



**Latrobe***City*  
*a new energy*

# L A T R O B E C I T Y C O U N C I L

## MINUTES OF ORDINARY COUNCIL MEETING

HELD IN THE  
NAMBUR WARIGA MEETING ROOM,  
CORPORATE HEADQUARTERS, MORWELL  
AT 7:00 PM ON 07 APRIL, 2008

**PRESENT:**

*Cr David Wilson, Deputy Mayor - Dunbar Ward*  
*Cr Doug Caulfield - Gonyah Ward*  
*Cr Sandy Kam - Galbraith Ward*  
*Cr Susan Lloyd - Burnet Ward*  
*Cr Graeme Middlemiss - Rintoull Ward*  
*Cr Lisa Price - Farley Ward*  
*Cr Darrell White - Firmin Ward*  
*Cr Anthony Zimora - Merton Ward*  
*Philip Marsh, Acting Chief Executive Officer*  
*Seona Conway, Executive Manager Strategy & Performance*  
*Michael Edgar, General Manager Corporate Services*  
*Caroline Flake, Manager Governance - Legal Counsel*  
*Katie Garlick, Governance & Legal Administration Officer*  
*Geoff Hill, Executive Manager Economic Development*  
*Allison Jones, General Manager City Services*  
*Grantley Switzer, General Manager City Infrastructure*

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## ITEMS REFERRED BY THE COUNCIL

Nil.

## CORRESPONDENCE

Nil.

## PRESENTATION OF PETITIONS

Nil.

## CHIEF EXECUTIVE OFFICER

Nil.

## CITY SERVICES

Nil.

## CITY MARKETING & DEVELOPMENT

Nil.

## STRATEGY & PERFORMANCE

Nil.

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## **URGENT BUSINESS**

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Nil.

## **TEA BREAK**

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## **CLOSED**

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**1. Opening Prayer**

The Opening Prayer was read by the Deputy Mayor.

**Recognition of Traditional Landholders**

The Recognition of Traditional Landholders was read by the Deputy Mayor.

**2. Apologies for Absence**

Cr Bruce Lougheed, Mayor - Tanjil Ward  
Mr Paul Buckley, Chief Executive Officer

**3. Declaration of Interests**

Nil.

**4. Adoption of Minutes**

**Moved:** Cr Price  
**Seconded:** Cr Zimora

**That the Minutes of the Ordinary Council Meeting, relating to those items discussed in open Council, held on 17 March 2008 (CM 264) be adopted.**

**CARRIED**

# **PUBLIC QUESTION TIME**

**5.1 HARD GARBAGE COLLECTION FOR 2008/09 AND NEXT COMMITTEE MEETING**

Mr Bruce Bremner, Assistant Secretary, Traralgon Chamber of Commerce and Industry Inc. asked the following question:

**Question**

When will Council announce its decision as to (free?) hard garbage collections for 2008/9?

What is the status of the Hard Garbage Advisory Committee, when will it next meet, and when will its report be presented to Council?

**5.2 ANNUAL COST OF PRODUCING COUNCIL'S REPORT CARD**

Mr Bruce Bremner asked the following question:

**Question**

What was the production cost for the 2007 glossy "Report Card" booklet:

- i.e. preparation (ie compilation, keyboarding, etc), costs and,
- printing and distribution costs?

**5.3 ANNUAL COST OF PRODUCING THE LINK**

Mr Bruce Bremner asked the following question:

**Question**

What is the annual production cost for:

- preparing The Link (ie compilation, keyboarding, pictures etc), and,
- printing and distribution (via The Express) of The Link?

**5.4 VISITOR INFORMATION CENTRE – TRARALGON STATION**

Mr Bill Barber asked the following question:

**Question**

Question to the Deputy Mayor in his capacity as acting Mayor.

Given this structure is in his ward, has the Deputy Mayor noticed the deterioration of the exterior of the Visitor Information Centre?

Some weatherboards need replacing and the exterior needs a new coat of paint, especially on the exposed weather side of the building. As this is often the only building visitors to the region may visit, does the Deputy Mayor think it is a good representation or exposure of Latrobe City to tourism?

Can urgent renovations/repairs of this building be given a priority in the forthcoming budget?

It is appreciated that the Deputy Mayor may have this matter already in hand, given his interest in the new Traralgon Car Park and interest in the ongoing saga of the Court House, all of which is in his ward.

**Answer**

The Deputy Mayor responded that all the questions will be taken on notice with the answers provided in writing and also included in the Minutes as soon as possible.

