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GLOSSARY

Latrobe City Council's adopted strategies and plans are available on Latrobe City Council's website www.latrobe.vic.gov.au/CouncilDocuments

ADVISORY COMMITTEE

Specialist appointees who form a committee that provides advice to Latrobe City Council on matters relating to the delivery of strategies, services and activities.

ADVOCACY

To provide support to a cause or to make public recommendation.

ANNUAL ACTION

A project identified by Council to be implemented during the four year period of the Council Plan.

ANNUAL BUSINESS PLAN

The Annual Business Plan, together with the Annual Budget, is Latrobe City Council's short term planning document. The Annual Business Plan consists of actions which support the delivery of the Council Plan and Organisational Excellence @ Latrobe. The Annual Budget identifies the financial and non-financial resources required to support the Plan.

ANNUAL REPORT

The Annual Report is an annual reporting tool to provide an update to Latrobe City Council stakeholders and the Minister for Local Government on how Latrobe City Council has achieved against the commitments made in the Council Plan and Strategic Resources Plan. In accordance with section 131 of the *Local Government Act 1989*, it includes a report of Latrobe City Council's operations, audited standard and financial statements, performance statement (section 132) and report on the performance statement (section 133).

ASSET

Property that is owned by Latrobe City Council.

BEST VALUE PRINCIPLES

Contained in the *Local Government Act 1989*, the six principles must be observed by all Victorian councils. The principles aim to enable councils to determine the most effective means of providing a service to the community.

BUILDING ACT 1993

The primary purposes of this Victorian Government legislation is to regulate building work and building standards, accreditation of building products and constructions methods and provision of building and occupancy permit systems and dispute resolution mechanisms.

CAPITAL WORKS

Projects undertaken to either renew, upgrade or construct assets owned by Latrobe City Council.

COMMUNITY GRANTS

Latrobe City Council allocates a sum of money for the Community Grants Program as part of its annual budget process. This funding is shared between various non-profit community groups and organisations who apply for grants under a range of categories.

COUNCIL

The collective group of nine Councillors who set the strategic direction for Latrobe City Council, monitor organisational performance, liaise with stakeholders and ensure operational compliance.

COUNCIL PLAN

A rolling plan that contains four-year strategies and indicators of outcomes, together with a Strategic Resources Plan that contribute to achieving the key objectives of the Latrobe community vision.

COUNCILLOR

A member of the community elected in accordance with the *Local Government Act 1989* to represent the residents of a ward within the municipality as a member of Council.

CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

Legislation created to protect and promote human rights. It sets out freedoms, rights and responsibilities.

DEVELOPMENT PLAN

A plan that aims to coordinate the layout of new subdivisions and is particularly useful to ensure the integrated development of land where there are several properties in separate ownership. The plan may also provide certainty about the nature and staging of new subdivision developments over a period of time. A development plan can provide direction and coordination of infrastructure networks, public open space and housing types.

DISABILITY ACTION PLAN

A plan developed by Latrobe City Council which ensures the needs of people with a disability are included in all aspects of Latrobe City Council's services and infrastructure.

FEASIBILITY STUDY

The evaluation or analysis of the potential impact of a proposed project.

FREEDOM OF INFORMATION ACT 1982

The purpose of this Act is to give members of the public rights of access to official documents of the Government, the Commonwealth and of its agencies.

GIPPSLAND LOCAL GOVERNMENT NETWORK

An alliance of the six Municipal Councils located in Gippsland. The Mayor and Chief Executive Officer of each council meet regularly, with the primary objective to work collaboratively on a range of issues and projects of mutual interest.

GIPPSLAND LOGISTICS PRECINCT

A Latrobe City Council-owned 64 hectare precinct adjacent to the existing rail line in Morwell to be developed to establish a centre for the efficient and cost effective movement of freight to and from the Gippsland region.

GOVERNANCE

How Council operates as a decision-making body.

INDICATORS

Performance measures that provide a range of economic, environmental and social indicators, identifying the extent to which an objective has been achieved.

