNCIL MEETING

HELD IN NAMBUR WARIGA MEETING ROOM  
CORPORATE HEADQUARTERS, MORWELL  
AT 6.03 PM ON  
29 MAY 2017

CM501

**PRESENT:**

<b>Councillors:</b>	Cr Kellie O'Callaghan, Mayor	East Ward
	Cr Graeme Middlemiss, Deputy Mayor	Central Ward
	Cr Alan McFarlane	Central Ward
	Cr Darren Howe	East Ward
	Cr Dale Harriman	East Ward
	Cr Dan Clancey	East Ward
	Cr Darrell White	South Ward
	Cr Brad Law	West Ward
	Cr Sharon Gibson	West Ward
<b>Officers:</b>	Gary Van Driel	Chief Executive Officer
	Sara Rhodes-Ward	General Manager Community Services
	Phil Stone	General Manager City Development
	Angelo Saridis	Acting General Manager Corporate Services
	Steven Piasente	General Manager Infrastructure & Recreation
	Brett McCulley	Manager Governance
	Amy Phillips	Coordinator Governance
	Kylie Stockdale	Governance Officer
	Edith Heiberg	Manager Communications & Customer Relations

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**1. OPENING PRAYER**

The Mayor read the opening prayer.

**2. ACKNOWLEDGEMENT OF THE TRADITIONAL OWNERS OF THE LAND**

The Mayor read the acknowledgement of the traditional owners of the land.

**3. APOLOGIES AND LEAVE OF ABSENCE**

Nil.

**4. DECLARATION OF INTERESTS**

Cr Clancey declared an indirect interest under Section 78B of *The Local Government Act 1989* in respect to Item 19.2 Visitor Information Centre Options.

**5. ADOPTION OF MINUTES**

**MOTION**

**Moved:** Cr Gibson

**Seconded:** Cr Law

**That the minutes of the Ordinary Council Meeting held on 8 May 2017 be confirmed.**

**CARRIED UNANIMOUSLY**

**6. ACKNOWLEDGEMENTS**

Nil.



**7. PUBLIC QUESTION TIME**

**7.1 QUESTIONS ON NOTICE**

**From:** Merv Geddes

**Topic:** Airlie Bank Homestead  
Water Hole Creek

- Question:**
1. As the un-registered business has operated at a deficit since 2011 (refer attached)
    - a. When will they be evicted for non-performance & the lease reviewed
    - b. Please provide a copy of the acquittals for y/e 2016

**Response:**

- 1a. The current tenant of the Airliebank Homestead has recently advised that they do not intend to seek renewal of the lease when the current three year term expires on 31 July 2017. Officers are currently preparing to undertake an Expression of Interest process to identify a potential tenant or tenants. Subject to Council confirmation, this process will commence shortly and is expected to be finalised within 3 months.

- 1b. As the requested Council document is not published on the Council Website nor required to be made available for inspection pursuant to related policy or law, an application to gain access to the document from Council can be made under the *Freedom of Information Act 1982*.

- Question:**
2. What will the proceeds received from the return of trolleys be used for and what is the progress of negotiations with other owners.

**Response:** Council collects and impounds shopping trolleys that have been left on Council land. Owners of the trolleys are contacted to arrange for the collection of these trolleys. Owners of the trolleys are charged release fees for the return of the trolleys. These fees cover Councils costs associated with the administration, collection, storage and return of the dumped trolleys.

## **7.2 PUBLIC SPEAKERS**

### **MOTION**

**Moved:** Cr McFarlane

**Seconded:** Cr Howe

**That Council suspend standing orders.**

**CARRIED UNANIMOUSLY**

Council suspended standing orders at 6:09 pm.

The following persons spoke on an item on the agenda:

### **10.1 Draft 2017/2018 Budget and Draft Council Plan 2017-2021 - Hearing of Submissions**

- Jim Churchill
- Leanne Potter
- Ashley McKay, Andrews Park West Committee
- Graeme O'Hara
- Dr Steb Fisher

### **10.3 Proposed Sale of a Portion of Council Owned Recreation Reserve Located North of Rangeview Drive Traralgon**

- Mick Maye
- Judy van Beek

### **MOTION**

**Moved:** Cr McFarlane

**Seconded:** Cr Law

**That Council resumes standing orders.**

**CARRIED UNANIMOUSLY**

Council resumed standing orders at 6:46 pm

**8. ITEMS HELD OVER FOR REPORT AND/OR CONSIDERATION/QUESTIONS ON NOTICE**

<b>Date of Council Meeting</b>	<b>Item</b>	<b>Date of Future Council Meeting Report</b>
<b>Chief Executive Office</b>		
<b>City Development</b>		
<b>Infrastructure &amp; Recreation</b>		
06 November 2013	Latrobe Regional Motorsport Complex	<p><b>2015</b> A briefing report and Council report will be presented in April 2016.</p> <p><b>30 March 2016</b> A briefing report will be presented in May 2016.</p> <p><b>26 May 2016</b> A briefing report will be presented to Councillors at the 30 May 2016 Councillor Briefing.</p> <p><b>30 May 2016</b> A report was presented to the Councillor Briefing on 30 May 2016, and a further report will follow in September.</p> <p><b>20 September 2016</b> A tour of possible sites for the development of a Motorsport Complex will be organised for early in 2017.</p> <p><b>26 April 2017</b> A report to Council is tentatively scheduled for June 2017.</p>
19 May 2014	<p>East West Link for Traralgon</p> <p>Confidential under section 89(2)(h) a matter which the Council or special committee considers would prejudice the Council or any person</p>	<p><b>27 January 2017</b> A report will be presented to Council in March 2017.</p> <p><b>04 April 2017</b> Report presented to Councillor Briefing.</p> <p><b>26 April 2017</b> A Council Report will be presented 19 June 2017</p>

<b>Date of Council Meeting</b>	<b>Item</b>	<b>Date of Future Council Meeting Report</b>
20 June 2016	Draft Drainage Asset Management Plan 2016	<p><b>05 July 2016</b> Following adoption Officers are reviewing the improvement plan and will discuss Consultation with Communication Department to prepare a plan to consult immediately following the caretaker period.</p> <p><b>21 September 2016</b> Consultation will commence once the Caretaker period has finished.</p> <p><b>23 November 2016</b> Consultation is arranged for December through to February 2017.</p> <p><b>27 January 2017</b> A report will presented to an Ordinary Council Meeting in May 2017 following the conclusion of the community consultation.</p> <p><b>05 April 2017</b> A Briefing report will be presented to Council May 2017 in advance of a Council Report in June 2017.</p> <p><b>03 May 2017</b> A report will be presented directly to a Council Meeting on 19 June 2017.</p>
12 September 2016	2016/25 - Footpaths in Central Business District and Moe CBD on Street Car Parking	<p><b>11 January 2017</b> Report to Council programmed for the March 2017 Council meeting.</p> <p><b>28 March 2017</b> The report on footpath condition has been moved to May 2017. The briefing report on the Moe Angled Parking was presented March 2017.</p> <p><b>17 May 2017</b> The briefing report was presented and some feedback received. A report is being prepared for the 19 June 2017 meeting for endorsement.</p>
12 September 2016	Outdoor Pool Operating Hours 2016/17	<p><b>20 September 2016</b> A report will be presented to Council at the end of the outdoor pool season (March 2017).</p> <p><b>23 April 2017</b> A report will be presented to Council in July 2017.</p>

<b>Date of Council Meeting</b>	<b>Item</b>	<b>Date of Future Council Meeting Report</b>
12 September 2016	Community Cricket Program: On Common Ground  Confidential under section 89(2)(e) proposed developments	<p><b>30 January 2017</b> A report will be presented to Councillors at the 20 February 2017 Councillor Briefing.</p> <p><b>09 February 2017</b> A report to Council has been deferred from February 2017 to March 2017.</p> <p><b>15 March 2017</b> The report to Council has been deferred to April 2017.</p> <p><b>28 March 2017</b> The report has been deferred again to May 2017.</p> <p><b>17 May 2017</b> This report will be presented to the Ordinary Council Meeting on 19 June 2017.</p>
13 February 2017	39 Queen Street, Moe - Traffic and Verge Parking	<p><b>22 February 2017</b> A report will be presented to Council 3 months after the installation of signage.</p>
27 March 2017	Disposal of Illegally Dumped Rubbish on HVP Plantations Land	<p><b>28 March 2017</b> A report will be presented to Council in 2018, at the conclusion of the one year period.</p>
08 May 2017	Mathison Park – Request for Additional Equipment	<p><b>17 May 2017</b> A report will be presented to the Ordinary Council Meeting on 19 June 2017.</p>

<b>Date of Council Meeting</b>	<b>Item</b>	<b>Date of Future Council Meeting Report</b>
<b>Community Services</b>		
18 February 2013	Affordable Housing Project – Our Future Our Place	<p><b>09 March 2016</b> A report will be presented to a Councillor Briefing in May 2016</p> <p><b>08 June 2016</b> The Briefing report has been rescheduled to 27 June 2016.</p> <p><b>20 July 2016</b> A briefing report was prepared for the Councillor briefing on 27 June.</p> <p><b>09 August 2016</b> A briefing report was presented to the Councillor briefing on 25 July.</p> <p><b>28 October 2016</b> Report scheduled in for Councillor Briefing (2) on Monday, 28 November 2016.</p> <p><b>07 November 2016</b> Councillor Briefing Report to be presented in Feb 2017.</p> <p><b>15 March 2017</b> A report will be presented to Council at the 18 April 2017 meeting.</p> <p><b>21 April 2017</b> A further report to a Councillor Briefing is scheduled for 03 July 2017.</p>
22 August 2016	2016/21 - Hinkler Street Reserve Site	<p><b>07 November 2016</b> Councillor Briefing Report to be presented in Feb 2017.</p> <p><b>15 March 2017</b> A report will be presented to Council at the 18 April 2017 meeting.</p> <p><b>21 April 2017</b> A further report to a Councillor Briefing is scheduled for 03 July 2017.</p>
27 March 2017	Tarwin Street Pop-Up Park, Morwell	<p><b>28 March 2017</b> A report will be presented to Council on 21 August 2017.</p>

<b>Date of Council Meeting</b>	<b>Item</b>	<b>Date of Future Council Meeting Report</b>
27 March 2017	Future Morwell Revitalisation Plan	<b>31 March 2017</b> Revitalisation Plan will commence the week commencing the 3 April.  A report will be brought back to Council at the conclusion of the community engagement activities.
<b>Corporate Services</b>		
25 May 2015	MAV Workcare Self Insurance  Confidential under section 89(2)(d) contractual matters	<b>2015</b> A report will be presented to Council in the second half of 2019.  <b>14 March 2017</b> A report to Council is scheduled for the end of the current financial year.
17 August 2015	Legal Matter - Sale of Council Property  Confidential under section 89(2)(f) legal advice	<b>27 January 2017</b> A report will be presented to Council in the second half of 2017.
13 February 2017	Proposed Sale of Land – Short Street, Traralgon	<b>16 February 2017</b> A report will be presented to Council at the conclusion of the Expression of Interest process.  <b>15 May 2017</b> A report is scheduled for the June Ordinary Council Meeting.
13 February 2017	Proposed name change - McPherson Road Newborough	<b>16 February 2017</b> A report will be presented to Council at the conclusion of the consultation period should any submissions be received. Closing date for submissions is 17 April 2017.  <b>01 May 2017</b> A report is being prepared for consideration at the 29 May 2017 Council Meeting.  <b>17 May 2017</b> This report is included in the 29 May 2017 Ordinary Council Meeting agenda.

<b>Date of Council Meeting</b>	<b>Item</b>	<b>Date of Future Council Meeting Report</b>
13 February 2017	Proposed sale of a portion of Council owned Recreation Reserve located north of Rangeview Drive Traralgon	<p><b>16 February 2017</b> A report will be presented to Council at the conclusion of the consultation period should any submissions be received.</p> <p><b>20 April 2017</b> Council report being prepared for 29 May Council Meeting.</p> <p><b>17 May 2017</b> This report is included in the 29 May 2017 Ordinary Council Meeting agenda.</p>
18 April 2017	Draft Council Plan 2017-2021 and Strategic Resource Plan	<p><b>20 April 2017</b> A report will be presented to consider any submissions at the Ordinary Council Meeting on 29 May 2017. The scheduled adoption date is 19 June 2017.</p>
18 April 2017	2017/18 Draft Budget (Including Fees & Charges)	<p><b>20 April 2017</b> A report will be presented to consider any submissions at the Ordinary Council Meeting on 29 May 2017. The scheduled adoption date is 19 June 2017.</p>
18 April 2017	Proposed Lease - The Star Hotel, Peterkin Street, Traralgon	<p><b>20 April 2017</b> A report will be presented to Council at the conclusion of the community consultation period, should any submissions be received.</p>
08 May 2017	Proposal to rename the Tyers Recreation Reserve, Baillie Reserve and name the entrance road to the Tyers Recreation Reserve Community Lane	<p><b>15 May 2017</b> A report will be presented to Council at the conclusion of the community consultation period.</p>



# **NOTICES OF MOTION**

9. NOTICES OF MOTION

**9.1 2017/07 - Notice of Rescission - Proposal to rename the Tyers Recreation Reserve, Baillie Reserve and name the entrance road to the Tyers Recreation Reserve Community Lane**

Cr Darren Howe

I, Cr Howe, hereby give notice of my intention to move the following motion at the Council Meeting to be held on Monday, 29 May 2017:

**MOTION**

**Moved:** Cr Howe

**Seconded:** Cr Harriman

That Council rescinds the motion made at the Council meeting held on 08 May 2017 in relation to Item 17.2 Proposal to rename the Tyers Recreation Reserve, Baillie Reserve and name the entrance road to the Tyers Recreation Reserve Community Lane being:

*That Council:*

1. *In accordance with the Naming rules for places in Victoria Guidelines – Statutory requirements for naming roads, features and location 2016 gives public notice of its intention to consider a proposal to:*
  - a. *rename the Tyers Recreation Reserve “Baillie Reserve Tyers”, and*
  - b. *name the unnamed entrance road to the Tyers Recreation Reserve “Tyers Community Lane”, and*
  - c. *invite written submissions.*
2. *That any submissions received regarding these proposals to rename the Tyers Recreation Reserve “Baillie Reserve Tyers” and name the entrance road to the recreation reserve “Community Lane”, be considered at a future Ordinary Council Meeting in 2017 as determined by the Chief Executive Officer.*
3. *That the Tyers and District Community Association be advised of the above Council decision.*

**CARRIED UNANIMOUSLY**

Signed  
Cr Darren Howe  
22 May 2017

**Attachments**  
Nil

**9.2 2017/08 - Future Use of Brown Coal**

**Cr Graeme Middlemiss**

I, Cr Graeme Middlemiss, hereby give notice of my intention to move the following motion at the Council Meeting to be held on Monday 29 May 2017:

**MOTION**

**Moved:** Cr Middlemiss

**Seconded:** Cr Law

**That Council:**

- 1. Confirms it's position that the Latrobe Valley's vast brown coal resources are vital to the economy of Gippsland**
- 2. Is committed to driving innovation and development of brown coal use to grow and enhance the prosperity and economy of Latrobe City and greater Gippsland.**
- 3. Requests that the State government immediately adopts a policy in relation to the use of the Latrobe Valley's vast Brown Coal resources that:**
  - a. Makes sufficient Coal available to meet the business needs of viable Industrial and Agriculture organisations proposing to use feasible 'value adding' processes that emit significantly less greenhouse gases than the current Brown Coal electricity generation sector.**
  - b. Continues to fund research into 'value adding' processes that emit significantly less greenhouse gases than the current Brown Coal electricity sector. Where possible, such research to be conducted in Latrobe City.**
  - c. Conducts a feasibility study into market competitive electricity generation using Brown Coal. Such generation to result in considerably less greenhouse gas emission to atmosphere than the current Brown Coal electricity sector.**

**CARRIED UNANIMOUSLY**

**MOTION**

**Moved:** Cr White

**Seconded:** Cr Harriman

**That Council extends an invitation to the Premier of Victoria to meet with Council as soon as possible prior to the release of the proposed state coal policy to discuss constructive ideas for the diverse use of Victoria's natural significant coal resource asset, on the basis of maximising reduction in CO2 emissions on the one hand, and utilisation of current CO2 emissions on the other through existing carbon capture techniques in manufacturing processes which currently exist, that replace other fossil fuels such as oil.**

**CARRIED UNANIMOUSLY**

**MOTION**

**Moved:** Cr Gibson

**Seconded:** Cr Harriman

**That Council extends an invitation to the MAV Board and Executive to meet with Council as soon as possible prior to the release of the proposed state coal policy to discuss constructive ideas for the diverse use of Victoria's natural significant coal resource asset, on the basis of maximising reduction in CO2 emissions on the one hand, and utilisation of current CO2 emissions on the other through existing carbon capture techniques in manufacturing processes which currently exist, that replace other fossil fuels such as oil.**

**CARRIED UNANIMOUSLY**

**Attachments**

Nil

**ITEMS REFERRED BY  
THE COUNCIL TO THIS  
MEETING FOR  
CONSIDERATION**

**10. ITEMS REFERRED BY THE COUNCIL TO THIS MEETING FOR  
CONSIDERATION**

**10.1 Draft 2017/2018 Budget and Draft Council Plan 2017-2021 - Hearing of  
Submissions**

**General Manager**

**Corporate Services**

**For Decision**

**EXECUTIVE SUMMARY**

This is the presentation of submissions received in relation to the draft 2017/2018 Budget and the draft Council Plan and draft Strategic Resource Plan (SRP) 2017-2021 for Council's consideration.

In accordance with legislative requirements it provides all submitters with an opportunity to speak to their submissions. Following Council resolving at the Council meeting held on 18 April 2017 to release these draft documents for public consideration, a total of 10 submissions have been received. It is recommended that Council notes and considers these submissions prior to adopting the 2017/2018 Budget, Council Plan and SRP documents which will be presented to Council at the Ordinary Council Meeting on Monday 19 June 2017.

**MOTION**

**Moved:** Cr Clancey

**Seconded:** Cr White

**That Council receives, notes and considers all submissions received in relation to the draft 2017/2018 Budget, draft Council Plan 2017-2021 and draft Strategic Resource Plan 2017-2021 prior to the adoption of these documents at the Ordinary Council Meeting to be held on Monday 19 June 2017.**

**CARRIED UNANIMOUSLY**

**DECLARATION OF INTERESTS**

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

**DISCUSSION**

On 18 April 2017, Council resolved to give notice of preparation of the proposed 2017/2018 Budget, Council Plan 2017-2021 and SRP 2017-2021 and to allow a period of 28 days for submissions.

A person has a right to make a submission under section 223 of the *Local Government Act 1989*, on any proposal contained within these documents.

Public notice of the preparation of the Budget, Council Plan and SRP was subsequently advertised in the Latrobe Valley Express on 20 April 2017, 27 April 2017 and 11 May 2017, advising that the documents were available for inspection at Council's service centres and on Council's website.

Submissions in relation to the Budget, Council Plan and SRP were receivable up to 5pm on 17 May 2017. A person who has made a written submission to Council and requested that he or she be heard in support of the written submission is entitled to appear in person before a meeting of the Council. In the public notice Council indicated that written budget submissions would be considered and submitters would have an opportunity to speak to their submissions at the Council meeting to be held at 6.00 pm on Monday 29 May 2017.

A total of 10 submissions have been received in relation to the draft 2017/2018 Budget and draft Council Plan and draft SRP 2017-2021. Those wishing to speak to their submission will have the opportunity to do so at the Council Meeting.

A copy of each submission received has been provided to Councillors, and a summary of the submissions is provided below.

<b>Submitter</b>	<b>Summary of submission</b>
Anonymous	Request to reduce prices for admission to local pools, as prices are considered too expensive which results in facilities being underutilised.
Budgeree Hall Reserve Committee	Include in the 2017/18 budget the provision to maintain the Budgeree School and grounds
Grand Strzelecki Track Committee of Management	Seeking ongoing funding of \$20,000 per year for track maintenance commencing in 2017/18
Mr Jim Churchill	Request consideration for the introduction of a differential rate for Retirement Villages located within the municipality, at the level of 75% of the general rate.
Moe/Newborough Keenagers	Request for Latrobe City Council to extend the Newborough Northern Reserve Oval feasibility study to include an additional building at Moe/Newborough Indoor Recreation Centre for Table Tennis.
Latrobe City Farm Ratepayers Association	Support for the retention of the Farm Rate Differential.
Nathan Anderson	"Develop Gippsland into a high tech economy by; 1. Education - Council to provide scholarships, grants, internships and mentor programs to nurture bright and promising young people 2. Aerospace - Council to fund a research wing at Federation University or a pilot training program at the airport 3. Communications - Council should upgrade the local internet capabilities including; - advocating for a major fibre backbone between all the major regional towns and cities within the Valley,

Submitter	Summary of submission
	<p>or fund these upgrades directly, and</p> <ul style="list-style-type: none"> <li>- advocate and/or fund NBN Co to put in place fibre to the premises instead of fibre to the node at speeds up to 1000mb</li> <li>4. Nurture Technical Innovation - Council to provide a fertile environment for software engineering</li> <li>5. Affordable abundant energy - Given the proximity to major power generation facilities, Council should create a local energy retailer in order to assure power price stability and affordability.</li> <li>6. Manufacturing - advocate for the development and manufacturing of green energy technologies.</li> <li>7. Entertainment &amp; Tourism - Council should develop tourism through assisting existing attractions to expand and generate employment.</li> <li>8. Farming, Rents &amp; Rates - Council should examine rental charges (commercial) as they are not reasonably justified, which results in empty shops. Council should also consider offering reduced rates or exemptions for farms and business to assist employment"</li> </ul>
Andrews Park West Committee	Request consideration for the inclusion in the budget for the resurfacing and drainage works at Andrews Park West sporting ground in Churchill.
Newborough Football/Netball Club	Support the funding allocated to undertake a feasibility study into a second oval adjacent to Northern Reserve Newborough
Latrobe Valley Sustainability Group	The Group is concerned that the Budget and Council Plan has no reference to climate change or carbon reduction objectives resulting in no clear allocation for emission reduction strategies or policy direction threads through council policy guidelines

### **STAKEHOLDER CONSULTATION**

Copies of the Budget, Council Plan and SRP have been available for inspection at Council Service Centres and on the Council web site since 19 April 2017, ensuring a minimum of 28 days were available for submissions to be received.

Pop up information displays attended by Councillors and Officers were held at Morwell Leisure Centre, Traralgon Sports Stadium, Moe Service Centre, Tarwin Street Pop Up Park, Moe/Newborough Leisure Centre and Churchill Leisure Centre. The community was provided with an opportunity to ask questions and learn more about the proposed Budget, Council Plan and SRP on display.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

The financial implications of any proposed changes to the Budget, Council Plan and SRP will be taken into account as part of the consideration of budget submissions.



**RISK IMPLICATIONS**

Risk has been considered as part of this report and it is considered to be consistent with the Risk Management framework.

There is not considered to be any risks associated with this report.

**CONCLUSION**

On 18 April 2017 Council gave notice of preparation of the proposed 2017/2018 Budget, Council Plan and SRP, and has provided the opportunity for submissions to be heard at this meeting of Council. This allows Council sufficient time to consider submissions received prior to adoption at the Ordinary Council Meeting, to be held at 6.00 pm on Monday, 19 June 2017.

**SUPPORTING DOCUMENTS**

Draft 2017/2018 Budget

Draft Council Plan 2017-2021

Draft Strategic Resource Plan 2017-2021

**Attachments**

1. Budget Submissions (Published Separately) (Confidential)

**10.2 Proposed Road Name Change - McPherson Road Newborough**

**General Manager**

**Corporate Services**

**For Decision**

**EXECUTIVE SUMMARY**

Council received correspondence from Mr Robert McPherson (no relation) advising of the incorrect spelling of McPherson Road, Newborough, and requesting that Council correct the spelling in light of and to properly reflect the historical significance.

An investigation of this request revealed that the current spelling of this road changed over time from “MacPherson” to “McPherson”, seemingly without any obvious explanation.

Based on the research undertaken, officers believe the correct spelling of the road should indeed be “MacPherson”.

At its meeting held on 13 February 2017, Council resolved to commence the community consultation process prior to it considering the proposal to change and correct the spelling of the road name back to “MacPherson”.

Council has given public notice and invited written submissions concerning this proposal to move to rename the current McPherson Road back to “MacPherson Road”, Newborough. Two submissions have been received in response, both supporting the proposal. This report is to consider the submissions and enable Council to make a decision concerning the matter.

If the renaming was to occur five property owners would be affected. These residents have been notified and invited to provide a written submission relating to the proposal to correct the spelling of the road name. No submissions were received from these residents.

The completion of the statutory process only relates to correcting the spelling of the road name and will not have any impact on the physical road itself. Refer [Attachment 1](#) for an aerial image of the affected land.

The mandatory Office of Geographic Names, *Naming rules for places in Victoria Guidelines – Statutory requirements for naming roads, features and localities 2016* has established Rules and Statutory Requirements relating to naming and renaming localities, features and of roads. The Rules and Requirements relating to naming and renaming of roads is summarised in [Attachment 2](#).

## **MOTION**

**Moved:** Cr Gibson

**Seconded:** Cr Law

**That Council:**

- 1. Having given public notice, invited and considered submissions, resolves to authorise commencing the administrative process to officially rename McPherson Road, Newborough to “MacPherson Road”, Newborough, in order to properly reflect the historical significance of its original namesake and that correct, original spelling of the road name; and**
- 2. Notifies Mr Robert McPherson and the residents of McPherson Road Newborough of Council’s decision to commence the administrative process to officially rename McPherson Road, Newborough to “MacPherson Road”, Newborough.**

**CARRIED UNANIMOUSLY**

## **DECLARATION OF INTERESTS**

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

## **DISCUSSION**

### *Background*

Mr Robert McPherson (no relation) advised Council of the incorrect spelling of McPherson Road in Newborough and assures Council the original name was in fact MacPherson Road. In support of Mr McPherson’s request, he provided an extract of the “Origin of Street Names” compiled by a local historian and published by the Moe & District Historical Society in 2005 which records the spelling as MacPherson Road. Mr McPherson also advised Mr Harry Urquhart MacPherson was a well-known citizen of Moe and a local racing identity. The road to Mr MacPherson’s property was named MacPherson Road to reflect this significance. Mr MacPherson was heavily involved in the Moe Racing Club including serving as President, was on the Board of the Moe Co-operative Dairy Company including serving as Director and Chair, he was a dairy farmer, a horse trainer and keen member of the Moe community.

A review of Council’s road file and historical title searches revealed direct links to properties owned by Mr Harry MacPherson and Mrs Lorna MacPherson since 1948.

McPherson Road is shown as an unnamed road on Lodged Plan 15724 dated 1941.

McPherson Road (as currently sign posted) is located within the Lake Narracan Precinct Structure Plan and is referenced as MacPherson Road.

All the plans associated with the Lake Narracan Precinct Structure Plan including the Native Vegetation Precinct Plan and Development Contribution Plan refer to MacPherson Road. When submissions were invited as part of the Lake Narracan Precinct Structure Plan community consultation process, it was evident there was

confusion as to the correct spelling of McPherson or MacPherson. The official renaming process will clarify the confusion.

If Council is to proceed with the name change there are five property owners which will be affected. These properties are identified on Attachment 1.

At its meeting held 13 February 2017 it was resolved:

*That Council:*

1. *Authorises the Chief Executive Officer to commence the community consultation process required under the Guidelines for Geographic Place Names Victoria 2010 and publish notices inviting written submissions concerning its intention to consider renaming McPherson Road Newborough to MacPherson Road Newborough to reflect the historical significance, and:*
2. *If submissions are received, Council delegates to the Chief Executive Officer the authority:*
  - a) *to fix the date of the Ordinary Council Meeting to consider submissions, and*
  - b) *submitters wishing to be heard will be notified of the time and place of the Ordinary Council Meeting that Council will consider the submissions; or*
3. *If no submissions are received, authorises the Chief Executive Officers to commence the administrative process to officially rename McPherson Road Newborough to MacPherson Road Newborough to reflect the historical significance; and*
4. *Notifies Mr Robert McPherson of Council's decision.*

#### *Naming Rules*

Section 206 and Schedule 10 Clause 5 of the *Local Government Act 1989* empowers Council to name / rename roads and erect signs. In addition, Council as a naming authority is entitled to name / rename features and roads within the municipality, subject to satisfying the *Office of Geographic Names – Naming rules for places in Victoria – Statutory requirements for naming roads, features and localities 2016*.

A Table reviewing this request to correct the spelling of the road in accordance with the respective Rules and Regulations is provided in Attachment 2. Officers are of the opinion that the proposed correction to spelling is in accordance with the Rules and Regulations.

In the event McPherson Road is renamed to correct the spelling, officers will advise the statutory authorities and service providers of the change. Officers will also provide the residents with address notification slips for their future use and erect a road sign.

A location plan is provided for the information of Council refer Attachment 3.

#### **STAKEHOLDER CONSULTATION**

Engagement Method Used:

Public submissions via the following methods:

- Letters were sent to the current McPherson Road Newborough residents.

- Public notices appeared in the Latrobe Valley Express.
- Notice was displayed at Council's Corporate Headquarters and Moe Service Centre.
- Details were placed on the Latrobe City Council website.

Following the above consultation process, Council received two submissions. Both of these submissions were in support of the proposal refer Attachment 4 for confidential copies of the submissions.

### **FINANCIAL AND RESOURCES IMPLICATIONS**

Costs associated with the statutory process are:

1. Officer resources in preparation of Council reports and historical searches of McPherson Road Newborough.
2. Public notices in the Latrobe Valley Express inviting submissions.
3. Manufacturing and erection of a new road sign.

The above costs are within existing budget allocations.

### **RISK IMPLICATIONS**

There is a minor risk that effected residents will not support the renaming of the road. However this is not evident as the effected residents did not provide a submission objecting to the proposal.

### **CONCLUSION**

Following an investigation, officers believe the correct spelling of the road is MacPherson. There is a confirmed historical link of the name MacPherson to the locality and the renaming will acknowledge the extensive contribution Mr Harry MacPherson made to the Moe community.

Having given public notice and invited submissions, it is recommended that Council authorise the commencement of the administrative process to officially rename McPherson Road to MacPherson Road Newborough to reflect the historical significance and correct the spelling of the road name.

### **SUPPORTING DOCUMENTS**

Nil

### **Attachments**

- 1↓ . Aerial image
- 2↓ . Naming Rules and Requirements Table
- 3↓ . McPherson Road Newborough Locality Plan
4. Submissions (Published Separately) (Confidential)

## 10.2

### Proposed Road Name Change - McPherson Road Newborough

1	Aerial image .....	27
2	Naming Rules and Requirements Table .....	29
3	McPherson Road Newborough Locality Plan.....	33





The following rules must be used in conjunction with the relevant statutory requirements relating to the naming or renaming of roads, features and localities. They are designed to ensure that there can be no confusion, errors or discrimination caused by the naming, renaming or boundary change process.

Principles	Officer Comment
<p><i>Principle A - Ensuring Public Safety</i></p> <p><i>Geographic names and boundaries must not risk public and operational safety for emergency response or cause confusion for transport, communication and mail services.</i></p>	<p>By registering a road or feature name the exact street location is recorded and linked to the Victorian Government spatial data set, VICMAP. This detail is essential for an emergency service agency when dispatched to an emergency at these locations.</p>
<p><i>Principle B - Recognising the Public Interest</i></p> <p><i>The rules state that consideration needs to be given to the long-term consequences and effects upon the wider community of naming a road or feature.</i></p>	<p>The proposed correction to spelling is consistent with this principle.</p>
<p><i>Principle C - Linking the Name to the Place</i></p> <p><i>Place names should be relevant to the local area with preference given to unofficial names that are used by the local community. If named after a person that person should be or should have been held strong regard by the community.</i></p>	<p>The proposed reference to the “MacPherson” name has a direct link with an earlier property owner.</p>
<p><i>Principle C - Language</i></p> <p><i>The guidelines state that geographic names should be easy to pronounce, spell and write, and preferably not exceed three words (including feature or road type) and/or 25 characters.</i></p>	<p>As the renaming proposal is to correct the spelling of the road name and is consistent with, this principle it is not applicable.</p>
<p><i>Principle D - Ensuring Names Are Not Duplicated</i></p> <p><i>Place names must not be duplicated. Duplicates are considered to be two (or more) names within close proximity that have identical or similar spelling or pronunciation.</i></p>	<p>A search of the VICNAMES database has been undertaken and the name MacPherson Road is not recorded within the mandatory 30 kilometres radius applicable for rural and remote areas.</p>
<p><i>Principle E - Names Must Not Be Discriminatory</i></p>	<p>The name proposal is unlikely to cause offence to any member of the</p>



<p><i>Place names must not cause offence on the basis of race, ethnicity, religion, disability, sexuality or gender.</i></p>	<p>public.</p>
<p><i>Principle F - Use of Aboriginal languages in the naming</i></p> <p><i>The use of Aboriginal languages in the naming of rates, features and localities is encouraged subject to agreement from the relevant Traditional Owners Group/s.</i></p>	<p>This principle is not applicable.</p>
<p><i>Principle G - Dual names</i></p> <p><i>Australian states and territories use dual names as a way of recognising the names given to places by different enduring cultural and language groups.</i></p> <p><i>In Victoria, the approach to giving simultaneous and joint recognition of Aboriginal and non-Aboriginal cultures through naming is to form a dual name with two distinct name parts, usually one part of non-Aboriginal language origin and the other of Aboriginal language origin.</i></p>	<p>As the renaming proposal is to correct the spelling of the road name, this principle is not applicable.</p>
<p><i>Principle H - Using Commemorative Names</i></p> <p><i>Naming often commemorates an event, person or place. A commemorative name applied to a feature can use the first or surname of a person although it is preferred that only the surname is used.</i></p> <ul style="list-style-type: none"> <li>• <i>If named after a person that person should be or have been held in strong regard by the community.</i></li> <li>• <i>With reference to unofficial names used by the local community.</i></li> <li>• <i>When deciding on an assignment of a commemorative name, naming authorities should consider the persons achievements, relevant history and association to the area, and the significance of the family/person to the area/land.</i></li> <li>• <i>Names of people who are still alive should be avoided.</i></li> <li>• <i>A commemorative name applied to a</i></li> </ul>	<p>Based on research and information provided, the proposed MacPherson Road Newborough name complies with this principle.</p>

<p><i>locality or a road should use only the surname or first or given names. A commemorative name applied to a feature can use the person's first and surname of a person; although, it is preferred only a surname is used.</i></p> <ul style="list-style-type: none"> <li>• <i>The initials of a given name are not to be used in any circumstances.</i></li> </ul>	
<p><i>Principle I - Using commercial and business names</i></p> <p><i>For similar reasons to those outlined in Principle H, naming authorities should not name places after:</i></p> <ul style="list-style-type: none"> <li>• <i>commercial businesses;</i></li> <li>• <i>trade names;</i></li> <li>• <i>estate names (which are solely commercial in nature);</i></li> <li>• <i>not-for-profit organisations.</i></li> </ul>	<p>This principle is not applicable</p>
<p><i>Principle J - Language</i></p> <p><i>The rules state that geographic names should be easy to pronounce, spell and write, and preferably not exceed three words (including feature or road type) and/or 25 characters etc</i></p>	<p>The proposed renaming is consistent with this principle.</p>
<p><i>Principle K - Directional names to be avoided</i></p> <p><i>Cardinal directions (north, south, east and west) must be avoided. A proposed name that uses a cardinal direction to distinguish itself from another similar name is considered to be a duplicate name. In these instances a different name should be chosen to allow for a clear distinction between the two or more features, localities or roads.</i></p>	<p>This rule is not applicable.</p>
<p><i>Principle L - Assigning Extent to Feature, Locality or Road</i></p> <p><i>Council, as the naming authority, must define the area and/or extent to which the name will apply.</i></p>	<p>The existing road is easily identifiable.</p>

In addition to the above rules, there are specific statutory requirements applicable to this request:

**Roads**

3.2.1 – <i>Rural and Urban Addressing</i>	The road name proposal complies with the provisions of <a href="#">AS/NZS 4819:2011 – Rural and Urban Addressing</a> .
3.2.2 – <i>Extent: road course, start and end points</i>	The proposed road name is not ambiguous and should not cause any confusion for road users. The extent of the road is clearly identifiable and has definable start and end points.
3.2.3 - <i>Road types</i>	All roads must have a road type assigned that suitably describes the road's characteristics.
3.2.4- <i>Unacceptable road names</i>	The proposed road name does not include any elements that are listed as unacceptable in a road name.
3.2.5 <i>Obstructed or altered roads</i>	This rule is not applicable as the entire length of the road is constructed.







**10.3 Proposed Sale of a Portion of Council Owned Recreation Reserve Located North of Rangeview Drive Traralgon**

**General Manager**

**Corporate Services**

**For Decision**

**EXECUTIVE SUMMARY**

Council received a request from the Roman Catholic Trusts Corporation for the Diocese of Sale expressing an interest in purchasing part of a Council recreation reserve that abuts the northern boundary of St Gabriel's Primary School (School), located at 30-50 Rangeview Drive, Traralgon, refer Attachment 1.

The Diocese/School is seeking to purchase the additional land to comply with recent changes to the *Crimes Act 1958 (Victoria)* and a more recent Minister for Education, Ministerial Order No. 870 relating to *Child Safe Standard – Managing The Risk Of Child Abuse In Schools*. To conform to the legislation and Ministerial Order, the School has identified that there is a potential risk to students, teachers and visitors as the northern side of the school is unfenced.

At present the School's open space/sports field is part school land and part Council owned recreation reserve, refer Attachment 2.

At its meeting held on 13 February 2017, Council resolved to commence the community consultation process. This involved giving public notice and inviting written submissions concerning this proposal. Also, a letter was hand delivered to approximately 170 adjoining and nearby landowners. In response to this consultation, 2 submissions supporting the proposal and 5 submissions objecting to the proposal were received.

Of the 5 submissions received objecting to the proposal there were concerns in respect to parking issues, the impact on the amenity of the area by the potential expansion of the school (buildings and facilities) and erection of the fence, a reduction in passive and active recreational space and drainage issues. In the event that Council resolves to sell the land, officers are confident that appropriate measures are in place such as planning and building controls and regulations to manage any increase in buildings and facilities should the school wish to do so in the future. The type of fence to be constructed and drainage concerns can be the subject of negotiations with the school and any special requirements included in the Contract of Sale. The parking issues raised may be addressed by a regular Local Laws presence before and after school times. It is noted that this area of Traralgon is well serviced with multiple passive and active recreational space in the form of linear reserves and sporting grounds within a one kilometre radius.

This report is for Council to consider the submissions and make a decision concerning the matter.

## **MOTION**

**Moved:** Cr Harriman

**Seconded:** Cr Howe

**That Council:**

- 1. Having given public notice, invited and considered submissions, forms the opinion that the land (being an approximate area of 3,000 square metres) (subject land) abutting the northern boundary of St Gabriel's Primary School, located at 30-50 Rangeview Drive, Traralgon is surplus to Council and community requirements;**
- 2. Delegates to the Chief Executive Officers authority to negotiate the terms and conditions of sale by private treaty including area with the Roman Catholic Trusts Corporation for the Diocese of Sale for that part of Council-owned recreation reserve that abuts the northern boundary of (the land will not be sold for less than the market value of the land);**
- 3. Authorise the Chief Executive Officer to sign and seal all documentation associated with the sale of the land;**
- 4. Allocates the funds from the sale of the land to improving the amenity of the adjoining linear path and surrounding public open space;**
- 5. Notifies the Roman Catholic Trusts Corporation for the Diocese of Sale of Council's decision; and**
- 6. Notifies the submitters of Council's decision.**

**CARRIED UNANIMOUSLY**

## **DECLARATION OF INTERESTS**

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

## **DISCUSSION**

### *Background*

Council's recreation reserve with street frontage to Sandalwood Court, Merindah Court, Springfield Court and Stirling Avenue Traralgon, being a total area of 6,504 square metres, was created as Reserve 1 on Plan of Subdivision 217700C approved in March 1990. This land is contained in Certificate of Title Volume 9936 Folio 570 and was registered in the name of Council in January 1991. The school's land and Council's reserve are zoned General Residential Zone – Schedule 1.

In June 2016, the Catholic Education Office, Diocese of Sale approached officers to explore the possibility of purchasing part of the Council recreation reserve. The purpose for acquiring the land is to allow the school to erect a fence along the southern alignment of the constructed pedestrian foot path. This path connects Sandalwood Court, Merindah Court, Springfield Court and Stirling Avenue, Traralgon. It is noted that should Council determine to sell part of the recreation reserve pedestrian access will remain unaltered.

The reason for the school wishing to acquire the Council land is due to 2015 changes to the *Crimes Act 1958 (Victoria)* and a more recent Minister for Education, Ministerial Order No. 870 relating to *Child Safe Standard – Managing The Risk Of Child Abuse In Schools*. The school has identified that there is a potential risk to students, teachers and visitors as the northern side of the school is unfenced.

The school currently uses part of the Council owned land during school hours as part of its sports field. If the school was to erect a fence on the School/Council property boundary this would impact on the size and usability of the sports field.

The area the School wishes to acquire equates to approximately 3,000 square metres and is shown on aerial image Attachment 3 as the area above the straight red dotted line through the School's sports field (property boundary) and below the blue line along the edge of footpath.

At its meeting held on 13 February 2017 it was resolved:

*That Council:*

1. *Authorises the Chief Executive Officer to commence the statutory process required under sections 189 and 223 of the Local Government Act 1989 and publishes notices inviting written submissions concerning the potential sale of part of Council-owned recreation reserve (being an approximate area of 3,000 square metres) (subject land) that abuts the northern boundary of St Gabriel's Primary School, located at 30-50 Rangeview Drive, Traralgon, and*
2. *If submissions are received, delegates to the Chief Executive Officer the authority:*
  - a) *to fix the date of the Ordinary Council Meeting to consider submissions, and*
  - b) *notify submitters wishing to be heard of the time and place of the Ordinary Council Meeting that Council will consider the submissions; or*
3. *If no submissions are received, Council forms the opinion that the land is surplus to Council and community requirements and delegates to the Chief Executive Officers authority to:*
  - a) *Negotiate the terms and conditions of sale by private treaty including area with the Roman Catholic Trusts Corporation for the Diocese of Sale for that part of Council-owned recreation reserve (an approximate area of 3,000 square metres) that abuts the northern boundary of St Gabriel's Primary School, located at 30-50 Rangeview Drive Traralgon (the land will not be sold for less than the market value of the land), and*
  - b) *Arrange for signing and sealing of all documentation associated with the sale of the land.*
4. *Notifies the Roman Catholic Trusts Corporation for the Diocese of Sale of Council's decision.*

Should Council proceed with the sale of land the following commentary is provided for consideration:

*Advantages*

- The School will be able to erect a fence for safety purposes to satisfy the changes to legislation and the Ministerial Order whilst still maintaining the present open space/sports field utilised by the school.
- Safer school environment for students, staff and visitors.
- There will be a maintenance cost saving to Council with a reduction in the reserve area to be maintained.
- A fence will clearly distinguish Council and school property in the event of a third-party personal injury or property damage claim.
- Funds received from the sale will be reinvested into improving the amenity of the adjoining linear path and surrounding public open space.

#### *Disadvantages*

Reduction in public space available from 6,504 square metres down to 3,504 square metres.

#### *Current issues*

Council, having (a) complied with the provision of Sections 189 and 223 of the *Local Government Act 1989*, has undertaken community consultation by giving public notice of its intention to consider the potential sale of land and invited and received written submissions, which are now being considered by Council.

Should Council resolve to sell the land to the school, upon successful finalisation of the statutory process and pursuant to Section 24A(8) of the *Subdivision Act 1988*, the net proceeds from the sale of public open space must be used for recreational or cultural purpose referred to in item 5 of Schedule 1 of the *Local Government Act 1989*.

#### *Alternative Options for Council*

1. Resolve not to sell the land to the School and retain ownership;
2. Resolve to sell the land and seek a joint use agreement with the School for the community to have access to the School's sporting field during non-school hours;
3. Due to the limited number of submissions, re-consult with the community;
4. Enter into a long term lease with the School. If Council prefers this option, Council would be required to commence a separate statutory process and undertake further community consultation in accordance with the provision of Sections 190 and 223 of the *Local Government Act 1989* in respect to potentially granting a long term lease.

### **STAKEHOLDER CONSULTATION**

Engagement method used:

Public submissions were sought via the following methods:

- Letters to adjoining and nearby property owners were hand delivered.
- Public notices published in the Latrobe Valley Express.



- Notice displayed at Council's Corporate Headquarters and Traralgon Service Centre.
- Details placed on the Latrobe City Council website.

The expression of interest has been considered by Council's Infrastructure Development, Infrastructure Operations and Waste and Recreational Liveability Teams and the proposal has not been opposed.

Seven residents provided written submissions (refer [Attachment 4](#) for confidential copies of these submissions). These responses are summarised in the Table below:

<i>Summarised submission comments supporting the proposal</i>	<i>Officer Comment</i>
<ul style="list-style-type: none"> <li>• Happy for that plan to go ahead</li> <li>• Would have no objection to the sale of land adjoining St Gabriel's Primary School</li> </ul>	Noted.

<i>Summarised submission comments objecting the proposal</i>	<i>Officer Comment</i>
<ul style="list-style-type: none"> <li>• Current parking issues by inconsiderate parents</li> </ul>	<p>Local Laws advised that there have been traffic management issues in this area in the past (over 12 months ago) but nothing recently pertaining to this area.</p> <p>If officers, in consultation with the school, consider traffic management to be an issue, it may be addressed by a regular Local Laws presence before and after school times.</p>
<ul style="list-style-type: none"> <li>• Potential expansion of school buildings and facilities: <ul style="list-style-type: none"> <li>○ causing further traffic congestion</li> <li>○ causing additional noise interference</li> <li>○ buildings and facilities close to existing homes</li> <li>○ quiet enjoyment interference</li> <li>○ devalue property;</li> </ul> </li> </ul>	<p>Statutory Planning advised that an education centre is a section 2 use therefore any buildings or works proposed to be undertaken on the land by the school will require a planning permit.</p> <p>However this does not include a temporary portable classroom associated with an education centre located on a site for 3 years or less. This does not require planning approval.</p> <p>Depending on the nature of a proposal and its location, adjoining owners and occupiers would be notified of an application and they would have the opportunity to object. Their comments would be taken into consideration in the assessment of the application. Both the applicant and objectors would also have appeal rights to VCAT.</p>

<i>Summarised submission comments objecting the proposal</i>	<i>Officer Comment</i>
<ul style="list-style-type: none"> <li>• Loss of passive and active recreational space:               <ul style="list-style-type: none"> <li>○ Limited availability of recreation area.</li> <li>○ Not convenient to use other recreational space in area.</li> </ul> </li> </ul>	<p>Recreation &amp; Open Space advised the potential sale and fencing will change the access and function of this jointly owned open space.</p> <p>The Council/School owned land currently functions as a large passive open space, accessible to the community without fences or gates. With the sale of part of the reserve and the construction of fencing (even permeable fencing) the whole function of the reserve will alter from essentially an informal passive open space with a path to a linear path. Any activity other than walking, running or cycling will be less likely to occur.</p> <p>In the west end of Traralgon, there are large amounts of linear paths, and extensive sporting fields (Council's and Educational land) that can be used for passive open space when not utilised for organised competitions or training purposes.</p> <p>It is acknowledged that the community need a range of different open space experiences, including parks, play spaces and linear paths. The detrimental effects of the fence can be circumvented somewhat by improving the amenity of the remaining linear path and investing in the amenity of the linear park with landscaping, including tree planting.</p>
<ul style="list-style-type: none"> <li>• School should erect fence on existing property boundary.</li> </ul>	<p>This will reduce the area of the school's sports field.</p>
<ul style="list-style-type: none"> <li>• Fence construction concerns that it will create a physical barrier and a closed in feeling.</li> </ul>	<p>The school will be required to comply with the <i>Fences Amendment Act 2014</i>.</p> <p>Sale of land contract negotiations could include a condition in respect to the fence location and construction type.</p>
<ul style="list-style-type: none"> <li>• Poor drainage to the area north of the footpath.</li> </ul>	<p>Infrastructure advised the remaining area of Council reserve would be the lowest point of the reserve which the remainder of the reserve drains towards.</p> <p>Sale of land contract negotiations could include a condition that the school constructs its own earth drains around the new boundary to intercept and prevent overland flows from the school's land entering Council's reserve.</p>

A confidential image is provided detailing the location of the submissions refer [Attachment 5](#).

### **FINANCIAL AND RESOURCE IMPLICATIONS**

In accordance with the *Local Government Act 1989* and the Council's *Sale of Council Property Policy and Procedure* an independent valuation of the land was obtained. The indicative purchase price was assessed at \$90,000 (exclusive of GST), subject to a final survey. The School has indicated its preparedness to pay this amount plus additional costs associated with the sale of land.

A confidential copy of the independent valuation report ([Attachment 6](#)) is provided for information.

#### **Cost**

In accordance with the Council's *Sale of Council Property Policy and Procedure* costs associated with the School acquiring part of this Council owned land have included:

#### Council-

- Officer resources in the preparation of Council reports.
- Public notice in the Latrobe Valley Express inviting submissions.

The above costs are within existing budget allocations.

#### School-

- All legal and survey costs associated with the removal of the recreation reserve status, the transfer and consolidation of the land.
- The costs of manufacturing and erecting the fence pursuant to the *Fences Amendment Act 2014*.
- Independent valuation of the land which has already been obtained.

### **RISK IMPLICATIONS**

Public disapproval of the potential sale of Council land has been identified as a minor risk based on the number of objections received following community consultation.

As stated above, officers hand delivered letters to approximately 170 residents advising of the potential sale of land and inviting written submissions. An analysis of the number of response submissions received would indicate the proposal has community support:

Respondents who objected	5
Respondents who expressed consent	2
Non-responses (tacit consent)	<u>163</u> (approximate)
Total	<u>170</u>

### **CONCLUSION**

The Roman Catholic Trusts Corporation for the Diocese of Sale / St Gabriel's Primary School wishes to purchase part of a Council recreation reserve that abuts the

northern boundary of St Gabriel's Primary School, located at 30-50 Rangeview Drive Traralgon.

The School intends to fence the northern perimeter boundary to comply with legislative changes and a Ministerial Order. If the fence is erected on the existing School/Council property boundary, the size of the School's sports field will be significantly reduced.

Pursuant to the legislative requirements of the *Local Government Act* 1989, Council has given public notice of its intention to sell the land and 7 written submissions have been received in response.

### **SUPPORTING DOCUMENTS**

Nil

### **Attachments**

- 1↓ . Application to purchase
- 2↓ . Aerial image St Gabriel's Primary School
- 3↓ . Aerial image - School sports field / Council Reserve
4. Submissions received (Published Separately) (Confidential)
5. Aerial Location of Submissions (Published Separately) (Confidential)
6. Valuation Report (Published Separately) (Confidential)

## **10.3**

### **Proposed Sale of a Portion of Council Owned Recreation Reserve Located North of Rangeview Drive Traralgon**

- 1 Application to purchase..... 43**
- 2 Aerial image St Gabriel's Primary School ..... 45**
- 3 Aerial image - School sports field / Council Reserve ..... 47**





**Roman Catholic Trusts  
Corporation for the  
Diocese of Sale**

Business Office

PO Box 1410  
6 Witton Street  
WARRAGUL 3820

Ph: 5622 6690  
Fax: 5623 3535

20161129:0007:L:RCTC

29 November 2016



**(ACT NO.2100)**

Mr Henry Morrison  
Coordinator Property & Statutory Services  
Latrobe City Council  
Infrastructure Development  
PO Box 26  
MORWELL VIC 3840

Dear Mr Morrison

**Re: Council Land Adjacent to St Gabriel's Catholic Primary School, Traralgon**

I write to you with respect to the Council Land adjacent to St. Gabriel's Catholic Primary School, Traralgon. (Photograph attached).

As per the email received from Mr Kevan Delaney, Manager, Infrastructure Department, on 29 August 2016, I note that the indicative valuation on the above property has been set at \$90,000, subject to a subsequent proper survey being conducted.

Accordingly, I wish to confirm an offer by the Roman Catholic Trusts Corporation for the Diocese of Sale for the purchase of the above land at the indicative valuation price of \$90,000 (subject to a final survey) and our request to progress the purchase of this land.

Please liaise with Mr Michael Maye of the Catholic Education Office, Diocese of Sale via email [mmaye@ceosale.catholic.edu.au](mailto:mmaye@ceosale.catholic.edu.au) or telephone (03) 5622 6613, in regard to the necessary steps going forward.

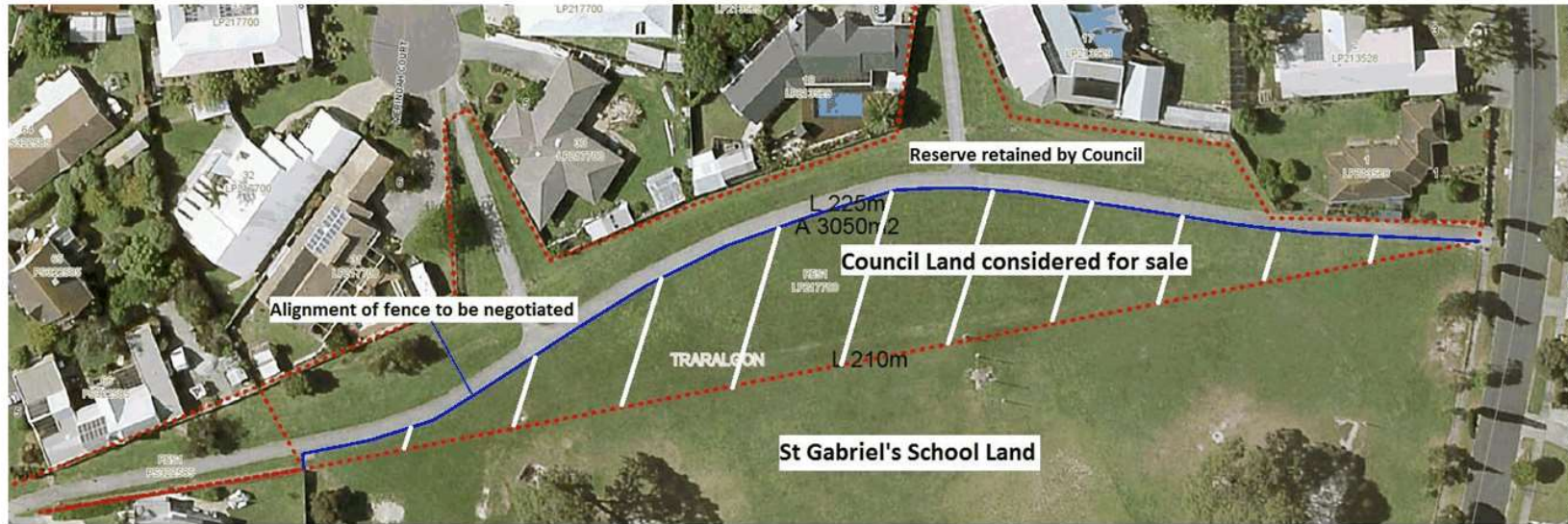
In Domino

Bishop Patrick O'Regan  
Roman Catholic Trusts Corporation for the Diocese of Sale

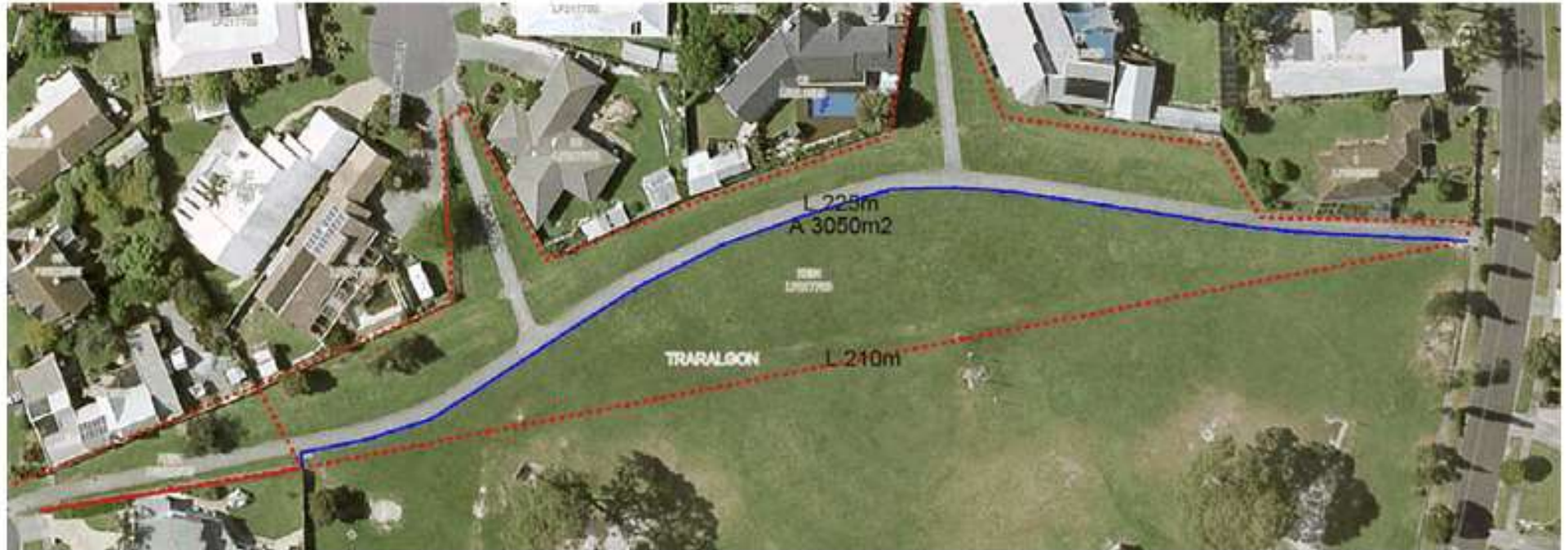
*Att.*











# **CORRESPONDENCE**

**11. CORRESPONDENCE**

Nil reports

# PRESENTATION OF PETITIONS

**12. PRESENTATION OF PETITIONS**

Nil reports

# **CHIEF EXECUTIVE OFFICE**

**13. CHIEF EXECUTIVE OFFICE**

Nil reports

# **CITY DEVELOPMENT**



## **14. CITY DEVELOPMENT**

### **14.1 Latrobe Regional Airport March 2017 Quarterly Report**

**General Manager**

**City Development**

**For Decision**

#### **EXECUTIVE SUMMARY**

This report is being prepared in accordance with the Latrobe Regional Airport Deed of Delegation Section 4(b) which requires the Airport Board to provide Council with progress reports quarterly and annually.

The 2016/2017 financial year is progressing to forecast and within budget. The Airport continues to be operated in a secure and safe manner, in accordance with Civil Aviation Safety Authority guidelines and regulations.

The Marketing and Business Development Strategy continues to be aggressively pursued by the Board and a number of businesses in the aerospace industry have been contacted and shown interest in the new Latrobe City Aerospace Precinct.

The Board continues to be actively involved in regulatory and policy matters affecting the Latrobe Regional Airport and Airports more generally through representations to relevant Government agencies and through the Australian Airports Association.

Council has the following options:

1. Receives and notes the Latrobe Regional Airport Board March 2017 quarterly report; or
2. Seek further clarification in respect to the Latrobe Regional Airport Board March 2017 quarterly report.

#### **MOTION**

**Moved:** Cr Middlemiss

**Seconded:** Cr McFarlane

**That Council receives and notes this quarterly report into the Latrobe Regional Airport for the period ending 31 March 2017.**

**CARRIED UNANIMOUSLY**

#### **DECLARATION OF INTERESTS**

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

## **DISCUSSION**

The significant activities undertaken during the quarter are outlined below.

### **AUSTRALIAN INTERNATIONAL AIRSHOW - AVALON**

The Latrobe City/Latrobe Regional Airport was represented at the Australian International Airshow (Avalon Airshow) from Tuesday 28 February until Friday 3 March 2017 (Trade Days). Various Airport and Council staff were in attendance along with our Marketing Consultant Paul Fox.

A public “Launch” of the Latrobe City Aerospace Precinct brand (LCAP) was held on Thursday 2 March 2017. This event was launched by the Deputy Mayor Councillor Middlemiss to a very receptive audience of approximately 50 airshow business principals and press.

This launch was the highlight of the Latrobe Regional Airport’s presence during the Trade Days at the Airshow. LRA occupied a “pod” on the Victorian Government Stand for the four trade days which generated a great deal of interest from other trade exhibitors and aerospace companies.

In terms of opportunities identified as potential tenants at Latrobe Regional Airport, this was a most successful event. The exposure provided by the launch and by Paul Fox and his network of contacts was beyond the scope of our expectations.

Several pre arranged meetings were held during the week with relevant businesses and some exciting contacts were made which are currently maturing to a point where proposals are being prepared for the interested companies consideration. These are genuinely interested parties from the aerospace industry, government and educators.

The adoption of the Airport Marketing and Business Development Strategy produced by Fox Strategic (Paul Fox) was the catalyst for the marketing push at Avalon. The success of the Avalon exercise was to a large degree attributable to Paul’s presence, contacts and work during the trade days at Avalon.

The invitation from Minister Chester (see below) to attend a round table of senior aviation people highlights the exposure and recognition of Latrobe City/Latrobe Regional Airport as a genuine investor in the Aviation/Aerospace sector.

The Minister in company with his Department Secretary Mike Mrdak spent a considerable time at the Latrobe display in discussion with a number of Latrobe City representatives.

The Latrobe City Aerospace Precinct builds on manufacturing capability already at the airport with Mahindra Aerospace, the manufacturer of the only Australian built commercial aircraft the Airvan 8. This was a highlight of our discussions with the Minister.

The Latrobe City Aerospace Precinct has been in the planning for over two years, momentum to convert strategy into action escalated following the establishment of significant State and Federal Government financial incentives as part of a new Economic Growth Zone for the Latrobe Valley delivering a \$266 million package to create local jobs and grow local businesses.

The Latrobe City Aerospace Precinct is an initiative of Latrobe City Council.

## **THE HON DARREN CHESTER MP**

A letter of invitation was received from Minister Darren Chester for Latrobe Regional Airport to attend a round table discussion at the Avalon Airshow. A select group of 30 senior aviation participants attended to hear the Minister, the head of CASA Shane Carmody, and Airservices Chief Jason Harfield speak on current issues. This was followed by an open mike session where industry participants asked the Minister and others direct questions that were obviously on their various agendas.

The Minister responded to most of the questions posed in a very frank and open way, and referred a number of concerns to his staff for follow up after the Airshow.

The General Manager had the opportunity after the session to speak with the Minister and invited him to attend the Latrobe display at the Victorian Government Pavilion.

A subsequent letter has been received thanking the General Manager for attending and contributing to the round table session.

## **AUSTRALIAN AIRPORTS ASSOCIATION – NASF GUIDELINE B**

NASF Guideline B sought to require proposed buildings on airports and surrounding land to be tested for wind turbulence and wind shear effect if they did not meet the 1 in 35 rule. (1 metre high for every 35 metres away from the runway). This requirement would apply to any building proposed to be situated within 900 metres of a runway threshold and within 1200 metres perpendicular to the runway centreline up to 500 metres along its length.

By way of an example, if the latest building at the GippsAero manufacturing facility was subject to the 1 in 35 rule, it could not have been built any closer to the runway than the car parks adjacent to the old Non Directional Beacon (NDB).

If the same building were to be planned under the 1:35 rule for the new Commercial Airpark, it would be situated in the front car park of the new hospital extension.

The Airport Board has long opposed the introduction of NASF Guideline B and has done so in recent times by lobbying through the Australian Airports Association.

It would appear that the collective concerns of, the “middle” group of airports, that is the smaller regionals with and without Regular Passenger Transport (RPT), are being heard and are reflected in recent approaches to Government.

## **AUSTRALIAN AIRPORTS ASSOCIATION**

### **Commonwealth Budget 2017-2018 submission**

The Australian Airports Association has been advocating to the Federal Government for greater funding for regional and remote airports. As part of this representation the AAA has provided a submission to the Treasurer advocating that additional funds (\$100 million over 4 years) be made available to regional and remote airports for maintaining and improving infrastructure assets.

A major part of this argument is the 1:1 ratio required to attract any grants. Smaller Council aerodromes cannot always find their required contribution in an infrastructure upgrade costing \$2 million. Therefore the AAA argues that this required contribution must be flexible and considered on a case by case basis.

The AAA submission will be considered by Government in the 2017-2018 budget process.

### **AIRPORT COMMUNITY COMMITTEE**

The Airport Community Committee continues to meet generally on a monthly basis and provides suggestions and advice to the General Manager and the Board. The minutes of the Airport Community Committee and provided to the Board at every Board meeting.

### **STAKEHOLDER CONSULTATION**

There is no consultation required as this is the March 2017 Quarterly Report on activities, as required by the Latrobe Regional Airport Deed of Delegation from Council.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

The Airport was operated in line with the 2016/17 budget allocation as detailed in the finance report attached.

### **RISK IMPLICATIONS**

Risk has been considered as part of this report and it is considered to be consistent with the Risk Management Plan 2011-2014.

### **CONCLUSION**

The 2016/2017 financial year is progressing to forecast and within budget. The Airport continues to be operated in a secure and safe manner, in accordance with Civil Aviation Safety Authority guidelines and regulations.

### **SUPPORTING DOCUMENTS**

March 2017 Finance Report

#### **Attachments**

1↓ . Airport March Quarterly Report

## **14.1**

### **Latrobe Regional Airport March 2017 Quarterly Report**

<b>1</b>	<b>Airport March Quarterly Report .....</b>	<b>61</b>
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## Monthly Operating Report

### LATROBE REGIONAL AIRPORT Division

Month: 9 - March 2017



<b>Comment on Year to Date Result</b>
Mid year result is affected by an error which showed an increase in Trading/Light Commercial of \$20k
<b>Comment of Full Year Forecast</b>
After taking into account the extension to the Marketing Strategy Consultation, the end of year result is estimated to be a surplus of approx \$9

	Year to Date Mid-Year			Full Year Forecast Mid-Year		
	Actual	Budget	Variance	Forecast	Budget	Variance
<b>Net Results by Cost Centre</b>						
Latrobe Regional Airport Management	136,451	142,896	(6,445)	212,033	208,522	3,511
Latrobe Regional Airport - LANDSIDE	(290,369)	(305,554)	15,186	(381,002)	(403,040)	22,038
Latrobe Regional Airport - AIRSIDE	9,196	11,890	(2,694)	11,846	33,478	(21,632)
Latrobe Regional Airport - General Maint	77,852	81,743	(3,891)	110,325	114,243	(3,918)
Latrobe Regional Airport Projects	(10,440)	(10,440)	(0)	37,560	13,560	24,000
<b>Net Result</b>	<b>(77,310)</b>	<b>(79,465)</b>	<b>2,155</b>	<b>(9,237)</b>	<b>(33,236)</b>	<b>23,999</b>
<b>Net Results by Account Group</b>						
<b>Income:</b>						
Sundry Income - Hay, fuel reimbursement	(3,077)	(8,522)	5,445	(10,422)	(9,522)	(900)
Residence	(9,220)	(9,220)	0	(12,440)	(12,440)	0
Commercial	(300,224)	(328,084)	27,860	(428,786)	(435,861)	7,075
Trading / Light Commercial	(46,490)	(48,457)	1,967	(49,619)	(72,911)	23,292
Recreational / Non-Trading	(58,435)	(56,896)	(1,539)	(58,434)	(56,896)	(1,538)
Community Group/Service	(150)	(150)	0	(150)	(150)	0
Farm / Agistment	(19,229)	(19,230)	1	(25,640)	(25,640)	0
Airport Marketing Strategy & implementation plan	(118,500)	(118,500)	0	(118,500)	(118,500)	0
<b>Total Income</b>	<b>(555,325)</b>	<b>(589,059)</b>	<b>33,734</b>	<b>(703,991)</b>	<b>(731,920)</b>	<b>27,929</b>
<b>Expenditure:</b>						
Salaries Wages & Oncosts	155,722	156,778	(1,056)	222,415	222,416	(1)
Other Employee Costs	3,465	3,798	(333)	9,465	6,398	3,067
Materials & Services	175,954	206,143	(30,189)	272,374	279,370	(6,996)
Internal Charge Costs	142,875	142,875	0	190,500	190,500	0
<b>Total Expenditure</b>	<b>478,016</b>	<b>509,594</b>	<b>(31,578)</b>	<b>694,754</b>	<b>698,684</b>	<b>(3,930)</b>
<b>Net Result - Recurrent</b>	<b>(77,310)</b>	<b>(79,465)</b>	<b>2,155</b>	<b>(9,237)</b>	<b>(33,236)</b>	<b>23,999</b>

**14.2 Council Led Development Plan and Contribution Plan Timeframe Policy**

**General Manager**

**City Development**

**For Decision**

**EXECUTIVE SUMMARY**

In response to the Council resolution on 20 June 2016, a Draft Council Led Development Plans and Contribution Plans Timeframe Policy (see Attachment 1) has been prepared.

The Council Led Development Plan and Contribution Plan Timeframe policy states that Council Led Development Plans and Development Contribution Plans should commence within two financial years of the Development Plan Overlay being gazetted on the land.

The policy applies to any land which a Development Plan Overlay applies that requires a Section 173 Agreement for the collection of Development Contributions and where a Development Plan and Development Contribution Plan are yet to commence.

There are no precincts within Latrobe City to which this policy currently applies as Development Plans and Development Contribution Plans have already been endorsed for the Morwell North West and Traralgon North precincts. Background studies for the Traralgon South East precinct commenced in the 2016/2017 financial year.

**MOTION**

**Moved:** Cr Law

**Seconded:** Cr Harriman

**That Council:**

- 1. Adopts the Council Led Development Plans and Contribution Plans Timeframe Policy; and**
- 2. Makes this Policy available to the public on Latrobe City Council's website.**

**CARRIED UNANIMOUSLY**

**DECLARATION OF INTERESTS**

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

**DISCUSSION**

At the 20 June 2016 Ordinary Council Meeting, Council resolved to:

*Develop a policy to apply set timeframes for the development of Council Led Development Plans and Development Contribution Plans once a Development*



*Plan Overlay is placed on properties as a result of a Planning Scheme Amendment.*

In response to this resolution a policy has been prepared which sets out timeframes in which Council Led Development Plan and Development Contribution Plans should commence (see Attachment 1).

The policy states that following the gazettal of a Planning Scheme Amendment which introduces a Development Plan Overlay with a requirement for a Section 173 Agreement for Development Contributions on the land; the planning process for the preparation of a Development Plan and Development Contribution Plan should commence within two financial years of the gazettal.

The policy applies to land which a Development Plan Overlay applies that requires a Section 173 Agreement for the collection of Development Contributions and where a Development Plan and Development Contribution Plan are yet to commence.

Latrobe City Council currently has three precincts in which a Development Plan Overlay applies which requires a Section 173 Agreement for the collection of Development Contribution, this includes the Morwell North West, Traralgon North and Traralgon South East precinct.

A Development Plan and Development Contribution Plan have been prepared for the Morwell North West and Traralgon North precincts and the preparation of the Development Plan and Development Contribution Plan for the Traralgon South East precinct has commenced with the recent appointment of consultants to undertake background studies.

Therefore, the Council Led Development Plans and Contribution Plans Timeframes policy does not apply to these precincts and will only apply to future projects.

### **STAKEHOLDER CONSULTATION**

No external engagement is required on the proposed *Parking Policy – Collection of Financial Contribution Policy*.

The interim policy has been review by relevant internal departments within Latrobe City Council.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

There are no financial implications in the preparation of the policy.

The policy will ensure that funds will be allocated within appropriate budgets for the preparation of Council Led Development Plans and Development Contribution Plans. Therefore, will have impact on future budgeting process when new residential land is rezoned and a Development Plan Overlay requiring the collection of Development Contributions is required.

### **RISK IMPLICATIONS**

Risk has been considered as part of this report and it is considered to be consistent with the Risk Management framework.

If the policy is not adopted, there is a risk to Council around reputation and perceived ability to facility development within Latrobe City Council.



**CONCLUSION**

A Council Led Development Plan and Contribution Plan Timeframe policy has been prepared.

The policy states that Council Led Development Plans and Development Contribution Plans should commence within two financial years of the Development Plan Overlay being gazetted on the land.