# **NOTICES OF MOTION**



**6.1            2008/04 - NOTICE OF MOTION - VICTORIA POLICE****CR CAULFIELD****MOTION**

1.    That Council writes to Victoria Police command at both local and State level to commend the positive attitude and cooperative approach adopted by Latrobe Valley based police in addressing current issues of community safety.
2.    That Council registers its grave concern at the prospect of reduced operational police members being available (particularly within the Traralgon Entertainment precinct), which would result from the abolition of the current roster arrangements that includes 12 hour shifts and seeks assurances that operational police capability in the Latrobe Valley will in no way be diminished.

**Moved:**     Cr Caulfield**Seconded:** Cr Kam**That the recommendation be adopted.****CARRIED UNANIMOUSLY**

# CITY INFRASTRUCTURE

### **11.5.1 DRAFT SOCCER FACILITIES PLAN FOR COMMUNITY CONSULTATION**

**AUTHOR:** Acting General Manager City Infrastructure  
**(ATTACHMENT – YES)**

#### **1. PURPOSE**

The purpose of this report is to present the draft Soccer Facilities Plan and seek Council's approval to release the plan for community consultation.

#### **2. POLICY IMPLICATIONS**

This report is consistent with Council's Latrobe 2021 vision document and the Council Plan 2007-2011.

##### *Latrobe 2021 and Council Plan 2007 – 2011*

*Strategic Objective - Liveability*

*By enriching the vibrancy and diversity of community life through promoting and supporting recreation facilities and services in the municipality.*

*Strategic Action - Conduct and assessment of recreational facilities in the municipality to support the changing demographic of the community.*

##### *Recreation and Leisure Strategy 2006*

*Action - Facilitate a Soccer Facility Strategy in conjunction with local soccer associations.*

*The implementation plan adopted with the strategy outlined that Council would complete Soccer specific facilities plan in 2007 / 2008.*

#### **3. BACKGROUND**

The Recreation and Leisure Strategy, adopted by Council May 2006, identified that soccer was experiencing a period of sustained participation growth. Review of membership data provided by the clubs based in Latrobe City from 2002 and 2007 indicated the sport has experienced a membership increase of 15% over the past 5 years. A significant portion of this increase relates to increasing women's and junior participation. During the 2007 season there were 30 senior and 61 junior teams participating at the 10 clubs based in Latrobe City.

This increasing participation has placed additional pressure on existing facilities. The recommendation of the Recreation and Leisure Strategy in relation to soccer was to conduct a study to identify the specific issues that were being faced.

#### 4. **ISSUES**

After a significant consultation process a draft report has been prepared that identifies issues both at the club operation and individual facility levels. The draft plan highlights opportunities to address the key issues raised during the consultation process.

Key issues identified by the clubs during the consultation regarding club operations included:

- difficulty recruitment and retention of volunteers, coaches, officials and referees (this is an issue that is consistent across all sports);
- clubs have limited ability and capacity to develop business and strategic plans;
- clubs acknowledge that links with local schools and marketing within the community could be improved; and
- half of the clubs indicated they are able to meet costs and save for priority projects whilst the other half indicated they have difficulty with saving and fundraising.

Issues identified by the clubs during the consultation regarding the individual facilities included:

- majority of facilities do not have provision to accommodate female players or referees;
- over use of grounds or sections of grounds;
- expectation for Council to improve maintenance and standard of grounds;
- lack of irrigation and drainage at many facilities,
- impact of drought and water restrictions on maintaining adequate surface; and
- many grounds only have basic lighting for training and the clubs articulated a desire for significant lighting upgrades to allow for night competition.

## 5. **FINANCIAL AND RESOURCES IMPLICATIONS**

The draft report presents a number of development options and opportunities. Financial and resource implications will be considered as part of the implementation plan to be developed at the completion of the community consultation process.

## 6. **INTERNAL/EXTERNAL CONSULTATION**

*Engagement Method Used:*

Public Meeting, one on one meetings and site visits with key stakeholders.

*Details of Community/Consultation Results of Engagement:*

All soccer clubs, the Gippsland Soccer League and Football Federation Victoria have all been involved in the consultation process used in the development of this plan.

## 7. **OPTIONS**

Council has the following options:

1. Release the draft Soccer Facilities Plan for community consultation in accordance with Council's Community Engagement Policy.
2. Amend and release the draft Soccer Facilities Plan for community consultation in accordance with Council's Community Engagement Policy.
3. Decline to release the draft plan for consultation.

## 8. **CONCLUSION**

The draft Soccer Facilities Plan identifies issues that are currently faced by soccer clubs and the Gippsland Soccer League. For each reserve the plan identifies opportunities for improvements that will enhance the facilities for the benefit of players, spectators and officials.

