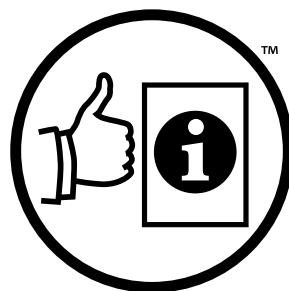


About our Social Inclusion Action Group

Latrobe City Council



Easy English

Blue words



Some words in this book are **blue**.

We write what the blue words mean.

Help with this book



You can get someone to help you

- understand this book

- find more information.



Contact information is at the end of this book.

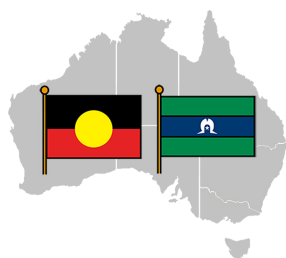
We acknowledge First Nations peoples



Acknowledge means we understand the importance of **First Nations peoples'**

- culture

- language



- history.

First Nations peoples are the Aboriginal and Torres Strait Islander peoples.

We acknowledge the **Brayakaulung people** of the **Gunaikurnai nation** in Victoria.

About this book

This book is from Latrobe City Council.

We look after people in the Gippsland area.

This book is about our Social Inclusion
Action Group.



We will call it **the group**.

Who is in the group?



The group has 15 members.



We want the group to have 5 members who
are First Nations people.



We want the group to have members with
many different points of view.

What will the group do?



We want to know what people need so they feel part of the community.

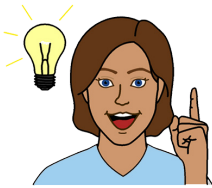


We want to

- make sure everyone feels supported



- improve mental health.



The group will

- tell us their ideas



- help make a plan.

How does the group help people?



We get money from the government.



The money is to help the community.

Community organisations ask for the money.



We listen to the group to understand what needs to change in the community.



The group helps us decide where to spend the money.

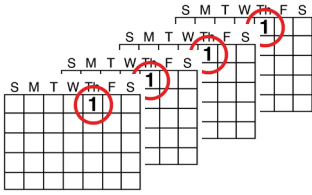


Some of the money will help First Nations peoples.



If you are a First Nations person you can tell us where you think the money should go.

What happens in the group?



Each year the group has 10 meetings.



We will give you training about what you need to

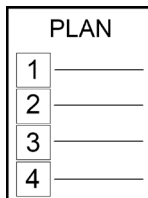
- know for the meetings



- do in the meetings.



You will need to get ready for the meetings.



You can help to

- plan what the group will talk about



- make sure the meetings start and end on time



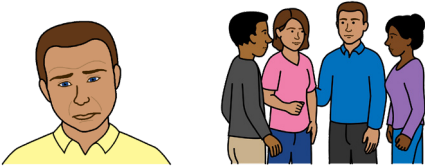
- make sure everyone can have a say.

Who can join the group?



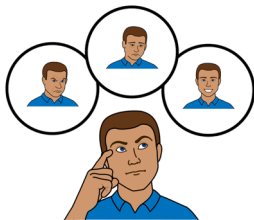
You can be a member if

- you live in Latrobe City
- you can take part in our meetings
- you do **not** feel part of the community.

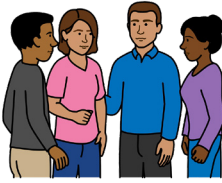


You can also be a member if

- you know someone who does **not** feel part of the community
- you know a lot about what people need to feel part of the community
- you know a lot about mental health.

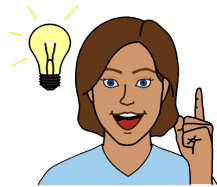


Why should you become a member?



The group is a good way to

- connect with other people



- share your ideas



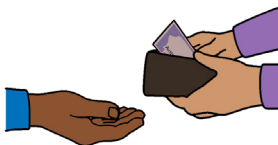
- share your skills



- get new skills



- learn about the council and the community.