**SUPPORTING DOCUMENTS**

Nil

**Attachments**

1↓ . Council Led Development Plan and Contribution Plan Policy

## **14.2**

### **Council Led Development Plan and Contribution Plan Timeframe Policy**

<b>1</b>	<b>Council Led Development Plan and Contribution Plan Policy .....</b>	<b>67</b>
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# Council Led Development Plans and Contribution Plans Timeframes Policy

Version 1.1

Approval Date: (insert date)

Review Date: (insert date)

**DOCUMENT CONTROL**



## Council Led Development Plans and Development Contribution Plans Timeframes Policy

Responsible GM	General Manager City Development	
Division	City Development	
Last Updated (who & when)	Manager Planning Services	2017
<b>DOCUMENT HISTORY</b>		
Authority	Date	Description of change
Council	(day, month & year)	(Insert detail of change to policy)
References	Refer to Section 8 and 9 of this policy	
Next Review Date	(Month & Year)	
Published on website	(Yes or No)	
Document Reference No		

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Page 2 of 5

Responsible Division	(Insert Division Name)	Approved Date	(day, month, Year)	Review Date	(month & year)
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## Council Led Development Plans and Development Contribution Plans Timeframes Policy

### 1. Background

At the 20 June 2016 Ordinary Council Meeting, Council resolved to:  
*'Develop a policy to apply set timeframes for the development of Council led Development Plans and Development Contribution Plans once a Development Plan Overlay is placed on properties as a result of a planning scheme amendment.'*

### 2. Objectives

The objective of this policy is to provide a suitable timeframe as to when Latrobe City Council should commence the preparation of a Development Plan and Development Contribution Plan once a DPO requiring a Section 173 Agreement for the collection of Development Contributions is placed on land.

### 3. Scope

This policy applies to land which has the Development Plan Overlay requiring a Section 173 Agreement for the collection of Development Contributions applied to it.

### 4. Principles of Management

To ensure that land is not held unnecessarily without the opportunity for further subdivision, it is reasonable that the preparation of Development Plan and Development Contribution Plan should commence within two financial years from when the Development Plan Overlay requiring a Section 173 Agreement for the collection of Development Contributions is gazetted on the land.

### 5. Accountability and Responsibility

Accountability and responsibility for this policy is outlined below.

#### 5.1. Council

- Responsibility to ensure this Policy is consistent with Latrobe City Council Strategic Direction and other Latrobe City Council Policy
- Responsibility for the decision to approve this Policy by Council Resolution

#### 5.2. Chief Executive Officer

- Overall responsibility for compliance with this policy
- Overall responsibility for enforcing accountability
- Overall responsibility for providing resources
- Overall responsibility for performance monitoring

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Responsible Division	(Insert Division Name)	Approved Date	(day, month, Year)	Review Date	(month & year)
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## Council Led Development Plans and Development Contribution Plans Timeframes Policy

### 5.3. General Manager

- Responsibility for compliance with this policy
- Responsibility for enforcing accountability
- Responsibility for providing resources
- Responsibility for performance monitoring

### 5.4. Manager

- Develop frameworks and procedures in compliance with this policy
- Enforce responsibilities to achieve compliance with frameworks and procedures
- Provide appropriate resources for the execution of the frameworks and procedures

### 5.5. Employees, Contractors and Volunteers

- Participate where required in the development of frameworks and procedures in compliance with this policy.
- Comply with frameworks and procedures developed to achieve compliance with this policy.

## 6. Evaluation and Review

This policy will be reviewed in the event of significant change in the Executive team, significant changes to legislation applicable to the subject matter of the policy or, in any other case, during each Council term (generally four years).

## 7. Definitions

**Development Plan** – A Development Plan is a tool to provide guidance on where roads, parks, paths and physical infrastructure should be located. It is typically used where there are multiple landowners to provide an integrated response in planning for a precinct. A Development Plan is required by applying a Development Plan Overlay to the land.

**Development Contribution Plan** – A Development Contributions Plan identifies what new infrastructure will be needed by the local community and what infrastructure is required to be funded for the development of the precinct. It may include items such as drainage, roads, open space, community facilities, playgrounds etc. A Development Contribution Plan is a means of sharing the cost of providing the community with infrastructure that satisfies its future economic and social needs. In most instances a Development Contribution Plan is required by applying a Development Contribution Plan Overlay (DCPO).

Note: Latrobe City Council has three instances (Traralgon North, Traralgon South East and Morwell North West) where a Development Contribution Plan has been a

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Responsible Division	(Insert Division Name)	Approved Date	(day, month, Year)	Review Date	(month & year)
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## Council Led Development Plans and Development Contribution Plans Timeframes Policy

requirement of the Development Plan Overlay and a Section 173 Agreement requirement in the absence of the DCPO.

### 8. Related Documents

Not Applicable

### 9. Reference Resources

*Planning and Environment Act 1987*

Latrobe Planning Scheme

### 10. Appendices

DRAFT

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Responsible Division	(Insert Division Name)	Approved Date	(day, month, Year)	Review Date	(month & year)
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**14.3 Confirmation of Composition of Latrobe Creative Precinct Project Reference Group**

**General Manager**

**City Development**

**For Decision**

**EXECUTIVE SUMMARY**

Following the successful attraction of \$30 million to construct the Latrobe Creative Precinct, including a new Performing Arts Centre, outdoor event spaces and the refurbishment of the existing Latrobe Performing Arts Centre to enable its utilisation as a venue for vocational training, learning and education in the fields of arts, cultural and creative industries, the establishment of a Project Reference Group (PRG) is required to provide the interface between Council, the Project Control Group and the wider community.

Upon advice from Councillors, the Project Reference Group will be a formally appointed Advisory Committee of Latrobe City Council; this report to Council follows Councillor Briefings made on 15 May and 22 May 2017 to determine the composition of the Latrobe Creative Precinct Project Reference Group.

It is recommended that Council accept the composition of the Latrobe Creative Precinct Project Reference Group (PRG) as follows:

- Three Councillors, one of whom shall be nominated as Chair and two of whom shall be required to attend each PRG meeting to form a quorum;
- Project Owner (General Manager City Development)
- Project Manager (Andrew Mackenzie, City Lab)
- Client Manager (Manager Arts & Events)
- Project Officer
- Three community representatives, chosen through a public Expression of Interest process;
- Three education sector representatives, chosen through a public Expression of Interest process
- One local independent artist or performer, chosen through a public Expression of Interest process; and
- Other additional community or performing arts sector representatives, as co-opted by the PRG from time to time, which could include a touring company representative, a technical theatre expert and a hospitality sector representative

### RECOMMENDATION

That Council:

1. Adopts the Latrobe Creative Precinct Project Reference Group Terms of Reference, including the composition of the Committee;
2. Appoints Cr \_\_\_\_\_ (Chair), Cr \_\_\_\_\_ and Cr \_\_\_\_\_ to the Latrobe Creative Precinct Project Reference Group; and
3. Endorses the amended Governance Plan attached to this Report that reflects the changes to the composition of the Project Reference Group.

### MOTION

**Moved:** Cr Law

**Seconded:** Cr White

That Council:

1. **Adopts the Latrobe Creative Precinct Project Reference Group Terms of Reference, including the composition of the Committee to appoint three Councillors:**
2. **Appoints Cr Clancey (Chair), Cr Law and Cr McFarlane to the Latrobe Creative Precinct Project Reference Group; and**
3. **Appoints Cr O'Callaghan, Cr White, and Cr Howe to a selection panel to confirm appointment of community representatives to the Latrobe Creative Precinct Project Reference Group following completion of the Expressions of Interest process; and**
4. **Endorses the amended Governance Plan attached to this Report that reflects the changes to the composition of the Project Reference Group.**

**CARRIED UNANIMOUSLY**

### DECLARATION OF INTERESTS

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

### DISCUSSION

At a Councillor Briefing on 15 May 2017 Councillors made suggestions regarding the proposed membership of the Project Reference Group and how its membership might be comprised. These changes were made and presented in a second Councillor Briefing on 22 May 2017, aligning the format of the group with that of an Advisory Committee of Latrobe City Council.

Specifically, Councillors suggested that more than two Councillors might be represented on the Group; that the Chair of the Group be rotated; and that all Councillors should be invited to attend all Group meetings as observers.

Councillors further sought to confirm that an Expression of Interest process is completed to identify nominees for membership from community groups outside Council, and that when considering co-opted members to provide specific input throughout the Project, representatives from a touring company, hospitality and a technical consultant should be considered for their valuable expertise.

Taking the above into account, the Project Reference Group will become a formally appointed Advisory Committee of Latrobe City Council for the purposes of the *Local Government Act 1989*, and the membership of the Committee amended to incorporate Councillor's requests.

Terms of Reference attached to this report have been reviewed and confirmed by Latrobe City Council's governance advisor. The LCP Governance Plan (attached) has also been updated to reflect the changes made to the PRG's composition.

### **STAKEHOLDER CONSULTATION**

Stakeholder engagement will commence upon adoption of the recommendations in this report; engagement will be via an Expression of Interest process to nominate and allocate additional members to the Project Reference Group.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

Funding for the Latrobe Creative Precinct has already been established. Resource implications for the development of the Project Reference Group are limited to the time and capacity of various members to attend meetings and provide their considered knowledge and expertise.

### **RISK IMPLICATIONS**

The major risk for the development of the Latrobe Creative Precinct Project Reference Group is that a few or no applications are received via the Expression of Interest process leaving the Group with a shortage of expertise.

### **CONCLUSION**

This Council Report is seeking endorsement of the composition of the Latrobe Creative Precinct Project Reference Group via acceptance of the terms of reference. This Council Report is also seeking endorsement of the three nominated Councillors to be appointed to the Latrobe Creative Precinct Project Reference Group and endorsement of the amended Governance Plan.

### **SUPPORTING DOCUMENTS**

Nil

### **Attachments**

- 1↓. Latrobe Creative Precinct Project Reference Group Terms of Reference
- 2↓. Latrobe Creative Precinct Governance Plan - Amended May 2017

## 14.3

### Confirmation of Composition of Latrobe Creative Precinct Project Reference Group

- |   |   |    |
|---|---|----|
| 1 | Latrobe Creative Precinct Project Reference Group<br>Terms of Reference ..... | 77 |
| 2 | Latrobe Creative Precinct Governance Plan - Amended<br>May 2017 .....         | 91 |



# Latrobe Creative Precinct Project Reference Group

## *Terms of Reference*



May 2017







## CONTENTS:

1. **Establishment of the Project Reference Group**
2. **Objectives**
3. **Membership**
  - Composition of the Project Reference Group
  - Length of appointment
  - Selection of members and filling of vacancies
  - Co-option of members
  - Attendance at meetings
  - Resignations
4. **Proceedings**
  - Chair
  - Meeting Schedule
  - Meeting procedures
  - Quorum
  - Voting
  - Minutes
  - Reports to Council
5. **Review of Project Reference Group and Duration of the Project Reference Group**
6. **Authority and Compliance Requirements**



## 1. Establishment of the Project Reference Group

- 1.1. The Latrobe Creative Precinct Project Reference Group (hereinafter referred to as "the PRG"), is a formally appointed Advisory Committee of Latrobe City Council for the purposes of the *Local Government Act 1989*.
- 1.2. The membership of the PRG and these Terms of Reference will be adopted by resolution of Latrobe City Council at an Ordinary Council Meeting.

## 2. Objectives

- 2.1. The PRG's role is to report to the Council and provide appropriate advice, information and feedback on matters relevant to this Terms of Reference in order to facilitate decision making by the Council in relation to the discharge of its responsibilities.
- 2.2. The PRG is an advisory group only and has no delegated decision making authority.
- 2.3. The PRG is established to:
  - 2.3.1. Provide an interface between Council, the Project Control Group (PCG), the Project Assurance Group (PAG) and the wider community
  - 2.3.2. Provide specific feedback to the Project Assurance Group about elements of the project where members of the Latrobe Creative Precinct PRG has specialist expertise (i.e. education representatives providing input into the design of the learning and creative facilities)
  - 2.3.3. Provide advice to Council on issues relating to the development of the Latrobe Creative Precinct
  - 2.3.4. Provide feedback and support for community engagement strategies with the wider community and stakeholders
  - 2.3.5. Act as advocates for the project with the wider community
- 2.4. The PRG will carry out the following functions in order to achieve the objectives:
  - 2.4.1. Review progress of the Latrobe Creative Precinct and provide information to Council, stakeholders and the wider community.
    - 2.4.1.1. Schedule meetings as required to receive updates on the development of the Latrobe Creative Precinct



2.4.1.2. Contribute to development of media and communication strategies

2.4.1.3. Assist with appointment of co-opted members, as deemed appropriate by the PRG, to contribute at particular stages of the project

2.4.2. Policy and Strategy Development

2.4.2.1. Provide advice as part of a policy, strategy (or other relevant document) review or development processes as required from time to time.

2.4.3. Perform other activities related to this Terms of Reference as requested by the Council.

**3. Membership**

Composition of the PRG

3.1. The PRG will comprise of fifteen members, being:

3.1.1. Up to three Councillors, one of whom shall be nominated as Chair and two of whom shall be required to attend each meeting to form a quorum;

3.1.2. Three Community representatives appointed via expression of interest process;

3.1.3. Three education sector nominees appointed via expression of interest process;

3.1.4. One local/independent artist/performer representative appointed via expression of interest process;

3.1.5. Latrobe Creative Precinct Project Owner;

3.1.6. Latrobe Creative Precinct Project Manager;

3.1.7. Latrobe Creative Precinct Client Manager;

3.1.8. Latrobe City Council Officers (ex-officio).

Length of appointment

3.2. Whilst a PRG shall be in place for as long as Latrobe City Council sees fit, the appointment of members shall be for a term of three years. The term for co-opted members shall be for one year.

3.3. Prior to the expiration of each term, there will be a call for nominations for the next term. Current PRG members are able to re-nominate.





Selection of members and filling of vacancies

- 3.4. Latrobe City Council shall determine the original membership of the PRG based on expressions of interest received from members of the community and nominations received from organisations.
- 3.5. The PRG may fill any vacancies that occur within the determined year period of appointment, subject to the approval of the General Manager City Development and endorsement of Council. Where a vacancy is filled in this way, the appointment shall be limited to the remainder of the period of the original appointment.

Co-option of members

- 3.6. With the approval of the Chair, the PRG may invite other individuals to participate in the proceedings of the PRG on a regular or an occasional basis and including in the proceedings of any sub-committees formed.

Attendance at meetings

- 3.7. All PRG members are expected to attend each meeting.
- 3.8. A member who misses two consecutive meetings without a formal apology may at the discretion of Latrobe City Council have their term of office revoked.
- 3.9. A member who is unable to attend the majority of meetings during the year may at the discretion of Latrobe City Council have their term of office revoked.
- 3.10. All Councillors are invited to each meeting to attend as observers only.

Resignations

- 3.11. All resignations from members of the PRG are to be submitted in writing to the General Manager City Development, Latrobe City Council, PO Box 264, Morwell VIC 3840.

**4. Proceedings**

Chair

- 4.1. The nominated Councillor shall Chair the meetings.
- 4.2. If the Councillor delegate is unavailable he/she shall delegate to the other nominated Councillor to chair the meeting.
- 4.3. If neither Councillor is available, the Chair may nominate a replacement from the current membership of the PRG to chair the meeting.



Meeting schedule

- 4.4. The PRG will determine its meeting schedule and times for each of the meetings. The duration of each PRG meeting should generally not exceed two hours.
- 4.5. Meetings of the PRG will be held monthly initially or as may be deemed necessary by Latrobe City Council or the PRG to fulfil the objectives of the PRG. Special meetings may be held on an as-needs basis.

Meeting procedures

- 4.6. Meetings will follow standard meeting procedures as established in any guidance material and outlined in these terms of reference for the PRG provided (see appendix one for the agenda template).
- 4.7. All PRG meetings and records are considered confidential and may be designated as confidential in accordance with Section 77 of the Act.
- 4.8. All recommendations, proposals and advice must be directed through the Chair.

Quorum

- 4.9. A minimum of two appointed Councillors are required at each meeting to constitute a quorum.
- 4.10. If at any PRG meeting a quorum is not present within 30 minutes after the time appointed for the meeting, the meeting shall be deemed adjourned.

Voting

- 4.11. There will be no official voting process, although all members shall have equal voting rights. Majority and minority opinions will be reflected in PRG minutes.

Minutes of the Meeting

- 4.12. A Latrobe City Officer or authorised agent shall take the minutes of each PRG meeting.
- 4.13. The minutes shall be in a standard format including a record of those present, apologies for absence, adoption of previous minutes and a list of adopted actions and resolutions of the PRG (see appendix two for the minutes template).
- 4.14. Where this meeting is also considered an Assembly of Councillors under the *Local Government Act 1989*, an Assembly of Councillors record must also be submitted in accordance with those requirements.



- 4.15. The minutes shall be stored in the Latrobe City Council corporate filing system (currently LCMS electronic document and records management system).
- 4.16. The agenda shall be distributed at least 48 hours in advance of the meeting to all PRG members, including alternative representatives.
- 4.17. A copy of the minutes shall be distributed to all PRG members (including alternative representatives) within 10 working days of the meeting.

Reports to Council

- 4.18. With the approval of the Chair, a report to Council may be tabled on the PRG's progress towards the objectives included in this Terms of Reference.
- 4.19. Reports to Council should reflect a consensus of view. Where consensus cannot be reached, the report should clearly outline any differing points of view.
- 4.20. Reports to Council will be co-ordinated through the General Manager City Development.

**5. Review of PRG and Duration of the PRG**

- 5.1. The PRG will cease to exist by resolution of the Council, or once the objectives at item 2.3 have been demonstrated that they have been met, whichever occurs first.
- 5.2. A review of the PRG will take place at least once every three years at which time the Terms of Reference will also be reviewed.
- 5.3. A review will be conducted on a self-assessment basis (unless otherwise determined by Council) with appropriate input sought from the Council, the CEO, all PRG members, management and any other stakeholders, as determined by Council.
- 5.4. The review must consider:
  - 5.4.1. The PRG's achievements
  - 5.4.2. Whether there is a demonstrated need for the PRG to continue, and
  - 5.4.3. Any other relevant matter.





**6. Authority and Compliance Requirements**

- 6.1. The PRG is a consultative group only and has no executive powers nor does it have any delegated decision making or financial authority.
- 6.2. The PRG must comply with the Assembly of Councillor provisions provided for in the *Local Government Act 1989*.
- 6.3. Failure to comply with the provisions outlined in this Terms of Reference may result in termination of the Member's appointment.





**Appendix 1: Agenda Template**



[Name] Advisory Committee			
Meeting Day, XX Month Year			
Time Commencing: 00:00am/pm Expected Finish Time: 00:00am/pm			
Location: (include specific meeting room and address)			
<small>NOTE: In accordance with Section 80 of the Local Government Act 1989 for each meeting that a Councillor is in attendance an Assembly of Councillors record must be completed and tabled at the next practicable Council Meeting.</small>			
AGENDA ITEMS			
No.	Item	Responsible Officer	Attachment
1.	Welcome & introduction	Chair	N/a
2.	Apologies	All	
3.	Declarations of Interest <i>Members of the Committee are to declare any Conflicts of interest or any interests in matters listed on the agenda</i>	All	
4.	Confirmation of Minutes <i>Confirmation of the previous minutes of the meeting.</i>		
5.	Matters arising from previous meeting <i>Review of action progress from previous meetings</i>	All	
6.	Items for Consideration <i>Matters being presented for discussion in accordance with the terms of reference</i> • • • •		
7.	General Business • • •	All	



Appendix 2: Minutes Template



**[Name] Advisory Committee Minutes**

Meeting Day, XX Month Year  
 Time Commenced: 00:00am/pm Finish Time: 00:00am/pm  
 Location: (include specific meeting room and address)

Meeting Chair: < Name >

NOTE: In accordance with Section 80 of the Local Government Act 1989 for each meeting that a Councillor is in attendance an Assembly of Councillors record must be completed and tabled at the next practicable Council Meeting.

No.	Item	Responsible Person	Timeframe
1.	Present		
2.	Apologies		
3.	<b>Interest Disclosures</b> Members of the Committee declare any Conflicts of interest or Interests in matters discussed at the meeting. The following members of the Committee declared a Conflict of Interest at the meeting and left the meeting whilst the matter was being discussed.  <Name> ,Time left 00:00am/pm, Time returned 00:00am/pm  <Name> ,Time left 00:00am/pm, Time returned 00:00am/pm  <Name> ,Time left 00:00am/pm, Time returned 00:00am/pm		





**[Name] Advisory Committee Minutes**

Meeting Day, XX Month Year  
 Time Commenced: 00:00am/pm Finish Time: 00:00am/pm  
 Location: (include specific meeting room and address)

Meeting Chair: < Name >

NOTE: in accordance with Section 80 of the Local Government Act 1989 for each meeting that a Councillor is in attendance an Assembly of Councillors record must be completed and tabled at the next practicable Council Meeting.

No.	Item	Responsible Person	Timeframe
4.	<b>Confirmation of Minutes</b>		
	<i>That the minutes of the meeting held on [Date] of the [Name] Advisory Committee be confirmed.</i>		
5.	<b>Matters arising from previous meeting</b>		
	<i>List the item and action agreed and assign any follow up actions and expected timeframes</i>		
	1. Item Heading Action(s): •		
	2. Item Heading Action(s): •		
6.	<b>Items for Consideration</b>		
	<i>List the item and action agreed as per agenda and assign any follow up actions and expected timeframes</i>		
	1. Item Heading Action(s): •		
	2. Item Heading Action(s): •		







**[Name] Advisory Committee Minutes**

Meeting Day, XX Month Year  
 Time Commenced: 00:00am/pm Finish Time: 00:00am/pm  
 Location: (include specific meeting room and address)

Meeting Chair: < Name >

NOTE: In accordance with Section 80 of the Local Government Act 1989 for each meeting that a Councillor is in attendance an Assembly of Councillors record must be completed and tabled at the next practicable Council Meeting.

No.	Item	Responsible Person	Timeframe
	3. Item Heading Action(s): •		
<b>7.</b>	<b>General Business</b>		
	<i>List the item and action agreed and assign any follow up actions and expected timeframes</i> 1. Item Heading Action(s): •  2. Item Heading Action(s): •		

Next Meeting: <Provide details of the next meeting date, time and location>.



# Latrobe Creative Precinct

*Project Governance Plan*







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## Project Governance Plan

### Background

In late 2015, Council tendered for consultants to prepare a detailed Business Case and Functional Concept Designs in relation to a then proposed new Latrobe Performing Arts Centre.

The architectural firm Williams Boag Pty Ltd was appointed to deliver on the Scope of Works prepared in conjunction with the tender brief; and from December 2015 to March 2016 this firm worked with its contracted consultants and Council officers to deliver a range of documentation including the Business Case, Functional Concept Designs and draft operational plans.

Allied to the above, Council advanced its Arts Strategy and Action Plan 2016-2021 and coordinated meetings of the Project Reference Group that was put together to oversee the Business Case/Concept Design development phase. The community group Get It Built also played an important role in galvanising community support for the project.

Latrobe City Council confirmed its support at its Meeting on 8 February 2016, committing up to \$10 million towards the capital costs of the project.

All the above material and action formed the basis of funding submissions made to the State and Federal Governments for what was envisaged by early 2016 to be the future Latrobe Creative Precinct.

Both funding submissions were successful:

- The State Government, through the Minister for Regional Development, confirmed a grant of up to \$10 million in assistance under the Regional Infrastructure Fund in a letter dated 15 March, 2016; and
- The Federal Government, through the Minister for Infrastructure, provided official confirmation of the Federal Government's \$10 million commitment towards building the Latrobe Creative Precinct through a Media Release issued on Monday 29 August, 2016.

Council is now confirming the next steps in the project including:

- Negotiation and execution of funding agreements;
- Development and confirmation of key operational plans including the Governance, Procurement and Project Plans;
- Establishing project management resources; and
- Initiating procurement of the architects, design team and builders.





## Research

A number of Victorian Councils who have undertaken major capital works projects for cultural and recreation facilities in recent years were contacted regarding their approach to project management, governance and procurement. Research was undertaken through phone interviews and meetings including regarding the Ulumbarra Theatre project in Bendigo. These Councils have been generous in providing information and feedback about the approaches they adopted and the outcomes they achieved.

Councils researched included:

- **City of Greater Bendigo**  
Recent development of the \$27m Ulumbarra Theatre in a partnership between the City of Greater Bendigo and Bendigo Senior Secondary College. A presentation by Mr Stan Liacos, former Director of Economic Development, was given to Latrobe City staff. Funding for the project was secured from both the Victorian and Commonwealth Governments. COGB has a record of managing capital works projects and used an internal project manager working with the Project Owner and PCG which included representation from both COGB and BSSC.
- **City of Greater Geelong**  
Recent re-development of the Geelong Library and Heritage Centre. A Steering Group of senior staff and stakeholders oversaw the project. An external project management company managed the delivery of the project.
- **Frankston City Council**  
Development of the \$50m Frankston Regional Aquatic Centre, which incorporates aquatic and leisure facilities. Funding for the project was secured from both the Victorian and Commonwealth Governments. A tiered structure had oversight on the project with a Project Oversight Group, Project Steering Group and Project Working Group. An external project management company managed the delivery of the project.
- **City of Casey**  
Current Bunjil Place project developing a new \$125m cultural precinct in Narre Warren incorporating theatres, art gallery and library. A presentation by Project Director Steve Dalton was given to Latrobe City staff. Funding for the project was secured from both the Victorian and Commonwealth Governments. A Project Control Group had oversight of the project. An external project management company collaborated with the internal Council project team in managing the delivery of the project.



- **City of Maroondah**  
Maroondah undertook two major projects which were completed in 2015. Aquanation is a major \$40m aquatic sports and leisure facility in Ringwood. Funding for the project was secured from both the Victorian and Commonwealth Governments. A traditional approach was taken with a Project Control Group and external project management. Realm is a new \$21m library and business incubator built as part of the Eastland expansion in Ringwood. This project was undertaken as a commercial partnership with QIS, the owners of Eastland. It involved a land swap and QIS managing the construction of a new library to replace the existing facility demolished as part of the redevelopment.
- **Horsham Rural City Council**  
Redevelopment of Horsham Town Hall to incorporate a new 500 seat theatre and enhanced public and back of house facilities costing \$19m. Funding for the project was secured from the Victorian Government. A Project Control Group had oversight of the project with Internal Working Groups and an external community based Steering Committee. An external project management company managed the delivery of the project.
- **Geelong Performing Arts Centre** (an agency of the Victorian Government)  
GPAC has been undertaking a multi-stage redevelopment of its theatre and community facilities over the past five years. Funding for the project was secured from the Victorian Government. As a Victorian Government project Major Projects has been involved in the management of the project. An external project manager has been used for different stages of the project.

## Principles

### ***Latrobe City Project Governance Policy 11 POL-1***

This policy provides direction for governance arrangements that apply to individual projects being managed by officers of Latrobe City Council. The policy applies to all Councillors and officers of Latrobe City Council.

The policy aims to:

- Encourage best practice project management which aims to keep Councillors and other critical stakeholders well informed and engaged throughout a project.
- Ensure project governance arrangements and management of projects are in accordance with broader governance provisions as specified in the Local Government Act 1989.



- Provide clear direction for appropriate involvement of Councillors in governing projects with the express purpose of avoiding arrangements where it may be perceived that individual Councillors have the opportunity to influence the actions of a Council officer, consultant or contractor.

### ***Relationship to Council Plan & Latrobe 2026***

The Project Governance Policy relates to the following Strategic Objectives contained within the Council Plan and outlined in Latrobe 2026: The Vision for Latrobe Valley:-

#### **Governance**

***In 2026, Latrobe Valley has a reputation for conscientious leadership and governance, strengthened by an informed and engaged community committed to enriching local decision making.***

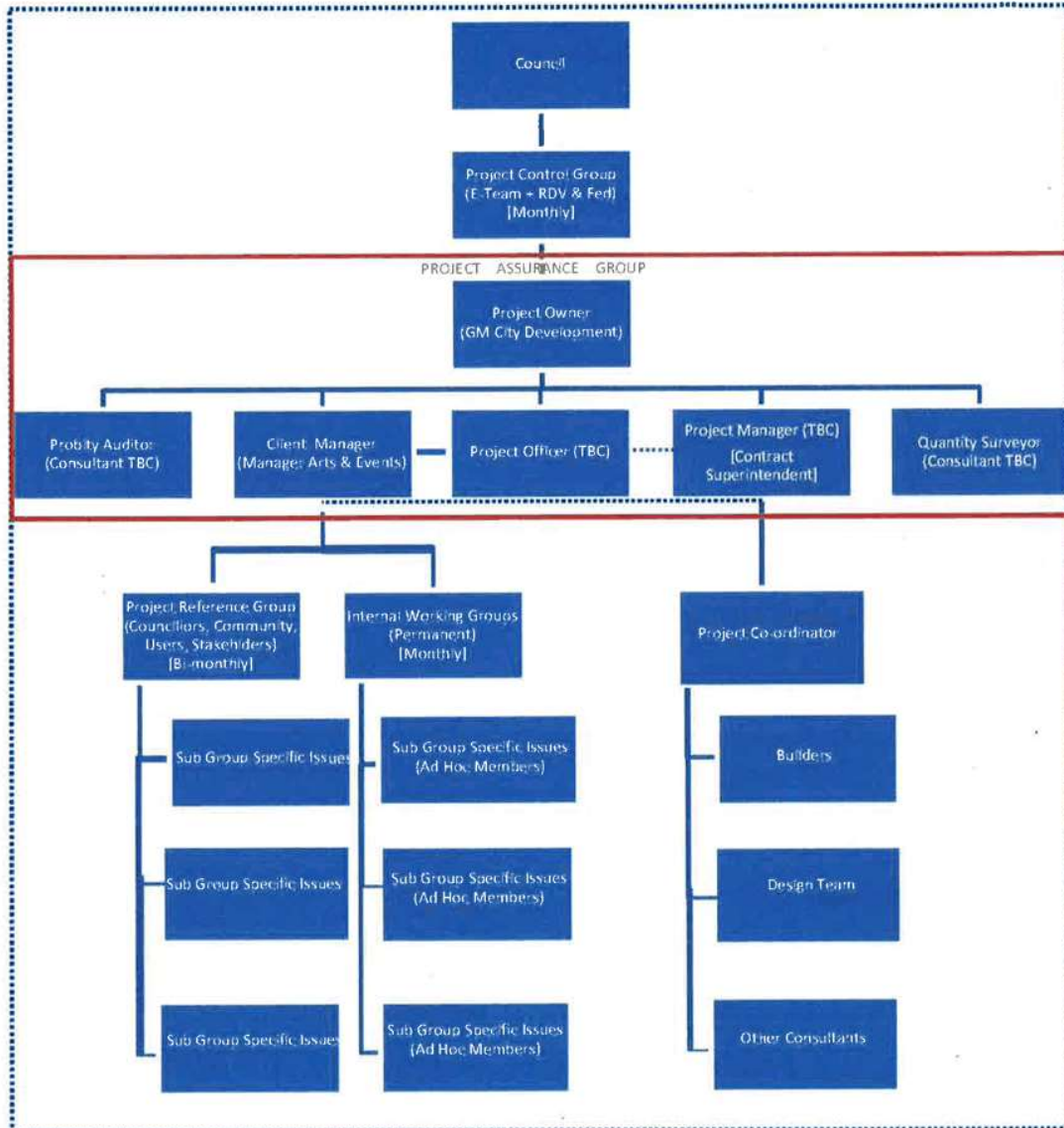
- Support effective community engagement to increase community participation in Council decision making.
- Conduct all Council and committee meetings in strict accordance with the law and in an open and transparent manner.
- Delegate appropriately and make sound decisions having regard to legislative requirements, policies, professional advice, sound and thorough research and the views of the community.
- Conduct regular review of Latrobe City Council policies to ensure that they reflect aspirations of the community.
- Ensure that Council decision-making considers adopted policies.





## Project Governance Structure

The Project Governance Structure is shown in the diagram below. A description of the roles and responsibilities of each individual or group follow.





## **Roles and Responsibilities**

### ***Council – Decision-Making Body***

Council is the decision-making body, ultimately responsible for the delivery of the project and its major elements. Councillors will receive regular briefings on the progress of the project.

Council will make the following decisions in relation to the project:

- Adoption of the Project Governance Plan and preferred methodology for the Design and Construction Plan
- Appointment of the Project Control Group and approval of its delegation for the project
- Appointment of the Architect / Design Team
- Adoption of the Detailed Design
- Appointment of the Construction contractor/s
- Approval of the budget at the completion of procurement
- Adoption of the name of the precinct

### ***Project Control Group (PCG)***

The PCG is responsible for giving clear direction and guidance to the project. The PCG makes decisions within its delegation from Council. Membership of the PCG includes the Executive Team, and representatives of external funders including Regional Development Victoria and the Commonwealth Department of Infrastructure and Regional Development.

The PCG is responsible for:

- Oversight of the progress of the Project in line with the Project Plan.
- Monitoring the achievement against timelines, budget and scope.
- Making adjustments where necessary to ensure the Project Key Deliverables are achieved. If adjustments are required that are outside the Project delegation, the PCG will agree on recommendations to be made to Council.
- Ensure the provision of necessary staff resources.





- Agree on recommendations to Council in relation to:
  - Preferred Architect / Design Team
  - Preferred Detailed Design
  - Preferred Construction contractor/s
  - Preferred name of the precinct

Decide and agree on:

- Briefs for the lead architect EOI / or Design Competition.
- Detailed design brief for the Architect / Design Team.
- Brief for the construction contractor EOI and / or Tender.
- Project Plan for the construction phase including strategies to reduce the impact on ongoing Council programs on the site.
- Review Probity Audit reports and ensure any recommendations are implemented.
- Review Quantity Surveyor reports

The PCG will receive a regular report from the PAG on the status of the Project including financial, governance and operational performance. All decisions will be logged on the Records Management system.

The PCG will approve any recommendations that are to be reported to Council.

### ***Project Owner***

A member of the Executive Team who has the ultimate single point of accountability and responsibility for the project outcomes. The Project Owner has ownership of the project and carries financial and program accountability for project outcomes. The Project Owner champions Executive Team and Councillor engagement and support for the project. It is proposed that the General Manager City Development be appointed as the Project Owner.

The primary roles and responsibilities are as follows:

- Deliver the project in accordance with the Project Plan.
- Provide leadership to the team of staff and consultants appointed to the project.



- Maintain close oversight of the progress of the project in line with the Project Plan.
- Appoint specialist consultants, within delegations, needed to aid in delivery of the project.
- Lead and manage the Project Assurance Group.
- Provide line staff management relating to the project to the Project Manager, Project Officer and Client Manager and to external consultants the Probity Auditor and Quantity Surveyor.
- Ensure necessary registers are maintained and risks are managed in line with the Risk Management Plan.
- Maintain close oversight of project expenditure against budget.
- Oversight of management of key stakeholders
- Report regularly to the PCG on:
  - Financial performance.
  - Risk management.
  - Project Registers as nominated under Project Controls.

### ***Project Assurance Group (PAG)***

The Project Assurance Group is led by the Project Owner and comprises the Project Manager, Project Officer, Client Manager, Probity Auditor and Quantity Surveyor.

The PAG is responsible for monitoring the progress of the project on behalf of the PCG to ensure that the project is being managed effectively in all respects. They will provide specialist advice to the PCG on particular aspects of the project.

The primary roles and responsibilities are as follows:

- Monitor the progress of the project in accordance with the Project Plan, Project Schedule and Project Key Deliverables.
- Maintain close oversight of project expenditure against budget and make recommendations to the PCG if the expenditure does not align with the Project budget.



- Regularly review project risks and treatment plans and make adjustments as necessary.
- Monitor the project against the Project Schedule and make adjustments as necessary to ensure delivery within the schedule.
- Monitor the following matters and make adjustments to the project delivery as required to ensure Project Key Deliverables are met:
  - Achievement of Critical Success Factors.
  - Project Registers as nominated under Project Controls.
  - Communications and Stakeholder management.

The PAG will receive regular reports from each member on progress in their areas of responsibility and on each of the Registers. The Team will agree on reports and recommendations to be presented to the PCG.

### ***Project Manager***

The Project Manager has responsibility to manage the project from initiation through until project finalisation, and is accountable to the Project Owner for the delivery of project objectives and outputs. The Project Manager will operate within the constraints agreed with the PCG. The Project Manager will be recruited as a limited term contract for the life of the project as an employee or contractor.

Key responsibilities include:

- Provide Project Management throughout the design, construction and commissioning phases of the project.
- Manage design and construction contracts as Project Superintendent.
- Monitor the progress of the project in accordance with the Project Plan, Project Schedule and Project Key Deliverables.
- Manage the Architects / Design Team to deliver quality design outcomes
- Maintain close oversight of project expenditure against budget and make recommendations to the PAG if the expenditure does not align with the Project budget.
- Regularly review project risks and treatment plans.





- Monitor the project against the Project Schedule and make recommendations to the PAG for adjustments as necessary to ensure delivery within the schedule.
- Provide expert advice to and foster relationships with senior Council officers, Councillors and external stakeholders in relation to the Project.
- Participate in communications and stakeholder engagement strategies.

The Project Manager will prepare regular reports for the PAG.

### ***Project Co-ordinator***

The Project Co-ordinator will have accountability for the operational delivery of the Project during the construction and commissioning phases. The Project Co-ordinator will oversee the Construction contractor, trades and other contractors on site during the construction phase. In particular the Project Co-ordinator will have a key role in ensuring that the construction works do not negatively impact on the operation of existing Council services on the site on a day to day basis.

It is proposed that the Project Co-ordinator be an internal appointment from within the Council Infrastructure Team and report directly to the Project Manager.

### ***Project Officer***

The Project Officer will support the Project Assurance Group in the delivery of the Project.

Key responsibilities will include:

- Co-ordinate and prepare meetings, minutes and reports for the PCG, PAG, PRG, Internal Working Group and Site Meetings.
- Maintain Registers, Plans and Schedules for the Project.
- Ensure all relevant records and documents are stored in the Records Management System.
- Support the Project Owner, Project Manager and Client Manager on operational and administrative tasks as required.

The Project Officer will report directly to the Client Manager, but will also take direction on operational matters from the Project Manager.



### ***Client Manager***

The Client Manager will be the primary contact for the end users of the Project facilities including both Council and the community. The Client Manager will ensure that the Project delivers outcomes meet the users' requirements and will provide the expected benefits for users. The Client Manager will be accountable for the development of strategic and operational plans required for the effective commissioning and operation of the facilities.

It is proposed that the Manager Arts and Events be appointed as the Client Manager.

Key responsibilities will include:

- Input to the development of briefs and specifications for the Project.
- Analysis and review of schematic and detailed designs with a particular focus on ensuring the designs are fit for purpose and will provide operational efficiency.
- Provision of specialist arts and events operational advice for the Project.
- Ensure engagement with and input from Arts and Events staff.
- Development of strategic and operational plans including staffing structure, artistic plan, audience development strategy and marketing plan.
- Leadership of Communications and Stakeholder Engagement for the project in liaison with the Project Manager.

### ***Probity Auditor***

The Probity Auditor is an external consultant who provides the PAG with an independent and appropriate sign off on probity requirements during the procurement process. The Probity Auditor will provide clearance to the PAG on the appropriateness of procurement policies, processes and documentation. This will ensure transparency in the procurement processes and increase confidence that the best value possible is being achieved for the community.

The PAG will also receive procurement advice from the relevant officers from the Council Finance team.



### ***Project Reference Group (PRG)***

The Latrobe Creative Precinct Project Reference Group (PRG) is a formally appointed Advisory Committee of Latrobe City. Membership and Terms of Reference of the PRG will be adopted by resolution of Latrobe City Council at an Ordinary Council Meeting.

The PRG provides the interface between Council, the PCG and the wider community. The membership may include a mix of Councillors, Council staff, consultants and contractors and community representatives including user groups, partners, stakeholders, neighbours and artists. The PRG needs to have a clear scope and responsibilities.

The PRG membership will include:

1. Up to three Councillors, one of whom shall be nominated as Chair and two of whom shall be required to attend each meeting to form a quorum;
2. Three Community representatives appointed via expression of interest process;
3. Three education sector nominees appointed via expression of interest process;
4. One local/independent artist/performer representative appointed via expression of interest process;
5. Latrobe Creative Precinct Project Owner;
6. Latrobe Creative Precinct Project Manager;
7. Latrobe Creative Precinct Client Manager;
8. Latrobe City Council Officers (ex-officio).

Key responsibilities include:

- Provide general feedback to the Project Assurance Group about aspects of the project including Schematic Design, Detailed Design and operational issues.
- Provide specific feedback to the Project Assurance Group about elements of the project where members of the PRG has specialist expertise (eg education representatives providing input to the design of the learning and creative facilities).
- Provide feedback and support for communication and engagement strategies with the wider community and stakeholders
- Act as advocates for the project with the wider community.

The PRG will have the right to establish sub-groups to address specific areas in consultation with the PAG. These sub-groups (such as Education & Training Facilities, Marketing and Publicity or Opening Celebrations) may operate for the life of the project or for particular phases.





### ***Internal Working Group (IWG)***

This Group provides a forum for input from relevant Council staff actively working on the detailed development and implementation of the project. Staff may be involved throughout the project or on specific issues for limited periods of time. The IWG may establish sub-groups to address specific areas in consultation with the PAG. These sub-groups may operate for the life of the project or for particular phases.

Permanent membership of the IWG will include:

- Client Manager
- Project Manager
- Project Co-ordinator
- Representatives of the other Council services located on the site including the Library and Child and Infant Welfare Centre
- Arts and Events representatives
- Manager Finance
- Manager Communications and Customer Relations
- Manager People and Culture



## Advantages and Disadvantages of the Governance Model

The key characteristics, advantages and disadvantages of each of the elements of the Governance Plan are described below. The Governance Plan is consistent with the Latrobe City Project Governance Policy 11 POL-1.

### • Role of Councillors in Governance

	<i>Role</i>	<i>Advantages</i>	<i>Disadvantages</i>
1	As Council approving major decisions and milestones on the basis of recommendations of the PCG.	Councillors engaged in key decisions for the project and ongoing support is clear.	Councillors may not be aware of detailed progress. May be addressed through communications mechanisms such as the Councillor Monthly Bulletin.
2	As members of Governance groups such as the PRG.	Can act as advocate with other Councillors when decisions have to go to Council.	Involves a small number of Councillors more closely in project and excludes others.

### • Project Control Group (Project Board)

	<i>Role</i>	<i>Advantages</i>	<i>Disadvantages</i>
1	Executive Team comprises majority of PCG providing high level management of the project	High involvement of members. Improve cross council connections.	Consume significant time of Executive Team. Ensure efficient administration processes.
2	External funding stakeholders are offered membership of the PCG.	May be a condition of funding (eg RDV). Ensures engagement in the delivery of the project.	Risk of lack of attendance. Some external influence on the development of the project through design phase. Consider making Observers rather than full members.

### • Project Owner

	<i>Role</i>	<i>Advantages</i>	<i>Disadvantages</i>
1	Project Owner should be a member of the Executive Team. Proposed that the GM City Development fulfil Project Owner role.	Ensures high level advocacy and control of project. Project is strongly aligned with the GM City Development role.	Increases demands on Project Owner. Ensure adequate resources in the Project team to support the Project Owner.



• **Project Assurance Group**

	<i>Role</i>	<i>Advantages</i>	<i>Disadvantages</i>
1	Acts as leadership group of Council Officers for the project and includes Project Owner, Project Manager, Client Manager and Project Officer.	Provides a focus for leadership of the Project.	Increased demands on existing Council officers. Ensure adequate resources in the Project team to support the PAG.
2	Include key external consultants providing advice for the Project including the Probity Auditor and Quantity Surveyor.	Provides specialist expertise and objective advice to Council on the Project.	Increased cost for these consultants.

• **Project Manager**

	<i>Role</i>	<i>Advantages</i>	<i>Disadvantages</i>
1	Engage external Project Manager. Explore options to either engage as an employee or as contractor.	PM would bring specialist expertise. Potential to bring specific expertise in cultural and theatre projects. Can benefit negotiations with consultants and builders. Reduce time and resource demands on key Council staff.	Significant cost for external Project Manager. If based in Melbourne, likely to operate remotely rather than being in Traralgon most days.
2	Act as Superintendent for the Project overseeing negotiation and operation of key contracts.	PM would bring experience from other projects. Positions role as part of core PAG.	

• **Client Manager**

	<i>Role</i>	<i>Advantages</i>	<i>Disadvantages</i>
1	Client Manager will be the primary contact for the end users of the Project facilities including both Council and the community. Proposed that the Manager Arts and Events fulfil Client Manager role.	Ensures that the Project delivers outcomes that meet the users' requirements and will provide the expected benefits for users. Client Manager brings intensive knowledge of operational needs and community connections.	Will increase demands on existing role. Ensure adequate resources in the Project team to support the Client Manager.





• **Project Officer**

	<i>Role</i>	<i>Advantages</i>	<i>Disadvantages</i>
1	Support the Project Assurance Group in the delivery of the Project. New role, but may be recruited internally.	Contributes to effective performance by Project team. Ensures strong administration and record keeping.	Additional cost for position.

• **Project Co-ordinator**

	<i>Role</i>	<i>Advantages</i>	<i>Disadvantages</i>
1	Accountability for operational delivery of the Project during construction and commissioning phases. Will oversee the Construction contractor, trades and other contractors on site. Proposed to be internal appointment from Infrastructure team.	Contribute to effective operation of site and good communication. Important to ensure Project does not negatively impact on other Council services delivered on site.	Will increase demand on existing role.

• **Project Reference Group**

	<i>Role Options</i>	<i>Advantages</i>	<i>Disadvantages</i>
1	Comprise Councillor, Council staff, community and stakeholder representatives. Receive periodic briefings on the Project and provide general feedback to the PCG.	Ensures stakeholder feedback. Provides advocacy and communication back to community.	Requires servicing by Council.
2	Establish Sub Groups with a formal role in specific areas	Draws on specialist expertise of PRG members and contributes to Project outcomes.	Some PRG members not on Sub Groups may not feel they are making a meaningful contribution.



• **Internal Working Group**

	<i>Role</i>	<i>Advantages</i>	<i>Disadvantages</i>
1	Provides forum for input from relevant Council staff working on the detailed development and implementation of the project. Staff may be involved throughout the project or on specific issues for limited periods of time.	Ensures communication and co-ordination across Council. Reduce impact on other Council facilities and services delivered on site.	Will increase demands on existing staff.
2	May establish sub-groups to address specific areas that may operate for the life of the project of for particular phases.	Draws on specialist expertise of Council staff.	Will increase demand on existing staff.

• **Site Meetings**

	<i>Role</i>	<i>Advantages</i>	<i>Disadvantages</i>
1	Regular meetings dealing with detail and operational issues during the construction phase. Involve Project Management, Builders, Design Team and relevant members of the Internal Working Group.	Foster strong communication and collaboration. Ensures detailed planning of site operations. Ensure site operations do not impact on other Council facilities and operations on site.	May become unwieldy if membership is too large.

## Structure of Meetings

- Council updates - monthly for information through the Councillor bulletin and at milestones for decision making
- Project Control Group - monthly
- Project Assurance Group – fortnightly
- Project Reference Group – bi-monthly, sub-groups on a needs basis
- Internal Working Group – monthly, sub-groups on a needs basis
- Site meetings – weekly during construction phase



## Record Management

Latrobe City Council recognises the importance of Records Management (RM), both for supporting decision-making and operations within the organisation, as well as for meeting obligations that are applied or implied by law.

Latrobe City Council is committed to planning, enabling, sustaining and continuously improving good RM. The operational framework establishes the accountabilities and principles that will guide these outcomes.

Latrobe City Council will strive to:

- Ensure (in accordance with the Public Records Act 1973) that a full and accurate record of Latrobe City Council business is captured and managed in-line with PROV standards;
- Ensure the safety and integrity of Corporate Records as evidence;
- Optimise the availability of Corporate Information for Latrobe City Council and public uses; and
- Balance and ensure compliance with all other statutory obligations that apply in pursuit of the above goals.

### **Records Governance**

The Chief Executive Officer retains ultimate authority and accountability for RM. Latrobe City Council will ensure that a Records Manager is employed to deliver RM outcomes. This role is assigned to the Coordinator Information Management, unless otherwise delegated by the Chief Executive Officer.

The Records Manager may review and prescribe improvements to any aspect of RM within the organisation, following appropriate consultation with stakeholders. The manager and executive responsible for the Information Management function will resource for the delivery of RM outcomes. This includes the upkeep of systems and the employment of suitably-skilled professionals.

All managers and executives will support the delivery of RM outcomes within their teams and divisions. Officers will identify and ensure compliance with any field-specific acts or regulations that apply RM requirements within their area of work. In particular for this project the Project Officer will liaise closely with the Records Manager to ensure that the project is compliant with all Records Management requirements.



# INFRASTRUCTURE AND RECREATION

## **15. INFRASTRUCTURE AND RECREATION**

### **15.1 Road Management Plan 2017-21 - Endorsement for Public Consultation**

**General Manager**

**Infrastructure and Recreation**

**For Decision**

#### **EXECUTIVE SUMMARY**

Council's Road Management Plan, created under the *Road Management Act 2004*, documents how Council will manage the risk of providing a transport service (roads and footpaths). This review is to be undertaken by 31 August 2017.

Council officers have undertaken a comprehensive review of the Road Management Plan 2013-2017 as required under section 54(5) of the *Road Management Act 2004*, and propose some minor changes. This report seeks Council's endorsement to undertake the prescribed public consultation and informing the public.

The original plan was provided to Councillors at the 15 May Councillor Briefing and Officers have considered and incorporated the feedback received, as well as feedback from other sources.

Changes proposed to create a more understandable plan comprised:

- general housekeeping,
- restructuring the presentation of the information, and
- refining the definition of responses and inspections.

The original plan was reviewed by Council Officers and by officers of the Municipal Association of Victoria (MAV). The MAV recommended a more risk averse approach generally that would reduce reactive and proactive inspection times, introduce an interim response, and reduce response times to address defects. Officers estimate that to adopt all of the MAV recommendations would cost \$330,000 annually.

Council does not have a record of insurance claims generally and no record was found of a successful claim that would have been addressed with the stricter inspection and response times. Because of the annual cost impact that would derive no real benefit, Officers have not included MAV recommended changes that would have a notable cost impact at this time. Some cost neutral changes have been included, especially where we are already meeting the recommended levels.

Consideration of the MAV recommended changes can be undertaken when the Maintenance Management System is developed, which allows a better analysis of costs of service level changes.

Final adoption would be to an Ordinary Council meeting following consultation.

### **MOTION**

**Moved:** Cr McFarlane

**Seconded:** Cr Harriman

**That Council:**

- 1. Endorses the Road Management Plan 2017-2021 as in Attachment 1 of this report for public consultation in accordance with the *Road Management Act 2004*; and**
- 2. Requests that a report be presented to Council as soon as practical following the consultation noted in Item 1.**

**CARRIED UNANIMOUSLY**

### **DECLARATION OF INTERESTS**

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

### **DISCUSSION**

The *Road Management Act 2004* (Act) defines Council as a road authority and responsible for carrying out the management functions on footpaths and local roads (i.e. Roads within the municipal area other than VicRoads Controlled Roads). It also requires Councils to have a Road Management Plan (RMP) that documents its procedures and systems for managing public roads and footpaths. It is focused on providing safe roads and footpaths but is not concerned with the condition, appearance, or defects not related to safety and risk.

Officers have prepared the attached Road Management Plan 2017-2021 for Council's endorsement for consultation.

The Act obliges Council to:

- consciously assess its ability to provide roads and footpaths to a safety standard consistent with industry practice and in line with what the council can afford,
- develop management processes to provide that standard of safety, and
- to inform the public of that standard through publicising its Road Management Plan (RMP) and making it available to the public.

#### *Road Management Plan versus an Asset Management Plan*

The Road Management Plan defines only the *risk management* service levels for a council's roads. Risk is only a subset of a full set of service levels that may be applicable. An asset management plan is a strategic document that provides the full set of service levels, such as where roads will be provided, and how wide a road would be, how smooth it should be, what material a footpath should be made from, etc.

To explain further, the RMP would define how rough a road should be generally unless it creates a danger, whereas Council may define roughness in other methods/terms for motorist comfort reasons in its asset management plan.

This review of the RMP is to ensure that the plan reflects current risk management principles and Council's ability to provide the publicly stated service. If Council cannot fund the publicly stated service level, or if it is considers that the risk management (based on the intervention inspection and response levels in the plan) are not adequate or too stringent, it should amend the plan accordingly.

*Municipal Association of Victoria input*

The Municipal Association of Victoria reviewed the draft plan presented to Council for comment at the 15 May 2017 meeting. The MAV recommended changes to the inspection levels, intervention levels, and proposed that a short interim response be undertaken if the permanent repair cannot be effected promptly.

While Officers accept the rationale of the MAV they are aware that

- Council has limited funding and that the changes could have had a notable impact on the cost to deliver the Road and Footpath service.
- Any change needs to be considered carefully and in consideration of Council's ability to resource it. To fund expensive changes requires increasing rates, reducing services elsewhere. If not funded Council may be unable to meet the new conditions and thus, be at a higher risk than before.
- The history of claims is low and there is a lack of successful claims indicating that the risk is adequately managed with the current service levels.

Therefore it is proposed to consult on the attached version of the Plan with minor changes and to determine (in conjunction with developing the Maintenance Management System) at what price the more risk averse MAV recommended intervention levels and responses are achievable, and from where the additional funds would come.

### **STAKEHOLDER CONSULTATION**

The *Road Management Act 2004* obliges Council to undertake public notification including hearing submissions as per section 223 of the Local Government Act 1989.

Once endorsed by Council for consultation, the public will be informed and encouraged to participate in the review process. Draft copies of the RMP will be available for viewing on Council's website and service centres.

Table 1 is the proposed timeline for the review and consultation process. It is subject to adjustment according to any changes resulting from public submissions or further requests for information.

**Table 1 – Proposed Review and consultation timetable**

<b>Process</b>	<b>Time</b>
Report to Councillors (Briefing)	Complete (15 May 2017)
Report to Ordinary Council Meeting	29 May 2017
Advertise Victorian Government and LV Express Gazette	4 weeks June/July
Final Report to Council presenting submissions and requesting adoption of the RMP 2017-2021	21 August 2017

### **FINANCIAL AND RESOURCE IMPLICATIONS**

The Officer Recommendation is to endorse the attached draft for consultation. The attached draft does not propose substantial changes to inspection or interventions and therefore does not have a financial impact (business as usual).

The Municipal Association of Victoria (MAV) recommended that Council adopt more risk averse response times and intervention levels. Officers estimate that the cost of these is in the order of \$330,000 per year.

The recent impact to Council's revenue from the Hazelwood power plant closure and rate capping has put Council in the position of carefully considering the services provided and where economies can be made. Before incorporating the more risk averse MAV recommendations, Council would be well advised to trial the impact to 1) gauge the actual costs and impact to other services, and 2) to explore alternative methods to respond to defects etc. identified.

Council has historically not had many successful claims because it has followed its current, achievable RMP guidelines, and because its proactive maintenance regime generally keeps the number of defects outside intervention to a small number.

### **RISK IMPLICATIONS**

The draft Road Management Plan 2017-2021 is directly related to the management of road asset risk through proactive inspections and response to defects identified.

Advice received from the Municipal Association of Victoria (MAV) on an early draft of the Road Management Plan 2017-2021 has been considered in this review.

Officers understand that the MAV's recommended reduced inspection periods, the change in approach to repair (the interim make safe approach) and shorter timeframes for final repair would reduce the likelihood of a crash/trip. However, to adopt the more risk averse regime without increasing resources would create an expectation of service without an ability to meet that, therefore would expose Council to more risk.

To adopt the MAV recommendation Council would need to increase resources providing that service.



Council does not have a record of claims generally and no record was found of a successful claim that would have been addressed with the stricter inspection and response times. Therefore Officers have not included the recommended changes in the proposed RMP.

### **CONCLUSION**

The review of the Latrobe City Council's Road Management Plan is a requirement under Section 54 of the *Road Management Act 2004*.

Although a significant change has been made to the structure of the document, inspection and intervention level changes are very few, minor, and consistent with the current practice.

The MAV have recommended more inspections, more restrictive intervention levels, and a different more labour intensive response regime. Officers have estimated that the annual cost of this is in the order of \$330,000.

Officers propose not to adopt the MAV recommendations given:

- the current situation of few claims and lack of successful claims
- the potential impact of the additional costs on this or other services

Councillor's feedback on this draft Road Management Plan 2017-2021 was sought before preparing the attached version for Council's endorsement for public consultation.

Public submissions will be managed through a formal Section 223 process (Local Government Act 1989).

A further report with the results of the consultation will be provided to Council at the 21 August 2017 Ordinary Council Meeting including a version of the Plan for adoption.

### **SUPPORTING DOCUMENTS**

Nil

#### **Attachments**

- 1↓. Draft Road Management Plan 2017-2021

## **15.1**

### **Road Management Plan 2017-21 - Endorsement for Public Consultation**

- 1 Draft Road Management Plan 2017-2021 ..... 119**



## Road Management Plan

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# Road Management Plan

Version (No 4)

Approval Date: (TBD)  
Review Date: (1 July 2021)



## Road Management Plan

### DOCUMENT CONTROL

Responsible GM	Steven Piasente	
Division	General Manager Infrastructure and Recreation	
Last Updated (who & when)	Kevan Delaney Manager Infrastructure Development	(2017)
DOCUMENT HISTORY		
Authority	Date	Description of change
LCC	2005	RMP V1.0 – Final Adopted
LCC	2009	RMP V2.0 – Final Adopted
LCC	2013	RMP V3.0 – Final Adopted
LCC	2017	RMP V4 – Final Draft
References	Refer to Section 2 & 15 of this policy	
Next Review Date	1 July 2021	
Published on website	(Yes)	
Document Reference No	TBA	

Approved by Latrobe City Council

For further information about this document, please contact:

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## Road Management Plan

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### Contents

1. Introduction
2. Legislation
3. Scope of this Plan
4. Demarcation of Responsibility
5. Relationship of RMP with other Key Council Documents
6. Responsibility of Road Users
7. Road and Path Hierarchy/Classification
8. Inspection Schedules
9. Maintenance Standards
10. Intervention Levels and Response Times
11. Basis for Developing Service Levels
12. Management System
13. Definitions
14. Review
15. References
16. Appendices

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# Road Management Plan

## 1. Introduction

Latrobe City Council has developed this Road Management Plan (RMP) in response to the Road Management Act 2004 (RMA). The RMP was originally adopted by Council in 2005, this is the fourth revision of that plan.

This plan is made under Division 5 of the RMA and the objective is to have regard to the principle object of road management and the works and infrastructure management principles and to establish a management system based on policy and operational objectives and available resources and to set relevant standards in the performance of those road management functions.

This RMP sets out the responsibilities of Council and also the responsibilities of other stakeholders including road users. The primary objective of this plan is to balance community expectations for service with the ability of Council to fund the capital and operational costs of its infrastructure. The road and path assets should provide an appropriate level of service that is fit for purpose, accessible, responsive and sustainable to the community in accordance with the Council Plan, Asset Management Policy and Asset Management Strategy.

The long term assessment of the asset management requirements will be detailed in individual Asset Management Plans for Bridges, Footpaths and Roads.

## 2. Legislation

The following Victorian legislation applies to the Road Management Plan:

- Road Management Act 2004
- Road Management (General) Regulations 2016
- Road Safety Act 1986
- Road Management (Works and Infrastructure) Regulations, 2015
- Local Government Act, 1989
- Local Government (Best Value Principles) Act, 1999
- Equal Opportunity Act 2010
- Wrongs Act 1958

## 3. Scope of this Plan

This plan addresses the maintenance standards and systems for road management functions and the levels of service for Latrobe City's bridges, paths, road pavement and associated infrastructure on the 1563 km of sealed and unsealed municipal road network for which the Council is the coordinating or responsible road authority.

The full list of roads for which Council is responsible can be viewed in on Council's website via the following link:  
[http://www.latrobe.vic.gov.au/Our\\_Services/Roads\\_Drains\\_Lights\\_and\\_Trees/Roads\\_and\\_Drains/Road\\_Register](http://www.latrobe.vic.gov.au/Our_Services/Roads_Drains_Lights_and_Trees/Roads_and_Drains/Road_Register)

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# Road Management Plan

Freeways and their associated road related infrastructure are the sole responsibility of VicRoads and the road pavement on arterial roads is also maintained by VicRoads with Council maintaining the area outside the road pavement and kerbs. Each party's exact areas of responsibility for different road situations is set out in the Code of Practice – Operational Responsibility for Public Roads which is accessible on the VicRoads website via the following link :[Code of Practice - Operational Responsibility for Public Roads](https://www.vicroads.vic.gov.au/about-vicroads/acts-and-regulations/road-management-act-regulations-and-codes/codes-of-practice-under-the-road-management-act) or <https://www.vicroads.vic.gov.au/about-vicroads/acts-and-regulations/road-management-act-regulations-and-codes/codes-of-practice-under-the-road-management-act>.

Figure 1 below shows a typical cross section showing Council's area of responsibility outside the kerbs of the VicRoads declared main road. Any service lanes and paths outside of this area whether on a single or dual carriageway are Council's responsibility. Although not shown, defined parking lanes on an ar and the kerbing supporting this is a council responsibility.

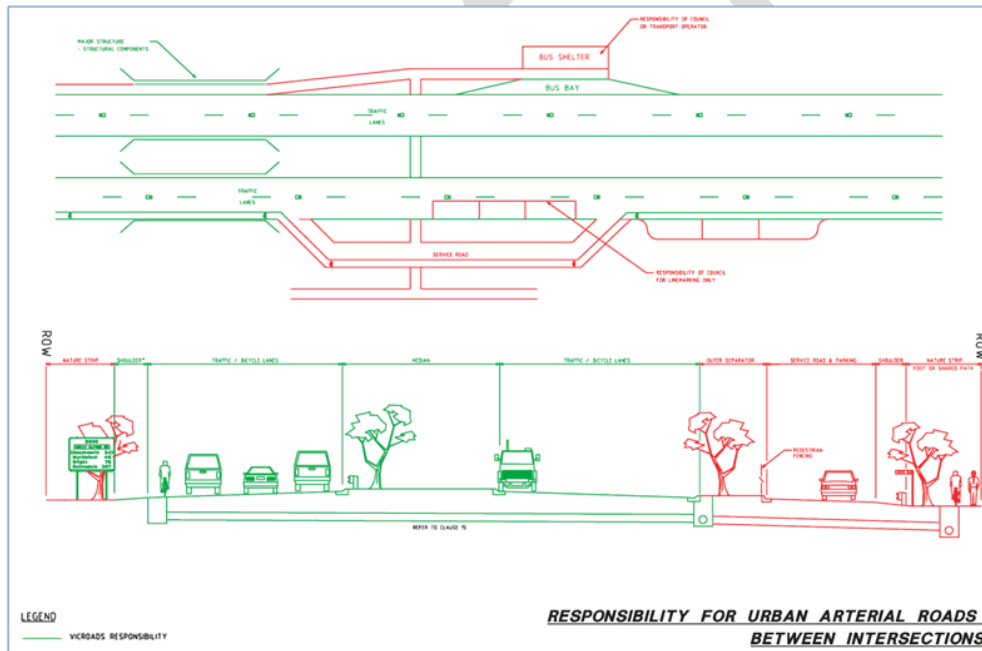


Figure 1 - Typical VicRoads / Council responsibilities

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## Road Management Plan

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## Road Management Plan

### 4. Demarcation of Responsibility

VicRoads is the responsible authority for managing the Arterial road network within the Latrobe City, a list of VicRoads controlled roads are listed in the table below. Full details of extent of responsibility see the VicRoads Road Register on the VicRoads website at the following link: [Register of Declared Roads](#)

List of VicRoads Declared Main Roads	
Boolarra Churchill Road	Morwell Traralgon Road
Boolarra Road	Morwell Yallourn North Road
Brodribb Road	Morwell Yallourn Road
Grand Ridge Road	Princes Drive
Hyland Highway	Princes Freeway
Loy Yang Morwell Road	Princes Highway
Maryvale Road	Strzelecki Highway
Moe Glengarry Road	Tramway Road
Moe North Road	Traralgon Balook Road
Moe Rawson Road	Traralgon Creek Road
Moe Walhalla Road	Traralgon Maffra Road
Monash Way	Traralgon West Road
Morwell Thorpdale Road	Tyers Road
	Tyers Thomson Valley Road

#### 4.1 Boundary roads

In the instance of boundary roads with neighbouring municipal councils/authorities, Council has to enter into arrangements for the management functions in the form of Memoranda of Understanding between the relevant municipalities listed as follows:

- Wellington Shire;
- South Gippsland Shire;
- Baw Baw Shire Council.
- Department of Environment, Water, Land and Planning (DEWLP)

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## Road Management Plan

### 4.2 Assets Not Encompassed By This Plan

The following road and access related assets are not encompassed by the RMP:

- Any road not listed in Latrobe City's Register of Public Roads.
- Assets on arterial roads, tourist roads, forest roads and private roads.
- Private roads, unformed roads, tracks, laneways and private streets not constructed under the provisions of the Local Government Act, (this includes roads and paths Not Maintained or Not on Register).
- Rail and tramway structures.
- Vehicle crossings (driveways) - the portion of a vehicle crossing located between the carriageway and the property boundary is the responsibility of the adjoining property owner to maintain. (Refer Vehicle Crossing Policy 11 POL-4)
- Roads under the control of other Road Authorities, inclusive of Vic Roads, the Department of Environment Lands Water and Planning (DELWP).
- Roads under agreement are roads that are maintained by the Latrobe City on behalf of other municipalities by way of formal agreement.
- Nature strips & infill areas - as per s.107 of the *Road Management Act* a road authority is not required to inspect maintain or repair "roadside" such as those residual areas between the road formation and the property boundary not occupied by the footpath and private road crossings. These are normally sown to grass with responsibility for maintenance of the grass generally being left to the property owner.
- Property stormwater drains - Drain a property to a discharge point in the kerb or drain or underground drainage pipe. They are there to benefit the property and as such are the responsibility of the owner of the property being served to maintain.
- Bicycle paths and shared pathways that are not within the boundaries of the road reserve and not defined in Latrobe City's Footpath and Shared Path hierarchy
- Cattle underpass structures – these are box culvert type structure built for the purpose of providing safe crossing under a road for cattle. The culvert is installed and owned by the property owner and owner responsibility for the maintenance of these structures is established through a Section 173 (Local Government Act 1989) Agreement with the adjacent landowner. After the initial 12 month construction defect liability period, Council assumes responsible for the road pavement, seal, markings, and guideposts only. Responsibility for the structure, including attachments such as guardrail, farm access approaches, fencing and underpass drainage remains with the owner or the duration of the agreement.
- Street furniture that is non-road infrastructure including bollards, seats and bins.

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## Road Management Plan

- Street Lights – are an asset owned by Council but maintained by AusNet Services through an agreement. AusNet Services retains maintenance responsibility.

### 5. Relationship of RMP with other Key Council Documents

The Road Management Act offers Council the opportunity to produce a Road Management Plan to gain protection in certain circumstances. Although derived from and gains authority from the Road Management Act 2004, it is a companion document to the Road Asset Management Plan developed under the following hierarchy. See Figure 2.

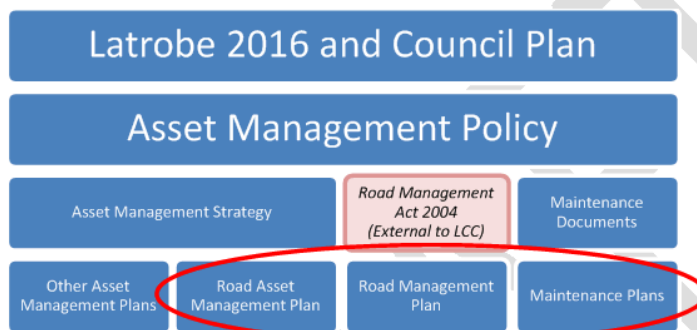


Figure 2 – Relationship between the RMP and other key Council documents

### 6. Responsibility of Road Users

All road users have a duty of care under Section 105 of the RMA, with particular obligations prescribed in Section 17A of the Road Safety Act 1986 that requires the following:

#### 6.1 Obligations of Road Users

A person who drives a motor vehicle on a public road must drive in a safe manner having regard to all the relevant factors including (without limiting the generality) the

- Physical characteristics of the road;
- Prevailing weather conditions;
- Level of visibility;
- Condition of the motor vehicle;
- Prevailing traffic conditions;
- Relevant road laws and advisory signs;
- Physical and mental condition of driver.

A road user other than a person driving a motor vehicle must use a public road in a safe manner having regard to all the relevant factors.

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## Road Management Plan

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A road user must –

- Have regard to the rights of other road users and take reasonable care to avoid any conduct that may endanger the safety or welfare of other road users;
- Have regard to the rights of the community and infrastructure managers in relation to the road infrastructure and non-road infrastructure on the road reserve and take reasonable care to avoid any conduct that may damage road infrastructure on the road reserve;
- Have regard to the rights of the community in relation to the road reserve and take reasonable care to avoid conduct that may harm the environment of the road reserve.

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## Road Management Plan

### 7. Road and Path Hierarchy/Classification

All of Council's roadways and pathways have been classified by a hierarchal system which looks at the function and importance of particular road or pathway, thus determining the level of service provided.

#### Road Assets

Council road assets are classified the following basis:

- Link Road
- Collector Road
- Sealed Access Road with a speed limit greater than 60 km/hr and all Unsealed Access Roads
- Sealed Access Road with a speed limit less than or equal to 60 km/hr
- Minor Access Road
- Limited Access Road

The hierarchal classifications reflect the relative community importance of roads and enables Council to efficiently define an appropriate level of service to all roads in the network.

A brief description of each hierarchy class and associated design and maintenance levels of service are detailed in Appendix A.

#### Footpath and Shared Paths

A separate hierarchy system has been established for the management of Council's pathways which include both footpaths and shared paths. Pathways are classified into:

- High Usage (FMC-H),
- Medium Usage (FMC-M) and
- Low Usage (FMC-L).

A brief description of each hierarchal class is detailed in Appendix B.

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## Road Management Plan

### 8. Inspection Schedules

Council schedules a recurring program of inspections of the road and path network aimed at identifying instances where the stated target intervention levels are exceeded. The frequency of inspections varies depending on the usage and level of importance of the asset. These frequencies are detailed in Appendix C.

#### 8.1 Defect Inspections -Roads and Footpaths

To satisfy the requirements of the Road Management Act proactive defect inspections are undertaken to identify and prioritise defects that exceed the stated intervention level – Attachment C. This is achieved by measuring the level of defect against established intervention and response levels. A summary of intervention levels and response times for roads and paths are detailed in Appendices E and F.

Reactive site specific defect inspections also occur after a customer reports a perceived hazard or defect to council through the customer request process as identified in Appendix D. The reported defect will be assessed to determine if it exceeds the stated intervention level

In addition to the proactive defect inspections for the Road Management Plan Council undertakes road and path condition inspections to undertake asset management functions (i.e. asset life cycle review, development of rehabilitation and capital works programs etc.). The condition assessments are not related to the actions under the Road Management Plan.

#### 8.2 Bridges & Major Culverts

Inspections of bridges and major culverts are programmed in accordance with the VicRoads Road Structures Inspection Manual for all structures with a single span or diameter of 1.8m or greater or have a waterway area of 3 m<sup>2</sup> or greater.

- Level 1 - Inspections carried out two times per year and after major accidents, flood, earthquake, bushfires or other incidents. flooding.
- Level 2 - Inspections carried out within 12 months of the completion of major maintenance/ opening to traffic and then on a 2-5yr cycle in accordance with the VicRoads Road Structures Inspection Manual
- Level 3 - Inspections carried out on the recommendation of a Level 1 or 2 inspections.

Road or path assets (i.e. sealed bridge approaches) adjacent or incorporated into bridge structures are (also) inspected as part of road and path defect asset inspections according to the RMC/FMC for the road section. (Refer Appendix C).

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## Road Management Plan

### 9. Maintenance Standards

Latrobe City Council has identified the critical maintenance defects for all paths and roads for which it is responsible. For each defect, the following criteria have been developed:

1. The level at which a defect reaches a point requiring intervention based on reasonable balance between potential risk and potential use of Council's limited resources considering all competing priorities.
2. The maximum time allowable within which defects that exceed those intervention levels must be repaired.