**9. RECOMMENDATION**

- 1. That Council releases the draft Soccer Facilities Plan – March 2008 for public comment in accordance with Council’s Community Engagement Policy and Strategy.**
- 2. That the draft Soccer Facilities Plan – March 2008 be forwarded to all groups involved in the initial consultation and placed on the Latrobe City website.**
- 3. That written submissions in relation to the draft Soccer Facilities Plan – March 2008 be received until Friday, 2 May 2008.**
- 4. That a further report be presented to Council on the 19 May 2008 following the community engagement process regarding the draft Soccer Facilities Plan – March 2008.**

**Moved:** Cr Lloyd

**Seconded:** Cr Caulfield

**That the recommendation be adopted.**

**CARRIED UNANIMOUSLY**

**11.5.2 TREE REMOVAL REQUEST - 2 BERRY STREET, TRARALGON**

**AUTHOR:** Acting General Manager City Infrastructure  
**(ATTACHMENT – YES)**

**1. PURPOSE**

The purpose of this report is to seek Council's approval to remove a nature strip tree adjacent to 2 Berry Street, Traralgon.

**2. POLICY IMPLICATIONS**

This report is consistent with Council's Latrobe 2021 vision document and the Council Plan 2007-2011.

Latrobe 2021 and Council Plan 2007 – 2011

*Strategic Objective - Sustainability*

*To promote the responsible and sustainable care of our diverse built and natural environment for the use and enjoyment of the people who make up the communities of the City.*

Latrobe 2021

*Support and promote community input into Council decision making.*

Council Policies:

*Latrobe City Council Urban Design Standard Street Tree Chapter:*

*Clause 7.1*

*"Approved trees that are removed or destroyed should be replaced"*

*Clause 7.2*

*"There are four circumstances where established existing trees may require removal. That is, where the tree is either:*

- Dead, dying or dangerous;*
- Unsuitable;*
- Badly disfigured by vandalism; or*
- Interfering with an asset of an authority that has statutory right to protect that asset."*

#### Clause 8.4

*“Isolated requests for tree removal not otherwise covered by policy or legislation are to be reported to the Urban Design Standards Working Party (or some variation of it approved by Council) for recommendation to Council. A standing meeting time each month will be required for the Working Party to effectively fulfil this role.”*

*GEN-CI 012 Tree Work Notification Policy:*

*“Category 3 – Significant tree works*

- *Pre-planned removal of inappropriate trees.*
- *Removal of dead, dying or dangerous trees where more than 25% required to be removed in a street block, a reserve or park.*
- *Removal or major works on identified significant specimen trees.*

### 3. **BACKGROUND**

The residents of 2 Berry Street, Traralgon forwarded a letter to Latrobe City on 22 January, 2008 requesting that the nature strip tree be removed. The letter received by Latrobe City is attached to this report. The tree was inspected by a Latrobe City arborist on 26 February, 2008.

### 4. **ISSUES**

The resident’s letter requests that the tree be removed on the following grounds:

- Tree roots interfering with maintenance of garden;
- Potential injury to persons or damage to property.

Excerpt from the Arborist’s Report – Tree 1:

*Botanical name: Eucalyptus viminalis*

*Common name: Manna Gum*



*Health of Tree:* This street tree is starting to die due to three possible causes listed below. Whilst the tree has good foliage cover, significant die back is evident throughout the canopy, with branches up to 75mm diameter in size having died back. There are also large amounts of epicormic growth shoots in the middle of the canopy. This is a good indication that the tree is under stress, and has most likely occurred due to the age of the tree (very mature), below average rain fall in the past five years and/or cutting of roots to install a root barrier about twelve months ago. Wood bores have damaged one large trunk area off a main branch and sap has stained this area. Wood bore activity is a secondary attack.

*Structure:* The tree has a good sound trunk and branch structure. One large branch has wood bore damage and many small sized branches, up to 75mm diameter, have died back.

*Site suitability:* This tree species is too large to have been planted in an urban street as this species may grow up to 50 meters in height.

## **5. FINANCIAL AND RESOURCES IMPLICATIONS**

The cost to remove this tree and stump will be approximately \$1,500. A replacement tree planted will cost approximately \$175. The tree can be removed within four (4) weeks of the Council discussion. The replacement tree would be planted in winter 2008.

## **6. INTERNAL/EXTERNAL CONSULTATION**

*Engagement Method Used:*

The request has been discussed with the resident of the above mentioned property who are in support of the proposal to remove the tree and replace it with a more appropriate species.

*Details of Community/Consultation Results of Engagement:*

If a decision is made to remove and replace the tree, the resident of the above address will be advised prior to the tree removal and consulted on the replacement species.

**7. OPTIONS**

Council has the following options:

1. Retain the tree and carry out significant maintenance works.
2. Remove the tree and replace with an appropriate species.

**8. CONCLUSION**

The report discusses the issues associated with this tree removal request. A qualified Latrobe City arborist has undertaken the necessary investigations and recommended the removal and replacement of the tree. The full arborist's report is attached to this report.

