

LATROBE LEISURE

Below are instructions on how to book Domestic Training Sessions

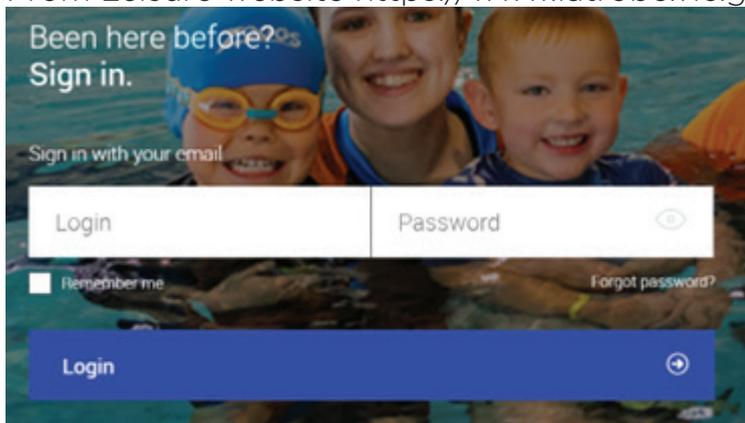
NEW TO LEISURE...

1. From Leisure website www.latrobe.vic.gov.au/leisure
2. Click 'Log in or Join' > choose location > select 'Swimming Lessons & Domestic Training'
3. Create a free/guardian account > click next
4. Complete parent/guardian details
5. Click 'go to client portal'
6. Click 'Book' > click 'learn to swim/domestic training'
7. Select club
8. Select 'activity type' (GRISS bookings automatically appear) > domestic training
9. Ensure vacancies is '1'
10. Select day, time and court (note bookings are half court). Enrol >
11. Select "Enrol now"
12. Select "Domestic training no cost" > next
13. Select season and date range > next
14. View summary - note: no cost on booking; patrons to pay casual training entry on arrival
15. Accept Terms and Conditions > Next
16. Signature > Next
17. Select 'cash' > next
18. Booking complete; email confirmation sent

BEEN WITH LEISURE BEFORE

AT ANY TIME FOR ANY PROGRAM PREVIOUSLY

From Leisure website <https://www.latrobe.vic.gov.au/leisure>



Select 'Forgot password'

LATROBE LEISURE

Enter email address > submit

You will be sent an email titled “reset password” with a link to re-set your password

Follow link to create password – this will be password for all future logins to the online customer portal for all Leisure services

Follow steps 5-11 above