The defects identified as critical for roads are:

- Rutting – All roads
- Potholes – All roads
- Signage – All roads
- Roadside Vegetation<sup>1</sup> -All Roads
- Cracking – Sealed roads only
- Edge breaks – Sealed roads only
- Edge drop off – Sealed roads only
- Loose material – Unsealed roads only
- Corrugations – Unsealed roads only
- Crossfall – Unsealed roads only
- Gravel depth – Unsealed roads only

A broad description of maintenance service level standards for each of the roadway and pathway RMC/FMC are detailed in in Appendices F

### 10. Intervention Levels and Response Times

#### 10.1 Intervention levels and Response Times

The Intervention Levels and Response Times are included in Appendix F. The service level tables include:

1. Defect Code
2. Description of defect
3. Response Time according to RMC/FMC

The intervention levels are a maximum allowable figure. Major repairs will not be carried out on roads that are scheduled to be rehabilitated, where temporary repairs will be carried out to isolated effects that exceed stated intervention levels or alternately warning signs may be used to highlight defects if major works are imminent.

<sup>1</sup> In so far as it might encroach into the safe envelope over traffic lanes and footpaths/ shared pathways or might restrict road users' vision of traffic regulatory signs

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## Road Management Plan

### 10.2 Force Majeure

Although Council will make every endeavour to meet its obligations under this plan, circumstances may arise where Council may not meet all or any of its obligations. If these circumstances are beyond the control of Council, then Council reserves its right to suspend this plan.

In the event of natural disasters and events such as fires, storms and floods, as well as human factors, but not limited to lack of Council staff or suitably qualified contractors, because of Section 83 of the Victorian Wrongs Act, 1958, as amended, Council reserves the right to suspend compliance with its Plan.

In the event that the Chief Executive Officer (CEO) of Latrobe City Council, has to, pursuant to Section 83 of the Victorian Wrongs Act, consider the limited financial resources of Council and its other conflicting priorities, meaning Council's RMP cannot be met, the CEO will inform the Manager Infrastructure Operations and Waste that some or all of the timeframes and responses in Council's Plan, are to be suspended. After the event the outstanding defects will be addressed as fast as practical given resources and the risk.

Once the events beyond the control of Council have abated, or if the events have partly abated, Council's Chief Executive Officer will write to inform the Manager Infrastructure Operations which parts of Council's RMP are to be reactivated and when.

### 11. Basis for Developing Service Levels

In line with the requirements of the Road Management Act, Latrobe City's initial process of developing service levels for the original RMP involved the following:

1. Assessment of what the community wanted through the Best Value Review Process and collating the available data available on service level responsiveness through Council's Customer Request and Tracking System.
2. Determined the areas and functions of priority, based on customer complaints data, insurance claims data and maintenance staff knowledge.

Determined informally the financial gaps between current strategic service levels and expected strategic service levels through a process of strategic financial modelling.

Since the review of the RMP in 2009, Council has had the opportunity to evaluate the adopted service levels and confirm that they are achievable with the existing budget. This amended RMP uses that information to provide a degree of confidence in the hierarchies and service levels.

Council acknowledges that the level of service provided to all roads will not necessarily please all stakeholders however these levels have been determined by the resources available to Council, both financial and physical.

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## Road Management Plan

### 12. Management System

#### 12.1 Customer Requests

Council operates a commercially supplied customer request system. The system utilises a computer database which records details of the person making the request, the location and the problem details.

If the customer service officer cannot respond to the request at the point of contact, the system then allocates the investigation of the problem to a specified staff member who must determine an action. The person making the request should be advised that the request has been entered into the database for follow up action. If required, they are also advised of the outcome of the investigation and the action proposed, ie:

1. no action
2. referred to forward programs
3. to be corrected within a certain timeframe

Response times to investigate are set out in Appendices C (Proactive) and E (Reactive) which aligns the level of responsiveness to the type and hierarchical classification of the asset.

A person who intends to take court proceedings in relation to a claim for damages arising out of the condition of a public road or infrastructure must first lodge a written notice with the Council. This notice must be lodged with the Council within 30 days of the incident occurring. Upon receiving such written notice, an inspection may be arranged and a report prepared.

#### 12.2 Inspections

Council's management system records the defects identified by trained personnel while carrying out inspections in accordance with the timeframes listed in Section 8 – Inspection Schedules.

There are different regimes in place for inspections of sealed and unsealed roads, bridges and also for path inspections. The defects identified during the road and bridge inspections are directly entered onto a running sheet which is later entered into Council's Customer/Request Management System – Pathway. This system is then used to monitor the defects and to ensure that they are rectified within the timeframes set for that particular defect and hierarchy. This is an area where continuous improvement may see the introduction of a more integrated Maintenance Management System (MMS) including electronic data capture.

The defects identified during the path inspections are directly entered into an electronic device which automatically records location and saves any other inspection data. Upon returning to the office this data is electronically downloaded into an electronic database and then loaded into Council's Geographical Information

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## Road Management Plan

System. Repairs are then programmed according to the intervention levels and hierarchy.

Upon completion of the repair the date and time of the repair is recorded against the defect in the database.

### 13. Definitions

Term	Definitions
AMS	Asset Management System
MMS	Maintenance Management system
DEWLP	Department of Environment Water Land and Planning
RAMP	Road Asset Management Plan
RMA	Road Management Act 2004 (Vic)
RMP	Road Management Plan

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## Road Management Plan

### 14. Review

#### 14.1 Review Process

The Road Management Plan will be reviewed every four years within 2 years of a local government election. The review shall reflect changes in AM Policies, Standards, Processes and Practices, or changes in level of service standards identified for consideration or adopted since the last review.

Referenced documents such as Acts, Regulations or Design Standards listed in Section 15, which do not cause an alteration to the defined Level of Service or management system, will be the applied reference in terms of Council's operation at any point in time.

#### 14.2 Adoption and Amendments

Before adopting or amending this plan Council must undertake a process of:

- Giving notice of the Plan or amendment,
- Allow 28 days for submissions
- Consider any submissions
- Give notice of intention to adopt the plan or amendment

The notice must be published in the Government Gazette and a local daily newspaper. Upon review of the Plan, Council must also give notice of the review and the proposed Plan amendments and where copies may be inspected or obtained. The final phase of review involves Council publishing a notice of intention to adopt the plan amendments in the Government Gazette. During exhibition phases, copies of the draft version of the plan will be located at the following locations:

- Latrobe City Corporate Headquarters 141 Commercial Road Morwell
- Online on the Council's web site [www.latrobe.vic.gov.au](http://www.latrobe.vic.gov.au)

A hard copy of both the draft Road Management Plan for consultation and Public Road Register will be available for inspection at the Latrobe City Corporate Headquarters during normal working hours. Both documents may also be viewed on the Council web site via:

[http://www.latrobe.vic.gov.au/Our\\_Services/Roads\\_Drains\\_Lights\\_and\\_Trees/Roads\\_and\\_Drains](http://www.latrobe.vic.gov.au/Our_Services/Roads_Drains_Lights_and_Trees/Roads_and_Drains)

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## Road Management Plan

### 15. References

Legislation, Standards Codes of Practice, Guidelines, Council Strategies, Policies, Quality Plans and Procedures that are relevant to this RMP include:

REFERENCED DOCUMENTS
<b>Ministerial Acts &amp; Regulations</b>
Road Management Act 2004
Road Management (General) Regulations 2016
Road Safety Act 1986
Road Management (Works and Infrastructure) Regulations, 2015
Local Government Act, 1989
Local Government (Best Value Principles) Act, 1999
Equal Opportunity Act 2010
Wrongs Act 1958
<b>Ministerial Codes of Practice</b>
Operational Responsibility for Public Roads 2004
<b>External Sourced Documents</b>
VicRoads -Register of Declared Roads
<b>Council Documents</b>
Council Plan 2013-2017
Asset Management Policy
Asset Management Strategy
Asset Management Plans for Bridges, Footpaths and Roads.
Public Road Register
Latrobe 2026- the community vision for Latrobe Valley

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## Road Management Plan

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### Appendices

- Appendix A- Road Hierarchy
- Appendix B - Footpath and Shared Path Hierarchy
- Appendix C- Proactive Inspection Schedules
- Appendix D – Reactive Inspection Response Timeframes
- Appendix E- Response Times from Inspection to Remedial Action
- Appendix F- Intervention Levels
- Appendix G - Footpath and shared path Intervention Levels
- Appendix H - Register of Public Road
- Appendix I - Roads Not Maintained by Latrobe City

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## **Appendix A-Road Hierarchy**

The following tables provide an overview on how Latrobe City's roads and paths have been classified. Roads may be segmented along their length with the result being that a road may be classified under more than one hierarchy.

Hierarchy Type	Road Maintenance Category (RMC)	Primary Function
Link	RMC1	<ul style="list-style-type: none"> <li>-High usage strategic Freight linkage routes.</li> <li>-Heavy vehicle linkage from the State Arterial Road network to local commercial or industrial focal points.</li> <li>-Also includes heavy vehicle bypass routes of major urban centres.</li> </ul>
Link Collector	RMC2	<ul style="list-style-type: none"> <li>-High usage strategic Collector routes.</li> <li>-Rural/Urban collector routes from local access roads to community centres or popular focal points.</li> <li>-High usage connector routes to the Arterial road network.</li> </ul>
Sealed Access >60km/h and all unsealed Access	RMC3a	<ul style="list-style-type: none"> <li>-Medium usage property access routes.</li> <li>-STD road providing property access to rural developed areas incorporating at least 3 rateable properties with occupied houses.</li> <li>-Medium usage access to rural properties generating regular and consistent vehicle usage.</li> <li>-Bus Route minimum standard.</li> </ul>
Sealed Access <60km/h	RMC3b	<ul style="list-style-type: none"> <li>- Medium usage property access routes.</li> <li>- STD road providing property access to rural developed areas incorporating at least 3 rateable properties with occupied houses.</li> <li>- Medium usage access to rural properties generating regular and consistent vehicle usage.</li> <li>- Bus Route minimum standard.</li> </ul>
Sealed Access <60km/h	RMC3b	<ul style="list-style-type: none"> <li>- Medium usage property access routes.</li> <li>- STD road providing property access to rural developed areas incorporating at least 3 rateable properties with occupied houses.</li> <li>- Medium usage access to rural properties generating regular and consistent vehicle usage.</li> <li>- Bus Route minimum standard.</li> </ul>



### Appendix A-Road Hierarchy (Cont)

Hierarchy Type	Road Maintenance Category (RMC)	Primary Function
Minor Access	RMC4	<ul style="list-style-type: none"> <li>- Low usage property access routes.</li> <li>- Occasional usage property access routes.</li> <li>- STD road that provides access to rural developed areas incorporating 1 or 2 rateable properties with occupied houses.</li> <li>- Non STD road that provides access to rural developed areas incorporating at least 3 rateable properties with occupied houses.</li> <li>- STD road with 2 or more farmland or plantation rateable properties.</li> </ul>
Limited Access	RMC5	<ul style="list-style-type: none"> <li>- Low usage property access route streets/lanes</li> <li>- Occasional usage access to rural properties generating spasmodic vehicle usage.</li> <li>- STD road that provides alternate/secondary side or rear property access to urban residential or commercial allotments.</li> <li>- Non STD road that provides property access to rural developed areas incorporating up to 1 or 2 rateable properties with occupied houses.</li> <li>- STD road servicing a rateable property with a single unoccupied house on Farmland/Private plantation.</li> <li>- Non STD road with 2 or more Farmland/Private rateable properties.</li> </ul>

Note 1 - A Standard Constructed road (STD) is one that was built to a level that was acceptable to Council at the time of construction. It would have a reasonable formation width, depth and quality of pavement material, table drains, culverts and if required and guideposts and signage installed. Standard Constructed roads generally do not present conditions that practically restrict/constrain maintenance response actions and timeframes. A Non Standard Road (Non STD) may have some of these features of a Standard Constructed road, for example some minor earthworks and even some road pavement material however Council will not automatically categorise these roads as "Standard Constructed". Non-Standard Constructed roads may present conditions that practically restrict/constrain maintenance response actions and timeframes during extended periods of extreme dryness and/ or wetness; such conditions may limit Council's ability to undertake maintenance to provide all weather access.

Note 2 - The maintenance levels in this plan are not intended to increase the level of service of a road, but are designed to only maintain what already exists.

Note 3 - All of Council's roads have been classified by a hierarchal system which takes into account of the function and importance of each road, thus determining the level of service provided in terms of inspection interval, intervention levels and response time. This hierarchy is separate to the road hierarchy used to determine the appropriate level of service with respect to design/configuration for roads that are provided through new development. The standard of the existing road network is as a result of historical standards and circumstances that gave rise to roads that may differ markedly from that which would be expected from that of a new development.

Note 5- Changes to the design/configuration of a road may occur where there is a nexus to new development such that road use is expected to change; or may result from requests from property owners where they contribute entirely to the cost of a design/configuration upgrade of a road as required by Council prior to a road being included onto the Public Road Register; or for a road on the Public Road Register where property owners contribute to the cost of a design/configuration upgrade through a declared Special Charge Scheme. Where a request is received for a road segment/road reserve segment to be included on the Public Road Register the property owner will need to arrange at their cost for the road segment/road reserve segment to be constructed to a standard which can be effectively maintained by Council. The minimum standard of road that Council will accept is the standard required by the CFA that ensures access by fire appliances. In considering the extent of road included on the Public Road Register Council implements the principle of the closest point of access to the rateable property.

Note.6 - When a road reaches the end of its useful life and is scheduled for full rehabilitation the appropriate design/configuration will be determined based on the level of use, the type of use, what the road environment can practically accommodate in terms of design/configuration and available Council funds.



## **Appendix B- Footpath and Shared Path Hierarchy**

The following table is a guide to the classification to Council's Paths:

A path classification has been developed, based principally on the volume of usage (both pedestrian and cyclists if applicable).

The path classifications are High Usage (FMC-H), Medium Usage (FMC-M) and Low Usage (FMC-L). The following table defines the path hierarchies adopted:

Hierarchy Type	Footpath Maintenance Category (FMC)	Primary Function
Footpath	FMC-H	Central Business Districts of the following major townships <sup>2</sup>
Footpath	FMC-M	Heavily pedestrianised areas: - minor-shopping areas, collector paths and some shared bicycle/pedestrian paths.
Footpath	FMC-L	Constructed paths in residential and commercial areas, and rural residential areas; including concrete, asphalt, and gravel paths.

<sup>2</sup> Moe, Newborough, Morwell, Churchill and Traralgon. Main streets of the townships of Boolarra, Glengarry, Toongabbie, Tyers, Yallourn North and Yinnar. Areas identified as potential high risk due to the volume of pedestrian traffic associated with particular properties adjacent to Council footpaths.



### **Appendix C- Proactive Inspection Schedules**

Proactive defect inspections shall be conducted in accordance with the following schedule. The frequency of inspections varies with the Road Maintenance Category (RMC) & Footpath Maintenance Category (FMC).

Road/Footpath Maintenance Category (RMC/FMC)	Hierarchy Type	Hazard Inspection Timeframe
<b>Roads</b>		
RMC 1	Link	one (1) inspection every 8 weeks.
RMC 2	Collector	one (1) inspection every 8 weeks.
RMC 3a	Sealed Access >60km/h and all unsealed Access	one (1) inspection every 15 weeks.
RMC 3b	Sealed Access <60km/h	one (1) inspection every 30 weeks.
RMC 4	Minor Access	one (1) inspection every 30 weeks.
RMC 5	Limited Access	one (1) inspection each year.
<b>Carparks</b>		
RMC1 TO RMC 5	All off-road and on-road carparks	Inspection at the same schedule as the road from which it is accessed.
<b>Footpaths</b>		
FMC-H	High Usage Zone	one (1) inspection every 12 months .
FMC-M	Medium Usage Zone	one (1) inspection every 24 months
FMC-L	Low Usage Zone	one (1) inspection every 36 months





### **Appendix C- Proactive Inspection Schedules (Cont)**

Maintenance Category	Hierarchy Type	Hazard Inspection Timeframe
<b>Bridges and Major Culverts<sup>3</sup></b>		
Bridge or Culvert	Level 1 Inspection	Inspections carried out two times per year and after major accidents, flood, earthquake, bushfires or other incidents.
Bridge or Culvert	Level 2 Inspection	Inspections carried out within 12 months of the completion of major maintenance/ opening to traffic and then on a 2 to 5yr cycle in accordance with the VicRoads Road Structures Inspection Manual
Bridge or Culvert	Level 3 inspection	Inspections carried out on the recommendation of a Level 1 or 2 inspection

<sup>3</sup> Bridge and Culvert Inspections as per VicRoads Bridge Inspection Manual



### **Appendix D- Reactive Inspection Response Timeframes**

Response times to investigate customer requests (Reactive inspection Response Timeframes) are set out in the below table for the road and footpath maintenance categories. See Appendix E for the actual time definition.

Road/Footpath Maintenance Category (RMC/FMC)	Description	Emergency Inspection Times <sup>4</sup>	Reactive Inspection Time <sup>5,6,7</sup>
RMC1	Link	ER	A
RMC2	Collector	ER	B
RMC3a	Sealed Access >60km/h an all unsealed Access	A	C
RMC3b	Sealed Access <60km/h	A	C
RMC4	Minor Access	A	C
RMC5	Limited Access	A	C
FMC-H	High Zone Footpath	A	A
FMC-M	Medium Zone Footpath	A	B
FMC-L	Low Zone Fotpath	A	C

<sup>4</sup> Emergency Inspection times refer to a request for assistance (with relation to an Emergency situation) from an Emergency Service or other Government Department (i.e. SES, CFA, Fire Police, DELWP etc. )

<sup>5</sup> Emergency Inspection Time/Inspection Time Response Codes as per Appendix E Table



### **Appendix E- Response Times from Inspection to Remedial Action**

Target Response Times and Control Mechanisms are set out in the below table which aligns the level of responsiveness (Response Time) to an appropriate Response Codes (A through to H).

Response Code	Control Mechanism <sup>8</sup>	Response Time <sup>9</sup>
ER	Inspect and rectify if possible, or provide appropriate warning	Within 2 hours of inspection notification
A	Inspect and rectify if possible, or provide appropriate warning	Within 1 day of inspection notification
B	Inspect and rectify if possible, or provide appropriate warning	Within 2 days of inspection notification
C	Inspect and rectify if possible, or provide appropriate warning	Within 5 days of inspection notification
D	Inspect and rectify if possible, or provide appropriate warning	Within 2 weeks of inspection notification
E	Inspect and rectify if possible, or provide appropriate warning	Within 4 weeks of inspection notification
F	Inspect and rectify if possible, or provide appropriate warning	Within 8 weeks of inspection notification
G	Inspect and rectify if possible, or provide appropriate warning	Within 12 weeks of inspection notification
H	Inspect and rectify if possible, or provide appropriate warning	During routine annual maintenance

<sup>8</sup> Where, because of the nature of the repair required, level of resources required or workload, it is not possible to rectify within the time shown in Appendix E table, appropriate warning of the hazard is to be provided until the repair can be completed. Appropriate warning could include, for example Provision of warning signs, Traffic control action, Divert traffic around the site, Install temporary speed limit, Lane closure, Closure of the road to certain vehicles (eg. Load limit), Road Closure

<sup>9</sup> Response Times are from the time the defect exceeding intervention is recorded



## Appendix F - Intervention Levels

Maintenance standards, as defined in the ministerial code of practice, are considered to be the levels of service or targets set by council consistent with its management of risks and available resources. These intervention levels are not intended to increase the level of service of a road, but are designed to maintain what already exists safely.

Defect Code	Description of Defect and Intervention Level	Response Times (Refer Appendix E)				
		RMC1 (Link)	RMC1 (Collector)	RMC3 (Sealed Access)	RMC4 (Minor Access)	RMC5 (Limited Access)
<b>1.0 Obstructions in Traffic Lane (All Road Surfaces)</b>						
OBS	Materials fallen from vehicles, dead animals, wet clay and other slippery substances, hazardous materials, accumulation of dirt or granular materials on the traffic lane of (sealed roads only) that pose a safety risk to vehicles.(i.e run off road, movement into oncoming lanes, loss of traction or braking capability)	A	A	A	B	B
OCC	Traffic hazards requiring urgent response to ensure traffic safety - ponding of water >300mm deep, fallen trees, oil spills, stray livestock.	A	A	A	B	B
EM	Emergency Event (e.g. road accidents resulting in debris on road surface)	A	A	A	B	B
<b>2.0 Pavement or Surface Defects (Sealed Roads)</b>						
S-POT	Potholes in traffic lane of a sealed pavement greater than 300mm in diameter and greater than 75mm deep.	B	C	D	D	D
S-DRO	Edge drops/breaks onto unsealed shoulder greater than 100mm over a 1.0m length.	D	D	E	E	E
S-SHG	Unsealed shoulder grading (to correct pavement drop off, build-up or rutting) where potholes or scouring exceed 75mm in depth and 300 mm in diameter; or drop off from seal exceeds 75mm.	D	E	E	E	F
S-RUT	Wheel Rutting /Depressions/Corrugations in the traffic lane of a sealed pavement. Maximum depth under a 1.2m straightedge exceeds 75mm (requiring the application of a levelling course of asphalt(<25 m2)	E	E	E	F	F
S-SHO	Pavement Failure /Shoving of the surface in the traffic lane. Maximum depth under a 1.2m straightedge exceeds 75mm. (For Areas 1sq.m-50sq.m)	C	D	E	E	E
S-BLE	Bleeding seals (resulting in pickup of binder due to traffic action)	A	A	A	A	B

**Appendix F-Intervention Levels (Cont)**

Defect Code	Description of Hazard Defect and Intervention Level	Response Times (Refer Appendix E)				
		RMC1 (Link)	RMC1 (Collector)	RMC3 (Sealed Access)	RMC4 (Minor Access)	RMC5 (Limited Access)
<b>3.0 Pavement or Surface Defects (Unsealed Roads)</b>						
U-POT <sub>1</sub>	Potholes in traffic lane of an unsealed pavement greater than 500mm diameter and 100mm deep.	#N/A	E	E	E	N/A
U-POT <sub>2</sub>	Potholes in traffic lane of an unsealed pavement greater than 1000mm diameter and 150mm deep.	#N/A	#N/A	#N/A	#N/A	E
U-CSR <sub>1</sub>	Corrugations/Scour/Ruts in the traffic lane of an unsealed pavement 100mm in depth and over 10% of the area of the total road surface.	#N/A	D	E	F	#N/A
U-CSR <sub>2</sub>	Corrugations/Scour/Ruts in the traffic lane of an unsealed pavement 150mm in depth and over 20% of the area of the total road surface.	#N/A	#N/A	#N/A	#N/A	F
U-IPM	Slippery unsealed Road - Insufficient pavement Material that pose a safety risk to vehicles.(i.e run off road, movement into oncoming lanes, loss of traction or braking capability)	#N/A	B	B	B	#N/A
<b>4.0 Drainage (All Road Surfaces)</b>						
PIT	Damaged or missing drainage pit lids, surrounds, grates, in pedestrian areas or traffic lanes.	D	D	E	E	E
CLE	Drain, culverts and pits cleaning (if impacting Roads) Remove dirt/debris to maintain drainage. Report scour damage, corroded or braided inverts, or structural distortion.	D	D	E	E	E
<b>5.0 Vegetation (All Road Surfaces)</b>						
VEG	Trees, shrubs or grasses that have grown to restrict design sight distance to intersections or restrict viewing of safety signs or long dry grass on a road shoulder where a vehicle is required to leave the paved surface of the road to overtake another vehicle.	C	C	D	E	E
INT	Vegetation intruding within an envelope over roadways from the back of shoulder and/or kerb and a minimum of 5m height clearance over pavement and the trafficable portion of shoulders.	C	C	D	E	E



**Appendix F-Intervention Levels (Cont)**

Defect Code	Description of Defect and Intervention Level	Target Response Times (Refer Appendix E)				
		RMC1 (Link)	RMC1 (Collector)	RMC3 (Sealed Access)	RMC4 (Minor Access)	RMC5 (Limited Access)
<b>6.0 Roadside Signage &amp; Furniture (All Road Surfaces)</b>						
SSI	Safety signs missing, illegible or damaged making them substantially ineffective.	E	E	F	F	F
GUI	Guideposts -Missing or damaged at a critical location 2 making them substantially ineffective.	E	E	E	F	F
BAR	Safety Barrier and Fencing -Missing or damaged at a critical locations making them substantially ineffective.	E	E	E	F	F
MAR	Line marking, missing, illegible or confusing at a critical location	E	E	E	F	E
<b>7.0 Structures (including bridges)</b>						
BRI	Damage affecting structural performance eg Bridges and Major Culverts	E	E	E	E	E
<b>8.0 Traffic Signals and Controls (All Road Surfaces)</b>						
SIG	Traffic Signal inoperable or confusing	C	C	C	C	C
<b>9.0 Off Street Carparks</b>						
COA	Defective pedestrian areas with a step greater than 30mm	B	C	D	D	D
COV	Vegetation over pedestrian areas of carparks, intruding into a minimum of 2.1m height clearance over pedestrian areas.	C	C	D	E	E
CPS	Sealed Pavement defects (i.e Potholes >300mm in diameter and greater than 75mm deep. )	B	C	D	D	D
CPU	Unsealed Pavement defects (i.e Potholes >500mm diameter and 100mm deep )	#N/A	E	E	E	E



### Appendix G-Footpath and Shared path Intervention Levels

Hierarchy Type	Road Maintenance Category (FMC)	Hazard Inspection Timeframe <sup>10</sup>	Response Time For Interim Repairs resulting from Customer Requests	Response Time For Permanent Repair
Footpath	FMC-H	Defective pedestrian areas with a step greater than 10mm	D	12 Months
Footpath	FMC-M	Defective pedestrian areas with a step greater than 20mm	D	12 Months
Footpath	FMC-L	Defective pedestrian areas with a step greater than 20mm	E	18 Months

Note 1: Council will not maintain nature strips and sweep footpaths of leaves, nuts and fruits from street trees. Inappropriate street trees that drop nuts and fruits on paths will be replaced under the appropriate tree management plan as funds become available.

Note 2: An appropriate interim repair is made when Customer Request highlights a defect above intervention. Interim repairs may interim measures to reduce the defect such as applying asphalt, or may be to highlight the defect such as painting or signage.

<sup>10</sup> Overhanging trees/vegetation : The safety inspections that are undertaken also include looking at overhanging trees and vegetation from both street trees and from private property. Overhanging street trees will be pruned to provide 2.1m vertical clearance over paths on a programmed basis in accordance with these inspection frequencies. Council's Local Laws staff will follow up the property owners of overhanging private trees in accordance with the Local Law.



End of Document

DRAFT

# **COMMUNITY SERVICES**

## **16. COMMUNITY SERVICES**

### **16.1 Plaques and Memorials on Public Infrastructure and Open Space Policy**

**General Manager**

**Community Services**

**For Decision**

#### **EXECUTIVE SUMMARY**

This report follows on from three previous Councillor Briefings, 19 October 2015, *Memorial Spaces in the Latrobe Valley* and 22 February 2016, *Draft Plaques and Memorials on Public Infrastructure and Open Space Policy*, 18 July 2016 *Plaques and Memorials on Public Infrastructure and Open Space Policy* and consideration of subsequent feedback.

This new policy has been framed to enable Council to effectively respond to requests for placement of new plaques and memorials on Council owned and managed public infrastructure and open space. Its purpose is also to guide the installation of signage to commemorate an opening or other special event.

The need for this policy arose following the 2009 bushfires when the organisation was given the responsibility and associated funding to recognise and memorialise the impact of the event on bereaved families and communities. It soon became apparent that a policy was required to cover not only this situation, but a range of other scenarios whereby Council is asked to recognise or commemorate an individual, group, event or opening.

The draft policy was distributed to the members of the Victory Park Advisory meeting a week prior to their meeting on 23 November 2016. At their meeting the Committee discussed the Draft policy and indicated their support for the need for a policy and endorsed the draft document as presented.

#### **MOTION**

**Moved:** Cr White

**Seconded:** Cr Harriman

**That Council:**

- 1. Adopts the Plaques and Memorials on Public Infrastructure and Open Space Policy.; and**
- 2. Makes this Policy available to the public on Latrobe City Council's website.**

**CARRIED UNANIMOUSLY**

#### **DECLARATION OF INTERESTS**

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.



## **DISCUSSION**

Memorials and various forms of recognition and reflection spaces, as well as the marking of historical events and openings of buildings, are among the many and varied forms of commemorative activities easily recognisable in communities.

Much of our history is acknowledged and recorded through memorials, tributes and spaces for communities to reflect on personal trauma or traumatic events. These are accepted as the way we as a society recognise the impact of these events on our communities and acknowledge effort and response.

There are a number of memorials that are already well known and accepted as a way of recognising an event, sacrifice or loss, such as war memorials. Generally, these are part of our landscape and history and acknowledged beyond the local area. However, other memorials and forms of recognition may become socially or culturally acceptable over time or seen as the norm, although not all may be officially sanctioned. Some roadside memorials for road accident fatalities were initially among this category and usually have a very personal touch to them.

There are also much larger and nationally or internationally significant memorials that are well recognised, such as those created for events that occur and impact in different way such as the Bali Bombing, and the 9/11 Memorial constructed on the site where the World Trade Centre twin towers once stood.

In recent times, particularly following events that are deemed significant through having a broad impact, there has been a tendency for governments to fund the establishment of spaces to recognise the impact of these on our communities. This requires Council to consider a wide range of matters, in an often emotionally charged environment.

There is an expectation in the community that Council will support and at times lead the development of memorials, tributes and reflections spaces within the municipality. Further, that there will be consistency in response to requests, and in signage and plaques to mark special events or openings.

Following the completion of the Victory Park project where a public space was created for reflection and recognition after the 2009 bushfires, several issues were identified during the project that were difficult to resolve. A number of suggestions were made regarding management of these sorts of projects into the future and the need for policy guidelines.

Among the considerations and issues raised were:

- the potential impact on existing open spaces and parks, including the impact on current plans;
- the impact on users of these amenities;
- the role of any land management committee or group in the decision making process;
- clarity on who takes responsibility for and funds maintenance; and
- managing community demands and expectations.

These matters were partially addressed in three earlier Councillor Briefing reports, the first being 19 October 2015, *Memorial Spaces in the Latrobe Valley* then again on 22 February 2016, *Draft Plaques and Memorials on Public Infrastructure and Open Space Policy* and most recently on 18 July 2016 *Plaques and Memorials on Public Infrastructure and Open Space Policy*.

This report and the attached draft Plaques and Memorials on Public Infrastructure and Open Space Policy represent a positive way forward having fully considered the community need and Council responsibilities.

### **STAKEHOLDER CONSULTATION**

Councillors have been provided with three Briefing reports (19 October 2015, 22 February 2016 and 18 July 2016) to provide direction for the development of the policy.

Following feedback at the 18 July Councillor Briefing the draft policy was distributed to the members of the Victory Park Advisory meeting a week prior to their meeting on 23 November 2016. At their meeting of 23 November 2016 the Committee discussed the Draft policy and indicated their support for the need for a policy and endorsed the draft document as presented.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

There may be resourcing issues for Council when considering proposals for the acquisition, installation and maintenance of memorial related infrastructure. These issues will need to be considered by Council when assessing applications for plaques and memorials following the adoption of the policy.

### **RISK IMPLICATIONS**

The Plaques and Memorials on Public Infrastructure and Open Space Policy provides direction to Council Officers when considering applications or enquiries relevant to the policy. Should council decide to adopt the policy it will reduce the potential reputational risks associated with community aspiration, mitigate the likelihood of a proliferation of related infrastructure in a given location and protect the amenity and intent of open space.

### **CONCLUSION**

Following consideration of feedback from Councillors, the Victory Park Advisory Committee and Council Officers, a redrafted Plaques and Memorials on Public Infrastructure and Open Space Policy is presented to Councillors for consideration prior to the preparation of a Council report for adoption of the policy.

The redrafted policy reflects current thinking, assesses risk and the many and varied situations and issues that may arise where the policy will provide guidance to officers, community, government and Council. Its relationship with other policies has also been identified.

### **SUPPORTING DOCUMENTS**

Nil

**Attachments**

1↓ . Plaques and Memorials on Public Infrastructure and Open Space Policy

## 16.1

### Plaques and Memorials on Public Infrastructure and Open Space Policy

- 1 Plaques and Memorials on Public Infrastructure and  
Open Space Policy ..... 157







Plaques and Memorials on Public  
Infrastructure and Open Space  
Policy

Version (No)

Approval Date: (insert date)

Review Date: (insert date)



## Plaques and Memorials on Public Infrastructure and Open Space Policy

### DOCUMENT CONTROL

Responsible GM	Steven Piasente	
Division	Infrastructure and Recreation	
Last Updated (who & when)		
<b>DOCUMENT HISTORY</b>		
Authority	Date	Description of change
Council	(day, month & year)	(insert detail of change to policy)
References	Refer to Section 8 and 9 of this policy	
Next Review Date	(Month & Year)	
Published on website	(Yes or No)	
Document Reference No		

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Responsible Division	(Insert Division Name)	Approved Date	(day, month, Year)	Review Date	(month & year)
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## Plaques and Memorials on Public Infrastructure and Open Space Policy

### 1. Background

Public open space is an important part of Latrobe City's social and cultural heritage and makes a significant contribution to the lives of people who live, work and recreate in the municipality.

The significance that public infrastructure and open space hold for many people results in Council receiving requests for the placement of commemorative plaques and memorials in public infrastructure and open space.

### 2. Objectives

This policy has been created to provide direction for decisions made in relation to new plaques or memorials proposed to be sited on or in Council owned or managed public infrastructure and open space. Any decision needs to consider the balance between the desire to commemorate events or individuals and the ongoing enjoyment of (natural uncluttered open) areas.

The purpose of this document is to provide a policy for assessing requests for the installation of new plaques and memorials within Council owned and managed public infrastructure and open space in Latrobe City.

In considering requests for the placement of a plaque or memorial in Council owned or managed public infrastructure and open space a report will be prepared and presented to Council for its consideration.

### 3. Scope

#### Plaques installed by Council to commemorate an opening or other event

Plaques may be installed by Council to commemorate the opening of a new or refurbished Council building or facility, or to commemorate an event that may be of historical significance now or at some time in the future.

Where an external agency such as the state or federal government has provided funding for a project and the funding agreement requires recognition in the form of a plaque, the layout and wording of this plaque will be in line with the requirements specified in the funding agreement.

Plaques installed by Council will be funded by Council. Council may seek a financial contribution from funding partners if applicable.

The layout and wording of Council initiated plaques shall be submitted to the Communications Department for approval. Council commemoration plaques will generally include the following:

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## Plaques and Memorials on Public Infrastructure and Open Space Policy

- Identification of the Council facility or event.
- The name of the person/s who opened it.
- Date (day, month, year) of opening/event.
- Funding partner recognition (if applicable).
- Mayor.
- Councillors names (first name, last name – alphabetically).
- Chief Executive Officer.
- Latrobe City logo.
- Funding partner logo (if applicable).

This wording/layout may vary as appropriate based on the needs and type of the facility/event. Alterations to this layout must be approved by Council.

### Plaque or Memorial requests from the community

Plaques and memorials commemorating deceased persons will not generally be allowed to be placed in Council open space. In exceptional circumstances they may be allowed, and will only be considered where they meet the following criteria:

- They commemorate a deceased individual who was a member of the Latrobe community and who has made a substantial contribution to the Latrobe community as determined by Council.
- The contribution of the individual was extra-ordinary and over and above what might reasonably be expected through paid employment or their voluntary contribution to the community, and that contribution stands out from others who may have also made a valuable contribution.
- All costs associated with establishing, fabricating, installing and maintaining a memorial will be met by the proponent of the memorial project for a period of 10 years, at which time a review of the condition and significance of the memorial will be undertaken by Council officers and relevant Councillors.
- The proposed memorial, if other than a plaque, must demonstrate design merit (as assessed by the Art Gallery Advisory Committee) and be an original work.
- Proposed sites for memorials should meet the requirements of council planning documents and regulations.
- The placement of memorials will take into account the number of existing plaques, public artworks or other objects in the vicinity of the proposed new memorial.
- The location of the memorial will not adversely affect existing use of themes of that location.
- New memorials will not commemorate a person, event or place that is already memorialised in the region or community of interest unless determined by councillors to be appropriate.
- Memorials commemorating the death of pets and animals are not permitted on public land.
- All approved memorials will be subject to a deaccessioning plan.

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## Plaques and Memorials on Public Infrastructure and Open Space Policy

Generally a request to place a plaque or memorial commemorating a deceased individual will only be considered where the individual has been deceased for at least one year, to allow for appropriate development of historical perspective.

Plaques or memorials may also be considered where they:

- Commemorate a Latrobe group or association who have made a substantial and outstanding contribution to the community.
- Commemorate a significant historical or cultural event which has a profound resonance with the broader Latrobe community or is of national or state significance.

The subject of a requested plaque or memorial must have a clear association and strong significance to the location proposed for the plaque or memorial.

Requests for plaques and memorials will only be considered where they are consistent with Council's master plan or concept plan for the proposed area of open space. If there is no master plan or concept plan for the proposed area of open space then the request must be consistent with Council's Public Open Space Policy (11 POL-4) and the land's public purpose and must not result in a change of amenity or use of the land.

Recognition of significant donations for open space infrastructure (e.g. barbeques, picnic shelters, picnic settings, playgrounds, buildings etc) may be acknowledged by way of a plaque permanently mounted on or adjacent to the infrastructure.

Placement of plaques or memorials in public infrastructure and open space must have prior written approval from Council. Any plaque or memorial which has been placed in Council open space without Council approval shall be removed. All reasonable efforts will be made to identify and contact the persons responsible for placing the item to advise them of this policy, and the removal. Reasonable attempts will be made to return any removed item to the persons responsible for its placement.

### Ownership

Any request for the placement of a plaque or memorial within open space that is managed by but not owned by Council will initially be assessed by Council referring to this policy. If assessed by Council as conforming to this policy the request will be referred to the land owner for final approval.

The placement of a plaque or memorial in public infrastructure and open space must not detract from the aesthetic value of the space, nor have a negative impact on the use of the site by the community. Any memorials placed on public land within

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## Plaques and Memorials on Public Infrastructure and Open Space Policy

Latrobe City are deemed to be under control of Council and managed in accordance with council standards and will be entered into Council's Asset Register. Maintenance of plaques and memorials is the responsibility of Latrobe City Council.

Persons making initial enquiries regarding the installation of a plaque or memorial should be referred to this policy for direction regarding criteria applicable to the enquiry.

### 4. Principles of Management

Applications for the installation of a plaque or memorial will be accepted from a variety of sources including individuals, groups, clubs, committees and societies etc.

Applications must be in writing, must demonstrate in detail their conformance with this policy and should be made to Council. Applications should include the type of plaque or memorial, the proposed design (including dimensions, wording, colour, and materials) as well as the preferred location.

Initial review of the application will be made by Council Officers for its conformance with the criteria in this policy.

Final approval for the design and layout of any plaque or memorial rests with Council.

Latrobe City Council does not guarantee to retain plaques and memorials in perpetuity.

On the 10<sup>th</sup> year, determination of the future of the memorial will be reviewed. Assessment criteria such as significance and physical condition will be employed. It may then be retained, relocated and or removed.

Normally a plaque or memorial will be retained in place for as long as practicable, with the following exceptions:

- The area in which the item is sited is to be redeveloped.
- The use of the area in which the item is sited changes significantly in character and the item is not deemed suitable for the site.
- The structure or support on which the item is located is to be removed or permanently altered.
- The item is deemed unsafe, has been vandalised and is no longer viable.

If a plaque or memorial is removed due to any of the reasons above all efforts will be made to identify, contact and advise relevant persons associated with the placement. Council cannot guarantee replacement of the plaque/memorial.

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## Plaques and Memorials on Public Infrastructure and Open Space Policy

### 5. Accountability and Responsibility

Accountability and responsibility for this policy is outlined below.

#### 5.1. Council

- Responsibility to ensure this Policy is consistent with Latrobe City Council Strategic Direction and other Latrobe City Council Policy
- Responsibility for the decision to approve this Policy by Council Resolution

#### 5.2. Chief Executive Officer

- Overall responsibility for compliance with this policy
- Overall responsibility for enforcing accountability
- Overall responsibility for providing resources
- Overall responsibility for performance monitoring

#### 5.3. General Manager

- Responsibility for compliance with this policy
- Responsibility for enforcing accountability
- Responsibility for providing resources
- Responsibility for performance monitoring

#### 5.4. Manager

- Develop frameworks and procedures in compliance with this policy
- Enforce responsibilities to achieve compliance with frameworks and procedures
- Provide appropriate resources for the execution of the frameworks and procedures

#### 5.5. Employees, Contractors and Volunteers

- Participate where required in the development of frameworks and procedures in compliance with this policy.
- Comply with frameworks and procedures developed to achieve compliance with this policy.

### 6. Evaluation and Review

This policy will be reviewed on request of Council, in the event of significant change in the Executive team, significant changes to legislation applicable to the subject matter of the policy or, in any other case, during each Council term (generally four years).

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## Plaques and Memorials on Public Infrastructure and Open Space Policy

### 7. Definitions

Plaques:

An ornamental tablet, typically of metal, porcelain, or wood, that is fixed to a wall or other surface in commemoration of a person or event.

Memorials:

A statue or structure established to remind people of a person or event.

### 8. Related Documents

NIL.

### 9. Reference Resources

Council's Public Open Space Policy (11 POL-4).

### 10. Appendices

NIL.

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# **CORPORATE SERVICES**

## **17. CORPORATE SERVICES**

### **17.1 Proposed Lease - Northern Reserve, Newborough**

**General Manager**

**Corporate Services**

**For Decision**

#### **EXECUTIVE SUMMARY**

Council has received a request from Metasite Pty Ltd, acting on behalf of Optus Mobile Pty Ltd (Optus), to install a telecommunications tower on part of the Northern Reserve, Newborough.

Northern Reserve is Crown land for which Latrobe City Council is the appointed committee of management being Crown Allotment 4V in the Parish of Narracan.

Metasite Pty Ltd originally suggested that this tower could replace one of the lighting towers adjacent to the oval however this option was not supported by Council Officers and an alternative, stand-alone site was identified on the eastern boundary of the reserve.

Given the capital investment, Optus are seeking a long-term lease for this site of 20 years. As such it will be necessary for Council to give public notice of its intention to enter into such a lease and seek public comment prior to entering into any lease agreement.

#### **MOTION**

**Moved:** Cr Gibson

**Seconded:** Cr White

**That Council:**

- 1. Gives public notice of its intention to enter into a 20 year lease agreement with Optus Mobile Pty Ltd for part of the Northern Reserve, Newborough; and**
- 2. Seeks the Department for Environment Land Water and Planning “approval in principle” to enter into a 20 year lease pursuant to section 17D of the *Crown Land (Reserves) Act 1978*, and**
- 3. Delegates the authority to the Chief Executive Officer to fix the day, time and place of the Ordinary Council Meeting in accordance with section 223 of the *Local Government Act 1989* to consider any written submissions received objecting to the proposed 20 year lease agreement with Optus Mobile Pty Ltd for part of the Northern Reserve, Newborough, or**
- 4. If no submissions are received objecting to the proposed 20 year lease agreement with Optus Mobile Pty Ltd for part of the Northern Reserve, that Council authorises the Chief Executive Officer to finalise terms and conditions and sign the lease agreement.**

**CARRIED UNANIMOUSLY**



## **DECLARATION OF INTERESTS**

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

## **DISCUSSION**

Northern Reserve is Crown land for which Latrobe City Council is the appointed committee of management being Crown Allotment 4V in the Parish of Narracan.

Metasite Pty Ltd, acting on behalf of Optus, has identified the Northern Reserve as a suitable location for the installation of a telecommunications tower to improve the coverage in Moe and Newborough. This was as a result of a wider process that considered various sites in the area.

It was originally suggested that the tower would replace one of the existing lighting towers adjacent to the oval however this option was not supported by Council officers as there were concerns with having lighting assets attached to the pole, particularly with regard to access for maintenance or repairs.

Following further discussions an alternative, stand-alone site was identified on the eastern boundary of the reserve. This site is considered to be a better location as it will be less visible due to the surrounding trees while still allowing for the connection of the necessary services and ongoing access from John Field Drive. (refer Attachment One)

An additional benefit of the second site is that the proposed location of the tower also ensures that it will be approximately 200 meters from residences in Avon Court and Southwell Avenue and 120 meters from residences in Western Avenue.

A design plan of the proposed telecommunications tower is attached. (Attachment Two)

As Northern Reserve is Crown land, any lease agreement will be subject to the provisions of the *Crown Land (Reserves) Act 1978*. A draft lease agreement has been prepared using the Department of Environment, Land, Water and Planning (DELWP) *Crown Land (Reserves) Act 17D Lease Template* (refer Confidential Attachment Three). DELWP has specifically drafted this agreement template for telecommunication facility leases and “approval in principle” for the proposed lease was received on 11 May 2017 (Attachment Four).

Furthermore, given that the proposed lease is for a term of 20 years, it will also be subject to section 190 of the *Local Government Act 1989* that requires Council to give public notice of the proposed lease and invite comment on the proposal.

Any lease agreement would be subject to Optus obtaining a planning permit for the proposed tower, an application has been submitted to Council and is currently being assessed. The commencement date of the proposed lease will be determined based upon the outcome of this planning application.

## **STAKEHOLDER CONSULTATION**

The proposed lease has been referred internally to Infrastructure and Recreation Teams and has also been discussed with representatives of DELWP prior to the proposed lease being considered and presented to Council to consider.

To determine whether there are any objections to the proposed lease it is proposed that public comment will be sought via the following methods:

- Public notices in the Latrobe Valley Express and on the Latrobe City website
- Letters sent to sporting clubs and organisations that occupy Northern Reserve.
- Physical notice placed at the Moe Service Centre / Library.

In accordance with Section 223 of the *Local Government Act 1989*, any submissions that are received in response will be considered at a future Council meeting.

### **FINANCIAL AND RESOURCES IMPLICATIONS**

The costs associated with undertaking this process would be minimal, being the cost of public notices in the Latrobe Valley Express as well as officer resources in the preparation of reports. Indirect costs would involve officer time in considering any submissions / expressions of interest that were received. These costs are within existing recurrent budget allocations.

The proposed rental is consistent with that paid for the NBN tower located on part of the Yinnar Recreation Reserve and the Telstra tower located at Glenview Park, Traralgon, under a sub-lease with the Traralgon Greyhound Racing Club.

In this instance the rental would be paid directly to Council, unlike the other towers noted above where the rental is paid directly to the Yinnar Recreation Reserve Committee of Management and the Traralgon Greyhound Racing Club respectively.

It is proposed that any rental income received, which is to be increased by 2.5% per annum each year for the duration of the lease, will be placed in consolidated revenue to offset against Council's operating expenditure.

### **RISK IMPLICATIONS**

Provided Council undertakes the statutory process required by the *Local Government Act 1989* there are not considered to be any risks associated with entering into the lease with Optus.

The tower will be located within a fenced compound that is separate from the areas of the Northern Reserve that are used by the community for recreation and the lease contains conditions that will require Optus to indemnify both Council and the Crown and hold public liability insurance.

Furthermore, any improvements on the land will remain in the ownership of Optus and, in the event that the tower was no longer required during the term of the lease, Optus would be required to remove them and reinstate the land to the satisfaction of Council.

### **CONCLUSION**

Following discussions with Metasite Pty Ltd, acting on behalf of Optus, the proposed site for a telecommunications tower at the Northern Reserve, Newborough, has been identified. Due to the capital investment a 20 year lease term is considered appropriate with a commencement date to be determined.

Given the term of the lease section 190 of the *Local Government Act 1989* requires that Council give public notice of its intention to enter into a long-term lease and invite public comment. It is therefore recommended that Council undertake this statutory process to determine if there are any concerns from the community prior to entering into a lease with Optus.

**SUPPORTING DOCUMENTS**

Nil

**Attachments**

- 1↓ . Proposed Optus Lease Site - Aerial Image
- 2↓ . Optus Design Drawings
- 3. Draft Section 17D Crown Land (Reserves) Act 1978 Lease (Published Separately) (Confidential)
- 4↓ . "Approval In Principle" received from the Department of Environment, Land, Water and Planning

## **17.1**

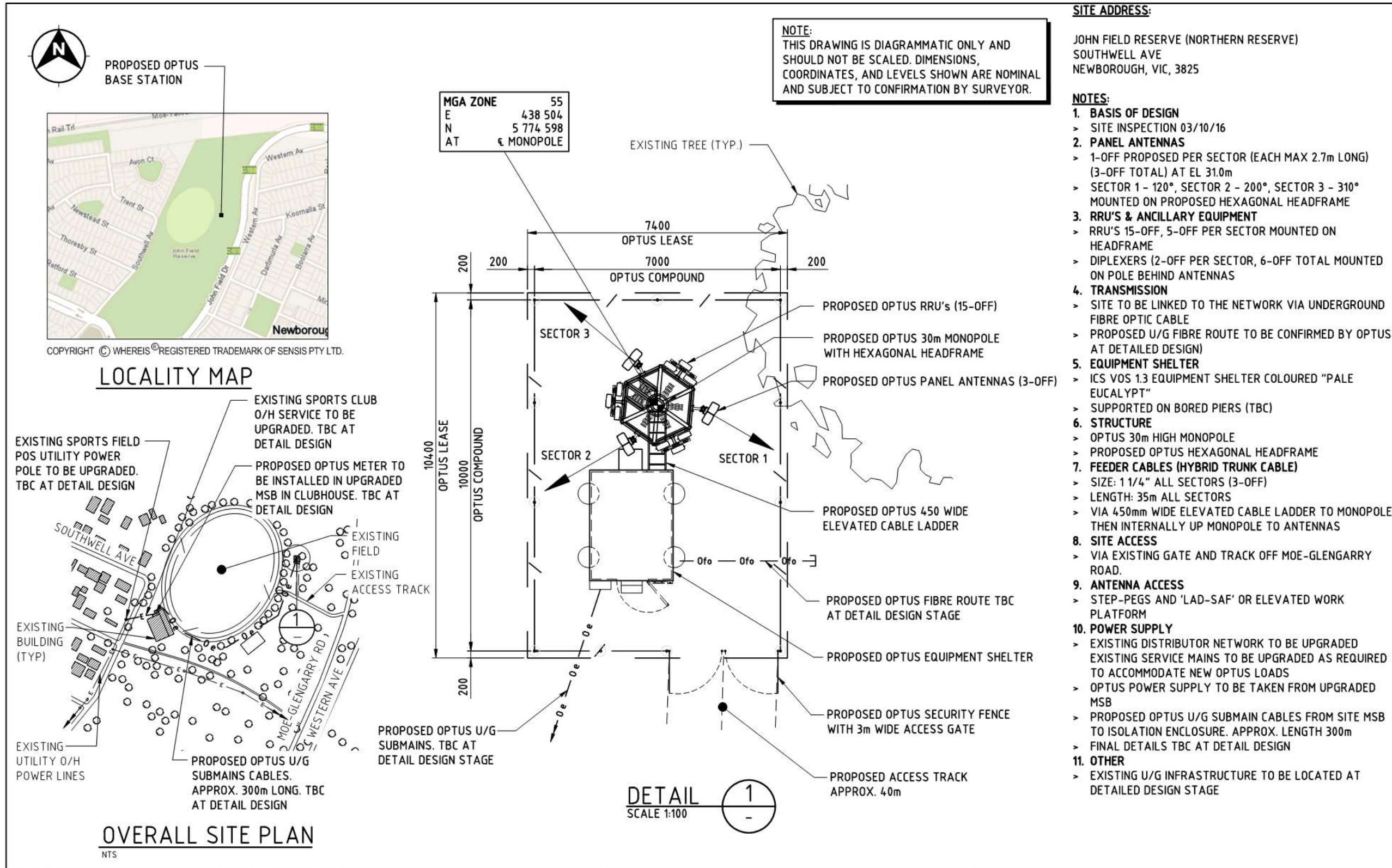
### **Proposed Lease - Northern Reserve, Newborough**

<b>1</b>	<b>Proposed Optus Lease Site - Aerial Image.....</b>	<b>171</b>
<b>2</b>	<b>Optus Design Drawings .....</b>	<b>173</b>
<b>4</b>	<b>"Approval In Principle" received from the Department of Environment, Land, Water and Planning .....</b>	<b>175</b>









Rev	Date	Revision Details	Consultant	CAD	Designer	Verifier	Approver
01	17.10.16	ISSUED FOR APPROVAL	METASITE	BL	JB	MK	PJ



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Project:  
MOBILE NETWORK AUSTRALIA  
SITE NO. M1129B  
MOE EAST  
SOUTHWELL AVE

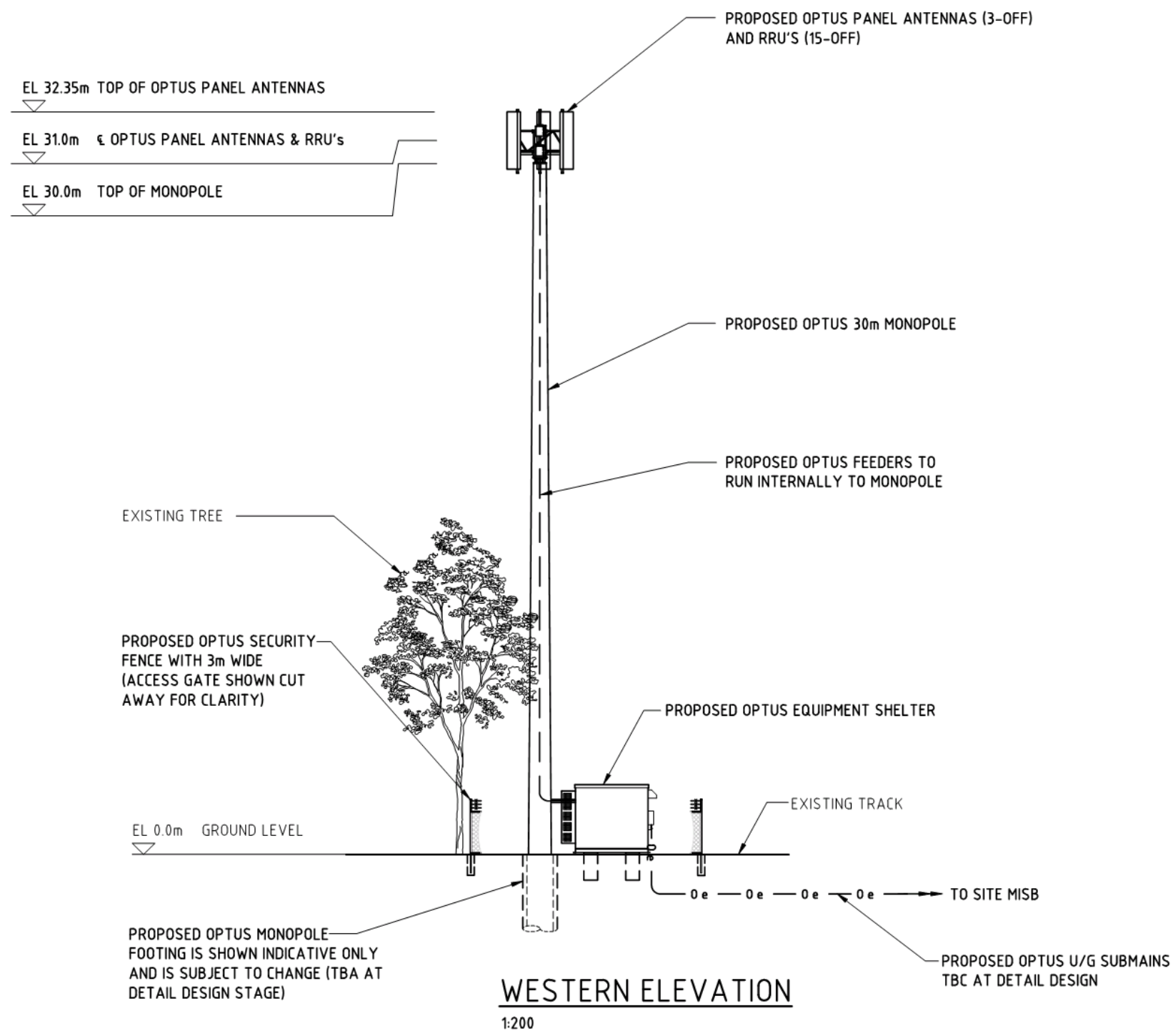
Drawing Title:  
**DRAFT SITE LAYOUT**

Drawing Status:  
**FOR APPROVAL**

Drawing No.  
**M1129B-P1**

Revision  
**01**

**NOTE:**  
THIS DRAWING IS DIAGRAMMATIC ONLY  
AND SHOULD NOT BE SCALED.



Rev	Date	Revision Details	Consultant	CAD	Designer	Verifier	Approver
01	17.10.16	ISSUED FOR APPROVAL	METASITE	BL	JB	MK	PJ

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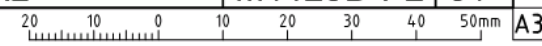
Project: MOBILE NETWORK AUSTRALIA  
SITE NO. M1129B  
MOE EAST  
SOUTHWELL AVE

Drawing Title: DRAFT SITE ELEVATION

Drawing Status: FOR APPROVAL

Drawing No. M1129B-P2  
Revision 01

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DELWP Ref: 1504382

Dear Peter

**SECTION 17D CROWN LAND (RESERVES) ACT 1978 – GRANT & PURPOSE  
PROPOSED TELECOMMUNICATIONS LEASE – NORTHERN RESERVE**

Thank you for your email dated 19 April 2017, seeking grant and purpose approval for a proposed lease to be issued to Optus Mobile Pty Ltd over part of Northern Reserve for the purpose of telecommunications network and service.

The proposed lease area is Crown land temporarily reserved for Public Recreation under the control of Latrobe City Council as the appointed committee of management.

Under s.17D(3)(b) of the *Crown Land (Reserves) Act 1978* (the Act), I am satisfied that the proposed lease purpose is not detrimental to the purpose of the reserve.

I wish to advise that I, as the delegate of the Minister for Energy, Environment and Climate Change, approved the granting of a lease, under s.17D(1) of the Act, as follows:

<b>Approved Lessee:</b>	Optus Mobile Pty Ltd
<b>Approved Purpose:</b>	Construction, maintenance and operations of a telecommunications network and service.
<b>Approval Date (AIP):</b>	Date of this letter.
<b>Approved Area:</b>	76.96m <sup>2</sup> - As shown hatched on lease plan.

Please note any changes to the approved purpose or the lease boundary (approved area) will require further ministerial approval. The date of the lease must not pre-date the approval (AIP) date.

It is recommended that another draft of the lease be provided to this office for review once the terms and conditions have been negotiated, prior to seeking final approval. Should you have any questions, please contact me on 5172 2146 or via email [tarnia.leeming@delwp.vic.gov.au](mailto:tarnia.leeming@delwp.vic.gov.au).

Yours sincerely

  
Tarnia Leeming  
A/Manager Property Services  
Public Land Administration

Date: 11/5/17

**Privacy Statement**  
Any personal information about you or a third party in your correspondence will be protected under the provisions of the Privacy and Data Protection Act 2014. It will only be used or disclosed to appropriate Ministerial, Statutory Authority, or departmental staff in regard to the purpose for which it was provided, unless required or authorised by law. Enquiries about access to information about you held by the Department should be directed to the Privacy Coordinator, Department of Environment, Land, Water and Planning, PO Box 500, East Melbourne, Victoria 3002



**17.2 Statutory Review of Council Delegations**

**General Manager**

**Corporate Services**

**For Decision**

**EXECUTIVE SUMMARY**

Following a Council election and in accordance with the requirements in the *Local Government Act 1989* (Act) Section 86(6) and 98(6), require Councils to conduct a complete review of their Instruments of Delegation (to the Chief Executive Officer, members of staff and special committees of Council) within twelve months of a general election.

Currently Council is reviewing delegations of its Special Committees under s.86 of the *Local Government Act 1989*, currently there are two Special Committees acting under delegation from Council, once the review is complete this will be presented to Council in the very near future. This report now deals with the delegations of the Chief Executive Officer and Council staff.

The proposed changes and amendments to these Instruments of Delegations were presented to Council Briefing on 8 May 2017.

**MOTION**

**Moved:** Cr McFarlane

**Seconded:** Cr Howe

**That Council in accordance with section 98(1) of the *Local Government Act 1989 (Act)*:**

- 1. In relation to the *Delegation to the Chief Executive Officer*:**
  - a. Delegates to the person holding the position, acting in or performing the duties of Chief Executive Officer the powers, duties and functions as described in the attached '*Instrument of Delegation to the Chief Executive Officer*', subject to the conditions and limitations specified in that Instrument;**
  - b. The instrument comes into force immediately the common seal of Council is affixed to the instrument;**
  - c. On the coming into force of the instrument all previous delegations to the Chief Executive Officer are revoked;**
  - d. The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt; and**
  - e. Notes that the instrument includes a power of delegation to members of Council staff, in accordance with section 98(3) of the Act.**
- 2. In relation to the *Delegation to members of Staff*:**
  - a. Delegates to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached '*Instrument of Delegation to members of Council staff*', the powers, duties and functions as described in that instrument, subject to the conditions and limitations specified in that Instrument;**
  - b. The instrument comes into force immediately the common seal of Council is affixed to the instrument;**
  - c. On the coming into force of the instrument all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked; and**
  - d. The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**
- 3. Confirms that on adoption of these Delegations, Council has completed its requirement under Section 98(6) of the Act to review all delegations in force within the 12 month period after a general election.**

**CARRIED UNANIMOUSLY**



### **DECLARATION OF INTERESTS**

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

### **DISCUSSION**

A council is a statutory entity. It is able to do only those things which it is authorised by statute to do.

The sources of council authority can be summarised as:

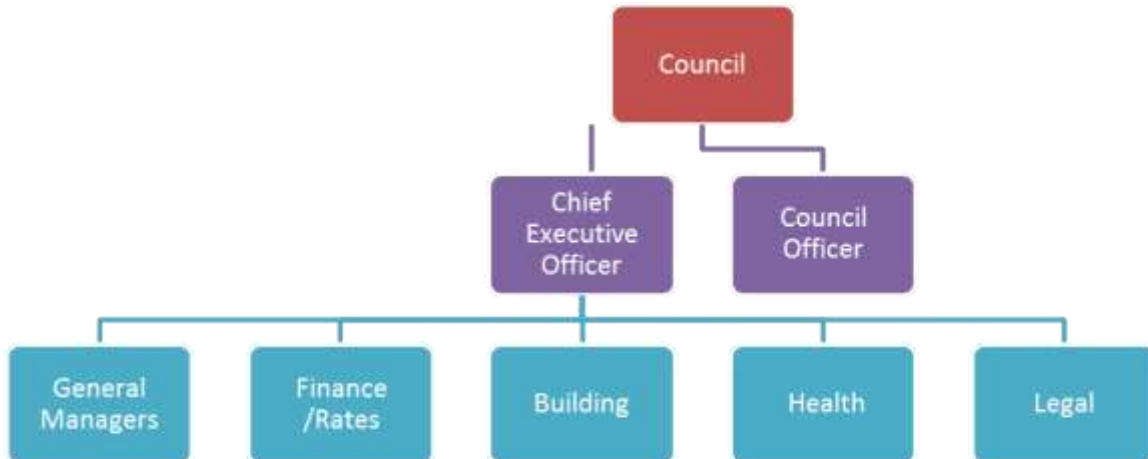
- power to do things which a “natural person” can do - in particular, the power to enter into contracts;
- powers conferred by provisions of acts and regulations, such as the *Local Government Act 1989* and the *Planning and Environment Act 1987*; or
- powers conferred by other forms of statutory instrument.

### **Types of Delegation**

The *Local Government Act 1989*, as well as other legislation, makes provision for the appointment of delegates to act on behalf of Councils. There are two basic forms of delegation under the *Local Government Act 1989*:

- to a special committee. Although a special committee is not a separate legal entity (being only a "committee" of persons) as a body it can act as a "delegate" of the Council. This applies to special committees comprising councillors as well as to special committees which include officers and/or other persons;
- to an officer of the Council. If the delegation is to the CEO that person has power to "sub-delegate" some or all of those powers to other officers. If the delegation is to any other officer, there is no power of "sub-delegation".

**Example of the Delegation Model at Latrobe City Council**



**Delegation to the Chief Executive Officer**

Most statutes impose limitations on the powers which may be delegated. Usually one of the powers which may not be delegated is the delegation power itself.

This limitation does not apply in respect of a delegation to the Chief Executive Officer (CEO). Under section 98 of the *Local Government Act 1989* -

- (3) *The instrument of delegation to the chief executive officer may empower the chief executive officer to delegate a power of the Council other than the power of delegation to a member of Council staff.*

The instrument of delegation to the CEO may empower the CEO to exercise various powers of the Council, including the power to delegate powers to council officers.

The possibility that the CEO might further delegate Council powers does carry potential for loss of control. However, the advantage for a Council is that it need not concern itself with many of the details of Council administration, allowing the CEO to issue and revoke instruments of delegation at regular intervals without the need to resubmit the issue to Council.

**Delegations to Officers**

The power of delegation under section 98 is a power to delegate Council's powers under the *Local Government Act* or any other Act (with specific exceptions).

The delegation power does not apply to statutory appointments - these are not delegations of Council powers. Persons who are appointed to positions are acting as holders of statutory powers, and are not acting as delegates. Examples are:

- an authorised officer appointed under section 224 of the *Local Government Act 1989*;

- a person appointed to institute proceedings on behalf of the Council (section 232 of the *Local Government Act 1989*).

Delegations are made to a position and not to an officer. Otherwise, each time a new or different officer were to be appointed to a relevant position, an additional, updated instrument of delegation would have to be drafted and issued. For example, a relevant delegation would need to state it is being issued to "Manager - Finance", not to the officer currently occupied that position. Accordingly, if or when a new or different officer is appointed to that particular position, that officer could still duly and efficiently exercise the relevant existing delegations issued to the position "Manager – Finance".

### **The Register of Delegations**

Under sections 87 and 98 of the *Local Government Act* the Council is required to keep a register of delegations to special committees. Under section 98 of the *Local Government Act* a register of delegations to members of Council staff must be kept. Those registers of delegations kept under sections 87 and 98, including the date when delegations were last reviewed under sections 86(6) and 98(6), must be made available for public inspection (regulation 11(j) of the *Local Government (General) Regulations 2004*).

### **Five Instruments of Delegation to Staff**

The five instruments of delegation are as follows:

- ***Instrument of Delegation from Council to CEO.*** This delegates all of Council's powers, duties and functions which are capable of delegation, subject to some exceptions and limitations, to the CEO.
- ***Instrument of Delegation from Council to members of Council staff*** relating to Council powers, duties and functions within various Acts and Regulations (or specific parts of those Acts or Regulations), which contain a specific power of delegation. This delegates certain powers directly from Council to Council staff due to the legislation referred to containing specific powers of delegation (see further below).
- ***Instrument of Sub-Delegation from CEO to Council staff.*** This sub-delegates Council powers, duties or functions contained in Acts or Regulations which do not include a specific power of delegation.
- ***Instrument of Delegation from CEO to staff.*** This instrument allows the CEO to delegate his or her functions existing under all Victorian legislation. This differs to the Instrument of Delegation by the CEO in that it does not relate to *Council* powers, duties and functions, but those vested in the CEO personally.
- ***Instrument of Delegation from CEO to staff (Vicsmart).*** This provides for the CEO to delegate his or her powers as a responsible authority under the *Planning and Environment Act 1987* in relation to VicSmart planning applications.

### **The need to constantly review delegations and appointments**

There are several reasons why delegations should be made carefully and reviewed regularly. In particular:

- accountability and responsibility for decisions is possible only if decision-makers are identified;
- in delegating responsibility, Council can set conditions, limitations and guidelines for decision-makers, including reporting requirements;
- Council decisions are often subject to legal scrutiny in courts and tribunals. This calls for precision about what decision was made, who made it and when it was made.

### **RISK IMPLICATIONS**

Delegation of powers is generally considered essential to enable day-to-day decisions to be made.

It is important that the Council have in place appropriate policies and guidelines under which delegation should be exercised.

Effective functioning of local government would not be possible if delegations were not in place. Officers would be unable to adequately perform their duties, as described in their position description. Lengthy and costly delays to all matters relating to Council would occur if the CEO and Officers are unable to perform their roles and duties as described under the delegations.

### **CONCLUSION**

It is not practical for Council and the CEO alone to exercise the statutory powers bestowed on Latrobe City Council.

Delegation facilitates the achievement of good governance for the community by empowering appropriate members of staff to make decisions on behalf of the Council and the Chief Executive Officer. When delegation is utilised correctly, red tape and processing time can be reduced.

### **SUPPORTING DOCUMENTS**

Instrument of Delegation from Council to CEO.

Instrument of Delegation from Council to members of Council staff.

### **Attachments**

1↓ . Instrument of Delegation from Council to CEO

2↓ . Instrument of Delegation from Council to members of Council staff

## **17.2**

### **Statutory Review of Council Delegations**

<b>1</b>	<b>Instrument of Delegation from Council to CEO .....</b>	<b>183</b>
<b>2</b>	<b>Instrument of Delegation from Council to members of Council staff .....</b>	<b>187</b>



Maddocks Delegations and Authorisations

***S5. Instrument of Delegation to Chief Executive Officer***



**Latrobe City Council**

**Instrument of Delegation**

**to**

**The Chief Executive Officer**

[17 DEL-1]

### Instrument of Delegation

In exercise of the power conferred by section 98(1) of the *Local Government Act* 1989 (**the Act**) and all other powers enabling it, the Latrobe City Council (**Council**) delegates to the member of Council staff holding, acting in or performing the position of Chief Executive Officer, the powers, duties and functions set out in the Schedule to this Instrument of Delegation,

AND declares that:

1. This Instrument of Delegation is authorised by a Resolution of Council passed on Council meeting date on 29 May 2017.
2. On the coming into force of this Instrument of Delegation, the S5. *Instrument of Delegation to The Chief Executive Officer* dated 29 August 2016 is revoked.
3. The delegation -
  - 3.1 comes into force immediately the common seal of Council is affixed to this Instrument of Delegation;
  - 3.2 is subject to any conditions and limitations set out in the Schedule;
  - 3.3 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; AND
  - 3.4 remains in force until Council resolves to vary or revoke it.
4. The member of Council staff occupying the position or title of or acting in the position of Chief Executive Officer may delegate to a member of Council staff any of the powers (other than the power of delegation conferred by section 98(3) of the Act or any other powers not capable of sub-delegation) which this Instrument of Delegation delegates to him or her.

The Common Seal of **Latrobe City Council**      )  
was affixed in accordance with Local Law No. 1    )  
this day of                      2017 in the            )  
presence of:    )

---

Kellie O'Callaghan - *Mayor*

## SCHEDULE

The power to:

1. determine any issue;
2. take any action; or
3. do any act or thing

arising out of or connected with any duty imposed, or function or power conferred on Council by or under any Act.