**9. RECOMMENDATION**

1. That Council approves the removal of the *Eucalyptus viminalis* tree at 2 Berry Street, Traralgon during the 2007/08 financial year and replacement of this tree with a more appropriate species.
2. That the residents of 2 Berry Street, Traralgon be advised of Council's decision in relation to the nature strip tree removal and replacement.

**Moved:** Cr Middlemiss

**Seconded:** Cr Lloyd

**That the recommendation be adopted.**

**CARRIED UNANIMOUSLY**

ATTACHMENTSARBORIST'S REPORT

Tree location (street number & name if possible): 2 Berry Street

Town/Area: Traralgon

Botanical name: Eucalyptus viminalis

Common name: Manna Gum

Type: Australian Native

Date of inspection: 26 February 2008

Inspection carried out by: Chris Dash

Tree properties are located in:

Nature strip	YES	Median strip	Traffic island
Park		Green Belt	Private property
Roadside Reserve		Other	

Age (estimate): 70 to 80 yrs      Life expectancy: up to 5 yrs

Height: 25 metres      Canopy spread: 20 metres

Trunk diam (@ 1.4m) 1006 millimetres

	<u>Yes</u>	<u>No</u>
Register of significant trees:		No
Tree preservation order applies:		No
Native Indigenous Vegetation:		No
Native Vegetation:	Yes	

Health:      Poor      **Average**      Good      Excellent

Comments: Tree has good foliage cover. Lots of die back throughout the canopy, branches up to 75mm diameter in size have died back. Lots of epicormic growth shoots in middle canopy. This is good indication that the tree is under stress. Why, possibly due to the trees age (very mature), below average rain fall in the past five years and/or cutting of roots to install root barrier about twelve months ago. Wood bores have damaged one large trunk area off a main branch. Sap has stained this area. Wood bore activity is a secondary attack.

Structure:            Poor            Average            **Good**            Excellent

Comments: Tree has good sound trunk and branch structure. One large branch has wood bore damage and many small sized branches up to 75mm diameter have died back.

Site suitability:    **Unsatisfactory**    Fair            Good            Ideal

Comments: Too large a tree species to have been planted in an urban street. This tree grows up to 50 meters in height.

Hazard Rating: Failure Potential + Size of Part + Target Rating = Hazard Rating

                                 2            +            4            +            1            =            7  
(refer to Appendix )

Target Rating:        1  
(refer to Appendix )

### **RECOMMENDED ACTION/TREATMENT:**

#### 1. **Removal:**

**Reason:**            Dead/Dying  
                             Structurally unsound  
                             Excessive regular power line clearance pruning  
                             New construction project  
                             Unsuitable for site  
**Nuisance:**            fruit  
                                 bark shedding  
                                 seed & nut drop  
                                 excessive leaf litter  
                                 attraction to unpleasant insects  
                                 thorns  
                             Damage to underground services  
**Damage to infrastructure or buildings.**

Comments: I believe this street tree is starting dying. Three possible causes listed under health comments.

2. Below surface maintenance: (NOT APPLICABLE)

- Soil modification required –fertilizing/watering/mulching/aeration.
- Root and associated problems – root barrier installation/root pruning.
- Suckering – selective removal of suckers

Comments:

3. Crown Maintenance: (NOT APPLICABLE)

- Clear out dead/diseased/dying/defective/conflicting branches larger than 25mm.
- Thinning – as above with additional removal of secondary branches while retaining main structure.
- Dead wooding – removal of all dead wood.
- Selective pruning – removal of identified branches causing a specific problem.
- Formative pruning – selective removal of specific branches to enhance form and improve structure.
- Cabling/bracing – to strengthen structural integrity.
- Reduction pruning – reducing size of crown either in height and/or spread.
- Crown lifting – to satisfy statutory clearance requirements.
- Pollarding – regular treatment to specific deciduous trees
- Line clearances – to satisfy clearance requirements around overhead services.
- Remove mistletoe.

*Note: Lopping and topping is an unacceptable practice and must not be carried out.*

Comments:

4. Other Maintenance (NOT APPLICABLE)

- Treatment of pest infestation.
- Elm leaf beetle treatment.

Comments:

5. No Maintenance/Action Required (NOT APPLICABLE)

- Not a Council tree
- Tree/trees not to be removed.
- No pruning or other maintenance required.

Comments:

6. **Approximate Cost to Carry Out Works and Timeframes**

Comments: Approximate cost to remove this tree and stump \$1500. Replacement tree planted approximate cost \$175. Tree can be removed within four (4) weeks of the Council discussion. Replacement of the tree would be in winter 2008.