INDIGENOUS

Originating in a particular geographic region or environment and native to the area and/or relating to Aboriginal and Torres Strait Islander people.

INFORMATION PRIVACY ACT 2001

The purpose of this Act is to create a scheme for the responsible collection and handling of personal information across the Victorian public sector.

INFRASTRUCTURE

Basic community facilities such as roads, drains, footpaths and public buildings, etc.

LANDFILL

Engineered containment facility licensed by the Environment Protection Authority to accept specific solid waste.

LATROBE 2026: THE COMMUNITY VISION FOR LATROBE CITY

The Community Vision was generated after identifying three broad concepts shared by the Latrobe City community; Sustainability, Liveability and Leadership. A further nine strategic objectives were identified to take Latrobe City forward; Economy, Natural Environment, Built Environment, Our Community, Culture, Recreation, Governance, Advocacy and Partnerships, and Regulation and Accountability. Development of the community vision was facilitated by Latrobe City Council in consultation with many organisations, agencies, groups and individuals. The Latrobe 2026 Community Vision is an important long term strategic document for Latrobe City Council which provides the principal direction to the Council Plan.

LATROBE PLANNING SCHEME

The planning scheme that sets out policies and requirements for the use, development and protection of land located in Latrobe City.

LOCAL GOVERNMENT ACT 1989

This Victorian Government legislation outlines the intention for councils to provide a democratic and efficient system of Local Government in Victoria. It also gives councils the power to meet the needs of their communities, and provides the basis for an accountable system of governance in Victoria.

LOCAL GOVERNMENT COMMUNITY SATISFACTION SURVEY

Undertaken by a consulting group on behalf of the Department of Planning and Community Development. The survey tracks residents' views on Council's performance on nine service areas and four governance measures, showing progress, improvements and areas for improvement.

LOCAL LAWS

Laws under the jurisdiction of Latrobe City Council and enforced by Latrobe City Council employees and/or Victoria Police.

LOCAL PLANNING POLICY FRAMEWORK

The framework provides the strategic basis for land use planning as controlled by the Latrobe Planning Scheme. The framework consists of the Municipal Strategic Statement together with the Local Planning Policy.

MAIN TOWN STRUCTURE PLANS

Plans developed by Latrobe City Council that identify areas where land is earmarked for future residential and industrial expansion in and around Latrobe City's main towns, based on predictions of future population growth for the municipality.

MISSION

The overall corporate philosophy that articulates how the Latrobe community vision will be achieved.

MUNICIPALITY

A geographical area that is delineated for the purpose of Local Government.

ORGANISATIONAL EXCELLENCE STRATEGY

A strategy developed by Latrobe City Council that relates to how the organisation functions internally, and focuses on how Latrobe City Council can improve its performance at organisational, team and individual levels.

PERFORMANCE INDICATOR

Measures used to monitor the performance of Latrobe City Council in achieving the objectives of the Council Plan.

PLAN

Focused and structured detail of action to be undertaken, involving a series of specific steps, to implement the objectives and goals of an overarching strategic direction.

PLANNING AND ENVIRONMENT ACT 1987

This Victorian Government legislation establishes a framework for planning the use, development and protection of land in Victoria in the present and long-term interests of all Victorians.

POLICY

A set of principles intended to influence and provide direction for council decisions, actions, programs and activities.

PUBLIC HEALTH AND WELLBEING ACT 2008

This Victorian Government legislation replaces the previous Health Act 1958. It aims to achieve the highest attainable standard of public health and well-being in Victoria, through the update and modernisation of Victoria's public health framework.

QUARTERLY REPORT

A three monthly report to Councillors on how the organisation is progressing against the commitments made in the Council Plan as well as operational, financial and statutory information.

REGIONAL CITIES VICTORIA

An organisation representing the ten largest provincial centres in Victoria, comprising the municipalities of Ballarat, Bendigo, Geelong, Horsham, Latrobe City, Mildura, Shepparton, Wangaratta, Warrnambool and Wodonga. The Mayor and Chief Executive Officer of each council meet regularly, with the primary objective to expand the population of regional Victoria through promoting business and Government investment and skilled migration to regional centres.