### Conditions and Limitations

The delegate must not determine the issue, take the action or do the act or thing

4. if the issue, action, act or thing is an issue, action, act or thing which involves:

awarding contracts greater than the value of \$500,000 for goods, services and works in accordance with the current Latrobe City Council Procurement Policy; unless the contract, purchase or payment relates to statutory charges, utility contracts or insurance contract arrangements, such as:

WorkCover Insurance;  
Public Liability, Products Liability and Professional Indemnity;  
(JMAPP) Insurance;

- 4.1 making a local law under Part 5 of the Act;
- 4.2 approval of the Council Plan under s.125 of the Act;
- 4.3 adoption of the Strategic Resource Plan under s.126 of the Act;
- 4.4 preparation or adoption of the Budget or a Revised Budget under Part 6 of the Act;
- 4.5 adoption of the Auditor's report, Annual Financial Statements, Standard Statements and Performance Statement under Part 6 of the Act;
- 4.6 determining pursuant to s37 of the Act that an extraordinary vacancy on Council not be filled;
- 4.7 exempting a member of a special committee who is not a Councillor from submitting a return under s.81 of the Act;
- 4.8 appointment of councillor or community delegates or representatives to external organisations; or

- 4.9 the return of the general valuation and any supplementary valuations;
- 4.10 appointment of an acting Chief Executive Officer for a period exceeding four weeks.
- 5 if the issue, action, act, or thing is an issue, action, act or thing which is required by law to be done by Council resolution;
- 6 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
- 7 if the determining of the issues, taking of the action or doing of the act or thing would or would likely to involve a decision which is inconsistent with a -
  - 7.1 policy; or
  - 7.2 strategy  
adopted by Council; or
- 8 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of section 98(1)(a)-(f) (inclusive) of the Act or otherwise; or
- 9 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

**S6. Instrument of Delegation to Members of Council Staff - [17 DEL-1]**

Council Resolution: 29/05/2017  
Effective:

ACT / REGULATION	PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	DIVISION
Cemeteries and Crematoria Act 2003 <i>[## The provisions of this Act apply to Councils appointed as a cemetery trust under section 5 and also apply to Councils appointed to manage a public cemetery under section 8(1)a(ii) as though were a cemetery trust (see section 53]</i>			Not Delegated		General
Cemeteries and Crematoria Regulations 2005			Not Delegated		General



<b>ACT / REGULATION</b>	<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	<b>DIVISION</b>
Domestic Animals Act 1994	s.41A(1)	power to declare a dog to be a menacing dog	Manager Municipal Services	Council may delegate this power to an authorised officer	City Development
Domestic Animals Act 1994	s.41A(1)	power to declare a dog to be a menacing dog	Coordinator Local Laws	Council may delegate this power to an authorised officer	City Development

<b>ACT / REGULATION</b>	<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	<b>DIVISION</b>
Environment Protection Act 1970	s.53M(3)	power to require further information	Coordinator Health Services		City Development
Environment Protection Act 1970	s.53M(3)	power to require further information	Senior Environmental Health Officer		City Development
Environment Protection Act 1970	s.53M(3)	power to require further information	Environmental Health Officer		City Development
Environment Protection Act 1970	s.53M(3)	power to require further information	Manager Municipal Services		City Development
Environment Protection Act 1970	s.53M(4)	duty to advise applicant that application is not to be dealt with	Coordinator Health Services		City Development
Environment Protection Act 1970	s.53M(4)	duty to advise applicant that application is not to be dealt with	Senior Environmental Health Officer		City Development
Environment Protection Act 1970	s.53M(4)	duty to advise applicant that application is not to be dealt with	Environmental Health Officer		City Development
Environment Protection Act 1970	s.53M(4)	duty to advise applicant that application is not to be dealt with	Manager Municipal Services		City Development
Environment Protection Act 1970	s.53M(5)	duty to approve plans, issue permit or refuse permit	Coordinator Health Services	refusal must be ratified by Council or it is of no effect	City Development
Environment Protection Act 1970	s.53M(5)	duty to approve plans, issue permit or refuse permit	Senior Environmental Health Officer	refusal must be ratified by Council or it is of no effect	City Development
Environment Protection Act 1970	s.53M(5)	duty to approve plans, issue permit or refuse permit	Environmental Health Officer	refusal must be ratified by Council or it is of no effect	City Development
Environment Protection Act 1970	s.53M(5)	duty to approve plans, issue permit or refuse permit	Manager Municipal Services	refusal must be ratified by Council or it is of no effect	City Development
Environment Protection Act 1970	s.53M(6)	power to refuse to issue septic tank permit	Environmental Health Officer	refusal must be ratified by Council or it is of no effect	City Development
Environment Protection Act 1970	s.53M(6)	power to refuse to issue septic tank permit	Coordinator Health Services	refusal must be ratified by Council or it is of no effect	City Development

Environment Protection Act 1970	s.53M(6)	power to refuse to issue septic tank permit	Senior Environmental Health Officer	refusal must be ratified by Council or it is of no effect	City Development
Environment Protection Act 1970	s.53M(7)	duty to refuse to issue a permit in circumstances in (a)-(c)	Coordinator Health Services	refusal must be ratified by council or it is of no effect	City Development
Environment Protection Act 1970	s.53M(7)	duty to refuse to issue a permit in circumstances in (a)-(c)	Senior Environmental Health Officer	refusal must be ratified by council or it is of no effect	City Development
Environment Protection Act 1970	s.53M(7)	duty to refuse to issue a permit in circumstances in (a)-(c)	Manager Municipal Services	refusal must be ratified by council or it is of no effect	City Development

<b>ACT / REGULATION</b>	<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	<b>DIVISION</b>
Food Act 1984	s.19(2)(a)	power to direct by written order that the food premises be put into a clean and sanitary condition	Coordinator Health Services	If section 19(1) applies	City Development
Food Act 1984	s.19(2)(a)	power to direct by written order that the food premises be put into a clean and sanitary condition	Senior Environmental Health Officer	If section 19(1) applies	City Development
Food Act 1984	s.19(2)(a)	power to direct by written order that the food premises be put into a clean and sanitary condition	Environmental Health Officer	If section 19(1) applies	City Development
Food Act 1984	s.19(2)(b)	power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	Coordinator Health Services	If section 19(1) applies	City Development
Food Act 1984	s.19(2)(b)	power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	Senior Environmental Health Officer	If section 19(1) applies	City Development
Food Act 1984	s.19(2)(b)	power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	Environmental Health Officer	If section 19(1) applies	City Development
Food Act 1984	s.19(4)(a)	power to direct that an order made under section 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, and (ii) inform the public by notice in a published newspaper or otherwise	Coordinator Health Services	If section 19(1) applies	City Development
Food Act 1984	s.19(4)(a)	power to direct that an order made under section 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, and (ii) inform the public by notice in a published newspaper or otherwise	Senior Environmental Health Officer	If section 19(1) applies	City Development

Food Act 1984	s.19(4)(a)	power to direct that an order made under section 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, and (ii) inform the public by notice in a published newspaper or otherwise	Environmental Health Officer	If section 19(1) applies	City Development
Food Act 1984	s.19(6)(a)	duty to revoke any order under s.19 if satisfied that an order has been complied with	Coordinator Health Services	If section 19(1) applies	City Development
Food Act 1984	s.19(6)(a)	duty to revoke any order under s.19 if satisfied that an order has been complied with	Senior Environmental Health Officer	If section 19(1) applies	City Development
Food Act 1984	s.19(6)(a)	duty to revoke any order under s.19 if satisfied that an order has been complied with	Environmental Health Officer	If section 19(1) applies	City Development
Food Act 1984	s.19(6)(b)	duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with	Coordinator Health Services	If section 19(1) applies	City Development
Food Act 1984	s.19(6)(b)	duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with	Senior Environmental Health Officer	If section 19(1) applies	City Development
Food Act 1984	s.19(6)(b)	duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with	Environmental Health Officer	If section 19(1) applies	City Development
Food Act 1984	s.19AA(2)	Power to direct by written order, that a person must take any of the actions described in (a)-(c).	Coordinator Health Services	where council is the registration authority	City Development
Food Act 1984	s.19AA(2)	Power to direct by written order, that a person must take any of the actions described in (a)-(c).	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.19AA(2)	Power to direct by written order, that a person must take any of the actions described in (a)-(c).	Environmental Health Officer	where council is the registration authority	City Development



Food Act 1984	s.19AA(4)(c)	Power to direct, in an order made under s.19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises.	Coordinator Health Services	Note: the power to direct the matters under s19AA(4)(a) and (b) not capable of delegation and so such directions must be made by Council resolution	City Development
Food Act 1984	s.19AA(4)(c)	Power to direct, in an order made under s.19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises.	Senior Environmental Health Officer	Note: the power to direct the matters under s19AA(4)(a) and (b) not capable of delegation and so such directions must be made by Council resolution	City Development
Food Act 1984	s.19AA(4)(c)	Power to direct, in an order made under s.19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises.	Environmental Health Officer	Note: the power to direct the matters under s19AA(4)(a) and (b) not capable of delegation and so such directions must be made by Council resolution	City Development
Food Act 1984	s.19AA(7)	duty to revoke order issued under s.19AA and give written notice of revocation, if satisfied that the order has been complied with.	Coordinator Health Services	where council is the registration authority	City Development
Food Act 1984	s.19AA(7)	duty to revoke order issued under s.19AA and give written notice of revocation, if satisfied that the order has been complied with.	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.19AA(7)	duty to revoke order issued under s.19AA and give written notice of revocation, if satisfied that the order has been complied with.	Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.19CB(4)(b)	power to request copy of records	Coordinator Health Services	where council is the registration authority	City Development

Food Act 1984	s.19CB(4)(b)	power to request copy of records	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.19CB(4)(b)	power to request copy of records	Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.19E(1)(d)	power to request a copy of the food safety program	Coordinator Health Services	where Council is the registration authority	City Development
Food Act 1984	s.19E(1)(d)	power to request a copy of the food safety program	Senior Environmental Health Officer	where Council is the registration authority	City Development
Food Act 1984	s.19E(1)(d)	power to request a copy of the food safety program	Environmental Health Officer	where Council is the registration authority	City Development
Food Act 1984	s.19GB	power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	Coordinator Health Services	where council is the registration authority	City Development
Food Act 1984	s.19GB	power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.19GB	power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.19M(4)(a) & (5)	power to conduct a food safety audit and take actions where deficiencies are identified	Not Delegated	where council is the registration authority	City Development
Food Act 1984	s.19NA(1)	power to request food safety audit reports	Coordinator Health Services	where council is the registration authority	City Development

Food Act 1984	s.19NA(1)	power to request food safety audit reports	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.19NA(1)	power to request food safety audit reports	Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.19U(3)	power to waive and vary the costs of a food safety audit if there are special circumstances	Coordinator Health Services		City Development
Food Act 1984	s.19U(3)	power to waive and vary the costs of a food safety audit if there are special circumstances	Senior Environmental Health Officer		City Development
Food Act 1984	s.19UA	power to charge fees for conducting a food safety assessment or inspection	Coordinator Health Services	except for an assessment required by a declaration under section 19C or an inspection under sections 38B(1)(c) or 39.	City Development
Food Act 1984	s.19UA	power to charge fees for conducting a food safety assessment or inspection	Senior Environmental Health Officer	except for an assessment required by a declaration under section 19C or an inspection under sections 38B(1)(c) or 39.	City Development
Food Act 1984	s.19W	power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	Coordinator Health Services	where council is the registration authority	City Development
Food Act 1984	s.19W	power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.19W	power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	Environmental Health Officer	where council is the registration authority	City Development

Food Act 1984	s.19W(3)(a)	power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	Coordinator Health Services	where council is the registration authority	City Development
Food Act 1984	s.19W(3)(a)	power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.19W(3)(a)	power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.19W(3)(b)	power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	Coordinator Health Services	where council is the registration authority	City Development
Food Act 1984	s.19W(3)(b)	power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.19W(3)(b)	power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	---	power to register, renew or transfer registration	Coordinator Health Services	where council is the registration authority;  refusal to grant/renew/transfer registration must be ratified by Council or the CEO (see section 58A(2))	City Development

Food Act 1984	---	power to register, renew or transfer registration	Senior Environmental Health Officer	where council is the registration authority;  refusal to grant/renew/transfer registration must be ratified by Council or the CEO (see section 58A(2))	City Development
Food Act 1984	---	power to register, renew or transfer registration	Environmental Health Officer	where council is the registration authority;  refusal to grant/renew/transfer registration must be ratified by Council or the CEO (see section 58A(2))	City Development
Food Act 1984	s.38AA(5)	power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	Coordinator Health Services	where council is the registration authority	City Development
Food Act 1984	s.38AA(5)	power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.38AA(5)	power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.38AB(4)	power to fix a fee for the receipt of a notification under section 38AA in accordance with a declaration under subsection (1)	Coordinator Health Services	where council is the registration authority	City Development

Food Act 1984	s.38AB(4)	power to fix a fee for the receipt of a notification under section 38AA in accordance with a declaration under subsection (1)	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.38A(4)	power to request a copy of a completed food safety program template	Coordinator Health Services	where council is the registration authority	City Development
Food Act 1984	s.38A(4)	power to request a copy of a completed food safety program template	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.38A(4)	power to request a copy of a completed food safety program template	Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.38B(1)(a)	duty to assess the application and determine which class of food premises under section 19C the food premises belongs	Coordinator Health Services	where council is the registration authority	City Development
Food Act 1984	s.38B(1)(a)	duty to assess the application and determine which class of food premises under section 19C the food premises belongs	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.38B(1)(a)	duty to assess the application and determine which class of food premises under section 19C the food premises belongs	Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.38B(1)(b)	duty to ensure proprietor has complied with requirements of section 38A	Coordinator Health Services	where council is the registration authority	City Development
Food Act 1984	s.38B(1)(b)	duty to ensure proprietor has complied with requirements of section 38A	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.38B(1)(b)	duty to ensure proprietor has complied with requirements of section 38A	Environmental Health Officer	where council is the registration authority	City Development



Food Act 1984	s.38B(2)	duty to be satisfied of the matters in section 38B(2)(a)-(b)	Coordinator Health Services	where council is the registration authority	City Development
Food Act 1984	s.38B(2)	duty to be satisfied of the matters in section 38B(2)(a)-(b)	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.38B(2)	duty to be satisfied of the matters in section 38B(2)(a)-(b)	Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.38D(1)	duty to ensure compliance with the applicable provisions of section 38C and inspect the premises if required by section 39	Coordinator Health Services	where council is the registration authority	City Development
Food Act 1984	s.38D(1)	duty to ensure compliance with the applicable provisions of section 38C and inspect the premises if required by section 39	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.38D(1)	duty to ensure compliance with the applicable provisions of section 38C and inspect the premises if required by section 39	Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.38D(2)	duty to be satisfied of the matters in section 38D(2)(a)-(d)	Coordinator Health Services	where council is the registration authority	City Development
Food Act 1984	s.38D(2)	duty to be satisfied of the matters in section 38D(2)(a)-(d)	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.38D(2)	duty to be satisfied of the matters in section 38D(2)(a)-(d)	Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.38D(3)	power to request copies of any audit reports	Coordinator Health Services	where council is the registration authority	City Development

Food Act 1984	s.38D(3)	power to request copies of any audit reports	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.38D(3)	power to request copies of any audit reports	Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.38E(2)	power to register the food premises on a conditional basis	Coordinator Health Services	where council is the registration authority;  not exceeding the prescribed time limit defined under subsection (5).	City Development
Food Act 1984	s.38E(2)	power to register the food premises on a conditional basis	Senior Environmental Health Officer	where council is the registration authority;  not exceeding the prescribed time limit defined under subsection (5).	City Development
Food Act 1984	s.38E(2)	power to register the food premises on a conditional basis	Environmental Health Officer	where council is the registration authority;  not exceeding the prescribed time limit defined under subsection (5).	City Development
Food Act 1984	s.38E(4)	duty to register the food premises when conditions are satisfied	Coordinator Health Services	where council is the registration authority	City Development
Food Act 1984	s.38E(4)	duty to register the food premises when conditions are satisfied	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.38E(4)	duty to register the food premises when conditions are satisfied	Environmental Health Officer	where council is the registration authority	City Development

Food Act 1984	s.38F(3)(b)	power to require proprietor to comply with requirements of this Act	Coordinator Health Services	where council is the registration authority	City Development
Food Act 1984	s.38F(3)(b)	power to require proprietor to comply with requirements of this Act	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.38F(3)(b)	power to require proprietor to comply with requirements of this Act	Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.39A	power to register, renew or transfer food premises despite minor defects	Coordinator Health Services	where council is the registration authority;  only if satisfied of matters in subsections (2)(a)-(c)	City Development
Food Act 1984	s.39A	power to register, renew or transfer food premises despite minor defects	Senior Environmental Health Officer	where council is the registration authority;  only if satisfied of matters in subsections (2)(a)-(c)	City Development
Food Act 1984	s.39A	power to register, renew or transfer food premises despite minor defects	Environmental Health Officer	where council is the registration authority;  only if satisfied of matters in subsections (2)(a)-(c)	City Development
Food Act 1984	s.40(2)	power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the <i>Public Health and Wellbeing Act 2008</i>	Coordinator Health Services		City Development
Food Act 1984	s.40(2)	power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the <i>Public Health and Wellbeing Act 2008</i>	Senior Environmental Health Officer		City Development

Food Act 1984	s.40(2)	power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the <i>Public Health and Wellbeing Act 2008</i>	Environmental Health Officer		City Development
Food Act 1984	s.40C(2)	power to grant or renew the registration of food premises for a period of less than 1 year	Coordinator Health Services	where council is the registration authority	City Development
Food Act 1984	s.40C(2)	power to grant or renew the registration of food premises for a period of less than 1 year	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.40C(2)	power to grant or renew the registration of food premises for a period of less than 1 year	Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.40D(1)	power to suspend or revoke the registration of food premises	Coordinator Health Services	where council is the registration authority	City Development
Food Act 1984	s.40D(1)	power to suspend or revoke the registration of food premises	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.40D(1)	power to suspend or revoke the registration of food premises	Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.43F(6)	duty to be satisfied that registration requirements under Division 3 have been met prior to registering, transferring or renewing registration of a component of a food business	Coordinator Health Services	where council is the registration authority	City Development
Food Act 1984	s.43F(6)	duty to be satisfied that registration requirements under Division 3 have been met prior to registering, transferring or renewing registration of a component of a food business	Senior Environmental Health Officer	where council is the registration authority	City Development

Food Act 1984	s.43F(6)	duty to be satisfied that registration requirements under Division 3 have been met prior to registering, transferring or renewing registration of a component of a food business	Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.43F(7)	power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	Coordinator Health Services	where council is the registration authority	City Development
Food Act 1984	s.43F(7)	power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	Senior Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.43F(7)	power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	Environmental Health Officer	where council is the registration authority	City Development
Food Act 1984	s.46(5)	power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	Coordinator Health Services	where council is the registration authority	City Development
Food Act 1984	s.46(5)	power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	Senior Environmental Health Officer	where council is the registration authority	City Development

<b>ACT / REGULATION</b>	<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	<b>DIVISION</b>
Heritage Act 1995	s.84(2)	power to sub-delegate Executive Directors's function	Environmental Health Officer	must obtain Executive Director's written consent first.	City Development



<b>ACT / REGULATION</b>	<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	<b>DIVISION</b>
Planning and Environment Act 1987	s.4B	power to prepare an amendment to the Victoria Planning Provisions	General Manager City Development	if authorised by the Minister	City Development
Planning and Environment Act 1987	s.4B	power to prepare an amendment to the Victoria Planning Provisions	Manager Planning Services	if authorised by the Minister	City Development
Planning and Environment Act 1987	s.4B	power to prepare an amendment to the Victoria Planning Provisions	Coordinator Strategic Planning	if authorised by the Minister	City Development
Planning and Environment Act 1987	s.4B	power to prepare an amendment to the Victoria Planning Provisions	Coordinator Statutory Planning	if authorised by the Minister	City Development
Planning and Environment Act 1987	s.4G	function of receiving prescribed documents and a copy of the Victoria Planning Provisions from the Minister	General Manager City Development		City Development
Planning and Environment Act 1987	s.4G	function of receiving prescribed documents and a copy of the Victoria Planning Provisions from the Minister	Manager Planning Services		City Development
Planning and Environment Act 1987	s.4G	function of receiving prescribed documents and a copy of the Victoria Planning Provisions from the Minister	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.4G	function of receiving prescribed documents and a copy of the Victoria Planning Provisions from the Minister	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.4H	duty to make amendment to Victoria Planning Provisions available	Manager Planning Services		City Development
Planning and Environment Act 1987	s.4H	duty to make amendment to Victoria Planning Provisions available	General Manager City Development		City Development
Planning and Environment Act 1987	s.4I	duty to keep Victoria Planning Provisions and other documents available	General Manager City Development		City Development
Planning and Environment Act 1987	s.4I	duty to keep Victoria Planning Provisions and other documents available	Manager Planning Services		City Development

Planning and Environment Act 1987	s.8A(2)	power to prepare amendments to the planning scheme where the Minister has given consent under s.8A			General
Planning and Environment Act 1987	s.8A(3)	power to apply to Minister to prepare an amendment to the planning scheme	General Manager City Development		City Development
Planning and Environment Act 1987	s.8A(3)	power to apply to Minister to prepare an amendment to the planning scheme	Manager Planning Services		City Development
Planning and Environment Act 1987	s.8A(3)	power to apply to Minister to prepare an amendment to the planning scheme	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.8A(3)	power to apply to Minister to prepare an amendment to the planning scheme	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.8A(3)	power to apply to Minister to prepare an amendment to the planning scheme	General Manager City Development		City Development
Planning and Environment Act 1987	s.8A(5)	function of receiving notice of the Minister's decision			General
Planning and Environment Act 1987	s. 8A(7)	power to prepare the amendments specified in the application without the Minister's authorisation if no response received after 10 business days.			General
Planning and Environment Act 1987	s.8B(2)	power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district.			General
Planning and Environment Act 1987	s.12(3)	power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	General Manager City Development		City Development
Planning and Environment Act 1987	s.12(3)	power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	Manager Planning Services		City Development
Planning and Environment Act 1987	s.12(3)	power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	Coordinator Strategic Planning		City Development

Planning and Environment Act 1987	s.12(3)	power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.12(3)	power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.12A(1)	duty to prepare a municipal strategic statement (including power to prepare a municipal strategic statement under s.19 of the <i>Planning and Environment (Planning Schemes) Act 1996</i> )	General Manager City Development		City Development
Planning and Environment Act 1987	s.12A(1)	duty to prepare a municipal strategic statement (including power to prepare a municipal strategic statement under s.19 of the <i>Planning and Environment (Planning Schemes) Act 1996</i> )	Manager Planning Services		City Development
Planning and Environment Act 1987	s.12B(1)	duty to review planning scheme	General Manager City Development		City Development
Planning and Environment Act 1987	s.12B(1)	duty to review planning scheme	Manager Planning Services		City Development
Planning and Environment Act 1987	s.12B(2)	duty to review planning scheme at direction of Minister	General Manager City Development		City Development
Planning and Environment Act 1987	s.12B(2)	duty to review planning scheme at direction of Minister	Manager Planning Services		City Development
Planning and Environment Act 1987	s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	General Manager City Development		City Development
Planning and Environment Act 1987	s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	Manager Planning Services		City Development
Planning and Environment Act 1987	s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	Coordinator Strategic Planning		City Development

Planning and Environment Act 1987	s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.14	duties of a Responsible Authority as set out in subsections (a) to (d)	General Manager City Development		City Development
Planning and Environment Act 1987	s.14	duties of a Responsible Authority as set out in subsections (a) to (d)	Manager Planning Services		City Development
Planning and Environment Act 1987	s.14	duties of a Responsible Authority as set out in subsections (a) to (d)	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.14	duties of a Responsible Authority as set out in subsections (a) to (d)	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.14	duties of a Responsible Authority as set out in subsections (a) to (d)	Statutory Planner		City Development
Planning and Environment Act 1987	s.14	duties of a Responsible Authority as set out in subsections (a) to (d)	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.14	duties of a Responsible Authority as set out in subsections (a) to (d)	Planning Officer		City Development
Planning and Environment Act 1987	s.14	duties of a Responsible Authority as set out in subsections (a) to (d)	Statutory Planning Compliance Officer		City Development
Planning and Environment Act 1987	s.14	duties of a Responsible Authority as set out in subsections (a) to (d)	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.14	duties of a Responsible Authority as set out in subsections (a) to (d)	Strategic Planner		City Development
Planning and Environment Act 1987	s.14	duties of a Responsible Authority as set out in subsections (a) to (d)	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.17(1)	duty of giving copy amendment to the planning scheme	General Manager City Development		City Development
Planning and Environment Act 1987	s.17(1)	duty of giving copy amendment to the planning scheme	Manager Planning Services		City Development
Planning and Environment Act 1987	s.17(1)	duty of giving copy amendment to the planning scheme	Coordinator Strategic Planning		City Development

Planning and Environment Act 1987	s.17(1)	duty of giving copy amendment to the planning scheme	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.17(1)	duty of giving copy amendment to the planning scheme	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.17(1)	duty of giving copy amendment to the planning scheme	Strategic Planner		City Development
Planning and Environment Act 1987	s.17(1)	duty of giving copy amendment to the planning scheme	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.17(2)	duty of giving copy s.173 agreement	General Manager City Development		City Development
Planning and Environment Act 1987	s.17(2)	duty of giving copy s.173 agreement	Manager Planning Services		City Development
Planning and Environment Act 1987	s.17(2)	duty of giving copy s.173 agreement	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.17(2)	duty of giving copy s.173 agreement	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.17(2)	duty of giving copy s.173 agreement	Strategic Planner		City Development
Planning and Environment Act 1987	s.17(2)	duty of giving copy s.173 agreement	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.17(2)	duty of giving copy s.173 agreement	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.17(3)	duty of giving copy amendment , explanatory report and relevant documents to the Minister within 10 business days.			City Development
Planning and Environment Act 1987	s.18	duty to make amendment etc. available	General Manager City Development		City Development
Planning and Environment Act 1987	s.18	duty to make amendment etc. available	Manager Planning Services		City Development
Planning and Environment Act 1987	s.18	duty to make amendment etc. available	Coordinator Strategic Planning		City Development

Planning and Environment Act 1987	s.18	duty to make amendment etc. available	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.18	duty to make amendment etc. available	Strategic Planner		City Development
Planning and Environment Act 1987	s.18	duty to make amendment etc. available	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.18	duty to make amendment etc. available	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.19	function of receiving notice of preparation of an amendment to a planning scheme	General Manager City Development	where Council is not the planning authority and the amendmant affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.	City Development
Planning and Environment Act 1988	s.19	function of receiving notice of preparation of an amendment to a planning scheme	Manager Planning Services		City Development



Planning and Environment Act 1989	s.19	function of receiving notice of preparation of an amendment to a planning scheme	Coordinator Urban Growth	where Council is not the planning authority and the amendmant affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.	City Development
Planning and Environment Act 1990	s.19	function of receiving notice of preparation of an amendment to a planning scheme	Coordinator Strategic Planning	where Council is not the planning authority and the amendmant affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.	City Development
Planning and Environment Act 1991	s.19	function of receiving notice of preparation of an amendment to a planning scheme	Coordinator Statutory Planning	where Council is not the planning authority and the amendmant affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.	City Development

Planning and Environment Act 1992	s.19	function of receiving notice of preparation of an amendment to a planning scheme	Senior Strategic Planner	where Council is not the planning authority and the amendmant affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.	City Development
Planning and Environment Act 1993	s.19	function of receiving notice of preparation of an amendment to a planning scheme	Senior Strategic Planner	where Council is not the planning authority and the amendmant affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.	City Development
Planning and Environment Act 1987	s.19	power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s.19 to a planning scheme	General Manager City Development		City Development

Planning and Environment Act 1987	s.19	power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s.19 to a planning scheme	Manager Planning Services		City Development
Planning and Environment Act 1987	s.19	power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s.19 to a planning scheme	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.19	power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s.19 to a planning scheme	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.20(1)	power to apply to Minister for exemption from the requirements of s.20	General Manager City Development		City Development
Planning and Environment Act 1987	s.20(1)	power to apply to Minister for exemption from the requirements of s.19	Manager Planning Services		City Development

Planning and Environment Act 1987	s.20(1)	power to request the Minister for Planning to exempt the planning authority from any of the requirements of section 19	General Manager City Development		City Development
Planning and Environment Act 1987	s.20(1)	power to request the Minister for Planning to exempt the planning authority from any of the requirements of section 19	Manager Planning Services		City Development
Planning and Environment Act 1987	s.20(1)	power to request the Minister for Planning to exempt the planning authority from any of the requirements of section 19	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.20(1)	power to apply to Minister for exemption from the requirements of s.19	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.20A	Power to request the Minister for Planning to determine a prescribed amendment	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.20A	Power to request the Minister for Planning to determine a prescribed amendment	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.20A	Power to request the Minister for Planning to determine a prescribed amendment	General Manager City Development		City Development
Planning and Environment Act 1987	s.20A	Power to request the Minister for Planning to determine a prescribed amendment	Manager Planning Services		City Development
Planning and Environment Act 1987	s.21A(4)	duty to publish notice in accordance with section	General Manager City Development		City Development
Planning and Environment Act 1987	s.21A(4)	duty to publish notice in accordance with section	Manager Planning Services		City Development

Planning and Environment Act 1987	s.21A(4)	duty to publish notice in accordance with section	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.21A(4)	duty to publish notice in accordance with section	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.21A(4)	duty to publish notice in accordance with section	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.21A(4)	duty to publish notice in accordance with section	Strategic Planner		City Development
Planning and Environment Act 1987	s.21A(4)	duty to publish notice in accordance with section	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.21(2)	duty to make submissions available	Manager Planning Services		City Development
Planning and Environment Act 1987	s.21(2)	duty to make submissions available	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.21(2)	duty to make submissions available	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.21(2)	duty to make submissions available	Strategic Planner		City Development
Planning and Environment Act 1987	s.21(2)	duty to make submissions available	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.23(1)(b)	duty to refer submissions which request a change to the amendment to a panel	Manager Planning Services		City Development
Planning and Environment Act 1987	s.23(1)(b)	duty to refer submissions which request a change to the amendment to a panel	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.23(1)(b)	duty to refer submissions which request a change to the amendment to a panel	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.23(1)(b)	duty to refer submissions which request a change to the amendment to a panel	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.24	function to represent council and present a submission at a panel hearing (including a hearing referred to in s.96D)	General Manager City Development		City Development

Planning and Environment Act 1987	s.24	function to represent council and present a submission at a panel hearing (including a hearing referred to in s.96D)	Manager Planning Services		City Development
Planning and Environment Act 1987	s.24	function to represent council and present a submission at a panel hearing (including a hearing referred to in s.96D)	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.24	function to represent council and present a submission at a panel hearing (including a hearing referred to in s.96D)	Statutory Planner		City Development
Planning and Environment Act 1987	s.24	function to represent council and present a submission at a panel hearing (including a hearing referred to in s.96D)	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.24	function to represent council and present a submission at a panel hearing (including a hearing referred to in s.96D)	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.24	function to represent council and present a submission at a panel hearing (including a hearing referred to in s.96D)	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.24	function to represent council and present a submission at a panel hearing (including a hearing referred to in s.96D)	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.24	function to represent council and present a submission at a panel hearing (including a hearing referred to in s.96D)	Strategic Planner		City Development
Planning and Environment Act 1987	s.24	function to represent council and present a submission at a panel hearing (including a hearing referred to in s.96D)	Strategic Planning Officer		City Development



Planning and Environment Act 1987	s.24	function to represent council and present a submission at a panel hearing (including a hearing referred to in s.96D)	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.26(1)	power to make report available for inspection	General Manager City Development		City Development
Planning and Environment Act 1987	s.26(1)	power to make report available for inspection	Manager Planning Services		City Development
Planning and Environment Act 1987	s.26(1)	power to make report available for inspection	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.26(1)	power to make report available for inspection	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.26(1)	power to make report available for inspection	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.26(1)	power to make report available for inspection	Strategic Planner		City Development
Planning and Environment Act 1987	s.26(1)	power to make report available for inspection	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.26(1)	power to make report available for inspection	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.26(2)	duty to keep report of panel available for inspection	General Manager City Development		City Development
Planning and Environment Act 1987	s.26(2)	duty to keep report of panel available for inspection	Manager Planning Services		City Development
Planning and Environment Act 1987	s.26(2)	duty to keep report of panel available for inspection	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.26(2)	duty to keep report of panel available for inspection	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.26(2)	duty to keep report of panel available for inspection	Statutory Planner		City Development
Planning and Environment Act 1987	s.26(2)	duty to keep report of panel available for inspection	Statutory Planning Enforcement Officer		City Development

Planning and Environment Act 1987	s.26(2)	duty to keep report of panel available for inspection	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.26(2)	duty to keep report of panel available for inspection	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.26(2)	duty to keep report of panel available for inspection	Strategic Planner		City Development
Planning and Environment Act 1987	s.26(2)	duty to keep report of panel available for inspection	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.26(2)	duty to keep report of panel available for inspection	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.27(2)	power to apply for exemption if panel's report not received	General Manager City Development		City Development
Planning and Environment Act 1987	s.28	duty to notify the Minister if abandoning an amendment	General Manager City Development	Note; the power to make a decision to abandon an amendment cannot be delegated	City Development
Planning and Environment Act 1987	s.28	duty to notify the Minister if abandoning an amendment	Manager Planning Services	Note; the power to make a decision to abandon an amendment cannot be delegated	City Development
Planning and Environment Act 1987	s.28	duty to notify the Minister if abandoning an amendment	Coordinator Statutory Planning	Note; the power to make a decision to abandon an amendment cannot be delegated	City Development
Planning and Environment Act 1987	s.28	duty to notify the Minister if abandoning an amendment	Coordinator Strategic Planning	Note; the power to make a decision to abandon an amendment cannot be delegated	City Development
Planning and Environment Act 1987	s.30(4)(a)	duty to say if amendment has lapsed	General Manager City Development		City Development
Planning and Environment Act 1987	s.30(4)(a)	duty to say if amendment has lapsed	Manager Planning Services		City Development

Planning and Environment Act 1987	s.30(4)(a)	duty to say if amendment has lapsed	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.30(4)(b)	duty to provide information in writing upon request	General Manager City Development		City Development
Planning and Environment Act 1987	s.30(4)(b)	duty to provide information in writing upon request	Manager Planning Services		City Development
Planning and Environment Act 1987	s.30(4)(b)	duty to provide information in writing upon request	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.30(4)(b)	duty to provide information in writing upon request	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.30(4)(b)	duty to provide information in writing upon request	Strategic Planner		City Development
Planning and Environment Act 1987	s.30(4)(b)	duty to provide information in writing upon request	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.32(2)	duty to give more notice if required	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.33(1)	duty to give more notice of changes to an amendment	General Manager City Development		City Development
Planning and Environment Act 1987	s.33(1)	duty to give more notice of changes to an amendment	Manager Planning Services		City Development
Planning and Environment Act 1987	s.33(1)	duty to give more notice of changes to an amendment	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.33(1)	duty to give more notice of changes to an amendment	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.33(1)	duty to give more notice of changes to an amendment	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.33(1)	duty to give more notice of changes to an amendment	Strategic Planner		City Development
Planning and Environment Act 1987	s.33(1)	duty to give more notice of changes to an amendment	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.36(2)	duty to give notice of approval of amendment	General Manager City Development		City Development

Planning and Environment Act 1987	s.36(2)	duty to give notice of approval of amendment	Manager Planning Services		City Development
Planning and Environment Act 1987	s.36(2)	duty to give notice of approval of amendment	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.36(2)	duty to give notice of approval of amendment	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.36(2)	duty to give notice of approval of amendment	Strategic Planner		City Development
Planning and Environment Act 1987	s.36(2)	duty to give notice of approval of amendment	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.36(2)	duty to give notice of approval of amendment	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.36(2)	duty to give notice of approval of amendment	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.38(5)	duty to give notice of revocation of an amendment	General Manager City Development		City Development
Planning and Environment Act 1987	s.38(5)	duty to give notice of revocation of an amendment	Manager Planning Services		City Development
Planning and Environment Act 1987	s.38(5)	duty to give notice of revocation of an amendment	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.38(5)	duty to give notice of revocation of an amendment	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.38(5)	duty to give notice of revocation of an amendment	Strategic Planner		City Development
Planning and Environment Act 1987	s.38(5)	duty to give notice of revocation of an amendment	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.38(5)	duty to give notice of revocation of an amendment	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.38(5)	duty to give notice of revocation of an amendment	Coordinator Statutory Planning		City Development

Planning and Environment Act 1987	s.39	function of being a party to a proceeding commenced under s.39 and duty to comply with determination by VCAT	General Manager City Development		City Development
Planning and Environment Act 1987	s.39	function of being a party to a proceeding commenced under s.39 and duty to comply with determination by VCAT	Manager Planning Services		City Development
Planning and Environment Act 1987	s.39	function of being a party to a proceeding commenced under s.39 and duty to comply with determination by VCAT	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.39	function of being a party to a proceeding commenced under s.39 and duty to comply with determination by VCAT	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.39	function of being a party to a proceeding commenced under s.39 and duty to comply with determination by VCAT	Strategic Planner		City Development
Planning and Environment Act 1987	s.39	function of being a party to a proceeding commenced under s.39 and duty to comply with determination by VCAT	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.39	function of being a party to a proceeding commenced under s.39 and duty to comply with determination by VCAT	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.39	function of being a party to a proceeding commenced under s.39 and duty to comply with determination by VCAT	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.40(1)	function of lodging copy of approved amendment	General Manager City Development		City Development
Planning and Environment Act 1987	s.40(1)	function of lodging copy of approved amendment	Manager Planning Services		City Development

Planning and Environment Act 1987	s.40(1)	function of lodging copy of approved amendment	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.40(1)	function of lodging copy of approved amendment	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.40(1)	function of lodging copy of approved amendment	Strategic Planner		City Development
Planning and Environment Act 1987	s.40(1)	function of lodging copy of approved amendment	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.40(1)	function of lodging copy of approved amendment	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.40(1)	function of lodging copy of approved amendment	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.41	duty to make approved amendment available	General Manager City Development		City Development
Planning and Environment Act 1987	s.41	duty to make approved amendment available	Manager Planning Services		City Development
Planning and Environment Act 1987	s.41	duty to make approved amendment available	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.41	duty to make approved amendment available	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.41	duty to make approved amendment available	Strategic Planner		City Development
Planning and Environment Act 1987	s.41	duty to make approved amendment available	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.41	duty to make approved amendment available	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.41	duty to make approved amendment available	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.42	duty to make copy of planning scheme available	General Manager City Development		City Development
Planning and Environment Act 1987	s.42	duty to make copy of planning scheme available	Manager Planning Services		City Development
Planning and Environment Act 1987	s.42	duty to make copy of planning scheme available	Coordinator Statutory Planning		City Development



Planning and Environment Act 1987	s.42	duty to make copy of planning scheme available	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.42	duty to make copy of planning scheme available	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.42	duty to make copy of planning scheme available	Strategic Planner		City Development
Planning and Environment Act 1987	s.42	duty to make copy of planning scheme available	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.42	duty to make copy of planning scheme available	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.46AS(ac)	power to request the Growth Areas Authority to provide advice on any matter relating to land in Victoria or an objective of planning in Victoria			City Development
Planning and Environment Act 1987	s.46GF	duty to comply with directions issued by the Minister	General Manager City Development		City Development
Planning and Environment Act 1988	s.46GF	duty to comply with directions issued by the Minister	Manager Planning Services		City Development
Planning and Environment Act 1989	s.46GF	duty to comply with directions issued by the Minister	Coordinator Statutory Planning		City Development
Planning and Environment Act 1990	s.46GF	duty to comply with directions issued by the Minister	Coordinator Strategic Planning		City Development
Planning and Environment Act 1991	s.46GF	duty to comply with directions issued by the Minister	Senior Strategic Planner		City Development

Planning and Environment Act 1992	s.46GF	duty to comply with directions issued by the Minister	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.46GG	duty to include a condition in a permit relating to matters set out in s.46GG(c) and (d)	General Manager City Development		City Development
Planning and Environment Act 1988	s.46GG	duty to include a condition in a permit relating to matters set out in s.46GG(c) and (d)	Manager Planning Services		City Development
Planning and Environment Act 1989	s.46GG	duty to include a condition in a permit relating to matters set out in s.46GG(c) and (d)	Coordinator Statutory Planning		City Development
Planning and Environment Act 1990	s.46GG	duty to include a condition in a permit relating to matters set out in s.46GG(c) and (d)	Coordinator Strategic Planning		City Development
Planning and Environment Act 1991	s.46GG	duty to include a condition in a permit relating to matters set out in s.46GG(c) and (d)	Senior Strategic Planner		City Development
Planning and Environment Act 1992	s.46GG	duty to include a condition in a permit relating to matters set out in s.46GG(c) and (d)	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.46GH(1)	power to require the payment of an amount of infrastructure levy to be secured to Council's satisfaction	General Manager City Development	where council is a collecting agency	City Development

Planning and Environment Act 1987	s.46GH(1)	power to require the payment of an amount of infrastructure levy to be secured to Council's satisfaction	Manager Planning Services	where council is a collecting agency	City Development
Planning and Environment Act 1987	s.46GH(1)	power to require the payment of an amount of infrastructure levy to be secured to Council's satisfaction	Coordinator Statutory Planning	where council is a collecting agency	City Development
Planning and Environment Act 1987	s.46GH(1)	power to require the payment of an amount of infrastructure levy to be secured to Council's satisfaction	Coordinator Strategic Planning	where council is a collecting agency	City Development
Planning and Environment Act 1988	s.46GH(1)	power to require the payment of an amount of infrastructure levy to be secured to Council's satisfaction	Senior Strategic Planner	where council is a collecting agency	City Development
Planning and Environment Act 1989	s.46GH(1)	power to require the payment of an amount of infrastructure levy to be secured to Council's satisfaction	Urban Growth Project Officer	where council is a collecting agency	City Development
Planning and Environment Act 1987	s.46GH(2)	power to accept the provision of land, works, services or facilities in part or full satisfaction of the amount of infrastructure levy payable	General Manager City Development	where council is a collecting agency	City Development
Planning and Environment Act 1988	s.46GH(2)	power to accept the provision of land, works, services or facilities in part or full satisfaction of the amount of infrastructure levy payable	Manager Planning Services	where council is a collecting agency	City Development
Planning and Environment Act 1989	s.46GH(2)	power to accept the provision of land, works, services or facilities in part or full satisfaction of the amount of infrastructure levy payable	Coordinator Statutory Planning	where council is a collecting agency	City Development
Planning and Environment Act 1990	s.46GH(2)	power to accept the provision of land, works, services or facilities in part or full satisfaction of the amount of infrastructure levy payable	Coordinator Strategic Planning	where council is a collecting agency	City Development

Planning and Environment Act 1991	s.46GH(2)	power to accept the provision of land, works, services or facilities in part or full satisfaction of the amount of infrastructure levy payable	Senior Strategic Planner	where council is a collecting agency	City Development
Planning and Environment Act 1992	s.46GH(2)	power to accept the provision of land, works, services or facilities in part or full satisfaction of the amount of infrastructure levy payable	Urban Growth Project Officer	where council is a collecting agency	City Development
Planning and Environment Act 1987	s.46GH(3)	duty to obtain the agreement of the relevant development agency or agencies specified in the approved infrastructure contributions plan before accepting the provision of land, works, services or facilities by the applicant	General Manager City Development	where council is a collecting agency	City Development
Planning and Environment Act 1987	s.46GH(3)	duty to obtain the agreement of the relevant development agency or agencies specified in the approved infrastructure contributions plan before accepting the provision of land, works, services or facilities by the applicant	Manager Planning Services	where council is a collecting agency	City Development
Planning and Environment Act 1987	s.46GH(3)	duty to obtain the agreement of the relevant development agency or agencies specified in the approved infrastructure contributions plan before accepting the provision of land, works, services or facilities by the applicant	Coordinator Statutory Planning	where council is a collecting agency	City Development
Planning and Environment Act 1987	s.46GH(3)	duty to obtain the agreement of the relevant development agency or agencies specified in the approved infrastructure contributions plan before accepting the provision of land, works, services or facilities by the applicant	Coordinator Strategic Planning	where council is a collecting agency	City Development

Planning and Environment Act 1987	s.46GH(3)	duty to obtain the agreement of the relevant development agency or agencies specified in the approved infrastructure contributions plan before accepting the provision of land, works, services or facilities by the applicant	Senior Strategic Planner	where council is a collecting agency	City Development
Planning and Environment Act 1987	s.46GH(3)	duty to obtain the agreement of the relevant development agency or agencies specified in the approved infrastructure contributions plan before accepting the provision of land, works, services or facilities by the applicant	Urban Growth Project Officer	where council is a collecting agency	City Development
Planning and Environment Act 1987	s.46GI(1)	duty to keep proper accounts of any amount of infrastructure levy paid to it as a collecting agency or a development agency under part 2 of the <i>Planning and Environment Act 1987</i>	General Manager City Development	must be done in accordance with <i>Local Government Act 1989</i>	City Development
Planning and Environment Act 1987	s.46GI(1)	duty to keep proper accounts of any amount of infrastructure levy paid to it as a collecting agency or a development agency under part 2 of the <i>Planning and Environment Act 1987</i>	Manager Planning Services	must be done in accordance with <i>Local Government Act 1989</i>	City Development
Planning and Environment Act 1987	s.46GI(1)	duty to keep proper accounts of any amount of infrastructure levy paid to it as a collecting agency or a development agency under part 2 of the <i>Planning and Environment Act 1987</i>	Coordinator Strategic Planning	must be done in accordance with <i>Local Government Act 1989</i>	City Development
Planning and Environment Act 1987	s.46GI(1)	duty to keep proper accounts of any amount of infrastructure levy paid to it as a collecting agency or a development agency under part 2 of the <i>Planning and Environment Act 1987</i>	Senior Strategic Planner	must be done in accordance with <i>Local Government Act 1989</i>	City Development

Planning and Environment Act 1987	s.46GI(1)	duty to keep proper accounts of any amount of infrastructure levy paid to it as a collecting agency or a development agency under part 2 of the <i>Planning and Environment Act 1987</i>	Urban Growth Project Officer	must be done in accordance with <i>Local Government Act 1989</i>	City Development
Planning and Environment Act 1987	s.46GI(1)	duty to keep proper accounts of any amount of infrastructure levy paid to it as a collecting agency or a development agency under part 2 of the <i>Planning and Environment Act 1987</i>	Coordinator Statutory Planning	must be done in accordance with <i>Local Government Act 1989</i>	City Development
Planning and Environment Act 1987	s.46GI(2)	duty to forward to a development agency any part of an infrastructure levy paid to council which is imposed for plan preparation costs incurred by development agency or for carrying out of works, services or facilities on behalf of the development agency	General Manager City Development		City Development
Planning and Environment Act 1987	s.46GI(2)	duty to forward to a development agency any part of an infrastructure levy paid to council which is imposed for plan preparation costs incurred by development agency or for carrying out of works, services or facilities on behalf of the development agency	Manager Planning Services		City Development
Planning and Environment Act 1987	s.46GI(2)	duty to forward to a development agency any part of an infrastructure levy paid to council which is imposed for plan preparation costs incurred by development agency or for carrying out of works, services or facilities on behalf of the development agency	Coordinator Statutory Planning		City Development



Planning and Environment Act 1987	s.46GI(2)	duty to forward to a development agency any part of an infrastructure levy paid to council which is imposed for plan preparation costs incurred by development agency or for carrying out of works, services or facilities on behalf of the development agency	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.46GI(2)	duty to forward to a development agency any part of an infrastructure levy paid to council which is imposed for plan preparation costs incurred by development agency or for carrying out of works, services or facilities on behalf of the development agency	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.46GI(2)	duty to forward to a development agency any part of an infrastructure levy paid to council which is imposed for plan preparation costs incurred by development agency or for carrying out of works, services or facilities on behalf of the development agency	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.46GI(3)	duty to apply levy amount only in accordance with s.46GI(3) (a) and (b)	General Manager City Development		City Development
Planning and Environment Act 1987	s.46GI(3)	duty to apply levy amount only in accordance with s.46GI(3) (a) and (b)	Manager Planning Services		City Development
Planning and Environment Act 1987	s.46GI(3)	duty to apply levy amount only in accordance with s.46GI(3) (a) and (b)	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.46GI(3)	duty to apply levy amount only in accordance with s.46GI(3) (a) and (b)	Coordinator Strategic Planning		City Development

Planning and Environment Act 1987	s.46GI(3)	duty to apply levy amount only in accordance with s.46GI(3) (a) and (b)	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.46GI(3)	duty to apply levy amount only in accordance with s.46GI(3) (a) and (b)	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.46GI(4)	power to refund any amount of infrastructure levy paid to it as a development agency under Part 2 of the <i>Planning and Environment Act 1987</i> if satisfied that the development is not to proceed	General Manager City Development		City Development
Planning and Environment Act 1987	s.46GI(4)	power to refund any amount of infrastructure levy paid to it as a development agency under Part 2 of the <i>Planning and Environment Act 1987</i> if satisfied that the development is not to proceed	Manager Planning Services		City Development
Planning and Environment Act 1987	s.46GI(4)	power to refund any amount of infrastructure levy paid to it as a development agency under Part 2 of the <i>Planning and Environment Act 1987</i> if satisfied that the development is not to proceed	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.46GI(4)	power to refund any amount of infrastructure levy paid to it as a development agency under Part 2 of the <i>Planning and Environment Act 1987</i> if satisfied that the development is not to proceed	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.46GI(4)	power to refund any amount of infrastructure levy paid to it as a development agency under Part 2 of the <i>Planning and Environment Act 1987</i> if satisfied that the development is not to proceed	Senior Strategic Planner		City Development

Planning and Environment Act 1987	s.46GI(4)	power to refund any amount of infrastructure levy paid to it as a development agency under Part 2 of the <i>Planning and Environment Act 1987</i> if satisfied that the development is not to proceed	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.46GI(5)	duty to take action described in s.46GI(5)(c) – (e) where s.46GI(5)(a) and (b) applies.	General Manager City Development		City Development
Planning and Environment Act 1987	s.46GI(5)	duty to take action described in s.46GI(5)(c) – (e) where s.46GI(5)(a) and (b) applies.	Manager Planning Services		City Development
Planning and Environment Act 1987	s.46GI(5)	duty to take action described in s.46GI(5)(c) – (e) where s.46GI(5)(a) and (b) applies.	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.46GI(5)	duty to take action described in s.46GI(5)(c) – (e) where s.46GI(5)(a) and (b) applies.	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.46GI(5)	duty to take action described in s.46GI(5)(c) – (e) where s.46GI(5)(a) and (b) applies.	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.46GI(5)	duty to take action described in s.46GI(5)(c) – (e) where s.46GI(5)(a) and (b) applies.	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.46GL	power to recover any amount of infrastructure levy as a debt due to Council	General Manager City Development	Where council is a collecting agency	City Development

Planning and Environment Act 1987	s.46GL	power to recover any amount of infrastructure levy as a debt due to Council	Manager Planning Services	Where council is a collecting agency	City Development
Planning and Environment Act 1987	s.46GL	power to recover any amount of infrastructure levy as a debt due to Council	Coordinator Statutory Planning	Where council is a collecting agency	City Development
Planning and Environment Act 1987	s.46GL	power to recover any amount of infrastructure levy as a debt due to Council	Coordinator Strategic Planning	Where council is a collecting agency	City Development
Planning and Environment Act 1987	s.46GL	power to recover any amount of infrastructure levy as a debt due to Council	Senior Strategic Planner	Where council is a collecting agency	City Development
Planning and Environment Act 1987	s.46GL	power to recover any amount of infrastructure levy as a debt due to Council	Urban Growth Project Officer	Where council is a collecting agency	City Development
Planning and Environment Act 1987	s.46GM	duty to prepare report and give a report to the Minister	General Manager City Development	where council is a collecting agency or development agency	City Development
Planning and Environment Act 1987	s.46GM	duty to prepare report and give a report to the Minister	Manager Planning Services	where council is a collecting agency or development agency	City Development
Planning and Environment Act 1987	s.46GM	duty to prepare report and give a report to the Minister	Coordinator Statutory Planning	where council is a collecting agency or development agency	City Development

Planning and Environment Act 1987	s.46GM	duty to prepare report and give a report to the Minister	Coordinator Strategic Planning	where council is a collecting agency or development agency	City Development
Planning and Environment Act 1987	s.46GM	duty to prepare report and give a report to the Minister	Senior Strategic Planner	where council is a collecting agency or development agency	City Development
Planning and Environment Act 1987	s.46GM	duty to prepare report and give a report to the Minister	Urban Growth Project Officer	where council is a collecting agency or development agency	City Development
Planning and Environment Act 1987	s.46N(1)	duty to include condition in permit regarding payment of development infrastructure levy	General Manager City Development		City Development
Planning and Environment Act 1987	s.46N(1)	duty to include condition in permit regarding payment of development infrastructure levy	Manager Planning Services		City Development
Planning and Environment Act 1987	s.46N(1)	duty to include condition in permit regarding payment of development infrastructure levy	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.46N(1)	duty to include condition in permit regarding payment of development infrastructure levy	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.46N(1)	duty to include condition in permit regarding payment of development infrastructure levy	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.46N(1)	duty to include condition in permit regarding payment of development infrastructure levy	Statutory Planning Compliance Officer		City Development
Planning and Environment Act 1987	s.46N(1)	duty to include condition in permit regarding payment of development infrastructure levy	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.46N(1)	duty to include condition in permit regarding payment of development infrastructure levy	Statutory Planner		City Development

Planning and Environment Act 1987	s.46N(1)	duty to include condition in permit regarding payment of development infrastructure levy	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.46N(1)	duty to include condition in permit regarding payment of development infrastructure levy	Planning Officer		City Development
Planning and Environment Act 1987	s.46N(2)(c)	function of determining time and manner for receipt of development contributions levy	General Manager City Development		City Development
Planning and Environment Act 1987	s.46N(2)(c)	function of determining time and manner for receipt of development contributions levy	Manager Planning Services		City Development
Planning and Environment Act 1987	s.46N(2)(d)	power to enter into an agreement with the applicant regarding payment of development infrastructure levy	General Manager City Development		City Development
Planning and Environment Act 1987	s.46N(2)(d)	power to enter into an agreement with the applicant regarding payment of development infrastructure levy	Manager Planning Services		City Development
Planning and Environment Act 1987	s.46N(2)(d)	power to enter into an agreement with the applicant regarding payment of development infrastructure levy	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.46N(2)(d)	power to enter into an agreement with the applicant regarding payment of development infrastructure levy	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.46O(1)(a) & (2)(a)	power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	General Manager City Development		City Development
Planning and Environment Act 1987	s.46O(1)(a) & (2)(a)	power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	Manager Planning Services		City Development
Planning and Environment Act 1987	s.46O(1)(a) & (2)(a)	power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	Municipal Building Surveyor		City Development



Planning and Environment Act 1987	s.46O(1)(d) & (2)(d)	power to enter into agreement with the applicant regarding payment of community infrastructure levy	General Manager City Development		City Development
Planning and Environment Act 1987	s.46O(1)(d) & (2)(d)	power to enter into agreement with the applicant regarding payment of community infrastructure levy	Manager Planning Services		City Development
Planning and Environment Act 1987	s.46O(1)(d) & (2)(d)	power to enter into agreement with the applicant regarding payment of community infrastructure levy	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.46O(1)(d) & (2)(d)	power to enter into agreement with the applicant regarding payment of community infrastructure levy	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.46P(1)	power to require payment of amount of levy under s.46N or s.46O to be satisfactorily secured	General Manager City Development		City Development
Planning and Environment Act 1987	s.46P(1)	power to require payment of amount of levy under s.46N or s.46O to be satisfactorily secured	Manager Planning Services		City Development
Planning and Environment Act 1987	s.46P(2)	power to accept provision of land, works, services or facilities in part or full payment of levy payable	General Manager City Development		City Development
Planning and Environment Act 1987	s.46P(2)	power to accept provision of land, works, services or facilities in part or full payment of levy payable	Manager Planning Services		City Development
Planning and Environment Act 1987	s.46P(2)	power to accept provision of land, works, services or facilities in part or full payment of levy payable	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.46P(2)	power to accept provision of land, works, services or facilities in part or full payment of levy payable	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.46Q(1)	duty to keep proper accounts of levies paid	General Manager City Development		City Development
Planning and Environment Act 1987	s.46Q(1)	duty to keep proper accounts of levies paid	Manager Planning Services		City Development

Planning and Environment Act 1987	s.46Q(1A)	duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	General Manager City Development		City Development
Planning and Environment Act 1987	s.46Q(1A)	duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	Manager Planning Services		City Development
Planning and Environment Act 1987	s.46Q(2)	duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	General Manager City Development		City Development
Planning and Environment Act 1987	s.46Q(2)	duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	Manager Planning Services		City Development
Planning and Environment Act 1987	s.46Q(3)	power to refund any amount of levy paid if it is satisfied the development is not to proceed	General Manager City Development	only applies when levy is paid to Council as a 'development agency'	City Development
Planning and Environment Act 1987	s.46Q(3)	power to refund any amount of levy paid if it is satisfied the development is not to proceed	Manager Planning Services	only applies when levy is paid to Council as a 'development agency'	City Development
Planning and Environment Act 1987	s.46Q(4)(c)	duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the council or for the provision by the council of works, services or facilities in an area under s.46Q(4)(a)	General Manager City Development	must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister	City Development

Planning and Environment Act 1987	s.46Q(4)(c)	duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the council or for the provision by the council of works, services or facilities in an area under s.46Q(4)(a)	Manager Planning Services	must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister	City Development
Planning and Environment Act 1987	s.46Q(4)(d)	duty to submit to the Minister an amendment to the approved development contributions plan	General Manager City Development	must be done in accordance with Part 3	City Development
Planning and Environment Act 1987	s.46Q(4)(d)	duty to submit to the Minister an amendment to the approved development contributions plan	Manager Planning Services	must be done in accordance with Part 3	City Development
Planning and Environment Act 1987	s.46Q(4)(e)	duty to expend that amount on other works etc	General Manager City Development	with the consent of, and in the manner approved by, the Minister	City Development
Planning and Environment Act 1987	s.46Q(4)(e)	duty to expend that amount on other works etc	Manager Planning Services	with the consent of, and in the manner approved by, the Minister	City Development
Planning and Environment Act 1987	s.46QC	power to recover any amount of levy payable under Part 3B	General Manager City Development		City Development
Planning and Environment Act 1987	s.46QC	power to recover any amount of levy payable under Part 3B	Manager Planning Services		City Development
Planning and Environment Act 1987	s.46QD	duty to prepare report and give a report to the minister	General Manager City Development	where council is a collecting agency or development agency	City Development
Planning and Environment Act 1987	s.46QD	duty to prepare report and give a report to the minister	Manager Planning Services	where council is a collecting agency or development agency	City Development
Planning and Environment Act 1987	s.46QD	duty to prepare report and give a report to the minister	Coordinator Urban Growth	where council is a collecting agency or development agency	City Development
Planning and Environment Act 1987	s.46QD	duty to prepare report and give a report to the minister	Coordinator Strategic Planning	where council is a collecting agency or development agency	City Development

Planning and Environment Act 1987	s.46QD	duty to prepare report and give a report to the minister	Coordinator Statutory Planning	where council is a collecting agency or development agency	City Development
Planning and Environment Act 1987	s.46QD	duty to prepare report and give a report to the minister	Senior Strategic Planner	where council is a collecting agency or development agency	City Development
Planning and Environment Act 1987	s.46V(3)	duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available	Not Delegated		General
Planning and Environment Act 1987	s.46Y	duty to carry out works in conformity with the approved strategy plan	Not Delegated		General
Planning and Environment Act 1987	s.47	power to decide that an application for a planning permit does not comply with that Act	General Manager City Development		City Development
Planning and Environment Act 1987	s.47	power to decide that an application for a planning permit does not comply with that Act	Manager Planning Services		City Development
Planning and Environment Act 1987	s.47	power to decide that an application for a planning permit does not comply with that Act	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.47	power to decide that an application for a planning permit does not comply with that Act	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.47	power to decide that an application for a planning permit does not comply with that Act	Statutory Planner		City Development
Planning and Environment Act 1987	s.47	power to decide that an application for a planning permit does not comply with that Act	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.47	power to decide that an application for a planning permit does not comply with that Act	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.47	power to decide that an application for a planning permit does not comply with that Act	Senior Strategic Planner		City Development

Planning and Environment Act 1987	s.47	power to decide that an application for a planning permit does not comply with that Act	Strategic Planner		City Development
Planning and Environment Act 1987	s.47	power to decide that an application for a planning permit does not comply with that Act	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.47	power to decide that an application for a planning permit does not comply with that Act	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.47	power to decide that an application for a planning permit does not comply with that Act	Planning Officer		City Development
Planning and Environment Act 1987	s.47	power to decide that an application for a planning permit does not comply with that Act	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.49(1)	duty to keep a register of all applications for permits and determinations relating to permits	General Manager City Development		City Development
Planning and Environment Act 1987	s.49(1)	duty to keep a register of all applications for permits and determinations relating to permits	Manager Planning Services		City Development
Planning and Environment Act 1987	s.49(1)	duty to keep a register of all applications for permits and determinations relating to permits	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.49(1)	duty to keep a register of all applications for permits and determinations relating to permits	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.49(1)	duty to keep a register of all applications for permits and determinations relating to permits	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.49(1)	duty to keep a register of all applications for permits and determinations relating to permits	Strategic Planner		City Development

Planning and Environment Act 1987	s.49(1)	duty to keep a register of all applications for permits and determinations relating to permits	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.49(1)	duty to keep a register of all applications for permits and determinations relating to permits	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.49(1)	duty to keep a register of all applications for permits and determinations relating to permits	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.49(2)	duty to make register available for inspection	General Manager City Development		City Development
Planning and Environment Act 1987	s.49(2)	duty to make register available for inspection	Manager Planning Services		City Development
Planning and Environment Act 1987	s.49(2)	duty to make register available for inspection	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.49(2)	duty to make register available for inspection	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.49(2)	duty to make register available for inspection	Statutory Planner		City Development
Planning and Environment Act 1987	s.49(2)	duty to make register available for inspection	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.49(2)	duty to make register available for inspection	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.49(2)	duty to make register available for inspection	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.49(2)	duty to make register available for inspection	Strategic Planner		City Development
Planning and Environment Act 1987	s.49(2)	duty to make register available for inspection	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.49(2)	duty to make register available for inspection	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.49(2)	duty to make register available for inspection	Planning Officer		City Development
Planning and Environment Act 1987	s.49(2)	duty to make register available for inspection	Urban Growth Project Officer		City Development

Planning and Environment Act 1987	s.50(4)	duty to amend application	General Manager City Development		City Development
Planning and Environment Act 1987	s.50(4)	duty to amend application	Manager Planning Services		City Development
Planning and Environment Act 1987	s.50(4)	duty to amend application	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.50(4)	duty to amend application	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.50(4)	duty to amend application	Statutory Planner		City Development
Planning and Environment Act 1987	s.50(4)	duty to amend application	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.50(4)	duty to amend application	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.50(4)	duty to amend application	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.50(4)	duty to amend application	Strategic Planner		City Development
Planning and Environment Act 1987	s.50(4)	duty to amend application	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.50(4)	duty to amend application	Planning Officer		City Development
Planning and Environment Act 1987	s.50(4)	duty to amend application	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.50(5)	power to refuse to amend application	General Manager City Development		City Development
Planning and Environment Act 1987	s.50(5)	power to refuse to amend application	Manager Planning Services		City Development
Planning and Environment Act 1987	s.50(5)	power to refuse to amend application	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.50(5)	power to refuse to amend application	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.50(5)	power to refuse to amend application	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.50(5)	power to refuse to amend application	Statutory Planner		City Development



Planning and Environment Act 1987	s.50(5)	power to refuse to amend application	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.50(5)	power to refuse to amend application	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.50(5)	power to refuse to amend application	Strategic Planner		City Development
Planning and Environment Act 1987	s.50(5)	power to refuse to amend application	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.50(5)	power to refuse to amend application	Planning Officer		City Development
Planning and Environment Act 1987	s.50(5)	power to refuse to amend application	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.50(6)	duty to make note of amendment to application in register	General Manager City Development		City Development
Planning and Environment Act 1987	s.50(6)	duty to make note of amendment to application in register	Manager Planning Services		City Development
Planning and Environment Act 1987	s.50(6)	duty to make note of amendment to application in register	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.50(6)	duty to make note of amendment to application in register	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.50(6)	duty to make note of amendment to application in register	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.50(6)	duty to make note of amendment to application in register	Statutory Planner		City Development
Planning and Environment Act 1987	s.50(6)	duty to make note of amendment to application in register	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.50(6)	duty to make note of amendment to application in register	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.50(6)	duty to make note of amendment to application in register	Strategic Planner		City Development
Planning and Environment Act 1987	s.50(6)	duty to make note of amendment to application in register	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.50(6)	duty to make note of amendment to application in register	Planning Officer		City Development

Planning and Environment Act 1987	s.50(6)	duty to make note of amendment to application in register	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.50A(1)	power to make amendment to application	General Manager City Development		City Development
Planning and Environment Act 1987	s.50A(1)	power to make amendment to application	Manager Planning Services		City Development
Planning and Environment Act 1987	s.50A(1)	power to make amendment to application	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.50A(1)	power to make amendment to application	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.50A(1)	power to make amendment to application	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.50A(1)	power to make amendment to application	Statutory Planner		City Development
Planning and Environment Act 1987	s.50A(1)	power to make amendment to application	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.50A(1)	power to make amendment to application	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.50A(1)	power to make amendment to application	Strategic Planner		City Development
Planning and Environment Act 1987	s.50A(1)	power to make amendment to application	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.50A(1)	power to make amendment to application	Planning Officer		City Development
Planning and Environment Act 1987	s.50A(1)	power to make amendment to application	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.50A(3)	power to require applicant to notify owner and make a declaration that notice has been given	General Manager City Development		City Development
Planning and Environment Act 1987	s.50A(3)	power to require applicant to notify owner and make a declaration that notice has been given	Manager Planning Services		City Development
Planning and Environment Act 1987	s.50A(3)	power to require applicant to notify owner and make a declaration that notice has been given	Coordinator Statutory Planning		City Development

Planning and Environment Act 1987	s.50A(3)	power to require applicant to notify owner and make a declaration that notice has been given	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.50A(3)	power to require applicant to notify owner and make a declaration that notice has been given	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.50A(3)	power to require applicant to notify owner and make a declaration that notice has been given	Statutory Planner		City Development
Planning and Environment Act 1987	s.50A(3)	power to require applicant to notify owner and make a declaration that notice has been given	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.50A(3)	power to require applicant to notify owner and make a declaration that notice has been given	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.50A(3)	power to require applicant to notify owner and make a declaration that notice has been given	Strategic Planner		City Development
Planning and Environment Act 1987	s.50A(3)	power to require applicant to notify owner and make a declaration that notice has been given	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.50A(3)	power to require applicant to notify owner and make a declaration that notice has been given	Planning Officer		City Development
Planning and Environment Act 1987	s.50A(3)	power to require applicant to notify owner and make a declaration that notice has been given	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.50A(4)	duty to note amendment to application in register	General Manager City Development		City Development
Planning and Environment Act 1987	s.50A(4)	duty to note amendment to application in register	Manager Planning Services		City Development
Planning and Environment Act 1987	s.50A(4)	duty to note amendment to application in register	Coordinator Statutory Planning		City Development

Planning and Environment Act 1987	s.50A(4)	duty to note amendment to application in register	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.50A(4)	duty to note amendment to application in register	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.50A(4)	duty to note amendment to application in register	Statutory Planner		City Development
Planning and Environment Act 1987	s.50A(4)	duty to note amendment to application in register	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.50A(4)	duty to note amendment to application in register	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.50A(4)	duty to note amendment to application in register	Strategic Planner		City Development
Planning and Environment Act 1987	s.50A(4)	duty to note amendment to application in register	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.50A(4)	duty to note amendment to application in register	Planning Officer		City Development
Planning and Environment Act 1987	s.50A(4)	duty to note amendment to application in register	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.51	duty to make copy of application available for inspection	General Manager City Development		City Development
Planning and Environment Act 1987	s.51	duty to make copy of application available for inspection	Manager Planning Services		City Development
Planning and Environment Act 1987	s.51	duty to make copy of application available for inspection	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.51	duty to make copy of application available for inspection	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.51	duty to make copy of application available for inspection	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.51	duty to make copy of application available for inspection	Statutory Planner		City Development

Planning and Environment Act 1987	s.51	duty to make copy of application available for inspection	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.51	duty to make copy of application available for inspection	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.51	duty to make copy of application available for inspection	Strategic Planner		City Development
Planning and Environment Act 1987	s.51	duty to make copy of application available for inspection	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.51	duty to make copy of application available for inspection	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.51	duty to make copy of application available for inspection	Planning Officer		City Development
Planning and Environment Act 1987	s.51	duty to make copy of application available for inspection	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.52(1)(a)	duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	General Manager City Development		City Development
Planning and Environment Act 1987	s.52(1)(a)	duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Manager Planning Services		City Development
Planning and Environment Act 1987	s.52(1)(a)	duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.52(1)(a)	duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Senior Statutory Planner		City Development

Planning and Environment Act 1987	s.52(1)(a)	duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.52(1)(a)	duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Statutory Planner		City Development
Planning and Environment Act 1987	s.52(1)(a)	duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.52(1)(a)	duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.52(1)(a)	duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Strategic Planner		City Development
Planning and Environment Act 1987	s.52(1)(a)	duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.52(1)(a)	duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Planning Officer		City Development

Planning and Environment Act 1987	s.52(1)(a)	duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.52(1)(b)	duty to give notice of the application to other municipal councils where appropriate	General Manager City Development		City Development
Planning and Environment Act 1987	s.52(1)(b)	duty to give notice of the application to other municipal councils where appropriate	Manager Planning Services		City Development
Planning and Environment Act 1987	s.52(1)(b)	duty to give notice of the application to other municipal councils where appropriate	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.52(1)(b)	duty to give notice of the application to other municipal councils where appropriate	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.52(1)(b)	duty to give notice of the application to other municipal councils where appropriate	Statutory Planner		City Development
Planning and Environment Act 1987	s.52(1)(b)	duty to give notice of the application to other municipal councils where appropriate	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.52(1)(b)	duty to give notice of the application to other municipal councils where appropriate	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.52(1)(b)	duty to give notice of the application to other municipal councils where appropriate	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.52(1)(b)	duty to give notice of the application to other municipal councils where appropriate	Strategic Planner		City Development
Planning and Environment Act 1987	s.52(1)(b)	duty to give notice of the application to other municipal councils where appropriate	Strategic Planning Officer		City Development



Planning and Environment Act 1987	s.52(1)(b)	duty to give notice of the application to other municipal councils where appropriate	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.52(1)(b)	duty to give notice of the application to other municipal councils where appropriate	Planning Officer		City Development
Planning and Environment Act 1987	s.52(1)(c)	duty to give notice of the application to all persons required by the planning scheme	General Manager City Development		City Development
Planning and Environment Act 1987	s.52(1)(c)	duty to give notice of the application to all persons required by the planning scheme	Manager Planning Services		City Development
Planning and Environment Act 1987	s.52(1)(c)	duty to give notice of the application to all persons required by the planning scheme	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.52(1)(c)	duty to give notice of the application to all persons required by the planning scheme	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.52(1)(c)	duty to give notice of the application to all persons required by the planning scheme	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.52(1)(c)	duty to give notice of the application to all persons required by the planning scheme	Statutory Planner		City Development
Planning and Environment Act 1987	s.52(1)(c)	duty to give notice of the application to all persons required by the planning scheme	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.52(1)(c)	duty to give notice of the application to all persons required by the planning scheme	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.52(1)(c)	duty to give notice of the application to all persons required by the planning scheme	Strategic Planner		City Development
Planning and Environment Act 1987	s.52(1)(c)	duty to give notice of the application to all persons required by the planning scheme	Strategic Planning Officer		City Development

Planning and Environment Act 1987	s.52(1)(c)	duty to give notice of the application to all persons required by the planning scheme	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.52(1)(c)	duty to give notice of the application to all persons required by the planning scheme	Planning Officer		City Development
Planning and Environment Act 1987	s.52(1)(ca)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	General Manager City Development		City Development
Planning and Environment Act 1987	s.52(1)(ca)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Manager Planning Services		City Development
Planning and Environment Act 1987	s.52(1)(ca)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.52(1)(ca)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.52(1)(ca)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.52(1)(ca)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Statutory Planner		City Development
Planning and Environment Act 1987	s.52(1)(ca)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Coordinator Strategic Planning		City Development

Planning and Environment Act 1987	s.52(1)(ca)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.52(1)(ca)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Strategic Planner		City Development
Planning and Environment Act 1987	s.52(1)(ca)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.52(1)(ca)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.52(1)(ca)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Planning Officer		City Development
Planning and Environment Act 1987	s.52(1)(cb)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	General Manager City Development		City Development
Planning and Environment Act 1987	s.52(1)(cb)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Manager Planning Services		City Development
Planning and Environment Act 1987	s.52(1)(cb)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Coordinator Statutory Planning		City Development

Planning and Environment Act 1987	s.52(1)(cb)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.52(1)(cb)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.52(1)(cb)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Statutory Planner		City Development
Planning and Environment Act 1987	s.52(1)(cb)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Planning Officer		City Development
Planning and Environment Act 1987	s.52(1)(cb)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.52(1)(cb)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.52(1)(cb)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Strategic Planner		City Development

Planning and Environment Act 1987	s.52(1)(cb)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.52(1)(cb)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.52(1)(d)	duty to give notice of the application to other persons who may be detrimentally effected	General Manager City Development		City Development
Planning and Environment Act 1987	s.52(1)(d)	duty to give notice of the application to other persons who may be detrimentally effected	Manager Planning Services		City Development
Planning and Environment Act 1987	s.52(1)(d)	duty to give notice of the application to other persons who may be detrimentally effected	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.52(1)(d)	duty to give notice of the application to other persons who may be detrimentally effected	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.52(1)(d)	duty to give notice of the application to other persons who may be detrimentally effected	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.52(1)(d)	duty to give notice of the application to other persons who may be detrimentally effected	Statutory Planner		City Development
Planning and Environment Act 1987	s.52(1)(d)	duty to give notice of the application to other persons who may be detrimentally effected	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.52(1)(d)	duty to give notice of the application to other persons who may be detrimentally effected	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.52(1)(d)	duty to give notice of the application to other persons who may be detrimentally effected	Strategic Planner		City Development