Looking north west



Looking west

**GENERAL COMMENTS:**

Residents from 2 Berry Street Traralgon have been requesting Council to remove this tree for well over ten years now. In the past Council has refused this tree removal because the tree has not been considered to fall under Dead, Dying, and or Dangerous.

Residents complained about the trees root system causing damages to the house foundation. This was never found to be the case. However, a root barrier was installed about twelve months ago because some surface roots where found in the front yard.

Resident had concerns about the amount of litter that fell from the tree into their property onto the roof and into the gutters. The owners are elderly and can not carry out this maintenance themselves.

The street tree has been pruned twice over the last five years. Pruning included crown thinning and removing branches over hanging the property line. This has helped to reduce the amount of litter falling into there property.

Resident also had concerns for the large surface roots growing over the nature strip area. They made this area difficult to mow and created minor tripping hazards for persons. Last time this tree was inspected the surface roots where not a major hazard/concern to Council. The footpath is on the other side of the street, therefore foot traffic was very minimal.

Until recent times, this street tree was very healthy. Had good vigor and dense canopy growth, was very pleasing to view and a community asset.

The latest inspection has revealed that the canopy growth has thinned substantially with die back throughout and currently the tree is under stress. Reason discussed above.

I believe this tree will fail in the future, shedding a large branch without any warning. This could result in damage to property and/or person been injured.

For public safety I recommend this tree should be removed.

Report requested by: Jamey Mullen.

Reason for request: Letter to Council from concerned resident.

Signature of inspector: Chris Dash.

## APPENDIX

### HAZARD RATING SYSTEM/FORMULA EXPLANATION

This hazard rating system is endorsed by the International Society of Arboriculture from *Evaluation of Hazard Trees in Urban Areas, 2<sup>nd</sup> edition*, Matheny & Clark, 1994. The scoring system is listed below by category that best fits the tree being assessed.

#### Failure Potential:

1. **Low** – Defects are minor (eg. Dieback of twigs, small wounds with good woundwood development).
2. **Medium** – Defects are present and obvious (eg. Cavity encompassing 10-25% of the circumference of the trunk, codominant stems without included bark).
3. **High** – Defect a numerous and/or significant (eg. Cavity encompassing 30-50% of the circumference of the trunk, multiple pruning wounds with decay along a branch).
4. **Severe** - Defects are very severe (eg. heartrot decay sporophores or conks in main stem; cavity encompassing more than 50% of the truck, codominant stems with included bark).

#### Size of Defective Part

1. most likely failure less than 15cm in diameter
2. most likely failure less than 15-45cm in diameter
3. most likely failure less than 45-75cm in diameter
4. most likely failure greater than 75cm in diameter

#### Target Rating

1. occasional use (eg. Open parkland, etc)
2. intermittent use (eg. Picnic area, day parking)
3. frequent use (eg. Jogging Track, storage facilities)
4. constant use (eg. Year-round use for a number of hours for each day, residences, etc)

The hazard evaluation system provides a simple process for Arborists to assess/process the danger and risks associated with trees. This includes death/injury to people and damage to infrastructure from falling branches. The rating system does not define danger. It provides a system for managing trees that could present high risk of failure.



## Latrobe City

22 JAN 2008

Doc. No:

Action Officer:

Disposal Code:

Comments:

Keith and Gwen Lucas

2 Berry St.

Traralgon 3844

21-1-08

Latrobe City

Chief Executive Officer

Mr Paul Buckley

Dear Sir

We write in hope you can help us with a problem tree on our nature strip at 2 Berry St.

The tree has a large mainly surface root system which causes destruction of garden edges and grow into the foundations of our home. Bark <sup>leaves</sup> and debris is constantly shed causing a fire danger as the bark finds its way onto the roof and guttering. I am too old to climb on to the roof and clear bark from roof and can not expect our family to frequently do this job.

Mowing the area under this tree is also a hazard, with regard to both damage to myself and the mower.

My Wife and I would be grateful ~~to~~ and feel safer if this tree was removed and a more suitable tree for the area was planted in its place.

Hoping you are able to assist us we remain

Yours faithfully

Keith & Gwen Lucas

# **CORPORATE SERVICES**

**11.6.1 CONTRACT DECISIONS FROM PREVIOUS COUNCIL MEETINGS AND BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATION**

**AUTHOR:** General Manager Corporate Services  
**(ATTACHMENT – NO)**

The following is a summary of Contracts awarded at the Latrobe City Council Meeting held on 17 March, 2008.

**ITEM NO 14.3 INVITATION TO TENDER NO 12410  
 HAROLD PRESTON SOCCER PAVILION CHANGE  
 ROOM EXTENSIONS**

1. That Council accepts the tender submitted by Steve Brinsmead trading as DasCon for invitation to tender no 12410 Harold Preston soccer pavilion change room extensions, for the sum of \$182,421, including provisional items as this tender provides the best value for money outcome for the community when assessed against the evaluation criteria.
2. That Council delegates the authority to the Chief Executive Officer, to sign and seal contracts with Steve Brinsmead trading as DasCon resulting from invitation to tender no 12410 Harold Preston soccer pavilion change room extensions.

