



# Request for an Extension of Time to Planning Permit

Under section 69 of the Planning and Environment Act 1987

Latrobe City Council

Tel: 1300 367 700

[www.latrobe.vic.gov.au](http://www.latrobe.vic.gov.au)

Council Use Only	
Application Number :-	<input type="text"/>
Application Date:-	<input type="text"/>
Ledger Number:-	<input type="text"/>

Fields marked with an asterisk (\*) are mandatory and must be completed.

## Council Specific Information

## Applicant Details

Did you lodge the original Planning Permit application?\* Yes/No

Did VCAT direct Council to issue the permit? Yes/No

Title\*  Surname\*  Given Name 1\*  Given Name 2

### Business Details

ABN  ACN

Business Name  Company Name

### Address

Street Address\*

Suburb / Town\*  State\*  Postcode\*

### Contact Details

Please provide at least one phone number and include the area code \*

Business Phone  After hours phone  Business Fax  Mobile

Email

Are you lodging this application on behalf of someone else (e.g. applicant contact/representative)? \* Yes/No

**Applicant contact (representative)** - If details are entered below, all correspondence will be made through the applicant contact (representative) e.g. consultant, planner, architect

Title\*  Surname\*  Given Name 1\*  Given Name 2

### Business Details

ABN  ACN

Business Name  Company Name

### Address

Street Address\*

Suburb / Town\*

State\*

Postcode\*

### Address to which the permit applies

Choose the type of formal land description \*

Street address

Lot / Plan

Crown Allotment

Other (if no other land description applies)

**Address of land to which the permit applies \***

Street Address \*

Suburb / Town \*

State \*

Postcode \*

**Lot / Plan**

Lot number

Plan type and numbering (existing)

Crown allotment number

Section number

**Block**

Portion

Subdivision

Parish OR Township name

Other (where no address or formal land description relevant - e.g. street furniture, bus shelter advertising)

### Title Information\*

Provide a full, current copy of the title for each individual parcel of land forming the subject site. (The title includes: the covering 'register search statement', the title diagram and the associated title documents, known as 'instruments', eg. restrictive covenants.)

### Permit details

Is the extension request within six months of the permit commencement or within twelve months of the permit expiry date? \* Yes/No

If No the Council has no jurisdiction to extend the permit, however your application can be assessed by council to be lodged at VCAT

Has the permit previously been extended? \*

Yes/No

How many extensions have previously been granted? \*

Permit number \*

Date permit issued \*

What does the permit allow? \*

Has the use and/or development commenced? \*

Yes/No

If yes, what is the status of the works undertaken to date? \*

What length of time are you requesting (specify if your request is to extend commencement or completion of time) AND the reason for requesting an extension of time \*

### Supporting Documents

### Payment Details

### Acknowledgement

Please select \*

am the owner of the land AND / OR

I am the occupier of the land

I understand and acknowledge that:

- The information provided in this application is true and complete to the best of my knowledge.
- This application forms a legal document and penalties exist for providing false or misleading information.
- Agency name may refuse this application if it becomes evident that any information or supporting documents provided are incomplete or false.

By marking this checkbox I confirm that I have read and understood all the statements above \*

Name of person completing this application \*

Date \*

Signature of person completing this application \*

### Privacy Statement

The information gathered in the form is used by Council to process the application. To view Council's privacy policy, please either visit Council's offices or go to Council Privacy statement located at: [www.latrobe.vic.gov.au](http://www.latrobe.vic.gov.au)

## Lodgement

If you intend to post this form please use the details provided below:

Latrobe City Council  
PO BOX 264  
MORWELL VIC 3840

Online application: Latrobe City Council website: [https://www.latrobe.vic.gov.au/Property/Planning/Making\\_an\\_Application](https://www.latrobe.vic.gov.au/Property/Planning/Making_an_Application) or hand hard copy in to Head Quarters Commercial Rd Morwell or one of our service centres.

Contact information: Telephone: 1300 367 700 DX: 217733