Planning and Environment Act 1987	s.52(1)(d)	duty to give notice of the application to other persons who may be detrimentally effected	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.52(1)(d)	duty to give notice of the application to other persons who may be detrimentally effected	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.52(1)(d)	duty to give notice of the application to other persons who may be detrimentally effected	Planning Officer		City Development
Planning and Environment Act 1987	s.52(1)(d)	duty to give notice of the application to other persons who may be detrimentally effected	Manager Planning Services		City Development
Planning and Environment Act 1987	s.52(1AA)	duty to give notice of an application to remove or vary a registered restrictive covenant	General Manager City Development		City Development
Planning and Environment Act 1987	s.52(1AA)	duty to give notice of an application to remove or vary a registered restrictive covenant	Manager Planning Services		City Development
Planning and Environment Act 1987	s.52(1AA)	duty to give notice of an application to remove or vary a registered restrictive covenant	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.52(1AA)	duty to give notice of an application to remove or vary a registered restrictive covenant	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.52(1AA)	duty to give notice of an application to remove or vary a registered restrictive covenant	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.52(1AA)	duty to give notice of an application to remove or vary a registered restrictive covenant	Statutory Planner		City Development
Planning and Environment Act 1987	s.52(1AA)	duty to give notice of an application to remove or vary a registered restrictive covenant	Planning Officer		City Development
Planning and Environment Act 1987	s.52(1AA)	duty to give notice of an application to remove or vary a registered restrictive covenant	Coordinator Strategic Planning		City Development

Planning and Environment Act 1987	s.52(1AA)	duty to give notice of an application to remove or vary a registered restrictive covenant	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.52(1AA)	duty to give notice of an application to remove or vary a registered restrictive covenant	Strategic Planner		City Development
Planning and Environment Act 1987	s.52(1AA)	duty to give notice of an application to remove or vary a registered restrictive covenant	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.52(1AA)	duty to give notice of an application to remove or vary a registered restrictive covenant	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.52(3)	power to give any further notice of an application where appropriate	General Manager City Development		City Development
Planning and Environment Act 1987	s.52(3)	power to give any further notice of an application where appropriate	Manager Planning Services		City Development
Planning and Environment Act 1987	s.52(3)	power to give any further notice of an application where appropriate	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.52(3)	power to give any further notice of an application where appropriate	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.52(3)	power to give any further notice of an application where appropriate	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.52(3)	power to give any further notice of an application where appropriate	Statutory Planner		City Development
Planning and Environment Act 1987	s.52(3)	power to give any further notice of an application where appropriate	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.52(3)	power to give any further notice of an application where appropriate	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.52(3)	power to give any further notice of an application where appropriate	Strategic Planner		City Development
Planning and Environment Act 1987	s.52(3)	power to give any further notice of an application where appropriate	Strategic Planning Officer		City Development



Planning and Environment Act 1987	s.52(3)	power to give any further notice of an application where appropriate	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.52(3)	power to give any further notice of an application where appropriate	Planning Officer		City Development
Planning and Environment Act 1987	s.53(1)	power to require the applicant to give notice under s.52(1) to persons specified by it	General Manager City Development		City Development
Planning and Environment Act 1987	s.53(1)	power to require the applicant to give notice under s.52(1) to persons specified by it	Manager Planning Services		City Development
Planning and Environment Act 1987	s.53(1)	power to require the applicant to give notice under s.52(1) to persons specified by it	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.53(1)	power to require the applicant to give notice under s.52(1) to persons specified by it	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.53(1)	power to require the applicant to give notice under s.52(1) to persons specified by it	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.53(1)	power to require the applicant to give notice under s.52(1) to persons specified by it	Statutory Planner		City Development
Planning and Environment Act 1987	s.53(1)	power to require the applicant to give notice under s.52(1) to persons specified by it	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.53(1)	power to require the applicant to give notice under s.52(1) to persons specified by it	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.53(1)	power to require the applicant to give notice under s.52(1) to persons specified by it	Strategic Planner		City Development
Planning and Environment Act 1987	s.53(1)	power to require the applicant to give notice under s.52(1) to persons specified by it	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.53(1)	power to require the applicant to give notice under s.52(1) to persons specified by it	Urban Growth Project Officer		City Development

Planning and Environment Act 1987	s.53(1)	power to require the applicant to give notice under s.52(1) to persons specified by it	Planning Officer		City Development
Planning and Environment Act 1987	s.53(1A)	power to require the applicant to give the notice under s.52(1AA)	General Manager City Development		City Development
Planning and Environment Act 1987	s.53(1A)	power to require the applicant to give the notice under s.52(1AA)	Manager Planning Services		City Development
Planning and Environment Act 1987	s.53(1A)	power to require the applicant to give the notice under s.52(1AA)	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.53(1A)	power to require the applicant to give the notice under s.52(1AA)	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.53(1A)	power to require the applicant to give the notice under s.52(1AA)	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.53(1A)	power to require the applicant to give the notice under s.52(1AA)	Statutory Planner		City Development
Planning and Environment Act 1987	s.53(1A)	power to require the applicant to give the notice under s.52(1AA)	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.53(1A)	power to require the applicant to give the notice under s.52(1AA)	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.53(1A)	power to require the applicant to give the notice under s.52(1AA)	Strategic Planner		City Development
Planning and Environment Act 1987	s.53(1A)	power to require the applicant to give the notice under s.52(1AA)	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.53(1A)	power to require the applicant to give the notice under s.52(1AA)	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.53(1A)	power to require the applicant to give the notice under s.52(1AA)	Planning Officer		City Development
Planning and Environment Act 1987	s.54(1)	power to require the applicant to provide more information	General Manager City Development		City Development
Planning and Environment Act 1987	s.54(1)	power to require the applicant to provide more information	Manager Planning Services		City Development
Planning and Environment Act 1987	s.54(1)	power to require the applicant to provide more information	Coordinator Statutory Planning		City Development

Planning and Environment Act 1987	s.54(1)	power to require the applicant to provide more information	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.54(1)	power to require the applicant to provide more information	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.54(1)	power to require the applicant to provide more information	Statutory Planner		City Development
Planning and Environment Act 1987	s.54(1)	power to require the applicant to provide more information	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.54(1)	power to require the applicant to provide more information	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.54(1)	power to require the applicant to provide more information	Strategic Planner		City Development
Planning and Environment Act 1987	s.54(1)	power to require the applicant to provide more information	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.54(1)	power to require the applicant to provide more information	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.54(1)	power to require the applicant to provide more information	Planning Officer		City Development
Planning and Environment Act 1987	s.54(1A)	duty to give notice in writing of information required under s.54(1)	General Manager City Development		City Development
Planning and Environment Act 1987	s.54(1A)	duty to give notice in writing of information required under s.54(1)	Manager Planning Services		City Development
Planning and Environment Act 1987	s.54(1A)	duty to give notice in writing of information required under s.54(1)	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.54(1A)	duty to give notice in writing of information required under s.54(1)	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.54(1A)	duty to give notice in writing of information required under s.54(1)	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.54(1A)	duty to give notice in writing of information required under s.54(1)	Statutory Planner		City Development
Planning and Environment Act 1987	s.54(1A)	duty to give notice in writing of information required under s.54(1)	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.54(1A)	duty to give notice in writing of information required under s.54(1)	Senior Strategic Planner		City Development

Planning and Environment Act 1987	s.54(1A)	duty to give notice in writing of information required under s.54(1)	Strategic Planner		City Development
Planning and Environment Act 1987	s.54(1A)	duty to give notice in writing of information required under s.54(1)	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.54(1A)	duty to give notice in writing of information required under s.54(1)	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.54(1A)	duty to give notice in writing of information required under s.54(1)	Planning Officer		City Development
Planning and Environment Act 1987	s.54(1B)	duty to specify the lapse date for an application	General Manager City Development		City Development
Planning and Environment Act 1987	s.54(1B)	duty to specify the lapse date for an application	Manager Planning Services		City Development
Planning and Environment Act 1987	s.54(1B)	duty to specify the lapse date for an application	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.54(1B)	duty to specify the lapse date for an application	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.54(1B)	duty to specify the lapse date for an application	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.54(1B)	duty to specify the lapse date for an application	Statutory Planner		City Development
Planning and Environment Act 1987	s.54(1B)	duty to specify the lapse date for an application	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.54(1B)	duty to specify the lapse date for an application	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.54(1B)	duty to specify the lapse date for an application	Strategic Planner		City Development
Planning and Environment Act 1987	s.54(1B)	duty to specify the lapse date for an application	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.54(1B)	duty to specify the lapse date for an application	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.54(1B)	duty to specify the lapse date for an application	Planning Officer		City Development
Planning and Environment Act 1987	s.54A(3)	power to decide to extend time or refuse to extend time to give required information	General Manager City Development		City Development

Planning and Environment Act 1987	s.54A(3)	power to decide to extend time or refuse to extend time to give required information	Manager Planning Services		City Development
Planning and Environment Act 1987	s.54A(3)	power to decide to extend time or refuse to extend time to give required information	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.54A(3)	power to decide to extend time or refuse to extend time to give required information	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.54A(3)	power to decide to extend time or refuse to extend time to give required information	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.54A(3)	power to decide to extend time or refuse to extend time to give required information	Statutory Planner		City Development
Planning and Environment Act 1987	s.54A(3)	power to decide to extend time or refuse to extend time to give required information	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.54A(3)	power to decide to extend time or refuse to extend time to give required information	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.54A(3)	power to decide to extend time or refuse to extend time to give required information	Strategic Planner		City Development
Planning and Environment Act 1987	s.54A(3)	power to decide to extend time or refuse to extend time to give required information	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.54A(3)	power to decide to extend time or refuse to extend time to give required information	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.54A(3)	power to decide to extend time or refuse to extend time to give required information	Planning Officer		City Development
Planning and Environment Act 1987	s.54A(4)	duty to give written notice of decision to extend or refuse to extend time under s.54A(3)	General Manager City Development		City Development

Planning and Environment Act 1987	s.54A(4)	duty to give written notice of decision to extend or refuse to extend time under s.54A(3)	Manager Planning Services		City Development
Planning and Environment Act 1987	s.54A(4)	duty to give written notice of decision to extend or refuse to extend time under s.54A(3)	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.54A(4)	duty to give written notice of decision to extend or refuse to extend time under s.54A(3)	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.54A(4)	duty to give written notice of decision to extend or refuse to extend time under s.54A(3)	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.54A(4)	duty to give written notice of decision to extend or refuse to extend time under s.54A(3)	Statutory Planner		City Development
Planning and Environment Act 1987	s.54A(4)	duty to give written notice of decision to extend or refuse to extend time under s.54A(3)	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.54A(4)	duty to give written notice of decision to extend or refuse to extend time under s.54A(3)	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.54A(4)	duty to give written notice of decision to extend or refuse to extend time under s.54A(3)	Strategic Planner		City Development
Planning and Environment Act 1987	s.54A(4)	duty to give written notice of decision to extend or refuse to extend time under s.54A(3)	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.54A(4)	duty to give written notice of decision to extend or refuse to extend time under s.54A(3)	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.54A(4)	duty to give written notice of decision to extend or refuse to extend time under s.54A(3)	Planning Officer		City Development
Planning and Environment Act 1987	s.55(1)	duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	General Manager City Development		City Development

Planning and Environment Act 1987	s.55(1)	duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Manager Planning Services		City Development
Planning and Environment Act 1987	s.55(1)	duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.55(1)	duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.55(1)	duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.55(1)	duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Statutory Planner		City Development
Planning and Environment Act 1987	s.55(1)	duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.55(1)	duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.55(1)	duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Strategic Planner		City Development
Planning and Environment Act 1987	s.55(1)	duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Strategic Planning Officer		City Development



Planning and Environment Act 1987	s.55(1)	duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.55(1)	duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Planning Officer		City Development
Planning and Environment Act 1987	s.57(2A)	power to reject objections considered made primarily for commercial advantage for the objector	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.57(2A)	power to reject objections considered made primarily for commercial advantage for the objector	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.57(2A)	power to reject objections considered made primarily for commercial advantage for the objector	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.57(2A)	power to reject objections considered made primarily for commercial advantage for the objector	Manager Planning Services		City Development
Planning and Environment Act 1987	s.57(2A)	power to reject objections considered made primarily for commercial advantage for the objector	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.57(2A)	power to reject objections considered made primarily for commercial advantage for the objector	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.57(2A)	power to reject objections considered made primarily for commercial advantage for the objector	Strategic Planner		City Development
Planning and Environment Act 1987	s.57(2A)	power to reject objections considered made primarily for commercial advantage for the objector	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.57(2A)	power to reject objections considered made primarily for commercial advantage for the objector	Urban Growth Project Officer		City Development

Planning and Environment Act 1987	s.57(2A)	power to reject objections considered made primarily for commercial advantage for the objector	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.57(3)	function of receiving name and address of persons to whom notice of decision is to go	Manager Planning Services		City Development
Planning and Environment Act 1987	s.57(3)	function of receiving name and address of persons to whom notice of decision is to go	General Manager City Development		City Development
Planning and Environment Act 1987	s.57(3)	function of receiving name and address of persons to whom notice of decision is to go	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.57(3)	function of receiving name and address of persons to whom notice of decision is to go	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.57(3)	function of receiving name and address of persons to whom notice of decision is to go	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.57(3)	function of receiving name and address of persons to whom notice of decision is to go	Statutory Planner		City Development
Planning and Environment Act 1987	s.57(3)	function of receiving name and address of persons to whom notice of decision is to go	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.57(3)	function of receiving name and address of persons to whom notice of decision is to go	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.57(3)	function of receiving name and address of persons to whom notice of decision is to go	Strategic Planner		City Development
Planning and Environment Act 1987	s.57(3)	function of receiving name and address of persons to whom notice of decision is to go	Strategic Planning Officer		City Development

Planning and Environment Act 1987	s.57(3)	function of receiving name and address of persons to whom notice of decision is to go	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.57(3)	function of receiving name and address of persons to whom notice of decision is to go	Planning Officer		City Development
Planning and Environment Act 1987	s.57(3)	function of receiving name and address of persons to whom notice of decision is to go	Administration Team Leader		City Development
Planning and Environment Act 1987	s.57(3)	function of receiving name and address of persons to whom notice of decision is to go	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.57(5)	duty to make available for inspection copy of all objections	General Manager City Development		City Development
Planning and Environment Act 1987	s.57(5)	duty to make available for inspection copy of all objections	Manager Planning Services		City Development
Planning and Environment Act 1987	s.57(5)	duty to make available for inspection copy of all objections	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.57(5)	duty to make available for inspection copy of all objections	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.57(5)	duty to make available for inspection copy of all objections	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.57(5)	duty to make available for inspection copy of all objections	Statutory Planner		City Development
Planning and Environment Act 1987	s.57(5)	duty to make available for inspection copy of all objections	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.57(5)	duty to make available for inspection copy of all objections	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.57(5)	duty to make available for inspection copy of all objections	Strategic Planner		City Development
Planning and Environment Act 1987	s.57(5)	duty to make available for inspection copy of all objections	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.57(5)	duty to make available for inspection copy of all objections	Urban Growth Project Officer		City Development

Planning and Environment Act 1987	s.57(5)	duty to make available for inspection copy of all objections	Planning Officer		City Development
Planning and Environment Act 1987	s.57(5)	duty to make available for inspection copy of all objections	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.57A(4)	duty to amend application in accordance with applicant's request, subject to s.57A(5)	General Manager City Development		City Development
Planning and Environment Act 1987	s.57A(4)	duty to amend application in accordance with applicant's request, subject to s.57A(5)	Manager Planning Services		City Development
Planning and Environment Act 1987	s.57A(4)	duty to amend application in accordance with applicant's request, subject to s.57A(5)	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.57A(4)	duty to amend application in accordance with applicant's request, subject to s.57A(5)	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.57A(4)	duty to amend application in accordance with applicant's request, subject to s.57A(5)	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.57A(4)	duty to amend application in accordance with applicant's request, subject to s.57A(5)	Statutory Planner		City Development
Planning and Environment Act 1987	s.57A(4)	duty to amend application in accordance with applicant's request, subject to s.57A(5)	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.57A(4)	duty to amend application in accordance with applicant's request, subject to s.57A(5)	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.57A(4)	duty to amend application in accordance with applicant's request, subject to s.57A(5)	Strategic Planner		City Development
Planning and Environment Act 1987	s.57A(4)	duty to amend application in accordance with applicant's request, subject to s.57A(5)	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.57A(4)	duty to amend application in accordance with applicant's request, subject to s.57A(5)	Urban Growth Project Officer		City Development

Planning and Environment Act 1987	s.57A(4)	duty to amend application in accordance with applicant's request, subject to s.57A(5)	Planning Officer		City Development
Planning and Environment Act 1987	s.57A(5)	power to refuse to amend application	General Manager City Development		City Development
Planning and Environment Act 1987	s.57A(5)	power to refuse to amend application	Manager Planning Services		City Development
Planning and Environment Act 1987	s.57A(5)	power to refuse to amend application	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.57A(5)	power to refuse to amend application	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.57A(5)	power to refuse to amend application	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.57A(5)	power to refuse to amend application	Statutory Planner		City Development
Planning and Environment Act 1987	s.57A(5)	power to refuse to amend application	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.57A(5)	power to refuse to amend application	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.57A(5)	power to refuse to amend application	Strategic Planner		City Development
Planning and Environment Act 1987	s.57A(5)	power to refuse to amend application	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.57A(5)	power to refuse to amend application	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.57A(5)	power to refuse to amend application	Planning Officer		City Development
Planning and Environment Act 1987	s.57A(6)	duty to note amendments to application in register	General Manager City Development		City Development
Planning and Environment Act 1987	s.57A(6)	duty to note amendments to application in register	Manager Planning Services		City Development
Planning and Environment Act 1987	s.57A(6)	duty to note amendments to application in register	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.57A(6)	duty to note amendments to application in register	Senior Statutory Planner		City Development

Planning and Environment Act 1987	s.57A(6)	duty to note amendments to application in register	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.57A(6)	duty to note amendments to application in register	Statutory Planner		City Development
Planning and Environment Act 1987	s.57A(6)	duty to note amendments to application in register	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.57A(6)	duty to note amendments to application in register	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.57A(6)	duty to note amendments to application in register	Strategic Planner		City Development
Planning and Environment Act 1987	s.57A(6)	duty to note amendments to application in register	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.57A(6)	duty to note amendments to application in register	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.57A(6)	duty to note amendments to application in register	Planning Officer		City Development
Planning and Environment Act 1987	s.57B(1)	duty to determine whether and to whom notice should be given	General Manager City Development		City Development
Planning and Environment Act 1987	s.57B(1)	duty to determine whether and to whom notice should be given	Manager Planning Services		City Development
Planning and Environment Act 1987	s.57B(1)	duty to determine whether and to whom notice should be given	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.57B(1)	duty to determine whether and to whom notice should be given	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.57B(1)	duty to determine whether and to whom notice should be given	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.57B(1)	duty to determine whether and to whom notice should be given	Statutory Planner		City Development
Planning and Environment Act 1987	s.57B(1)	duty to determine whether and to whom notice should be given	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.57B(1)	duty to determine whether and to whom notice should be given	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.57B(1)	duty to determine whether and to whom notice should be given	Strategic Planner		City Development

Planning and Environment Act 1987	s.57B(1)	duty to determine whether and to whom notice should be given	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.57B(1)	duty to determine whether and to whom notice should be given	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.57B(1)	duty to determine whether and to whom notice should be given	Planning Officer		City Development
Planning and Environment Act 1987	s.57B(2)	duty to consider certain matters in determining whether notice should be given	General Manager City Development		City Development
Planning and Environment Act 1987	s.57B(2)	duty to consider certain matters in determining whether notice should be given	Manager Planning Services		City Development
Planning and Environment Act 1987	s.57B(2)	duty to consider certain matters in determining whether notice should be given	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.57B(2)	duty to consider certain matters in determining whether notice should be given	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.57B(2)	duty to consider certain matters in determining whether notice should be given	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.57B(2)	duty to consider certain matters in determining whether notice should be given	Statutory Planner		City Development
Planning and Environment Act 1987	s.57B(2)	duty to consider certain matters in determining whether notice should be given	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.57B(2)	duty to consider certain matters in determining whether notice should be given	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.57B(2)	duty to consider certain matters in determining whether notice should be given	Strategic Planner		City Development



Planning and Environment Act 1987	s.57B(2)	duty to consider certain matters in determining whether notice should be given	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.57B(2)	duty to consider certain matters in determining whether notice should be given	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.57B(2)	duty to consider certain matters in determining whether notice should be given	Planning Officer		City Development
Planning and Environment Act 1987	s.57C(1)	duty to give copy of amended application to referral authority	General Manager City Development		City Development
Planning and Environment Act 1987	s.57C(1)	duty to give copy of amended application to referral authority	Manager Planning Services		City Development
Planning and Environment Act 1987	s.57C(1)	duty to give copy of amended application to referral authority	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.57C(1)	duty to give copy of amended application to referral authority	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.57C(1)	duty to give copy of amended application to referral authority	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.57C(1)	duty to give copy of amended application to referral authority	Statutory Planner		City Development
Planning and Environment Act 1987	s.57C(1)	duty to give copy of amended application to referral authority	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.57C(1)	duty to give copy of amended application to referral authority	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.57C(1)	duty to give copy of amended application to referral authority	Strategic Planner		City Development
Planning and Environment Act 1987	s.57C(1)	duty to give copy of amended application to referral authority	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.57C(1)	duty to give copy of amended application to referral authority	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.57C(1)	duty to give copy of amended application to referral authority	Planning Officer		City Development
Planning and Environment Act 1987	s.58	duty to consider every application for a permit	General Manager City Development		City Development

Planning and Environment Act 1987	s.58	duty to consider every application for a permit	Manager Planning Services		City Development
Planning and Environment Act 1987	s.58	duty to consider every application for a permit	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.58	duty to consider every application for a permit	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.58	duty to consider every application for a permit	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.58	duty to consider every application for a permit	Statutory Planner		City Development
Planning and Environment Act 1987	s.58	duty to consider every application for a permit	Planning Officer		City Development
Planning and Environment Act 1987	s.58	duty to consider every application for a permit	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.58	duty to consider every application for a permit	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.58	duty to consider every application for a permit	Strategic Planner		City Development
Planning and Environment Act 1987	s.58	duty to consider every application for a permit	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.58	duty to consider every application for a permit	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.58A	power to request advice from the Planning Application Committee			City Development
Planning and Environment Act 1987	s.60	duty to consider certain matters	General Manager City Development		City Development
Planning and Environment Act 1987	s.60	duty to consider certain matters	Manager Planning Services		City Development
Planning and Environment Act 1987	s.60	duty to consider certain matters	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.60	duty to consider certain matters	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.60	duty to consider certain matters	Statutory Planning Enforcement Officer		City Development

Planning and Environment Act 1987	s.60	duty to consider certain matters	Statutory Planner		City Development
Planning and Environment Act 1987	s.60	duty to consider certain matters	Planning Officer		City Development
Planning and Environment Act 1987	s.60	duty to consider certain matters	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.60	duty to consider certain matters	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.60	duty to consider certain matters	Strategic Planner		City Development
Planning and Environment Act 1987	s.60	duty to consider certain matters	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.60	duty to consider certain matters	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.60(1A)	duty to consider certain matters	General Manager City Development		City Development
Planning and Environment Act 1987	s.60(1A)	duty to consider certain matters	Manager Planning Services		City Development
Planning and Environment Act 1987	s.60(1A)	duty to consider certain matters	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.60(1A)	duty to consider certain matters	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.60(1A)	duty to consider certain matters	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.60(1A)	duty to consider certain matters	Statutory Planner		City Development
Planning and Environment Act 1987	s.60(1A)	duty to consider certain matters	Coordinator Strategic Planning		City Development

Planning and Environment Act 1987	s.60(1A)	duty to consider certain matters	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.60(1A)	duty to consider certain matters	Strategic Planner		City Development
Planning and Environment Act 1987	s.60(1A)	duty to consider certain matters	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.60(1A)	duty to consider certain matters	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.60(1A)	duty to consider certain matters	Planning Officer		City Development
Planning and Environment Act 1987	s.60(1B)	duty to consider number of objectors in considering whether use or development may have significant social effect			City Development
Planning and Environment Act 1987	s.61(1)	power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application.	General Manager City Development	If the permit has one to five objectors or recommended for refusal must be approved by CEO. If permit has more than five objectors must be heard at ordinary Council Meeting. The permit must not be inconsistent with a Cultural heritage management plan under the Aboriginal Heritage Act 2006.	City Development

Planning and Environment Act 1987	s.61(1)	power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application.	Manager Planning Services	If the permit has one to five objectors or recommended for refusal must be approved by CEO. If permit has more than five objectors must be heard at ordinary Council Meeting. The permit must not be inconsistent with a Cultural heritage management plan under the Aboriginal Heritage Act 2006.	City Development
Planning and Environment Act 1987	s.61(1)	power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application.	Coordinator Statutory Planning	If the permit has one to five objectors or recommended for refusal must be approved by CEO. If permit has more than five objectors must be heard at ordinary Council Meeting. The permit must not be inconsistent with a Cultural heritage management plan under the Aboriginal Heritage Act 2006.	City Development
Planning and Environment Act 1987	s.61(1)	power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application.	Senior Statutory Planner	If the permit has one to five objectors or recommended for refusal must be approved by CEO. If permit has more than five objectors must be heard at ordinary Council Meeting. The permit must not be inconsistent with a Cultural heritage management plan under the Aboriginal Heritage Act 2006.	City Development

Planning and Environment Act 1987	s.61(1)	power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application.	Statutory Planning Enforcement Officer	If the permit has one to five objectors or recommended for refusal must be approved by CEO. If permit has more than five objectors must be heard at ordinary Council Meeting. The permit must not be inconsistent with a Cultural heritage management plan under the Aboriginal Heritage Act 2006.	City Development
Planning and Environment Act 1987	s.61(1)	power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application.	Statutory Planner	If the permit has one to five objectors or recommended for refusal must be approved by CEO. If permit has more than five objectors must be heard at ordinary Council Meeting. The permit must not be inconsistent with a Cultural heritage management plan under the Aboriginal Heritage Act 2006.	City Development
Planning and Environment Act 1987	s.61(1)	power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application.	Planning Officer	If the permit has one to five objectors or recommended for refusal must be approved by CEO. If permit has more than five objectors must be heard at ordinary Council Meeting. The permit must not be inconsistent with a Cultural heritage management plan under the Aboriginal Heritage Act 2006.	City Development

Planning and Environment Act 1987	s.61(1)	power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application.	Manager Planning Services	If the permit has one to five objectors or recommended for refusal must be approved by CEO. If permit has more than five objectors must be heard at ordinary Council Meeting. The permit must not be inconsistent with a Cultural heritage management plan under the Aboriginal Heritage Act 2006.	City Development
Planning and Environment Act 1987	s.61(1)	power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application.	Coordinator Strategic Planning	If the permit has one to five objectors or recommended for refusal must be approved by CEO. If permit has more than five objectors must be heard at ordinary Council Meeting. The permit must not be inconsistent with a Cultural heritage management plan under the Aboriginal Heritage Act 2006.	City Development
Planning and Environment Act 1987	s.61(1)	power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application.	Senior Strategic Planner	If the permit has one to five objectors or recommended for refusal must be approved by CEO. If permit has more than five objectors must be heard at ordinary Council Meeting. The permit must not be inconsistent with a Cultural heritage management plan under the Aboriginal Heritage Act 2006.	City Development



Planning and Environment Act 1987	s.61(1)	power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application.	Strategic Planner	If the permit has one to five objectors or recommended for refusal must be approved by CEO. If permit has more than five objectors must be heard at ordinary Council Meeting. The permit must not be inconsistent with a Cultural heritage management plan under the Aboriginal Heritage Act 2006.	City Development
Planning and Environment Act 1987	s.61(1)	power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application.	Strategic Planning Officer	If the permit has one to five objectors or recommended for refusal must be approved by CEO. If permit has more than five objectors must be heard at ordinary Council Meeting. The permit must not be inconsistent with a Cultural heritage management plan under the Aboriginal Heritage Act 2006.	City Development
Planning and Environment Act 1987	s.61(1)	power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application.	Urban Growth Project Officer	If the permit has one to five objectors or recommended for refusal must be approved by CEO. If permit has more than five objectors must be heard at ordinary Council Meeting. The permit must not be inconsistent with a Cultural heritage management plan under the Aboriginal Heritage Act 2006.	City Development

Planning and Environment Act 1987	s.61(2)	duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	Manager Planning Services	With approval from the Chief Executive Officer	City Development
Planning and Environment Act 1987	s.61(2)	duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	Coordinator Statutory Planning	With approval from the Chief Executive Officer	City Development
Planning and Environment Act 1987	s.61(2)	duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	Senior Planning Officer	With approval from the Chief Executive Officer	City Development
Planning and Environment Act 1987	s.61(2)	duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	Statutory Planning Officer	With approval from the Chief Executive Officer	City Development
Planning and Environment Act 1987	s.61(2)	duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	Planning Officer	With approval from the Chief Executive Officer	City Development
Planning and Environment Act 1987	s.61(2)	duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	Coordinator Strategic Planning	With approval from the Chief Executive Officer	City Development
Planning and Environment Act 1987	s.61(2A)	power to decide to refuse to grant a permit if a relevant recommending authority objects to the grant of permit.	Manager Planning Services	With approval from the Chief Executive Officer	City Development
Planning and Environment Act 1987	s.61(2A)	power to decide to refuse to grant a permit if a relevant recommending authority objects to the grant of permit.	Coordinator Statutory Planning	With approval from the Chief Executive Officer	City Development
Planning and Environment Act 1987	s.61(2A)	power to decide to refuse to grant a permit if a relevant recommending authority objects to the grant of permit.	Statutory Planner	With approval from the Chief Executive Officer	City Development
Planning and Environment Act 1987	s.61(2A)	power to decide to refuse to grant a permit if a relevant recommending authority objects to the grant of permit.	Senior Statutory Planner	With approval from the Chief Executive Officer	City Development
Planning and Environment Act 1987	s.61(2A)	power to decide to refuse to grant a permit if a relevant recommending authority objects to the grant of permit.	Senior Planning Officer	With approval from the Chief Executive Officer	City Development
Planning and Environment Act 1987	s.61(2A)	power to decide to refuse to grant a permit if a relevant recommending authority objects to the grant of permit.	Coordinator Strategic Planning	With approval from the Chief Executive Officer	City Development

Planning and Environment Act 1987	s.61(2A)	power to decide to refuse to grant a permit if a relevant recommending authority objects to the grant of permit.	Senior Strategic Planner	With approval from the Chief Executive Officer	City Development
Planning and Environment Act 1987	s.61(2A)	power to decide to refuse to grant a permit if a relevant recommending authority objects to the grant of permit.	Strategic Planner	With approval from the Chief Executive Officer	City Development
Planning and Environment Act 1987	s.61(2A)	power to decide to refuse to grant a permit if a relevant recommending authority objects to the grant of permit.	Strategic Planning Officer	With approval from the Chief Executive Officer	City Development
Planning and Environment Act 1987	s.61(2A)	power to decide to refuse to grant a permit if a relevant recommending authority objects to the grant of permit.	Statutory Planner	With approval from the Chief Executive Officer	City Development
Planning and Environment Act 1987	s.61(2A)	power to decide to refuse to grant a permit if a relevant recommending authority objects to the grant of permit.	Planning Officer	With approval from the Chief Executive Officer	City Development
Planning and Environment Act 1987	s.61(3)(a)	duty not to decide to grant a permit to use coastal Crown land without Minister's consent	Not Delegated		General
Planning and Environment Act 1987	s.61(3)(b)	duty to refuse to grant the permit without the Minister's consent	Not Delegated		General
Planning and Environment Act 1987	s.61(4)	duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	Not Delegated		General
Planning and Environment Act 1987	s.62(1)	duty to include certain conditions in deciding to grant a permit	General Manager City Development		City Development
Planning and Environment Act 1987	s.62(1)	duty to include certain conditions in deciding to grant a permit	Manager Planning Services		City Development
Planning and Environment Act 1987	s.62(1)	duty to include certain conditions in deciding to grant a permit	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.62(1)	duty to include certain conditions in deciding to grant a permit	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.62(1)	duty to include certain conditions in deciding to grant a permit	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.62(1)	duty to include certain conditions in deciding to grant a permit	Statutory Planner		City Development

Planning and Environment Act 1987	s.62(1)	duty to include certain conditions in deciding to grant a permit	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.62(1)	duty to include certain conditions in deciding to grant a permit	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.62(1)	duty to include certain conditions in deciding to grant a permit	Strategic Planner		City Development
Planning and Environment Act 1987	s.62(1)	duty to include certain conditions in deciding to grant a permit	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.62(1)	duty to include certain conditions in deciding to grant a permit	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.62(1)	duty to include certain conditions in deciding to grant a permit	Planning Officer		City Development
Planning and Environment Act 1987	s.62(2)	power to include other conditions	General Manager City Development		City Development
Planning and Environment Act 1987	s.62(2)	power to include other conditions	Manager Planning Services		City Development
Planning and Environment Act 1987	s.62(2)	power to include other conditions	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.62(2)	power to include other conditions	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.62(2)	power to include other conditions	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.62(2)	power to include other conditions	Statutory Planner		City Development
Planning and Environment Act 1987	s.62(2)	power to include other conditions	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.62(2)	power to include other conditions	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.62(2)	power to include other conditions	Strategic Planner		City Development
Planning and Environment Act 1987	s.62(2)	power to include other conditions	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.62(2)	power to include other conditions	Planning Officer		City Development

Planning and Environment Act 1987	s.62(2)	power to include other conditions	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.62(4)	duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	General Manager City Development		City Development
Planning and Environment Act 1987	s.62(4)	duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Manager Planning Services		City Development
Planning and Environment Act 1987	s.62(4)	duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.62(4)	duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.62(4)	duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.62(4)	duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Statutory Planner		City Development
Planning and Environment Act 1987	s.62(4)	duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.62(4)	duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.62(4)	duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.62(4)	duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Strategic Planner		City Development
Planning and Environment Act 1987	s.62(4)	duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Strategic Planning Officer		City Development

Planning and Environment Act 1987	s.62(4)	duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Planning Officer		City Development
Planning and Environment Act 1987	s.62(4)	duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.62(5)(a)	power to include a permit condition to implement an approved development contributions plan	Manager Planning Services		City Development
Planning and Environment Act 1987	s.62(5)(a)	power to include a permit condition to implement an approved development contributions plan	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.62(5)(a)	power to include a permit condition to implement an approved development contributions plan	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.62(5)(a)	power to include a permit condition to implement an approved development contributions plan	Strategic Planner		City Development
Planning and Environment Act 1987	s.62(5)(a)	power to include a permit condition to implement an approved development contributions plan	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.62(5)(a)	power to include a permit condition to implement an approved development contributions plan	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.62(5)(a)	power to include a permit condition to implement an approved development contributions plan	Senior Strategic Planner		City Development

Planning and Environment Act 1987	s.62(5)(a)	power to include a permit condition to implement an approved development contributions plan	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.62(5)(b)	power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s.173 agreement	General Manager City Development		City Development
Planning and Environment Act 1987	s.62(5)(b)	power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s.173 agreement	Manager Planning Services		City Development
Planning and Environment Act 1987	s.62(5)(b)	power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s.173 agreement	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.62(5)(b)	power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s.173 agreement	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.62(5)(b)	power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s.173 agreement	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.62(5)(b)	power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s.173 agreement	Statutory Planner		City Development
Planning and Environment Act 1987	s.62(5)(b)	power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s.173 agreement	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.62(5)(b)	power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s.173 agreement	Senior Strategic Planner		City Development



Planning and Environment Act 1987	s.62(5)(b)	power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s.173 agreement	Strategic Planner		City Development
Planning and Environment Act 1987	s.62(5)(b)	power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s.173 agreement	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.62(5)(b)	power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s.173 agreement	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.62(5)(b)	power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s.173 agreement	Planning Officer		City Development
Planning and Environment Act 1987	s.62(5)(c)	power to include a permit condition that specified works be provided or paid for by the applicant	General Manager City Development		City Development
Planning and Environment Act 1987	s.62(5)(c)	power to include a permit condition that specified works be provided or paid for by the applicant	Manager Planning Services		City Development
Planning and Environment Act 1987	s.62(5)(c)	power to include a permit condition that specified works be provided or paid for by the applicant	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.62(5)(c)	power to include a permit condition that specified works be provided or paid for by the applicant	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.62(5)(c)	power to include a permit condition that specified works be provided or paid for by the applicant	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.62(5)(c)	power to include a permit condition that specified works be provided or paid for by the applicant	Statutory Planner		City Development
Planning and Environment Act 1987	s.62(5)(c)	power to include a permit condition that specified works be provided or paid for by the applicant	Coordinator Strategic Planning		City Development

Planning and Environment Act 1987	s.62(5)(c)	power to include a permit condition that specified works be provided or paid for by the applicant	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.62(5)(c)	power to include a permit condition that specified works be provided or paid for by the applicant	Strategic Planner		City Development
Planning and Environment Act 1987	s.62(5)(c)	power to include a permit condition that specified works be provided or paid for by the applicant	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.62(5)(c)	power to include a permit condition that specified works be provided or paid for by the applicant	Planning Officer		City Development
Planning and Environment Act 1987	s.62(5)(c)	power to include a permit condition that specified works be provided or paid for by the applicant	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.62(6)(a)	duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with s.62(5) or s.46N	General Manager City Development		City Development
Planning and Environment Act 1987	s.62(6)(a)	duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with s.62(5) or s.46N	Manager Planning Services		City Development
Planning and Environment Act 1987	s.62(6)(a)	duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with s.62(5) or s.46N	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.62(6)(a)	duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with s.62(5) or s.46N	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.62(6)(a)	duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with s.62(5) or s.46N	Statutory Planning Enforcement Officer		City Development

Planning and Environment Act 1987	s.62(6)(a)	duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with s.62(5) or s.46N	Statutory Planner		City Development
Planning and Environment Act 1987	s.62(6)(a)	duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with s.62(5) or s.46N	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.62(6)(a)	duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with s.62(5) or s.46N	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.62(6)(a)	duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with s.62(5) or s.46N	Strategic Planner		City Development
Planning and Environment Act 1987	s.62(6)(a)	duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with s.62(5) or s.46N	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.62(6)(a)	duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with s.62(5) or s.46N	Planning Officer		City Development
Planning and Environment Act 1987	s.62(6)(a)	duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with s.62(5) or s.46N	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.62(6)(b)	duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s.62(1)(a)	General Manager City Development		City Development

Planning and Environment Act 1987	s.62(6)(b)	duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s.62(1)(a)	Manager Planning Services		City Development
Planning and Environment Act 1987	s.62(6)(b)	duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s.62(1)(a)	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.62(6)(b)	duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s.62(1)(a)	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.62(6)(b)	duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s.62(1)(a)	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.62(6)(b)	duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s.62(1)(a)	Statutory Planner		City Development
Planning and Environment Act 1987	s.62(6)(b)	duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s.62(1)(a)	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.62(6)(b)	duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s.62(1)(a)	Senior Strategic Planner		City Development

Planning and Environment Act 1987	s.62(6)(b)	duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s.62(1)(a)	Strategic Planner		City Development
Planning and Environment Act 1987	s.62(6)(b)	duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s.62(1)(a)	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.62(6)(b)	duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s.62(1)(a)	Planning Officer		City Development
Planning and Environment Act 1987	s.62(6)(b)	duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s.62(1)(a)	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.63	duty to issue the permit where made a decision in favour of the application (if no one has objected)	General Manager City Development		City Development
Planning and Environment Act 1987	s.63	duty to issue the permit where made a decision in favour of the application (if no one has objected)	Manager Planning Services		City Development
Planning and Environment Act 1987	s.63	duty to issue the permit where made a decision in favour of the application (if no one has objected)	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.63	duty to issue the permit where made a decision in favour of the application (if no one has objected)	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.63	duty to issue the permit where made a decision in favour of the application (if no one has objected)	Statutory Planning Enforcement Officer		City Development

Planning and Environment Act 1987	s.63	duty to issue the permit where made a decision in favour of the application (if no one has objected)	Statutory Planner		City Development
Planning and Environment Act 1987	s.63	duty to issue the permit where made a decision in favour of the application (if no one has objected)	Planning Officer		City Development
Planning and Environment Act 1987	s.63	duty to issue the permit where made a decision in favour of the application (if no one has objected)	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.63	duty to issue the permit where made a decision in favour of the application (if no one has objected)	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.63	duty to issue the permit where made a decision in favour of the application (if no one has objected)	Strategic Planner		City Development
Planning and Environment Act 1987	s.63	duty to issue the permit where made a decision in favour of the application (if no one has objected)	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.63	duty to issue the permit where made a decision in favour of the application (if no one has objected)	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.64A	duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit.		this provision applies to a decision to grant an amendment to a permit - see section 75A	City Development
Planning and Environment Act 1987	s.64(1)	duty to give notice of decision to grant a permit to applicant and objectors	General Manager City Development	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(1)	duty to give notice of decision to grant a permit to applicant and objectors	Manager Planning Services	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development

Planning and Environment Act 1987	s.64(1)	duty to give notice of decision to grant a permit to applicant and objectors	Coordinator Statutory Planning	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(1)	duty to give notice of decision to grant a permit to applicant and objectors	Senior Statutory Planner	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(1)	duty to give notice of decision to grant a permit to applicant and objectors	Statutory Planning Enforcement Officer	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(1)	duty to give notice of decision to grant a permit to applicant and objectors	Statutory Planner	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(1)	duty to give notice of decision to grant a permit to applicant and objectors	Planning Officer	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(1)	duty to give notice of decision to grant a permit to applicant and objectors	Coordinator Strategic Planning	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(1)	duty to give notice of decision to grant a permit to applicant and objectors	Senior Strategic Planner	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(1)	duty to give notice of decision to grant a permit to applicant and objectors	Strategic Planner	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(1)	duty to give notice of decision to grant a permit to applicant and objectors	Strategic Planning Officer	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development



Planning and Environment Act 1987	s.64(1)	duty to give notice of decision to grant a permit to applicant and objectors	Urban Growth Project Officer	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(3)	duty not to issue a permit until after the specified period	General Manager City Development	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(3)	duty not to issue a permit until after the specified period	Manager Planning Services	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(3)	duty not to issue a permit until after the specified period	Coordinator Statutory Planning	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(3)	duty not to issue a permit until after the specified period	Senior Statutory Planner	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(3)	duty not to issue a permit until after the specified period	Statutory Planning Enforcement Officer	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(3)	duty not to issue a permit until after the specified period	Statutory Planner	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(3)	duty not to issue a permit until after the specified period	Planning Officer	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(3)	duty not to issue a permit until after the specified period	Coordinator Strategic Planning	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development

Planning and Environment Act 1987	s.64(3)	duty not to issue a permit until after the specified period	Senior Strategic Planner	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(3)	duty not to issue a permit until after the specified period	Strategic Planner	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(3)	duty not to issue a permit until after the specified period	Strategic Planning Officer	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(3)	duty not to issue a permit until after the specified period	Urban Growth Project Officer	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(5)	duty to give each objector a copy of an exempt decision	General Manager City Development	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(5)	duty to give each objector a copy of an exempt decision	Manager Planning Services	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(5)	duty to give each objector a copy of an exempt decision	Coordinator Statutory Planning	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(5)	duty to give each objector a copy of an exempt decision	Senior Statutory Planner	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(5)	duty to give each objector a copy of an exempt decision	Statutory Planning Enforcement Officer	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development

Planning and Environment Act 1987	s.64(5)	duty to give each objector a copy of an exempt decision	Statutory Planner	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(5)	duty to give each objector a copy of an exempt decision	Planning Officer	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(5)	duty to give each objector a copy of an exempt decision	Coordinator Strategic Planning	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(5)	duty to give each objector a copy of an exempt decision	Senior Strategic Planner	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(5)	duty to give each objector a copy of an exempt decision	Strategic Planner	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(5)	duty to give each objector a copy of an exempt decision	Strategic Planning Officer	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.64(5)	duty to give each objector a copy of an exempt decision	Urban Growth Project Officer	this provision applies to a decision to grant an amendment to a permit - see section 75	City Development
Planning and Environment Act 1987	s.65(1)	duty to give notice of refusal to grant permit to applicant and person who objected under section 57	General Manager City Development		City Development
Planning and Environment Act 1987	s.65(1)	duty to give notice of refusal to grant permit to applicant and person who objected under section 57	Manager Planning Services		City Development
Planning and Environment Act 1987	s.65(1)	duty to give notice of refusal to grant permit to applicant and person who objected under section 57	Coordinator Statutory Planning		City Development

Planning and Environment Act 1987	s.65(1)	duty to give notice of refusal to grant permit to applicant and person who objected under section 57	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.65(1)	duty to give notice of refusal to grant permit to applicant and person who objected under section 57	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.65(1)	duty to give notice of refusal to grant permit to applicant and person who objected under section 57	Statutory Planner		City Development
Planning and Environment Act 1987	s.65(1)	duty to give notice of refusal to grant permit to applicant and person who objected under section 57	Planning Officer		City Development
Planning and Environment Act 1987	s.66(1)	duty to give notice of refusal to grant permit to applicant and person who objected under section 57	General Manager City Development		City Development
Planning and Environment Act 1987	s.65(1)	duty to give notice of refusal to grant permit to applicant and person who objected under section 57	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.65(1)	duty to give notice of refusal to grant permit to applicant and person who objected under section 57	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.65(1)	duty to give notice of refusal to grant permit to applicant and person who objected under section 57	Strategic Planner		City Development
Planning and Environment Act 1987	s.65(1)	duty to give notice of refusal to grant permit to applicant and person who objected under section 57	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.65(1)	duty to give notice of refusal to grant permit to applicant and person who objected under section 57	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.66(1)	duty to give notice under s.64 or s.65 and copy permit to relevant determining referral authorities	Manager Planning Services		City Development
Planning and Environment Act 1987	s.66(1)	duty to give notice under s.64 or s.65 and copy permit to relevant determining referral authorities	Coordinator Statutory Planning		City Development

Planning and Environment Act 1987	s.66(1)	duty to give notice under s.64 or s.65 and copy permit to relevant determining referral authorities	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.66(1)	duty to give notice under s.64 or s.65 and copy permit to relevant determining referral authorities	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.66(1)	duty to give notice under s.64 or s.65 and copy permit to relevant determining referral authorities	Statutory Planner		City Development
Planning and Environment Act 1987	s.66(1)	duty to give notice under s.64 or s.65 and copy permit to relevant determining referral authorities	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.66(1)	duty to give notice under s.64 or s.65 and copy permit to relevant determining referral authorities	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.66(1)	duty to give notice under s.64 or s.65 and copy permit to relevant determining referral authorities	Strategic Planner		City Development
Planning and Environment Act 1987	s.66(1)	duty to give notice under s.64 or s.65 and copy permit to relevant determining referral authorities	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.66(1)	duty to give notice under s.64 or s.65 and copy permit to relevant determining referral authorities	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.66(1)	duty to give notice under s.64 or s.65 and copy permit to relevant determining referral authorities	Planning Officer		City Development
Planning and Environment Act 1987	s.66(2)	duty to give a recommending referral authority notice of its decision to grant a permit	General Manager City Development	if the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral	City Development

Planning and Environment Act 1987	s.66(2)	duty to give a recommending referral authority notice of its decision to grant a permit	Manager Planning Services	if the recommending referral authority objected to the grant of the permit or the responsible authority decided not to included a condition on the permit recommended by the recommending referral	City Development
Planning and Environment Act 1987	s.66(2)	duty to give a recommending referral authority notice of its decision to grant a permit	Coordinator Statutory Planning	if the recommending referral authority objected to the grant of the permit or the responsible authority decided not to included a condition on the permit recommended by the recommending referral	City Development
Planning and Environment Act 1987	s.66(2)	duty to give a recommending referral authority notice of its decision to grant a permit	Senior Statutory Planner	if the recommending referral authority objected to the grant of the permit or the responsible authority decided not to included a condition on the permit recommended by the recommending referral	City Development
Planning and Environment Act 1987	s.66(2)	duty to give a recommending referral authority notice of its decision to grant a permit	Statutory Planner	if the recommending referral authority objected to the grant of the permit or the responsible authority decided not to included a condition on the permit recommended by the recommending referral	City Development

Planning and Environment Act 1987	s.66(2)	duty to give a recommending referral authority notice of its decision to grant a permit	Coordinator Strategic Planning	if the recommending referral authority objected to the grant of the permit or the responsible authority decided not to included a condition on the permit recommended by the recommending referral	City Development
Planning and Environment Act 1987	s.66(2)	duty to give a recommending referral authority notice of its decision to grant a permit	Senior Strategic Planner	if the recommending referral authority objected to the grant of the permit or the responsible authority decided not to included a condition on the permit recommended by the recommending referral	City Development
Planning and Environment Act 1987	s.66(2)	duty to give a recommending referral authority notice of its decision to grant a permit	Strategic Planner	if the recommending referral authority objected to the grant of the permit or the responsible authority decided not to included a condition on the permit recommended by the recommending referral	City Development
Planning and Environment Act 1987	s.66(2)	duty to give a recommending referral authority notice of its decision to grant a permit	Strategic Planning Officer	if the recommending referral authority objected to the grant of the permit or the responsible authority decided not to included a condition on the permit recommended by the recommending referral	City Development

Planning and Environment Act 1987	s.66(2)	duty to give a recommending referral authority notice of its decision to grant a permit	Urban Growth Project Officer	if the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral	City Development
Planning and Environment Act 1987	s.66(2)	duty to give a recommending referral authority notice of its decision to grant a permit	Planning Officer	if the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral	City Development
Planning and Environment Act 1987	s.66(2)	duty to give a recommending referral authority notice of its decision to grant a permit	Planning Administration Officer	if the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral	City Development
Planning and Environment Act 1987	s.66(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	General Manager City Development	if the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit	City Development
Planning and Environment Act 1987	s.66(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Manager Planning Services	if the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit	City Development



Planning and Environment Act 1987	s.66(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Coordinator Statutory Planning	if the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit	City Development
Planning and Environment Act 1987	s.66(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Senior Statutory Planner	if the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit	City Development
Planning and Environment Act 1987	s.66(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Statutory Planner	if the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit	City Development
Planning and Environment Act 1987	s.66(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Planning Officer	if the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit	City Development
Planning and Environment Act 1987	s.66(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Coordinator Strategic Planning	if the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit	City Development

Planning and Environment Act 1987	s.66(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Senior Strategic Planner	if the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit	City Development
Planning and Environment Act 1987	s.66(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Strategic Planner	if the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit	City Development
Planning and Environment Act 1987	s.66(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Strategic Planning Officer	if the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit	City Development
Planning and Environment Act 1987	s.66(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Urban Growth Project Officer	if the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit	City Development
Planning and Environment Act 1987	s.66(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Planning Administration Officer	if the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit	City Development

Planning and Environment Act 1987	s.66(6)	duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under section 64 or 65	General Manager City Development	if the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit	City Development
Planning and Environment Act 1987	s.66(6)	duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under section 64 or 65	Manager Planning Services	if the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit	City Development
Planning and Environment Act 1987	s.66(6)	duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under section 64 or 65	Coordinator Statutory Planning	if the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit	City Development
Planning and Environment Act 1987	s.66(6)	duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under section 64 or 65	Senior Statutory Planner	if the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit	City Development

Planning and Environment Act 1987	s.66(6)	duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under section 64 or 65	Statutory Planner	if the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit	City Development
Planning and Environment Act 1987	s.66(6)	duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under section 64 or 65	Coordinator Strategic Planning	if the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit	City Development
Planning and Environment Act 1987	s.66(6)	duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under section 64 or 65	Senior Strategic Planner	if the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit	City Development
Planning and Environment Act 1987	s.66(6)	duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under section 64 or 65	Strategic Planner	if the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit	City Development

Planning and Environment Act 1987	s.66(6)	duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under section 64 or 65	Strategic Planning Officer	if the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit	City Development
Planning and Environment Act 1987	s.66(6)	duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under section 64 or 65	Urban Growth Project Officer	if the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit	City Development
Planning and Environment Act 1987	s.66(6)	duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under section 64 or 65	Planning Officer	if the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit	City Development
Planning and Environment Act 1987	s.66(6)	duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under section 64 or 65	Planning Administration Officer	if the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit	City Development

Planning and Environment Act 1987	s.69(1)	function of receiving application for extension of time of permit	General Manager City Development		City Development
Planning and Environment Act 1987	s.69(1)	function of receiving application for extension of time of permit	Manager Planning Services		City Development
Planning and Environment Act 1987	s.69(1)	function of receiving application for extension of time of permit	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.69(1)	function of receiving application for extension of time of permit	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.69(1)	function of receiving application for extension of time of permit	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.69(1)	function of receiving application for extension of time of permit	Statutory Planner		City Development
Planning and Environment Act 1987	s.69(1)	function of receiving application for extension of time of permit	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.69(1)	function of receiving application for extension of time of permit	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.69(1)	function of receiving application for extension of time of permit	Strategic Planner		City Development
Planning and Environment Act 1987	s.69(1)	function of receiving application for extension of time of permit	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.69(1)	function of receiving application for extension of time of permit	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.69(1)	function of receiving application for extension of time of permit	Planning Officer		City Development
Planning and Environment Act 1987	s.69(1)	function of receiving application for extension of time of permit	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.69(1A)	function of receiving application for extension of time to complete development.	General Manager City Development		City Development
Planning and Environment Act 1987	s.69(2)	power to extend time	General Manager City Development		City Development
Planning and Environment Act 1987	s.69(2)	power to extend time	Manager Planning Services		City Development

Planning and Environment Act 1987	s.69(2)	power to extend time	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.69(2)	power to extend time	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.69(2)	power to extend time	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.69(2)	power to extend time	Statutory Planner		City Development
Planning and Environment Act 1987	s.69(2)	power to extend time	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.69(2)	power to extend time	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.69(2)	power to extend time	Strategic Planner		City Development
Planning and Environment Act 1987	s.69(2)	power to extend time	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.69(2)	power to extend time	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.69(2)	power to extend time	Planning Officer		City Development
Planning and Environment Act 1987	s.70	duty to make copy permit available for inspection	General Manager City Development		City Development
Planning and Environment Act 1987	s.70	duty to make copy permit available for inspection	Manager Planning Services		City Development
Planning and Environment Act 1987	s.70	duty to make copy permit available for inspection	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.70	duty to make copy permit available for inspection	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.70	duty to make copy permit available for inspection	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.70	duty to make copy permit available for inspection	Statutory Planner		City Development
Planning and Environment Act 1987	s.70	duty to make copy permit available for inspection	Planning Administration Officer		City Development

Planning and Environment Act 1987	s.70	duty to make copy permit available for inspection	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.70	duty to make copy permit available for inspection	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.70	duty to make copy permit available for inspection	Strategic Planner		City Development
Planning and Environment Act 1987	s.70	duty to make copy permit available for inspection	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.70	duty to make copy permit available for inspection	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.70	duty to make copy permit available for inspection	Planning Officer		City Development
Planning and Environment Act 1987	s.71(1)	power to correct certain mistakes	General Manager City Development		City Development
Planning and Environment Act 1987	s.71(1)	power to correct certain mistakes	Manager Planning Services		City Development
Planning and Environment Act 1987	s.71(1)	power to correct certain mistakes	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.71(1)	power to correct certain mistakes	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.71(1)	power to correct certain mistakes	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.71(1)	power to correct certain mistakes	Statutory Planner		City Development
Planning and Environment Act 1987	s.71(1)	power to correct certain mistakes	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.71(1)	power to correct certain mistakes	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.71(1)	power to correct certain mistakes	Strategic Planner		City Development
Planning and Environment Act 1987	s.71(1)	power to correct certain mistakes	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.71(1)	power to correct certain mistakes	Urban Growth Project Officer		City Development



Planning and Environment Act 1987	s.71(1)	power to correct certain mistakes	Planning Officer		City Development
Planning and Environment Act 1987	s.71(2)	duty to note corrections in register	General Manager City Development		City Development
Planning and Environment Act 1987	s.71(2)	duty to note corrections in register	Manager Planning Services		City Development
Planning and Environment Act 1987	s.71(2)	duty to note corrections in register	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.71(2)	duty to note corrections in register	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.71(2)	duty to note corrections in register	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.71(2)	duty to note corrections in register	Statutory Planner		City Development
Planning and Environment Act 1987	s.71(2)	duty to note corrections in register	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.71(2)	duty to note corrections in register	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.71(2)	duty to note corrections in register	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.71(2)	duty to note corrections in register	Strategic Planner		City Development
Planning and Environment Act 1987	s.71(2)	duty to note corrections in register	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.71(2)	duty to note corrections in register	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.71(2)	duty to note corrections in register	Planning Officer		City Development
Planning and Environment Act 1987	s.73	power to decide to grant amendment subject to conditions	Manager Planning Services		City Development
Planning and Environment Act 1987	s.73	power to decide to grant amendment subject to conditions	General Manager City Development		City Development

Planning and Environment Act 1987	s.73	power to decide to grant amendment subject to conditions	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.73	power to decide to grant amendment subject to conditions	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.73	power to decide to grant amendment subject to conditions	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.73	power to decide to grant amendment subject to conditions	Statutory Planner		City Development
Planning and Environment Act 1987	s.73	power to decide to grant amendment subject to conditions	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.73	power to decide to grant amendment subject to conditions	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.73	power to decide to grant amendment subject to conditions	Strategic Planner		City Development
Planning and Environment Act 1987	s.73	power to decide to grant amendment subject to conditions	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.73	power to decide to grant amendment subject to conditions	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.73	power to decide to grant amendment subject to conditions	Planning Officer		City Development
Planning and Environment Act 1987	s.74	duty to issue amended permit to applicant if no objectors	General Manager City Development		City Development
Planning and Environment Act 1987	s.74	duty to issue amended permit to applicant if no objectors	Manager Planning Services		City Development
Planning and Environment Act 1987	s.74	duty to issue amended permit to applicant if no objectors	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.74	duty to issue amended permit to applicant if no objectors	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.74	duty to issue amended permit to applicant if no objectors	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.74	duty to issue amended permit to applicant if no objectors	Statutory Planner		City Development

Planning and Environment Act 1987	s.74	duty to issue amended permit to applicant if no objectors	Planning Officer		City Development
Planning and Environment Act 1987	s.74	duty to issue amended permit to applicant if no objectors	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.74	duty to issue amended permit to applicant if no objectors	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.74	duty to issue amended permit to applicant if no objectors	Strategic Planner		City Development
Planning and Environment Act 1987	s.74	duty to issue amended permit to applicant if no objectors	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.74	duty to issue amended permit to applicant if no objectors	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.74	duty to issue amended permit to applicant if no objectors	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.76	duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	General Manager City Development		City Development
Planning and Environment Act 1987	s.76	duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Manager Planning Services		City Development
Planning and Environment Act 1987	s.76	duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.76	duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.76	duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Statutory Planner		City Development
Planning and Environment Act 1987	s.76	duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.76	duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Senior Strategic Planner		City Development

Planning and Environment Act 1987	s.76	duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Strategic Planner		City Development
Planning and Environment Act 1987	s.76	duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.76	duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.76	duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Planning Officer		City Development
Planning and Environment Act 1987	s.76	duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.76A(1)	duty to give relevant determining referral authorities copy of amended permit and copy of notice	General Manager City Development		City Development
Planning and Environment Act 1987	s.76A(1)	duty to give relevant determining referral authorities copy of amended permit and copy of notice	Manager Planning Services		City Development
Planning and Environment Act 1987	s.76A(1)	duty to give relevant determining referral authorities copy of amended permit and copy of notice	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.76A(1)	duty to give relevant determining referral authorities copy of amended permit and copy of notice	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.76A(1)	duty to give relevant determining referral authorities copy of amended permit and copy of notice	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.76A(1)	duty to give relevant determining referral authorities copy of amended permit and copy of notice	Statutory Planner		City Development
Planning and Environment Act 1987	s.76A(1)	duty to give relevant determining referral authorities copy of amended permit and copy of notice	Coordinator Strategic Planning		City Development

Planning and Environment Act 1987	s.76A(1)	duty to give relevant determining referral authorities copy of amended permit and copy of notice	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.76A(1)	duty to give relevant determining referral authorities copy of amended permit and copy of notice	Strategic Planner		City Development
Planning and Environment Act 1987	s.76A(1)	duty to give relevant determining referral authorities copy of amended permit and copy of notice	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.76A(1)	duty to give relevant determining referral authorities copy of amended permit and copy of notice	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.76A(1)	duty to give relevant determining referral authorities copy of amended permit and copy of notice	Planning Officer		City Development
Planning and Environment Act 1987	s.76A(2)	duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	General Manager City Development	if the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the referral authority .	City Development
Planning and Environment Act 1987	s.76A(2)	duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Manager Planning Services	if the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the referral authority .	City Development

Planning and Environment Act 1987	s.76A(2)	duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Coordinator Statutory Planning	if the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the referral authority .	City Development
Planning and Environment Act 1987	s.76A(2)	duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Senior Statutory Planner	if the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the referral authority .	City Development
Planning and Environment Act 1987	s.76A(2)	duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Statutory Planner	if the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the referral authority .	City Development
Planning and Environment Act 1987	s.76A(2)	duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Manager Planning Services	if the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the referral authority .	City Development

Planning and Environment Act 1987	s.76A(2)	duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Coordinator Strategic Planning	if the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the referral authority .	City Development
Planning and Environment Act 1987	s.76A(2)	duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Senior Strategic Planner	if the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the referral authority .	City Development
Planning and Environment Act 1987	s.76A(2)	duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Strategic Planner	if the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the referral authority .	City Development
Planning and Environment Act 1987	s.76A(2)	duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Strategic Planning Officer	if the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the referral authority .	City Development

Planning and Environment Act 1987	s.76A(2)	duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Urban Growth Project Officer	if the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the referral authority .	City Development
Planning and Environment Act 1987	s.76A(2)	duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Planning Officer	if the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the referral authority .	City Development
Planning and Environment Act 1987	s.76A(2)	duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Planning Administration Officer	if the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the referral authority .	City Development
Planning and Environment Act 1987	s.76A(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	General Manager City Development	if the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit	City Development



Planning and Environment Act 1987	s.76A(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Manager Planning Services	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit	City Development
Planning and Environment Act 1987	s.76A(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Coordinator Statutory Planning	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit	City Development
Planning and Environment Act 1987	s.76A(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Senior Statutory Planner	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit	City Development
Planning and Environment Act 1987	s.76A(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Statutory Planner	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit	City Development
Planning and Environment Act 1987	s.76A(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Coordinator Strategic Planning	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit	City Development

Planning and Environment Act 1987	s.76A(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Senior Strategic Planner	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit	City Development
Planning and Environment Act 1987	s.76A(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Strategic Planner	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit	City Development
Planning and Environment Act 1987	s.76A(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Strategic Planning Officer	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit	City Development
Planning and Environment Act 1987	s.76A(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Urban Growth Project Officer	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit	City Development
Planning and Environment Act 1987	s.76A(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Planning Officer	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit	City Development

Planning and Environment Act 1987	s.76A(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Planning Administration Officer	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit	City Development
Planning and Environment Act 1987	s.76A(6)	duty to give a recommending referral authority a copy of any amended permit which Council decides to grant a copy of any given under section 64 or 76	General Manager City Development	if the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit	City Development
Planning and Environment Act 1987	s.76A(6)	duty to give a recommending referral authority a copy of any amended permit which Council decides to grant a copy of any given under section 64 or 76	Manager Planning Services	if the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit	City Development
Planning and Environment Act 1987	s.76A(6)	duty to give a recommending referral authority a copy of any amended permit which Council decides to grant a copy of any given under section 64 or 76	Coordinator Statutory Planning	if the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit	City Development
Planning and Environment Act 1987	s.76A(6)	duty to give a recommending referral authority a copy of any amended permit which Council decides to grant a copy of any given under section 64 or 76	Senior Statutory Planner	if the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit	City Development

Planning and Environment Act 1987	s.76A(6)	duty to give a recommending referral authority a copy of any amended permit which Council decides to grant a copy of any given under section 64 or 76	Statutory Planner	if the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended	City Development
Planning and Environment Act 1987	s.76A(6)	duty to give a recommending referral authority a copy of any amended permit which Council decides to grant a copy of any given under section 64 or 76	Coordinator Strategic Planning	if the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended	City Development
Planning and Environment Act 1987	s.76A(6)	duty to give a recommending referral authority a copy of any amended permit which Council decides to grant a copy of any given under section 64 or 76	Senior Strategic Planner	if the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended	City Development
Planning and Environment Act 1987	s.76A(6)	duty to give a recommending referral authority a copy of any amended permit which Council decides to grant a copy of any given under section 64 or 76	Strategic Planner	if the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended	City Development
Planning and Environment Act 1987	s.76A(6)	duty to give a recommending referral authority a copy of any amended permit which Council decides to grant a copy of any given under section 64 or 76	Strategic Planning Officer	if the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended	City Development

Planning and Environment Act 1987	s.76A(6)	duty to give a recommending referral authority a copy of any amended permit which Council decides to grant a copy of any given under section 64 or 76	Urban Growth Project Officer	if the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended	City Development
Planning and Environment Act 1987	s.76A(6)	duty to give a recommending referral authority a copy of any amended permit which Council decides to grant a copy of any given under section 64 or 76	Planning Officer	if the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended	City Development
Planning and Environment Act 1987	s.76A(6)	duty to give a recommending referral authority a copy of any amended permit which Council decides to grant a copy of any given under section 64 or 76	Planning Administration Officer	if the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended	City Development
Planning and Environment Act 1987	s.76D	duty to comply with direction of Minister to issue amended permit	General Manager City Development		City Development
Planning and Environment Act 1987	s.76D	duty to comply with direction of Minister to issue amended permit	Manager Planning Services		City Development
Planning and Environment Act 1987	s.83	function of being respondent to an appeal	Not Delegated		City Development
Planning and Environment Act 1987	s.83B	duty to give or publish notice of application for review	Not Delegated		City Development
Planning and Environment Act 1987	s.84(1)	power to decide on an application at any time after an appeal is lodged against failure to grant a permit			City Development
Planning and Environment Act 1987	s.84(2)	duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	General Manager City Development		City Development

Planning and Environment Act 1987	s.84(2)	duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Manager Planning Services		City Development
Planning and Environment Act 1987	s.84(2)	duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.84(2)	duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.84(2)	duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.84(2)	duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Statutory Planner		City Development
Planning and Environment Act 1987	s.84(2)	duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.84(2)	duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.84(2)	duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Strategic Planner		City Development
Planning and Environment Act 1987	s.84(2)	duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Strategic Planning Officer		City Development

Planning and Environment Act 1987	s.84(2)	duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.84(2)	duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Planning Officer		City Development
Planning and Environment Act 1987	s.84(3)	duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	General Manager City Development		City Development
Planning and Environment Act 1987	s.84(3)	duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Manager Planning Services		City Development
Planning and Environment Act 1987	s.84(3)	duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.84(3)	duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.84(3)	duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.84(3)	duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Statutory Planner		City Development
Planning and Environment Act 1987	s.84(3)	duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Coordinator Strategic Planning		City Development

Planning and Environment Act 1987	s.84(3)	duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.84(3)	duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Strategic Planner		City Development
Planning and Environment Act 1987	s.84(3)	duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.84(3)	duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.84(3)	duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Planning Officer		City Development
Planning and Environment Act 1987	s.84(6)	duty to issue permit on receipt of advice within 3 working days	General Manager City Development		City Development
Planning and Environment Act 1987	s.84(6)	duty to issue permit on receipt of advice within 3 working days	Manager Planning Services		City Development
Planning and Environment Act 1987	s.84(6)	duty to issue permit on receipt of advice within 3 working days	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.84(6)	duty to issue permit on receipt of advice within 3 working days	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.84(6)	duty to issue permit on receipt of advice within 3 working days	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.84(6)	duty to issue permit on receipt of advice within 3 working days	Statutory Planner		City Development
Planning and Environment Act 1987	s.84(6)	duty to issue permit on receipt of advice within 3 working days	Coordinator Strategic Planning		City Development



Planning and Environment Act 1987	s.84(6)	duty to issue permit on receipt of advice within 3 working days	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.84(6)	duty to issue permit on receipt of advice within 3 working days	Strategic Planner		City Development
Planning and Environment Act 1987	s.84(6)	duty to issue permit on receipt of advice within 3 working days	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.84(6)	duty to issue permit on receipt of advice within 3 working days	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.84(6)	duty to issue permit on receipt of advice within 3 working days	Planning Officer		City Development
Planning and Environment Act 1987	s.86	duty to issue a permit at order of Tribunal within 3 working days	General Manager City Development		City Development
Planning and Environment Act 1987	s.86	duty to issue a permit at order of Tribunal within 3 working days	Manager Planning Services		City Development
Planning and Environment Act 1987	s.86	duty to issue a permit at order of Tribunal within 3 working days	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.86	duty to issue a permit at order of Tribunal within 3 working days	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.86	duty to issue a permit at order of Tribunal within 3 working days	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.86	duty to issue a permit at order of Tribunal within 3 working days	Statutory Planner		City Development
Planning and Environment Act 1987	s.86	duty to issue a permit at order of Tribunal within 3 working days	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.86	duty to issue a permit at order of Tribunal within 3 working days	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.86	duty to issue a permit at order of Tribunal within 3 working days	Strategic Planner		City Development
Planning and Environment Act 1987	s.86	duty to issue a permit at order of Tribunal within 3 working days	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.86	duty to issue a permit at order of Tribunal within 3 working days	Urban Growth Project Officer		City Development

Planning and Environment Act 1987	s.86	duty to issue a permit at order of Tribunal within 3 working days	Planning Officer		City Development
Planning and Environment Act 1987	s.87(3)	power to apply to VCAT for the cancellation or amendment of a permit	General Manager City Development		City Development
Planning and Environment Act 1987	s.87(3)	power to apply to VCAT for the cancellation or amendment of a permit	Manager Planning Services		City Development
Planning and Environment Act 1987	s.87(3)	power to apply to VCAT for the cancellation or amendment of a permit	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.87(3)	power to apply to VCAT for the cancellation or amendment of a permit	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.87(3)	power to apply to VCAT for the cancellation or amendment of a permit	Strategic Planner		City Development
Planning and Environment Act 1987	s.87(3)	power to apply to VCAT for the cancellation or amendment of a permit	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.87(3)	power to apply to VCAT for the cancellation or amendment of a permit	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.87(3)	power to apply to VCAT for the cancellation or amendment of a permit	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.90(1)	function of being heard at hearing of request for cancellation or amendment of a permit	Manager Planning Services		City Development
Planning and Environment Act 1987	s.90(1)	function of being heard at hearing of request for cancellation or amendment of a permit	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.90(1)	function of being heard at hearing of request for cancellation or amendment of a permit	General Manager City Development		City Development
Planning and Environment Act 1987	s.90(1)	function of being heard at hearing of request for cancellation or amendment of a permit	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.90(1)	function of being heard at hearing of request for cancellation or amendment of a permit	Statutory Planning Enforcement Officer		City Development

Planning and Environment Act 1987	s.90(1)	function of being heard at hearing of request for cancellation or amendment of a permit	Statutory Planner		City Development
Planning and Environment Act 1987	s.90(1)	function of being heard at hearing of request for cancellation or amendment of a permit	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.90(1)	function of being heard at hearing of request for cancellation or amendment of a permit	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.90(1)	function of being heard at hearing of request for cancellation or amendment of a permit	Strategic Planner		City Development
Planning and Environment Act 1987	s.90(1)	function of being heard at hearing of request for cancellation or amendment of a permit	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.90(1)	function of being heard at hearing of request for cancellation or amendment of a permit	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.90(1)	function of being heard at hearing of request for cancellation or amendment of a permit	Planning Officer		City Development
Planning and Environment Act 1987	s.91(2)	duty to comply with the directions of VCAT	General Manager City Development		City Development
Planning and Environment Act 1987	s.91(2)	duty to comply with the directions of VCAT	Manager Planning Services		City Development
Planning and Environment Act 1987	s.91(2)	duty to comply with the directions of VCAT	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.91(2)	duty to comply with the directions of VCAT	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.91(2)	duty to comply with the directions of VCAT	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.91(2)	duty to comply with the directions of VCAT	Statutory Planner		City Development
Planning and Environment Act 1987	s.91(2)	duty to comply with the directions of VCAT	Planning Administration Officer		City Development