The following is a summary of Contract variations approved by Council on 3 March, 2008.

CONTRACT NO	DESCRIPTION	CONTRACTOR	ORIGINAL CONTRACT AMOUNT	VARIATION AMOUNT	ADJUSTED CONTRACT TOTAL
12337	Design and project management for the Churchill and District Intergenerational Hub including the renovation of the Churchill Public Hall	Sutters Prior Cheney	\$231,210	\$103,790	\$335,000

The following is a summary of Contracts signed and sealed by the Chief Executive Officer under delegation on 5 March, 2008.

CONTRACT NO	DESCRIPTION	CONTRACTOR	DATE AWARDED BY COUNCIL AND MINUTES ITEM NUMBER
12457	Construction of sealed taxiways at Latrobe Regional Airport	Sure Constructions (Vic) Pty Ltd	18 February, 2008 Item No:14.3 Amendments: No
12452	Churchill and District Intergenerational Hub and Town Hall alterations	W. Parnall Constructions Pty Ltd	4 February, 2008 Item No:14.6 Amendments: No

**RECOMMENDATION**

**That Council notes this report on Contract decisions from the Council Meetings held on 3 and 17 March, 2008 and by the Chief Executive Officer under delegation on 5 March, 2008.**

**Moved:** Cr White

**Seconded:** Cr Price

**That the recommendation be adopted.**

**CARRIED UNANIMOUSLY**

**Suspension of Standing Orders**

**Moved:** Cr White

**Seconded:** Cr Lloyd

**That Standing Orders be suspended to allow members of the gallery to address Council in support of their submissions.**

**CARRIED UNANIMOUSLY**

Standing Orders were suspended at 7.13 pm

Mr Max Wall representing the Traralgon Amateur Basketball Association addressed Council in relation to item 11.6.2 - Draft Fees and Changes 2008/2009 and answered questions put to him.

The Deputy Mayor thanked Mr Wall for addressing Council and for his submission.

**Resumption of Standing Orders**

**Moved:** Cr White

**Seconded:** Cr Middlemiss

**That Standing Orders be resumed.**

**CARRIED UNANIMOUSLY**

Standing Orders were resumed at 7.20pm

**11.6.2 DRAFT FEES AND CHARGES 2008/2009**

**AUTHOR:** General Manager Corporate Services  
**(ATTACHMENT – NO)**

**1. PURPOSE**

The purpose of this report is to present submissions received in relation to the draft Fees and Charges 2008/2009 for Council's consideration.

**2. POLICY IMPLICATIONS**

This report is consistent with Council's Latrobe 2021 vision document and the Council Plan 2007-2011.

*Latrobe 2021 and Council Plan 2007 – 2011*

*Strategic Objective - Governance*

*To ensure governance and leadership through a strong commitment and adherence to democratic processes and legislative requirements.*

*Strategic Action - Ensure compliance with the Local Government Act.*

**3. BACKGROUND**

Annually, as part of the budget process, Council reviews user Fees and Charges.

At the Ordinary Council Meeting on 3 March 2008 Council resolved to invite submissions in relation to the draft Fees and Charges for 2008/2009 and to consider any submissions at the 7 April 2008 Ordinary Council Meeting. The draft Fees and Charges 2008/2009 were available for public comment from 4 March 2008 to 28 March 2008.

**4. ISSUES**

Following the public consultation period, four submissions had been received in relation to the draft Fees and Charges 2008/2009.

A brief summary of these submissions is shown below:

<b>Name of submitter</b>	<b>Brief summary of submission</b>
Gippsland Athletics Inc.	Concerned about the proposed increase in the fees for the use of the Joe Carmody Athletics track.
Rachael Clough	Concerned about the proposed increase in child care fees.
Colin Crane	Concerned about proposed increase in the Traralgon Sports Stadium fees.
Traralgon Amateur Basketball Association	Requesting a change to the application of the 'forfeit fee' for court usage.

## **5. FINANCIAL AND RESOURCES IMPLICATIONS**

The Fees and Charges form the basis of a significant component of Council's budget.

## **6. INTERNAL/EXTERNAL CONSULTATION**

*Engagement Method Used:*

In accordance with the Community Engagement Policy and Strategy the proposed Fees and Charges for 2008/2009 have been placed on Council's website, displayed at Council's Service centres, public notice has been made in the Latrobe Valley Express and Council officers have consulted with service users in relation to the proposed fees and charges.

Following the public consultation period, four submissions had been received.