SERVICE

A service identified by Latrobe City Council to be provided to the community during the four year period of the Council Plan.

SISTER CITY

An agreement between two cities in different countries that share cultural contact as a means of promoting cross-cultural awareness and interaction. Latrobe City has sister city affiliations with China and Japan.

STATUTORY BODY

Statutory bodies (or statutory authorities) are organisations established under an Act of the Victorian Parliament or Australian Parliament for a public purpose.

STRATEGIC DIRECTION

Under each strategic objective of the Council Plan are Strategic Directions. Strategic Directions further detail the key areas Latrobe City Council will focus on achieving over the next four years.

STRATEGIC RESOURCES PLAN

A component of the Latrobe City Council Plan prepared in accordance with section 126 of the *Local Government Act 1989*. It identifies the financial and non-financial resources required by Latrobe City Council over the next four years to implement the Council Plan.

STRATEGY

A long term systematic plan of action to achieve defined outcomes in an area of council activity or responsibility. A series of objectives is set out to meet these goals and specific actions are determined to meet these objectives.

STRUCTURE PLANS

A document that provides direction for planning and development of a defined precinct. Structure plans are subject to community consultation and may be incorporated into the Latrobe Planning Scheme.

VALUES

Represent underlying attitudes and beliefs within the organisation that are demonstrated through organisational practices, processes, and behaviours.

VICTORIAN AUDITOR GENERAL'S OFFICE

A public sector audit organisation providing auditing services to the Victorian Parliament and Victorian public sector agencies and authorities.

VISION

A statement of direction that defines the aspirations of Latrobe City Council, and serves to guide all organisational objectives.

WARD

An area of the municipality identified for the purpose of representation. Latrobe City Council has four wards with a total of nine councillors.

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FEEDBACK FORM

The 2013/14 Annual Report is a statutory reporting tool that documents the achievements in the delivery of the Council Plan and against our Annual Budget for the year.

Your feedback will assist us to identify any areas for improvement, and will ensure next year's Annual Report meets your needs.

Please take a few minutes to complete this form and return it to us by 30 January 2015.

PLEASE RETURN THE COMPLETED REPLY PAID FORM TO:

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PLEASE TICK YOUR SELECTED ANSWER

What is your age group? Under 25 25-39 40-59 60+ years

Do you live within the Latrobe City? Yes No

What is your postcode?

Please indicate the main reason for your interest in Latrobe City Council's Annual Report:

- Latrobe City resident/ ratepayer
- Latrobe City business owner/manager
- Private sector organisation
- Other
- Government organisation
- Latrobe City employee
- Community group/ association

PLEASE RATE THE USEFULNESS OF EACH SECTION OF LATROBE CITY COUNCIL'S 2013/14 ANNUAL REPORT:

PLEASE TICK YOUR SELECTED ANSWER	USEFUL	NEUTRAL	NOT USEFUL
Performance Snapshot			
Capital Works Highlights			
Events Highlights			
Financial Report Overview			
Councillors/Council Governance			
Committees			
Our Employees			
Community Partnership Highlights			
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PLEASE RATE THE FOLLOWING ASPECTS OF LATROBE CITY COUNCIL'S
2013/14 ANNUAL REPORT OVERALL:



PLEASE TICK YOUR SELECTED ANSWER	GOOD	ADEQUATE	POOR
Overall content			
Conciseness			
Informative			
Design and presentation			
Ease of reading			

Do you have any other comments?

THANK YOU FOR TAKING THE TIME TO PROVIDE US WITH YOUR FEEDBACK.

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LATROBE CITY COUNCIL SERVICE CENTRES & LIBRARIES

MORWELL	Corporate Headquarters 141 Commercial Road, Morwell Morwell Library 63-65 Elgin Street, Morwell
MOE	Moe Service Centre 44 Albert Street, Moe Moe Library 30 Kirk Street, Moe
TRARALGON	Traralgon Service Centre and Library 34-38 Kay Street, Traralgon
CHURCHILL	Churchill Community Hub 9-11 Philip Parade, Churchill

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