Planning and Environment Act 1987	s.91(2)	duty to comply with the directions of VCAT	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.91(2)	duty to comply with the directions of VCAT	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.91(2)	duty to comply with the directions of VCAT	Strategic Planner		City Development
Planning and Environment Act 1987	s.91(2)	duty to comply with the directions of VCAT	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.91(2)	duty to comply with the directions of VCAT	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.91(2)	duty to comply with the directions of VCAT	Planning Officer		City Development
Planning and Environment Act 1987	s.91(2A)	Duty to issue amended permit to owner if Tribunal so directs	General Manager City Development		City Development
Planning and Environment Act 1987	s.91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Manager Planning Services		City Development
Planning and Environment Act 1987	s.91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Statutory Planner		City Development
Planning and Environment Act 1987	s.91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Strategic Planner		City Development
Planning and Environment Act 1987	s.91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Strategic Planning Officer		City Development

Planning and Environment Act 1987	s.91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Planning Officer		City Development
Planning and Environment Act 1987	s.92	duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s.90	General Manager City Development		City Development
Planning and Environment Act 1987	s.92	duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s.90	Manager Planning Services		City Development
Planning and Environment Act 1987	s.92	duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s.90	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.92	duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s.90	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.92	duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s.90	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.92	duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s.90	Statutory Planner		City Development
Planning and Environment Act 1987	s.92	duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s.90	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.92	duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s.90	Coordinator Strategic Planning		City Development

Planning and Environment Act 1987	s.92	duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s.90	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.92	duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s.90	Strategic Planner		City Development
Planning and Environment Act 1987	s.92	duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s.90	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.92	duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s.90	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.92	duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s.90	Planning Officer		City Development
Planning and Environment Act 1987	s.93(2)	duty to give notice of VCAT order to stop development	General Manager City Development		City Development
Planning and Environment Act 1987	s.93(2)	duty to give notice of VCAT order to stop development	Manager Planning Services		City Development
Planning and Environment Act 1987	s.93(2)	duty to give notice of VCAT order to stop development	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.93(2)	duty to give notice of VCAT order to stop development	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.93(2)	duty to give notice of VCAT order to stop development	Strategic Planner		City Development
Planning and Environment Act 1987	s.93(2)	duty to give notice of VCAT order to stop development	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.93(2)	duty to give notice of VCAT order to stop development	Urban Growth Project Officer		City Development

Planning and Environment Act 1987	s.93(2)	duty to give notice of VCAT order to stop development	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.95(3)	function of referring certain applications to the Minister	General Manager City Development		City Development
Planning and Environment Act 1987	s.95(3)	function of referring certain applications to the Minister	Manager Planning Services		City Development
Planning and Environment Act 1987	s.95(3)	function of referring certain applications to the Minister	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.95(3)	function of referring certain applications to the Minister	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.95(3)	function of referring certain applications to the Minister	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.95(3)	function of referring certain applications to the Minister	Strategic Planner		City Development
Planning and Environment Act 1987	s.95(3)	function of referring certain applications to the Minister	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.95(3)	function of referring certain applications to the Minister	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.95(4)	duty to comply with an order or direction	General Manager City Development		City Development
Planning and Environment Act 1987	s.95(4)	duty to comply with an order or direction	Manager Planning Services		City Development
Planning and Environment Act 1987	s.95(4)	duty to comply with an order or direction	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.95(4)	duty to comply with an order or direction	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.95(4)	duty to comply with an order or direction	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.95(4)	duty to comply with an order or direction	Statutory Planner		City Development
Planning and Environment Act 1987	s.95(4)	duty to comply with an order or direction	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.95(4)	duty to comply with an order or direction	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.95(4)	duty to comply with an order or direction	Senior Strategic Planner		City Development

Planning and Environment Act 1987	s.95(4)	duty to comply with an order or direction	Strategic Planner		City Development
Planning and Environment Act 1987	s.95(4)	duty to comply with an order or direction	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.95(4)	duty to comply with an order or direction	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.95(4)	duty to comply with an order or direction	Planning Officer		City Development
Planning and Environment Act 1987	s.96(1)	duty to obtain a permit from the Minister to use and develop its land	General Manager City Development		City Development
Planning and Environment Act 1987	s.96(1)	duty to obtain a permit from the Minister to use and develop its land	Manager Planning Services		City Development
Planning and Environment Act 1987	s.96(1)	duty to obtain a permit from the Minister to use and develop its land	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.96(1)	duty to obtain a permit from the Minister to use and develop its land	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.96(1)	duty to obtain a permit from the Minister to use and develop its land	Strategic Planner		City Development
Planning and Environment Act 1987	s.96(1)	duty to obtain a permit from the Minister to use and develop its land	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.96(1)	duty to obtain a permit from the Minister to use and develop its land	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.96(1)	duty to obtain a permit from the Minister to use and develop its land	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.96(2)	function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	General Manager City Development		City Development
Planning and Environment Act 1987	s.96(2)	function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	Manager Planning Services		City Development
Planning and Environment Act 1987	s.96(2)	function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.96(2)	function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	Senior Strategic Planner		City Development



Planning and Environment Act 1987	s.96(2)	function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	Strategic Planner		City Development
Planning and Environment Act 1987	s.96(2)	function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.96(2)	function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.96(2)	function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.96A(2)	power to agree to consider an application for permit concurrently with preparation of proposed amendment	General Manager City Development		City Development
Planning and Environment Act 1987	s.96A(2)	power to agree to consider an application for permit concurrently with preparation of proposed amendment	Manager Planning Services		City Development
Planning and Environment Act 1987	s.96A(2)	power to agree to consider an application for permit concurrently with preparation of proposed amendment	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.96A(2)	power to agree to consider an application for permit concurrently with preparation of proposed amendment	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.96A(2)	power to agree to consider an application for permit concurrently with preparation of proposed amendment	Strategic Planner		City Development
Planning and Environment Act 1987	s.96A(2)	power to agree to consider an application for permit concurrently with preparation of proposed amendment	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.96A(2)	power to agree to consider an application for permit concurrently with preparation of proposed amendment	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.96A(2)	power to agree to consider an application for permit concurrently with preparation of proposed amendment	Coordinator Statutory Planning		City Development

Planning and Environment Act 1987	s.96C	power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s.96C	General Manager City Development		City Development
Planning and Environment Act 1987	s.96C	power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s.96C	Manager Planning Services		City Development
Planning and Environment Act 1987	s.96C	power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s.96C	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.96C	power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s.96C	Strategic Planner		City Development
Planning and Environment Act 1987	s.96C	power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s.96C	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.96C	power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s.96C	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.96F	duty to consider the panel's report under section 96E	General Manager City Development		City Development
Planning and Environment Act 1987	s.96F	duty to consider the panel's report under section 96E	Manager Planning Services		City Development
Planning and Environment Act 1987	s.96F	duty to consider the panel's report under section 96E	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.96F	duty to consider the panel's report under section 96E	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.96F	duty to consider the panel's report under section 96E	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.96F	duty to consider the panel's report under section 96E	Statutory Planner		City Development
Planning and Environment Act 1987	s.96F	duty to consider the panel's report under section 96E	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.96F	duty to consider the panel's report under section 96E	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.96F	duty to consider the panel's report under section 96E	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.96F	duty to consider the panel's report under section 96E	Strategic Planner		City Development

Planning and Environment Act 1987	s.96F	duty to consider the panel's report under section 96E	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.96F	duty to consider the panel's report under section 96E	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.96F	duty to consider the panel's report under section 96E	Planning Officer		City Development
Planning and Environment Act 1987	s.96G(1)	power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s.23 of the <i>Planning and Environment (Planning Schemes) Act 1996</i> )	Not Delegated		City Development
Planning and Environment Act 1987	s.96H(3)	power to give notice in compliance with Minister's direction	General Manager City Development		City Development
Planning and Environment Act 1987	s.96H(3)	power to give notice in compliance with Minister's direction	Manager Planning Services		City Development
Planning and Environment Act 1987	s.96H(3)	power to give notice in compliance with Minister's direction	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.96H(3)	power to give notice in compliance with Minister's direction	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.96H(3)	power to give notice in compliance with Minister's direction	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.96H(3)	power to give notice in compliance with Minister's direction	Strategic Planner		City Development
Planning and Environment Act 1987	s.96H(3)	power to give notice in compliance with Minister's direction	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.96H(3)	power to give notice in compliance with Minister's direction	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.96J	power to issue permit as directed by the Minister	General Manager City Development		City Development
Planning and Environment Act 1987	s.96J	power to issue permit as directed by the Minister	Manager Planning Services		City Development

Planning and Environment Act 1987	s.96J	power to issue permit as directed by the Minister	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.96J	power to issue permit as directed by the Minister	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.96J	power to issue permit as directed by the Minister	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.96J	power to issue permit as directed by the Minister	Strategic Planner		City Development
Planning and Environment Act 1987	s.96J	power to issue permit as directed by the Minister	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.96J	power to issue permit as directed by the Minister	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.96K	duty to comply with direction of the Minister to give notice of refusal	General Manager City Development		City Development
Planning and Environment Act 1987	s.96K	duty to comply with direction of the Minister to give notice of refusal	Manager Planning Services		City Development
Planning and Environment Act 1987	s.96K	duty to comply with direction of the Minister to give notice of refusal	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.96K	duty to comply with direction of the Minister to give notice of refusal	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.96K	duty to comply with direction of the Minister to give notice of refusal	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.96K	duty to comply with direction of the Minister to give notice of refusal	Strategic Planner		City Development
Planning and Environment Act 1987	s.96K	duty to comply with direction of the Minister to give notice of refusal	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.96K	duty to comply with direction of the Minister to give notice of refusal	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.96Z	duty to keep levy certificates given to it under ss. 47 or 96A for no less than 5 years from receipt of the certificate			City Development
Planning and Environment Act 1987	s.97C	power to request Minister to decide the application	General Manager City Development		City Development

Planning and Environment Act 1987	s.97C	power to request Minister to decide the application	Manager Planning Services		City Development
Planning and Environment Act 1987	s.97C	power to request Minister to decide the application	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.97C	power to request Minister to decide the application	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.97C	power to request Minister to decide the application	Strategic Planner		City Development
Planning and Environment Act 1987	s.97C	power to request Minister to decide the application	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.97C	power to request Minister to decide the application	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.97D(1)	duty to comply with directions of Minister to supply any document or assistance relating to application	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.97D(1)	duty to comply with directions of Minister to supply any document or assistance relating to application	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.97D(1)	duty to comply with directions of Minister to supply any document or assistance relating to application	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.97D(1)	duty to comply with directions of Minister to supply any document or assistance relating to application	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.97D(1)	duty to comply with directions of Minister to supply any document or assistance relating to application	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.97D(1)	duty to comply with directions of Minister to supply any document or assistance relating to application	Statutory Planner		City Development
Planning and Environment Act 1987	s.97D(1)	duty to comply with directions of Minister to supply any document or assistance relating to application	Planning Administration Officer		City Development

Planning and Environment Act 1987	s.97D(1)	duty to comply with directions of Minister to supply any document or assistance relating to application	Planning Officer		City Development
Planning and Environment Act 1987	s.97G(3)	function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	General Manager City Development		City Development
Planning and Environment Act 1987	s.97G(3)	function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	Manager Planning Services		City Development
Planning and Environment Act 1987	s.97G(3)	function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.97G(3)	function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.97G(3)	function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.97G(6)	duty to make a copy of permits issued under s.97F available for inspection	General Manager City Development		City Development
Planning and Environment Act 1987	s.97G(6)	duty to make a copy of permits issued under s.97F available for inspection	Manager Planning Services		City Development
Planning and Environment Act 1987	s.97G(6)	duty to make a copy of permits issued under s.97F available for inspection	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.97G(6)	duty to make a copy of permits issued under s.97F available for inspection	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.97G(6)	duty to make a copy of permits issued under s.97F available for inspection	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.97G(6)	duty to make a copy of permits issued under s.97F available for inspection	Statutory Planner		City Development

Planning and Environment Act 1987	s.97G(6)	duty to make a copy of permits issued under s.97F available for inspection	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.97G(6)	duty to make a copy of permits issued under s.97F available for inspection	Planning Officer		City Development
Planning and Environment Act 1987	s.97G(6)	duty to make a copy of permits issued under s.97F available for inspection	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.97G(6)	duty to make a copy of permits issued under s.97F available for inspection	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.97G(6)	duty to make a copy of permits issued under s.97F available for inspection	Strategic Planner		City Development
Planning and Environment Act 1987	s.97G(6)	duty to make a copy of permits issued under s.97F available for inspection	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.97G(6)	duty to make a copy of permits issued under s.97F available for inspection	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.97L	duty to include Ministerial decisions in a register kept under s.49	General Manager City Development		City Development
Planning and Environment Act 1987	s.97L	duty to include Ministerial decisions in a register kept under s.49	Manager Planning Services		City Development
Planning and Environment Act 1987	s.97L	duty to include Ministerial decisions in a register kept under s.49	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.97L	duty to include Ministerial decisions in a register kept under s.49	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.97L	duty to include Ministerial decisions in a register kept under s.49	Strategic Planner		City Development
Planning and Environment Act 1987	s.97L	duty to include Ministerial decisions in a register kept under s.49	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.97L	duty to include Ministerial decisions in a register kept under s.49	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.97L	duty to include Ministerial decisions in a register kept under s.49	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.97L	duty to include Ministerial decisions in a register kept under s.49	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.97L	duty to include Ministerial decisions in a register kept under s.49	Statutory Planner		City Development

Planning and Environment Act 1987	s.97L	duty to include Ministerial decisions in a register kept under s.49	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.97L	duty to include Ministerial decisions in a register kept under s.49	Planning Officer		City Development
Planning and Environment Act 1987	s.97L	duty to include Ministerial decisions in a register kept under s.49	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.97MH	duty to provide information or assistance to the Planning Application Committee	General Manager City Development		City Development
Planning and Environment Act 1987	s.97MH	duty to provide information or assistance to the Planning Application Committee	Manager Planning Services		City Development
Planning and Environment Act 1987	s.97MH	duty to provide information or assistance to the Planning Application Committee	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.97MH	duty to provide information or assistance to the Planning Application Committee	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.97MH	duty to provide information or assistance to the Planning Application Committee	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.97MH	duty to provide information or assistance to the Planning Application Committee	Statutory Planner		City Development
Planning and Environment Act 1987	s.97MH	duty to provide information or assistance to the Planning Application Committee	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.97MH	duty to provide information or assistance to the Planning Application Committee	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.97MH	duty to provide information or assistance to the Planning Application Committee	Strategic Planner		City Development
Planning and Environment Act 1987	s.97MH	duty to provide information or assistance to the Planning Application Committee	Strategic Planning Officer		City Development



Planning and Environment Act 1987	s.97MH	duty to provide information or assistance to the Planning Application Committee	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.97MH	duty to provide information or assistance to the Planning Application Committee	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.97MH	duty to provide information or assistance to the Planning Application Committee	Planning Officer		City Development
Planning and Environment Act 1987	s.97MI	duty to contribute to the costs of the Planning Application Committee or subcommittee	General Manager City Development		City Development
Planning and Environment Act 1987	s.97O	duty to consider application and issue or refuse to issue certificate of compliance	General Manager City Development		City Development
Planning and Environment Act 1987	s.97O	duty to consider application and issue or refuse to issue certificate of compliance	Manager Planning Services		City Development
Planning and Environment Act 1987	s.97O	duty to consider application and issue or refuse to issue certificate of compliance	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.97O	duty to consider application and issue or refuse to issue certificate of compliance	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.97O	duty to consider application and issue or refuse to issue certificate of compliance	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.97O	duty to consider application and issue or refuse to issue certificate of compliance	Statutory Planner		City Development
Planning and Environment Act 1987	s.97O	duty to consider application and issue or refuse to issue certificate of compliance	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.97O	duty to consider application and issue or refuse to issue certificate of compliance	Senior Strategic Planner		City Development

Planning and Environment Act 1987	s.97O	duty to consider application and issue or refuse to issue certificate of compliance	Strategic Planner		City Development
Planning and Environment Act 1987	s.97O	duty to consider application and issue or refuse to issue certificate of compliance	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.97O	duty to consider application and issue or refuse to issue certificate of compliance	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.97P(3)	duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	General Manager City Development		City Development
Planning and Environment Act 1987	s.97P(3)	duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Manager Planning Services		City Development
Planning and Environment Act 1987	s.97P(3)	duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.97P(3)	duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.97P(3)	duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.97P(3)	duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Statutory Planner		City Development
Planning and Environment Act 1987	s.97P(3)	duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.97P(3)	duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.97P(3)	duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Strategic Planner		City Development

Planning and Environment Act 1987	s.97P(3)	duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.97P(3)	duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.97Q(2)	function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	General Manager City Development		City Development
Planning and Environment Act 1987	s.97Q(2)	function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Manager Planning Services		City Development
Planning and Environment Act 1987	s.97Q(2)	function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.97Q(2)	function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.97Q(2)	function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.97Q(2)	function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Statutory Planner		City Development
Planning and Environment Act 1987	s.97Q(2)	function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.97Q(2)	function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.97Q(2)	function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Strategic Planner		City Development
Planning and Environment Act 1987	s.97Q(2)	function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Strategic Planning Officer		City Development

Planning and Environment Act 1987	s.97Q(2)	function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.97Q(4)	duty to comply with directions of VCAT	General Manager City Development		City Development
Planning and Environment Act 1987	s.97Q(4)	duty to comply with directions of VCAT	Manager Planning Services		City Development
Planning and Environment Act 1987	s.97Q(4)	duty to comply with directions of VCAT	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.97Q(4)	duty to comply with directions of VCAT	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.97Q(4)	duty to comply with directions of VCAT	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.97Q(4)	duty to comply with directions of VCAT	Statutory Planner		City Development
Planning and Environment Act 1987	s.97Q(4)	duty to comply with directions of VCAT	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.97Q(4)	duty to comply with directions of VCAT	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.97Q(4)	duty to comply with directions of VCAT	Strategic Planner		City Development
Planning and Environment Act 1987	s.97Q(4)	duty to comply with directions of VCAT	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.97Q(4)	duty to comply with directions of VCAT	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.97R	duty to keep register of all applications for certificate of compliance and related decisions	General Manager City Development		City Development
Planning and Environment Act 1987	s.97R	duty to keep register of all applications for certificate of compliance and related decisions	Manager Planning Services		City Development
Planning and Environment Act 1987	s.97R	duty to keep register of all applications for certificate of compliance and related decisions	Coordinator Statutory Planning		City Development

Planning and Environment Act 1987	s.97R	duty to keep register of all applications for certificate of compliance and related decisions	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.97R	duty to keep register of all applications for certificate of compliance and related decisions	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.97R	duty to keep register of all applications for certificate of compliance and related decisions	Statutory Planner		City Development
Planning and Environment Act 1987	s.97R	duty to keep register of all applications for certificate of compliance and related decisions	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.97R	duty to keep register of all applications for certificate of compliance and related decisions	Planning Officer		City Development
Planning and Environment Act 1987	s.97R	duty to keep register of all applications for certificate of compliance and related decisions	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.97R	duty to keep register of all applications for certificate of compliance and related decisions	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.97R	duty to keep register of all applications for certificate of compliance and related decisions	Strategic Planner		City Development
Planning and Environment Act 1987	s.97R	duty to keep register of all applications for certificate of compliance and related decisions	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.97R	duty to keep register of all applications for certificate of compliance and related decisions	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.98(1)&(2)	function of receiving claim for compensation in certain circumstances	General Manager City Development		City Development
Planning and Environment Act 1987	s.98(1)&(2)	function of receiving claim for compensation in certain circumstances	Manager Planning Services		City Development

Planning and Environment Act 1987	s.98(4)	duty to inform any person of the name of the person from whom compensation can be claimed	General Manager City Development		City Development
Planning and Environment Act 1987	s.98(4)	duty to inform any person of the name of the person from whom compensation can be claimed	Manager Planning Services		City Development
Planning and Environment Act 1987	s.98(4)	duty to inform any person of the name of the person from whom compensation can be claimed	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.98(4)	duty to inform any person of the name of the person from whom compensation can be claimed	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.98(4)	duty to inform any person of the name of the person from whom compensation can be claimed	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.98(4)	duty to inform any person of the name of the person from whom compensation can be claimed	Statutory Planner		City Development
Planning and Environment Act 1987	s.98(4)	duty to inform any person of the name of the person from whom compensation can be claimed	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.98(4)	duty to inform any person of the name of the person from whom compensation can be claimed	Planning Officer		City Development
Planning and Environment Act 1987	s.98(4)	duty to inform any person of the name of the person from whom compensation can be claimed	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.98(4)	duty to inform any person of the name of the person from whom compensation can be claimed	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.98(4)	duty to inform any person of the name of the person from whom compensation can be claimed	Strategic Planner		City Development
Planning and Environment Act 1987	s.98(4)	duty to inform any person of the name of the person from whom compensation can be claimed	Strategic Planning Officer		City Development

Planning and Environment Act 1987	s.98(4)	duty to inform any person of the name of the person from whom compensation can be claimed	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.101	function of receiving claim for expenses in conjunction with claim	General Manager City Development		City Development
Planning and Environment Act 1987	s.101	function of receiving claim for expenses in conjunction with claim	Manager Planning Services		City Development
Planning and Environment Act 1987	s.103	power to reject a claim for compensation in certain circumstances	General Manager City Development		City Development
Planning and Environment Act 1987	s.103	power to reject a claim for compensation in certain circumstances	Manager Planning Services		City Development
Planning and Environment Act 1987	s.107(1)	function of receiving claim for compensation	General Manager City Development		City Development
Planning and Environment Act 1987	s.107(1)	function of receiving claim for compensation	Manager Planning Services		City Development
Planning and Environment Act 1987	s.107(3)	power to agree to extend time for making claim	General Manager City Development		City Development
Planning and Environment Act 1987	s.114(1)	power to apply to the VCAT for an enforcement order	General Manager City Development		City Development
Planning and Environment Act 1987	s.114(1)	power to apply to the VCAT for an enforcement order	Manager Planning Services		City Development
Planning and Environment Act 1987	s.114(1)	power to apply to the VCAT for an enforcement order	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.114(1)	power to apply to the VCAT for an enforcement order	Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.114(1)	power to apply to the VCAT for an enforcement order	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.114(1)	power to apply to the VCAT for an enforcement order	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.117(1)(a)	function of making a submission to the VCAT where objections are received	General Manager City Development		City Development
Planning and Environment Act 1987	s.117(1)(a)	function of making a submission to the VCAT where objections are received	Manager Planning Services		City Development
Planning and Environment Act 1987	s.117(1)(a)	function of making a submission to the VCAT where objections are received	Coordinator Strategic Planning		City Development

Planning and Environment Act 1987	s.117(1)(a)	function of making a submission to the VCAT where objections are received	Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.117(1)(a)	function of making a submission to the VCAT where objections are received	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.117(1)(a)	function of making a submission to the VCAT where objections are received	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.117(1)(a)	function of making a submission to the VCAT where objections are received	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.117(1)(a)	function of making a submission to the VCAT where objections are received	Strategic Planner		City Development
Planning and Environment Act 1987	s.117(1)(a)	function of making a submission to the VCAT where objections are received	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.117(1)(a)	function of making a submission to the VCAT where objections are received	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.117(1)(a)	function of making a submission to the VCAT where objections are received	Statutory Planner		City Development
Planning and Environment Act 1987	s.117(1)(a)	function of making a submission to the VCAT where objections are received	Planning Officer		City Development
Planning and Environment Act 1987	s.120(1)	power to apply for an interim enforcement order where s.114	General Manager City Development		City Development
Planning and Environment Act 1987	s.120(1)	power to apply for an interim enforcement order where s.114	Manager Planning Services		City Development
Planning and Environment Act 1987	s.123(1)	power to carry out work required by enforcement order and recover costs	General Manager City Development		City Development
Planning and Environment Act 1987	s.123(1)	power to carry out work required by enforcement order and recover costs	Manager Planning Services		City Development
Planning and Environment Act 1987	s.123(1)	power to carry out work required by enforcement order and recover costs	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.123(1)	power to carry out work required by enforcement order and recover costs	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.123(1)	power to carry out work required by enforcement order and recover costs	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.123(1)	power to carry out work required by enforcement order and recover costs	Coordinator Strategic Planning		City Development



Planning and Environment Act 1987	s.123(2)	power to sell buildings, materials, etc salvaged in carrying out work under s.123(1)	Not Delegated	except Crown Land	General
Planning and Environment Act 1987	s.129	function of recovering penalties	General Manager City Development		City Development
Planning and Environment Act 1987	s.129	function of recovering penalties	Manager Planning Services		City Development
Planning and Environment Act 1987	s.130(5)	power to allow person served with an infringement notice further time	General Manager City Development	Note: we must authorise an officer from planning to firstly issue the notice	City Development
Planning and Environment Act 1987	s.130(5)	power to allow person served with an infringement notice further time	Manager Planning Services	Note: we must authorise an officer from planning to firstly issue the notice	City Development
Planning and Environment Act 1987	s.149A(1)	power to refer a matter to the VCAT for determination	General Manager City Development		City Development
Planning and Environment Act 1987	s.149A(1)	power to refer a matter to the VCAT for determination	Manager Planning Services		City Development
Planning and Environment Act 1987	s.149A(1A)	power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement	General Manager City Development		City Development
Planning and Environment Act 1987	s.149A(1A)	power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement	Manager Planning Services		City Development
Planning and Environment Act 1987	s.156	duty to pay fees and allowances (including a payment to the Crown under subsection [2A]) and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under subsection (2B), power to ask for contribution under subsection (3) and power to abandon amendment or part of it under subsection (4)	General Manager City Development	where council is the relevant planning authority	City Development

Planning and Environment Act 1987	s.156	duty to pay fees and allowances (including a payment to the Crown under subsection [2A]) and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under subsection (2B), power to ask for contribution under subsection (3) and power to abandon amendment or part of it under subsection (4)	Manager Planning Services	where council is the relevant planning authority	City Development
Planning and Environment Act 1987	s.156	duty to pay fees and allowances (including a payment to the Crown under subsection [2A]) and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under subsection (2B), power to ask for contribution under subsection (3) and power to abandon amendment or part of it under subsection (4)	Coordinator Strategic Planning	where council is the relevant planning authority	City Development
Planning and Environment Act 1987	s.156	duty to pay fees and allowances (including a payment to the Crown under subsection [2A]) and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under subsection (2B), power to ask for contribution under subsection (3) and power to abandon amendment or part of it under subsection (4)	Senior Strategic Planner	where council is the relevant planning authority	City Development

Planning and Environment Act 1987	s.156	duty to pay fees and allowances (including a payment to the Crown under subsection [2A]) and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under subsection (2B), power to ask for contribution under subsection (3) and power to abandon amendment or part of it under subsection (4)	Coordinator Statutory Planning	where council is the relevant planning authority	City Development
Planning and Environment Act 1987	s.156	duty to pay fees and allowances (including a payment to the Crown under subsection [2A]) and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under subsection (2B), power to ask for contribution under subsection (3) and power to abandon amendment or part of it under subsection (4)	Manager Planning Services	where council is the relevant planning authority	City Development
Planning and Environment Act 1987	s.171(2)(f)	power to carry out studies and commission reports	General Manager City Development		City Development
Planning and Environment Act 1987	s.171(2)(f)	power to carry out studies and commission reports	Manager Planning Services		City Development
Planning and Environment Act 1987	s.171(2)(g)	power to grant and reserve easements	Not Delegated		City Development
Planning and Environment Act 1987	s.173	power to enter into agreement covering matters set out in s.174	General Manager City Development	Must be signed by the CEO	City Development
Planning and Environment Act 1987	s.173	power to enter into agreement covering matters set out in s.174	Manager Planning Services	Must be signed by the CEO	City Development
Planning and Environment Act 1987	s.173	power to enter into agreement covering matters set out in s.174	Municipal Building Surveyor	Must be signed by the CEO	City Development
Planning and Environment Act 1987	s.173	power to enter into agreement covering matters set out in s.174	Coordinator Strategic Planning	Must be signed by the CEO	City Development

Planning and Environment Act 1987	s.173	power to enter into agreement covering matters set out in s.174	Coordinator Statutory Planning	Must be signed by the CEO	City Development
Planning and Environment Act 1987	s.173	power to enter into agreement covering matters set out in s.174	Senior Strategic Planner	Must be signed by the CEO	City Development
Planning and Environment Act 1987	s.173---	power to decide whether something is to the satisfaction of Council, where an agreement made under s.173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	General Manager City Development		City Development
Planning and Environment Act 1987	s.173---	power to decide whether something is to the satisfaction of Council, where an agreement made under s.173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	Manager Planning Services		City Development
Planning and Environment Act 1987	s.173---	power to decide whether something is to the satisfaction of Council, where an agreement made under s.173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.173---	power to decide whether something is to the satisfaction of Council, where an agreement made under s.173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	Senior Statutory Planner		City Development

Planning and Environment Act 1987	s.173---	power to decide whether something is to the satisfaction of Council, where an agreement made under s.173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.173---	power to decide whether something is to the satisfaction of Council, where an agreement made under s.173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.173---	power to decide whether something is to the satisfaction of Council, where an agreement made under s.173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.173---	power to decide whether something is to the satisfaction of Council, where an agreement made under s.173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	Strategic Planner		City Development
Planning and Environment Act 1987	s.173---	power to decide whether something is to the satisfaction of Council, where an agreement made under s.173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	Strategic Planning Officer		City Development

Planning and Environment Act 1987	s.173---	power to decide whether something is to the satisfaction of Council, where an agreement made under s.173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.173---	power to decide whether something is to the satisfaction of Council, where an agreement made under s.173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	Planning Officer		City Development
Planning and Environment Act 1987	s.173---	power to decide whether something is to the satisfaction of Council, where an agreement made under s.173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	Municipal Building Surveyor		City Development
Planning and Environment Act 1987	s.173---	power to give consent on behalf of Council, where an agreement made under s.173 of the <i>Planning and Environment Act 1987</i> requires that something may not be done without the consent of Council or Responsible Authority	General Manager City Development		City Development
Planning and Environment Act 1987	s.173---	power to give consent on behalf of Council, where an agreement made under s.173 of the <i>Planning and Environment Act 1987</i> requires that something may not be done without the consent of Council or Responsible Authority	Manager Planning Services		City Development

Planning and Environment Act 1987	s.177(2)	power to end a section 173 agreement with the agreement all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	General Manager City Development		City Development
Planning and Environment Act 1987	s.177(2)	power to end a section 173 agreement with the agreement all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Manager Planning Services		City Development
Planning and Environment Act 1987	s.177(2)	power to end a section 173 agreement with the agreement all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.177(2)	power to end a section 173 agreement with the agreement all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.177(2)	power to end a section 173 agreement with the agreement all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.178	power to amend a s.173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	General Manager City Development		City Development
Planning and Environment Act 1987	s.178	power to amend a s.173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Municipal Building Surveyor		City Development

Planning and Environment Act 1987	s.178	power to amend a s.173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Manager Planning Services		City Development
Planning and Environment Act 1987	s.178A(1)	function of receiving application to amend or end an agreement	General Manager City Development		City Development
Planning and Environment Act 1987	s.178A(1)	function of receiving application to amend or end an agreement	Manager Planning Services		City Development
Planning and Environment Act 1987	s.178A(1)	function of receiving application to amend or end an agreement	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.178A(1)	function of receiving application to amend or end an agreement	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.178A(1)	function of receiving application to amend or end an agreement	Statutory Planner		City Development
Planning and Environment Act 1987	s.178A(1)	function of receiving application to amend or end an agreement	Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.178A(1)	function of receiving application to amend or end an agreement	Planning Officer		City Development
Planning and Environment Act 1987	s.178A(1)	function of receiving application to amend or end an agreement	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.178A(1)	function of receiving application to amend or end an agreement	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.178A(1)	function of receiving application to amend or end an agreement	Strategic Planner		City Development
Planning and Environment Act 1987	s.178A(1)	function of receiving application to amend or end an agreement	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.178A(1)	function of receiving application to amend or end an agreement	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.178A(3)	function of notifying the owner as to whether it agrees in principle to the proposal under s.178A(1)	General Manager City Development		City Development
Planning and Environment Act 1987	s.178A(3)	function of notifying the owner as to whether it agrees in principle to the proposal under s.178A(1)	Manager Planning Services		City Development



Planning and Environment Act 1987	s.178A(3)	function of notifying the owner as to whether it agrees in principle to the proposal under s.178A(1)	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.178A(3)	function of notifying the owner as to whether it agrees in principle to the proposal under s.178A(1)	Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.178A(3)	function of notifying the owner as to whether it agrees in principle to the proposal under s.178A(1)	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.178A(3)	function of notifying the owner as to whether it agrees in principle to the proposal under s.178A(1)	Statutory Planner		City Development
Planning and Environment Act 1987	s.178A(3)	function of notifying the owner as to whether it agrees in principle to the proposal under s.178A(1)	Planning Officer		City Development
Planning and Environment Act 1987	s.178A(3)	function of notifying the owner as to whether it agrees in principle to the proposal under s.178A(1)	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.178A(3)	function of notifying the owner as to whether it agrees in principle to the proposal under s.178A(1)	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.178A(3)	function of notifying the owner as to whether it agrees in principle to the proposal under s.178A(1)	Strategic Planner		City Development
Planning and Environment Act 1987	s.178A(3)	function of notifying the owner as to whether it agrees in principle to the proposal under s.178A(1)	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.178A(3)	function of notifying the owner as to whether it agrees in principle to the proposal under s.178A(1)	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.178A(4)	function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	General Manager City Development		City Development
Planning and Environment Act 1987	s.178A(4)	function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Manager Planning Services		City Development

Planning and Environment Act 1987	s.178A(4)	function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.178A(4)	function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.178A(4)	function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.178A(4)	function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.178A(4)	function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Strategic Planner		City Development
Planning and Environment Act 1987	s.178A(4)	function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.178A(4)	function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Statutory Planner		City Development
Planning and Environment Act 1987	s.178A(4)	function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Planning Officer		City Development
Planning and Environment Act 1987	s.178A(4)	function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.178A(4)	function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.178A(5)	power to propose to amend or end an agreement	General Manager City Development		City Development
Planning and Environment Act 1987	s.178A(5)	power to propose to amend or end an agreement	Manager Planning Services		City Development
Planning and Environment Act 1987	s.178A(5)	power to propose to amend or end an agreement	Coordinator Statutory Planning		City Development

Planning and Environment Act 1987	s.178A(5)	power to propose to amend or end an agreement	Statutory Planner		City Development
Planning and Environment Act 1987	s.178A(5)	power to propose to amend or end an agreement	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.178A(5)	power to propose to amend or end an agreement	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.178A(5)	power to propose to amend or end an agreement	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.178A(5)	power to propose to amend or end an agreement	Strategic Planner		City Development
Planning and Environment Act 1987	s.178A(5)	power to propose to amend or end an agreement	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.178A(5)	power to propose to amend or end an agreement	Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.178A(5)	power to propose to amend or end an agreement	Planning Officer		City Development
Planning and Environment Act 1987	s.178A(5)	power to propose to amend or end an agreement	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.178B(1)	duty to consider certain matters when considering proposal to amend an agreement	General Manager City Development		City Development
Planning and Environment Act 1987	s.178B(1)	duty to consider certain matters when considering proposal to amend an agreement	Manager Planning Services		City Development
Planning and Environment Act 1987	s.178B(1)	duty to consider certain matters when considering proposal to amend an agreement	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.178B(1)	duty to consider certain matters when considering proposal to amend an agreement	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.178B(1)	duty to consider certain matters when considering proposal to amend an agreement	Statutory Planner		City Development
Planning and Environment Act 1987	s.178B(1)	duty to consider certain matters when considering proposal to amend an agreement	Coordinator Strategic Planning		City Development

Planning and Environment Act 1987	s.178B(1)	duty to consider certain matters when considering proposal to amend an agreement	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.178B(1)	duty to consider certain matters when considering proposal to amend an agreement	Strategic Planner		City Development
Planning and Environment Act 1987	s.178B(1)	duty to consider certain matters when considering proposal to amend an agreement	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.178B(1)	duty to consider certain matters when considering proposal to amend an agreement	Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.178B(1)	duty to consider certain matters when considering proposal to amend an agreement	Planning Officer		City Development
Planning and Environment Act 1987	s.178B(1)	duty to consider certain matters when considering proposal to amend an agreement	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.178B(2)	duty to consider certain matters when considering proposal to end an agreement	General Manager City Development		City Development
Planning and Environment Act 1987	s.178B(2)	duty to consider certain matters when considering proposal to end an agreement	Manager Planning Services		City Development
Planning and Environment Act 1987	s.178B(2)	duty to consider certain matters when considering proposal to end an agreement	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.178B(2)	duty to consider certain matters when considering proposal to end an agreement	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.178B(2)	duty to consider certain matters when considering proposal to end an agreement	Statutory Planner		City Development
Planning and Environment Act 1987	s.178B(2)	duty to consider certain matters when considering proposal to end an agreement	Coordinator Strategic Planning		City Development

Planning and Environment Act 1987	s.178B(2)	duty to consider certain matters when considering proposal to end an agreement	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.178B(2)	duty to consider certain matters when considering proposal to end an agreement	Strategic Planner		City Development
Planning and Environment Act 1987	s.178B(2)	duty to consider certain matters when considering proposal to end an agreement	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.178B(2)	duty to consider certain matters when considering proposal to end an agreement	Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.178B(2)	duty to consider certain matters when considering proposal to end an agreement	Planning Officer		City Development
Planning and Environment Act 1987	s.178B(2)	duty to consider certain matters when considering proposal to end an agreement	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.178C(2)	duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	General Manager City Development		City Development
Planning and Environment Act 1987	s.178C(2)	duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Manager Planning Services		City Development
Planning and Environment Act 1987	s.178C(2)	duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.178C(2)	duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.178C(2)	duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Statutory Planner		City Development

Planning and Environment Act 1987	s.178C(2)	duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.178C(2)	duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.178C(2)	duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Strategic Planner		City Development
Planning and Environment Act 1987	s.178C(2)	duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.178C(2)	duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.178C(2)	duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Planning Officer		City Development
Planning and Environment Act 1987	s.178C(2)	duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.178C(4)	function of determining how to give notice under s.178C(2)	General Manager City Development		City Development
Planning and Environment Act 1987	s.178C(4)	function of determining how to give notice under s.178C(2)	Manager Planning Services		City Development
Planning and Environment Act 1987	s.178C(4)	function of determining how to give notice under s.178C(2)	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.178C(4)	function of determining how to give notice under s.178C(2)	Senior Statutory Planner		City Development

Planning and Environment Act 1987	s.178C(4)	function of determining how to give notice under s.178C(2)	Statutory Planner		City Development
Planning and Environment Act 1987	s.178C(4)	function of determining how to give notice under s.178C(2)	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.178C(4)	function of determining how to give notice under s.178C(2)	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.178C(4)	function of determining how to give notice under s.178C(2)	Strategic Planner		City Development
Planning and Environment Act 1987	s.178C(4)	function of determining how to give notice under s.178C(2)	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.178C(4)	function of determining how to give notice under s.178C(2)	Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.178C(4)	function of determining how to give notice under s.178C(2)	Planning Officer		City Development
Planning and Environment Act 1987	s.178C(4)	function of determining how to give notice under s.178C(2)	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.178E(1)	duty not to make decision until after 14 days after notice has been given	General Manager City Development		City Development
Planning and Environment Act 1987	s.178E(1)	duty not to make decision until after 14 days after notice has been given	Manager Planning Services		City Development
Planning and Environment Act 1987	s.178E(1)	duty not to make decision until after 14 days after notice has been given	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.178E(1)	duty not to make decision until after 14 days after notice has been given	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.178E(1)	duty not to make decision until after 14 days after notice has been given	Statutory Planner		City Development
Planning and Environment Act 1987	s.178E(1)	duty not to make decision until after 14 days after notice has been given	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.178E(1)	duty not to make decision until after 14 days after notice has been given	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.178E(1)	duty not to make decision until after 14 days after notice has been given	Strategic Planner		City Development
Planning and Environment Act 1987	s.178E(1)	duty not to make decision until after 14 days after notice has been given	Strategic Planning Officer		City Development

Planning and Environment Act 1987	s.178E(1)	duty not to make decision until after 14 days after notice has been given	Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.178E(1)	duty not to make decision until after 14 days after notice has been given	Planning Officer		City Development
Planning and Environment Act 1987	s.178E(1)	duty not to make decision until after 14 days after notice has been given	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.178E(2)(a)	power to amend or end the agreement in accordance with the proposal	General Manager City Development	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(a)	power to amend or end the agreement in accordance with the proposal	Manager Planning Services	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(a)	power to amend or end the agreement in accordance with the proposal	Coordinator Statutory Planning	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(a)	power to amend or end the agreement in accordance with the proposal	Senior Statutory Planner	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(a)	power to amend or end the agreement in accordance with the proposal	Statutory Planner	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(a)	power to amend or end the agreement in accordance with the proposal	Coordinator Strategic Planning	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(a)	power to amend or end the agreement in accordance with the proposal	Senior Strategic Planner	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(a)	power to amend or end the agreement in accordance with the proposal	Strategic Planner	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(a)	power to amend or end the agreement in accordance with the proposal	Strategic Planning Officer	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(a)	power to amend or end the agreement in accordance with the proposal	Planning Enforcement Officer	If on objections are made under s.178D, Must consider matters in s.178B	City Development



Planning and Environment Act 1987	s.178E(2)(a)	power to amend or end the agreement in accordance with the proposal	Planning Officer	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(a)	power to amend or end the agreement in accordance with the proposal	Urban Growth Project Officer	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	General Manager City Development	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Manager Planning Services	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Coordinator Statutory Planning	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Senior Statutory Planner	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Statutory Planner	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Coordinator Strategic Planning	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Senior Strategic Planner	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Strategic Planner	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Strategic Planning Officer	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Planning Enforcement Officer	If on objections are made under s.178D, Must consider matters in s.178B	City Development

Planning and Environment Act 1987	s.178E(2)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Planning Officer	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Urban Growth Project Officer	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(c)	power to refuse to amend or end the agreement	General Manager City Development	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(c)	power to refuse to amend or end the agreement	Manager Planning Services	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(c)	power to refuse to amend or end the agreement	Coordinator Statutory Planning	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(c)	power to refuse to amend or end the agreement	Senior Statutory Planner	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(c)	power to refuse to amend or end the agreement	Statutory Planner	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(c)	power to refuse to amend or end the agreement	Coordinator Strategic Planning	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(c)	power to refuse to amend or end the agreement	Senior Strategic Planner	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(c)	power to refuse to amend or end the agreement	Strategic Planner	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(c)	power to refuse to amend or end the agreement	Strategic Planning Officer	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(c)	power to refuse to amend or end the agreement	Planning Enforcement Officer	If on objections are made under s.178D, Must consider matters in s.178B	City Development

Planning and Environment Act 1987	s.178E(2)(c)	power to refuse to amend or end the agreement	Planning Officer	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(2)(c)	power to refuse to amend or end the agreement	Urban Growth Project Officer	If on objections are made under s.178D, Must consider matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(a)	power to amend or end the agreement in accordance with the proposal	General Manager City Development	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(a)	power to amend or end the agreement in accordance with the proposal	Manager Planning Services	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(a)	power to amend or end the agreement in accordance with the proposal	Coordinator Statutory Planning	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(a)	power to amend or end the agreement in accordance with the proposal	Senior Statutory Planner	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(a)	power to amend or end the agreement in accordance with the proposal	Statutory Planner	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(a)	power to amend or end the agreement in accordance with the proposal	Coordinator Strategic Planning	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(a)	power to amend or end the agreement in accordance with the proposal	Senior Strategic Planner	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(a)	power to amend or end the agreement in accordance with the proposal	Strategic Planner	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(a)	power to amend or end the agreement in accordance with the proposal	Strategic Planning Officer	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(a)	power to amend or end the agreement in accordance with the proposal	Planning Enforcement Officer	After considering objections, submissions and matters in s.178B	City Development

Planning and Environment Act 1987	s.178E(3)(a)	power to amend or end the agreement in accordance with the proposal	Planning Officer	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(a)	power to amend or end the agreement in accordance with the proposal	Urban Growth Project Officer	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	General Manager City Development	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Manager Planning Services	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Coordinator Statutory Planning	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Senior Statutory Planner	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Statutory Planner	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Coordinator Strategic Planning	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Senior Strategic Planner	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Strategic Planner	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Strategic Planning Officer	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Planning Enforcement Officer	After considering objections, submissions and matters in s.178B	City Development

Planning and Environment Act 1987	s.178E(3)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Planning Officer	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Urban Growth Project Officer	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	General Manager City Development	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	Manager Planning Services	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	Coordinator Statutory Planning	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	Senior Statutory Planner	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	Statutory Planner	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	Coordinator Strategic Planning	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	Senior Strategic Planner	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	Strategic Planner	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	Strategic Planning Officer	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	Planning Enforcement Officer	After considering objections, submissions and matters in s.178B	City Development

Planning and Environment Act 1987	s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	Planning Officer	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	Urban Growth Project Officer	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(d)	power to refuse to amend or end the agreement	General Manager City Development	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(d)	power to refuse to amend or end the agreement	Manager Planning Services	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(d)	power to refuse to amend or end the agreement	Coordinator Statutory Planning	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(d)	power to refuse to amend or end the agreement	Senior Statutory Planner	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(d)	power to refuse to amend or end the agreement	Statutory Planner	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(d)	power to refuse to amend or end the agreement	Coordinator Strategic Planning	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(d)	power to refuse to amend or end the agreement	Senior Strategic Planner	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(d)	power to refuse to amend or end the agreement	Strategic Planner	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(d)	power to refuse to amend or end the agreement	Strategic Planning Officer	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(d)	power to refuse to amend or end the agreement	Planning Enforcement Officer	After considering objections, submissions and matters in s.178B	City Development

Planning and Environment Act 1987	s.178E(3)(d)	power to refuse to amend or end the agreement	Planning Officer	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178E(3)(d)	power to refuse to amend or end the agreement	Urban Growth Project Officer	After considering objections, submissions and matters in s.178B	City Development
Planning and Environment Act 1987	s.178F(1)	duty to give notice of its decision under s.178E(3)(a) or (b)	General Manager City Development		City Development
Planning and Environment Act 1987	s.178F(1)	duty to give notice of its decision under s.178E(3)(a) or (b)	Manager Planning Services		City Development
Planning and Environment Act 1987	s.178F(1)	duty to give notice of its decision under s.178E(3)(a) or (b)	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.178F(1)	duty to give notice of its decision under s.178E(3)(a) or (b)	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.178F(1)	duty to give notice of its decision under s.178E(3)(a) or (b)	Statutory Planner		City Development
Planning and Environment Act 1987	s.178F(1)	duty to give notice of its decision under s.178E(3)(a) or (b)	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.178F(1)	duty to give notice of its decision under s.178E(3)(a) or (b)	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.178F(1)	duty to give notice of its decision under s.178E(3)(a) or (b)	Strategic Planner		City Development
Planning and Environment Act 1987	s.178F(1)	duty to give notice of its decision under s.178E(3)(a) or (b)	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.178F(1)	duty to give notice of its decision under s.178E(3)(a) or (b)	Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.178F(1)	duty to give notice of its decision under s.178E(3)(a) or (b)	Planning Officer		City Development
Planning and Environment Act 1987	s.178F(1)	duty to give notice of its decision under s.178E(3)(a) or (b)	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.178F(2)	duty to give notice of its decision under s.178E(2)(c) or (3)(d)	General Manager City Development		City Development
Planning and Environment Act 1987	s.178F(2)	duty to give notice of its decision under s.178E(2)(c) or (3)(d)	Manager Planning Services		City Development
Planning and Environment Act 1987	s.178F(2)	duty to give notice of its decision under s.178E(2)(c) or (3)(d)	Coordinator Statutory Planning		City Development

Planning and Environment Act 1987	s.178F(2)	duty to give notice of its decision under s.178E(2)(c) or (3)(d)	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.178F(2)	duty to give notice of its decision under s.178E(2)(c) or (3)(d)	Statutory Planner		City Development
Planning and Environment Act 1987	s.178F(2)	duty to give notice of its decision under s.178E(2)(c) or (3)(d)	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.178F(2)	duty to give notice of its decision under s.178E(2)(c) or (3)(d)	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.178F(2)	duty to give notice of its decision under s.178E(2)(c) or (3)(d)	Strategic Planner		City Development
Planning and Environment Act 1987	s.178F(2)	duty to give notice of its decision under s.178E(2)(c) or (3)(d)	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.178F(2)	duty to give notice of its decision under s.178E(2)(c) or (3)(d)	Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.178F(2)	duty to give notice of its decision under s.178E(2)(c) or (3)(d)	Planning Officer		City Development
Planning and Environment Act 1987	s.178F(2)	duty to give notice of its decision under s.178E(2)(c) or (3)(d)	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.178F(4)	duty not to proceed to amend or end an agreement under s.178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	General Manager City Development		City Development
Planning and Environment Act 1987	s.178F(4)	duty not to proceed to amend or end an agreement under s.178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Manager Planning Services		City Development
Planning and Environment Act 1987	s.178F(4)	duty not to proceed to amend or end an agreement under s.178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Coordinator Statutory Planning		City Development



Planning and Environment Act 1987	s.178F(4)	duty not to proceed to amend or end an agreement under s.178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.178F(4)	duty not to proceed to amend or end an agreement under s.178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Statutory Planner		City Development
Planning and Environment Act 1987	s.178F(4)	duty not to proceed to amend or end an agreement under s.178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.178F(4)	duty not to proceed to amend or end an agreement under s.178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Planning Officer		City Development
Planning and Environment Act 1987	s.178F(4)	duty not to proceed to amend or end an agreement under s.178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.178F(4)	duty not to proceed to amend or end an agreement under s.178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Senior Strategic Planner		City Development

Planning and Environment Act 1987	s.178F(4)	duty not to proceed to amend or end an agreement under s.178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Strategic Planner		City Development
Planning and Environment Act 1987	s.178F(4)	duty not to proceed to amend or end an agreement under s.178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.178F(4)	duty not to proceed to amend or end an agreement under s.178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.178G	duty to sign amended agreement and give copy to each other party to the agreement	General Manager City Development		City Development
Planning and Environment Act 1987	s.178G	duty to sign amended agreement and give copy to each other party to the agreement	Manager Planning Services		City Development
Planning and Environment Act 1987	s.178G	duty to sign amended agreement and give copy to each other party to the agreement	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.178G	duty to sign amended agreement and give copy to each other party to the agreement	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.178G	duty to sign amended agreement and give copy to each other party to the agreement	Statutory Planner		City Development
Planning and Environment Act 1987	s.178G	duty to sign amended agreement and give copy to each other party to the agreement	Coordinator Strategic Planning		City Development

Planning and Environment Act 1987	s.178G	duty to sign amended agreement and give copy to each other party to the agreement	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.178G	duty to sign amended agreement and give copy to each other party to the agreement	Strategic Planner		City Development
Planning and Environment Act 1987	s.178G	duty to sign amended agreement and give copy to each other party to the agreement	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.178G	duty to sign amended agreement and give copy to each other party to the agreement	Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.178G	duty to sign amended agreement and give copy to each other party to the agreement	Planning Officer		City Development
Planning and Environment Act 1987	s.178G	duty to sign amended agreement and give copy to each other party to the agreement	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.178H	power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	General Manager City Development		City Development
Planning and Environment Act 1987	s.178H	power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Manager Planning Services		City Development
Planning and Environment Act 1987	s.178H	power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.178H	power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.178H	power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Statutory Planner		City Development

Planning and Environment Act 1987	s.178H	power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.178H	power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.178H	power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Strategic Planner		City Development
Planning and Environment Act 1987	s.178H	power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.178H	power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.178H	power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Planning Officer		City Development
Planning and Environment Act 1987	s.178H	power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.178I(3)	duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	General Manager City Development		City Development
Planning and Environment Act 1987	s.178I(3)	duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Manager Planning Services		City Development
Planning and Environment Act 1987	s.178I(3)	duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Coordinator Statutory Planning		City Development

Planning and Environment Act 1987	s.178I(3)	duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.178I(3)	duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Statutory Planner		City Development
Planning and Environment Act 1987	s.178I(3)	duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.178I(3)	duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.178I(3)	duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Strategic Planner		City Development
Planning and Environment Act 1987	s.178I(3)	duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.178I(3)	duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.178I(3)	duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Planning Officer		City Development
Planning and Environment Act 1987	s.178I(3)	duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.179(2)	duty to make available for inspection copy agreement	General Manager City Development		City Development
Planning and Environment Act 1987	s.179(2)	duty to make available for inspection copy agreement	Municipal Building Surveyor		City Development
Planning and Environment Act 1987	s.179(2)	duty to make available for inspection copy agreement	Manager Planning Services		City Development
Planning and Environment Act 1987	s.179(2)	duty to make available for inspection copy agreement	Coordinator Property and Statutory Services		Corporate Services

Planning and Environment Act 1987	s.179(2)	duty to make available for inspection copy agreement	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.179(2)	duty to make available for inspection copy agreement	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.179(2)	duty to make available for inspection copy agreement	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.179(2)	duty to make available for inspection copy agreement	Statutory Planner		City Development
Planning and Environment Act 1987	s.179(2)	duty to make available for inspection copy agreement	Property and Statute Officer		Corporate Services
Planning and Environment Act 1987	s.179(2)	duty to make available for inspection copy agreement	Legal Officer		Corporate Services
Planning and Environment Act 1987	s.179(2)	duty to make available for inspection copy agreement	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.179(2)	duty to make available for inspection copy agreement	Planning Officer		City Development
Planning and Environment Act 1987	s.179(2)	duty to make available for inspection copy agreement	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.179(2)	duty to make available for inspection copy agreement	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.179(2)	duty to make available for inspection copy agreement	Strategic Planner		City Development
Planning and Environment Act 1987	s.179(2)	duty to make available for inspection copy agreement	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.179(2)	duty to make available for inspection copy agreement	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.179(2)	duty to make available for inspection copy agreement	Coordinator Governance		Corporate Services
Planning and Environment Act 1987	s.179(2)	duty to make available for inspection copy agreement	Governance Officer		Corporate Services

Planning and Environment Act 1987	s.181	power to apply to the Registrar of Titles for registration of the agreement and to deliver a memorial to Registrar-General	General Manager City Development		City Development
Planning and Environment Act 1987	s.181	duty to apply to the Registrar of Titles for registration of to record the agreement and to deliver a memorial to Registrar-	Municipal Building Surveyor		City Development
Planning and Environment Act 1987	s.181	duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	Manager Planning Services		City Development
Planning and Environment Act 1987	s.181	duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	Coordinator Property and Statutory Services		Corporate Services
Planning and Environment Act 1987	s.181	duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	Property and Statute Officer		Corporate Services
Planning and Environment Act 1987	s.181	duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	Legal Officer		Corporate Services
Planning and Environment Act 1987	s.181	duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.181	duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.181	duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.181	duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	Statutory Planner		City Development
Planning and Environment Act 1987	s.181	duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.181	duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	Planning Officer		City Development

Planning and Environment Act 1987	s.181	duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.181	duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.181	duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	Strategic Planner		City Development
Planning and Environment Act 1987	s.181	duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.181	duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.181(1A)(a)	power to apply to the Registrar of Titles to record the agreement			City Development
Planning and Environment Act 1987	s.181(1A)(b)	duty to apply to the Registrar of Titles, without delay, to record the agreement			City Development
Planning and Environment Act 1987	s.182	power to enforce an agreement	General Manager City Development		City Development
Planning and Environment Act 1987	s.182	power to enforce an agreement	Manager Planning Services		City Development
Planning and Environment Act 1987	s.182	power to enforce an agreement	Municipal Building Surveyor		City Development
Planning and Environment Act 1987	s.182	power to enforce an agreement	Coordinator Property and Statutory Services		Corporate Services
Planning and Environment Act 1987	s.182	power to enforce an agreement	Property and Statute Officer		Corporate Services
Planning and Environment Act 1987	s.182	power to enforce an agreement	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.182	power to enforce an agreement	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.182	power to enforce an agreement	Statutory Planning Enforcement Officer		City Development



Planning and Environment Act 1987	s.182	power to enforce an agreement	Statutory Planner		City Development
Planning and Environment Act 1987	s.182	power to enforce an agreement	Planning Officer		City Development
Planning and Environment Act 1987	s.182	power to enforce an agreement	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.182	power to enforce an agreement	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.182	power to enforce an agreement	Strategic Planner		City Development
Planning and Environment Act 1987	s.182	power to enforce an agreement	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.182	power to enforce an agreement	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.182	power to enforce an agreement	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.183	duty to tell Registrar of Titles of ending/amendment of agreement	General Manager City Development		City Development
Planning and Environment Act 1987	s.183	duty to tell Registrar of Titles of ending/amendment of agreement	Manager Planning Services		City Development
Planning and Environment Act 1987	s.183	duty to tell Registrar of Titles of ending/amendment of agreement	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.183	duty to tell Registrar of Titles of ending/amendment of agreement	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.183	duty to tell Registrar of Titles of ending/amendment of agreement	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.183	duty to tell Registrar of Titles of ending/amendment of agreement	Statutory Planner		City Development
Planning and Environment Act 1987	s.183	duty to tell Registrar of Titles of ending/amendment of agreement	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.183	duty to tell Registrar of Titles of ending/amendment of agreement	Planning Officer		City Development

Planning and Environment Act 1987	s.183	duty to tell Registrar of Titles of ending/amendment of agreement	Municipal Building Surveyor		City Development
Planning and Environment Act 1987	s.183	duty to tell Registrar of Titles of ending/amendment of agreement	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.183	duty to tell Registrar of Titles of ending/amendment of agreement	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.183	duty to tell Registrar of Titles of ending/amendment of agreement	Strategic Planner		City Development
Planning and Environment Act 1987	s.183	duty to tell Registrar of Titles of ending/amendment of agreement	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.183	duty to tell Registrar of Titles of ending/amendment of agreement	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.184F(1)	power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision			City Development
Planning and Environment Act 1987	s.184F(2)	duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement			City Development
Planning and Environment Act 1987	s.184F(3)	duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement			City Development
Planning and Environment Act 1987	s.184F(5)	function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision			City Development
Planning and Environment Act 1987	s.184G(2)	duty to comply with a direction of the Tribunal			City Development
Planning and Environment Act 1987	s.184G(3)	duty to give notice as directed by the Tribunal			City Development

Planning and Environment Act 1987	s.198(1)	function to receive application for planning certificate	General Manager City Development		City Development
Planning and Environment Act 1987	s.198(1)	function to receive application for planning certificate	Manager Planning Services		City Development
Planning and Environment Act 1987	s.198(1)	function to receive application for planning certificate	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.198(1)	function to receive application for planning certificate	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.198(1)	function to receive application for planning certificate	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.198(1)	function to receive application for planning certificate	Statutory Planner		City Development
Planning and Environment Act 1987	s.198(1)	function to receive application for planning certificate	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.198(1)	function to receive application for planning certificate	Planning Officer		City Development
Planning and Environment Act 1987	s.198(1)	function to receive application for planning certificate	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.198(1)	function to receive application for planning certificate	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.198(1)	function to receive application for planning certificate	Strategic Planner		City Development
Planning and Environment Act 1987	s.198(1)	function to receive application for planning certificate	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.198(1)	function to receive application for planning certificate	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.199(1)	duty to give planning certificate to applicant	General Manager City Development		City Development
Planning and Environment Act 1987	s.199(1)	duty to give planning certificate to applicant	Manager Planning Services		City Development

Planning and Environment Act 1987	s.199(1)	duty to give planning certificate to applicant	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.199(1)	duty to give planning certificate to applicant	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.199(1)	duty to give planning certificate to applicant	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.199(1)	duty to give planning certificate to applicant	Statutory Planner		City Development
Planning and Environment Act 1987	s.199(1)	duty to give planning certificate to applicant	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.199(1)	duty to give planning certificate to applicant	Planning Officer		City Development
Planning and Environment Act 1987	s.199(1)	duty to give planning certificate to applicant	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.199(1)	duty to give planning certificate to applicant	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.199(1)	duty to give planning certificate to applicant	Strategic Planner		City Development
Planning and Environment Act 1987	s.199(1)	duty to give planning certificate to applicant	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.199(1)	duty to give planning certificate to applicant	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.201(1)	function of receiving application for declaration of underlying zoning	General Manager City Development		City Development
Planning and Environment Act 1987	s.201(1)	function of receiving application for declaration of underlying zoning	Manager Planning Services		City Development
Planning and Environment Act 1987	s.201(1)	function of receiving application for declaration of underlying zoning	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.201(1)	function of receiving application for declaration of underlying zoning	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.201(1)	function of receiving application for declaration of underlying zoning	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.201(1)	function of receiving application for declaration of underlying zoning	Statutory Planner		City Development

Planning and Environment Act 1987	s.201(1)	function of receiving application for declaration of underlying zoning	Planning Administration Officer		City Development
Planning and Environment Act 1987	s.201(1)	function of receiving application for declaration of underlying zoning	Planning Officer		City Development
Planning and Environment Act 1987	s.201(1)	function of receiving application for declaration of underlying zoning	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.201(1)	function of receiving application for declaration of underlying zoning	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.201(1)	function of receiving application for declaration of underlying zoning	Strategic Planner		City Development
Planning and Environment Act 1987	s.201(1)	function of receiving application for declaration of underlying zoning	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.201(1)	function of receiving application for declaration of underlying zoning	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	s.201(3)	duty to make declaration	General Manager City Development		City Development
Planning and Environment Act 1987	s.201(3)	duty to make declaration	Manager Planning Services		City Development
Planning and Environment Act 1987	s.201(3)	duty to make declaration	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.201(3)	duty to make declaration	Senior Statutory Planner		City Development
Planning and Environment Act 1987	s.201(3)	duty to make declaration	Statutory Planning Enforcement Officer		City Development
Planning and Environment Act 1987	s.201(3)	duty to make declaration	Statutory Planner		City Development
Planning and Environment Act 1987	s.201(3)	duty to make declaration	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	s.201(3)	duty to make declaration	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.201(3)	duty to make declaration	Strategic Planner		City Development
Planning and Environment Act 1987	s.201(3)	duty to make declaration	Strategic Planning Officer		City Development

Planning and Environment Act 1987	s.201(3)	duty to make declaration	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	--	power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	--	power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done	Manager Planning Services		City Development
Planning and Environment Act 1987	--	power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	--	power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires	Manager Planning Services		City Development
Planning and Environment Act 1987	--	power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	--	power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires	Senior Strategic Planner		City Development
Planning and Environment Act 1987	--	power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires	Strategic Planner		City Development
Planning and Environment Act 1987	--	power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires	Strategic Planning Officer		City Development
Planning and Environment Act 1987	--	power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	--	power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires	Manager Planning Services		City Development
Planning and Environment Act 1987	--	power to approve any plan or any amendment to a plan or other document in accordance with a provision of a	Coordinator Strategic Planning		City Development

Planning and Environment Act 1987	--	power to approve any plan or any amendment to a plan or other document in accordance with a provision of a	Senior Strategic Planner		City Development
Planning and Environment Act 1987	--	power to approve any plan or any amendment to a plan or other document in accordance with a provision of a	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	--	power to approve any plan or any amendment to a plan or other document in accordance with a provision of a	Manager Planning Services		City Development
Planning and Environment Act 1987	--	power to give written authorisation in accordance with a provision of a planning scheme	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	--	power to give written authorisation in accordance with a provision of a planning scheme	Senior Strategic Planner		City Development
Planning and Environment Act 1987	--	power to give written authorisation in accordance with a provision of a planning scheme	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	--	power to give written authorisation in accordance with a provision of a planning scheme	Manager Planning Services		City Development
Planning and Environment Act 1987	s.201UAB(1)	function of providing the Growth Areas Authority with information relating to any land within municipal district	General Manager City Development		City Development
Planning and Environment Act 1987	s.201UAB(1)	function of providing the Growth Areas Authority with information relating to any land within municipal district	Manager Planning Services		City Development
Planning and Environment Act 1987	s.201UAB(1)	function of providing the Growth Areas Authority with information relating to any land within municipal district	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	s.201UAB(1)	function of providing the Growth Areas Authority with information relating to any land within municipal district	Coordinator Strategic Planning		City Development

Planning and Environment Act 1987	s.201UAB(1)	function of providing the Growth Areas Authority with information relating to any land within municipal district	Senior Strategic Planner		City Development
Planning and Environment Act 1987	s.201UAB(1)	function of providing the Growth Areas Authority with information relating to any land within municipal district	Strategic Planner		City Development
Planning and Environment Act 1987	s.201UAB(1)	function of providing the Growth Areas Authority with information relating to any land within municipal district	Strategic Planning Officer		City Development
Planning and Environment Act 1987	s.201UAB(1)	function of providing the Growth Areas Authority with information relating to any land within municipal district	Urban Growth Project Officer		City Development
Planning and Environment Act 1987	S.201UAB(2)	duty to provide the Growth Areas Authority with information requested under subsection (1) as soon as possible	General Manager City Development		City Development
Planning and Environment Act 1987	S.201UAB(2)	duty to provide the Growth Areas Authority with information requested under subsection (1) as soon as possible	Manager Planning Services		City Development
Planning and Environment Act 1987	S.201UAB(2)	duty to provide the Growth Areas Authority with information requested under subsection (1) as soon as possible	Coordinator Statutory Planning		City Development
Planning and Environment Act 1987	S.201UAB(2)	duty to provide the Growth Areas Authority with information requested under subsection (1) as soon as possible	Coordinator Strategic Planning		City Development
Planning and Environment Act 1987	S.201UAB(2)	duty to provide the Growth Areas Authority with information requested under subsection (1) as soon as possible	Senior Strategic Planner		City Development
Planning and Environment Act 1987	S.201UAB(2)	duty to provide the Growth Areas Authority with information requested under subsection (1) as soon as possible	Strategic Planner		City Development



Planning and Environment Act 1987	S.201UAB(2)	duty to provide the Growth Areas Authority with information requested under subsection (1) as soon as possible	Strategic Planning Officer		City Development
Planning and Environment Act 1987	S.201UAB(2)	duty to provide the Growth Areas Authority with information requested under subsection (1) as soon as possible	Urban Growth Project Officer		City Development

<b>ACT / REGULATION</b>	<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	<b>DIVISION</b>
Planning and Environment Regulations 2015	r. 6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	General Manager City Development	where Council is not the planning authority and the amendment affects land within its municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority	City Development
Planning and Environment Regulations 2015	r. 6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	Manager Planning Services	where Council is not the planning authority and the amendment affects land within its municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority	City Development
Planning and Environment Regulations 2015	r. 6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	Coordinator Strategic Planning	where Council is not the planning authority and the amendment affects land within its municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority	City Development
Planning and Environment Regulations 2015	r. 6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	Senior Strategic Planner	where Council is not the planning authority and the amendment affects land within its municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority	City Development
Planning and Environment Regulations 2015	r. 6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	Coordinator Statutory Planning	where Council is not the planning authority and the amendment affects land within its municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority	City Development

Planning and Environment Regulations 2015	r.21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	General Manager City Development		City Development
Planning and Environment Regulations 2015	r.21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	Manager Planning Services		City Development
Planning and Environment Regulations 2015	r.21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	Coordinator Strategic Planning		City Development
Planning and Environment Regulations 2015	r.21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	Senior Strategic Planner		City Development

Planning and Environment Regulations 2015	r.21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	Coordinator Statutory Planning		City Development
Planning and Environment Regulations 2015	r.25(a)	duty to make copy of matter considered under section 60(1A)(g) available for inspection free of charge	General Manager City Development	where Council is the responsible authority	City Development
Planning and Environment Regulations 2015	r.25(a)	duty to make copy of matter considered under section 60(1A)(g) available for inspection free of charge	Manager Planning Services	where Council is the responsible authority	City Development
Planning and Environment Regulations 2015	r.25(a)	duty to make copy of matter considered under section 60(1A)(g) available for inspection free of charge	Coordinator Strategic Planning	where Council is the responsible authority	City Development
Planning and Environment Regulations 2015	r.25(a)	duty to make copy of matter considered under section 60(1A)(g) available for inspection free of charge	Senior Strategic Planner	where Council is the responsible authority	City Development
Planning and Environment Regulations 2015	r.25(a)	duty to make copy of matter considered under section 60(1A)(g) available for inspection free of charge	Coordinator Statutory Planning	where Council is the responsible authority	City Development
Planning and Environment Regulations 2015	r.25(b))	function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available for inspection free of charge	General Manager City Development	where Council is not the responsible authority but the relevant land is within Council's municipal district	City Development
Planning and Environment Regulations 2015	r.25(b))	function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available for inspection free of charge	Manager Planning Services	where Council is not the responsible authority but the relevant land is within Council's municipal district	City Development

Planning and Environment Regulations 2015	r.25(b))	function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available for inspection free of charge	Coordinator Strategic Planning	where Council is not the responsible authority but the relevant land is within Council's municipal district	City Development
Planning and Environment Regulations 2015	r.25(b))	function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available for inspection free of charge	Coordinator Statutory Planning	where Council is not the responsible authority but the relevant land is within Council's municipal district	City Development
Planning and Environment Regulations 2015	r.25(b))	function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available for inspection free of charge	Senior Strategic Planner	where Council is not the responsible authority but the relevant land is within Council's municipal district	City Development
Planning and Environment Regulations 2015	r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	General Manager City Development	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority	City Development
Planning and Environment Regulations 2015	r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	Manager Planning Services	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority	City Development
Planning and Environment Regulations 2015	r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	Coordinator Strategic Planning	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority	City Development

Planning and Environment Regulations 2015	r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	Coordinator Statutory Planning	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority	City Development
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<b>ACT / REGULATION</b>	<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	<b>DIVISION</b>
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.7	function of entering into a written agreement with a caravan park owner	Manager Municipal Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.7	function of entering into a written agreement with a caravan park owner	Coordinator Health Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.7	function of entering into a written agreement with a caravan park owner	Senior Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.7	function of entering into a written agreement with a caravan park owner	Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.7	function of entering into a written agreement with a caravan park owner	Manager Recreation		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.7	function of entering into a written agreement with a caravan park owner	Coordinator Leisure Facilities		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r. 11	function of receiving applications for registration	Manager Municipal Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r. 11	function of receiving applications for registration	Coordinator Health Services		City Development

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r. 11	function of receiving applications for registration	Senior Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r. 11	function of receiving applications for registration	Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r. 11	function of receiving applications for registration	Manager Recreation		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r. 11	function of receiving applications for registration	Coordinator Leisure Facilities		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.13(1)	duty to grant registration if satisfied that the caravan park complies with these regulations	Coordinator Health Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.13(1)	duty to grant registration if satisfied that the caravan park complies with these regulations	Senior Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.13(1)	duty to grant registration if satisfied that the caravan park complies with these regulations	Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.13(1)	duty to grant registration if satisfied that the caravan park complies with these regulations	Manager Recreation		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.13(1)	duty to grant registration if satisfied that the caravan park complies with these regulations	Coordinator Leisure Facilities		Infrastructure & Recreation



Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.13(2)	duty to renew the registration if satisfied that the caravan park complies with these regulations	Coordinator Leisure Facilities		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.13(2)	power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations			Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.13(4) & (5)	duty to issue a certificate of registration	Coordinator Health Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.13(4) & (5)	duty to issue a certificate of registration	Senior Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.13(4) & (5)	duty to issue a certificate of registration	Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.13(4) & (5)	duty to issue a certificate of registration	Manager Municipal Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.13(4) & (5)	duty to issue a certificate of registration	Manager Recreation		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.13(4) & (5)	duty to issue a certificate of registration	Coordinator Leisure Facilities		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.15(1)	function of receiving notice of transfer of ownership	Manager Municipal Services		City Development

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.15(1)	function of receiving notice of transfer of ownership	Coordinator Health Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.15(1)	function of receiving notice of transfer of ownership	Senior Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.15(1)	function of receiving notice of transfer of ownership	Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.15(1)	function of receiving notice of transfer of ownership	Manager Recreation		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.15(1)	function of receiving notice of transfer of ownership	Coordinator Leisure Facilities		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.15(3)	power to determine where notice of transfer is displayed	Coordinator Health Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.15(3)	power to determine where notice of transfer is displayed	Senior Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.15(3)	power to determine where notice of transfer is displayed	Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.15(3)	power to determine where notice of transfer is displayed	Manager Municipal Services		City Development