## **7. OPTIONS**

After taking the content of the four submissions into account, Council could:

1. Amend the proposed Fees and Charges 2008/2009; or
2. Make no changes to the proposed Fees and Charges 2008/2009.

**8. CONCLUSION**

This report provides Council with an opportunity to consider all submissions received in relation to the proposed Fees and Charges 2008/2009. Any proposed changes to the draft Fees and Charges will be incorporated into the final Fees and Charges 2008/2009 to be considered by Council at the Ordinary Council Meeting to be held on 21 April 2008.

**9. RECOMMENDATION**

**That Council considers all submissions received in relation to the draft Fees and Charges 2008/2009, prior to considering the fees and charges for adoption at the Ordinary Council Meeting to be held on 21 April 2008.**

**Moved:** Cr Middlemiss

**Seconded:** Cr White

**That the recommendation be adopted.**

**CARRIED UNANIMOUSLY**



# **ECONOMIC DEVELOPMENT**

## **11.7.1 EASTERN VICTORIA MAJOR PROJECTS AND OPPORTUNITIES SUMMIT**

**AUTHOR:** Acting Executive Manager Economic Development  
**(ATTACHMENT – NO)**

### **1. PURPOSE**

The purpose of this report is to report to Council on the 2008 Eastern Victoria Major Projects and Opportunities Summit which was held in Traralgon on 20 February 2008.

This report fulfils the requirements of the Economic Development Division's Key Strategic Action, to Report to Council regarding the co-ordination and delivery of the 2008 Major Projects Summit.

### **2. POLICY IMPLICATIONS**

This report is consistent with Latrobe 2021, the Council Plan 2007-2011, Economic Development Strategy.

#### *Latrobe 2021 and Council Plan 2007 – 2011*

##### *Strategic Objective – Sustainability*

To promote the responsible and sustainable care of our diverse built and natural environment for the use and enjoyment of the people who make up the vibrant community of Latrobe Valley. To provide leadership and to facilitate a well connected, interactive economic environment in which to do business.

##### *Economic Sustainability Community Outcome*

By providing leadership and facilitating a vibrant and dynamic economic environment in which to do business.

##### *Strategic Action – Key Economic Development Actions*

Promote and support the development of existing and new industry, and infrastructure to enhance the social and economic well-being of the Valley.

Implement economic development and marketing action plans in a range of sectors including advanced manufacturing.

### *Economic Development Strategy*

The Economic Development Strategy, in addressing the issue of new investment, requires that, in actively identifying opportunities to facilitate inbound investment, the Economic Development Unit should focus its efforts on attracting new private and public sector investment to the six targeted sectors (including Advanced Manufacturing) and four enabling sectors.

The Strategy requires the Economic Development Unit to:

- Identify ways the City can work more closely with government agencies such as Invest Victoria, Invest Australia and Austrade to leverage their resources and develop business investment leads;
- Ensure there is a clear value proposition communicated to investors, business decision makers and stakeholders about investing in the target sectors and allay any mixed messages or false perceptions about the local economy.

### **3. BACKGROUND**

This summit, first held in February 2006, provides an opportunity for the broader business community to understand investment announcements and projects as well as enabling suppliers, sub contractors and other interested parties to learn more about upcoming opportunities and to make contact with project managers.

The primary purpose of this bi-annual summit is to provide a platform on which to maximise the exposure and understanding of recent major project announcements and upcoming projects within the Gippsland region.

The 2008 summit was officially opened by The Hon. Jacinta Allan, MP Minister for Regional and Rural Development and Minister for Skills and Workforce Participation. Other representatives of the Victorian and Australian Governments were in attendance. Peter Yates of the Industry Capability Network acted as Master of Ceremonies for the Day.

Over 240 industry and government leaders attended the summit.

#### 4. ISSUES

Planning and funding for the Summit commenced in September 2007 and was undertaken by a planning committee made up of Council officers and representatives of Gippsland Area Consultative Committee, Regional Development Victoria, Industry Capability Network, Victorian Employers Chamber of Commerce and Industry and AusIndustry.

The 2008 summit highlighted the following projects:

- Murray Goulburn Co-op Leongatha Expansion - \$235 Million
- International Power Hazelwood 2030 Project - \$369 Million
- The Wonthaggi Desalination Project - \$3.1 Billion
- Patties Foods Bairnsdale Expansion - \$36 Million
- Monash Energy Coal to Liquids Project - \$400 Million
- Overview of the State Government's Department of Infrastructure projects across Eastern Victoria.