You get paid for coming to meetings.



We pay our members through bank deposits.



You can let us know if you need to be paid another way.

What rules do you need to follow?



We will tell you about rules you **must** follow.



You **must** treat everyone with **respect**.



Respect means we

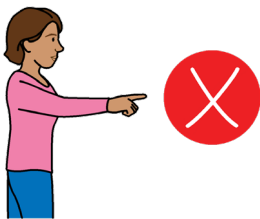
- listen to each other **and** use good manners



- are kind **and** fair to everyone.



You **must** tell us if you have a **conflict of interest**.



Conflict of interest means you might **not** make fair choices.



You **must** keep the group information **private**.

Private means you do **not** tell anyone else about group information if we say you cannot.

You **must** ask us if you want to talk about the group or the council



- on the news



- on social media
 - for example, Facebook.

What if you do not follow the rules?



If you do **not** follow the rules we might give you a **warning**.



A warning is when we remind you about the rules.



We might say you must stop being a member.



You can tell us if you do **not** agree with our decision.

How will we know if the group is working?



You can tell us

- what you like about the group



- what you do **not** like about the group.



We will make sure the group is helping the community.



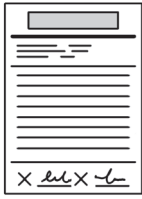
For example, we will listen to you and people like you.



We will check

- what people think about the changes
- if people feel more part of the community.

How can you apply?



You can apply to be a member in different ways.



For example, you can

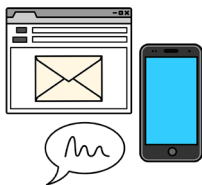
- write to us



- meet us at our office



- call us on the phone.



You can tell us

- how you like to communicate

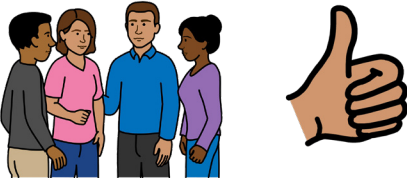


- how we can support you.

What happens after you apply?

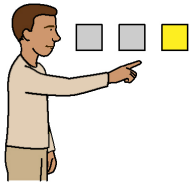


We might ask you to do an interview.

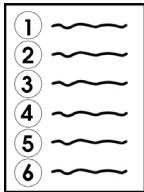


We will tell you

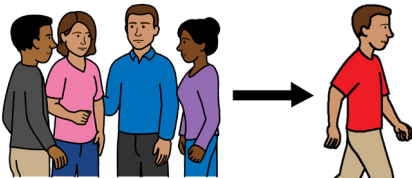
- if you can be a member



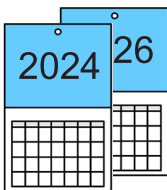
- the reasons for our decision.



If we do **not** choose you we might ask if you would like to go on a **waiting list**.



A waiting list is to choose someone to join the group when someone else leaves.



You can be a member for 2 years.

More information



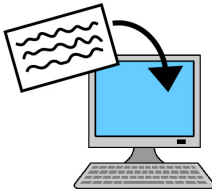
For more information contact
Latrobe City Council.



Website www.latrobe.vic.gov.au/siag



Call 1300 367 700

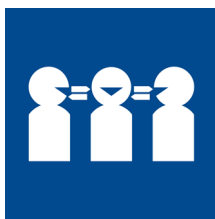


Email siag@latrobe.vic.gov.au



**You can read the full document on
our website.**

If you need help with English



Use the free Translating and Interpreting Service or TIS to make a phone call.

You can call the TIS in your language.



Call 131 450

Give the TIS officer the phone number you want to call.

If you need help to speak or listen



Use the National Relay Service to make a phone call.

You must sign up to the service first.



Call 1800 555 660



Website [accesshub.gov.au/nrs-helpdesk](https://www.accesshub.gov.au/nrs-helpdesk)

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