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.15(3)	power to determine where notice of transfer is displayed	Manager Recreation		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.15(3)	power to determine where notice of transfer is displayed	Coordinator Leisure Facilities		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.16(1)	duty to transfer registration to new caravan park owner	Coordinator Health Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.16(1)	duty to transfer registration to new caravan park owner	Senior Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.16(1)	duty to transfer registration to new caravan park owner	Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.16(1)	duty to transfer registration to new caravan park owner	Manager Recreation		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.16(1)	duty to transfer registration to new caravan park owner	Coordinator Leisure Facilities		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.16(2)	duty to issue certificate of transfer of registration	Coordinator Health Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.16(2)	duty to issue certificate of transfer of registration	Senior Environmental Health Officer		City Development

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.16(2)	duty to issue certificate of transfer of registration	Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.16(2)	duty to issue certificate of transfer of registration	Manager Municipal Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.16(2)	duty to issue certificate of transfer of registration	Manager Recreation		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.16(2)	duty to issue certificate of transfer of registration	Coordinator Leisure Facilities		Infrastructure & Recreation

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.17(1)	power to determine the fee to accompany applications for registration or applications for renewal of registration	Reference to Council's Fees & Charges schedule 2016/2017.	Reference to Council's Fees & Charges schedule 2016/2017. 17 Fees (1) The fee to accompany or an application for renewal of registration is the relevant fee determined by the Council in accordance with this regulation. The fee must not exceed - (a) if the period of registration is to be 3 years, for a caravan park with the number of sites specified in column 2 of schedule 2, the corresponding fee specified in column 3 of that schedule; or if the period of registration is to be less than 3 years, one thirty-sixth of the fee referred to in paragraph (a) for each whole month of the intended registration period.	City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.18	duty to keep register of caravan parks	Coordinator Health Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.18	duty to keep register of caravan parks	Senior Environmental Health Officer		City Development

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.18	duty to keep register of caravan parks	Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.18	duty to keep register of caravan parks	Manager Recreation		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.18	duty to keep register of caravan parks	Coordinator Leisure Facilities		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.19(4)	power to determine where the emergency contact person's details are displayed	Coordinator Health Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.19(4)	power to determine where the emergency contact person's details are displayed	Senior Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.19(4)	power to determine where the emergency contact person's details are displayed	Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.19(4)	power to determine where the emergency contact person's details are displayed	Manager Municipal Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.19(4)	power to determine where the emergency contact person's details are displayed	Manager Recreation		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.19(4)	power to determine where the emergency contact person's details are displayed	Coordinator Leisure Facilities		Infrastructure & Recreation

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.19(6)	power to determine where certain information is displayed	Coordinator Health Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.19(6)	power to determine where certain information is displayed	Senior Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.19(6)	power to determine where certain information is displayed	Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.19(6)	power to determine where certain information is displayed	Manager Recreation		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.19(6)	power to determine where certain information is displayed	Coordinator Leisure Facilities		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.22A(1)	duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner			Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.22A(2)	duty to consult with relevant emergency services agency	Coordinator Health Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.22A(2)	duty to consult with relevant emergency services agency	Senior Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.22A(2)	duty to consult with relevant emergency services agency	Environmental Health Officer		City Development

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.22A(2)	duty to consult with relevant emergency services agency	Manager Recreation		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.22A(2)	duty to consult with relevant emergency services agency	Coordinator Leisure Facilities		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.23	power to determine places in which caravan park owner must display a copy of emergency procedures	Manager Municipal Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.23	power to determine places in which caravan park owner must display a copy of emergency procedures	Coordinator Health Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.23	power to determine places in which caravan park owner must display a copy of emergency procedures	Senior Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.23	power to determine places in which caravan park owner must display a copy of emergency procedures	Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.23	power to determine places in which caravan park owner must display a copy of emergency procedures	Manager Recreation		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.23	power to determine places in which caravan park owner must display a copy of emergency procedures	Coordinator Leisure Facilities		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.24	power to determine places in which caravan park owner must display copy of public emergency warnings	Manager Municipal Services		City Development



Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.24	power to determine places in which caravan park owner must display copy of public emergency warnings	Coordinator Health Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.24	power to determine places in which caravan park owner must display copy of public emergency warnings	Senior Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.24	power to determine places in which caravan park owner must display copy of public emergency warnings	Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.24	power to determine places in which caravan park owner must display copy of public emergency warnings	Manager Recreation		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.24	power to determine places in which caravan park owner must display copy of public emergency warnings	Coordinator Leisure Facilities		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.25(3)	duty to consult with relevant floodplain management authority	Manager Municipal Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.25(3)	duty to consult with relevant floodplain management authority	Coordinator Health Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.25(3)	duty to consult with relevant floodplain management authority	Senior Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.25(3)	duty to consult with relevant floodplain management authority	Environmental Health Officer		City Development

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.25(3)	duty to consult with relevant floodplain management authority	Manager Recreation		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.25(3)	duty to consult with relevant floodplain management authority	Coordinator Leisure Facilities		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.26	duty to have regard to any report of the relevant fire authority	Manager Municipal Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.26	duty to have regard to any report of the relevant fire authority	Coordinator Health Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.26	duty to have regard to any report of the relevant fire authority	Senior Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.26	duty to have regard to any report of the relevant fire authority	Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.26	duty to have regard to any report of the relevant fire authority	Manager Recreation		Infrastructure & Recreation

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.26	duty to have regard to any report of the relevant fire authority	Coordinator Leisure Facilities		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.28(c)	power to approve system for the collection, removal and disposal of sewage and waste water from a movable dwelling	Manager Municipal Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.28(c)	power to approve system for the collection, removal and disposal of sewage and waste water from a movable dwelling	Coordinator Health Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.28(c)	power to approve system for the collection, removal and disposal of sewage and waste water from a movable dwelling	Senior Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.28(c)	power to approve system for the collection, removal and disposal of sewage and waste water from a movable dwelling	Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.28(c)	power to approve system for the collection, removal and disposal of sewage and waste water from a movable dwelling	Manager Recreation		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.28(c)	power to approve system for the collection, removal and disposal of sewage and waste water from a movable dwelling	Coordinator Leisure Facilities		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.39	function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	Manager Municipal Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.39	function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	Coordinator Health Services		City Development

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.39	function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	Senior Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.39	function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.39	function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	Manager Recreation		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.39	function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	Coordinator Leisure Facilities		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.39(b)	power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	Manager Municipal Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.39(b)	power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	Coordinator Health Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.39(b)	power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	Senior Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.39(b)	power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.39(b)	power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	Manager Recreation		Infrastructure & Recreation

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.39(b)	power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	Coordinator Leisure Facilities		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.40(4)	function of receiving installation certificate	Coordinator Health Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.40(4)	function of receiving installation certificate	Manager Municipal Services		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.40(4)	function of receiving installation certificate	Senior Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.40(4)	function of receiving installation certificate	Environmental Health Officer		City Development
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.40(4)	function of receiving installation certificate	Manager Recreation		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.40(4)	function of receiving installation certificate	Coordinator Leisure Facilities		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.42	power to approve use of a non-habitable structure as a dwelling or part of a dwelling	Manager Recreation		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	r.42	power to approve use of a non-habitable structure as a dwelling or part of a dwelling	Coordinator Leisure Facilities		Infrastructure & Recreation

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	Schedule 3 clause 4(3)	power to approve the removal of wheels and axles from unregistrable movable dwelling	Manager Recreation		Infrastructure & Recreation
Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010	Schedule 3 clause 4(3)	power to approve the removal of wheels and axles from unregistrable movable dwelling	Coordinator Leisure Facilities		Infrastructure & Recreation













































<b>ACT / REGULATION</b>	<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	<b>DIVISION</b>
Residential Tenancies Act 1997	s.142D	function of receiving notice regarding an unregistered rooming house	Coordinator Health Services		City Development
Residential Tenancies Act 1997	s.142D	function of receiving notice regarding an unregistered rooming house	Senior Environmental Health Officer		City Development
Residential Tenancies Act 1997	s.142D	function of receiving notice regarding an unregistered rooming house	Environmental Health Officer		City Development
Residential Tenancies Act 1997	s.142G(1)	duty to enter required information in Rooming House Register for each rooming house in municipal district.	Coordinator Health Services		City Development
Residential Tenancies Act 1997	s.142G(1)	duty to enter required information in Rooming House Register for each rooming house in municipal district.	Senior Environmental Health Officer		City Development
Residential Tenancies Act 1997	s.142G(1)	duty to enter required information in Rooming House Register for each rooming house in municipal district.	Environmental Health Officer		City Development
Residential Tenancies Act 1997	s.142G(1)	duty to enter required information in Rooming House Register for each rooming house in municipal district.	Health Administration Officer		City Development
Residential Tenancies Act 1997	s.142G(2)	power to enter certain information in the Rooming House Register.	Coordinator Health Services		City Development
Residential Tenancies Act 1997	s.142G(2)	power to enter certain information in the Rooming House Register.	Senior Environmental Health Officer		City Development
Residential Tenancies Act 1997	s.142G(2)	power to enter certain information in the Rooming House Register.	Environmental Health Officer		City Development
Residential Tenancies Act 1997	s.142G(2)	power to enter certain information in the Rooming House Register.	Health Administration Officer		City Development

Residential Tenancies Act 1997	s.142(2)	power to amend or revoke an entry in the rooming House Register if necessary to maintain the accuracy of the entry	Coordinator Health Services		City Development
Residential Tenancies Act 1997	s.142(2)	power to amend or revoke an entry in the rooming House Register if necessary to maintain the accuracy of the entry	Senior Environmental Health Officer		City Development
Residential Tenancies Act 1997	s.142(2)	power to amend or revoke an entry in the rooming House Register if necessary to maintain the accuracy of the entry	Environmental Health Officer		City Development
Residential Tenancies Act 1997	s.142(2)	power to amend or revoke an entry in the rooming House Register if necessary to maintain the accuracy of the entry	Health Administration Officer		City Development
Residential Tenancies Act 1997	s.252	power to give tenant a notice to vacate rented premises if subsection (1) applies	Coordinator Health Services	where council is the landlord	City Development
Residential Tenancies Act 1997	s.252	power to give tenant a notice to vacate rented premises if subsection (1) applies	Senior Environmental Health Officer	where council is the landlord	City Development
Residential Tenancies Act 1997	s.252	power to give tenant a notice to vacate rented premises if subsection (1) applies	Environmental Health Officer	where council is the landlord	City Development
Residential Tenancies Act 1997	s.262(1)	power to give tenant a notice to vacate rented premises	Coordinator Health Services	where council is the landlord	City Development
Residential Tenancies Act 1997	s.262(1)	power to give tenant a notice to vacate rented premises	Senior Environmental Health Officer	where council is the landlord	City Development
Residential Tenancies Act 1997	s.262(1)	power to give tenant a notice to vacate rented premises	Environmental Health Officer	where council is the landlord	City Development
Residential Tenancies Act 1997	s.262(3)	power to publish its criteria for eligibility for the provision of housing by council	Coordinator Health Services	where council is the landlord	City Development
Residential Tenancies Act 1997	s.262(3)	power to publish its criteria for eligibility for the provision of housing by council	Senior Environmental Health Officer	where council is the landlord	City Development

Residential Tenancies Act 1997	s.262(3)	power to publish its criteria for eligibility for the provision of housing by council	Environmental Health Officer	where council is the landlord	City Development
Residential Tenancies Act 1997	s.518F	power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	Coordinator Health Services		City Development
Residential Tenancies Act 1997	s.518F	power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	Senior Environmental Health Officer		City Development
Residential Tenancies Act 1997	s.518F	power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	Environmental Health Officer		City Development
Residential Tenancies Act 1997	s.518F	power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	Manager Recreation		Infrastructure & Recreation
Residential Tenancies Act 1997	s.518F	power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	Coordinator Leisure Facilities		Infrastructure & Recreation
Residential Tenancies Act 1997	s.522(1)	power to give a compliance notice to a person	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Residential Tenancies Act 1997	s.522(1)	power to give a compliance notice to a person	Planning Administration Officer		City Development
Residential Tenancies Act 1997	s.522(1)	power to give a compliance notice to a person	Manager Governance		Corporate Services
Residential Tenancies Act 1997	s.522(1)	power to give a compliance notice to a person	Coordinator Property and Statutory Services		Corporate Services
Residential Tenancies Act 1997	s.522(1)	power to give a compliance notice to a person	Property and Statute Officer		Corporate Services
Residential Tenancies Act 1997	s.522(1)	power to give a compliance notice to a person	Senior Environmental Health Officer		Corporate Services

Residential Tenancies Act 1997	s.522(1)	power to give a compliance notice to a person	Coordinator Health Services		City Development
Residential Tenancies Act 1997	s.522(1)	power to give a compliance notice to a person	Environmental Health Officer		City Development
Residential Tenancies Act 1997	s.522(1)	power to give a compliance notice to a person	Planning Officer		City Development
Residential Tenancies Act 1997	s.525(2)	power to authorise an officer to exercise powers in s.526 (either generally or in a particular case)	Manager Governance		Corporate Services
Residential Tenancies Act 1997	s.525(2)	power to authorise an officer to exercise powers in s.526 (either generally or in a particular case)	Coordinator Property and Statutory Services		Corporate Services
Residential Tenancies Act 1997	s.525(2)	power to authorise an officer to exercise powers in s.526 (either generally or in a particular case)	Planning Administration Officer		City Development
Residential Tenancies Act 1997	s.525(2)	power to authorise an officer to exercise powers in s.526 (either generally or in a particular case)	Planning Officer		City Development
Residential Tenancies Act 1997	s.525(2)	power to authorise an officer to exercise powers in s.526 (either generally or in a particular case)	Property and Statute Officer		Corporate Services
Residential Tenancies Act 1997	s.525(2)	power to authorise an officer to exercise powers in s.526 (either generally or in a particular case)	Coordinator Health Services		City Development
Residential Tenancies Act 1997	s.525(2)	power to authorise an officer to exercise powers in s.526 (either generally or in a particular case)	Senior Environmental Health Officer		City Development
Residential Tenancies Act 1997	s.525(2)	power to authorise an officer to exercise powers in s.526 (either generally or in a particular case)	Environmental Health Officer		City Development
Residential Tenancies Act 1997	s.525(4)	duty to issue identity card to authorised officers	Manager Governance		Corporate Services
Residential Tenancies Act 1997	s.525(4)	duty to issue identity card to authorised officers	Coordinator Governance		Corporate Services

Residential Tenancies Act 1997	s.525(4)	duty to issue identity card to authorised officers	Human Resources Officer		Corporate Services
Residential Tenancies Act 1997	s.525(4)	duty to issue identity card to authorised officers	Compliance Officer		City Development
Residential Tenancies Act 1997	s.525(4)	duty to issue identity card to authorised officers	Human Resources Business Partner		Corporate Services
Residential Tenancies Act 1997	s.526(5)	duty to keep record of entry by authorised officer under s.526	Coordinator Health Services		City Development
Residential Tenancies Act 1997	s.526(5)	duty to keep record of entry by authorised officer under s.526	Senior Environmental Health Officer		City Development
Residential Tenancies Act 1997	s.526(5)	duty to keep record of entry by authorised officer under s.526	Environmental Health Officer		City Development
Residential Tenancies Act 1997	s.526A(3)	function of receiving report of inspection	Coordinator Health Services		City Development
Residential Tenancies Act 1997	s.526A(3)	function of receiving report of inspection	Coordinator Property and Statutory Services		City Development
Residential Tenancies Act 1997	s.526A(3)	function of receiving report of inspection	Senior Environmental Health Officer		City Development
Residential Tenancies Act 1997	s.526A(3)	function of receiving report of inspection	Environmental Health Officer		City Development
Residential Tenancies Act 1997	s.527	power to authorise a person to institute proceedings (either generally or in a particular case)	Manager Governance		Corporate Services
Residential Tenancies Act 1997	s.527	power to authorise a person to institute proceedings (either generally or in a particular case)	Manager Municipal Services		City Development
Residential Tenancies Act 1997	s.527	power to authorise a person to institute proceedings (either generally or in a particular case)	Coordinator Health Services		City Development
Residential Tenancies Act 1997	s.527	power to authorise a person to institute proceedings (either generally or in a particular case)	Senior Environmental Health Officer		City Development
Residential Tenancies Act 1997	s.527	power to authorise a person to institute proceedings (either generally or in a particular case)	Environmental Health Officer		City Development

<b>ACT / REGULATION</b>	<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	<b>DIVISION</b>
Road Management Act 2004	s.11(1)	power to declare a road by publishing a notice in the Government Gazette	Manager Infrastructure Development	obtain consent in circumstances specified in s.11(2)	Infrastructure & Recreation
Road Management Act 2004	s.11(1)	power to declare a road by publishing a notice in the Government Gazette	General Manager Infrastructure & Recreation	obtain consent in circumstances specified in s.11(2)	Infrastructure & Recreation
Road Management Act 2004	s.11(1)	power to declare a road by publishing a notice in the Government Gazette	Manager Infrastructure Operations and Waste	obtain consent in circumstances specified in s.11(2)	Infrastructure & Recreation
Road Management Act 2004	s.11(8)	power to name a road or change the name of a road by publishing notice in Government Gazette	Coordinator Property and Statutory Services		Corporate Services
Road Management Act 2004	s.11(8)	power to name a road or change the name of a road by publishing notice in Government Gazette	Manager Governance		Corporate Services
Road Management Act 2004	s.11(8)	power to name a road or change the name of a road by publishing notice in Government Gazette	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.11(8)	power to name a road or change the name of a road by publishing notice in Government Gazette	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.11(8)	power to name a road or change the name of a road by publishing notice in Government Gazette	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Road Management Act 2004	s.11(9)(b)	duty to advise Registrar	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.11(9)(b)	duty to advise Registrar	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.11(9)(b)	duty to advise Registrar	Manager Infrastructure Operations and Waste		Infrastructure & Recreation

Road Management Act 2004	s.11(9)(b)	duty to advise Registrar	Manager Governance		Corporate Services
Road Management Act 2004	s.11(9)(b)	duty to advise Registrar	Coordinator Property and Statutory Services		Corporate Services
Road Management Act 2004	s.11(10)	duty to inform Secretary to Department of Sustainability and Environment of declaration etc	Manager Infrastructure Development	clause subject to s.11(10A)	Infrastructure & Recreation
Road Management Act 2004	s.11(10)	duty to inform Secretary to Department of Sustainability and Environment of declaration etc	General Manager Infrastructure & Recreation	clause subject to s.11(10A)	Infrastructure & Recreation
Road Management Act 2004	s.11(10)	duty to inform Secretary to Department of Sustainability and Environment of declaration etc	Manager Infrastructure Operations and Waste	clause subject to s.11(10A)	Infrastructure & Recreation
Road Management Act 2004	s.11(10A)	duty to inform Secretary to Department of Sustainability and Environment or nominated person	Manager Infrastructure Development	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.11(10A)	duty to inform Secretary to Department of Sustainability and Environment or nominated person	General Manager Infrastructure & Recreation	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.11(10A)	duty to inform Secretary to Department of Sustainability and Environment or nominated person	Manager Infrastructure Operations and Waste	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.12(2)	power to discontinue road or part of a road	Manager Infrastructure Development	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.12(2)	power to discontinue road or part of a road	General Manager Infrastructure & Recreation	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.12(2)	power to discontinue road or part of a road	Manager Infrastructure Operations and Waste	where council is the coordinating road authority	Infrastructure & Recreation



Road Management Act 2004	s.12(4)	power to publish, and provide copy, notice of proposed discontinuance	Manager Infrastructure Development	power of coordinating road authority where it is the discontinuing body - unless subsection (11) applies	Infrastructure & Recreation
Road Management Act 2004	s.12(4)	power to publish, and provide copy, notice of proposed discontinuance	General Manager Infrastructure & Recreation	power of coordinating road authority where it is the discontinuing body - unless subsection (11) applies	Infrastructure & Recreation
Road Management Act 2004	s.12(4)	power to publish, and provide copy, notice of proposed discontinuance	Manager Infrastructure Operations and Waste	power of coordinating road authority where it is the discontinuing body - unless subsection (11) applies	Infrastructure & Recreation
Road Management Act 2004	s.12(5)	duty to consider written submissions received within 28 days of notice	Manager Infrastructure Development	duty of coordinating road authority where it is the discontinuing body - unless subsection (11) applies	Infrastructure & Recreation
Road Management Act 2004	s.12(5)	duty to consider written submissions received within 28 days of notice	General Manager Infrastructure & Recreation	duty of coordinating road authority where it is the discontinuing body - unless subsection (11) applies	Infrastructure & Recreation
Road Management Act 2004	s.12(5)	duty to consider written submissions received within 28 days of notice	Manager Infrastructure Operations and Waste	duty of coordinating road authority where it is the discontinuing body - unless subsection (11) applies	Infrastructure & Recreation
Road Management Act 2004	s.12(6)	function of hearing a person in support of their written submission	Manager Infrastructure Development	function of coordinating road authority where it is the discontinuing body - unless subsection (11) applies	Infrastructure & Recreation

Road Management Act 2004	s.12(6)	function of hearing a person in support of their written submission	General Manager Infrastructure & Recreation	function of coordinating road authority where it is the discontinuing body - unless subsection (11) applies	Infrastructure & Recreation
Road Management Act 2004	s.12(6)	function of hearing a person in support of their written submission	Manager Infrastructure Operations and Waste	function of coordinating road authority where it is the discontinuing body - unless subsection (11) applies	Infrastructure & Recreation
Road Management Act 2004	s.12(7)	duty to fix day, time and place of meeting under subsection (6) and to give notice	Manager Infrastructure Development	duty of coordinating road authority where it is the discontinuing body - unless subsection (11) applies	Infrastructure & Recreation
Road Management Act 2004	s.12(7)	duty to fix day, time and place of meeting under subsection (6) and to give notice	General Manager Infrastructure & Recreation	duty of coordinating road authority where it is the discontinuing body - unless subsection (11) applies	Infrastructure & Recreation
Road Management Act 2004	s.12(7)	duty to fix day, time and place of meeting under subsection (6) and to give notice	Manager Infrastructure Operations and Waste	duty of coordinating road authority where it is the discontinuing body - unless subsection (11) applies	Infrastructure & Recreation
Road Management Act 2004	s.12(10)	duty to notify of decision made	Manager Infrastructure Development	duty of coordinating road authority where it is the discontinuing body - does not apply where an exemption is specified by the regulations or given by the Minister	Infrastructure & Recreation

Road Management Act 2004	s.12(10)	duty to notify of decision made	General Manager Infrastructure & Recreation	duty of coordinating road authority where it is the discontinuing body - does not apply where an exemption is specified by the regulations or given by the Minister	Infrastructure & Recreation
Road Management Act 2004	s.12(10)	duty to notify of decision made	Manager Infrastructure Operations and Waste	duty of coordinating road authority where it is the discontinuing body - does not apply where an exemption is specified by the regulations or given by the Minister	Infrastructure & Recreation
Road Management Act 2004	s.13(1)	power to fix a boundary of a road by publishing notice in Government Gazette	Manager Infrastructure Development	power of coordinating road authority and obtain consent under s.13(3) and s.13(4) as appropriate	Infrastructure & Recreation
Road Management Act 2004	s.13(1)	power to fix a boundary of a road by publishing notice in Government Gazette	Manager Infrastructure Development	power of coordinating road authority and obtain consent under s.13(3) and s.13(4) as appropriate	Infrastructure & Recreation
Road Management Act 2004	s.13(1)	power to fix a boundary of a road by publishing notice in Government Gazette	Manager Infrastructure Development	power of coordinating road authority and obtain consent under s.13(3) and s.13(4) as appropriate	Infrastructure & Recreation
Road Management Act 2004	s.14(4)	function of receiving notice from VicRoads	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.14(4)	function of receiving notice from VicRoads	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Road Management Act 2004	s.14(7)	power to appeal against decision of VicRoads	Manager Infrastructure Development		Infrastructure & Recreation

Road Management Act 2004	s.14(7)	power to appeal against decision of VicRoads	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.14(7)	power to appeal against decision of VicRoads	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Road Management Act 2004	s.15(1)	power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.15(1)	power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.15(1)	power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Road Management Act 2004	s.15(1A)	power to enter into an agreement with a utility to transfer a road management function of the utility to the road authority	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.15(1A)	power to enter into an agreement with a utility to transfer a road management function of the utility to the road authority	General Manager Infrastructure & Recreation		Infrastructure & Recreation

Road Management Act 2004	s.15(1A)	power to enter into an agreement with a utility to transfer a road management function of the utility to the road authority	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Road Management Act 2004	s.15(2)	duty to include details of arrangement in public roads register	Coordinator Infrastructure Design		Infrastructure & Recreation
Road Management Act 2004	s.16(7)	power to enter into an arrangement under s.15	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.16(7)	power to enter into an arrangement under s.15	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.16(7)	power to enter into an arrangement under s.15	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Road Management Act 2004	s.16(8)	duty to enter details of determination in public roads register	Coordinator Infrastructure Design		Infrastructure & Recreation
Road Management Act 2004	s.17(2)	duty to register public road in public roads register	Coordinator Infrastructure Design	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.17(3)	power to decide that a road is reasonably required for general public use	Coordinator Infrastructure Design	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.17(3)	duty to register a road reasonably required for general public use in public roads register	Coordinator Infrastructure Design	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.17(4)	power to decide that a road is no longer reasonably required for general public use	Manager Infrastructure Development	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.17(4)	power to decide that a road is no longer reasonably required for general public use	General Manager Infrastructure & Recreation	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.17(4)	power to decide that a road is no longer reasonably required for general public use	Manager Infrastructure Operations and Waste	where council is the coordinating road authority	Infrastructure & Recreation

Road Management Act 2004	s.17(4)	duty to remove road no longer reasonably required for general public use from public roads register	Coordinator Infrastructure Design	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.18(1)	power to designate ancillary area	Coordinator Infrastructure Design	where council is the coordinating road authority, and obtain consent in circumstances specified in s.18(2)	Infrastructure & Recreation
Road Management Act 2004	s.18(3)	duty to record designation in public roads register	Coordinator Infrastructure Design	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.19(1)	duty to keep register of public roads in respect of which it is the coordinating road authority	Coordinator Infrastructure Design		Infrastructure & Recreation
Road Management Act 2004	s.19(4)	duty to specify details of discontinuance in public roads register	Coordinator Infrastructure Design		Infrastructure & Recreation
Road Management Act 2004	s.19(5)	duty to ensure public roads register is available for public inspection	Coordinator Infrastructure Design		Infrastructure & Recreation
Road Management Act 2004	s.21	function of replying to request for information or advice	Manager Infrastructure Development	obtain consent in circumstances specified in s.11(2)	Infrastructure & Recreation
Road Management Act 2004	s.21	function of replying to request for information or advice	General Manager Infrastructure & Recreation	obtain consent in circumstances specified in s.11(2)	Infrastructure & Recreation
Road Management Act 2004	s.21	function of replying to request for information or advice	Manager Infrastructure Operations and Waste	obtain consent in circumstances specified in s.11(2)	Infrastructure & Recreation
Road Management Act 2004	s.22(2)	function of commenting on proposed direction	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.22(2)	function of commenting on proposed direction	General Manager Infrastructure & Recreation		Infrastructure & Recreation

Road Management Act 2004	s.22(2)	function of commenting on proposed direction	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Road Management Act 2004	s.22(4)	duty to publish a copy or summary of any direction made under section 22 by the Minister in its annual report.	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.22(4)	duty to publish a copy or summary of any direction made under section 22 by the Minister in its annual report.	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.22(5)	duty to give effect to a direction under this section.	General Manager City Development		City Development
Road Management Act 2004	s.22(5)	duty to give effect to a direction under this section.	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.40(1)	duty to inspect, maintain and repair a public road	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.40(1)	duty to inspect, maintain and repair a public road	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.40(1)	duty to inspect, maintain and repair a public road	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Road Management Act 2004	s.40(5)	power to inspect, maintain and repair a road which is not a public road	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.40(5)	power to inspect, maintain and repair a road which is not a public road	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.41(1)	power to determine the standard of construction, inspection, maintenance and repair	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.41(1)	power to determine the standard of construction, inspection, maintenance and repair	Manager Infrastructure Development		Infrastructure & Recreation

Road Management Act 2004	s.41(1)	power to determine the standard of construction, inspection, maintenance and repair	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.41(1)	power to determine the standard of construction, inspection, maintenance and repair	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Road Management Act 2004	s.42(1)	power to declare a public road as a controlled access road	Manager Infrastructure Development	power of coordinating road authority and Schedule 2 also applies	Infrastructure & Recreation
Road Management Act 2004	s.42(1)	power to declare a public road as a controlled access road	General Manager Infrastructure & Recreation	power of coordinating road authority and Schedule 2 also applies	Infrastructure & Recreation
Road Management Act 2004	s.42(1)	power to declare a public road as a controlled access road	Manager Infrastructure Operations and Waste	power of coordinating road authority and Schedule 2 also applies	Infrastructure & Recreation
Road Management Act 2004	s.42(2)	power to amend or revoke declaration by notice published in Government Gazette	Manager Infrastructure Development	power of coordinating road authority and Schedule 2 also applies	Infrastructure & Recreation
Road Management Act 2004	s.42(2)	power to amend or revoke declaration by notice published in Government Gazette	General Manager Infrastructure & Recreation	power of coordinating road authority and Schedule 2 also applies	Infrastructure & Recreation
Road Management Act 2004	s.42(2)	power to amend or revoke declaration by notice published in Government Gazette	Manager Infrastructure Operations and Waste	power of coordinating road authority and Schedule 2 also applies	Infrastructure & Recreation
Road Management Act 2004	s.42A(3)	duty to consult with VicRoads before road is specified	Manager Infrastructure Development	where council is the coordinating road authority; - if road is a municipal road or part thereof	Infrastructure & Recreation
Road Management Act 2004	s.42A(3)	duty to consult with VicRoads before road is specified	General Manager Infrastructure & Recreation	where council is the coordinating road authority; - if road is a municipal road or part thereof	Infrastructure & Recreation
Road Management Act 2004	s.42A(3)	duty to consult with VicRoads before road is specified	Manager Infrastructure Operations and Waste	where council is the coordinating road authority; - if road is a municipal road or part thereof	Infrastructure & Recreation



Road Management Act 2004	s.42A(4)	power to approve Minister's decision to specify a road as a specified freight road	Manager Infrastructure Development	where council is the coordinating road authority; - if road is a municipal road or part thereof and where road is to be specified a freight road	Infrastructure & Recreation
Road Management Act 2004	s.42A(4)	power to approve Minister's decision to specify a road as a specified freight road	General Manager Infrastructure & Recreation	where council is the coordinating road authority; - if road is a municipal road or part thereof and where road is to be specified a freight road	Infrastructure & Recreation
Road Management Act 2004	s.42A(4)	power to approve Minister's decision to specify a road as a specified freight road	Manager Infrastructure Operations and Waste	where council is the coordinating road authority; - if road is a municipal road or part thereof and where road is to be specified a freight road	Infrastructure & Recreation
Road Management Act 2004	s.48EA	duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	General Manager Infrastructure & Recreation	where council is the responsible road authority, infrastructure manager or works manager	Infrastructure & Recreation
Road Management Act 2004	s.48EA	duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	Manager Infrastructure Development	where council is the responsible road authority, infrastructure manager or works manager	Infrastructure & Recreation
Road Management Act 2004	s.48EA	duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	General Manager Infrastructure & Recreation	where council is the responsible road authority, infrastructure manager or works manager	Infrastructure & Recreation

Road Management Act 2004	s.48EA	duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	Manager Infrastructure Operations and Waste	where council is the responsible road authority, infrastructure manager or works manager	Infrastructure & Recreation
Road Management Act 2004	s.48M(3)	function of consulting with the Secretary for purposes of developing guidelines under section 48M	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.48M(3)	function of consulting with the Secretary for purposes of developing guidelines under section 48M	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.49	power to develop and publish a road management plan	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.49	power to develop and publish a road management plan	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.51	power to determine standards by incorporating the standards in a road management plan	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.51	power to determine standards by incorporating the standards in a road management plan	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.53(2)	power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.53(2)	power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	General Manager Infrastructure & Recreation		Infrastructure & Recreation

Road Management Act 2004	s.53(2)	power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Road Management Act 2004	s.54(2)	duty to give notice of proposal to make a road management plan	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.54(5)	duty to conduct a review of road management plan at prescribed intervals	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.54(5)	duty to conduct a review of road management plan at prescribed intervals	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.54(6)	power to amend road management plan	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.54(6)	power to amend road management plan	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.54(7)	duty to incorporate the amendments into the road management plan	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.54(7)	duty to incorporate the amendments into the road management plan	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.55(1)	duty to cause notice of road management plan to be published in Government Gazette and newspaper	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.55(1)	duty to cause notice of road management plan to be published in Government Gazette and newspaper	General Manager Infrastructure & Recreation		Infrastructure & Recreation

Road Management Act 2004	s.55(1)	duty to cause notice of road management plan to be published in Government Gazette and newspaper	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Road Management Act 2004	s.63(1)	power to consent to conduct of works on roads	Coordinator Civil Works Projects	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.63(1)	power to consent to conduct of works on roads	Asset Protection Officer	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.63(2)(e)	power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	Manager Infrastructure Development	where council is the infrastructure manager	Infrastructure & Recreation
Road Management Act 2004	s.63(2)(e)	power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	General Manager Infrastructure & Recreation	where council is the infrastructure manager	Infrastructure & Recreation
Road Management Act 2004	s.63(2)(e)	power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	Manager Infrastructure Operations and Waste	where council is the infrastructure manager	Infrastructure & Recreation
Road Management Act 2004	s.64(1)	duty to comply with Clause 13 Schedule 7	Manager Infrastructure Development	where council is the infrastructure manager or works manager	Infrastructure & Recreation
Road Management Act 2004	s.64(1)	duty to comply with Clause 13 Schedule 7	General Manager Infrastructure & Recreation	where council is the infrastructure manager or works manager	Infrastructure & Recreation
Road Management Act 2004	s.64(1)	duty to comply with Clause 13 Schedule 7	Manager Infrastructure Operations and Waste	where council is the infrastructure manager or works manager	Infrastructure & Recreation
Road Management Act 2004	s.66(1)	power to consent to structure etc	Manager Infrastructure Development	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.66(1)	power to consent to structure etc	General Manager Infrastructure & Recreation	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.66(1)	power to consent to structure etc	Manager Infrastructure Operations and Waste	where council is the coordinating road authority	Infrastructure & Recreation

Road Management Act 2004	s.67(2)	function of receiving the name & address of the person responsible for distributing the sign or bill	General Manager Infrastructure & Recreation	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.67(2)	function of receiving the name & address of the person responsible for distributing the sign or bill	Manager Infrastructure Development	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.67(3)	power to request information	Manager Infrastructure Development	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.67(3)	power to request information	General Manager Infrastructure &	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.67(3)	power to request information	Manager Infrastructure Operations and Waste	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.68(2)	power to request information	Manager Infrastructure Development	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.68(2)	power to request information	General Manager Infrastructure & Recreation	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.68(2)	power to request information	Manager Infrastructure Operations and Waste	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	s.71(3)	power to appoint an authorised officer	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.71(3)	power to appoint an authorised officer	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.71(3)	power to appoint an authorised officer	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Road Management Act 2004	s.72	duty to issue an identity card to each authorised officer	General Manager Infrastructure & Recreation		Infrastructure & Recreation

Road Management Act 2004	s.72	duty to issue an identity card to each authorised officer	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.85	function of receiving report from authorised officer	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.85	function of receiving report from authorised officer	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.86	duty to keep register re s.85 matters	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.86	duty to keep register re s.85 matters	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.86	duty to keep register re s.85 matters	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Road Management Act 2004	s.87(1)	function of receiving complaints	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.87(1)	function of receiving complaints	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.87(2)	duty to investigate complaint and provide report	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.87(2)	duty to investigate complaint and provide report	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.87(2)	duty to investigate complaint and provide report	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Road Management Act 2004	s.112(2)	power to recover damages in court	General Manager Infrastructure & Recreation		Infrastructure & Recreation

Road Management Act 2004	s.112(2)	power to recover damages in court	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.116	power to cause or carry out inspection	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.116	power to cause or carry out inspection	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.116	power to cause or carry out inspection	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Road Management Act 2004	s.119(2)	function of consulting with VicRoads	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.119(2)	function of consulting with VicRoads	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.120(1)	power to exercise road management functions on an arterial road (with the consent of VicRoads)	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.120(1)	power to exercise road management functions on an arterial road (with the consent of VicRoads)	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.120(1)	power to exercise road management functions on an arterial road (with the consent of VicRoads)	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Road Management Act 2004	s.120(2)	duty to seek consent of VicRoads to exercise road management functions before exercising power in section 120(1)	Manager Infrastructure Development		Infrastructure & Recreation

Road Management Act 2004	s.120(2)	duty to seek consent of VicRoads to exercise road management functions before exercising power in section 120(1)	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.120(2)	duty to seek consent of VicRoads to exercise road management functions before exercising power in section 120(1)	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Road Management Act 2004	s.121(1)	power to enter into an agreement in respect of works	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.121(1)	power to enter into an agreement in respect of works	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.121(1)	power to enter into an agreement in respect of works	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Road Management Act 2004	s.122(1)	power to charge and recover fees	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.122(1)	power to charge and recover fees	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	s.123(1)	power to charge for any service	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	s.123(1)	power to charge for any service	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	Schedule 2 Clause 2(1)	power to make a decision in respect of controlled access roads	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	Schedule 2 Clause 2(1)	power to make a decision in respect of controlled access roads	General Manager Infrastructure & Recreation		Infrastructure & Recreation



Road Management Act 2004	Schedule 2 Clause 2(1)	power to make a decision in respect of controlled access roads	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Road Management Act 2004	Schedule 2 Clause 3(1)	duty to make policy about controlled access roads	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	Schedule 2 Clause 3(1)	duty to make policy about controlled access roads	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	Schedule 2 Clause 3(1)	duty to make policy about controlled access roads	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Road Management Act 2004	Schedule 2 Clause 3(2)	power to amend, revoke or substitute policy about controlled access roads	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	Schedule 2 Clause 3(2)	power to amend, revoke or substitute policy about controlled access roads	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	Schedule 2 Clause 3(2)	power to amend, revoke or substitute policy about controlled access roads	Manager Infrastructure Operations and Waste		Infrastructure & Recreation
Road Management Act 2004	Schedule 2 Clause 4	function of receiving details of proposal from VicRoads	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	Schedule 2 Clause 4	function of receiving details of proposal from VicRoads	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	Schedule 2 Clause 5	duty to publish notice of declaration	Manager Infrastructure Development		Infrastructure & Recreation
Road Management Act 2004	Schedule 2 Clause 5	duty to publish notice of declaration	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management Act 2004	Schedule 2 Clause 5	duty to publish notice of declaration	Manager Infrastructure Operations and Waste		Infrastructure & Recreation

Road Management Act 2004	Schedule 7 Clause 7(1)	duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	Manager Infrastructure Development	where council is the infrastructure manager or works manager	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 7(1)	duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	General Manager Infrastructure & Recreation	where council is the infrastructure manager or works manager	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 7(1)	duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	Manager Infrastructure Operations and Waste	where council is the infrastructure manager or works manager	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 8(1)	duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	Manager Infrastructure Development	where council is the infrastructure manager or works manager	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 8(1)	duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	General Manager Infrastructure & Recreation	where council is the infrastructure manager or works manager	Infrastructure & Recreation

Road Management Act 2004	Schedule 7 Clause 8(1)	duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	Manager Infrastructure Operations and Waste	where council is the infrastructure manager or works manager	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 9(1)	duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	Manager Infrastructure Development	where council is the infrastructure manager or works manager responsible for non-road infrastructure	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 9(1)	duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	General Manager Infrastructure & Recreation	where council is the infrastructure manager or works manager responsible for non-road infrastructure	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 9(1)	duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	Manager Infrastructure Operations and Waste	where council is the infrastructure manager or works manager responsible for non-road infrastructure	Infrastructure & Recreation

Road Management Act 2004	Schedule 7 Clause 9(2)	duty to give information to another infrastructure manager or works manager where infrastructure manager or works manager becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	Manager Infrastructure Development	where council is the infrastructure manager or works manager	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 9(2)	duty to give information to another infrastructure manager or works manager where infrastructure manager or works manager becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	General Manager Infrastructure & Recreation	where council is the infrastructure manager or works manager	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 9(2)	duty to give information to another infrastructure manager or works manager where infrastructure manager or works manager becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	Manager Infrastructure Operations and Waste	where council is the infrastructure manager or works manager	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 10(2)	where Schedule 7 Clause 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	Manager Infrastructure Development	where council is the infrastructure manager or works manager	Infrastructure & Recreation

Road Management Act 2004	Schedule 7 Clause 10(2)	where Schedule 7 Clause 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	General Manager Infrastructure & Recreation	where council is-the infrastructure manager or works manager	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 10(2)	where Schedule 7 Clause 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	Manager Infrastructure Operations and Waste	where council is-the infrastructure manager or works manager	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 12(2)	power to direct infrastructure manager or works manager to conduct reinstatement works	Coordinator Civil Works Projects	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 12(2)	power to direct infrastructure manager or works manager to conduct reinstatement works	Asset Protection Officer	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 12(3)	power to take measures to ensure reinstatement works are completed	Asset Protection Officer	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 12(4)	duty to ensure that works are conducted by an appropriately qualified person	Manager Infrastructure Development	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 12(4)	duty to ensure that works are conducted by an appropriately qualified person	General Manager Infrastructure & Recreation	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 12(4)	duty to ensure that works are conducted by an appropriately qualified person	Manager Infrastructure Operations and Waste	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 12(5)	power to recover costs	Coordinator Civil Works Projects	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 12(5)	power to recover costs	Asset Protection Officer	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 13(1)	duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to Schedule 7 Clause 13(2)	Manager Infrastructure Development	where council is the works manager	Infrastructure & Recreation

Road Management Act 2004	Schedule 7 Clause 13(1)	duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to Schedule 7 Clause 13(2)	General Manager Infrastructure & Recreation	where council is the works manager	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 13(1)	duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to Schedule 7 Clause 13(2)	Manager Infrastructure Operations and Waste	where council is the works manager	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 13(2)	power to vary notice period	Manager Infrastructure Development	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 13(2)	power to vary notice period	General Manager Infrastructure & Recreation	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 13(2)	power to vary notice period	Manager Infrastructure Operations and Waste	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 13(3)	duty to ensure works manager has complied with obligation to give notice under Schedule 7 Clause 13(1)	Manager Infrastructure Development	where council is the infrastructure manager	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 13(3)	duty to ensure works manager has complied with obligation to give notice under Schedule 7 Clause 13(1)	General Manager Infrastructure & Recreation	where council is the infrastructure manager	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 13(3)	duty to ensure works manager has complied with obligation to give notice under Schedule 7 Clause 13(1)	Manager Infrastructure Operations and Waste	where council is the infrastructure manager	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 16(1)	power to consent to proposed works	Manager Infrastructure Development	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 16(1)	power to consent to proposed works	General Manager Infrastructure & Recreation	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 16(1)	power to consent to proposed works	Manager Infrastructure Operations and Waste	where council is the coordinating road authority	Infrastructure & Recreation

Road Management Act 2004	Schedule 7 Clause 16(4)	duty to consult	General Manager Infrastructure & Recreation	where council is the coordinating road authority, responsible authority or infrastructure manager	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 16(4)	duty to consult	Manager Infrastructure Development	where council is the coordinating road authority, responsible authority or infrastructure manager	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 16(5)	power to consent to proposed works	General Manager Infrastructure & Recreation	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 16(5)	power to consent to proposed works	Manager Infrastructure Development	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 16(6)	power to set reasonable conditions on consent	General Manager Infrastructure & Recreation	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 16(6)	power to set reasonable conditions on consent	Manager Infrastructure Development	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 16(8)	power to include consents and conditions	General Manager Infrastructure & Recreation	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 16(8)	power to include consents and conditions	Manager Infrastructure Development	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 17(2)	power to refuse to give consent and duty to give reasons for refusal	Manager Infrastructure Development	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 17(2)	power to refuse to give consent and duty to give reasons for refusal	General Manager Infrastructure & Recreation	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 17(2)	power to refuse to give consent and duty to give reasons for refusal	Manager Infrastructure Operations and Waste	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 18(1)	power to enter into an agreement	Manager Infrastructure Development	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 18(1)	power to enter into an agreement	General Manager Infrastructure & Recreation	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 18(1)	power to enter into an agreement	Manager Infrastructure Operations and Waste	where council is the coordinating road authority	Infrastructure & Recreation

Road Management Act 2004	Schedule 7 Clause 19(1)	power to give notice requiring rectification of works	Manager Infrastructure Development	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 19(1)	power to give notice requiring rectification of works	General Manager Infrastructure & Recreation	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 19(1)	power to give notice requiring rectification of works	Manager Infrastructure Operations and Waste	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 19(2) & (3)	power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	General Manager Infrastructure & Recreation	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 19(2) & (3)	power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	Manager Infrastructure Development	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 20(1)	power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	Manager Infrastructure Development	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 20(1)	power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	General Manager Infrastructure & Recreation	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7 Clause 20(1)	power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	Manager Infrastructure Operations and Waste	where council is the coordinating road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7A Clause 2	power to cause street lights to be installed on roads	Manager Infrastructure Development	power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road	Infrastructure & Recreation



Road Management Act 2004	Schedule 7A Clause 2	power to cause street lights to be installed on roads	General Manager Infrastructure & Recreation	power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road	Infrastructure & Recreation
Road Management Act 2004	Schedule 7A Clause 2	power to cause street lights to be installed on roads	Manager Infrastructure Operations and Waste	power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road	Infrastructure & Recreation
Road Management Act 2004	Schedule 7A Clause 2	power to cause street lights to be installed on roads	Coordinator Infrastructure Maintenance	power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road	Infrastructure & Recreation
Road Management Act 2004	Schedule 7A Clause 2	power to cause street lights to be installed on roads	Coordinator Civil Works Projects	power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road	Infrastructure & Recreation
Road Management Act 2004	Schedule 7A Clause 3(1)(d)	duty to pay installation and operation costs of street lighting - where road is not an arterial road	Manager Infrastructure Development	where council is the responsible road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7A Clause 3(1)(d)	duty to pay installation and operation costs of street lighting - where road is not an arterial road	General Manager Infrastructure & Recreation	where council is the responsible road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7A Clause 3(1)(d)	duty to pay installation and operation costs of street lighting - where road is not an arterial road	Manager Infrastructure Operations and Waste	where council is the responsible road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7A Clause 3(1)(d)	duty to pay installation and operation costs of street lighting - where road is not an arterial road	Coordinator Infrastructure Maintenance	where council is the responsible road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7A Clause 3(1)(d)	duty to pay installation and operation costs of street lighting - where road is not an arterial road	Coordinator Civil Works Projects	where council is the responsible road authority	Infrastructure & Recreation

Road Management Act 2004	Schedule 7A Clause 3(1)(e)	duty to pay installation and operation costs of street lighting - where road is a service road on an arterial road and adjacent areas	Manager Infrastructure Development	where council is the responsible road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7A Clause 3(1)(e)	duty to pay installation and operation costs of street lighting - where road is a service road on an arterial road and adjacent areas	Coordinator Infrastructure Maintenance	where council is the responsible road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7A Clause 3(1)(e)	duty to pay installation and operation costs of street lighting - where road is a service road on an arterial road and adjacent areas	General Manager Infrastructure & Recreation	where council is the responsible road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7A Clause 3(1)(e)	duty to pay installation and operation costs of street lighting - where road is a service road on an arterial road and adjacent areas	Manager Infrastructure Operations and Waste	where council is the responsible road authority	Infrastructure & Recreation
Road Management Act 2004	Schedule 7A Clause 3(1)(f)	duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with clauses 3(2) and 4	Manager Infrastructure Development	duty of council as responsible road authority that installed the light (re: installation costs) and where council is relevant municipal council (re: operating costs)	Infrastructure & Recreation
Road Management Act 2004	Schedule 7A Clause 3(1)(f)	duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with clauses 3(2) and 4	Coordinator Infrastructure Maintenance	duty of council as responsible road authority that installed the light (re: installation costs) and where council is relevant municipal council (re: operating costs)	Infrastructure & Recreation

Road Management Act 2004	Schedule 7A Clause 3(1)(f)	duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with clauses 3(2) and 4	General Manager Infrastructure & Recreation	duty of council as responsible road authority that installed the light (re: installation costs) and where council is relevant municipal council (re: operating costs)	Infrastructure & Recreation
Road Management Act 2004	Schedule 7A Clause 3(1)(f)	duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with clauses 3(2) and 4	Manager Infrastructure Operations and Waste	duty of council as responsible road authority that installed the light (re: installation costs) and where council is relevant municipal council (re: operating costs)	Infrastructure & Recreation

ACT / REGULATION	PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS	DIVISION
Road Management (Works and Infrastructure) Regulations 2015.	r.15	power to exempt a person from requirement under clause 13(1) of Schedule 7 of the Act to give notice as to the completion of those works	General Manager Infrastructure & Recreation	where council is the coordinating road authority and where consent under section 63(1) of the Act	Infrastructure & Recreation
Road Management (Works and Infrastructure) Regulations 2015.	r.22(2)	power to waive whole or part of fee in certain circumstances	General Manager Infrastructure & Recreation	where council is the coordinating road authority	Infrastructure & Recreation

<b>ACT / REGULATION</b>	<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	<b>DIVISION</b>
Road Management (General) Regulations 2016.	r.8(1)	duty to conduct reviews of road management plan	Manager Infrastructure Development		Infrastructure & Recreation
Road Management (General) Regulations 2016.	r.9(2)	duty to produce written report of review of road management plan and make report available	Manager Infrastructure Development		Infrastructure & Recreation
Road Management (General) Regulations 2016.	r.9(3)	Duty to give notice where road management review is completed and no amendments will be	General Manager Infrastructure & Recreation	where council is the coordinating road authority	Infrastructure & Recreation
Road Management (General) Regulations 2016.	r.10	duty to give notice of amendment which relates to standard of construction, inspection,	General Manager Infrastructure & Recreation		Infrastructure & Recreation
Road Management (General) Regulations 2016.	r.13(1)	Duty to publish notice of amendments to road management plan	General Manager Infrastructure & Recreation	where council is the coordinating road authority	Infrastructure & Recreation
Road Management (General) Regulations 2016.	r.13(3)	duty to record on road management plan the substance and date of effect of amendment	Manager Infrastructure Development		Infrastructure & Recreation
Road Management (General) Regulations 2016.	r.16(3)	power to issue permit	Asset Protection Officer	where council is the coordinating road authority	Infrastructure & Recreation
Road Management (General) Regulations 2016.	r.16(3)	power to issue permit	Manager Infrastructure Development	where council is the coordinating road authority	Infrastructure & Recreation
Road Management (General) Regulations 2016.	r.16(3)	power to issue permit	Coordinator Infrastructure Planning	where council is the coordinating road authority	Infrastructure & Recreation
Road Management (General) Regulations 2016.	r.18(1)	power to give written consent re damage to road	Asset Protection Officer	where council is the coordinating road authority	Infrastructure & Recreation
Road Management (General) Regulations 2016.	r.18(1)	power to give written consent re damage to road	Coordinator Infrastructure Planning	where council is the coordinating road authority	Infrastructure & Recreation

Road Management (General) Regulations 2016.	r.18(1)	power to give written consent re damage to road	Manager Infrastructure Development	where council is the coordinating road authority	Infrastructure & Recreation
Road Management (General) Regulations 2016.	r.23(2)	power to make submission to Tribunal	Manager Infrastructure Development	where council is the coordinating road authority	Infrastructure & Recreation
Road Management (General) Regulations 2016.	r.23(4)	power to charge a fee for application under section 66(1) Road Management Act	Asset Protection Officer	where council is the coordinating road authority	Infrastructure & Recreation
Road Management (General) Regulations 2016.	r.25(1)	power to remove objects, refuse, rubbish or other material deposited or left on road	Manager Infrastructure Operations & Waste	where council is the responsible road authority	Infrastructure & Recreation
Road Management (General) Regulations 2016.	r.25(1)	power to remove objects, refuse, rubbish or other material deposited or left on road	Coordinator Civil Works Projects	where council is the responsible road authority	Infrastructure & Recreation
Road Management (General) Regulations 2016.	r.25(1)	power to remove objects, refuse, rubbish or other material deposited or left on road	Project Engineer	where council is the responsible road authority	Infrastructure & Recreation
Road Management (General) Regulations 2016.	r.25(2)	power to sell or dispose of things removed from road or part of road (after first complying with	Manager Municipal Services	where council is the responsible road authority	City Development
Road Management (General) Regulations 2016.	r.25(5)	power to recover in the Magistrates' Court, expenses from person responsible	Manager Municipal Services		City Development

<b>ACT / REGULATION</b>	<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	<b>DIVISION</b>
Planning and Environment (Fees) Regulations 2016	r.19	power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	General Manager City Development		City Development
Planning and Environment (Fees) Regulations 2016	r.20	power to waive or rebate a fee relating to an amendment of a planning scheme	General Manager City Development		City Development
Planning and Environment (Fees) Regulations 2016	r.21	duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r.16 19 or 17-20	General Manager City Development		City Development

<b>ACT / REGULATION</b>	<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	<b>DIVISION</b>
Planning and Environment Regulations 2015	r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	Manager Planning Services	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority	City Development
Planning and Environment Regulations 2015	r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	Coordinator Strategic Planning	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority	City Development
Planning and Environment Regulations 2015	r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	Senior Strategic Planner	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority	City Development



Planning and Environment Regulations 2015	r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	Coordinator Statutory Planning	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority	City Development
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<b>ACT / REGULATION</b>	<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	<b>DIVISION</b>
Railway Safety (Local Operations) Act 2006	s.33	duty to comply with a direction of the Safety Director under this section	General Manager Infrastructure & Recreation	where council is a utility under section 3	Infrastructure & Recreation
Railway Safety (Local Operations) Act 2006	s.33	duty to comply with a direction of the Safety Director under this section	Manager Infrastructure Operations and Waste	where council is a utility under section 3	Infrastructure & Recreation
Railway Safety (Local Operations) Act 2006	s.33A	duty to comply with a direction of the Safety Director to give effect to arrangements under this section	General Manager Infrastructure & Recreation	duty of council as a road authority under the <i>Road Management Act 2004</i>	Infrastructure & Recreation
Railway Safety (Local Operations) Act 2006	s.33A	duty to comply with a direction of the Safety Director to give effect to arrangements under this section	Manager Infrastructure Operations and Waste	duty of council as a road authority under the <i>Road Management Act 2004</i>	Infrastructure & Recreation
Railway Safety (Local Operations) Act 2006	s.34	duty to comply with a direction of the Safety Director to alter, demolish or take away works carried out contrary to a direction under s.33(1)	General Manager Infrastructure & Recreation	where council is a utility under section 3	Infrastructure & Recreation
Railway Safety (Local Operations) Act 2006	s.34	duty to comply with a direction of the Safety Director to alter, demolish or take away works carried out contrary to a direction under s.33(1)	Manager Infrastructure Operations and Waste	where council is a utility under section 3	Infrastructure & Recreation
Railway Safety (Local Operations) Act 2006	s.34C(2)	function of entering into safety interface agreements with rail infrastructure manager	Manager People & Culture	where council is the relevant road-authority	Corporate Services
Railway Safety (Local Operations) Act 2006	s.34C(2)	function of entering into safety interface agreements with rail infrastructure manager	Manager Infrastructure Development	where council is the relevant road-authority	Infrastructure & Recreation

Railway Safety (Local Operations) Act 2006	s.34D(1)	function of working in conjunction with rail infrastructure manager in determining whether risks to safety need to be managed	Manager People & Culture	where council is the relevant road-authority	Corporate Services
Railway Safety (Local Operations) Act 2006	s.34D(1)	function of working in conjunction with rail infrastructure manager in determining whether risks to safety need to be managed	Manager Infrastructure Development	where council is the relevant road-authority	Infrastructure & Recreation
Railway Safety (Local Operations) Act 2006	s.34D(2)	function of receiving written notice of opinion	Manager People & Culture	where council is the relevant road-authority	Corporate Services
Railway Safety (Local Operations) Act 2006	s.34D(2)	function of receiving written notice of opinion	Manager Infrastructure Development	where council is the relevant road-authority	Infrastructure & Recreation
Railway Safety (Local Operations) Act 2006	s.34D(4)	function of entering into safety interface agreement with infrastructure manager	Manager People & Culture	where council is the relevant road-authority	Corporate Services
Railway Safety (Local Operations) Act 2006	s.34D(4)	function of entering into safety interface agreement with infrastructure manager	Manager Infrastructure Development	where council is the relevant road-authority	Infrastructure & Recreation
Railway Safety (Local Operations) Act 2006	s.34E(1)(a)	duty to identify and assess risks to safety	Manager People & Culture	where council is the relevant road-authority	Corporate Services
Railway Safety (Local Operations) Act 2006	s.34E(1)(a)	duty to identify and assess risks to safety	Manager Infrastructure Development	where council is the relevant road-authority	Infrastructure & Recreation
Railway Safety (Local Operations) Act 2006	s.34E(1)(b)	duty to determine measures to manage any risks identified and assessed having regard to items set out in section 34E(2)(a)-(c)	Manager People & Culture	where council is the relevant road-authority	Corporate Services

Railway Safety (Local Operations) Act 2006	s.34E(1)(b)	duty to determine measures to manage any risks identified and assessed having regard to items set out in section 34E(2)(a)-(c)	Manager Infrastructure Development	where council is the relevant road-authority	Infrastructure & Recreation
Railway Safety (Local Operations) Act 2006	s.34E(3)	duty to seek to enter into a safety interface agreement with rail infrastructure manager	Manager People & Culture	where council is the relevant road-authority	Corporate Services
Railway Safety (Local Operations) Act 2006	s.34E(3)	duty to seek to enter into a safety interface agreement with rail infrastructure manager	Manager Infrastructure Development	where council is the relevant road-authority	Infrastructure & Recreation
Railway Safety (Local Operations) Act 2006	s.34F(1)(a)	duty to identify and assess risks to safety, if written notice has been received under section 34D(2)(a)	Manager People & Culture	where council is the relevant road-authority	Corporate Services
Railway Safety (Local Operations) Act 2006	s.34F(1)(a)	duty to identify and assess risks to safety, if written notice has been received under section 34D(2)(a)	Manager Infrastructure Development	where council is the relevant road-authority	Infrastructure & Recreation
Railway Safety (Local Operations) Act 2006	s.34F(1)(b)	duty to determine measures to manage any risks identified and assessed, if written notice has been received under section 34D(2)(a)	Manager People & Culture	where council is the relevant road-authority	Corporate Services
Railway Safety (Local Operations) Act 2006	s.34F(1)(b)	duty to determine measures to manage any risks identified and assessed, if written notice has been received under section 34D(2)(a)	Manager Infrastructure Development	where council is the relevant road-authority	Infrastructure & Recreation
Railway Safety (Local Operations) Act 2006	s.34F(2)	duty to seek to enter into a safety interface agreement with rail infrastructure manager	Manager People & Culture	where council is the relevant road-authority	Corporate Services
Railway Safety (Local Operations) Act 2006	s.34F(2)	duty to seek to enter into a safety interface agreement with rail infrastructure manager	Manager Infrastructure Development	where council is the relevant road-authority	Infrastructure & Recreation

Railway Safety (Local Operations) Act 2006	s.34H	power to identify and assess risks to safety as required under sections 34B, 34C, 34D, 34E or 34F in accordance with subsections (a)-(c)	Manager People & Culture	where council is the relevant road-authority	Corporate Services
Railway Safety (Local Operations) Act 2006	s.34H	power to identify and assess risks to safety as required under sections 34B, 34C, 34D, 34E or 34F in accordance with subsections (a)-(c)	Manager Infrastructure Development	where council is the relevant road-authority	Infrastructure & Recreation
Railway Safety (Local Operations) Act 2006	s.34I	function of entering into safety interface agreements	Manager People & Culture	where council is the relevant road-authority	Corporate Services
Railway Safety (Local Operations) Act 2006	s.34I	function of entering into safety interface agreements	Manager Infrastructure Development	where council is the relevant road-authority	Infrastructure & Recreation
Railway Safety (Local Operations) Act 2006	s.34J(2)	function of receiving notice from Safety Director	Manager People & Culture	where council is the relevant road-authority	Corporate Services
Railway Safety (Local Operations) Act 2006	s.34J(2)	function of receiving notice from Safety Director	Manager Infrastructure Development	where council is the relevant road-authority	Infrastructure & Recreation
Railway Safety (Local Operations) Act 2006	s.34J(7)	duty to comply with a direction of the Safety Director given under section 34J(5)	Manager People & Culture	where council is the relevant road-authority	Corporate Services
Railway Safety (Local Operations) Act 2006	s.34J(7)	duty to comply with a direction of the Safety Director given under section 34J(5)	Manager Infrastructure Development	where council is the relevant road-authority	Infrastructure & Recreation
Railway Safety (Local Operations) Act 2006	s.34K(2)	duty to maintain a register of items set out in subsections (a)-(b)	Manager People & Culture	where council is the relevant road-authority	Corporate Services
Railway Safety (Local Operations) Act 2006	s.34K(2)	duty to maintain a register of items set out in subsections (a)-(b)	Manager Infrastructure Development	where council is the relevant road-authority	Infrastructure & Recreation

**17.3 Proposal to rename part of Bradys Road Tyers**

**General Manager**

**Corporate Services**

**For Decision**

**EXECUTIVE SUMMARY**

Bradys Road Tyers is a Government Road Reserve that, on paper, connects Mays Road (southern end) to Fitzgibbons Road (northern end), refer Attachment 1. On the ground, Bradys Road is partially constructed at each end and there is a segment in the middle that remains unconstructed and is unpassable due to native vegetation.

With a 3 lot subdivision of a large parcel of land that abuts Boulton Crescent and both the northern and southern sections of Bradys Road Tyers, officers have identified that the southern end of Bradys Road, Tyers, needs to be renamed. This renaming is required for reasons of public safety and to allocate a uniquely identifiable rural road address to Lot 2 refer Attachment 2.

The process to rename the southern section of Bradys Road must be in accordance with the Office of Geographic Names - *Naming rules for places in Victoria. Statutory requirements for naming, roads, features and localities 2016 (OGN Naming Rules)*.

In researching alternative road names, officers reviewed the Boola Boola Parish Plan and also examined the National Archives of Australia, "*Discovering Anzacs*". The name "Russell" was identified as linking the place to name (*OGN Naming Rules - Principle C*) and would also satisfy the Victorian government commemorative naming project to acknowledge wartime military service.

Noting the above findings, officers are recommending the southern section of Bradys Road be renamed Russell Rise. Whilst it is not possible to confirm whether the above named persons are one and the same, the name "Russell" has a historical connection to the land as an early owner of the land on either side of the southern section of Bradys Road and there is also the connection to ANZAC military service.

Officers recommend that Council commence the renaming process in accordance with the OGN Naming Rules.

### **MOTION**

**Moved:** Cr Harriman

**Seconded:** Cr White

**That Council:**

- 1. Authorise the Chief Executive Officer to commence the community consultation process required under the Naming rules for places in Victoria. Statutory requirements for naming, roads, features and localities 2016 and publish notices inviting written submissions concerning its intention to consider renaming the southern section of Bradys Road Tyers to Russell Rise Tyers.**
- 2. If submissions objecting to the proposal are received, Council delegates to the Chief Executive Officer the authority:**
  - (a) to fix the date of the Ordinary Council Meeting to consider submissions, and**
  - (b) notify those who submitted a submission of the time and place of the Ordinary Council Meeting that Council will consider the submission, and**
  - (c) arrange for those wishing to be heard in support of their submission to attend the Ordinary Council Meeting to consider submissions, or**
- 3. If no submissions objecting to the proposal are received, Council authorises the Chief Executive Officer to commence the administrative process to officially rename the southern section of Bradys Road Tyers to Russell Rise Tyers.**
- 4. Notifies Mr Mick Brady, relative of the person responsible for initial construction of the road, of Council's decision..**

**CARRIED UNANIMOUSLY**

### **DECLARATION OF INTERESTS**

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

### **DISCUSSION**

#### *Background*

Council is a designated road authority pursuant to the provisions of the *Road Management Act 2004*.

Both the *Road Management Act 2004* and the *Local Government Act 1989* allow Council to name/rename roads. As a coordinating road authority, Council must ensure that any proposal to name/rename a road conforms to the mandatory OGN Naming Rules.

Bradys Road, Tyers, is a Government Road Reserve. The road has been constructed in part and is recorded in Council's Public Roads Register as detailed below:

	<i>Hierarchy</i>	<i>Road Register Description</i>
Southern end	Minor Access	260 metres North from Mays Road
Northern end	Sealed Access > 60 km/hr & Unsealed Access	First 810 metres South off Fitzgibbons Road

With both the northern and southern ends of Bradys Road being constructed, the remaining section in the middle is covered with native vegetation. The rural properties abutting this unconstructed section have other road frontage access and there is no requirement to provide physical access off the unconstructed section of Bradys Road.

With a 3 lot subdivision of a large parcel of land that abuts Boulton Crescent and both the northern and southern sections of Bradys Road Tyers ([Attachment 2](#)), the access to Lot 2 will be from the southern section of Bradys Road only. Accordingly it is proposed that the southern section of Bradys Road be renamed to give the newly created Lot 2 a unique property address identifier for reasons of public safety.

Officers have investigated possible names and are suggesting that the southern section of Bradys Road be renamed to Russell Rise. Reviews of the Boola Boola Parish Plan records that a John Russell owned land (from 1 May 1891) on either side of the southern section of Bradys Road, refer [Attachment 3](#). A search of the National Archives of Australia, "Discovering Anzacs" website records that there were 10 Tyers residents who served in the Boer War and/or World War 1. Of those 10 enlisted from the Tyers area, one was John Alexander Russell, aged 21 years and 6 months. For a copy of John Alexander Russell AIF Enlistment Record refer [Attachment 4](#).

This connection with the name Russell from both sources may be coincidental however the name is recommended as it satisfies both the Victorian government commemorative naming project to acknowledge wartime military service of a former Tyers resident, and also the OGN Naming Rules in particular Principle A Ensuring Public Safety and Principle H Using Commemorative Names.

The suggested road type "Rise" reflects that the southern road section does increase in elevation in a northerly direction from Mays Road.

It is recommended that Council commence the statutory process inviting written submissions. Any written submissions received must be considered in accordance with Section 223 of the *Local Government Act 1989* at a future Council Meeting.

In the event the southern section of Bradys Road Tyers is renamed to Russell Rise Tyers, officers will advise the statutory authorities and service providers of the change.



### *Options*

The following options are provided for Council's consideration:

- Commence the statutory process by giving notice of its intention to consider renaming the southern section of Bradys Road to Russell Rise, Tyers, or
- Resolve not to proceed with the proposal.

### **STAKEHOLDER CONSULTATION**

Officers have consulted with Mr Mick Brady who advised that a relative of his constructed the northern section of Bradys Road. Mr Brady is supportive of the proposed name change provided that, in the event Bradys Road is ever constructed as a through road, the road name for the southern section of Bradys Road will be changed back to Bradys Road, Tyers. This suggestion can be recorded for future reference on the following databases and systems:

- VicNames – The Register of Geographic Names Road Historical Information;
- Latrobe City Council Asset Maintenance Database;
- Latrobe City Council Public Roads Register; and
- Latrobe City Council Electronic Content Management (ECM) Road File.

Engagement Method Used:

It is proposed to seek public submissions via the following methods:

- Public notices in the Latrobe Valley Express.
- Notice displayed at Council's Corporate Headquarters and Traralgon Service Centre.
- Details placed on the Latrobe City website.
- Letters to the residents of Bradys Road, Mr Mick Brady and the Tyers and District Community Association.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

Costs associated with the statutory process are:

1. Officer resources in preparation of Council reports and historical searches of Bradys Road Tyers.
2. Public notices in the Latrobe Valley Express inviting submissions.
3. Manufacturing and erection of a new road sign.

The above costs are within existing budget allocations.

### **RISK IMPLICATIONS**

The proposal to rename the southern section of Bradys Road will minimise potential risk and improve public safety for residents that access their property from the southern section of Bradys Road

**CONCLUSION**

For reasons of public safety and to allocate a unique rural address identifier, it is considered necessary to rename the southern section of Bradys Road, Tyers. Following research of the Boola Boola Parish Plan and the National Archives of Australia, “*Discovering Anzacs*” website records, officers are suggesting this section of road be renamed Russell Rise.

**SUPPORTING DOCUMENTS**

Nil

**Attachments**

- 1↓ . Bradys Road Map
- 2↓ . Bradys Road Subdivision
- 3↓ . Extract Boola Boola Parish Plan
- 4↓ . Copy of John Alexander Russell AIF Enlistment Record

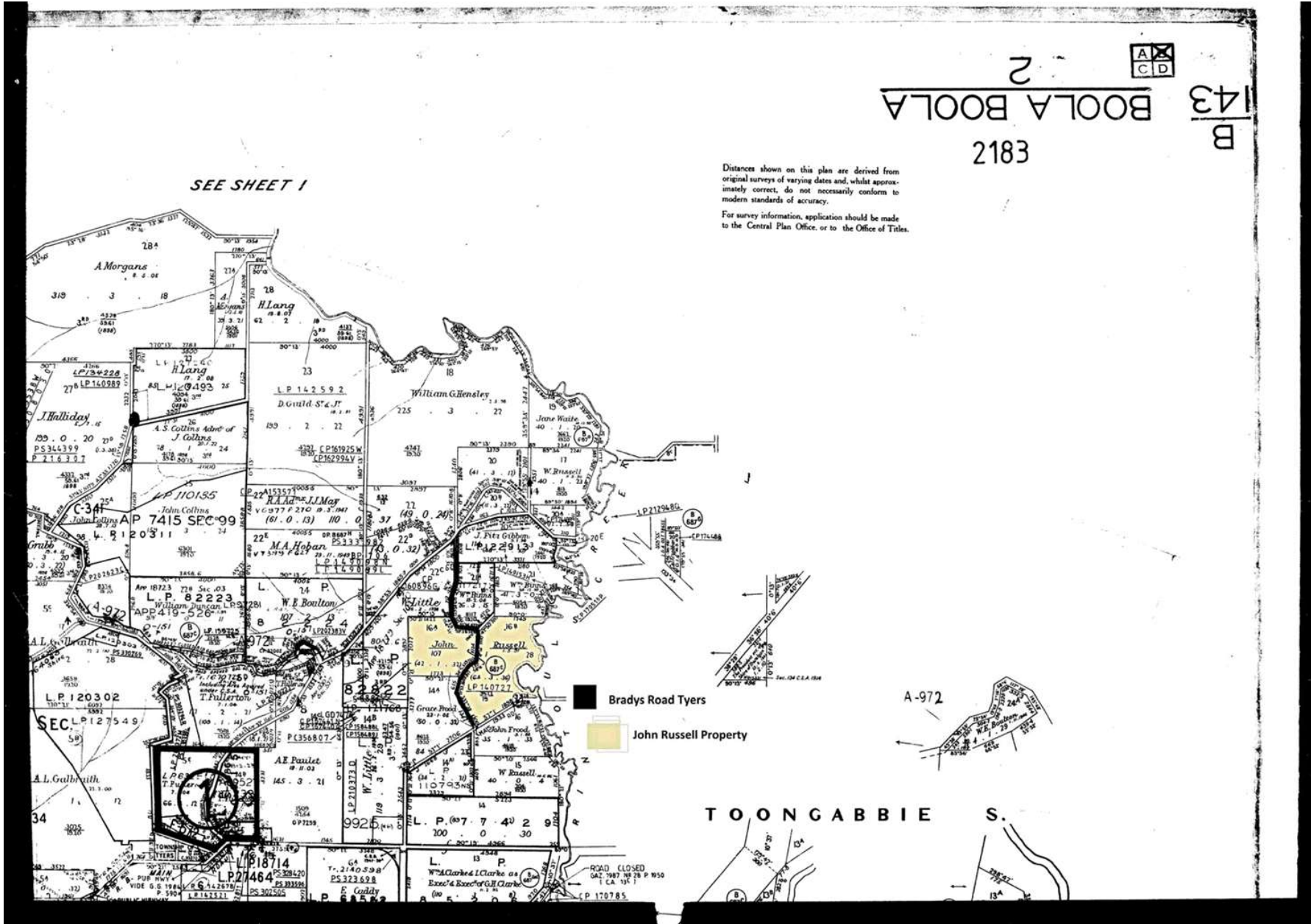
## **17.3**

### **Proposal to rename part of Bradys Road Tyers**

<b>1</b>	<b>Bradys Road Map .....</b>	<b>479</b>
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**D** 41978

TRANSFERRED TO *5th Battalion*

AUSTRALIAN  MILITARY FORCES.