The program for the summit was as follows:

- 8:30 am Registration
- 9.00am Welcome by Paul Buckley, Chief Executive Officer, Latrobe City Council
- 9.05 am Master of Ceremonies - Peter Yates, Executive Director, Industry Capability Network Victoria
- 9.10am The Hon. Jacinta Allan, MP Minister for Regional and Rural Development and Minister for Skills and Workforce Participation
- 9.30am Mr Ian Bird, Company Secretary, Murray Goulburn
- 9.50am Mr Frank Tait, Executive Director Infrastructure Projects Division, Department of Infrastructure
- 10.10am Mr Tony Innocenzi, Project Director Hazelwood 2030, International Power Hazelwood
- 10.30am Panel and Questions – Mr Ian Bird, Mr Frank Tait and Mr Tony Innocenzi
- 10.50am Morning Tea
- 11.20am Mr Lou Verde, Site Development Manager, Patties Foods
- 11.40am Mr Garry Seaborne, Project Director, Desalination, Capital Projects Division, Department of Sustainability and Environment
- 12 noon Mr Roger Bounds, Project Director Clean Coal to Liquids, Monash Energy
- 12.20pm Panel and Questions – Mr Lou Verde, Mr Garry Seaborne and Mr Roger Bounds
- 12.40pm Ms Jayne Facey, Victorian State Manager, AusIndustry
- 1.00pm Lunch and networking
- 2.00 pm Close

Sourcing funding and undertaking planning for this project highlighted how unique our region is by showcasing the strong partnerships which exist within the Gippsland Local Government Network and also with our local Gippsland Victorian and Australian Government representatives.

## 5. FINANCIAL AND RESOURCES IMPLICATIONS

An initial budget of \$25,000 was developed by the planning committee for the summit and this was sourced from the following planning committee members:

Latrobe City Council	\$10,000
Regional Development Victoria	\$10,000
AusIndustry	\$3,000
Gippsland Area Consultative Committee	\$2,000
Total	<u>\$25,000</u>

This budget addressed graphic design, printing, event co-ordination, venue hire, catering, accommodation, audio visual co-ordination, speaker dinner and event promotion.

The project was delivered within the allocated budget.

## 6. INTERNAL/EXTERNAL CONSULTATION

The Business Development Unit of Latrobe City Council commenced the process of arranging the 2008 Eastern Victoria Major Projects and Opportunities Summit in September 2007 and convened the first meeting of the summit planning committee.

Letters were sent to all Gippsland Local Government Network Councils (GLGN) Economic Development Managers advising them of the summit and inviting them to exhibit their municipality at the summit. Latrobe City's CEO also briefed all GLGN Mayors and CEOs at the November GLGN meeting.

Officers liaised with speakers for their personal biographies and company information and made all the necessary arrangements with regard to graphic design, printing, event co-ordination, venue hire, catering, accommodation, audio visual co-ordination, speaker dinner and event promotion to ensure that the summit was smoothly and professionally run.

7. **OPTIONS**

This Report provides information to Council only and no options are applicable.

8. **CONCLUSION**

The 2008 Eastern Victoria Major Projects and Opportunities Summit was well attended by over 240 delegates who listened to senior government and company representatives present and discuss their projects.

An opportunity was provided for the delegates to increase their project knowledge and the Gippsland region was highlighted as a vibrant economic region in which to do business.

Feedback from delegates who attended the Summit was overwhelmingly positive.

9. **RECOMMENDATION**

**That Council notes the Report presenting the 2008 Major Projects and Opportunities Summit.**

**Moved:** Cr Price

**Seconded:** Cr Caulfield

**That the recommendation be adopted.**

**CARRIED UNANIMOUSLY**

### 13. TEA BREAK

#### Adjournment of Meeting

The Deputy Mayor adjourned the Meeting at 7.29 pm for a tea break.

#### Resumption of Meeting

The Deputy Mayor resumed the Meeting at 7.40 pm.

**Moved:** Cr White  
**Seconded:** Cr Middlemiss

**That this meeting now be closed to the public to consider the following items which are of a confidential nature.**

<b>ITEMS</b>		<b>NATURE OF ITEM</b>
14.1	ADOPTION OF MINUTES	<b>Other</b>
14.2	CONFIDENTIAL ITEMS	<b>Other</b>
14.3	LATROBE CITY HYLAND HIGHWAY LANDFILL CONSULTATIVE COMMITTEE NOMINATIONS	<b>Other</b>
14.4	CONSTRUCTION OF SEALED ACCESS ROAD AND TAXI LANES AT LATROBE REGIONAL AIRPORT	<b>Contractual</b>
14.5	PROVISION OF PLANT, LABOUR, MATERIAL AND TRAINING FOR EMERGENCY CONCRETE WORKS	<b>Contractual</b>
14.6	PROVISION OF AIR CONDITIONING MAINTENANCE	<b>Contractual</b>

**CARRIED UNANIMOUSLY**

**The Meeting closed to the public at 7.41 pm.**