**AUSTRALIAN IMPERIAL FORCE.**

**69** Attestation Paper of Persons Enlisted for Service Abroad.

No. *2231* Name *RUSSELL John Alexander*

**V** 41868 Unit *H. I. F. 5th Battalion Beaufort*

Joined on *1 MAY 1916*

**Questions to be put to the Person Enlisting before Attestation.**

1. What is your Name? ... *RUSSELL John Alexander*
2. In the Parish of \_\_\_\_\_ in or near the Town of *Tyers* in the County of *Vic*
3. Are you a natural born British Subject or a Naturalized British Subject? (N.B.—If the latter, papers to be shown.) ... *Nat. Born British Subject*
4. What is your Age? ... *21 years 6 months*
5. What is your Trade or Calling? ... *Farmer*
6. Are you, or have you been, an Apprentice? If so, where, to whom, and for what period? ... *No*
7. Are you married? ... *No*
8. Who is your next of kin? (Address to be stated) ... *Mother, M<sup>rs</sup> E Halliday TYERS via Traralgon Victoria*
9. Have you ever been convicted by the Civil Power? ... *No*
10. Have you ever been discharged from any part of His Majesty's Forces, with Ignominy, or as Incorrigible and Worthless, or on account of Conviction of Felony, or of a Sentence of Penal Servitude, or have you been dismissed with Disgrace from the Navy? ... *No*
11. Do you now belong to, or have you ever served in, His Majesty's Army, the Marines, the Militia, the Militia Reserve, the Territorial Force, Royal Navy, or Colonial Forces? If so, state which, and if not now serving, state cause of discharge ... *No*
12. Have you stated the whole, if any, of your previous service? ... *Yes*
13. Have you ever been rejected as unfit for His Majesty's Service? If so, on what grounds? ... *No*
14. (For married men, widowers with children, and soldiers who are the sole support of widowed mother)—Do you understand that no separation allowance will be issued in respect of your service beyond an amount which together with pay would reach eight shillings per day? ...
15. Are you prepared to undergo inoculation against small pox and enteric fever? ... *Yes*

*John Alexander Russell* do solemnly declare that the above answers made by me to the above questions are true, and I am willing and hereby voluntarily agree to serve in the Military Forces of the Commonwealth of Australia within or beyond the limits of the Commonwealth.

And I further agree to allot not less than  $\frac{2}{5}$  of the pay payable to me from time to time during my service for the support of my wife and children.

Date *20. 5. 16*

*J A Russell*  
Signature of person enlisted.

\* This clause should be struck out in the case of unmarried men or widowers without children under 18 years of age.  
† Two-fifths must be allotted to the wife, and if there are children three-fifths must be allotted.

D.207(11.12)—C.1979.

### **17.4 Quarterly Finance Report - March 2017**

**General Manager**

**Corporate Services**

**For Information**

#### **EXECUTIVE SUMMARY**

The March 2017 Quarterly Finance Report is presented for Council's consideration.

This report meets the requirements of the Local Government Act 1989 to report to Council at least every three months comparing budget and actual revenue and expenditure for the financial year to date.

The report shows that Council overall is operating within the parameters of its adopted budget with most variances relate to carry forward funds from the previous year and the timing of revenue and expenditure within the current financial year.

The report is provided for Council's information.

#### **MOTION**

**Moved:** Cr White

**Seconded:** Cr McFarlane

**That Council receives and notes the Quarterly Finance Report for the nine months ended 31 March 2017, prepared in accordance with the requirements of the *Local Government Act 1989*.**

**CARRIED UNANIMOUSLY**

#### **DECLARATION OF INTERESTS**

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

#### **DISCUSSION**

Under the provisions of the Local Government Act 1989 Section 138 (1), at least every three months, the Chief Executive Officer must ensure that a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public. This report ensures compliance with this legislative requirement.

The attached report as at 31 March 2017 is provided for the information of Council and the community. The financial report compares budgeted income and expenditure with actual results for the first nine months of the financial year.

The attached report provides the overall outcomes of the first nine months of the 2016/2017 financial year together with forecasted year end results compared to budget.



The key issues of note are:

- The “Income Statement” report forecasts a surplus result for the full financial year of \$8.2M which is an unfavourable variance of \$0.3M to the original budget. This result is due to a number of offsetting variances with an additional \$5.2M income forecasted offset by additional expenditure (\$5.5M) associated with this income and with income which was received in the 2015/16 financial year where projects are ongoing or grants received relating to 2016/17 were advanced to Council earlier than expected. There is an unfavourable variance in the non-cash expense item Depreciation & Amortisation of \$0.3M which largely accounts for the forecast variance in overall result.
- The “Balance Sheet” shows that Council maintains a strong liquidity position with \$96.2M in current assets compared to \$20.3M in current liabilities.
- The “Statement of Cash Flows” shows that Council has \$76.3M in Cash and Financial assets (i.e. investments). The level is higher than anticipated in the budget due to carry forward funds from previous financial years including capital works, reserves funds and government grants advanced earlier than expected. The amount has increased by \$14.7M over the first three quarters as overall inflows have exceeded outflows. This is largely due to Council now having received approximately 84% of annual rates and charges to date whilst 70% of employee costs and 66% of operating materials and services cash flow budgets have been spent to date.
- The “Statement of Capital Works Statement” shows a forecast expenditure of \$31.9M compared to the budget of \$31.9M. Whilst there is little overall variance to budget there are many offsetting variances that make up this result due to funds carried forward from the previous financial year offset by expenditure now expected to be carried forward to future years.
- The “Financial Performance Ratios’ indicate that Council remains within the industry expected ranges.

Further details on these and other items are provided in the attached report including year to date and full year forecast income and expenditure variances and explanations, balance sheet and cash flow movements to date, capital works expenditure to date and full year forecasts, together with the financial performance ratios as per the Local Government Performance Reporting Framework (LGPRF).

### **STAKEHOLDER CONSULTATION**

No consultation required.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

The attached report provides details of budget variances for the nine months to 31 March 2017 and the forecasted full financial year.

### **RISK IMPLICATIONS**

This report ensures legislative requirements are met and informs Council as to whether it is acting within the parameters of its Adopted Budget.

**CONCLUSION**

The attached report provides financial details, as required by the Local Government Act 1989. The report indicates that Council is operating within the parameters of its 2016/2017 adopted budget. Variances arising from higher than expected carry forward funds which led to a higher than expected 'cash' surplus in 2015/16 which have previously resulted in a forecasted decreased operating surplus for the current financial year have now largely been offset by additional revenue and expenditure now expected to be delayed to the 2017/18 financial year.

**SUPPORTING DOCUMENTS**

Nil

**Attachments**

1↓. March 2017 Quarterly Finance Report

## **17.4**

### **Quarterly Finance Report - March 2017**

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# Quarterly Finance Report

**March 2017**

**LATROBE2026**

*In 2026 the Latrobe Valley is a liveable and sustainable region with collaborative and inclusive community leadership.*

**Quarterly Finance Report  
March 2017**



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**MARCH 2017 Quarterly Report Summary****KEY ISSUES**

The attached report provides the overall outcomes of the third quarter of the 2016/2017 financial year together with forecasted year end results compared to budget. The key issues of note are:

- The "Income Statement" report forecasts a surplus result for the full financial year of \$8.2M which is an unfavourable variance of \$0.3M to the original budget.
- The "Balance Sheet" shows that Council maintains a strong liquidity position with \$96.2M in current assets compared to \$20.3M current liabilities (a liquidity ratio of 4.7:1).
- The "Statement of Cash Flows" shows that Council has \$76.3M in Cash and Financial assets (i.e. investments). The level is higher than anticipated due to carry forward funds from previous financial years including capital works, reserves funds and government grants advanced earlier than expected.
- The "Capital Works Statement" shows a forecast expenditure of \$31.9M compared to the budget of \$31.9M. Whilst there is little overall variance to budget there are many offsetting variances that make up this result due to funds carried forward from the previous financial year offset by expenditure now expected to be carried forward to future years.
- The "Financial Performance Ratios" indicate that Council remains within the industry expected ranges.

**BACKGROUND**

Under the provisions of the *Local Government Act 1989 Section 138 (1)*, at least every three months, the Chief Executive Officer must ensure that a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public. In addition the quarterly budget review process provides a key form of financial control and planning within the organisation.

**INCOME STATEMENT ANALYSIS****Overview**

The surplus amounts shown in the Income Statement are required to be generated to enable Council to invest in new assets and to upgrade and expand our existing assets. They also enable Council to repay its borrowings. On a cash basis Council budgets for a break even result, with any cash remaining at year end required to meet current and future liabilities together with current commitments. Therefore any variances to budget in the operating result are generally caused by changes in non-cash items (e.g. depreciation), variances in grants and monetary contributions for capital works and expenditure that is funded from revenue that has been received in a previous financial year. In 2015/16 Council held \$61.6M in cash and investments which was \$11.1M favourable to budget largely due to funds generated that had not yet been spent for ongoing projects and commitments.

The "Income Statement" report forecasts a surplus result for the full financial year of \$8.2M which is an unfavourable variance of \$0.3M to the original budget. This result is due to a number of offsetting variances with an additional \$5.2M income forecasted, which is offset by additional expenditure (\$5.5M) associated with this income and with income which was received in the 2015/16 financial year where projects are ongoing or grants received relating to 2016/17 were advanced to Council earlier. There is an unfavourable variance in the non-cash expense item Depreciation & Amortisation of \$0.3M which largely accounts for the forecast variance in overall result.

**Year to date**

The year to date result shows an operating position of \$29.0M surplus which is \$5.7M favourable to budget. The key items that make up this variance are as follows;

- Rates and charges (\$0.6M favourable) due to higher than expected growth in supplementary rates valuations.
- User Fees (\$0.9M favourable) mainly due to higher than anticipated Landfill, debt collection recovery fees and subdivision supervision fees to date.
- Grants – Operating (\$1.2M favourable) mainly a result of higher State Government grants in Aged & Disability, Family Services and Natural Disaster Recovery.
- Grants – Capital (\$0.6M unfavourable) mainly a result of later than expected receipt of Roads to Recovery funding.

**MARCH 2017 Quarterly Report Summary**

- Other income (\$0.8M favourable) is due mainly to higher interest on investments, higher gaming charter contributions and additional local contributions for Sister Cities and Tobacco Education and Enforcement programs.
- Employee Costs (\$1.0M favourable) salary savings from vacant positions largely in City Development and Infrastructure & Recreation, combined with lower superannuation and conference and training expenditure to date.
- Materials and services (\$1.9M favourable) is due to savings in postage as part of the postal services review, electricity due to energy saving initiatives and the timing of contractors and materials expenditure which will be incurred later than budgeted.

**Full year forecast**

The full year forecasted result shows an operating surplus of \$8.2M which is an \$0.3M unfavourable variance to the adopted budget. The key items that make up this variance are as follows;

- Grants – Capital (\$1.2M favourable) mainly due to higher than anticipated State Government grants in Aged & Disability and Family Services together with the receipt of outstanding funding in relation to the 2014 fires.
- Grants – Capital (\$1.3M favourable) mainly due to additional funding forecasted for the Hazelwood Pondage Caravan Park Wastewater Upgrade and Heavy Industrial Park Infrastructure Upgrade -Wetlands projects that were budgeted to be received in the 2015/16 financial year will now be received in 2016/17.
- Other income (\$0.8M favourable) reflects additional income forecast for interest on rates and investments, higher gaming charter contributions and additional local contributions for Sister Cities and Tobacco Education & Enforcement programs.
- Employee costs (\$0.8M unfavourable) mainly due to higher long service leave provision requirements in line with 2015/16 actuals and low current discount rates used to calculate the provision together with increased salaries due to unexpended funds carried over from the 2015/16 financial year and additional grants and fees income mainly in Family Services and Aged & Disability Care.
- Materials and Services (\$3.9M unfavourable) mainly associated with unexpended funds carried over from the 2015/16 financial year to complete projects in 2016/17, combined with the allocation of surplus funds to undertake new projects. The major carry forwards include the development of Asset Management strategies, the Future Morwell Urban Design project and the Family Services Municipal Wide Infrastructure Planning project.

**BALANCE SHEET**

The significant movements in the balance sheet over the first three quarters were as follows;

- Cash and Cash Equivalents (\$0.9M decrease) together with Other Financial Assets (i.e. investments) (\$15.6M increase). The overall increase is mainly due to Council having now received approximately 80% of its revenue but has only spent approximately 68% of forecasted cash expenditure.
- Trade and Other receivables (\$12.4M increase) this is primarily due to the annual rates notices being raised in August and is part of the normal pattern. This amount will continue to reduce as rate payments are received over the remainder of the year, with a further quarterly due at the end of May.
- Other Assets (\$1.8M decrease) is primarily due to prepayments and accrued revenue as at 30 June 2016 having now been reversed/received in the current financial year.
- Property, plant and equipment (\$1.4M decrease) depreciation expense has exceeded capital expenditure for the first three quarters.
- Payables (\$3.8M decrease) is primarily due to amounts that were outstanding to suppliers at 30 June 2016. These amounts have now been paid in the current financial year.
- Interest-bearing liabilities (\$1.4M decrease) relates to repayments of borrowings over the first nine months of the year.

**MARCH 2017 Quarterly Report Summary****STATEMENT OF CASH FLOWS**

The budgeted cash & investments at the beginning of the year was \$50.5 million, the actual opening balance was \$61.6 million. The additional \$11.1 million was largely the result of higher than anticipated surplus funds and carry forward funding for capital and operational projects and programs. Total Cash and financial assets (investments) as at the end of March stand at \$76.3M.

**STATEMENT OF CAPITAL WORKS**

The statement of capital works includes all expenditure that is expected to be capitalised during the financial year, it excludes some amounts which for "Accounting" purposes are not capitalised e.g. Landfill Rehabilitation which is a reduction in a provision liability and other items which are included in operating expenditure e.g. Community Minor Capital Grants Program.

As at the 31 March 2017 Council had spent \$16.6M on capital works mostly on Infrastructure projects \$13.9M (including Roads projects \$8.2M) and Property (land & buildings) \$1.7M. Whilst the full year forecast shows minor additional expenditure of \$0.06M this is primarily associated with additional expenditure from funds carried forward for projects that commenced or that were budgeted to commence in the 2015/16 financial year and additional capital grants offset by expenditure and grants budgeted in the current year now expected to be carried over to 2017/2018.

**FINANCIAL PERFORMANCE RATIOS**

The final part of the report is the Financial Performance Ratios as per the *Local Government Performance Reporting Framework (LGPRF)*. The results of the third quarter of the financial year show that Council is expected to remain within the expected ranges by the end of the financial year. Some of the ratios when measured part way through the year will fall outside the ranges in the year to date figures purely because they are designed to look at an annual result.



**INCOME STATEMENT**  
**For The Quarter Ended 31 March 2017**

	NOTE	YTD Actual \$'000	YTD Budget \$'000	Variance YTD Act/Bud \$'000	Variance Type (P)ermanent/ (T)iming	Full Year Forecast \$'000	Annual Budget \$'000	Variance Annual Budget /Forecast \$'000
<b>INCOME</b>								
Rates and charges	1	75,168	74,537	631	P	75,168	74,568	600
Statutory fees and fines	2	1,485	1,360	125	P	2,012	1,932	80
User fees	3	10,660	9,734	926	P	14,378	13,579	799
Grants - operating	4	18,017	16,846	1,171	P	23,953	22,756	1,197
Grants - capital	5	1,654	2,291	(637)	T	8,327	7,045	1,283
Contributions - monetary	6	284	31	253	P	369	41	328
Contributions - non monetary	7	0	0	0	-	3,000	3,000	0
Net gain (loss) on disposal of property, infrastructure, plant and equipment	8	138	0	138	P	130	0	130
Other income	9	3,293	2,510	783	P	4,175	3,406	769
<b>TOTAL INCOME</b>		<b>110,700</b>	<b>107,310</b>	<b>3,390</b>		<b>131,512</b>	<b>126,327</b>	<b>5,185</b>
<b>EXPENSES</b>								
Employee costs	10	35,600	36,630	1,030	T	52,924	52,159	(765)
Materials and services	11	24,592	26,529	1,936	T	41,236	37,343	(3,893)
Bad and doubtful debts	12	16	11	(4)	P	17	15	(2)
Depreciation and amortisation	13	18,457	18,203	(253)	P	24,619	24,271	(348)
Borrowing costs	14	676	656	(20)	T	883	918	35
Other expenses	15	2,309	1,937	(373)	P	3,672	3,137	(535)
<b>TOTAL EXPENSES</b>		<b>81,650</b>	<b>83,966</b>	<b>2,316</b>		<b>123,351</b>	<b>117,842</b>	<b>(5,509)</b>
<b>SURPLUS (DEFICIT) FOR THE YEAR</b>		<b>29,050</b>	<b>23,344</b>	<b>5,706</b>		<b>8,162</b>	<b>8,485</b>	<b>(324)</b>

**NOTES TO THE INCOME STATEMENT - Year to Date and Full Year Variances****1. Rates and charges**

**Year to Date - \$0.631M Favourable**

The favourable variance is primarily a result of higher than anticipated supplementary rates growth and additional waste charges generated from this growth..

**Full Year - \$0.600M Favourable**

The favourable variance is primarily a result of higher than anticipated supplementary rates growth (\$0.487M) and additional waste charges generated from this growth (\$0.113M). Additional Garbage Charges raised are set are earmarked for carry forward to meet future Landfill cell development and rehabilitation requirements.

**2. Statutory fees and fines**

**Year to Date - \$0.125M Favourable**

The favourable variance is due mainly to higher than expected building services fees, parking fines and planning permit fees received to date.

**Full Year - \$0.080M Favourable**

A favourable variance is anticipated mainly as a result of higher than expected income from Local Laws fines and Statutory Planning permits

**3. User fees**

**Year to Date - \$0.926M Favourable**

The favourable variance is mainly due to higher than expected landfill gate fees (\$0.88M), debt collection cost recovery fees (\$.08M) and subdivision supervision fees (\$.04M) raised to date, partially offset by lower than expected income from Aged & Disability services full cost recovery services (\$0.15M).

**Full Year - \$0.799M Favourable**

The favourable variance is mainly due to higher than expected landfill (\$0.97M), subdivision supervision fees (\$0.04M) partially offset by lower than expected income from Aged & Disability services full cost recovery services (\$0.26M).

**4. Grants - operating**

**Year to Date - \$1.171M Favourable**

The favourable variance is due to higher than anticipated State Government grants in Aged & Disability and Family Services together with the receipt of outstanding reimbursement of expenses incurred in relation to the 2014 fires.

**Full Year - \$1.197M Favourable**

The favourable variance is due to higher than anticipated State Government grants in Aged & Disability and Family Services together with the receipt of outstanding reimbursement of expenses incurred in relation to the 2014 fires.

**NOTES TO THE INCOME STATEMENT - Year to Date and Full Year Variances****5. Grants - capital****Year to Date - (\$0.637M) Unfavourable**

The unfavourable variance is due to the timing of Roads to Recovery program claims together with a reduction in the amount to be received in the current year for this program. The federal government have reduced the current year's allocation and increase the allocation for 2017/18 to more evenly spread the temporary additional funding that was allocated in the 2016 Federal budget.

**Full Year - \$1.283M Favourable**

The additional funding forecasted is mainly for the Hazelwood Pondage Caravan Park Wastewater Upgrade (\$1.0M) and Heavy Industrial Park Infrastructure Upgrade -Wetlands projects (\$1.4M) that were budgeted to be received in the 2015/16 financial year will now be received in 2016/17. Additionally new grants not budgeted for have been received for the Latrobe Regional Gallery Upgrade. These have been partially offset by lower than expected National Blackspot and Roads to Recovery program funding now expected to be received in the 2017/18 financial year.

**6. Contributions - monetary****Year to Date - \$0.253M Favourable**

The favourable variance is due to unbudgeted Developer Contributions for Public Open Space, Native Vegetation offset, Drainage works and Street Trees.

**Full Year - \$0.328M Favourable**

The favourable variance is due to unbudgeted Developer Contributions for Public Open Space, Native Vegetation offset, Drainage Headworks and Street Trees, as well as increased forecast special charge scheme contributions for Rural Gravel Road Sealing.

**7. Contributions - non monetary****Year to Date - \$0.000M Nil Variance**

No variance.

**Full Year - \$0.000M Nil Variance**

No variance identified to date. Contributed assets will be processed in Quarter 4.

**NOTES TO THE INCOME STATEMENT - Year to Date and Full Year Variances****8. Net gain (loss) on disposal of property, infrastructure, plant and equipment****Year to Date - \$0.138M Favourable**

The favourable variance is due to a surplus to date associated with the trade-in of Fleet and Plant.

**Full Year - \$0.130M Favourable**

The favourable variance forecasted is due to the surplus to date associated with the trade-in of Fleet and Plant.

**9. Other income****Year to Date - \$0.783M Favourable**

The favourable variance is primarily due to higher interest on investments and general rates outstanding together with unbudgeted reimbursements of expenditure received and budget timing variances of gaming charter contributions.

**Full Year - \$0.769M Favourable**

The favourable variance reflects additional income forecast for interest on rates and investments, higher gaming charter contributions and additional local contributions for Sister Cities and Tobacco Education & Enforcement programs and unbudgeted reimbursements received for additional expenditure.

**10. Employee costs****Year to Date - \$1.030M Favourable**

The favourable variance is mainly due to savings related to vacant positions, which are largely offset by increase contract staff costs (shown under Materials and Services) from the use of temporary employment agencies to backfill positions. The timing of superannuation payments and training costs also have contributed to the variance.

**Full Year - (\$0.765M) Unfavourable**

The additional expenditure is due to increased salaries as a result of additional revenue mainly in Aged & Disability Care and Family services. There is also an anticipated increase in long service leave provision expense in line with 2015/16 actuals and low current discount rate used to calculate the provision. There is also an expected shortfall in the expected amount of wages that can be capitalised based on the latest forecasted Capital expenditure.

**NOTES TO THE INCOME STATEMENT - Year to Date and Full Year Variances****11. Materials and services****Year to Date - \$1.936M Favourable**

The favourable variance is due to savings in postage as part of the postal services review, electricity due to energy saving initiatives and the timing of contractors and materials expenditure which will be incurred later than budgeted.

**Full Year - (\$3.893M) Unfavourable**

The additional expenditure is due to unexpended funds carried over from the 2015/16 financial year to complete projects in 2016/17, combined with the allocation of surplus funds to undertake new projects and additional government grant funding. The major carry forwards include the development of Asset Management strategies, the Future Morwell Urban Design project and the Family Services Municipal Wide Infrastructure Planning project. Contract staff costs have also been higher than budgeted mostly funded from Employee cost savings due to staff vacancies.

**12. Bad and doubtful debts****Year to Date - (\$0.004M) Unfavourable**

Minor variance.

**Full Year - (\$0.002M) Unfavourable**

Minor variance.

**13. Depreciation and amortisation****Year to Date - (\$0.253M) Unfavourable**

The unfavourable variance is due to higher depreciation on buildings as a result of capitalisation of the Moe Rail Precinct building in June 2016 and an increase in the provision for landfill cell intangible asset.

**Full Year - (\$0.348M) Unfavourable**

The unfavourable variance is due to higher depreciation on buildings as a result of capitalisation of the Moe Rail Precinct building in June 2016 and an increase in the provision for landfill cell intangible asset.

**NOTES TO THE INCOME STATEMENT - Year to Date and Full Year Variances****14. Borrowing costs**

**Year to Date - (\$0.020M) Unfavourable**

The unfavourable variance is due to the timing of payments for interest on loans to date.

**Full Year - \$0.035M Favourable**

The favourable variance is due to a lower than budgeted interest rate received on Council's most recent borrowings.

**15. Other expenses**

**Year to Date - (\$0.373M) Unfavourable**

The unfavourable variance is associated with the higher landfill operation levies.

**Full Year - (\$0.535M) Unfavourable**

The additional expenditure relates to higher landfill operation levies as a result of higher quantities of waste expected to be received and increased grants/contributions payments associated with unexpended funds carried over from the 2015/16 financial year.

**RECONCILIATION OF INCOME STATEMENT TO CASH BUDGET**  
For The Quarter Ended 31 March 2017

	NOTE	YTD Actual \$'000	YTD Budget \$'000	Variance YTD Act/Bud \$'000	Full Year Forecast \$'000	Annual Budget \$'000	Variance Annual Budget /Forecast \$'000
<b>Operating Surplus (Deficit)</b>		<b>29,050</b>	<b>23,344</b>	<b>5,706</b>	<b>8,162</b>	<b>8,485</b>	<b>(324)</b>
<b>Reconciliation to Cash Budget</b>							
Plus Depreciation		18,457	18,203	253	24,619	24,271	348
Plus Written Down Value of Assets Disposed		281	370	(89)	918	747	171
Less Developer Contributed assets		0	0	0	(3,000)	(3,000)	0
Less Capital Expenditure		(16,563)	(19,447)	2,884	(31,911)	(31,851)	(61)
Less Loan Principal Repayments		(1,411)	(1,278)	(133)	(1,884)	(1,883)	(0)
Less Landfill Rehabilitation Expenditure		(268)	(2,200)	1,932	(2,167)	(5,300)	3,133
Plus Internal Transfers		12,671	(644)	13,314	6,348	6,431	(82)
Plus Loan Proceeds		0	0	0	0	2,100	(2,100)
Net Other Non-Operating Items		0	(0)	0	0	(0)	0
<b>Net Total Non-Operating items</b>		<b>(13,166)</b>	<b>4,996</b>	<b>(18,161)</b>	<b>7,075</b>	<b>8,485</b>	<b>(1,410)</b>
<b>Cash Budget Surplus (Deficit)</b>		<b>42,216</b>	<b>18,348</b>	<b>23,867</b>	<b>1,086</b>	<b>0</b>	<b>1,086</b>

**INCOME STATEMENT**  
For The Quarter Ended 31 March 2017 Compared To Previous Financial Year

	2016/17			2015/16		
	YTD Actuals	YTD Budgets	Variance YTD Act/Bud	YTD Actuals	YTD Budgets	Variance YTD Act/Bud
<b>INCOME</b>						
Rates and charges	75,168	74,537	631	72,539	71,900	639
Statutory fees and fines	1,485	1,360	125	1,294	1,259	35
User fees	10,660	9,734	926	10,963	10,198	765
Grants - operating	18,017	16,846	1,171	13,391	17,700	(4,309)
Grants - capital	1,654	2,291	(637)	7,693	3,548	4,145
Contributions - monetary	284	31	253	518	51	467
Net gain (loss) on disposal of property, infrastructure, plant and equipment	138	0	138	375	0	375
Other income	3,293	2,510	783	2,890	2,536	353
<b>TOTAL INCOME</b>	<b>110,700</b>	<b>107,310</b>	<b>3,390</b>	<b>109,663</b>	<b>107,192</b>	<b>2,471</b>
<b>EXPENSES</b>						
Employee costs	35,600	36,630	1,030	34,841	37,192	2,352
Materials and services	24,592	26,529	1,936	23,167	24,800	1,633
Bad and doubtful debts	16	11	(4)	17	12	(5)
Depreciation and amortisation	18,457	18,203	(253)	17,065	17,210	144
Borrowing costs	676	656	(20)	771	824	54
Other expenses	2,309	1,937	(373)	2,626	2,128	(498)
<b>TOTAL EXPENSES</b>	<b>81,650</b>	<b>83,966</b>	<b>2,316</b>	<b>78,487</b>	<b>82,166</b>	<b>3,679</b>
<b>SURPLUS (DEFICIT) FOR THE YEAR</b>	<b>29,050</b>	<b>23,344</b>	<b>5,706</b>	<b>31,176</b>	<b>25,026</b>	<b>6,150</b>



**BALANCE SHEET**  
As at 31 March 2017

	Current Balance \$'000s	Opening Balance 1/07/2016 \$'000s	Movement for Year to Date \$'000s	Balance as at 31/03/16 \$'000s
<b>CURRENT ASSETS</b>				
Cash and Cash Equivalents	7,794	8,680	(886)	9,553
Other Financial Assets	68,518	52,884	15,634	56,884
Other Assets	439	2,205	(1,766)	273
Trade and Other Receivables	19,431	7,037	12,394	21,434
Non-Current Assets Held for Sale	0	175	(175)	0
<b>Total Current Assets</b>	<b>96,182</b>	<b>70,981</b>	<b>25,201</b>	<b>88,144</b>
<b>NON CURRENT ASSETS</b>				
Property, Plant and Equipment	1,162,133	1,163,533	(1,400)	1,158,674
Intangible Assets	1,019	1,618	(599)	232
Trade and Other Receivables	0	0	0	7
Financial Assets	2	2	0	2
<b>Total Non-Current Assets</b>	<b>1,163,154</b>	<b>1,165,154</b>	<b>(1,999)</b>	<b>1,158,916</b>
<b>TOTAL ASSETS</b>	<b>1,259,337</b>	<b>1,236,135</b>	<b>23,201</b>	<b>1,247,060</b>
<b>CURRENT LIABILITIES</b>				
Payables	2,386	6,220	(3,834)	2,709
Interest-bearing Liabilities	472	1,883	(1,411)	3,956
Provisions - Employee Benefits	11,467	11,974	(507)	10,719
Provisions - Landfill	3,093	3,361	(268)	2,198
Trust Funds and Deposits	2,904	2,732	172	3,247
<b>Total Current Liabilities</b>	<b>20,322</b>	<b>26,171</b>	<b>(5,849)</b>	<b>22,829</b>
<b>NON CURRENT LIABILITIES</b>				
Interest-bearing Liabilities	16,150	16,150	0	14,684
Provisions - Employee Benefits	1,948	1,948	0	1,553
Provisions - Landfill	19,987	19,987	0	17,224
<b>Total Non-Current Liabilities</b>	<b>38,085</b>	<b>38,085</b>	<b>0</b>	<b>33,460</b>
<b>TOTAL LIABILITIES</b>	<b>58,407</b>	<b>64,256</b>	<b>(5,849)</b>	<b>56,289</b>
<b>NET ASSETS</b>	<b>1,200,929</b>	<b>1,171,879</b>	<b>29,050</b>	<b>1,190,771</b>
<b>EQUITY</b>				
Current Year Surplus/(Deficit)	29,050	12,188	16,862	31,176
Accumulated Surplus	662,058	650,124	11,934	650,054
Reserves	509,822	509,567	254	509,541
<b>TOTAL EQUITY</b>	<b>1,200,929</b>	<b>1,171,879</b>	<b>29,050</b>	<b>1,190,771</b>

## STATEMENT OF CASH FLOWS

For the Quarter ended 31 March 2017

	NOTE	YTD Cash Flow	Adopted Budget Annual Cashflow	Cash Flow 2015/16
		\$'000s	\$'000s	\$'000s
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
Rates and charges		62,480	74,435	72,208
Statutory Fees & Fines		1,480	1,929	1,851
User fees		10,660	13,555	16,052
Grants - operating		18,047	22,657	20,714
Grants - capital		2,544	7,032	12,467
Contributions - monetary		284	41	952
Interest received		1,593	1,412	2,103
Trust funds and deposits taken		172	65	123
Other receipts		2,074	2,046	2,030
Net GST refund/(payment)		348	0	2,881
Employee costs		(36,766)	(52,639)	(51,389)
Materials & services		(27,461)	(41,424)	(41,886)
Other Payments		(2,309)	(3,126)	(3,872)
<b>Net cash from operating activities</b>		<b>33,145</b>	<b>25,983</b>	<b>34,234</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Proceeds from Property, Plant & Equipment		419	747	1,878
Proceeds from Investments		110,884	0	124,558
Payments for Property, Plant & Equipment		(16,846)	(31,851)	(33,726)
Payments for Investments		(126,518)		(133,144)
<b>Net Cash Flows used in investing activities</b>		<b>(32,061)</b>	<b>(31,104)</b>	<b>(40,434)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
Finance costs		(558)	(918)	(1,002)
Proceeds from borrowings		0	2,100	3,350
Repayment of borrowings		(1,411)	(1,883)	(5,710)
<b>Net Cash Flows from Financing Activities</b>		<b>(1,970)</b>	<b>(701)</b>	<b>(3,362)</b>
<b>Net Increase/(Decrease) in cash held</b>		<b>(886)</b>	<b>(5,822)</b>	<b>(9,562)</b>
<b>Cash &amp; cash equivalents at beginning of year</b>		<b>8,680</b>	<b>20,469</b>	<b>18,242</b>
<b>Cash &amp; cash equivalents at end of period</b>		<b>7,794</b>	<b>14,647</b>	<b>8,680</b>
<b>Summary of Cash &amp; Investments</b>				
		Current Balance	Current year Movement	Opening Balance
Cash & Cash Equivalents		7,794	(886)	8,680
Other Financial Assets (Investments)		68,518	15,634	52,884
<b>Total Cash &amp; Investments</b>	<b>1</b>	<b>76,312</b>	<b>14,748</b>	<b>61,564</b>
<b>Budgeted Opening Balance of Cash &amp; Investments</b>				<b>50,469</b>
<b>Variance in Opening Balance</b>				<b>11,095</b>

## NOTES

1. The budgeted cash & investments at the beginning of the year was \$50.5 million, the actual opening balance was \$61.6 million. The additional \$11.1 million was largely the result of higher than anticipated surplus funds and carry forward funding for capital and operational projects and programs.

**STATEMENT OF CAPITAL WORKS**  
For The Quarter Ended 31 March 2017

	NOTE	YTD Actuals \$'000	Full Year Forecast \$'000	Annual Budget \$'000	Variance Annual Budget /Forecast \$'000
<b>Property</b>					
Land	1	23	23	0	(23)
Buildings	2	1,680	6,447	7,559	1,112
Heritage buildings	3	5	73	0	(73)
<b>Total Property</b>		<b>1,708</b>	<b>6,543</b>	<b>7,559</b>	<b>1,016</b>
<b>Plant and Equipment</b>					
Plant, machinery & equipment	4	815	2,421	1,672	(749)
Fixtures, fittings & furniture	5	3	8	10	2
Computers & telecommunications	6	140	521	624	103
Artwork collection	7	9	15	15	0
<b>Total Plant and Equipment</b>		<b>966</b>	<b>2,964</b>	<b>2,321</b>	<b>(643)</b>
<b>Infrastructure</b>					
Roads	8	8,206	13,717	14,743	1,026
Bridges & culverts	9	318	748	391	(357)
Footpaths & cycleways	10	1,365	1,686	1,461	(225)
Drainage	11	1,589	2,233	1,389	(843)
Waste management	12	134	1,270	2,150	880
Parks, open space and streetscapes	13	292	645	494	(151)
Recreational, leisure & community facilities	14	1,866	1,901	1,237	(664)
Aerodromes	15	0	0	0	0
Offstreet carparks	16	114	192	105	(87)
Other infrastructure	17	7	7	0	(7)
<b>Total Infrastructure</b>		<b>13,890</b>	<b>22,400</b>	<b>21,971</b>	<b>(429)</b>
<b>Total Capital Works expenditure</b>		<b>16,563</b>	<b>31,907</b>	<b>31,851</b>	<b>(56)</b>
<b>REPRESENTED BY:</b>					
New asset expenditure	18	2,608	3,649	5,294	1,645
Asset renewal expenditure	19	12,200	22,932	19,620	(3,312)
Asset expansion expenditure	20	680	1,057	1,222	164
Asset upgrade expenditure	21	1,075	4,268	5,715	1,447
<b>Total Capital Works expenditure</b>		<b>16,563</b>	<b>31,907</b>	<b>31,851</b>	<b>(56)</b>

**NOTES TO THE CAPITAL WORKS STATEMENT - Full Year Forecast Variances**

**1. Land (\$0.023M) Unfavourable**

The unfavourable variance is in relation to unbudgeted costs in relation to a land exchange in relation to the Churchill Central Activity Plan.

**2. Buildings \$1.112M Favourable**

The favourable variance is due to funds for the Latrobe Creative Precinct, Latrobe Leisure Stadiums Evaporative Cooling Moe Depot Relocation and AFL Gippsland Administrative Building upgrade projects not being required this financial year, this is partially offset by forecast additional expenditure relating to unexpended funds carried over from the 2015/16 financial year for the Traralgon Star Hotel Outdoor Kitchen, Moe Rail Precinct Revitalisation and Latrobe Leisure Renewal projects, together with additional grant funding received for the upgrade of the Latrobe Regional Gallery.

**3. Heritage buildings (\$0.073M) Unfavourable**

The forecast additional expenditure relates to unexpended funds carried over from the 2015/16 financial year for the Traralgon Court House upgrade project.

**4. Plant, machinery & equipment (\$0.749M) Unfavourable**

The forecast additional expenditure relates to unexpended funds carried over from the 2015/16 financial year for the Fleet & Plant replacement programs.

<b>5. Fixtures, fittings &amp; furniture</b>	<b>\$0.002M Favourable</b>
Minor variance.	
<b>6. Computers &amp; telecommunications</b>	<b>\$0.103M Favourable</b>
The forecast favourable variance relates to delayed IT expenditure now expected to be incurred in 2017/18.	
<b>7. Artwork Collection</b>	<b>\$0.000M Nil Variance</b>
No variance.	
<b>8. Roads</b>	<b>\$1.026M Favourable</b>
The forecast favourable variance mainly relates to National Blackspot program projects that are delayed due to planning issues together with a deferment of the construction of the Signalised Intersection at Marshalls/Maffra Rd until at least 2017/18.	
<b>9. Bridges &amp; culverts</b>	<b>(\$0.357M) Unfavourable</b>
The forecast additional expenditure relates to unexpended funds carried over from the 2015/16 financial year for the Kenyon Lane Bridge project.	
<b>10. Footpaths &amp; cycleways</b>	<b>(\$0.225M) Unfavourable</b>
The forecast additional expenditure relates to unexpended funds carried over from the 2015/16 financial year for the Footpath Rehabilitation program as well as shared paths and bicycle plan projects.	
<b>11. Drainage</b>	<b>(\$0.843M) Unfavourable</b>
The forecast additional expenditure relates to unexpended funds carried over from the 2015/16 financial year mainly for the Heavy Industrial Park - Wetlands project.	
<b>12. Waste management</b>	<b>\$0.880M Favourable</b>
The forecast favourable variance relates mainly to the construction of cell 5 at the Hyland Way Landfill which is now expected to be completed in the 2017/18 financial year.	
<b>13. Parks, open space and streetscapes</b>	<b>(\$0.151M) Unfavourable</b>
The forecast additional expenditure relates to unexpended funds carried over from the 2015/16 financial year for the Playground Equipment Renewal program.	
<b>14. Recreational, leisure &amp; community facilities</b>	<b>(\$0.664M) Unfavourable</b>
The forecast additional expenditure relates to unexpended funds carried over from the 2015/16 financial year for the Traralgon Tennis Show Court project and the addition of the Hazelwood Pondage Boat Ramp project, which is partially funded by a grant.	
<b>15. Aerodromes</b>	<b>\$0.000M Nil Variance</b>
No variance.	
<b>16. Offstreet carparks</b>	<b>(\$0.087M) Unfavourable</b>
The forecast additional expenditure relates to unexpended funds carried over from the 2015/16 financial year for the Mathison Park Offstreet Carpark project.	

**17. Other infrastructure (\$0.007M) Unfavourable**

Minor variance.

**18. New asset expenditure \$1.645M Favourable**

The favourable variance is due to funds for the Latrobe Creative Precinct, Latrobe Leisure Stadiums Evaporative Cooling and Moe Works Depot relocation projects not being required this financial year. This is partially offset by forecast additional expenditure relating to unexpended funds carried over from the 2015/16 financial year for the Traralgon Tennis Show Court and Moe Rail Precinct Revitalisation projects.

**19. Asset renewal expenditure (\$3.312M) Unfavourable**

The forecast additional expenditure relates to unexpended funds carried over from the 2015/16 financial year which is largely relating to the Heavy Industrial Park -Wetlands project, Road Rehabilitation program and Fleet Replacement program.

**20. Asset expansion expenditure \$0.164M Favourable**

The favourable variance is mainly due to savings in drainage augmentation projects which are proposed to be carried forward to help address future drainage requirements.

**21. Asset upgrade expenditure \$1.447M Favourable**

The forecast favourable variance mainly relates to National Blackspot program projects that are delayed due to planning issues together with a delay in construction of the Signalised Intersection at Marshalls/Maffra Rd until at least 2017/18.

## FINANCIAL PERFORMANCE RATIOS

As at 31 March 2017

	Year to Date Ratios			Forecast at 30/06/17	Budget at 30/06/17	Expected Range
	\$'000s	Ratio at 31/03/17	Ratio at 31/03/16			
<b>OPERATING POSITION</b>						
<b>Adjusted Underlying Result Indicator</b>						
(Indicator of the broad objective that an adjusted underlying surplus should be generated in the ordinary course of business. A surplus or increasing surplus suggests an improvement in the operating position)						
<b>Adjusted underlying surplus (or deficit)</b>						
<u>Adjusted net Surplus/(Deficit)</u>	27,112	24.9%	23.0%	0.3%	2.0%	-20% - +20%
Adjusted underlying revenue	108,762					
The ratio takes out the effect of once off capital grants & developer contributions.						
<b>Note:</b> The forecasted lower ratio of 0.3% reflects the reduced operating surplus that is now projected in the 'Income Statement' and is mainly a result of higher than expected depreciation and amortisation expense.						
<b>LIQUIDITY</b>						
<b>Working Capital Indicator</b>						
(Indicator of the broad objective that sufficient working capital is available to pay bills as and when they fall due. High or increasing level of working capital suggests an improvement in liquidity)						
<b>Current assets compared to current liabilities</b>						
<u>Current Assets</u>	96,182	473.3%	386.1%	225.6%	158.8%	100% - 300%
Current Liabilities	20,322					
<b>Unrestricted Cash Indicator</b>						
(Indicator that sufficient cash which is free of restrictions is available to pay bills as and when they fall due. High or increasing level of cash suggests an improvement in liquidity )						
<u>Unrestricted Cash</u>	65,152	320.6%	241.4%	97.1%	27.6%	0.0% - 200%
Current Liabilities	20,322					
<b>Note:</b> This ratio is expected to decrease as Council spends the funding that has been carried forward from the 2015/16 financial year, however it is forecasted to be higher than budgeted due to the budget calculation excluding investments over 90 days. The recalculated budget ratio including these amounts is 99.1%.						

	Year to Date Ratios					Expected Range
	\$'000s	Ratio at 31/03/17	Ratio at 31/03/16	Forecast at 30/06/17	Budget at 30/06/17	
<b>OPERATING POSITION</b>						
<b>OBLIGATIONS</b>						
<b>Loans and borrowings Indicator</b>						
(Indicator of the broad objective that the level of interest bearing loans and borrowings should be appropriate to the size and nature of a council's activities. Low or decreasing level of loans and borrowings suggests an improvement in the capacity to meet long term obligations)						
<b>Loans and borrowings compared to rates</b>						
<u>Interest Bearing loans and borrowings</u>	16,622	22.1%	25.7%	24.0%	24.5%	0% - 50%
Rate Revenue	75,168					
<b>Note:</b> This ratio is expected to be slightly lower than budgeted due to the favourable increase in rates income from supplementary growth.						
<b>Loans and borrowings repayments compared to rates</b>						
<u>Interest &amp; principal repayments</u>	2,087	2.8%	3.5%	3.7%	3.8%	0% - 10%
Rate Revenue	75,168					
<b>Note:</b> This ratio is expected to be in line with the budgeted result.						
<b>Indebtedness Indicator</b>						
(Indicator of the broad objective that the level of long term liabilities should be appropriate to the size and nature of a Council's activities. Low or decreasing level of long term liabilities suggests an improvement in the capacity to meet long term obligations)						
<b>Non-current liabilities compared to own source revenue</b>						
(to ensure Council has the ability to pay its long term debts & provisions)						
<u>Non Current Liabilities</u>	38,085	27.2%	38.0%	33.9%	30.8%	0% - 50%
Own Source Revenue	140,164					
Own Source Revenue is adjusted underlying revenue excluding revenue which is not under the control of council (including government grants)						
<b>Asset Renewal Indicator</b>						
(Indicator of the broad objective that assets should be renewed as planned. High or increasing level of planned asset renewal being met suggests an improvement in the capacity to meet long term obligations)						
<u>Asset Renewal Expenditure</u>	12,200	68.6%	63.2%	96.7%	83.1%	50%-100%
Depreciation	17,771					
<b>Note:</b> This ratio is forecasted to be higher due to carry forward asset renewal works mainly for road rehabilitation projects.						

	Year to Date Ratios					Expected Range	
	\$'000s	Ratio at 31/03/17	Ratio at 31/03/16	Forecast at 30/06/17	Budget at 30/06/17		
<b>OPERATING POSITION</b>							
<b>STABILITY</b>							
<b>Rates Concentration Indicator</b> (Indicator of the broad objective that revenue should be generated from a range of sources. High or increasing range of revenue sources suggests an improvement in stability)							
<b>Rates compared to adjusted underlying revenue</b>							
	<u>Rate Revenue</u>	75,168	69.1%	71.1%	60.7%	62.0%	40% - 80%
	Adjusted underlying revenue	108,762					
<b>Rates Effort Indicator</b> (Indicator of the broad objective that the rating level should be set based on the community's capacity to pay. Low or decreasing level of rates suggests an improvement in the rating burden)							
<b>Rates compared to property values</b>							
	<u>Rate Revenue</u>	75,168	0.7%	0.7%	0.7%	0.7%	0.2% to 0.7%
	property values (CIV)	10,718,801					
<b>EFFICIENCY</b>							
<b>Expenditure Level Indicator</b> (Indicator of the broad objective that resources should be used efficiently in the delivery of services. Low or decreasing level of expenditure suggests an improvement in organisational efficiency)							
<b>Expenses per property assessment</b>							
	<u>Total expenses</u>	81,650	\$ 2,143	\$ 2,071	\$ 3,238	\$ 3,139	\$2000 - \$4000
	Number of property assessments	38					
Note: The forecasted increase in expenses per assessment is mainly related to employee costs and materials and services expenditure funded from additional government funding and carry forward funds.							
<b>Revenue Level Indicator</b> (Indicator of the broad objective that resources should be used efficiently in the delivery of services. Low or decreasing level of rates suggests an improvement in organisational efficiency)							
<b>Average residential rate per residential property assessment</b>							
	<u>Residential Rate Revenue</u>	53,952	\$ 1,582	\$ 1,535	\$ 1,582	\$ 1,582	\$800 - \$1,800
	Number of residential property assessments	34					



**17.5 Community Grant Program Project Expenditure Variations**

**General Manager**

**Corporate Services**

**For Decision**

**EXECUTIVE SUMMARY**

Under the Community Grants Policy one of the funding conditions is that Latrobe City Council must be notified in writing of any significant changes to the project to what was originally submitted. Grant funds are not to be expended on items not identified in the grant application without prior approval from Council.

Applicants who have received funding from Council, through the Community Grants program, must submit a Variation Request for Council consideration if they would like to vary their expenditure items. The Variation Requests do not change the grant amount awarded to the applicants.

Variation Requests are reviewed for eligibility by the Community Grants Officer and recommended to Council, in favour of the applicant's request, for final decision.

Variations Requests presented to Council for approval have undergone careful consideration of applicant committees with the aim of reallocating underspent funds to increase program outcomes or reallocate expenditure to new priority projects. The following applicant organisations have submitted Variation Requests to Council for consideration.

- Morwell Cougars Baseball Club Inc.;
- Gippsland Croatian Association Inc.;
- Tyers and District Community Association; and
- Latrobe Valley Amputee Support Group Inc.

**MOTION**

**Moved:** Cr Gibson  
**Seconded:** Cr Middlemiss

**That Council:**

- 1. Approves the Variation Requests from the following applicants**
  - a. Morwell Baseball Club Inc., Project Number MCW161700002 to reallocate part of the approved amount (\$4,216.50) to the purchase of a 40 foot shipping container and its electrical fit out.**
  - b. Gippsland Croatian Association Inc, Project Number MCW161700093 to reallocate part of the approved amount (\$2,500.00) to the purchase of a meat spit oven.**
  - c. Tyers and District Community Association, Project Number CD161700051 to reallocate the approved amount (\$1,395.00) to the purchase of a laptop;**
  - d. Latrobe Amputee Support Group, Project Number MCW16170021 to reallocate approximately \$400 in budget surplus to the purchase of a small BBQ and Esky and to update an A-Frame Sandwich Board.**

**CARRIED UNANIMOUSLY**

**DECLARATION OF INTERESTS**

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

**DISCUSSION**

Under the Community Grants policy Latrobe City Council must be notified in writing of any significant changes to the project to what was originally submitted. The following conditions apply:

- Depending on the proposed changes to the original submission, Latrobe City Council may request that the applicant resubmit a new application that outlines how the new project addresses the selection criteria.
- If Latrobe City Council accepts the proposed changes, a document varying the original application and outlining the new requirements will need to be completed and signed.
- If written notice is not given within a reasonable timeframe or the resubmission does not meet the selection criteria, Latrobe City Council may deem the application ineligible and the grant offer will be revoked.
- Grant funds are not to be expended on items not identified in the grant application without prior approval from Council.
- Failure to notify Latrobe City Council of any changes will be considered a breach and Council will not consider funding future applications by that applicant.

The following applicant organisations have submitted Variation Requests to Council for consideration.

<b>Applicant Organisation</b>	Morwell Baseball Club Inc.
<b>Project Number</b>	MCW161700002
<b>Project Title</b>	New Electronic Scoreboard
<b>Funding Round</b>	2016/17 Minor Capital Works annual funding round
<b>Amount Awarded</b>	\$4,885.50
<b>Variation Request</b>	
<p>Would like to reallocate part of the approved amount (\$4,216.50) to the purchase of a 40 foot shipping container and its electrical fit out. Original application included purchase of an Electronic Scoreboard (\$4,216.50) and Storage Shed (\$669.00). The remaining planned project expenditure will be completed in line with the expenditure items included in the application. Following a detailed review of the Clubs need, the original storage shed was limited in size and the Club believe the original shed would not meet their storage requirements. The Club believe additional storage provided by a shipping container would satisfy these storage requirements, and that satisfying these requirements are a more immediate and valuable need than an electronic scoreboard at this time. The Morwell Baseball Club Inc. has a current Land Lease with Council. Under this lease agreement, the club is required to seek permission from Council prior to commencing any works. The applicant will be advised that a planning permit and advice regarding a building permit will need to be sought and that grant funding doesn't constitute approval or permission to deliver a project.</p>	

<b>Applicant Organisation</b>	Gippsland Croatian Association Inc.
<b>Project Number</b>	MCW161700093
<b>Project Title</b>	Club Needs New Dishwasher, Two New Boards, Two Australian and Two Croatian Flags, and a Cool Room
<b>Funding Round</b>	2016/17 Minor Capital Works annual funding round
<b>Amount Awarded</b>	\$5,000
<b>Variation Request</b>	
<p>Would like to reallocate part of the approved amount (\$2,500.00) to the purchase of a meat spit oven. Approved expenditure was for the purchase of a new cool room. The Association would no longer like to purchase a cool room as it would involve a significant financial contribution from the clubs account. The association currently loan a meat spit from one of the members and it is no longer available for use. The meat spit is used for picnics by members and visitors and represents a tradition for the club. The remaining planned project expenditure will be completed in line with the expenditure items included in the application.</p>	

<b>Applicant Organisation</b>	Tyers and District Community Association
<b>Project Number</b>	CD161700051
<b>Project Title</b>	Tyers and District Newsletter – <i>to be produced 4 times a year</i>
<b>Funding Round</b>	2016/17 Community Development annual funding round

<b>Amount Awarded</b>	\$1,359
<b>Variation Request</b>	
Would like to reallocate the approved amount to the purchase of a laptop. Approved expenditure was for the purchase of a printer and ink which had been supported through a previous year's application. The current laptop is over 6 years old and no longer meets the Association's requirements.	

<b>Applicant Organisation</b>	Latrobe Valley Amputee Support Group Inc.
<b>Project Number</b>	MCW16170021
<b>Project Title</b>	7x4 Enclosed Sign Written Trailer
<b>Funding Round</b>	2016/17 Minor Capital Works annual funding round
<b>Amount Awarded</b>	\$3,998.73
<b>Variation Request</b>	
Due to savings in projected expenditure the applicant would like to reallocate approximately \$400 in budget surplus to the purchase of a small BBQ and Esky and to update an A-Frame Sandwich Board. All proposed works in the original application have been completed. These additional expenditure items will be used to support fundraising activities and raise awareness of the support group.	

The Variation Requests have been reviewed by the Grants Officer and are within the program guidelines and will achieve the same expected outcomes. The Variation Requests have been submitted following careful consideration and re-prioritisation of applicant organisation projects.

If the Variation Request is not approved, applicants will be given the option to;

1. Submit an additional Variation Request for consideration that aligns to set objects;
2. Complete their project within the originally submitted proposed expenditure; or
3. Return the budgeted amount to Council to be reallocated to future Community Grant recipients.

### **STAKEHOLDER CONSULTATION**

These recommendations have been made in line with Variation Requests received from the four organisations who have successfully received funding through Latrobe City Councils Community Grants program.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

Approval of the Variation Requests has no financial impact on the grant amounts awarded to applicants.

If the Variation Requests are not approved, applicant organisations will be asked to submit another proposal to Council for consideration or arrange for funding to be returned to Latrobe City Council.

**RISK IMPLICATIONS**

There is minimal risk associated with supporting the Variation Requests as they have been carefully considered by the applicants. Approved Variation Requests do not constitute approval to deliver projects.

If recommendations are not supported applicants may complete projects that are no longer high priority or be asked to return funding. This may have a negative communications impact.

**CONCLUSION**

The Variation Requests represent considered and careful project re-scoping from Community Grant applicants. Applicants have followed the formal process for completing a project variation.

The Variation Requests are still within the guidelines of the Community Grants Program and will still achieve the same level of benefit indicated in the original submitted applications.

If the proposed Variation Requests are approved applicants will be notified in writing with permission to change project expenditure.

The applicant will then be required to acquit the revised expenditure when completing their Acquittal form. Applicants will be provided 12 months to complete their project and submit their Acquittal form following approval of the variation.

If the Variation Request is not approved, applicants will be asked to submit an additional Variation Request, complete their project within the originally submitted proposed budget expenditure; or return the funding to Council.

**SUPPORTING DOCUMENTS**

Nil

**Attachments**  
Nil

**17.6 Assemblies of Councillors**

**General Manager**

**Corporate Services**

**For Information**

**EXECUTIVE SUMMARY**

Section 80(A)2 of the *Local Government Act 1989* requires:

*The Chief Executive Officer must ensure that the written record of an assembly of Councillors is, as soon as practicable - (a) reported at an ordinary meeting of the Council; and (b) incorporated in the minutes of that Council meeting.*

Since the Ordinary Council Meeting on 08 May 2017, the following Assembly of Councillor records have been submitted to be presented to Council:

<b>Date</b>	<b>Assembly Details</b>	<b>In Attendance</b>	<b>Confidential</b>	<b>Declarations of Interest</b>
07 April 2017	Morwell Centenary Rose Garden Advisory Committee	<b>Councillors</b> Cr McFarlane  <b>Officers</b> Cam Juha	Not confidential	Nil
20 April 2017	Australia Day Advisory Committee Meeting	<b>Councillors</b> Cr Howe  <b>Officers</b> Jo De Jong, Wendy Hrynyszyn	Not confidential	Nil
01 May 2017	Councillor Briefing	<b>Councillors</b> Cr White, Cr Howe, Cr Clancey, Cr Law, Cr Gibson  <b>Officers</b> Gary Van Driel, Angelo Saridis, Amy Phillips, Sara Rhodes-Ward, Phil Stone	Confidential under section 89(2)(h) any other matter which the Council or special committee considers would prejudice the Council or any other person	Nil

<b>Date</b>	<b>Assembly Details</b>	<b>In Attendance</b>	<b>Confidential</b>	<b>Declarations of Interest</b>
01 May 2017	Councillor Briefing	<p><b>Councillors</b> Cr McFarlane, Cr Middlemiss, Cr White, Cr Harriman, Cr O'Callaghan, Cr Howe, Cr Clancey, Cr Law, Cr Gibson</p> <p><b>Officers</b> Gary Van Driel, Steven Piasente, Sara Rhodes-Ward, Phil Stone, Angelo Saridis, Amy Phillips</p>	Confidential under section 89(2)(d) contractual matter, (e) proposed developments, and (h) any other matter which the Council or special committee considers would prejudice the Council or any other person	Cr Clancey
02 May 2017	LRG Advisory Committee	<p><b>Councillors</b> Cr White, Cr Clancey</p> <p><b>Officers</b> Mark Themann</p>	Confidential under section 89(2)(c) industrial matter	Nil
09 May 2017	Churchill & District Community Hub Advisory Committee meeting	<p><b>Councillors</b> Cr White</p> <p><b>Officers</b> Carole Ayres</p>	Not confidential	Nil
15 May 2017	Councillor Briefing	<p><b>Councillors</b> Cr McFarlane, Cr Middlemiss, Cr White, Cr Harriman, Cr O'Callaghan, Cr Howe, Cr Clancey, Cr Law, Cr Gibson</p> <p><b>Officers</b> Gary Van Driel, Steve Piasente, Phil Stone, Angelo Saridis, Brett McCulley, Amy Phillips, Sara Rhodes-Ward, Nathan Misiurka, Ronda Bruerton, Gail Gatt, Karen Tsebelis, Nathan Robinson, Michael Bloyce</p>	Confidential under section 89(2) (a) personnel matters (e) proposed developments (h) any other matter which the Council or special committee considers would prejudice the Council or any person	Nil



**MOTION**

**Moved:** Cr Gibson

**Seconded:** Cr Howe

**That Council receives and notes the Assemblies of Councillors records submitted which have been held within the period 07 April – 15 May 2017.**

**CARRIED UNANIMOUSLY**

**DECLARATION OF INTERESTS**

Officers preparing this report have declared they do not have a conflict of interest in this matter under the provisions of the *Local Government Act 1989*.

**Attachments**

- 1↓ . Morwell Centenary Rose Garden Advisory Committee 07 April 2017
- 2↓ . Australia Day Advisory Committee Meeting 20 April 2017
- 3↓ . Councillor Briefing 01 May 2017
- 4↓ . Councillor Briefing 01 May 2017
- 5↓ . LRG Advisory Committee 02 May 2017
- 6↓ . Churchill & District Community Hub Advisory Committee meeting
- 7↓ . Councillor Briefing 15 May 2017



## 17.6

### Assemblies of Councillors

1	Morwell Centenary Rose Garden Advisory Committee 07 April 2017 .....	521
2	Australia Day Advisory Committee Meeting 20 April 2017 .....	523
3	Councillor Briefing 01 May 2017.....	525
4	Councillor Briefing 01 May 2017.....	527
5	LRG Advisory Committee 02 May 2017 .....	529
6	Churchill & District Community Hub Advisory Committee meeting.....	531
7	Councillor Briefing 15 May 2017.....	533



### Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

<b>Assembly details:</b>	Morwell Centenary Rose Garden Advisory Committee
<b>Date:</b>	7 April 2017
<b>Time:</b>	9:05 am
<b>Assembly Location:</b>	Rose Garden Wing

**In Attendance**

<b>Councillors:</b>  <b>Arrival / Departure Time:</b>	<input checked="" type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
<b>Officer/s:</b>	Cam Juha		
<b>Matters discussed:</b>	Pruning weekend planning discussion. Discussion held regarding possible fundraising for the Rose Society of Victoria. Attendance of nominated Committee representatives and Friends of volunteers to attend the National Rose Show in November 2017.		
<b>Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.			

**Conflict Of Interest Disclosures:**

Councillor / Officer making disclosure	Left Meeting: Yes / No

**Record Completed by:** Simon Clark





## Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

<b>Assembly details:</b>	Australia Day Advisory Committee Meeting
<b>Date:</b>	20 April 2017
<b>Time:</b>	5.00 pm - 6.00 pm
<b>Assembly Location:</b>	Nambur Room, Council Headquarters

### In Attendance

<b>Councillors:</b>  <b>Arrival / Departure Time:</b>	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input checked="" type="checkbox"/> Cr Darren Howe 5.00 pm - 6.00 pm
	<input type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
<b>Officer/s:</b>	Jo De Jong - Acting Coordinator Events & International Relations, Wendy Hrynyszyn - Senior Events officer		
<b>Matters discussed:</b>	Review of actions from previous meetings 15 September 2016 Australia Day program review Review of activities Civic function report Ambassador Program report Breakfast Budger - Increase to Morwell allocation 2017 budger review & approval of 2018 budget Australia Day Advisory Committee members review 2018 Nomination form approval Affirmation disucssion Australia Day National Conferece Next Meeting 17 August 2017		



Are any of the matters discussed, considered confidential under the *Local Government Act 1989*?

Yes       No

Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.

**Conflict Of Interest Disclosures:**

Councillor / Officer making disclosure	Left Meeting: Yes / No

Record Completed by: Wendy Hrynyszyn



## Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

<b>Assembly details:</b>	Councillor Briefing
<b>Date:</b>	01 May 2017
<b>Time:</b>	4.10pm - 4:58pm
<b>Assembly Location:</b>	Nambur Wariga, Corporate Headquarters, Morwell

### In Attendance

<b>Councillors:</b>  <b>Arrival / Departure Time:</b>	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input checked="" type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input checked="" type="checkbox"/> Cr Darren Howe from 4.12pm
	<input checked="" type="checkbox"/> Cr Dan Clancey	<input checked="" type="checkbox"/> Cr Brad Law	<input checked="" type="checkbox"/> Cr Sharon Gibson
<b>Officer/s:</b>	Gary Van Driel, Angelo Saridis, Amy Phillips, Sara Rhodes-Ward (from 4:12 pm), Phil Stone (from 4:24 pm)		
<b>Matters discussed:</b>	Urea Project (confidential under section 89(2)(h) any other matter which the Council or special committee considers would prejudice the Council or any other person		
<b>Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?</b> <input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b> Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.			

### Conflict Of Interest Disclosures:

Councillor / Officer making disclosure	Left Meeting: Yes / No

**Record Completed by:** Amy Phillips, Acting Manager Governance



## Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

<b>Assembly details:</b>	Councillor Briefing
<b>Date:</b>	01 May 2017
<b>Time:</b>	5.00 pm - 8:08pm
<b>Assembly Location:</b>	Nambur Wariga, Corporate Headquarters, Morwell

### In Attendance

<b>Councillors:</b>  <b>Arrival / Departure Time:</b>	<input checked="" type="checkbox"/> Cr Alan McFarlane	<input checked="" type="checkbox"/> Cr Graeme Middlemiss	<input checked="" type="checkbox"/> Cr Darrell White
	<input checked="" type="checkbox"/> Cr Dale Harriman	<input checked="" type="checkbox"/> Cr Kellie O'Callaghan	<input checked="" type="checkbox"/> Cr Darren Howe
	<input checked="" type="checkbox"/> Cr Dan Clancey	<input checked="" type="checkbox"/> Cr Brad Law	<input checked="" type="checkbox"/> Cr Sharon Gibson until 6.55pm
<b>Officer/s:</b>	Gary Van Driel, Steven Piasente, Sara Rhodes-Ward, Phil Stone, Angelo Saridis, Amy Phillips		
<b>Matters discussed:</b>	<p>Tonight's Presentations - confidential under section 89(2)(h) any other matter which the Council or special committee considers would prejudice the Council or any person</p> <p>Future Presentations</p> <p>Upcoming Council Meeting</p> <p>Transition Briefing - confidential under section 89(2)(h) any other matter which the Council or special committee considers would prejudice the Council or any person</p> <p>Latrobe Health Innovation Zone - Funding Opportunities</p> <p>Protective Services Officers in Latrobe City and other Regional Areas</p> <p>Alcohol Policy Development</p> <p>Child Safe Standards</p> <p>The Role of Neighbourhood Houses in Latrobe City</p> <p>Quarterly Performance Reports - Quarter 3</p> <p>Latrobe Recreation Needs Assessment - confidential under section 89(2)(d) contractual matters, and (e) proposed developments</p> <p>Outstanding Issues - confidential under section 89(2)(h) any other matter</p>		



	<p>which the Council or special committee considers would prejudice the Council or any person</p> <p>Strategic Issues for Future Briefings - confidential under section 89(2)(h) any other matter which the Council or special committee considers would prejudice the Council or any person</p>
<p><b>Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?</b></p> <p><input checked="" type="checkbox"/> <b>Yes</b>                      <input type="checkbox"/> <b>No</b></p> <p>Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.</p>	

**Conflict Of Interest Disclosures:**

<b>Councillor / Officer making disclosure</b>	<b>Left Meeting: Yes / No</b>
Cr Dan Clancey	Yes

**Record Completed by:** Amy Phillips, Acting Manager Governance





## Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

<b>Assembly details:</b>	LRG Advisory Committee
<b>Date:</b>	02/05/17
<b>Time:</b>	17.00 - 18.00
<b>Assembly Location:</b>	LRG Office Traralgon

### In Attendance

<b>Councillors:</b>  <b>Arrival / Departure Time:</b>	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input checked="" type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input checked="" type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
<b>Officer/s:</b>	Mark Themann		
<b>Matters discussed:</b>	<p>Welcome to new Committee Members</p> <p>International Exhibitions: Updates</p> <p>- Confidential; reason (c): Industrial</p> <p>Gallery Upgrade (Update)</p> <p>Gallery building re-opening</p> <p>Publicity matters</p> <p>- Confidential; reason (c): Industrial</p> <p>External funding applications</p> <p>- Confidential; reason (c): Industrial</p> <p>LRG Staff changes</p> <p>LRG Collection: New acquisitions + Donations</p> <p>Next meeting: July 4<sup>th</sup> 2017</p>		





Are any of the matters discussed, considered confidential under the *Local Government Act 1989*?

Yes       No

Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.

**Conflict Of Interest Disclosures:**

Councillor / Officer making disclosure	Left Meeting: Yes / No
none	n/a

**Record Completed by:** Mark Themann



### Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

<b>Assembly details:</b>	Churchill & District Community Hub Advisory Committee meeting
<b>Date:</b>	Tuesday 9 May, 2017
<b>Time:</b>	5.00pm
<b>Assembly Location:</b>	Meeting Room, Churchill & District Community Hub

**In Attendance**

<b>Councillors:</b>  <b>Arrival / Departure Time:</b>	<input type="checkbox"/> Cr Alan McFarlane	<input type="checkbox"/> Cr Graeme Middlemiss	<input checked="" type="checkbox"/> Cr Darrell White
	<input type="checkbox"/> Cr Dale Harriman	<input type="checkbox"/> Cr Kellie O'Callaghan	<input type="checkbox"/> Cr Darren Howe
	<input type="checkbox"/> Cr Dan Clancey	<input type="checkbox"/> Cr Bradley Law	<input type="checkbox"/> Cr Sharon Gibson
<b>Officer/s:</b>	Carole Ayres - Executive Assistant Community Services (secretariat)		
<b>Matters discussed:</b>	1. Bereavement of Advisory Committee member Rob Whelan 2. Terms of Reference Review		
<b>Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.			

**Conflict Of Interest Disclosures:**

Councillor / Officer making disclosure	Left Meeting: Yes / No

**Record Completed by:** Carole Ayres, Executive Assistant Community Services





## Assembly of Councillors Record

This form must be completed by the attending Council officer and returned to the Governance Team for processing as soon as possible.

<b>Assembly details:</b>	Councillor Briefing
<b>Date:</b>	15 May 2017
<b>Time:</b>	6.00 pm - 8:58 pm
<b>Assembly Location:</b>	Nambur Wariga, Corporate Headquarters, Morwell

### In Attendance

<b>Councillors:</b>  <b>Arrival / Departure Time:</b>	<input checked="" type="checkbox"/> Cr Alan McFarlane	<input checked="" type="checkbox"/> Cr Graeme Middlemiss	<input checked="" type="checkbox"/> Cr Darrell White
	<input checked="" type="checkbox"/> Cr Dale Harriman	<input checked="" type="checkbox"/> Cr Kellie O'Callaghan	<input checked="" type="checkbox"/> Cr Darren Howe
	<input checked="" type="checkbox"/> Cr Dan Clancey	<input checked="" type="checkbox"/> Cr Brad Law	<input checked="" type="checkbox"/> Cr Sharon Gibson
<b>Officer/s:</b>	Gary Van Driel, Steve Piasente, Phil Stone, Angelo Saridis, Brett McCulley, Amy Phillips, Sara Rhodes-Ward (from 6.03 pm), Nathan Misiurka (6.00 pm - 6.40 pm), Ronda Bruerton (6.00 pm - 6.40 pm), Gail Gatt (6.00 pm - 7.30 pm), Karen Tsebelis (6.40 pm-7.30 pm), Nathan Robinson (6.40 pm - 7.30 pm), Michael Bloyce (7.38 pm -8.35 pm)		
<b>Matters discussed:</b>	<p>Tonight's Presentations - confidential under section 89(2)(e) proposed developments</p> <p>Future Presentations - confidential under section 89(2)(e) proposed developments</p> <p>Transition Briefing - confidential under section 89(2)(h) any other matter which the Council or special committee considers would prejudice the Council or any person</p> <p>Regional Cricket Hub</p> <p>Derelict Properties - Differential Rate Considerations</p> <p>Review of Council Delegations</p> <p>Committee Review - Status Report</p> <p>Proposed Road Renaming - Ashley Avenue, Morwell</p> <p>Road Management Plan - Review 2017</p> <p>Council Led Development Plan and Contribution Plan Timeframes Policy</p>		



	<p>Tourism Advisory Committee Recruitment of Community Members - confidential under section 89(2)(a) personnel matters</p> <p>Latrobe Creative Precinct Project Control Reference Group and Project Control Group Arrangements Plus Status Report</p> <p>Proposal to Consider Future of Three Existing Advisory Committees and Replace them with an Advisory Committee or Informal Working Group</p> <p>Outstanding Issues - confidential under section 89(2)(h) any other matter which the Council or special committee considers would prejudice the Council or any person</p> <p>Strategic Issues for Future Briefings - confidential under section 89(2)(h) any other matter which the Council or special committee considers would prejudice the Council or any person</p>
<p><b>Are any of the matters discussed, considered confidential under the <i>Local Government Act 1989</i>?</b></p> <p><input checked="" type="checkbox"/> <b>Yes</b>                      <input type="checkbox"/> <b>No</b></p> <p>Please list the confidentiality reasoning next to the matter discussed, as per the example in the guidance notes.</p>	

**Conflict Of Interest Disclosures:**

<b>Councillor / Officer making disclosure</b>	<b>Left Meeting: Yes / No</b>
Cr White	No. Interest Declaration only

**Record Completed by:** Amy Phillips, Coordinator Governance



# **URGENT BUSINESS**

**18. URGENT BUSINESS**

Nil

# MEETING CLOSED TO THE PUBLIC

## 19. MEETING CLOSED TO THE PUBLIC

Section 89(2) of the *Local Government Act 1989* enables the Council to close the meeting to the public if the meeting is discussing any of the following:

- (a) Personnel matters;
- (b) The personal hardship of any resident or ratepayer;
- (c) Industrial matters;
- (d) Contractual matters;
- (e) Proposed developments;
- (f) Legal advice;
- (g) Matters affecting the security of Council property;
- (h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) A resolution to close the meeting to members of the public.

### **MOTION**

**Moved:** Cr Middlemiss

**Seconded:** Cr Gibson

**That Council closes this Ordinary Meeting of Council to the public to consider the following items which are of a confidential nature, pursuant to section 89(2) of the *Local Government Act 1989* for the reasons indicated:**

#### **19.1 TOURISM ADVISORY COMMITTEE RECRUITMENT OF COMMUNITY MEMBERS**

**Agenda item 19.1 *Tourism Advisory Committee Recruitment of Community Members* is designated as confidential as it relates to personnel matters (s89 2a)**

#### **19.2 VISITOR INFORMATION CENTRE OPTIONS FOR FUTURE OPERATIONS**

**Agenda item 19.2 *Visitor Information Centre Options for Future Operations* is designated as confidential as it relates to industrial matters (s89 2c)**

#### **19.3 LCC-360 PROVISION OF AIR CONDITIONING MAINTENANCE**

**Agenda item 19.3 *LCC-360 Provision of Air Conditioning Maintenance* is designated as confidential as it relates to contractual matters (s89 2d)**

**CARRIED UNANIMOUSLY**



The Meeting closed to the public at 7:18 pm.

The meeting re-opened to the public at 8:07 pm.

There being no further business the meeting was declared closed at 8:07 pm.

I certify that these minutes have been confirmed.

Mayor: \_\_\_\_\_

Date: \_\_\_\_\_